



Shire of Koorda



AGENDA

NOTE:

Wednesday 20th July 2016
Ordinary Meeting 4.30pm



DISCLOSURE OF INTEREST

★ WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

★ VERBAL

- No round robin at start of meeting
- Advise immediately before item discussed

★ TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



SHIRE OF KOORDA

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

DN Burton

CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

- 3.1 *Record of Attendance:*
- 3.2 *Apologies:*
- 3.3 *Approved Leave of Absence:*

4 QUESTION TIME FOR THE PUBLIC

- 4.1 *Response to Previous Public Questions Taken on Notice*
- 4.2 *Public Question Time Open*
- 4.3 *Public Question Time Closed*

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

7 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

7.1 ORDINARY MEETING HELD 15 June 2016

Moved Cr

Seconded Cr

That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 15 June 2016, as circulated be confirmed and certified as a true and accurate record.

PUT AND CARRIED

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

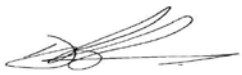
9 REPORTS OF COMMITTEES

10 CHIEF EXECUTIVE OFFICERS REPORT

10.1 Governance and Administration

10.1.1 **NEWROC COUNCIL MEETING** 28 June 2016

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the NEWROC Council Meeting held on 28 June 2016 at Mukinbudin.

Comment:

The following issues were discussed:

- Item 5.1 Income and Expenditure
- Item 5.2 Balance Sheet
- Item 5.3 Draft Budget
- Item 6.1 Strategic Planning – to be distributed to relevant organisations.
- Item 6.2 Telecommunications Business Case – acceptance of Report.
- Item 6.3 Kununoppin Medical Scholarship – consideration of future direction
- Item 6.4 NEWTravel Executive Officer – position renewed for 2016/2017 Financial Year.
- Item 6.5 Brookfield Rail – Interface Agreement – Item to lay on table as WALGA are following up.
- Item 6.6 CEDA State of Regions Series and Regulation Development Strategy – information on event.
- Item 6.7 2019 WALGA Conference –EWROC Dinner to be held on the Thursday 4th August of the conference.
- Item 8.1 GECZ Ministerial Day – Information requested for Ministers attending.
Cr Storer gave an update on MRWA and WDC discussions on freight routes.
- Item 9.1 Mr Peter Geraghty Honorary Freeman Award issued for Mt Marshall, Mukinbudin, Nungarin and Trayning.
- Item 9.2 Police Presence – Request for information on future plans for policing in district.
- Item 9.3 Incorporated Body – Ray Davy and Steve Mason will attend next meeting to discuss.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

Voting Requirement:

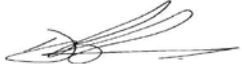
Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the recommendations of the NEWROC meeting held at Mukinbudin on 28 June 2016.

10.1.2 **GECZ MEETING – TELECONFERENCE 30th JUNE 2016**

Section 5.23 – Applicability

Location:	GECZ Regions
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM0092
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the GECZ WALGA Meeting held on 30th June 2016 via teleconference.

Comment:

The following issues were discussed:

- Item 5.1 State Councillors Report – information
- Item 5.2 WALGA Status Report
- Item 5.3 WALGA Matters for Decision – Information provided on individual items
- Item 5.4 WALGA Matters for Noting
- Item 5.5 WALGA Organisational Reports
- Item 5.6 WALGA Policy Forum Reports
- Item 5.7 WALGA Presidents Report
- Item 6.1 Agency Reports – Department of Local Government and Communities.

Consultation

Various

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

Voting Requirement:

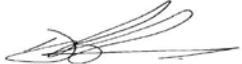
Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the recommendations of the GECZ WALGA Meeting held via teleconference on 30th June 2016.

10.1.3 **GECZ MEETING - MERREDIN 8th July 2016**

Section 5.23 – Applicability

Location:	GECZ Regions
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM0092
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the GECZ WALGA Meeting held on 8th July 2016 at Merredin.

Comment:

The following issues were discussed:

- Item 7.1 Wheatbelt Conference – Evaluation Report
- Item 7.2 Rail Interface Agreements – Currently left with WALGA
- Item 7.3 Training for Country Councillors – dates and sessions to be noted.
- Item 7.4 Emergency Services Levy – Review of Levy noted
- Item 8.1 Zone Presidents Report.
- Item 8.2 Healthy Wheatbelt
- Item 8.3 Local Government Grain Infrastructure Group
- Item 8.4 Wheatbelt District Emergency Management Committee
- Item 8.5 Wheatbelt North Regional Road Group
- Item 8.6 Wheatbelt South Regional Road Group
- Item 9.0 Agency Reports
- Item 12.1 Thanks to Merredin for CEACA work
- Item 12.2 NEWROC request for GECZ Minutes

Consultation

Various

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

Voting Requirement:

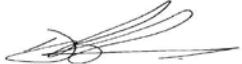
Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the recommendations of the GECZ WALGA Meeting held at Merredin on 8th July 2016.

10.1.3 **WALGA AGM – 3rd AUGUST 2016**

Section 5.23 – Applicability

Location:	WALGA Region
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM0066
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Copy of AGM Documents sent separately.

Background:

The WALGA AGM will be held on the 3rd August 2016 at the Convention Centre in Perth.

Comment:

To inform the voting delegates of a preferred voting for the day, it may be advantageous to consider the items before the actual meeting. It should be noted that this should only be a general direction as information on the day may change the motions or provide further details. Therefore, the final determination of the vote should remain with the delegates.

The following items will be considered at the AGM:

- Item 4.1 Amendments to WALGA Constitution – This is a tidy up of several clauses in the WALGA Constitution which have previously been considered through zone and other meetings. Most major change is that the President can only stand for 2 terms. This item may be subject to debate on the day. Support for the motion is recommended.
- Item 4.2 Natural Disaster Relief and Recovery Support Funding - WALGA to investigate Natural Disaster Relief Support Funding for advice and financial support. This consideration may be difficult as there is already funding available through the WANDRRA process, however this does take time to implement. There is also funding that the State can tap into through Federal funding for disaster relief. While this may be a good idea to expedite the funding to local government, it will be difficult to get funding for this. WALGA has looked at a business model that will not require member subscriptions to increase for many years. The major concern with this consideration is that will we be taking on a responsibility of the State Government. We have seen cost shifting to local government, and now we are looking at shifting a cost onto ourselves. Also of concern was the consideration from a couple of years ago where NDRRA funding was going to be changed to funding for events in excess of \$2m and would be only funding on a 50/50 basis. WANDRRA did not follow suit at the time, but, if we start making changes, we could force this change. Funding would need to be sought (not from members) and the conditions of NDRRA considered before this item can be debated. It is recommended that this item be supported only for improvements without any increased fees.

- Item 4.3 Non Operational Rail Corridors – the likelihood of these corridors becoming operational again is rare, but it must be taken into consideration for safety factors. This may be the reason why Brookfields are refusing any requests, but some agreement does need to be established for the use of the corridors as they are becoming an issue for Local Government. Concern with this item is that Brookfields may push and responsibility and liability onto local government for the areas. It is recommended that this item be supported.
- Item 4.4 Planning System Review - Planning is not a major concern for this Shire, however the concerns raised would improve the current system. It is recommended that this item be supported.
- Item 4.5 Abolition of DAPS – The Development Assessment Panel is not likely to be required for Koorda as we are not likely to have a development big enough to consider the process (unless we have any major development)
- Item 4.6 Introduction of Container Deposit Scheme – This will increase recycling and reduce the use of landfill for local government. It is recommended that this item be supported.
- Item 4.7 Declared Pest Plant Review by DAFWA – This item is to lobby for DAFWA to be more responsible for pest plant and animals. This will assist the Wheatbelt area by putting more emphasis on state government controls rather than individual shires trying to put controls in place on an ad-hoc basis. It is recommended that this item be supported.
- Item 4.8 Renewable Energy – WALGA to advocate for reforms regarding renewable energy and local government and open up the possibility of local government making better use of renewable energy. It is recommended that this item be supported.
- Item 4.9 Reducing Regulatory Burden on Local Government – This item is looking at any new legislation to have an impact assessment for Local Government. While the State Government has given a commitment to reduce red tape, local government has been inundated with additional compliance and more are planned. This may reduce some of the impact on local government. It is recommended that this item be supported.
- Item 4.10 Most Accessible Regional City in Australia Award – All Shires are required to have a Disability Access and Inclusion Plan and work towards giving better access to people with disabilities. This award may encourage some Shires to do a little more, but may also just be a burden on other local government to spend additional funds in areas where use may be limited. A suggestion for this item would be for different categories based on the size of the local government.
- Item 4.11 Discussion Paper Excessive Force – This item is only requesting a discussion paper on decriminalising excessive force when used by members of the public to defend themselves, family and property from intruders. It is recommended that this item be supported.

The recommendation to be supported or not supported is only a guiding suggestion for the voting delegates to consider. Additional information may be available on the day which may alter the recommendation or vote.

Consultation

Various

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

Voting Requirement:

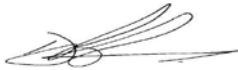
Simple majority

OFFICER RECOMMENDATION

That the recommendations for the resolutions to be considered at the WALGA AGM be noted by the voting delegates, with the final determination to be decided by the delegates at the meeting.

10.1.4 COUNCILLORS FEES AND ALLOWANCES

Section 5.23 – Applicability

Location:	Koorda Shire
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM0329
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Nil

Background:

As part of the Budget process, an allowance is to be made for Councillors sitting fees and allowances.

Councillors Fees and Allowances must abide by the Salaries and Allowances Tribunal (SAT) determination which is sent out annually. This has a maximum and minimum for the Shire to consider.

Comment:

This year the SAT determination concluded the following:

43. The Tribunal has determined a general adjustment of 1.5 percent to the band ranges

The Shire of Koorda Council Meeting fees are currently within the determination guidelines and have been allocated a 5% increase and rounded to the nearest \$5. It should be noted that the Presidents Allowance and Deputy Presidents Allowance has not been increase for several years now, but is still within the bands.

Travel fees have also been changed from the Public Service Award to the Local Government Officers' (Western Australia) Interim Award which has a different fee structure for different vehicle. This calculation is shown below:

30.6 Rates of hire for use of an Officer's own motor vehicle on official business shall be as follows:

Area and Details	Engine displacement (in cubic centimetres)		
	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
	Cents per kilometre		
Metropolitan area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21

Rest of state 99.01 70.87 58.37

Motor cycle Rate c/km Distance travelled 32.55

30.6.1 Motor vehicles with rotary engines are to be included in the 1600 - 2600 category.

30.6.2 Metropolitan area means that area within a radius of 50 kilometres from the Perth Railway Station.

30.6.3 South West Land Division means the South West Land Division as defined by Section 28 of the Land Act.

30.6.4 Other areas means that area of the State south of 23.5 degrees South Latitude, north of 23.5 degrees South Latitude, excluding the Metropolitan area and the South West Land Division.

Therefore, Councillors claiming travel will now need to keep track of the vehicle used.

The recommended fees and allowances are:

		Min	Max	Current	Budget 16/17
Council Meeting Fee (Councillor)		90.00	236.00	95.00	100.00
Council Meeting Fee (President)		90.00	485.00	180.00	190.00
Committee Meeting Fee		45.00	118.00	60.00	65.00
Annual Allowance for President		508.00	19,864.00	7,350.00	7,350.00
Annual Allowance for Deputy (25% Pres. Allow.)		127.00	4,966.00	1,500.00	1,500.00
Information and Communications / Technology		500.00	3,500.00	1,000.00	1,000.00
Travel Cost (Public Service Award) per km		0.91	0.91		
Travel Cost (Local Government Officers' Western Australia) Interim Award 2011 (cents/km)					
	>2600cc			99.01	99.01
	>1600cc - 2600cc			70.87	70.87
	<=1600cc			58.37	58.37
	Motor Cycle			32.55	32.55

Consultation

Nil

Statutory Environment:

Fees and Allowances are controlled by the Salaries and Allowances Tribunal determination.

Policy Implications:

Nil

Financial Implications:

Allocations for fees and allowances are included in the annual budget.

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.1 - Enhance open and interactive communication between Council and the community.

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Absolute majority

OFFICER RECOMMENDATION

That the Councillors Fees and Allowances for 2015/2016 be set as follows:

Council Meeting Fee (Councillor)	\$100	per meeting
Council Meeting Fee (President)	\$190	per meeting
Committee Meeting Fee	\$65	per meeting
Annual Allowance for President	\$7,350	per annum
Annual Allowance for Deputy President	\$1,500	per annum
Information and Communication Allowance	\$1,000	per annum
Travel Costs >2600cc	\$0.9901	per km.
Travel Cost >1600cc – =2600cc	\$0.7087	per km.
Travel Cost ≤1600	\$0.5837	per km.
Travel Cost Motor cycle	\$0.3255	per km.

10.2	Finance
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10.2.1 **MONTHLY FINANCIAL STATEMENTS**
 As at 30 June 2016

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM448
Disclosure Of Interest:	No interest declared by CEO
Author:	David Burton, Chief Executive Officer

Signature of CEO



Attachment: Monthly Financial Statement

Background:

Submission of monthly Financial Statements for period ended 30 June 2016.

Comment:

Monthly Financial Statements for the period ended 30 June 2016 for Council's information and acceptance. The explanations for variances of \$4,000 or more are in Note 13 of the Financial Monthly Report.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

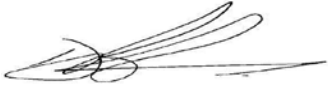
Simple majority

OFFICER RECOMMENDATION

That the monthly Financial Statements for the period ended 30 June 2016, as presented, be received and adopted.

10.2.2 **ACCOUNTS PAID AS LISTED**
As at 14 July 2016

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM448
Disclosure Of Interest:	No interest declared by CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Monthly Report List

Background:

Regulatory requirement to advise Council of payments made, since the previous meeting.

Comment:

The payment on the attached schedule have been made for the period to 30 June 2016, and to 14 July 2016 and are generally within budget guidelines and are of an operational nature. Payments for capital assets expenditure are:

V0994	Koorda Ag Parts	\$10,976.20
V1013	Dalwallinu Concrete	\$1,939.30
V1024	Rampage Designs	\$4,950.00
V1027	Martin's Painting Service	\$31,900.00
V1028	Treloar Haulage	\$30,492.00
V1039	PJ & AR Strahan	\$1,742.40
V1040	Greaves Farm	\$1,188.00
V1042	Ross Farms	\$4,870.80
V1043	P & S Briotti	\$2,006.40
V1075	Sharman Farms	\$3,735.60
V1076	PJ & TA Brandenburg	\$10,929.60
V0014	Western Rural Earthmoving	\$11,550.00

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:

Nil

Financial Implications:

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That accounts as listed being for period 10 June to 30 June 2016.

Municipal Vouchers No's V987 to V1076	Totalling	\$320,430.28
Trust Vouchers No's TV1025	Totalling	\$216.00
	Total	\$320,646.28

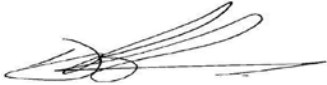
That accounts as listed being for period 1 July to 14 July 2016.

Municipal Vouchers No's V001 to V017	Totalling	\$82,398.55
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To be endorsed or passed for payment

10.2.3 **MONTHLY FINANCIAL POSITION**
As at 14 July 2016

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 448
Disclosure Of Interest:	No interest declared by the CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Financial Position

Background:

Current Monthly Financial position as at 14 July 2016 on the various accounts.

Comment:

The Municipal Account's financial position as at 14 July 2016 indicated at this time.

Monthly Financial Position	Municipal Account	\$81,059.53
	Reserve Account	\$5,084,709.94
	Trust Account	\$28,092.65

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

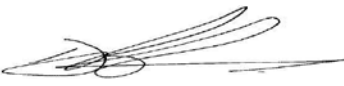
Simple majority

OFFICER RECOMMENDATION

That the Financial Position, as at 14 July 2016, as presented, be noted, received and adopted.

10.2.4 **INVESTMENT OF COUNCIL FUNDS** **As at 30 June 2016**

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 448
Disclosure Of Interest:	No interest declared by the CEO No interest declared by Councillors
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Quarterly Report

Background:

Quarterly Report for the period ended 30 June 2016.

The Quarterly Report to Council gives details of all current investments showing place of investment, term of investment, interest rate, name of funds invested and transactions for the period.

Comment:

The attached breakdown is for your information and the position as at 30 June 2015, the interest accrued is slightly more than estimated in the budget due to the interest rate being slightly higher than anticipated. It is anticipated that the likely interest earned will be as anticipated due to interest rates remaining relatively static and the balance of accounts being higher than budgeted.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996- 34.1(2) as amended 2005

Policy Implications:

Finance Policy No. 1

Financial Implications:

Budgetary considerations, amendments and cash flow requirements.

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Will assist in Councils longer term financial planning strategies and meet 'compliance' issues as required.

Voting Requirement

Simple majority

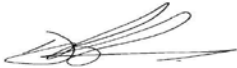
OFFICER RECOMMENDATION

That the Quarterly Report to Council on all current investments to 30 June 2016, as presented, be received and adopted.

10.2.6

CONTRIBUTION TO CEACA HOUSING PROJECT

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	ADM0237
Disclosure Of Interest:	No interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	

Background:

The Central East Aged Care Alliance Inc (CEACA Inc.) was formed as a result of 11 Shires, including the Shire of Koorda, banding together to look at a major project of providing additional Aged Accommodation to the Wheatbelt area to allow the aging population to remain in the area.

The Shire of Koorda has supported this project since its inception with financial assistance for the administration of the group which is now incorporated as a separate entity. This Shire was also required to gift land to the project as a contribution towards the project. This contribution would allow for grants funds to be sought.

CEACA Inc has been successful in obtaining funding through the Royalties for Regions Project to begin Stage 1, which was to allow for the head works required for properties to have the buildings, and also Stage 2, which was the starting in construction of the houses (Koorda will received 5 houses in this stage).

The town of Koorda will be looking at 10+ suitable houses from the project, with some of the Koorda allocated houses being placed in Wyalkatchem to help support residents of the area who may need additional/closer medical support than that available in Koorda.

Initially, the Shires were requested to only gift the land to CEACA and also funding for administration until the project was self supporting. After several attempts for grant funding had failed, it was recognised that a financial contribution would be required from the Shires in order to secure funding for the project. The scale of the project was also required to be staged rather than funding for the complete project.

For Stage 2 of the CEACA project, the Shire of Koorda has been requested to contribute \$7,200 per lot for development and also \$20,000 per dwelling. The information sent out by CEACA indicates a contribution of \$136,000 for the project Stages 1 and 2. This will be required to be included in the 2016/2017 Annual Budget to allow the project to go ahead.

Comment:

The information sent out by CEACA for the contribution of the Shires has been based on 5 lots, however it is anticipated that the housing units will not be a single house to a lot, therefore we have reduced the allocation in the budget to reflect the reduction of lots to be developed.

Currently the 2016/2017 Budget has an allocation of \$137,000 which will be a contribution of \$11,000 to Administration and \$126,000 to the construction of the houses.

Discussion for CEACA have been based around the starting of the project with a number of houses and then building from there once an income stream has been established and the project should be self supporting, however this does not preclude CEACA Inc requesting additional funding from the Shires for future developments. This additional assistance will need to be considered at the time of the request.

Once established with the houses and fully functional, CEACA Inc will be outside of the Shire's control and will be an organisation in its own right. The Shire of Koorda or residents of Koorda can be nominated to the Board of CEACA Inc. but the Shire will not have control of the group or the houses.

While the initial contribution to CEACA for the establishment of the housing project may be considered steep, it was the only way that the houses could be established in town without a greater contribution of ratepayer funds had the Shire of Koorda attempted the project alone.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

This project will require a substantial contribution from the Shire of Koorda, however if we were to look at building the houses on our own, the contribution would be a lot larger. A budget allocation has been included in the 2016/2017 Annual budget for this project.

Strategic Implications:

Shire of Koorda Strategic Community Plan

S 1.2 - Partner with the community to support the creation of community driven activity centres

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That a contribution of \$136,000 be included in the 2016/2017 Annual Budget for the CEACA Inc. Aged Accommodation Housing Project.

10.2.5 **BUDGET ESTIMATES 2016/2017 FINANCIAL YEAR**

Section 5.23 – Applicability

Location:

Portfolio: Governance, Administration and Finance
Cr BG Cooper

File Reference: ADM 0044

Disclosure Of Interest: No interest declared by the CEO
No interest declared by Councillors

Author: David N Burton, Chief Executive Officer

Signature of CEO



Attachment: Yes – A copy of the final draft budget proposals for consideration

Background:

At the 2016 June Ordinary Meeting, Council reviewed the 2016/17 draft budget document.

Comment:

The 2016/17 Statutory Budget and detailed information is attached for Council's consideration, endorsement and acceptance with the following amendments;

CAPITAL & FINANCING

Allocation - Transfers out of Reserves TBC at Council meeting

OPERATING

Revenue:

Federal Assistance Grants - general	\$1,200,000
Federal Assistance Grants – road	\$ 588,000
Roads to Recovery	\$ 665,000
RRG & Direct Grants	\$ 447,000

Expenditure:

The carried forward balance is a combination of;

State NRM Grant (pre paid 15/16)	\$ 37,100
Stock and creditors	TBC
Estimated cash balance	TBC
TOTAL	TBC

This budget has been prepared having regard for the contents of the Strategic Community Plan and Corporate Business Plan.

Roads to Recovery funding increase 2016/17 will be spread over 16/17 & 17/18 relieving the work load of the works crew to complete such a large programme.

Consultation:

David Burton – Chief Executive Officer.
Moore Stephens – Accounting Services
Councillors

Statutory Environment:

- Local Government Act 1995- Section 6.2
- Local Government Act 1995 - Section 5.56
- Local Governments (Financial Management) Regulations 1996- Part 3

Policy Implications:

The annual budget has an effect on the majority of Council's current policies.

Financial Implications:

The 2016/17 budget is the main document relating to Council's Income and Expenditure for the coming Financial Year.

Strategic Implications:

Shire of Koorda Strategic Community Plan

B 1.5 - Develop and maintain sustainable assets and infrastructure

C 2.5 - Operate in a financially sustainable manner

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Council's Strategic Community Plan and the Long Term Financial Plan is utilised as a baseline for the budget document.

Voting Requirement:

Absolute majority (4)

OFFICER RECOMMENDATION

That Council adopts the Annual Budget for the financial year ending 30 June 2017 as presented, which includes the;

1. RATES/DISCOUNT AND PENALTIES

General Rates:

Rural Land – 2.320 cents in the dollar on the unimproved value of properties.

Kulja, Dukin and Mollerin Townsites – 10.63 cents in the dollar on the gross rental value of properties.

Koorda Townsite – 10.63 cents in the dollar on the gross rental valuation.

Mining Areas – 2.320 cents in the dollar on the unimproved value, property, tenements and leases.

Minimum Rate – Two hundred and seventy eight five dollars (\$300.00) per assessment throughout the Shire.

Discount:

A discount of ten percent (10%) will be allowed on current general rates for which full payment is received at the office of the Shire of Koorda by 4.30pm, 1825 August 2016 provided that all arrears and current rates and charges are paid in full.

2. Due Dates for Payment of Rates and Service Charges:

OPTION 3 – (Four payment instalment plan)

- a) 09 September 2016
- b) 16 November 2016
- c) 18 January 2017
- d) 22 March 2017

3. Instalment Plan:- No charge for payment by instalment;

4. An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalments;

5. Late Payment Interest Rate: - A charge of eleven percent (11%) per annum, calculated daily by simple interest from the date rate notice issued, or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment;

6. Reserve Fund Budget as shown;

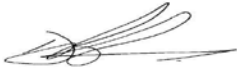
7. Trust Fund Budget as shown;

- 8. Refuse collection and recycling charges as shown in the schedule of fees and charges;**
- 9. Sewerage Charges as shown in the schedule of fees and charges;**
- 10. Schedule of Fees and Charges**
- 11. Reportable Material Variances amount - \$10,000 and/or 10% to be the reportable variance between budget and actual in in the Statement of Financial Activity Note 13.**

10.2.6

CONTRIBUTION TO KOORDA POLICE GOLF DAY

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	ADM0149
Disclosure Of Interest:	No interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	

Background:

The Shire has received advice from the Officer in Charge of the Koorda Police Station of the Koorda Police Golf Day to be held on 10th August 2016.

Last year the Shire provided a contribution of \$500.00 to this annual event to assist with prizes.

Comment:

The day is an annual fun day with all proceeds from the day going towards the Royal Flying Doctor Service which is vital for emergencies in this area. As such, any contribution to the Police Day, will be contributing to the welfare of the community.

As the day is usually well supported from various sponsors, it is recommended that a contribution of \$500.00 be allocated to the Police Golf Day which to the officers discretion can either be used as a cash prize or equipment/gift. It would also be preferable for the prize to be equipment rather than alcohol.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Council does have a donations budget for the 2016/2017 year.

Strategic Implications:

Shire of Koorda Strategic Community Plan

S 1.2 - Partner with the community to support the creation of community driven activity centres

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That an amount of \$500.00 be donated to the Koorda Police Golf Day to be used for a cash prize or equipment/gift prize (not alcohol) at the organising Officers discretion.

10.3	Law, Order & Public Safety
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No items this month

10.4	Health and Building
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No items this month

10.5	Education & Welfare
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No items this month

10.6	Housing
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No items this month

10.7	Community Amenities
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No items this month

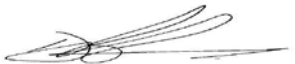
10.8	Recreation and Culture
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No items this month

10.9	Transport
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10.9.1	TENDER BITUMEN EMULSION/HOT BITUMEN SEALING PROGRAMME
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Section 5.23 – Applicability

Location:	Various sites throughout Koorda Shire
Portfolio:	Transport and Communication Cr GW Greaves
File Reference:	TEN
Disclosure Of Interest:	No interest declared by the CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	No

Background:

The requirement to call tenders for the supply and spraying of Bitumen Emulsion/Hot Bitumen, for the Shires 2016/2017 Road Sealing Program.

Comment:

In previous year, the Shire of Koorda has used the Tender process to gain quotes for the emulsions for the sealing program.

As all the suppliers we use are part of the WALGA Preferred supplier listing, we would like to use this process in preference to the tender process as it will guarantee a good price through the bargaining power of WALGA and is less administration work and advertising costs than the tender process.

The different process will not change any of the works schedules, but will be easier for staff to ensure that we get the best price.

Consultation:

Darren West – Works Manager

Statutory Environment:

Local Government Act 1995, section 3.57(1) (2)

Local Government Act (Functions in General) Regulations 1996 - Part 4 - Tenders for providing goods and services 11.

11. Tenders to be invited for certain contracts

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —

- (b) the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;

Policy Implications:

Nil

Financial Implications:

2016/2017 Budget Provision

Strategic Implications:

Shire of Koorda Strategic Community Plan

E 6.2 - Maintain an efficient, safe and quality local road network

Voting Requirement:

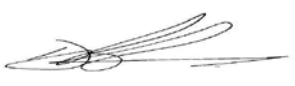
Simple majority

OFFICER RECOMMENDATION

That Council authorise the Chief Executive Officer to purchase Bitumen Emulsion/Hot Mix for the 2016/2017 road sealing program through the Council Purchasing Services of WALGA.

10.9.2 TENDER METAL AGGREGATE SEALING PROGRAMME

Section 5.23 – Applicability

Location:	Various sites throughout Koorda Shire
Portfolio:	Transport and Communication Cr GW Greaves
File Reference:	TEN
Disclosure Of Interest:	No interest declared by the CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	No

Background:

The requirement to call tenders for Metal Aggregate for the Shires 2016/2017 Sealing Program.

Comment:

In previous years, the Shire of Koorda has used the Tender process to gain quotes for the aggregate for the sealing program. Last year the Shire used WALGA Preferred suppliers for the aggregate and a local contractor for the transporting of the aggregate.

As all the suppliers we use are part of the WALGA Preferred supplier listing, we would like to use this process in preference to the tender process as it will guarantee a good price through the bargaining power of WALGA and is less administration work and advertising costs than the tender process.

The difference process will not change any of the works schedules, but will be easier for staff to ensure that we get the best price.

The process will be broken up again with regards to supply and transporting to allow the Shire to obtain the aggregate at the best price for transport and materials. This will also allow locals to be approached with regards to the carting as the carting will be under the tender threshold.

Consultation:

Darren West – Works Manager

Statutory Environment:

Local Government Act 1995, section 3.57(1) (2)

Local Government Act (Functions in General) Regulations 1996 - Part 4 - Tenders for providing goods and services 11.

11. Tenders to be invited for certain contracts

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration

under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.

- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (b) the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;

Policy Implications:

Nil

Financial Implications:

2016/2017 Budget Provision

Strategic Implications:

Shire of Koorda Strategic Community Plan

E 6.2 - Maintain an efficient, safe and quality local road network

Voting Requirement:

Simple majority

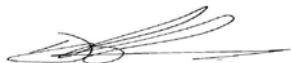
OFFICER RECOMMENDATION

That Council authorise the Chief Executive Officer to purchase the supply of metal aggregate for the 2016/2017 road sealing program through the Council Purchasing Services of WALGA and quotes for the transporting costs.

10.9.3 REQUEST FOR ROAD USE RAV CATEGORY 7

Section 5.23 – Applicability

Location: Various sites throughout Koorda Shire
Portfolio: Transport and Communication
Cr GW Greaves
File Reference: ADM 0249
Disclosure Of Interest: No interest declared by the CEO
Author: David N Burton, Chief Executive Officer
Signature of CEO



Attachment: Letter of request & Map of route & Main Roads application

Background:

A request has been received from Road Trains of Australia Pty Ltd requesting consideration of a Restricted Access Vehicles (RAV) Category 7 Classification for the Koorda-Bullfinch Road and the Koorda-Cadoux Road.

Comment:

The roads in questions are currently RAV Classed below Category 7 and we have recently had discussion with regards to the rating of these roads and request for lifting the classification.

The main concern still remains that lifted the Koorda-Bullfinch Road to a RAV7 route will increase the load of the trucks from 87.5t to 107.5t which will significantly increase the safety concern that there is a complete stop at the end of the road and a fuel supply following the stop. Any truck that lost control of its brakes coming down the hill would pose a significant risk to the fuel bowers at the end and the increased load increases the risk.

Concern is also raised with regards to the roads ability to handle the larger roads and the cost of maintenance to the Shire. All of the roads in the Shire of Koorda are local roads and therefore the responsibility of the Shire to maintain the roads. With the additional loading on the roads, these roads would require additional maintenance which would be a burden on the local ratepayers as the heavier trucks on the road would be from outside the Shire area and therefore not contributing towards the maintenance.

It is also noted that once the road category has been lifted, then all vehicles of RAV 7 configuration can have access. While we currently have only had a few queries about it and only one submission, there would be no restricting the number of vehicles that can use the road once the RAV category has been applied.

The roads requested would give an entry and exit to the Shire, but concern is also raised about the use of the Koorda-Cadoux Road and some of the tight corners that exist beyond our Shire. While the responsibility of these roads is outside of the control of the Shire of Koorda, it is still a concern consideration.

Based on the concerns raised and that once the RAV 7 classification is applied, it would be difficult to control, it is recommended that the request not be supported by the Shire of Koorda.

Consultation:

Darren West – Works Manager
Road Trains of Australia Pty Ltd.

Statutory Environment:

Local Government Act 1995, section 3.57(1) (2)

Local Government Act (Functions in General) Regulations 1996 - Part 4 - Tenders for providing goods and services 11.

11. Tenders to be invited for certain contracts

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (b) the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA;

Policy Implications:

Nil

Financial Implications:

2016/2017 Budget Provision

Strategic Implications:

Shire of Koorda Strategic Community Plan

E 6.2 - Maintain an efficient, safe and quality local road network

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Chief Executive Officer advise Main Roads WA that the application to amend the Restricted Access Vehicle Classification on the Koorda-Bullfinch Road and Koorda-Cadoux Road is not supported but to safety concerns and the roads ability to withstand the heavier loads.

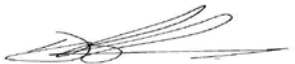
10.10	Economic Services
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No items this month

10.11	Other Property & Services
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10.11.1 LEASE OF LAND – INDUSTRIAL AREA

Section 5.23 – Applicability

Location:	Koorda Townsite
Portfolio:	Transport and Communication Cr GW Greaves
File Reference:	ADM 0256
Disclosure Of Interest:	No interest declared by the CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Agreement

Background:

Co-Operative Bulk Handling (CBH) have requested the lease of the Industrial Land on the Koorda-Dowerin Road to use as a possible overflow area for the forthcoming harvest. This has previously been allowed, however the land is currently under consideration for an Industrial Land Development through Landcorp

Comment:

CBH are willing to lease the Industrial Land at the southern end of town, being lot 2 and lot 32 Price Street, Koorda for use of grain storage for the forthcoming harvest. The consideration of the lease is for \$2,500 for the period 1st September 2016 to 30 April 2017

This land is subject to an Industrial Land Development consideration by Landcorp, who are waiting on funding to create a subdivision for industrial land. As such, a clause for 8 weeks notice has been added to the contract in the event that funding for the subdivision is forthcoming. CBH are aware of this development.

Staff have contacted Landcorp to see if an indication can be given on the starting of the development, but information has not been provided at the time of printing the Agenda.

The area requested has been used as a hardstand for grain storage previously and we are not aware of any issues arising from this.

Consultation:

Lee Nilan – CBH Property Manager
Landcorp

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Minimal financial increase in income.

Strategic Implications:

Shire of Koorda Strategic Community Plan

E 1.4 - Facilitate and create sustainable business and community partnerships (medium term, [4-8 years](#))

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Shire President and Chief Executive Officer be authorised to sign and affix the Common Seal to the Agreement to Lease document for the industrial land of lot 2 and Lot 32 Price Street, Koorda.

10.12	Reserves
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No items this month

11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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12	NEW BUSINESS OF AN URGENT NATURE INTRODUCED
-----------	--

13	MATTERS FOR WHICH MEETING MAY BE CLOSED
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14	DATE OF NEXT MEETING
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Wednesday 17 August 2016 @4.30pm

15	CLOSURE
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Items for Discussion

Regional Subsidiary

NEWROC will be looking at the possibility of forming a regional subsidiary group (Incorporated Body) similar to what the Shires of Wongan-Ballidu, Dalwallinu and Moora have done for projects that can cover the area. For this, they have requested people to present to NEWROC about the idea and how it can work.

In order to assist with this, NEWROC have requested that member shires discuss the possibility to gauge interest in the idea.

It should be noted that legislation for local government subsidiaries has not been added to the Local Government Act 1995, but is currently in the process of being passed through parliament.

Thank a Volunteer Day

A suggestion has come from the CRC to coincide with the meeting on 2nd Feb 2017 for the 100 years centenary.

There is funding available to thank those who volunteer in Koorda, I just thought that if we held the event to coincide with the mock council meeting on 2nd Feb next year we could award volunteers by giving them a certificate (100 years of volunteering) and have a sundowner sausage sizzle. What do you think? I can only get \$1000.00 and wondered if the Shire would like to use some of the budget to top it up if necessary. I think we should make it BYO drinks, then we don't have to worry about licences etc. I am not sure where you decided to have the meeting, but can I humbly suggest doing it on the stage of the hall and having a sausage sizzle in the Lions Park??

If you can let me know if the shire are happy to contribute to the cost and how much you think (I thought around \$500.00 would probably be enough to feed them and print the certificates), I will try to get the application in this week.

Nomination for Rural Community Achiever – L McNee

Koorda Ag Society have nominated Leslie McNee for Rural Community Achiever for 2016 and they are after a letter of support for the nomination. Mrs McNee has done a lot for the community over the years including Corn Dolly Workshops, Koorda Remembers, History of the Corn Dolly, etc.

If Council is happy to support this, a letter of support and commendation will be drafted.

OPEN FORUM SESSION

Bar Duties – Cr BG Cooper

General discussion on issues

- To be raised at future meeting
- Relevant to Council or Community
- Relevant to good governance
- Not Works or Service issues (Use request forms)

GOVERNANCE & ADMINISTRATION Cr BG Cooper

FINANCE Cr BG Cooper

LAW, ORDER & PUBLIC SAFETY Cr SE Boyd

HEALTH Cr SE Boyd

EDUCATION & WELFARE Cr LC Smith

HOUSING Cr LC Smith

COMMUNITY AMENITIES Cr PL McWha

RECREATION & CULTURE Cr PL McWha

TRANSPORT & COMMUNICATION Cr GW Greaves

ECONOMIC SERVICES Cr AD Clarke

OTHER PROPERTY & SERVICES & RESERVES Cr AD Clarke

OTHER:

PORTFOLIO'S

- *Governance, Administration and Finance-* **Cr BG Cooper**
- *Law, Order, Health and Building-* **Cr SE Boyd**
- *Education, Welfare and Property-* **Cr LC Smith**
- *Community Amenities, Environment, Recreation and Culture-* **Cr PL McWha**
- *Transport and Communication-* **Cr GW Greaves**
- *Economic, Other Property and Services and Reserves-* **Cr AD Clarke**

Council Calendar

July

Wednesday 20th

Monday 25th

Tuesday 26th

Council Meeting

Wheatbelt Northern Regional Road Group – Northam

NEWROC Executive Meeting – Mukinbudin

August

Thursday 4th

10th, 11th & 12th

Wednesday 10th

Wednesday 17th

Tuesday 23rd

GECZ Joint Zones Executive meeting (to be confirmed)

CEO Performance Appraisals

Evacuation Centre Training – Merredin

Ordinary Meeting of Council

NEWROC Council Meeting – Mt Marshall

September

Thursday 1st

Early

Wednesday 21st

Tuesday 27th

GECZ – Merredin

WNE SRRG (to be confirmed)

Ordinary Meeting of Council

NEWROC Executive Meeting – Mt Marshall