



# Shire of Koorda



# AGENDA

## NOTE:

Wednesday 18th October 2017  
Ordinary Meeting 4.30pm



# DISCLOSURE OF INTEREST

## ✦ WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

## ✦ VERBAL

- No round robin at start of meeting
- Advise immediately before item discussed

## ✦ TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



## SHIRE OF KOORDA

# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

A handwritten signature in black ink, appearing to read 'DN Burton', with a long horizontal flourish extending to the right.

DN Burton  
**CHIEF EXECUTIVE OFFICER**

## CONTENTS

<b>1</b>	<b>DECLARATION OF OPENING</b> .....	<b>1</b>
<b>2</b>	<b>ANNOUNCEMENT OF VISITORS</b> .....	<b>1</b>
<b>3</b>	<b>RECORD OF ATTENDANCE</b> .....	<b>1</b>
	<b>3.1 Record of Attendance:</b> .....	<b>1</b>
	<b>3.2 Apologies:</b> .....	<b>1</b>
	<b>3.3 Approved Leave of Absence:</b> .....	<b>1</b>
<b>4</b>	<b>QUESTION TIME FOR THE PUBLIC</b> .....	<b>1</b>
	<b>7.1 Response to Previous Public Questions Taken on Notice</b> .....	<b>1</b>
	<b>7.2 Public Question Time Open</b> .....	<b>1</b>
	<b>7.3 Public Question Time Closed</b> .....	<b>1</b>
<b>5</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b> .....	<b>1</b>
<b>6</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS</b> .....	<b>1</b>
<b>7</b>	<b>CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS</b> .....	<b>1</b>
	<b>7.1 ORDINARY MEETING HELD 20 September 2017</b> .....	<b>1</b>
<b>8</b>	<b>ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION</b> .....	<b>1</b>
<b>9</b>	<b>REPORTS OF COMMITTEES</b> .....	<b>1</b>
<b>10</b>	<b>CHIEF EXECUTIVE OFFICERS REPORT</b> .....	<b>2</b>
	<b>10.1 Governance and Administration</b> .....	<b>2</b>
	10.1.1 NEWROC EXECUTIVE COUNCIL MEETING .....	<b>2</b>
	10.1.2 MURAL AT KOORDA CRC .....	<b>4</b>
	<b>10.2 Finance</b> .....	<b>6</b>
	10.2.1 MONTHLY FINANCIAL STATEMENTS .....	<b>6</b>
	10.2.2 ACCOUNTS PAID AS LISTED .....	<b>8</b>
	10.2.3 MONTHLY FINANCIAL POSITION .....	<b>10</b>
	10.2.4 INVESTMENT OF COUNCIL FUNDS.....	<b>12</b>
	10.2.5 IMPOSITION OF NEW FEE FOR SWIMMING POOL .....	<b>14</b>
	10.2.6 BUDGET ALTERATION – SEWERAGE ASSET MAINTENACE .....	<b>16</b>
	10.2.7 CONTRIBUTION TO DIVIDING FENCE .....	<b>18</b>
	10.2.8 REQUEST FOR HALL HIRE FEES WAIVED.....	<b>20</b>
	<b>10.3 Law, Order &amp; Public Safety</b> .....	<b>22</b>
	<b>10.4 Health and Building</b> .....	<b>22</b>
	<b>10.5 Education &amp; Welfare</b> .....	<b>22</b>
	<b>10.6 Housing</b> .....	<b>22</b>
	<b>10.7 Community Amenities</b> .....	<b>22</b>
	<b>10.8 Recreation and Culture</b> .....	<b>22</b>
	<b>10.9 Transport</b> .....	<b>22</b>
	<b>10.10 Economic Services</b> .....	<b>22</b>
	<b>10.11 Other Property &amp; Services</b> .....	<b>22</b>
	<b>10.12 Reserves</b> .....	<b>22</b>
<b>11</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b> .....	<b>23</b>
<b>12</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED</b> .....	<b>23</b>
<b>13</b>	<b>MATTERS FOR WHICH MEETING MAY BE CLOSED</b> .....	<b>23</b>
<b>14</b>	<b>DATE OF NEXT MEETING</b> .....	<b>23</b>
<b>15</b>	<b>CLOSURE</b> .....	<b>23</b>
	<b>ITEMS FOR DISCUSSION</b> .....	<b>24</b>
	<b>OPEN FORUM SESSION</b> .....	<b>25</b>
	<b>PORTFOLIO'S</b> .....	<b>27</b>

**COUNCIL CALENDAR..... 28**

**1 DECLARATION OF OPENING**

**2 ANNOUNCEMENT OF VISITORS**

**3 RECORD OF ATTENDANCE**

- 3.1 *Record of Attendance:*
- 3.2 *Apologies:*
- 3.3 *Approved Leave of Absence:*

**4 QUESTION TIME FOR THE PUBLIC**

- 7.1 *Response to Previous Public Questions Taken on Notice*
- 7.2 *Public Question Time Open*
- 7.3 *Public Question Time Closed*

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**7 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**7.1 ORDINARY MEETING HELD 20 September 2017**

**Officer Recommendation  
Moved Cr**

**Seconded Cr**

**That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 20 September 2017, as circulated be confirmed and certified as a true and accurate record.**

**PUT AND CARRIED /**

**8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

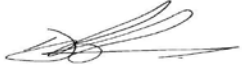
**9 REPORTS OF COMMITTEES**

## 10 CHIEF EXECUTIVE OFFICERS REPORT

### 10.1 Governance and Administration

#### 10.1.1 **NEWROC EXECUTIVE COUNCIL MEETING** 26 September 2017 at Bencubbin

##### **Section 5.23 – Applicability**

<b>Location:</b>	NEWROC Regions
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> Cr BG Cooper
<b>File Reference:</b>	ADM 0105
<b>Disclosure of Interest:</b>	No Interest declared by CEO
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Minutes

##### **Background:**

Minutes of the NEWROC Council Meeting held on 26 September 2017 at Bencubbin.

##### **Comment:**

The following issues were discussed:

- Item 6.1 Income and Expenditure
- Item 6.2 NEWROC Budget 2017-18 Reserves
- Item 7.1 NEWArts Literary Luncheon – Information
- Item 7.2 NEWTravel Update – Update on recent activities
- Item 7.3 Wheatbelt Development Commission – Tourism Strategy – Consideration of Report and input from individual Shires to WDC.
- Item 7.4 Telecommunications – Update on Tender and for consideration for Nungarin October Meeting.
- Item 7.5 NEWROC – Health Strategy – Information Received, phone meeting to discuss report.
- Item 7.6 NEWROC – Strategic Projects – Governance – Regional Subsidiary draft plan adopted subject to legislation.
- Item 8.1 Shire of Mukinbudin Letter – Requesting Shires consider where they can work together to get benefits of ‘economy of scale’ spending
- Item 8.2 Pool Funding – Confirmation that Royalties for Regions funding has been stopped.
- Item 8.3 Future of Community Resource Centres – A collective Response to the importance of CRC’s be submitted.

##### **Consultation**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

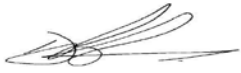
**That Council note and endorse the recommendations of the NEWROC Executive meeting held at Bencubbin on 26<sup>th</sup> September 2017.**



## 10.1.2

## MURAL AT KOORDA CRC

### Section 5.23 – Applicability

<b>Location:</b>	KOORDA
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> Cr BG Cooper
<b>File Reference:</b>	ADM 0118
<b>Disclosure of Interest:</b>	
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Application

### Background:

The Koorda CRC is considering lodging a request for a grant for a mural at the CRC for Road Safety.

### Comment:

Road safety is always a concern for the Shire which is why we support the Roadwise program and other safety initiatives throughout the year.

The “Elephant in the Wheatbelt Mural Project” would be another opportunity to remind motorists to take care on country roads while also providing an opportunity or brightening up a wall space in town. Being that the CRC is the first major building when entering Koorda from the south, it would be an ideal location for a mural.

The CRC is requesting support from the Shire for the mural

### Statutory Environment:

Nil

### Policy Implications:

Nil

### Financial Implications:

Nil

### Strategic Implications:

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

C 1.6 - Develop successful and collaborative partnerships

(ongoing)

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That the Shire of Koorda supports the CRC application for an “Elephant in the Wheatbelt Mural” as it will pass on a vital message while also improving the aesthetics of town.**

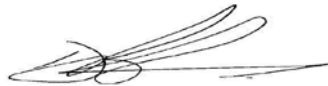
**10.2 Finance**

**10.2.1 MONTHLY FINANCIAL STATEMENTS  
As at 30 September 2017**

**Section 5.23 – Applicability**

**Location:** Shire of Koorda  
**Portfolio:** **Governance, Administration and Finance**  
Cr BG Cooper  
**File Reference:** ADM 0448  
**Disclosure Of Interest:** No interest declared by CEO  
**Author:** David Burton, Chief Executive Officer

**Signature of CEO**



**Attachment:** Monthly Financial Statement

**Background:**

Submission of monthly Financial Statements for period ended 30 September 2017.

**Comment:**

Monthly Financial Statements for the period ended 30 September 2017 for Council's information and acceptance. The explanations for variances of \$10,000 and 10% more are in Note 12, the Material Variance Report.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

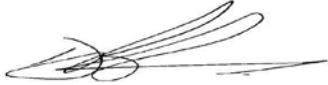
**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That the monthly Financial Statements for the period ended 30 September 2017, as presented, be received and adopted.**

**10.2.2**                      **ACCOUNTS PAID AS LISTED**  
**As at 11 October 2017**

<b>Section 5.23 – Applicability</b>	
<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b>
	Cr BG Cooper
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	No interest declared by CEO
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Monthly Report List

**Background:**  
Regulatory requirement to advise Council of payments made since the previous meeting.

**Comment:**  
The payments on the attached schedule have been made for the period 15 September 2017 to 11 October 2017 and are generally within budget guidelines and are of an operational nature.

V180	Brooks Equipment Hire	\$1,971.20
V212	5 Rivers Plumbing & Gas	\$2,060.42
V219	Grants Empire	\$1,980.00
V225	Loadex Hire	\$19,607.50
V226	Marty Grant Bulldozing	\$11,495.00
V243	Northam Holden	\$8,357.11

**Consultation:**  
Nil

**Statutory Environment:**  
Local Government Act 1995, Section 5.42  
Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

**Policy Implications:**  
Nil

**Financial Implications:**  
Budget guidelines and constraints  
Need to authorise unbudgeted expenditure (if any)

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

**Voting Requirement:** Simple majority

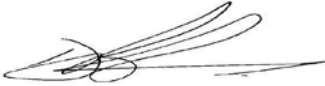
**OFFICER RECOMMENDATION**

That accounts as listed being for period 15 September 2017 to 11 October 2017.

<b>Municipal Vouchers No's V180 to V248</b>	<b>Totalling</b>	<b>\$245,041.63</b>
<b>Bendigo Bank Card (Included in Total)</b>		<b>\$ 604.55</b>
	<b>Total</b>	<b>\$245,041.63</b>

To be endorsed or passed for payment

**10.2.3**                      **MONTHLY FINANCIAL POSITION**  
**As at 11 October 2017**

<b>Section 5.23 – Applicability</b>	
<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b>
	Cr BG Cooper
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	No interest declared by the CEO
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Financial Position

**Background:**  
Current Monthly Financial position as at 11 October 2017 on the various accounts.

**Comment:**  
The Municipal Account’s financial position as at 11 October 2017 indicated at this time.

Monthly Financial Position	Municipal Account	\$2,154,763.95
	Reserve Account	\$4,857,870.82
	Trust Account	\$41,709.81

Our monthly financial position is approximately \$1,050,000.00 better than at this time last year.

**Consultation:**  
Monthly advice

**Statutory Environment:**  
Local Government Act 1995, Section 6.4

**Policy Implications:**  
Regulation

**Financial Implications:**  
Shows current financial position

**Strategic Implications:**  
Shire of Koorda Strategic Community Plan  
C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

**Voting Requirement:** Simple majority

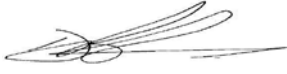
**OFFICER RECOMMENDATION**

**That the Financial Position, as at 11 October 2017, as presented, be noted, received and adopted.**



## 10.2.4 INVESTMENT OF COUNCIL FUNDS

### **Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	Governance, Administration and Finance Cr BG Cooper
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Quarterly Report

### **Background:**

Quarterly Report for the period ended 30 September 2017.

The Quarterly Report to Council gives details of all current investments showing place of investment, term of investment, interest rate, name of funds invested and transactions for the period.

### **Comment:**

Nil

### **Consultation:**

Nil

### **Statutory Environment:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996- 34.1(2) as amended 2005

### **Policy Implications:**

Finance Policy No. 1

### **Financial Implications:**

Budgetary considerations, amendments and cash flow requirements.

### **Strategic Implications:**

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

**Voting Requirement**


Simple majority

**OFFICER RECOMMENDATION**

**That the Quarterly Report to Council on all current investments to 30 September 2017, as presented, be received and adopted.**

## 10.2.5 IMPOSITION OF NEW FEE FOR SWIMMING POOL

### **Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	Governance, Administration and Finance Cr BG Cooper
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Nil

### **Background:**

In previous years, the Swimming Pool Supervisor has offered Aqua Aerobics and Aqua Pole Classes which has been charged by the Supervisor. This creates some difficulties in that it splits the fees between entry and class costs which is difficult to manage given the small amounts involved.

To ease this situation, it is considered that the class costs be considered as a pool fee and included in the Fees and Charges of the Shire of Koorda.

### **Comment:**

Entry Fees for the Aqua Aerobics and Aqua Pole Classes are:

Ordinary Fee (including pool entry)	\$8.50
Season Ticket Holders (no entry fee)	\$5.00
Concession Card Holders (includes entry fee)	\$3.50

### **Consultation:**

Nil

### **Statutory Environment:**

Local Government Act 1995, Section 6.16

#### **6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

- (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

\* Absolute majority required.

**Policy Implications:**

Nil

**Financial Implications:**

The imposition of this fee will increase the revenue of the pool but not to any significant amount.

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

S 1.2 - Partner with the community to support the creation of community driven activity centres (short term, [ongoing](#))

S 4.2 - Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

**Voting Requirement**

Absolute majority


**OFFICER RECOMMENDATION**

**That the following charges be implemented for additional classes for the Koorda Swimming Pool:**

<b>Ordinary Fee (including pool entry)</b>	<b>\$8.50</b>
<b>Season Ticket Holders (no entry fee)</b>	<b>\$5.00</b>
<b>Concession Card Holders (includes entry fee)</b>	<b>\$3.50</b>

## 10.2.6 BUDGET ALTERATION – SEWERAGE ASSET MAINTENANCE

### **Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	Governance, Administration and Finance Cr BG Cooper
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Nil

### **Background:**

In recent times, it has been noted that a couple of sections of the sewerage system is the main source of blockages due to tree roots or other issues.

Staff have recently been in contact with a provider to look at getting a service on these sections which will provide:

- CCTV Inspection of pipe
- Roots cut
- Root Treatment

The cost of this service is approximately \$10,000 (GST Inclusive) per kilometre of sewerage.

### **Comment:**

With the age of the terracotta pipes, it is suggested that the problem sections be fully serviced which will give staff a better indication of the issues with the sewerage system rather than having to dig up the pipe to visually inspect. From this report, we will have a better indication of the condition of the pipe and if any further work is required.

This work will be factored into future budget to keep a regular check on the sewerage system to ensure the continued service and condition of the systems before we have any major issues. If we find a problem section, it can be identified easily and a remedy sought to keep costs of maintaining the system to a minimum.

The Sewerage System is a self funding operation for the Shire as any excess funds from the sewerage rates received is allocated to the Sewerage Reserve. The fees and the reserve funds are all part of the system management which is closely monitored by the Economic Regulation Authority. Currently the Sewerage Reserve has approximately \$800,000 which is for the maintenance of the system and asset renewal as required. Funding for the works would come from the Reserve.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 6.8

**6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

**Policy Implications:**

Nil

**Financial Implications:**

The sewerage reserve was established for this type of work therefore the only financial impact is a slight reduction in the sewerage reserve.

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

**Voting Requirement**


Absolute majority

**OFFICER RECOMMENDATION**

**That the Chief Executive Officer be authorised to expend funds on the maintenance of the sewerage service to the value of \$10,000 with funds being transferred from the Sewerage Reserve.**

## 10.2.7 CONTRIBUTION TO DIVIDING FENCE

### **Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	Governance, Administration and Finance Cr BG Cooper
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Nil

### **Background:**

A request has been received from the owner of the Koorda Motor Museum and Military Collection to share the cost of installing a dividing fence between his property and the old CWA / Girl Guides building. Currently there is only a dilapidated fence on part of the property and old logs for the rest of the dividing line.

A quote for the work has been received and the total cost is \$2,509 (GST exclusive) of which the cost to the Shire would be \$1,254.50 (GST exclusive).

### **Comment:**

The fencing request is for a 6' Chainmesh fence with a barb at the top to act as security for the Museum. Staff will check to ensure that this does not breach any safety concerns as the property does border with a playground. If safety is a concern, the owner of the Museum is willing to not have the barb wire.

Under the Dividing Fences Act, owners can come to an agreement to share the cost of a fence as long as it is established before the construction of the fence. Being that the properties do not have an adequate fence, it is reasonable for the Shire to share in the cost of the dividing fence.

### **Consultation:**

Cr Anthony Clarke – Owner – Koorda Motor Museum and Military Collection.

### **Statutory Environment:**

Nil

### **Policy Implications:**

Nil

### **Financial Implications:**

There is minimal funding in the budget to cover maintenance for the property. This should cover the fencing requirements.

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

**Voting Requirement**

Absolute majority

**OFFICER RECOMMENDATION**

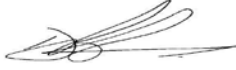
**That the Shire of Koorda agree to cover half of the cost of the installation of a dividing fence between the Koorda Motor Museum and Military Collection and the Shires property of the Pioneer Women's Park and Old CWA Rest Rooms to a maximum value of \$1,254.50 (GST exclusive).**



## 10.2.8

## REQUEST FOR HALL HIRE FEES WAIVED

### **Section 5.23 – Applicability**

<b>Location:</b>	KOORDA
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b>
	Cr BG Cooper
<b>File Reference:</b>	ADM 0480
<b>Disclosure of Interest:</b>	CEO declared a financial interest as he has children that will be attending the function.
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Letter

### **Background:**

A request has been received from the Koorda P&C Inc for the waiving of the hall hire fees for the Annual Halloween Ball to be held on the 4th November 2017.

### **Comment:**

This is a public event for the youth of Koorda which is quite well attended. The activities are centred on the youth of the town and do provide entertainment. Initially this event was done so that the children would not be wandering the streets “trick or treating” however this still does happen to some extent.

One of the advantages of the Halloween Ball is that it does provide some entertainment for the youth of the area to keep them from creating other issues such as vandalism and graffiti.

The P&C would also need the use of the facility for the week leading up to the ball to decorate the facility and then a few days after to remove all the decorations. This should not be an issue as the facility receives minimal use at this time of the year.

Council has previously supported this event in the past by waiving the fees for the hall hire. This would reduce the income for the hall by the hire fee of \$126.00, but will make the event more accessible for participants.

The Shire of Koorda Finance Policy F7 allows for the waiving of fees and charges for the Koorda Primary School during school hours, but does not include the P&C activities after school hours. Therefore the decision to waive the fees is at the discretion of Council.

### **Statutory Environment:**

Nil

### **Policy Implications:**

Nil

**Financial Implications:**

Reduction of the income for the hall by \$126.00

**Strategic Implications:**

Strategic Community Plan

S 1.2 - Partner with the community to support the creation of community driven activity centres  
(short term, [ongoing](#))

S 2.3 - Provide an environment that enhances the growth, development and retention of youth  
(ongoing)

S 4.3 - Partner with stakeholders to achieve greater community participation in recreational facilities  
and services (medium term, [in progress 4-15 years](#))

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That the Hall Fees be waived for the holding of the Annual Halloween Ball for 4<sup>th</sup> November 2017**

<b>10.3</b>	<b>Law, Order &amp; Public Safety</b>
-------------	---------------------------------------

***No items this month***

<b>10.4</b>	<b>Health and Building</b>
-------------	----------------------------

***No items this month***

<b>10.5</b>	<b>Education &amp; Welfare</b>
-------------	--------------------------------

***No items this month***

<b>10.6</b>	<b>Housing</b>
-------------	----------------

***No items this month***

<b>10.7</b>	<b>Community Amenities</b>
-------------	----------------------------

***No items this month***

<b>10.8</b>	<b>Recreation and Culture</b>
-------------	-------------------------------

***No items this month***

<b>10.9</b>	<b>Transport</b>
-------------	------------------

***No items this month***

<b>10.10</b>	<b>Economic Services</b>
--------------	--------------------------

***No items this month***

<b>10.11</b>	<b>Other Property &amp; Services</b>
--------------	--------------------------------------

***No items this month***

<b>10.12</b>	<b>Reserves</b>
--------------	-----------------

***No items this month***

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED**

**13 MATTERS FOR WHICH MEETING MAY BE CLOSED**

**14 DATE OF NEXT MEETING**

Wednesday 15 November 2017 @ 6.00pm

**15 CLOSURE**

## Items for Discussion

### **Christmas Function**

The council Christmas function has been held at the Koorda Sports Club for the last 2 years, prior to that it was at the Koorda Hotel for 2 years. We will be approaching the Hotel to see if they are able to host the function this year and what menu can be provided. If they are unable to provide for the function, we will likely approach the Sport Club and look at possible caterers

The event has been scheduled for Friday 1<sup>st</sup> December to ensure that it does not clash with other events.

### **Christmas Closure of Office**

As Christmas Eve falls on Sunday this year, the office will be open until Friday 22<sup>nd</sup> December as normal. The offices will then close for the Christmas/New Year period and reopen on Tuesday 2<sup>nd</sup> January 2018

As normal, days taken off will either be taken as Rosters Days off or Annual Leave.

### **Seniors Luncheon**

The Combined Senior Lunch is scheduled for Thursday 16<sup>th</sup> November. Catering will be done by Wheatbelt Cottage Industries.

### **Shire of Koorda Historical Truck**

The Historical Truck has been painted and now we need to put it on display. A shed for the truck will be constructed to protect it as much as possible from the elements.

Possible locations to consider are at The Shire Office (but it is not in the main street) or in the main street near the other machinery.

A preferred location is requested.

### **End of Year Christmas Function**

Suggestion from the local Cricket Club is for a night cricket game if funding is received from Department of Sport and Recreation which could work better as temperature may be a deterrent.

**OPEN FORUM SESSION**

Bar Duties – Cr AD Clarke

General discussion on issues

- To be raised at future meeting
- Relevant to Council or Community
- Relevant to good governance
- Not Works or Service issues (Use request forms)

**GOVERNANCE & ADMINISTRATION** Cr BG Cooper

---

---

---

---

**FINANCE** Cr BG Cooper

---

---

---

---

**LAW, ORDER & PUBLIC SAFETY** Cr SE Boyd

---

---

---

---

**HEALTH** Cr SE Boyd

---

---

---

---

**EDUCATION & WELFARE** Cr LC Smith

---

---

---

---

**HOUSING** Cr LC Smith

---

---

---

---

**COMMUNITY AMENITIES** Cr PL McWha

---

---

---

---

**RECREATION & CULTURE** Cr PL McWha

---

---

---

---

**TRANSPORT & COMMUNICATION** Cr GW Greaves

---

---

---

---

**ECONOMIC SERVICES** Cr AD Clarke

---

---

---

---

**OTHER PROPERTY & SERVICES & RESERVES** Cr AD Clarke

---

---

---

---

**OTHER:**

---

---

---

---

# **PORTFOLIO'S**

- ***Governance, Administration and Finance-* Cr BG Cooper**
  
- ***Law, Order, Health and Building-* Cr SE Boyd**
  
- ***Education, Welfare and Property-* Cr LC Smith**
  
- ***Community Amenities, Environment, Recreation and Culture-* Cr PL McWha**
  
- ***Transport and Communication-* Cr GW Greaves**
  
- ***Economic, Other Property and Services and Reserves-* Cr AD Clarke**



# Council Calendar

## October

Wednesday 18th

**Saturday 21st**

**Monday 23rd**

Tuesday 24th

Saturday 28th

Ordinary meeting of Council

**Council Elections**

**Swearing in of Councillors**

NEWROC Council - Nungarin

Drive - In

## November

Wednesday 1st

Wednesday 15th

**Thursday 16th**

Saturday ??th

Tuesday 28th

Thursday 30th

CEACA - Merredin

Ordinary meeting of Council

**Seniors Luncheon**

Drive - In (TBC)

NEWROC Executive - Nungarin

GECZ - Merredin

## December

**Friday ??**

Tuesday 12th

Thursday ??

**Saturday 16th**

Wednesday 20th

Monday 25th

Tuesday 26th

**Council Christmas Function**

NEWROC Council - Christmas Mukinbudin

*Annual Electors Meeting (TBC)*

**Community Christmas Tree (Final 100yr event)**

Ordinary meeting of Council

Christmas Day

Boxing Day