



Shire of Koorda



AGENDA

NOTE:

Wednesday 17th August 2016
Ordinary Meeting 4.30pm



DISCLOSURE OF INTEREST

✦ WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

✦ VERBAL

- No round robin at Start of meeting
- Advise immediately before item discussed

✦ TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



SHIRE OF KOORDA

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

A handwritten signature in black ink, appearing to be 'DN Burton', written over a horizontal line.

DN Burton
CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

- 3.1 *Record of Attendance:*
- 3.2 *Apologies:*
- 3.3 *Approved Leave of Absence:*

**PRESIDENT TO DRAW THE DISCLAIMER TO THE PUBLIC'S ATTENTION
(If members of the public present)**

4 QUESTION TIME FOR THE PUBLIC

- 4.1 *Response to Previous Public Questions Taken on Notice*
- 4.2 *Public Question Time Open*
- 4.3 *Public Question Time Closed*

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

7 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

7.1 ORDINARY MEETING HELD 20 July 2016

Moved Cr

Seconded Cr

That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 20 July 2016, as circulated be confirmed and certified as a true and accurate record.

PUT AND CARRIED /

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

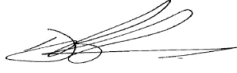
9 REPORTS OF COMMITTEES

10 CHIEF EXECUTIVE OFFICERS REPORT

10.1 Governance and Administration

**10.1.1 NEWROC EXECUTIVE COUNCIL MEETING
26 July 2016**

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the NEWROC Council Meeting held on 26 July 2016 at Mukinbudin.

Comment:

The following issues were discussed:

- Item 3.1 Ray Davy & Steve Mason presentation – Information with regards to becoming an Incorporated Body
- Item 6.1 Income and Expenditure
- Item 6.2 Balance Sheet
- Item 7.1 NEWROC Strategic Projects – CEO's from Koorda and Mt Marshall and Exec Officer to look at Telstra option for ADSL Internet option.
- Item 7.2 NEWROC Health Strategy – NEWROC to develop Health Strategy
- Item 7.3 CEACA Update – Information.
- Item 7.4 Funding Opportunities – CLGF and DOT – Information on various grants.
- Item 7.5 NEWTravel Update – Information.
- Item 9 WaterCorp – Return Prevention Valves will be an ongoing issue for Councils.
- Item 10.4 Shire of Brookton to receive funding for childcare opportunity.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Strategic Implications:

Nil

Voting Requirement:

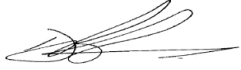
Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the recommendations of the NEWROC Executive meeting held via teleconference on 26 July 2016.

10.1.2 REVIEW OF CODE OF CONDUCT

Section 5.23 – Applicability

Location:	KOORDA
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	CRS 0349
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Code of Conduct

Background:

The Code of Conduct was created about 8 years ago based on the standard WALGA template. The Code of Conduct is review annually to ensure that it is up to date with any legislation changes.

Comment:

The Code of Conduct adopted by the Shire of Koorda is based on the WALGA provided template which was designed to be suitable to most Councils and provide some similarity between Councils. The base template of the code of Conduct has not been changed by WALGA.

While the template is designed to assist Councils in a uniform approach to the Code of Conduct, it can be individualised be each Council if required.

In order to ensure that the Code of Conduct is still relevant to Council and what is required, regular reviewing of the code is recommended.

In reviewing the Code of Conduct the following changes are recommended:

Item **1.4 Relationships between Council Members and Staff** to become Item **1.5 Relationships between Council Members and Staff**

Insert Item **1.4 Principles affecting the employment of employees by the Shire**

The following principles, set out in section 5.40 of the Act, apply to the employment of the Shire's employees:

- (a) employees are to be selected and promoted in accordance with the principles of merit and equity; and*
- (b) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and*
- (c) employees are to be treated fairly and consistently; and*
- (d) there is to be no unlawful discrimination against employees or persons seeking employment by the Shire on a ground referred to in the Equal Opportunity Act 1984 or on any other ground; and*
- (e) employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984; and*
- (f) Such other principles, not inconsistent with this Division, as may be prescribed.*

Change Item **3.1 Use of Confidential Information**, end of first paragraph from “*person or organisation*” to “*person, body or the Council*”. Insert additional paragraphs

Due discretion shall be exercised by all those who have access to confidential or sensitive information. Every matter dealt with by, or brought before, a meeting sitting behind closed doors, shall be treated as strictly confidential, and shall not without the authority of the Council be disclosed to any person other than the Council members and/or employees of the Shire (and in the case of employees only so far as may be necessary for the performance of their duties) prior to the discussion of the matter at a meeting of the Council held with open doors.

Nothing in this section prevents a Council member or officer from disclosing confidential information:

- *to a legal practitioner for the purpose of obtaining legal advice; or*
- *If the disclosure is permitted by law.*

These changes provide a little more clarification and also keep our current Code of Conduct in line with the model provided by WALGA.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

S 2.6 - Provide to the community quality regulatory services (ongoing)

C 1.2 - Develop a policy framework to guide Council’s decision making (short term, [2-4 years](#))

C 3.2 - Enhance the capacity and effectiveness of administrative processes (short term, [in progress](#))

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Shire of Koorda Code of Conduct is altered as follows:

Item 1.4 Relationships between Council Members and Staff to become **Item 1.5 Relationships between Council Members and Staff**

Insert Item 1.4 Principles affecting the employment of employees by the Shire

The following principles, set out in section 5.40 of the Act, apply to the employment of the Shire's employees:

- (g) employees are to be selected and promoted in accordance with the principles of merit and equity; and*
- (h) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and*
- (i) employees are to be treated fairly and consistently; and*
- (j) there is to be no unlawful discrimination against employees or persons seeking employment by the Shire on a ground referred to in the Equal Opportunity Act 1984 or on any other ground; and*
- (k) employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984; and*
- (l) Such other principles, not inconsistent with this Division, as may be prescribed.*

Change **Item 3.1 Use of Confidential Information**, end of first paragraph from “person or organisation” to “person, body or the Council”. Insert additional paragraphs

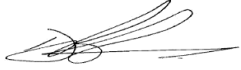
Due discretion shall be exercised by all those who have access to confidential or sensitive information. Every matter dealt with by, or brought before, a meeting sitting behind closed doors, shall be treated as strictly confidential, and shall not without the authority of the Council be disclosed to any person other than the Council members and/or employees of the Shire (and in the case of employees only so far as may be necessary for the performance of their duties) prior to the discussion of the matter at a meeting of the Council held with open doors.

Nothing in this section prevents a Council member or officer from disclosing confidential information:

- to a legal practitioner for the purpose of obtaining legal advice; or*
- If the disclosure is permitted by law.*

10.1.3 **CHANGES TO COUNCILS POLICIES**

Section 5.23 – Applicability

Location:	KOORDA
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Policies (with amendments)

Background:

As a result of the Management Review of the Shire of Koorda, several changes to the Policy Manual were recommended. These changes are now presented for Council consideration to ensure best practices for the administration of the Shire.

Comment:

Every four years a local government must undergo a Financial Management Review from the Auditors to ensure that policy and procedures are being adhered to and ensure best practice for the administration of the Shire.

The Management Review did not find any major concerns, but did recommend some changes to various policies and the set up of a procedure listing for staff. These recommendations are designed to minimise the ability of people to defraud the system or divert funds from the intended recipient and ensure open and accountable practices in the administration.

Changes recommended are:

Policy F1 – Policy Statement

Surplus Funds are to be invested only with an approved banking institution on a basis that provides maximum interest gains while ensuring that funds are available as and when required for the operations of the Shire and to ensure a cash flow.

The establishment of Investments and the changing of investments or funds are to be completed by no fewer than two (2) staff, with one staff being the Chief Executive Officer or the Deputy Chief Executive Officer.

Due to changes to the Fair Value System, we are no longer able to do our own valuations for all assets and must have justifications for the values placed on assets. This required a competent Valuer to provide these details. This is against our current Policy F11 which will need to be amended to allow the staff to use a qualified Valuer as required.

Policy F11 – Policy Statement

To ensure compliance with Fair Value Regulations, asset valuations are to be assessed by:

- in the case of plant, external equipment and engineering works, and all other assets, valuations are assessed by a method chosen by the Chief Executive Officer and approved by the Shire Auditors keeping in mind the cost of professional assistance;
- in the case of buildings by a method using an approved building Valuer to the satisfaction of the Auditor
- In the case of material stocks, valuations are at cost.

PURPOSE

To ensure compliance with Fair Value Regulations while keeping costs at a minimum.

Policy F18 – NEW POLICY (attached)

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

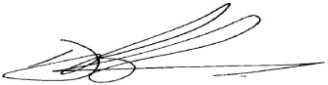
OFFICER RECOMMENDATION

That the changes to Policy F1 - Investments and F11 – Asset Valuations in Accounts be accepted along with new Policy F18 – Corporate Credit Card Use as attached.

10.2 Finance

**10.2.1 MONTHLY FINANCIAL STATEMENTS
As at 31 July 2016**

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Monthly Financial Statement

Background:

Submission of monthly Financial Statements for period ended 31 July 2016.

Comment:

Monthly Financial Statements for the period ended 31 July 2016 for Council's information and acceptance. The explanations for variances of \$4,000 or more are in Note 13 of the Financial Monthly Report.

At the time of this report the financial position is as anticipated.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

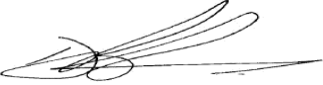
Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the monthly Financial Statements for the period ended 31 July 2016, as presented, be received and adopted.

10.2.2 **ACCOUNTS PAID AS LISTED**
As at 12 August 2016

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Monthly Report List

Background:
Regulatory requirement to advise Council of payments made, since the previous meeting.

Comment:
The payments on the attached schedule have been made for the period from 20 July 2016 to the 11 August 2016 and are generally within budget guidelines and are of an operational nature. Payments for capital assets expenditure are:

V114	Western Rural Earthmoving	\$8,903.40
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Consultation:
Nil

Statutory Environment:
Local Government Act 1995, Section 5.42
Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:
Financial Implications:
Budget guidelines and constraints
Need to authorise unbudgeted expenditure (if any)

Strategic Implications:
Shire of Koorda Strategic Community Plan
C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement: Simple majority

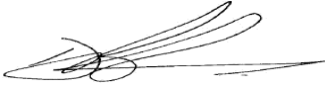
OFFICER RECOMMENDATION

That accounts as listed being for period from 20 July 2016 to 11 August 2016.

Municipal Vouchers No's V018 to V114	Totalling	\$441,303.63
	Total	\$441,303.63

To be endorsed or passed for payment

10.2.3 **MONTHLY FINANCIAL POSITION**
As at 12 August 2016

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by the CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Financial Position

Background:

Current Monthly Financial position as at 12 August 2016 on the various accounts.

Comment:

The Municipal Account's financial position as at 12 August 2016 indicated at this time.

Monthly Financial Position	Municipal Account	\$245,136.75
	Reserve Account	\$4,750,711.17
	Trust Account	\$30,951.65

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

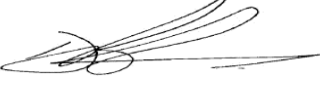
Shire of Koorda Strategic Community Plan
C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Financial Position, as at 12 August 2016, as presented, be noted, received and adopted.
10.2.4 DONATION OF HALL HIRE

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by the CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	No

Background:

A request has been received from Corinne Graham on behalf of the Community Garden Volunteers requesting a reduced fee for hall hire for a fund raising event for the Community Garden.

Comment:

While Corinne is only asking for a reduction in the Hire fee (which would be \$120 for the event), Council may consider donating the fee as part of the Community Garden project.

If Council is to donate the fee of the Hall Hire, consideration must be given to the precedence that this will establish that Council is willing to waive the fee for community groups. What works in favor with this project is that the Community Garden project is open to all community members who are willing to put something into the garden and not just limited to a sporting group or special interest group.

The Community Garden is progressing slowly but will create a showpiece in the Lions Park of Koorda where previously we had concerns about what to do with the area. This community project will enhance the area while also providing a central focus for the community and assist in the wellbeing of the community.

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

While the request does not fit within the established guide of Finance Policy 8, it is certainly a worthy cause for Council consideration.

DONATIONS / REQUESTS/ WAIVERS

Policy No: F8

Adopted 31.7.00
Amended: 16 May 2007 159.1.1-2007
Amended: 17 December 2007 91.8.1-2008
Amended: 21 July 2010 Res.090710
Amended: 15 June 2011 – 110611
Amended: 20 March 2013 – 080313
Amended 19 March 2014 – 130314
Reviewed/Updated 18 March 2015 - 130315

File Reference: ADM 0323

POLICY STATEMENT

- (1) *Community groups which seek a donation in excess of \$1000 must make a submission to Council prior to 30 March to ensure their application is considered in the draft Budget.*
- (2) *That an annual budget allocation be made for lesser donations with the CEO being authorised to approve any donations or waiver of charges requests for amounts less than \$500 while funds are available.*
- (3) *Council makes the following donations or subscriptions on an annual basis if requested*
 - Eastern Districts Agricultural Display - \$400.00*
 - Koorda & Districts Agricultural Society - \$500.00*
 - Koorda Kulja Bush Fire Brigade - \$250.00*
 - Koorda Primary School Christmas Tree Party - \$1000.00*
 - Koorda Primary School Annual Book Awards - \$50.00*
 - Cadoux Primary School Annual Book Awards - \$50.00*
 - Kalannie Primary School Annual Book Awards - \$50.00*
 - Koorda Tennis Club – that Council make up to \$800 donation on an annual request basis for the Junior Tennis Coaching Programme (if requested)*
 - Wyalkatchem Senior High School Annual Book Awards - \$50.00*
 - Merredin Visitors Centre – that Council make a donation on an annual request, basis.- Budget 2011/12 \$2,000*
 - Seniors Functions – Council to host a luncheon or similar function every year WA seniors’ week or Christmas as decided*
 - Australia Day – Shire to host an annual “Meet & Greet” combined with Australia Day Breakfast.*
 - Other as Council Determines*

Council set aside a financial allocation in their annual budget estimates to fund requests for donations, within parameters to be determined and review their ‘Donations List’ annually.

- (4) *The following groups or functions are allowed in Shire Public Building on a donation/ waiver basis:*
 - (i) *Churches and religious groups for provision of services including funerals.*
 - (ii) *Koorda Primary School – during school hours subject to availability.*

PURPOSE

For good public relations and to be selective about which requests are debated in Council.

COMPLEMENTARY LEGISLATION

Local Government Act –

S.6.12 allows a local government to waive or grant concessions in relation to any amount of money other than rates and service charges.

Financial Implications:

The Koorda Memorial Hall only brings in minimal income for the Shire. By donating these funds, the income will still be retained, but transfer from our Donations account which does have sufficient funds.

Strategic Implications:

S 1.2 - Partner with the community to support the creation of community driven activity centres (short term, [ongoing](#))

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Hall hire fee be donated to the Community Garden Volunteers for a fundraising function to be held on the 19th August 2016.

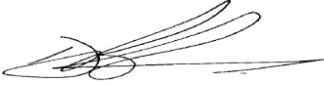
10.3 Law, Order & Public Safety

No items this month

10.4 Health and Building

10.4.1 REQUEST FOR FENCING

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0140
Disclosure Of Interest:	No interest declared by the CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	No

Background:

A request has been received from D & K Burrell for fencing in their property of Lot 510 Smith Street and a rear fence at Lot 15 Railway Street.

Comment:

For the property in Smith Street, the fencing request is compliant with regulations in that the fence is 1.8meters in the back area and 1.2meters in the front. As long as the guides for the distance from the front of the property and the truncation are met, then the fence will not cause any obstruction. It is also a factor that this road is technically a closed off road, however some access is granted to the Sports Club Complex.

For the property in Railway Street, Council has previously approved a fence at the front of the property. This request is now to put up a rear fence in place of the current mesh fencing. As this fence is on a back alley, it should not cause any issues. It was raised with the owner that consideration may need to be given for access to the water meter, but no water service is currently connected to the property.

Consultation:

Ms K Burrell

Statutory Environment:

Residential Design Codes

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

B 1.1 - Facilitate and integrate housing options, local services, employment and recreational spaces (ongoing)

B 1.2 - Align land use and infrastructure planning (medium term, [4-8 years](#))

Voting Requirement: Simple majority

OFFICER RECOMMENDATION

That the following fences be approved to be erect:

- 1. Lot 510 Smith Street - a fence constructed of colour bond steel of 1.8m at the rear of the property with any part of the fence in front out the dwelling reduced in height to 1.2m and 6m from the truncation of the property; and**
- 2. Lot 15 Railway Street – a fence constructed of colour bond steel at the rear of the property to a height of 1.8m**

10.5	Education & Welfare
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No items this month

10.6	Housing
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No items this month

10.7	Community Amenities
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No items this month

10.8	Recreation and Culture
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No items this month

10.9	Transport
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No items this month

10.10	Economic Services
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No items this month

10.11	Other Property & Services
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No items this month

10.12	Reserves
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No items this month

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED

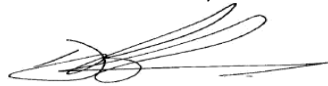
13 MATTERS FOR WHICH MEETING MAY BE CLOSED

13.1.1 LEASE OF 21 RAILWAY STREET

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: **Governance, Administration and Finance**
Cr BG Cooper
File Reference: ADM 0140
Disclosure Of Interest: No interest declared by the CEO
Author: David Burton, Chief Executive Officer

Signature of CEO



Attachment:

****CONFIDENTIAL ITEM****

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
where the trade secret or information is held by, or is about, a person other than the local government; and

- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Voting Requirement: Simple majority

OFFICER RECOMMENDATION

That the Chief Executive Office be authorised to enter into a new rental agreement for 21 Railway Street with rental as per current lease agreement.

14	DATE OF NEXT MEETING
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Wednesday 21 September 2016 @ 4.30pm

15	CLOSURE
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Items for Discussion

ATM Services

I have been in contact with DC Payment who are interested in meeting with us to discuss the ATM in town.

While at the Local Government Week Conference, I also spoke with Prosegur who also supply ATM's and they are keen to meet with us as well.

I will be looking at trying to set these meeting up probably a day apart. If anyone is interested in attending, please let me know.

Road Sweeper

While at LG Week Convention, I also looked at a street sweeper. The machine that I was looking at was about \$65k. Tennant Australia is keen to trial the machine in town to show us.

We can look at this in a couple of ways, we can purchase it for ourselves and maybe hire it to other Councils (currently several of them get services from Merredin), or we could look at it for a NEWROC purchase and then all Councils have an interest (could be messy with who pays maintenance costs and how often it is used)

OPEN FORUM SESSION

Bar Duties – Cr SE Boyd

General discussion on issues

- To be raised at future meeting
- Relevant to Council or Community
- Relevant to good governance
- Not Works or Service issues (Use request forms)

GOVERNANCE & ADMINISTRATION Cr BG Cooper

FINANCE Cr BG Cooper

LAW, ORDER & PUBLIC SAFETY Cr SE Boyd

HEALTH Cr SE Boyd

EDUCATION & WELFARE Cr LC Smith

PROPERTY Cr LC Smith

COMMUNITY AMENITIES Cr PL McWha

RECREATION & CULTURE Cr PL McWha

TRANSPORT & COMMUNICATION Cr GW Greaves

ECONOMIC SERVICES Cr AD Clarke

OTHER PROPERTY & SERVICES & RESERVES Cr AD Clarke

OTHER:

PORTFOLIO'S

- *Governance, Administration and Finance-* **Cr BG Cooper**

- *Law, Order, Health and Building-* **Cr SE Boyd**

- *Education, Welfare and Property-* **Cr LC Smith**

- *Community Amenities, Environment, Recreation and Culture-*
Cr PL McWha

- *Transport and Communication-* **Cr GW Greaves**

- *Economic, Other Property and Services and Reserves-* **Cr AD Clarke**

Council Calendar

August

Thursday 4 th	GECZ Joint Zones Executive meeting (to be confirmed)
10 th , 11 th & 12 th	CEO Performance Appraisals
Wednesday 10 th	Evacuation Centre Training – Merredin
Wednesday 17 th	Ordinary Meeting of Council
Tuesday 23 rd	NEWROC Council Meeting – Mt Marshall

September

Thursday 1 st	GECZ – Merredin
Early	WNE SRRG (to be confirmed)
Wednesday 21 st	Ordinary Meeting of Council
Tuesday 27 th	NEWROC Executive Meeting – Mt Marshall

October

Thursday 6 th October	Water Services Workshop – KOORDA
Wednesday 19 th	Ordinary Meeting of Council
Tuesday 25 th	NEWROC Council Meeting – KOORDA

November

Wednesday 16 th	Ordinary Meeting of Council
Tuesday 22 nd	NEWROC Executive Meeting – KOORDA

December

Thursday 1 st	GECZ – Kellerberrin
Tuesday 13 th	NEWROC Council Meeting – Shire of Nungarin
Wednesday 21 st	Ordinary Meeting of Council