



# Shire of Koorda



# AGENDA

## NOTE:

Wednesday 18 April 2018  
Ordinary Meeting 4.30pm



# DISCLOSURE OF INTEREST

## ★WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

## ★VERBAL

- No round robin at start of meeting
- Advise immediately before item discussed

## ★TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



## SHIRE OF KOORDA

# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

DN Burton

**CHIEF EXECUTIVE OFFICER**

## CONTENTS

<b>1</b>	<b>DECLARATION OF OPENING.....</b>	<b>1</b>
<b>2</b>	<b>ANNOUNCEMENT OF VISITORS.....</b>	<b>1</b>
<b>3</b>	<b>RECORD OF ATTENDANCE .....</b>	<b>1</b>
3.1	<i>Record of Attendance: .....</i>	<i>1</i>
3.2	<i>Apologies: .....</i>	<i>1</i>
3.3	<i>Approved Leave of Absence: .....</i>	<i>1</i>
<b>4</b>	<b>QUESTION TIME FOR THE PUBLIC .....</b>	<b>1</b>
4.1	<i>Response to Previous Public Questions Taken on Notice .....</i>	<i>1</i>
4.2	<i>Public Question Time Open.....</i>	<i>1</i>
4.3	<i>Public Question Time Closed .....</i>	<i>1</i>
<b>5</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>1</b>
<b>6</b>	<b>DECLARATIONS OF INTEREST .....</b>	<b>1</b>
<b>7</b>	<b>PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....</b>	<b>1</b>
<b>8</b>	<b>CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS .....</b>	<b>1</b>
8.1	<i>ORDINARY MEETING HELD 21 March 2018.....</i>	<i>1</i>
<b>9</b>	<b>ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION .....</b>	<b>1</b>
<b>10</b>	<b>REPORTS OF COMMITTEES .....</b>	<b>2</b>
10.1	<i>Building/Planning/Recreation Committee.....</i>	<i>2</i>
10.1.1	<i>BUILDING PROGRAMME 2017/2018 (Current Year).....</i>	<i>2</i>
10.1.2	<i>BUILDING PROGRAMME 2018/2019 (Next Year Budget).....</i>	<i>8</i>
10.1.4	<i>CARAVAN PARK ACCOMMODATION UNITS.....</i>	<i>17</i>
10.2	<i>Works Committee.....</i>	<i>19</i>
10.2.1	<i>ADOPTED WORKS PROGRAMME 2017/2018 .....</i>	<i>19</i>
10.2.2	<i>WORKS PROGRAMME 2018/2019 .....</i>	<i>22</i>
10.2.3	<i>PROPOSED WORKS PROGRAMME 2018/2019 AND BEYOND .....</i>	<i>25</i>
10.2.4	<i>PLANT REPLACEMENT PROGRAMME 2017/2018 .....</i>	<i>27</i>
10.2.5	<i>PLANT REPLACEMENT PROGRAMME 2018/2019 – 2028/2029 .....</i>	<i>29</i>
10.2.6	<i>CORNER RAILWAY STREET AND HAIG STREET .....</i>	<i>33</i>
<b>11</b>	<b>CHIEF EXECUTIVE OFFICERS REPORT .....</b>	<b>35</b>
11.1	<i>Governance and Administration .....</i>	<i>35</i>
11.1.1	<i>NEWROC EXECUTIVE MEETING.....</i>	<i>35</i>
11.1.2	<i>GECZ WALGA MEETING .....</i>	<i>37</i>
11.1.3	<i>WARD BOUNDARY REVIEW.....</i>	<i>39</i>
11.2	<i>Finance.....</i>	<i>41</i>
11.2.1	<i>MONTHLY FINANCIAL STATEMENTS .....</i>	<i>41</i>
11.2.2	<i>ACCOUNTS PAID AS LISTED .....</i>	<i>43</i>
11.2.3	<i>MONTHLY FINANCIAL POSITION .....</i>	<i>45</i>
11.2.4	<i>INVESTMENT OF COUNCIL FUNDS.....</i>	<i>47</i>
11.3	<i>Law, Order &amp; Public Safety.....</i>	<i>49</i>
11.4	<i>Health and Building.....</i>	<i>49</i>
11.5	<i>Education &amp; Welfare .....</i>	<i>49</i>
11.6	<i>Housing.....</i>	<i>49</i>
11.7	<i>Community Amenities.....</i>	<i>50</i>
11.7.1	<i>TRANSFER OF MAINTENANCE EXPENDITURE TO CAPITAL .....</i>	<i>50</i>
11.8	<i>Recreation and Culture .....</i>	<i>52</i>
11.9	<i>Transport.....</i>	<i>52</i>
11.10	<i>Economic Services .....</i>	<i>52</i>
11.11	<i>Other Property &amp; Services.....</i>	<i>52</i>

<b>11.12</b>	<b>Reserves .....</b>	<b>52</b>
<b>12</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>52</b>
<b>13</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.....</b>	<b>52</b>
<b>14</b>	<b>MATTERS FOR WHICH MEETING MAY BE CLOSED .....</b>	<b>53</b>
	14.1.1 CEACA BUDGET CONSIDERATION.....	53
	**CONFIDENTIAL ITEM ** .....	53
	5.23. Meetings generally open to public.....	53
<b>15</b>	<b>DATE OF NEXT MEETING.....</b>	<b>54</b>
<b>16</b>	<b>CLOSURE.....</b>	<b>54</b>
	<b>Items for Discussion .....</b>	<b>55</b>
	<b>COUNCIL CALENDAR.....</b>	<b>59</b>

**1 DECLARATION OF OPENING**

**2 ANNOUNCEMENT OF VISITORS**

**3 RECORD OF ATTENDANCE**

**3.1** *Record of Attendance:*

**3.2** *Apologies:*

**3.3** *Approved Leave of Absence:*

**PRESIDENT TO DRAW THE DISCLAIMER TO THE PUBLICS' ATTENTION**  
**(If members of the public present)**

**4 QUESTION TIME FOR THE PUBLIC**

**4.1** *Response to Previous Public Questions Taken on Notice*

**4.2** *Public Question Time Open*

**4.3** *Public Question Time Closed*

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**6 DECLARATIONS OF INTEREST**

**7 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**8.1 ORDINARY MEETING HELD 21 March 2018**

**COUNCIL DECISION**

**Moved Cr**

**Seconded Cr**

**That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 21 March 2018, as circulated be confirmed and certified as a true and accurate record.**

**PUT AND CARRIED:  
RESOLUTION NO:**

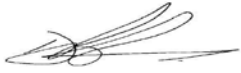
**9 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

## 10 REPORTS OF COMMITTEES

### 10.1 Building/Planning/Recreation Committee

#### 10.1.1 BUILDING PROGRAMME 2017/2018 (Current Year)

##### Section 5.23 – Applicability

<b>Location:</b>	Koorda Townsite
<b>File Reference:</b>	Various
<b>Disclosure of Interest:</b>	The CEO declares an interest in Lot 282 Pearman Street, as he resides there
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Nil

##### Background:

The budget program of works with regards to Housing and Community Facilities for current 2017/2018 year based on the Budget and works completed. This is to review what works have been completed and what may be carried forward.

##### Comment:

The following brief comment is made with regard individual properties:-

##### Staff Housing

- Lot 9 Smith Street – General Maintenance, provision for patio  
**Staff**
- Lot 68 Smith St – General Maintenance, replace vinyl flooring (18/19).  
**Darren West**
- Lot 282 Pearman St - General Maintenance provision – recently replaced several struts at back and replaced drainage from gutters  
**CEO** Floor coverings / Capital if required (not required)
- Lot 98 Greenham St - Possible Sale  
**Privately rented** – *The Mechanic has indicated that he does not want to use this house. As this house required extensive maintenance, it is recommended that the Shire sell the house rather than attempt further repairs.*
- Lot 271 Greenham St - General maintenance  
**Wansbrough/Thornton** Major renovations to bathroom (completed). Change in tenant

- Lot 274 Lodge St - General maintenance  
**Swimming pool manager, General Upgrade Provision**  
**Mary Segond von Banchet**
- Lot 198 Lodge St New dwellings - driveway and landscape, garden sheds (completed).

### **Non Staff**

- Lot 203 Pearman St - Most items addressed, general maintenance  
**Privately Rented** *renew existing fixtures if required.* Recently installed reverse cycle aircon and remove wood heater(completed) house has issues with bathroom and toilet making excessive noise.
- Lot 204 Pearman St - General provision only  
**Leased to GROH - Police (OIC Police)**  
*(minor works completed when vacated.)*  
*Capital provision if required.* Lease agreement renewed, this will require some maintenance to the building including replacing vinyl floor covering (18/19 budget)
- Lot 95 Greenham St General maintenance (Units still in good order)
- Lot 99/100 Greenham St **Yalambee Units**  
1 Unit upgraded bathroom (completed), more if possible pending workload of Maintenance staff. We are also looking at upgrading some of the furniture.
- Lot 13 Smith St  
Units A, B & C General maintenance, most brick fretting repairs have been completed, but will need to be monitored. This is a general provision. Unit 3 needs minor work. Throughout year, 1 bathroom required major Maintenance, as all required some maintenance in the bathroom, it was decided to do all bathroom at the same time. This work is being finalised.
- Lot 291 Smith St – JV units  
Units 1, 2, 3 General maintenance only minor upgrades requested, capital provision for unit 1 if required.
- Lot 550 Smith St Joint Venture Units – general maintenance provision only
- Lot 550 Smith Street Gazebo and gardens in front area (to be completed pending details of Gazebo).



## **Other – Public Buildings and Facilities**

### ➤ **Administration Building – Reserve 33226 – Allenby Street**

- General Maintenance – maintenance as required. Solar Panels are to be installed, quotes are being finalised. Renovations if required.

### ➤ **ES Building – Lot 77 – Smith Street/Ninghan Street**

- No work scheduled – ongoing maintenance. The building also needs some upgrading to the patio area and paving.

### ➤ **Reserve 33226 – Allenby St Koorda Health Centre**

- Health facility includes Doctors surgery and Community/Allied Health facilities, ongoing improvements/maintenance. This facility will be scheduled for painting in 18/19.

### ➤ **Play Group Building – Reserve 32548 – Ninghan Street**

- Ongoing maintenance will be carried out as necessary.
- As we have had no further information about the use as a childcare facility, no allocation has been included in the budget, however this may need to change if required.
- There are a number of longer term issues with this building.
- External cladding - consideration of removal if required (contains asbestos)

### ➤ **Refuse site**

- Proposed – Extend life of current site if possible and prepare new site.
- The new site has been approved for works, We have already started preparing it for a new site and trench. Some fences has been installed for rubbish and animal control. Once the new site is in operation, cleanup of the old site will begin.

### ➤ **Public Toilets – Reserve 20256 – Birdwood Street & Reserve 33226 – Volunteer Park Ninghan Street**

- Ongoing maintenance only anticipated.
- Tables and seats as per Aged Communities funding (completed)

### ➤ **Cemetery – Reserve 20236 – Koorda Cadoux Road**

- General ongoing improvements.
- Other provision for minor complementary improvement (toilet) (completed)

### ➤ **Cowcowing Cemetery – Wyalkatchem Koorda Road**

- General ongoing works as required.

➤ **Koorda Drive-in – Lot 17 – Orchard Street**

- The projector system has been update. Toilets have been replaced to ensure that they are working. There is some funding left over and we are considering the inclusion of a disabled access toilet time permitting.

➤ **TV & Radio Re-transmission Facility**

- General ongoing maintenance provision only.
- Digital TV has been installed into the town for service, a remote connection was to be installed, but as several units had to be replaced, the remote unit was delayed.

➤ **Museum & Mad Club – Reserve 32572 – Ninghan Street**

- General provision. Capital allocation for MAD ceiling, but Museum needs some works done as well. This will be ongoing for a while and will need to work in with the Museum as items will need shifting.

➤ **Recreation Facilities – Reserve 20134 – Scott Street**

- Oval – General maintenance.
- Provisions for extending facility – We have been advised that we have not been successful in our funding application. A second application has been submitted under Building Better Regions Funding. Funding has been received from Lotterywest and CSRFF for the facility. Once the outcome of the BBRF is known, the project scope will be finalised.
- Ongoing development of Recreation Facilities Plan for future extensions.

➤ **Bowling Green – Reserve 26647 – Greenham Street**

- Ongoing surrounds maintenance assistance

➤ **Golf Course**

- Ongoing course maintenance assistance - mow fairways and other minor assistance for major events i.e. open day, Police day, St John's/RFDS day and club championships.

➤ **Swimming Pool – Reserve 17933 – Haig Street**

- With the Community Pools revitalisation funding being stopped, we have requested additional funding for the solar panels. We are currently finalising the quotes and will be installing these during the off season.

➤ **Skate Park – Reserve 17933 – Haig Street**

- Construction of skate park. Ongoing maintenance as required. A rest area and bubble fountain will be looked into for the future (2018/2019).

➤ **Memorial Hall Reserve 20256**

- General ongoing maintenance. Capital provision for widow shutters to replace ones on doors and damaged ones.

➤ **Pioneer Hall – Reserve 16649 – Railway Street**

- General only – aging problem. Capital allocation to stabilise or start work on saving facade of building.(carried forward)

➤ **Former Guide/Brownie Hall – Reserve 34889 – Allenby Street**

- General only – However Council indicated a desire to renovate and retain as a Historical/Heritage building relevant to Koorda's early architecture. Suggest substantially upgrade of building if a future use can be determined.

➤ **Community Shed**

“See recreation facilities”

➤ **Shire Works Depot – Lot 567 & 12 Aitken Road**

- General allocation provision for storage area.

➤ **NRM Building – 11 Railway Street**

- Currently under lease agreement. Was recently painted for new tenant.

➤ **Caravan Park – Reserve 34744 – Scott Street**

- Provision to continue to improve facility. Costing for the electricity connection to the units has been received, we are finalising these costs with a view to starting this project.

**No specific allocation:**

- Gym facility – to be included in the Recreation Grounds Development Plan.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Costs for works have been factored into the 2017/2018 budget.

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

S 2.2 - Facilitate provision of services for aged persons and people with disabilities (medium term, 4-10 yrs)

S 2.5 - Facilitate provision of appropriate playgroup facilities (medium term, 4-6 years)

S 3.3 - Support provision of emergency services (ongoing)

S 4.1 - Develop a broad recreation master plan for the Shire (short term, in progress)

S 4.2 - Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

E 1.10 - Monitor local community demand for additional accommodation units (medium term, in progress)

B 1.1 - Facilitate and integrate housing options, local services, employment and recreational spaces (ongoing)

B 1.4 - Provide sustainable open space to recreate and connect (medium term, 4-15 years)

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

B 1.6 - Maintain and protect heritage buildings and sites (ongoing)

**Voting Requirement:**

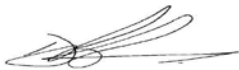
Simple majority

**OFFICER RECOMMENDATION**

**That the current program with regard building construction, maintenance and upgrading planned for 2017/2018 be noted.**

## 10.1.2 **BUILDING PROGRAMME 2018/2019 (Next Year Budget)**

### **Section 5.23 – Applicability**

<b>Location:</b>	Koorda Townsite
<b>File Reference:</b>	Various
<b>Disclosure of Interest:</b>	The CEO declares an interest in Lot 282 Pearman Street, as he resides there
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Nil

### **Background:**

The budget program of works with regards to Housing and Community Facilities for 2018/2019 and is generally based on the previously prepared forward planning programmes, reviewed and amended in line with inspections and discussions. The plan as presented, generally relates to capital works, improvements and maintenance with regard to housing, buildings and facilities. Taking into account likely financial and other resources available.

### **Comment:**

It should be noted that for the 2018/2019 Financial year, we will be looking at several building projects pending on funding. This includes the Recreation Ground, which will either be for the change rooms or the full facility and continuation of the short term Accommodation Units at Caravan Park (pending) and also to a lesser degree for staff, construction of the CEACA Units.

If all these projects go ahead, it will put considerable strain on the resources of the staff, so consideration of contractors for some works may be required.

Changes to the Residential Tenancy Act will also require some houses to have different items installed. These should be able to be done under the maintenance costs.

The following brief comment is made with regard individual properties:-

### **Staff Housing**

- Lot 9 Smith Street – General Maintenance, provision for capital works, cement base for carport.  
**Staff**
- Lot 68 Smith St – General Maintenance, replace vinyl flooring  
**Darren West**
- Lot 282 Pearman St - General Maintenance provision – recently replaced several struts at back and replaced drainage from gutters  
**CEO**  
Floor coverings / Capital if required

- Lot 98 Greenham St - to be sold.
- Lot 271 Greenham St - General maintenance  
**Thornton** *Replace lino floor, paint.*
- Lot 274 Lodge St - General maintenance  
**Swimming pool manager, General Upgrade Provision**  
**Mary Segond von Banchet**
- Lot 164 Lodge St New dwellings – general provision. MoFA has requested a dishwasher which could be a consideration for senior staff (CEO {in place already}, MOFA, WS)

### Non Staff

- Lot 203 Pearman St - Most items addressed, general maintenance  
**Privately Rented** *renew existing fixtures if required. Upgrade wet areas. Council may wish to look at this property soon for sale and replace with a newer house pending in funding.*
- Lot 204 Pearman St - General provision only  
**Leased to GROH - Police (OIC Koorda)**  
*Floor covering replacement and other work for lease renewal.*
- Lot 95 Greenham St General maintenance
- Lot 99/100 Greenham St **Yalambee Units**  
Continuation of upgrades for units. BBQ area to be installed.
- Lot 13 Smith St  
Units A, B & C General maintenance, most brick fretting repairs have been completed, but will need to be monitored. This is a general provision and a capital provision for unit 2 to be repainted internally.
- Lot 291 Smith St – JV units  
Units 1, 2, 3 General maintenance only minor upgrades requested and general capital provision for Unit 3.
- Lot 550 Smith St Joint Venture Units – general maintenance/capital provision only
- Lot 550 Smith Street Gardens in front area, possible carryover of Gazebo if not completed 17/18.

## **Other – Public Buildings and Facilities**

### ➤ **Administration Building – Reserve 33226 – Allenby Street**

- General Maintenance – maintenance as required. Installation of solar panels for electricity.

### ➤ **ES Building – Lot 77 – Smith Street/Ninghan Street**

- No work scheduled – ongoing maintenance, extend patio on eastern side (2016/2017) may be carried forward.

### ➤ **Reserve 33226 – Allenby St Koorda Health Centre**

- Health facility includes Doctors surgery and Community/Allied Health facilities, repaint outside of building and replace computers.

### ➤ **Play Group Building – Reserve 32548 – Ninghan Street**

- Ongoing maintenance will be carried out as necessary.
- As we have had no further information about the use as a childcare facility, no allocation has been included in the budget, however this may need to change if required.
- There are a number of longer term issues with this building.
- External cladding - consideration of removal if required (contains asbestos)

### ➤ **Refuse site**

- Proposed – Extend life of current site if possible and prepare new site.
- We will be finalising the setup of the new site and starting rehabilitation of the old site in 2018/2019 financial year.

### ➤ **Public Toilets – Reserve 20256 – Birdwood Street & Reserve 33226 – Volunteer Park Ninghan Street**

- Ongoing maintenance only anticipated.

### ➤ **Cemetery – Reserve 20236 – Koorda Cadoux Road**

- General ongoing improvements and general capital provision.

### ➤ **Cowcowing Cemetery – Wyalkatchem Koorda Road**

- General ongoing works as required.

➤ **Koorda Drive-in – Lot 17 – Orchard Street**

- The projector system has been updated. The inside of the Kiosk will be completed and we will be looking at painting the outside and also upgrading the sound system to ensure quality of sound. The new speakers will be installed in 2018/2019 pending on how we go with the insurance claim.

➤ **TV & Radio Re-transmission Facility**

- General ongoing maintenance provision only.
- Digital TV has been installed into the town for service. There is a provision of \$5,000 for a mobile link unit to be installed which will give the supplier the ability to link into the system remotely.

➤ **Museum & Mad Club – Reserve 32572 – Ninghan Street**

- General provision. Capital allocation for MAD ceiling, but Museum needs some works done as well with ceilings.

➤ **Recreation Facilities – Reserve 20134 – Scott Street**

- Oval – will be “earthquaked” between seasonal use to help water retention and use over summer, endeavours are being made to improve playing surface
- Provisions for extending facility A new funding application has been submitted.
- General Maintenance
- Ongoing development of Recreation Facilities Plan for future extensions. Grant application has been sent for \$2.8m project. This project will rely on the outcomes of the funding application. If full funding is received, then the scope of works will be for the entire building. If BBRF is not received, the scope of works will be reduced to the Change rooms and gymnasium only.

➤ **Bowling Green – Reserve 26647 – Greenham Street**

- Ongoing surrounds maintenance assistance

➤ **Golf Course**

- Ongoing course maintenance assistance - mow fairways and other minor assistance for major events i.e. open day, Police day, St John's/RFDS day and club championships.

➤ **Swimming Pool – Reserve 17933 – Haig Street**

- With the Community Pools revitalisation funds, we will be looking at installing blankets for the pool to reduce evaporation and keep the water warmer in the earlier and later months.



➤ **Skate Park – Reserve 17933 – Haig Street**

- Construction of skate park. Ongoing maintenance as required. A rest area and bubble fountain will be looked into for this financial year.

➤ **Memorial Hall Reserve 20256**

- General ongoing maintenance. Capital provision for replacement of windows to stop pigeons accessing building.

➤ **Pioneer Hall – Reserve 16649 – Railway Street**

- General only – aging problem. Capital allocation to stabilise or start work on saving facade of building (pending)

➤ **Former Guide/Brownie Hall – Reserve 34889 – Allenby Street**

- General only – However Council indicated a desire to renovate and retain as a Historical/Heritage building relevant to Koorda early architecture. Suggest substantially upgrade of building if a future use can be determined.

➤ **Community Shed**

“See recreation facilities”

➤ **Shire Works Depot – Lot 567 & 12 Aitken Road**

- General allocation provision for storage area.

➤ **NRM Building – 11 Railway Street**

- General allocation

➤ **Caravan Park – Reserve 34744 – Scott Street**

- Provision to continue to improve facility.
- Units to be installed pending report on facility and costings.

➤ **Art & Craft Centre (former Anglican Church)**

- Provision to continue to improve facility.
- A general provision for capital works has been included for starting. This will be looked at further in future years.

### **Other Items**

The CEACA Units will be installed throughout the year. This should have little concern for staff, but may still impact other works, especially for the preparation of the land for the buildings, if the Shire does the work.

### **Consultation:**

Nil

### **Statutory Environment:**

Nil

### **Policy Implications:**

Nil

### **Financial Implications:**

Costs for works have been factored into the 2017/2018 budget.

### **Strategic Implications:**

Shire of Koorda Strategic Community Plan

S 2.2 - Facilitate provision of services for aged persons and people with disabilities (medium term, 4-10 yrs)

S 2.5 - Facilitate provision of appropriate playgroup facilities (medium term, 4-6 years)

S 3.3 - Support provision of emergency services (ongoing)

S 4.1 - Develop a broad recreation master plan for the Shire (short term, in progress)

S 4.2 - Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

E 1.10 - Monitor local community demand for additional accommodation units (medium term, in progress)

B 1.1 - Facilitate and integrate housing options, local services, employment and recreational spaces (ongoing)

B 1.4 - Provide sustainable open space to recreate and connect (medium term, 4-15 years)

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

B 1.6 - Maintain and protect heritage buildings and sites (ongoing)

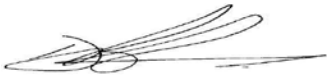
### **Voting Requirement:**

Simple majority

### **OFFICER RECOMMENDATION**

**That the current program with regard building construction, maintenance and upgrading planned for 2018/2019 be noted.**

### 10.1.3 **BUILDING / FACILITIES PROGRAMME 2018/2019 – 2027/2028**

<b>Location:</b>	Koorda town site
<b>Applicant:</b>	
<b>File Ref:</b>	ADM 0034
<b>Disclosure of Interest:</b>	CEO occupies the residence situated on Lot 282 Pearman St No interest declared by Councillors
<b>Author:</b>	D N Burton, Chief Executive Officer
<b>Signature of Author:</b>	
<b>Attachment</b>	Yes

#### **Background**

Council's current practice is to review their Asset Management Plan annually, specifically with regard accommodation units and community facilities. This is to ensure current relevance, with regard both the forthcoming financial year and the short to medium term future. Council has in the past acknowledged the need to upgrade facilities as well as a continuing ongoing need for general facility improvement or replacement.

Now that Council has possible additional funding available, it can accelerate the programme of upgrading or replacing current infrastructure, particularly aged infrastructure.

The attached reviewed plan is an update of the previously forward adopted plan. The updated proposal for 2018/2019 and forward projections to 2027/2028 is appended.

Major items considered for the next five years include:

Business/trade units - part in industrial development (funding required)

Drive-In – Future additions may be available for the Drive-in. This can include artificial turf in the front area and maybe a fire pit area near the gate and extending the front verandah.

Recreation Facilities – upgrading and extending (10 year project funding being applied for) This should be finalised in the 2019/2020 year, but then consideration in future years will be required for the sporting facilities.

The Caravan Park Units have been considered as a purchase of 2 units per year rather than have a large cost in one. This will also allow the Shire to gauge the need for more units.

Housing for the town being Aged (CEACA starting in late 2017/18). While CEACA is not a Shire project, it may require some assistance with the program.

Council's Strategic Plans must be completed and it is this Shire's current practice to review every year. It is again emphasised there is a need to discuss and consider the future of all shire buildings and facilities, including any future additional facilities.

#### **Comment**

Council has previously acknowledged that within anticipated financial parameters likely to be available; there is a need to continue to upgrade housing, review the standard of community

facilities, and give consideration to replacement facilities. Most of the upgrades have been completed or are in the progress to allow for the Shire to have adequate modern housing.

As the Royalties For Regions funding has shifted with the allocation of the Country Local Government Fund no longer existing and Councils competing with other projects under consideration of the Wheatbelt Blueprints, it is vital that consideration be given to the projects likely to be funded under this document. While Councils are requesting the reinstatement of the CLGF to Councils, it may be unlikely to be even considered for the next two years given that state of State Government Finances. Concern must be raised about Royalties for Regions being eroded by funding traditional State Government funded items rather than going to renewing the regions.

A new application for funding has been lodged for the Recreation Ground and the outcome known before the end of the 2017/2018 financial year. Pending the outcome of this funding, our directions for the Recreation Centre will be able to proceed in full or just the change rooms and gymnasium.

Accommodation at the Caravan Park will be started in the 2017/2018 budget (construction may be carried over to the 2018/2019 year. This project may be continued with additional units over the next few years.

It is reiterated in the development of a programme, the main emphasis should be on the next financial year and the following four years, although in certain circumstances; as we are aware; it is an obvious and realistic requirement to consider longer term (10 year) as well.

For other buildings, it is mostly only general maintenance that is required to keep the buildings to a satisfactory level. This can be completed without impacting the construction of the Recreation Ground facility.

The House at Lot 203 Pearman Street is aging and needs a lot of minor repairs. As this house ages further, it will require more and more. Council may consider selling this house in the near future as well.

### **Consultation**

Previous discussions by this Committee and Council  
Current adopted Forward Plan, to be reviewed and updated.

### **Statutory Environment**

Local Govt Act 1995 – Section 5.56  
Local Government (Administration) Regulations 1996

### **Policy Implications**

Will set future directions

### **Financial Implication**

The development of the Future Works will allow for better allocations of resources and funding.

## Strategic Implications

Shire of Koorda Strategic Community Plan

S 2.2 - Facilitate provision of services for aged persons and people with disabilities (medium term, 4-10 yrs)

S 2.5 - Facilitate provision of appropriate playgroup facilities (medium term, 4-6 years)

S 3.3 - Support provision of emergency services (ongoing)

S 4.2 - Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

E 1.10 - Monitor local community demand for additional accommodation units (medium term, in progress)

B 1.1 - Facilitate and integrate housing options, local services, employment and recreational spaces (ongoing)

B 1.4 - Provide sustainable open space to recreate and connect (medium term, 4-15 years)

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

B 1.6 - Maintain and protect heritage buildings and sites (ongoing)


## Voting Requirements

Simple majority

## OFFICER RECOMMENDATION

**That the attached Building Programme, as presented, discussed and amended be recommended for inclusion in Councils initial draft Plan for the Future and Forward Capital Works Plans for 2018/19 to 2027/28.**

#### 10.1.4 CARAVAN PARK ACCOMMODATION UNITS

<b>Location:</b>	Koorda town site
<b>Applicant:</b>	
<b>File Ref:</b>	ADM 0034
<b>Disclosure of Interest:</b>	No interest declared by Councillors
<b>Author:</b>	D N Burton, Chief Executive Officer
<b>Signature of Author:</b>	
<b>Attachment</b>	Quotes and Costings.

##### Background

In the 2017/2018 Budget, there was an allocation of \$260,000 for accommodation units at the Koorda Caravan Park. The idea is for the construction of 2 units in the current year and a follow up of units successive years until we get 6 units that will be of a high quality accommodation for the town.

As part of the process, concern was raised about the capacity of the electricity supply in the area to service the units, or would an additional transformer be required, which would be a considerable cost. As such, a quote was sought from Western Power for the connection of electricity for the units.

##### Comment

Quotes have now been received for the estimated costs for servicing the lot for the units, power supply, and also indications of units suitable and fit out costs for the units.

Pending on the type of units that the Shire will be installing, costs can vary and it will also alter the income for the units. It is suggested that a mix of two (2) bedroom and one (1) bedroom units be installed to allow for a variation of customers.

Based on current budget (\$260,000) and consideration of costs, for the installation of 2 x single bedroom units may be possible within the budget allowances, but the installation of two (2) bedroom units would be in excess of the budget allowances but would also give a greater return.

For the single units, it is more likely that the project would be a carry forward project with the ground works in the current financial year and the building being carried forward into the next financial year. This would also allow for other units to be included in the 2018/2019 year, but concern is raised as the Shire will also be working in the major upgrade of the Recreation Ground of at least the change rooms/gymnasium or the full building project pending in funding. This would be a major drain on staff capacity should all these projects go ahead in full.

Given the timeframe for the project, it may be preferable that the ground works be done in the current financial year totaling \$121,003 and the budget allocation reduced from \$260,000 to \$140,000 with the balance going to the Building Reserve and the units being placed onto the ground in the next financial year with a budget allocation of \$180,000 to be done early in the financial year

so that it does not clash with the Recreation Centre. This would allow for two double bedroom units to be installed while reducing pressure on the 2018/2019 budget as the fund can be brought back out of the Building Reserve and it will also reduce pressure on staffing capacity.

It would be worthwhile having a look at the Dowerin Short Stay accommodation to check out their setup and compare to what we are looking at is adequate or requires any changes.

### **Consultation**

Darren West – Works Supervisor  
Paul Broadhurst – River Engineering  
Western Power.

### **Statutory Environment**

Local Govt Act 1995 – Section 5.56  
Local Government (Administration) Regulations 1996

### **Policy Implications**

Will set future directions

### **Financial Implication**

The current budget could be

### **Strategic Implications**

Shire of Koorda Strategic Community Plan

E 1.10 - Monitor local community demand for additional accommodation units (medium term, in progress)

E 5.1 - Advocate, promote and market the Shire as a place to live, work and visit (ongoing)

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

### **Voting Requirements**

Absolute majority

### **OFFICER RECOMMENDATION**

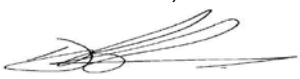
#### **That the:**

- 1. 2017/2018 Budget Allocation for the Caravan Park Units is reduced to \$140,000 with the remaining funds allocated to the Building Reserve;**
- 2. Chief Executive Officer be authorised to start the ground works for the units as soon as possible; and**
- 3. An amount of \$180,000 is considered for the 2018/2019 Budget for units to be placed on the site.**

## 10.2 Works Committee

### 10.2.1 **ADOPTED WORKS PROGRAMME 2017/2018**

#### **Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>File Reference:</b>	ADM 0325
<b>Disclosure of Interest:</b>	No interest to declare by the CEO Councillors may have a “proximity interest” and this should be declared
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	2017-2018 Works Programme

#### **Background:**

The programme is a summary of road works proposed for the 2017/2018 financial year and includes the following;

#### Works Proposed:

Seal widening work-	Koorda - Dowerin Road approx 4kms @ 9 slk - completed Burakin - Wialki Road approx 4kms @ 5 slk – 5kms completed Cadoux – Koorda Road approx 4kms@ 0slk - completed
Widen and reconstruct-	Koorda - Kulja Rd Widen corner approx 2kms @ 14.5 slk – in progress Koorda – Kulja Rd widen corner approx 2kms @ 18 slk – In progress
Resealing works –	Koorda - Bullfinch Road reseal approx 10kms @ 0 slk-completed Burakin - Wialki Road reseal approx 2.5kms @ 0slk - completed Koorda - Mollerin Rd reseal approx 6kms @ 23 slk – 7.8kms completed Mollerin Rock South Road reseal approx 3.5kms @ 10 slk completed Wyalkatchem-Koorda Rd failed section app. 0.5kms @ 8.5 slk - completed Wyalkatchem-Koorda Rd failed section app. 0.5kms @ 2.5 slk - completed Wyalkatchem-Koorda Rd reseal section app. 6kms @ 0 slk – 7.8kms completed
Re-aligning works -	Badgerin Rock Rd survey sharp corner app 0.5kms @ 2.7 slk
Reconstruct/sheet -	Mollerin Rock South Road approx 2km @ 6.5 slk Remlap Road approx 2km @ 0 slk – next job Kulja - Mollerin Rock Road approx 3kms @ 6slk - cleared East Boundary Road approx 4kms @15 slk Graves Road approx 3.5kms @ 0.5slk - completed
Footpaths/Kerbing	Various locations in Koorda Townsite – pending.



Formation, widening, reform and sheeting as per programme work will include gravel reconstruction/widening gravel sheeting and additionally we will continue our road widening programme; that is widening a road by clearing vegetation where applicable and reformation of work out to original windrow line.

General maintenance - work will continue but will be very dependent on weather and seasonal conditions. Summer has been very dry and very little maintenance grading has been done. We will be waiting for winter rains to do more maintenance grading in the hope that the roads do not get too wet.

**Comment:**

Additional funding has again been received through the Roads to Recovery (RtR) programme this year with funding being increased to \$584,000. This was part of the funding being delivered as a result of lobbying against the indexation freeze, but funding was allocated only to road works. This funding was spaced across several years, with this being the last year (it was going to be \$950,996 in one year), to allow Council to complete the works rather than relying on contractors.

Works have been decided around what is required to maintain the road network. Emphasis has been placed on gravel re-sheeting due to the reduction in road standards when last assessed. Roads without sufficient gravel sheeting will reduce grant funding allocations for the roads.

Concern is raised that the Shire lost approximately \$60,000 to the maintenance funding program as a result of budget cuts. There has been some talk at WALGA about trying to get this re-instated, but the outlook does not look positive. The budget has not been altered for this yet as the State Government is due to release the final budget on 7<sup>th</sup> September and there may be a few more surprises.

Some additional works were completed on the Burakin-Wialki Road as the road works finished on a section that was failing. Funding has been transferred from re-sheet works from Commonwealth Road to the Burakin-Wialki Road to allow for this works to be completed without impacting the overall costs of the budget.

Based on the works done and what is left, we should complete our road works programme completely.

**Consultation:**

Adopted road works programme

**Statutory Environment:**

Adopted works programme – budgetary constraints and potential cost increase implications.

**Policy Implications:**

Adopted works programme

### **Financial Implications:**

The proposed works are as listed in Council's budget allocation for road works. The works are a mixture of 'Roads to Recovery', 'Regional Road Group' and financial assistance grants as well as Council funded works.

### **Strategic Implications:**

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

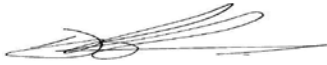
### **Voting Requirement:**

Simple majority

### **OFFICER RECOMMENDATION**

**That the proposed works programme for the approximate period to March 2018 be noted.**

## 10.2.2 WORKS PROGRAMME 2018/2019

<b>Section 5.23 – Applicability</b>	
<b>Location:</b>	Shire of Koorda
<b>File Reference:</b>	ADM 0325
<b>Disclosure of Interest:</b>	No interest to declare by the CEO Councillors may have proximity interest to declare
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	2018/2019 Proposed Works Programme

### **Background:**

The current adopted a Draft Proposed Works Programme indicates a designated expenditure of 1.825 million dollars.

Construction -	Designated amount \$ 1,214,000
Preservation -	Designated amount \$ 100,000
Maintenance -	Designated amount \$ 300,000

Work will include road construction improvements, Koorda/Mollerin (final), Koorda/Kulja, Koorda/Dowerin and Burakin Wialki Roads, widen seals, road preservation (including reseal programmes) and an ongoing road maintenance programme.

### **Construction**

Construction work will be focusing on the entrance and exit roads for Koorda. This will include seal widening for the following:

- Koorda/Dowerin Road
- Burakin/Wialki Road
- Cadoux/Koorda Road – note, this has changed from widen seal to cement stabilise a section
- Koorda/Kulja Road

An allocation of Regional Road Group funding has been allocated for the planning of the Freight Routes. This is part of an application for funding for the project. It is not known if this will be allowed, so this allocation may need to be altered from general funds if required.

### **Resealing**

Continue work on the

- Koorda/ Mollerin Road (final)
- Booralaming / Kulja Rd
- Cadoux/Koorda Road Asphalt Intersection – Felgate Road.

Resealing works are always dependant on funding availability, of which there are currently no known changes in the foreseeable future.

This work also marks the last year of the Koorda-Mollerin Road reseal which will finalise this project.

The Works for the intersection of Cadoux/ Koorda Road and Felgate Road is for an asphalt seal due to the high volume of trucks that will be turning on the intersection. While asphalt is costly, it does allow for the road base to move with the vehicles and will reduce maintenance on the corner.

### **Gravel Sheetting**

The intent is to continue upgrading what could be considered 'priority' gravel roads as this will become a future issue and may affect funding if roads are not maintained.

Gravel Sheetting will be looked at for the following roads;

- Booralaming / Kulja Road
- Martin Road
- Kirwin East Road
- Anderson Road
- Graves Road

### **Maintenance**

This is an increasing cost issue consideration; and to some extent is dependent on conditions, particularly with the winter maintenance grading programme.

Concern is raised as we do not know the full impact of the 2017/2018 road funding budget cut to road maintenance or if this will continue. Adjustments have not been made to this area yet due to too many unknown factors.

### **Footpaths**

- Various, most likely to complete Haig Street or Scott Street if not completed.

### **Comment:**

The proposed programme is generally in line with Councils previous forward planning proposals, review as necessary.

With regards to road preservation projects, they are a mix of resealing, shoulder widening, reconstruction and sheetting, formation improvement and the continuation of clearing and widening on selected rural roads. The programme is designed to achieve a balance of road preservation in different areas of the Shire.

It would be intended that improvements to vision and safety on 'cross and tee' roads will continue as well as removal of excess material from road verges.

Local Government and Main Roads are currently working together to develop a strategic freight network for the Wheatbelt. Pending on the success of the business case, funding may come through for the 2018/2019 financial year, but more likely in future years.

The 2018/2019 Road Program has been changed to allow for reductions in road funding. It should be noted that not all amounts have been confirmed, but any changes due to funding should only be minimal.

**Consultation:**

Draft Works Programme

**Statutory Environment:**

Local Government Act 1995

Local Government (Financial Management Regulations) 1996

Duty of Care – Australian Standards – Road design and Environmental Code of Practice – Road Construction and Maintenance works.

**Policy Implications:**

Current proposed works programme for 2018/2019

**Financial Implications:**

The proposed programme is reliant on funding being made available and any reduction in grants would impact on the proposed programmes and the final actual programme(s) scheduled.

**Strategic Implications:**

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

**Voting Requirement:**

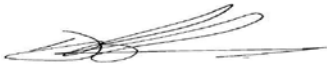
Simple majority

**OFFICER RECOMMENDATION**

**That this Committee recommend that Council adopt the proposed Works Programme for the 2018/2019 financial year for inclusion in the Draft Shire Strategic Plans and the initial draft 2018/2019 budget considerations.**

### 10.2.3 **PROPOSED WORKS PROGRAMME 2018/2019 AND BEYOND**

#### **Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>File Reference:</b>	ADM 0325
<b>Disclosure of Interest:</b>	No interest to declared by the CEO Councillors may have a “proximity interest” and this should be declared
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Proposed works programme as per the Plan for the Future-revision

#### **Background:**

Council will be moving into the period where they need to consider a review and update of their current forward plans. The current plan will become the 2018/2019, and the plans for 2019/2020 and beyond may require amendment. Regional Road Group funding has been indicated at \$310,000.00 (estimate), and RtR has been allocated for 2019/2020 for a total program of \$288,000.

#### **Comment:**

There is a need to recognise the growing impact of future resealing programme requirements on Council's annual works programme; (Particularly the impact on available finance) and general asset management, and our ability to adequately resource all components of those programmes, including labour, plant, overheads and materials etc. In line with current strategic objectives, it will be pertinent to continue to review the mix of construction, preservation and maintenance projects, to achieve preferred outcomes.

Financial sources have recently been varied and the future of funding is always at the mercy of the current government. At the current moment, we are aware that Roads to Recovery will be continuing and may be increased for future years. State Government funding for roads is currently being debated with WALGA and local governments pressing for the return of full funding to the roads and reinstatement of the full funding from licensing, but given the current finances of state government, it is likely that we will not see all funding to roads being approved.

As Koorda is a primary wheat receival site; it is highly likely that changes will occur to road traffic patterns as it appears that outlying bins will reduce in significance with grain receival. Recently the capacity of the storage facility at Koorda has been increased and we will need to monitor traffic flow and the impact on the road network.

The proposed forward plans for 2019/2020 – 2022/2023 have been developed on the estimated funding for Roads to Recovery, Regional Road Group and other funding, although it may well be that in future years both sources of funds may eventually become an “On needs basis” rather than an “as of right” that is an individual council would have to bid for their portion of funds.

The Works Supervisor will be looking at extending the road estimates for major roads to a 10 year forecast in the near future for forward planning.

**Consultation:**

Works Supervisor

**Statutory Environment:**

Nil

**Policy Implications:**

Forward planning determines Council's short and medium term road works objectives and therefore, current "policy".

**Financial Implications:**

Proposed works will need to be within the general ambit of Council's likely overall draft funding allocations to road works and should be guided by the current asset management parameters and relatively known financial resources. It is indicated the 10 year forward budget maybe change for an asset management matrix which will be in a different format, but will produce similar or better forward planning.

**Strategic Implications:**

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That this Committee commence the formulation of their 2019/2020 proposed works programme and future projections and major works projects to 2022/2023 to enable their inclusion in the strategic planning considerations.**

## 10.2.4 PLANT REPLACEMENT PROGRAMME 2017/2018

### **Section 5.23 – Applicability**

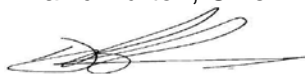
**Location:** Shire of Koorda

**File Reference:** ADM 0325

**Disclosure of Interest:** Interest is declared by the CEO as the current vehicle is part of the remuneration package

**Author:** David Burton, Chief Executive Officer

**Signature of CEO**



**Attachment:** Plant Replacement Programme

### **Background:**

Several items of plant are listed for changeover in the 2017/2018, however all vehicles are under the \$150,000 tender threshold.

Some large items previously scheduled in the 2017/2018 year were purchased early to avoid stamp duty costs. WALGA are still advocating for the removal of licensing and stamp duty costs, but the state of the State's finances makes this unlikely

### **Comment:**

It is appropriate for this committee to commence their review considerations so that they can recommend a plan, either in the current or amended format for inclusion in the Draft Strategic Plans for 2017/2018 review.

Over the life of current projected programmes, that whilst there is flexibility, the current forward projections to 2027/2028 show the plan will be starting to push funding into reserves to allow for the next round of major plant upgrades of heavier equipment such as graders, loaders, etc. Estimated expenditure for 2027/2028 will be kept to a minimum to allow the rebuilding of reserve funds.

### **Current Proposal-**

#### **Major Item- 2017/2018 (Still under \$150,000 tender limits)**

- Vibrating Steel Roller (purchased) – this will be a second hand machine.

#### **Minor Items- 2017/2018 (Quotes only required)**

- Works Supervisor Vehicle
- CEO Vehicle
- Replace mechanics ute
- DCEO/MoFA Vehicle



As licensing cost will not be passed onto local government at this time, we will be continuing with vehicle changeover at the best time and value for the Shire. An example of this was for the last CEO vehicle changeover where it was done at \$0 cost for the new vehicle. It is unlikely this will happen for the next change as there will be a new model coming out.

As tenders for the sale of the old roller were not at a level anticipated, the sale was rejected by Council. We have since put the roller in for public auction to see if we can get a better price for the sale.

**Consultation:**

Works Supervisor

**Statutory Environment:**

Strategic Planning Documents

**Policy Implications:**

Shire of Koorda Purchasing Policy F16

**Financial Implications:**

The changeover of vehicles is included in the budget

**Strategic Implications:**

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

C 2.4 - Use resources efficiently and effectively (ongoing)

C 2.5 - Operate in a financially sustainable manner (ongoing)

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That the report on the 2017/2018 Plant Replacement Program be noted.**

## 10.2.5 **PLANT REPLACEMENT PROGRAMME 2018/2019 – 2028/2029**

### **Section 5.23 – Applicability**

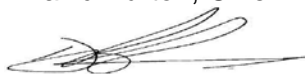
**Location:** Shire of Koorda

**File Reference:** ADM 0325

**Disclosure of Interest:** Interest is declared by the CEO as the current vehicle is part of the remuneration package

**Author:** David Burton, Chief Executive Officer

**Signature of CEO**



**Attachment:** Plant Replacement Programme

### **Background:**

Again it is time for this Committee to review Council's Forward Plant Programme and this means the coming 2018/2019 financial year and beyond requires updating with due consideration to likely road expenditure and possible plant and equipment requirements.

The priority need is to ensure that the proposed 2018/2019 programme is generally in line with Council's foreseen short term requirements and the balance of the programme out to 2028/2029 (currently still being reviewed) reflects likely forward projections. The plan is proposed in the current format, which is considered a reasonable compromise between likely and reviewed requirements due to factors to be considered, available finance and reasonable asset management practices.

### **Comment:**

It is appropriate for this committee to commence their review considerations so that they can recommend a plan, either in the current or amended format for inclusion in the Draft Strategic Plans for 2018/2019 review.

Over the life of current projected programmes, that whilst there is flexibility, the current forward projections to 2028/2029 show the plan will be starting to push funding into reserves to allow for the next round of major plant upgrades of heavier equipment such as graders, loaders, etc. Estimated expenditure for 2028/2029 will be kept to a minimum to allow the rebuilding of reserve funds.

### **Current Proposal-**

#### **Major Item- 2018/2019**

- No Major Items

#### **Major Item- 2019/2020**

- Volvo Grader (Volvo no longer supplying graders which may have an impact on trade in price)

### **Minor Items- 2018/2019**

- Works Supervisor Vehicle
- CEO Vehicle
- Replace Crew/Cab utes – Pending costs as to how many, 3 are indicated.
- Replace Hilux Tipper Ute
- Replace Navara Ute
- DCEO/MoFA Vehicle – upgrade to Trailblazer
- Replacement of Cherry Picker
- Replace Case CX70 tractor

### **Minor Items- 2019/2020**

- Works Supervisor Vehicle
- CEO Vehicle
- Replace crew/dual Mechanics ute
- DCEO/MoFA Vehicle
- Replace Low Loader – indicative only.

### **Budgeted for changeovers**

The proposed changeover programme for 2018/2019 is for the amount of \$242,000 allowed for changeovers (capital cost less trade).

The proposed changeover programme for 2019/2020 is for the amount of \$382,000 allowed for changeovers.

Whilst we acknowledge there is a need to continue to be flexible and open minded to ensure that work cost efficiencies can be obtained by reviewing any predetermined planning and juggling of plant and finances to achieve our objectives, the proposed programme is considered a current reasonable mix of asset management practices, flexibility, general review of plant and possible preferred future changeover requirements. As has been previously reiterated in total capital terms, there continues to be flexibility with our plant/equipment rather than only with key plant items.

There is an additional requirement to be flexible not only within our road work programme but within our general parks and gardens, town maintenance, building maintenance and associated works. This allows, we believe reasonable cost effectiveness particularly as many of our items are second hand and capital outlay reflects a use requirement, but provides greater flexibility.

We continue to work on a three crew basis, for most of the year although at times it is necessary to work together.

- ❖ Construction/maintenance – We do not have a permanent maintenance crew
- ❖ Clearing/widening – minor maintenance normally 2 employees

- ❖ Town crew that can assist at times with other works i.e. sign erection, sign maintenance sealing works.
- ❖ Staff members are reasonably “interchangeable”

The intent is that we have reasonable plant and equipment; it allows these sections of council's workforce to adequately perform their duties and meet the scheduled works programme parameters.

**Consultation:**

Asset Management Plans

Works Supervisor

DCEO/MoFA

**Statutory Environment:**

Nil

**Policy Implications:**

Sets Council's Policy Guidelines for Asset Management of plant and equipment for the next ten years. (Initial emphasis needs to be now to 2018/19, 2019/2020 and then to future years).

**Financial Implications:**

Reflects the perceived likely financial requirements over the period of the plan, to ensure that changeover of plant and equipment falls within the draft projections. With a determining factor being the necessity to be within the general ambit of Council's Plant Reserve Fund (cash backed) and then the future projected use of those funds.

As has been previously reiterated it should be noted, Council's ability to set aside adequate funds in the Plant Reserve is coming under increasing pressure due to our own low revenue sources – that is sustainability issues, but is the one area of reasonably responsible asset management practise, that this Council undertakes and this should continue.

Ideally the annual plant depreciation component should be set aside for plant replacement. However this depreciation component can vary depending on age and condition of plant and equipment. Again as has been previously stated at the end of the plan council will have substantially diminished resources available. However with Local Government Reform extremely likely this issue may be beyond this Council's control.

**Strategic Implications:**

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

C 2.4 - Use resources efficiently and effectively (ongoing)

C 2.5 - Operate in a financially sustainable manner (ongoing)

**Voting Requirement:**

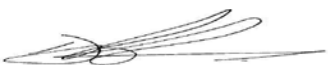
Simple majority

## **OFFICER RECOMMENDATION**

**That this Committee:-**

- **Commence formulation of their reviewed future proposed plant change over programme and forward projections for the next ten years. The emphasis on the next 3-5 years.**
- **Recommend a programme for inclusion in Council's draft Budget considerations for 2018/2019.**

## 10.2.6 CORNER RAILWAY STREET AND HAIG STREET

<b>Section 5.23 – Applicability</b>	
<b>Location:</b>	Shire of Koorda
<b>File Reference:</b>	ADM 0325
<b>Disclosure of Interest:</b>	No interest to declare by the CEO Councillors may have proximity interest to declare
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Plans

### Background:

As Council is aware, concern has been raised over several years about the corner of Railway Street and Haig Street and the fact that the BP Fuel Depot is at the end of the street at the bottom of the hill.

A scenario of a possible accident with a truck was used as a practical exercise for the LEMC several years ago.

### Comment:

A draft sketch was drawn by Talis for the possibility of realigning the corner giving preference to Haig Street rather than finishing in a “T” intersection which would assist in diverting traffic away from the fuel depot. This was only a concept idea at the time, but did look promising. Concern with this design was noted with trucks entering and leaving the fuel depot.

Before the finalised plans can be drafted, it is recommended that Council look at the draft design and swept paths of trucks to see if the solution will be workable or will it create further issues for trucks in the future.

### Consultation:

David Burton – Chief Executive Officer  
Darren West – Works Supervisor  
Rod Munns – Consultant  
Talis Engineering

### Statutory Environment:

Local Government Act 1995  
Local Government (Financial Management Regulations) 1996  
Duty of Care – Australian Standards – Road design and Environmental Code of Practice – Road Construction and Maintenance works.

### Policy Implications:

Nil

**Financial Implications:**

There are nil financial impacts at the current time, however this project will go to black spot funding in the future and be included in the Shires works programme.

**Strategic Implications:**

Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

E 6.3 - Support the provision of appropriate regional transportation links, including rail, air and bus services (ongoing)

**Voting Requirement:**

Absolute majority

**OFFICER RECOMMENDATION**

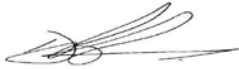
**That consideration be given for the draft designs for the intersection of Haig street and Railway Street with any recommendations sent to the Engineering Officers for consideration.**

<b>11</b>	<b>CHIEF EXECUTIVE OFFICERS REPORT</b>
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<b>11.1</b>	<b>Governance and Administration</b>
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**11.1.1**                      **NEWROC EXECUTIVE MEETING**  
**27th March 2018**

**Section 5.23 – Applicability**

<b>Location:</b>	NEWROC Regions
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> <b>Cr JM Stratford</b>
<b>File Reference:</b>	ADM 0105
<b>Disclosure of Interest:</b>	No Interest declared by CEO
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Minutes

**Background:**

Minutes of the NEWROC Council Meeting held on 27th March 2018 at Nungarin.

**Comment:**

The following issues were discussed:

- Item 4      Presentation – Leigh Ballard – Crisp Wireless – Concerns with organisation and service contract.
- Item 5      Directors Reports – Koorda has Renewable Energy and Education Advocacy
- Item 7.1    Income, Expenditure and Profit and Loss - Information
- Item 8.1    Strategic Planning – Priorities for 2018/2020
- Item 8.2    Regional Subsidiary – Consideration of Charter for organisation.
- Item 8.3    Telecommunications Project – Update Information.
- Item 8.4    NEWROC Health Strategy – Initial discussions with Anita Campbell to be done through NEWROC Executive

**Consultation**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil



**Financial Implications:**

Nil

**Strategic Implications:**

C 1.6 - Develop successful and collaborative partnerships (ongoing)

C 2.3 - Facilitate resource sharing on a regional basis (medium term, in progress, ongoing)

**Voting Requirement:**

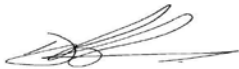
Simple majority

**OFFICER RECOMMENDATION**

**That Council note and endorse the recommendations of the NEWROC Executive meeting held at Nungarin on 27 March 2018.**

**11.1.2** **GECZ WALGA MEETING**  
**1st March 2018**

**Section 5.23 – Applicability**

<b>Location:</b>	GECZ Regions
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> <b>Cr JM Stratford</b>
<b>File Reference:</b>	ADM 0092
<b>Disclosure of Interest:</b>	No Interest declared by CEO
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Minutes

**Background:**

Minutes of the GECZ Council Meeting held on 1<sup>st</sup> March 2018 at Kellerberrin.

**Comment:**

The following issues were discussed:

- Item 4.1 Delegates and Deputy Delegates to Zone
- Item 4.2 Election of Zone Representatives to the Local Government Agricultural Freight Group
- Item 4.3 Election of Zone Deputy Representative to the Wheatbelt District Emergency Management Committee
- Item 5.1 Incorporation of Waste Management into Emergency Event Planning and Recovery – Presentation from WALGA
- Item 5.2 Presentation by LGIS – Future Presentation
- Item 5.3 Presentation by CBH – Information
- Item 6.1 Confirmation of Minutes from the GECZ Meeting held Thursday 30 November 2017
- Item 6.2 Business Arising from the Minutes of the GECZ Meeting Thursday 30 November 2017 – Correspondence to WALGA on reduction of Road Grant Funding
- Item 6.3 Minutes from the GECZ Executive Committee Meeting held Thursday 8 February 2018
- Item 6.4 Minutes from the GECZ Executive Committee Meeting held Thursday 1 March 2018
- Item 6.5 Matters for Noting – Training items – June training.
- Item 7.1 Review of Local Government Act 1995
- Item 7.2 Wheatbelt Conference 2018 - Progress Report
- Item 7.3 Education Department Spending Cuts- Letter to Minister and Premier, Regional Director to next Zone meeting.
- Item 7.4 Restructure Department of Fire and Emergency Services – Noted, WALGA to be asked to monitor impact to local government.
- Item 8.0 Zone President Report
- Item 8.2 Local Government Agricultural Freight Group
- Item 8.3 Wheatbelt District Emergency Management Committee (Wheatbelt DEMC) – Power to mobile towers still a concern.
- Item 8.4 Healthy Wheatbelt

- Item 8.5 Wheatbelt North Regional Road Group
- Item 8.6 Wheatbelt South Regional Road Group
- Item 9.1 State Councillor Report – Review of Zone Structure to be taken. Members First Program.
- Item 9.2 WALGA Status Report
- Item 9.3 Review of WALGA State Council Agenda - Matters for Decision
- Item 9.4 Review of WALGA State Council Agenda - Matters for Noting/Information
- Item 9.5 Review of WALGA State Council Agenda - Organisational Reports
- Item 9.6 Review of WALGA State Council Agenda - Policy Forum Reports
- Item 9.7 WALGA President's Report
- Item 10.0 Agency Reports
- Item 12.0 Emerging Issues

**Consultation**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

**Voting Requirement:**

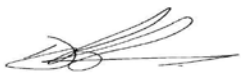
Simple majority

**OFFICER RECOMMENDATION**

**That Council note and endorse the recommendations of the GECZ Meeting held at Kellerberrin on 1 March 2018.**

### 11.1.3 **WARD BOUNDARY REVIEW**

**Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> <b>Cr JM Stratford</b>
<b>File Reference:</b>	ADM 0065
<b>Disclosure of Interest:</b>	No Interest declared by CEO
<b>Author:</b>	David N Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Discussion Paper, Submission.

**Background:**

As per the Local Government Act 1995, a review of the Ward Boundaries was conducted to look at the current “No Ward” system to ensure that it is still relevant for the Shire of Koorda. The review was listed for public comment

**Comment:**

Information was put out in early February with a consultation paper and a period in excess of six weeks (as required under the Act) to allow for public submissions. The discussion paper listed 3 possible options:

- Option 1 – remain with a “No Ward” system with 7 Councillors
- Option 2 – look at a town and a rural ward with four (4) Councillors for the Town and three (3) for the Rural Ward.
- Option 3 – Look at a Three (3) Ward system with four (4) Councillors for Town Ward, two (2) Councillors for North Ward and one (1) Councillor for South Ward.

The Discussion paper listed advantages and disadvantages for the various different ward systems and also raised that the three (3) ward system would not likely be approved due to the variation in the representation ratio would have been outside acceptable limits likely to be approved.

Several residents and electors did ask for the discussion paper with a couple making comment to the Chief Executive Officer. These comments were:

1. That the Shire does not go back to a ward system; and
2. The possibility of having a five(5) Ward system (4 Rural Wards with one(1) representative each and a Town Ward with three(3) representatives) as the Shire had previously, but it was indicated that this would not be successful as the variation of the ration for representation would be greater than the three ward system, therefore would not likely be accepted by the Department.

Only one (1) public submission was received from Mr Anthony Clarke in which he requested that Council stay with the “No Ward” system.

Being that the “No Ward” system has operated successfully in the Shire of Koorda over many years and there is little interest in changing to a Ward based system, it is recommended that the Shire remain a “No Ward” Local Government.

**Consultation**

General Public.

**Statutory Environment:**

Local Government Act 1995

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.2 - Promote a culture of continuous improvement processes (ongoing)

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That the submission and information from the Ward Review be accepted and that the Shire of Koorda remain a “No Ward” Local Government.**

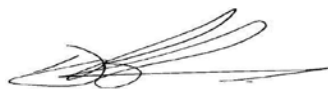
<b>11.2</b>	<b>Finance</b>
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**11.2.1**                      **MONTHLY FINANCIAL STATEMENTS**  
**As at 31 March 2018**

**Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b>
	<b>Cr JM Stratford</b>
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	No interest declared by CEO
<b>Author:</b>	David Burton, Chief Executive Officer

**Signature of CEO**



**Attachment:**                      Monthly Financial Statement

**Background:**

Submission of monthly Financial Statements for period ended 31 March 2018

**Comment:**

Monthly Financial Statements for the period ended 31 March 2018 for Council's information and acceptance. The variances are mentioned on Note 13 of Statement of Financial Activity.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

C 2.5 - Operate in a financially sustainable manner (ongoing)

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner (short term, in progress)

**Voting Requirement:**

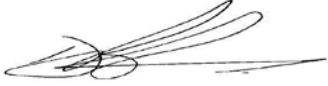
Simple majority

**OFFICER RECOMMENDATION**

**That the monthly Financial Statements for the period ended 31 March 2018 as presented, be received and adopted.**

**11.2.2**                      **ACCOUNTS PAID AS LISTED**  
**As at 12 April 2018**

**Section 5.23 – Applicability**

**Location:** Shire of Koorda  
**Portfolio:** **Governance, Administration and Finance**  
**Cr JM Stratford**  
**File Reference:** ADM 0448  
**Disclosure Of Interest:** No interest declared by CEO  
**Author:** David Burton, Chief Executive Officer  
**Signature of CEO**   
**Attachment:** Monthly Report List

**Background:**

Regulatory requirement to advise Council of payments made, since the previous meeting.

**Comment:**

The payments on the attached schedule have been made for the period to 12 April 2018 and are generally within budget guidelines and are of an operational nature. Payments for capital assets expenditure are:

V677	Elders	\$303.18
V682	Koorda Ag Parts	\$8,361.76
V687	Mayday Earthmoving	\$1,397.00
V689	Avon Valley Isuzu	\$11,985.00
V695	Sunny Bushware Supplies	\$2,250.60
V713	Kevin Smith	\$9,075.00
V736	KTY Electrical Services	\$964.74

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

**Policy Implications:**

Nil



**Financial Implications:**

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

**Strategic Implications:**

C 2.5 - Operate in a financially sustainable manner (ongoing)

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner (short term, in progress)

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

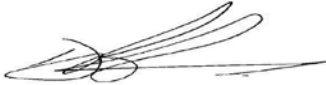
**That accounts as listed being for period 14 March 2018 to 12 April 2018.**

<b>Municipal Vouchers No's V667 to V749</b>	<b>Totalling</b>	<b>\$ 215,785.26</b>
<b>Credit Card Transactions</b>	<b>Totalling</b>	<b>\$ 773.30</b>
	<b>Total</b>	<b>\$ 216,558.56</b>

**To be endorsed or passed for payment**

### 11.2.3 **MONTHLY FINANCIAL POSITION** As at 12 April 2018

**Section 5.23 – Applicability**

**Location:** Shire of Koorda  
**Portfolio:** Governance, Administration and Finance  
**Cr JM Stratford**  
**File Reference:** ADM 0448  
**Disclosure Of Interest:** No interest declared by the CEO  
**Author:** David Burton, Chief Executive Officer  
**Signature of CEO**   
**Attachment:** Financial Position

**Background:**

Current Monthly Financial position as at 12 April 2018 on various accounts.

**Comment:**

The Municipal Account's financial position as at 12 April 2018 indicated at this time.

Monthly Financial Position	Municipal Account	\$ 1,097,929.02
	Reserve Account	\$ 4,921,214.53
	Trust Account	\$ 41,555.11

**Consultation:**

Monthly advice

**Statutory Environment:**

Local Government Act 1995, Section 6.4

**Policy Implications:**

Regulation

**Financial Implications:**

Shows current financial position

**Strategic Implications:**

C 2.5 - Operate in a financially sustainable manner (ongoing)

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner (short term, in progress)

**Voting Requirement:**

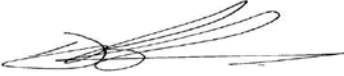
Simple majority

**OFFICER RECOMMENDATION**

**That the Financial Position as at 12 April 2018 as presented, be noted, received and adopted.**

**11.2.4 INVESTMENT OF COUNCIL FUNDS**  
**1 January 2018 - 31 March 2018**

**Section 5.23 – Applicability**

<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b>
	<b>Cr JM Stratford</b>
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	No interest declared by the CEO No interest declared by Councillors
<b>Author:</b>	David Burton, Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Quarterly Report

**Background:**

Quarterly Report for the period ended 31 March 2018.

The Quarterly Report to Council gives details of all current investments showing place of investment, term of investment, interest rate, name of funds invested and transactions for the period.

**Comment:**

The attached breakdown is for your information and the position as at 31 March 2018.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996- 34.1(2) as amended 2005

**Policy Implications:**

Finance Policy No. 1

**Financial Implications:**

Budgetary considerations, amendments and cash flow requirements.

**Strategic Implications:**

Will assist in Councils longer term financial planning strategies and meet 'compliance' issues as required.

C 2.2 - Promote a culture of continuous improvement processes (ongoing)

C 2.5 - Operate in a financially sustainable manner (ongoing)

C 2.4 - Use resources efficiently and effectively (ongoing)

**Voting Requirement**

Simple majority

**OFFICER RECOMMENDATION**

**That the Quarterly Report to Council on all current investments to 31 March 2018 as presented, be received and adopted.**

<b>11.3</b>	<b>Law, Order &amp; Public Safety</b>
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***No items this month***

<b>11.4</b>	<b>Health and Building</b>
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***No items this month***

<b>11.5</b>	<b>Education &amp; Welfare</b>
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***No items this month***

<b>11.6</b>	<b>Housing</b>
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***No items this month***

## 11.7 Community Amenities

### 11.7.1 TRANSFER OF MAINTENANCE EXPENDITURE TO CAPITAL

#### **Section 5.23 – Applicability**

**Location:** KOORDA  
**Portfolio:** **COMMUNITY AMENITIES**  
Cr PL McWha

**File Reference:**

**Disclosure of Interest:** Nil

**Author:** Lana Foote, Manager of Finance and Administration

**Signature of CEO**



**Attachment:** Nil

#### **Background:**

In the 2017/2018 Budget we have an allocation of \$36,545 for maintenance provisions for the refuse site. To date only \$3,500 has been expended. Consideration is requested to transfer \$15,000 from the Maintenance budget to the Capital budget so work can begin to prepare the site for public use.

#### **Comment:**

As we were waiting for the approval of the new site, maintenance work of the old site will not happen until the new site is open and functioning. At the time of budget the outcome of the application for a new site was not known, so funding was based on previous years. Now that the new site has been approved, we have a better idea of costings. We have notes that more funds are required for capital works than maintenance to restore/clean the old site.

The capital funds will allow for the installation of 100m x 100m of fencing for the general waste cell. Staff believe a larger area of fencing to begin with will ensure we don't have to fence off the general waste again for another couple of years, and we can just extend the cell when it fills. It will also ensure rubbish can be contained easier.

This will have nil impact over the entire budget, as funding is just being shifted from maintenance to capital.

#### **Statutory Environment:**

Nil

#### **Policy Implications:**

Nil

#### **Financial Implications:**

This will have a nil budget impact as funds are transferring between accounts.

**Strategic Implications:**

Strategic Community Plan

N 1.4 - Perform sustainable resource use and land management practices (ongoing)

**Voting Requirement:**

Absolute majority (4)

**OFFICER RECOMMENDATION**

**That \$15,000 be transferred from Refuse Site maintenance expense to Refuse Site Capital expenditure to allow for work to continue at the new site.**



<b>11.8</b>	<b>Recreation and Culture</b>
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***No items this month***

<b>11.9</b>	<b>Transport</b>
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***No items this month***

<b>11.10</b>	<b>Economic Services</b>
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***No items this month***

<b>11.11</b>	<b>Other Property &amp; Services</b>
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**No items this month**

<b>11.12</b>	<b>Reserves</b>
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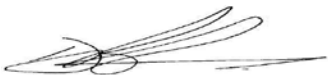
**No items this month**

<b>12</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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<b>13</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</b>
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<b>14</b>	<b>MATTERS FOR WHICH MEETING MAY BE CLOSED</b>
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**14.1.1 CEACA BUDGET CONSIDERATION**

<b>Location:</b>	Koorda Townsite
<b>Portfolio:</b>	<b>Economic and other Property Services</b>
	<b>Cr G Storer</b>
<b>File Ref:</b>	ADM 0237
<b>Disclosure of Interest:</b>	No interest declared by the CEO
<b>Author:</b>	D N Burton, Chief Executive Officer
<b>Signature of Author:</b>	
<b>Attachment</b>	CEACA Minutes

**\*\*CONFIDENTIAL ITEM \*\***

**5.23. Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public —
  - (a) all council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret; or
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person,  
where the trade secret or information is held by, or is about, a person other than the local government; and
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

## Voting Requirements

Simple majority

### OFFICER RECOMMENDATION

#### That Council:

1. Includes the \$20,000 contribution to the CEACA 2018/2019 into Council's 2018/2019 Budget but requests Delegates to raise some concerns with the considerations and believes some alterations and savings may be pertinent.
2. Includes the additional \$833.33 per unit being \$4,166.65 to cover the reimbursement of funds to the Shire's of Bruce Rock, Kellerberrin and Merredin for the overpayment of 1 unit per Council into Council's 2018/2019 Budget.
3. Includes the additional \$339 per unit being \$1,695.00 to balance the construction budget for the CEACA Project into Council's 2018/2019 Budget.
4. Through its CEACA Delegate advise the CEACA Executive Officer of Council's Budget allocations listed from items 1 – 3.
5. Advise the CEACA Delegates that it Council believe a competitive approach to the Executive Officer Contract renewal should be considered.

15	<b>DATE OF NEXT MEETING</b>
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Wednesday 16 May 2018 @ 4.30pm

16	<b>CLOSURE</b>
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## Items for Discussion

### **ANZAC Display**

Staff are working with CWA to run ANZAC day celebrations as per previous years. The Historical Society are not doing the display of information, so we have been talking to the Koorda Motor Museum and Military Collection to see what kind of a display we can set up.

### **Signs at Recreation Centre**

Recently we have been approached with a few questions about the signs around the sporting oval and how they are managed. Currently the practice is that the Football Club controls the signs and they take a fee for the display. No interaction from the Shire is required.

The concern that was raised, was that if someone wanted a sign but wanted to support a different group, how do they get their sign included? The second concern raised is that if someone is injured from the sign, who's insurance would cover it?

This is a valid point, as the oval is used by various other sporting groups and what about signs for the hockey or netball/tennis courts?

One possible solution for this is for the signs to be controlled through the Shire with a policy and form which can allow the business wanting the sign to designate the sporting club that they want the sponsorship to go to. The Shire would then be responsible for the control of the signs and they would be included in our Insurance schedules.

### **WALGA Convention**

Just a reminder that the WALGA Convention will be from Wednesday 1<sup>st</sup> August to Friday 3<sup>rd</sup> August this year. An item will be coming to Council next month for accommodation bookings, etc.

### **Equipment for Gymnasium**

We have had interest from Ashley Taylor for starting a health business in town which would use our Gymnasium once constructed and also some items of his own.

When speaking with Ashley we raised about the gymnasium so that he did not purchase similar equipment as this would be an increased cost to his business, when the items will be at the gym. We also raised that it may be possible for us to purchase the items early and install them in his shop/centre before the gymnasium is constructed and then transfer them once the building is finished. This would assist his business and also allow people to learn properly how to use the equipment that will be installed in the gym before it starts.

This has only been an idea and we are just wondering if Council is happy for us to pursue this avenue.

### **Council Photos**

We need to look at the photos for 2018, can we take a couple of minutes to look at how we want it formatted.

### **Badgerin Rock Tennis Club**

The Badgerin Rock Tennis club have requested that the Tennis Courts be handed back to the Shire of Koorda as they are no longer functioning.

Staff have suggested that this be looked at for a possible camping site. We will be looking at this a little further hopefully just before the meeting or shortly after.

### **OPEN FORUM SESSION**

Bar Duties – Cr JM Stratford

General discussion on issues

- To be raised at future meeting
- Relevant to Council or Community
- Relevant to good governance
- Not Works or Service issues (Use request forms)

**GOVERNANCE & ADMINISTRATION** Cr JM Stratford

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**FINANCE** Cr JM Stratford

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**LAW, ORDER & PUBLIC SAFETY** Cr BG Cooper

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**HEALTH** Cr BG Cooper

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**EDUCATION & WELFARE** Cr LC Smith

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**HOUSING** Cr LC Smith

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**COMMUNITY AMENITIES** Cr PL McWha

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**RECREATION & CULTURE** Cr PL McWha

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**TRANSPORT & COMMUNICATION** Cr GW Greaves

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**ECONOMIC SERVICES** Cr G Storer

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**OTHER PROPERTY & SERVICES & RESERVES** Cr G Storer

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**OTHER:**

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# **PORTFOLIO'S**

- ***Governance, Administration and Finance-* Cr JM Stratford**
- ***Law, Order, Health and Building-* BG Cooper**
- ***Education, Welfare and Property-* Cr LC Smith**
- ***Community Amenities, Environment, Recreation and Culture-* Cr PL McWha**
- ***Transport and Communication-* Cr GW Greaves**
- ***Economic, Other Property and Services and Reserves-* Cr G Storer**

# Council Calendar

## April

Monday 2nd	Easter Monday
Thursday 12th	GECZ Executive - Teleconference
Friday 13th	Drive In
Wednesday 18th	Ordinary Meeting of Council
Tuesday 24th	NEWROC Council - Nungarin
Wednesday 25th	ANZAC Day
Thursday 26th	GECZ - Merredin

## May

Friday 11th	Drive - In
Wednesday 16th	Ordinary Meeting of Council
Tuesday 22nd	NEWROC Executive - Wyalkatchem

## June

GECZ 7th	GECZ Executive - Teleconference
Saturday 16th	Drive - In
Wednesday 20th	Ordinary meeting of Council
Wednesday 27th	NEWROC Council - Wyalkatchem
Thursday 28th	GECZ - Kelleberrin

## July

Saturday 7th	Drive - In
Wednesday 18th	Ordinary Meeting of Council
Tuesday 24th	NEWROC Executive - KOORDA