

2017



MINUTES

Shire of Koorda

16/08/2017

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**SHIRE OF KOORDA
MINUTES**
FOR THE ORDINARY MEETING OF COUNCIL
Held in the Council Chambers, Allenby Street,
Koorda, Wednesday 16 August at 4.34pm

1 DECLARATION OF OPENING

The Presiding person declared the meeting open at 4.34pm

2 ANNOUNCEMENT OF VISITORS

CRC Representatives, Koorda Youth Group & Di Morgan, Family Counsellor.

3 RECORD OF ATTENDANCE

3.1	<i>Record of Attendance:</i>	Cr FJ Storer	President
		Cr GW Greaves	Deputy President
		Cr SE Boyd	Councillor
		Cr AD Clarke	Councillor
		Cr PL McWha	Councillor (4.36pm)
		Cr LC Smith	Councillor
		Cr BG Cooper	Councillor
		D Burton	CEO
		L Foote	Administration
<i>Visitors:</i>			
Di Morgan Family Counsellor			
Delegation from Koorda Youth Group			

3.2 *Apologies:*

3.3 *Approved Leave of Absence:*

4 QUESTION TIME FOR THE PUBLIC

4.1 *Response to Previous Public Questions Taken on Notice*

4.2 *Public Question Time Open: 4.36pm*

The Youth Group had a series of questions for the Council. Questions came from various members of the delegation.

1) What are the roles of each councillor and what is involved in being a councillor?

President responded: Role of a Councillor is to represent the community as a whole. There are sub committees within the council which each councillor sits on, (eg; Road works and Building Committees) No one person has more of a say on Council than their fellow Councillors. Councillors set policies and ensure they are followed. Councillor's actions and practices are regulated by the Local Government Act.

2) Will the Shire consider putting slides at the pool so there is more to do than swimming?

CEO responded: More possibilities have been looked at like a climbing wall however to have these things installed, a second pool manager will have to be employed to ensure safety is maintained, and this will increase the expenditure of the Pool. The pool currently costs around \$150,000 to run and maintain a year; however we do not make nearly enough income to come close to covering the expenditure. Permanent infrastructure would be difficult to install and justify with costs, however the council will explore options to make the pool more enjoyable. We have rented inflatable's in the past, and this could be another likely solution.

3) What is happening with the volley ball court promised for the Pool area behind the basketball court?

CEO responded: We have looked into installing the volley ball nets at the pool, however in the summer it gets extremely hot and there is no shelter next to the basketball hoop. We are also looking at installing solar panels for the pool, and the area near the basketball hoop where the volley ball court would go is the intended spot for the panels. We could look at getting a net, as it is a fairly low cost, and we could look at the possibility of installing it on the grass bank on the far side of the pool, that way it is shaded, and it can be easily assembled and re-assembled if it needs to be used elsewhere.

4) Are there any buildings in town we could use for our Youth Group Meetings?

Presidents responded: The guide hall could be a possible option. We have been exploring options of possible uses for the building so it doesn't continue to deteriorate. As it needs a fair amount of work, we wish to ensure the Youth Group is serious about continuing on, and to ensure we won't be spending money upgrading a building that will only get used for a couple of months. In the time being, the old Tea Rooms/Kitchen at the Recreation Ground could work and be used until we find a more permanent solution.

5) Does the Shire own the games and equipment that use to be part of the Youth Group, can we please use them once we have found a meeting place?

CEO responded: Yes, we still have the equipment from the previous Youth Group Stored at the Shire and you can certainly use it. Some of the equipment we have is a Wii fit, air hockey table, Arts and Craft cupboard and a TV. The equipment is stored at the Tea Rooms or ES Building and we can look at moving it to one location once you have set up your meeting place.

6) Will a diving board be able to be put back at the pool? If not, why?

CEO responded: Unfortunately when the new regulations were implemented, our swimming pool was 10cm too shallow so we are legally not allowed to have a diving board installed. To fix this solution we would have to empty the entire pool, dig out the bowl 10cm deeper, dig out and change the old pipe work and retile and refill the pool.

7) Does the shire have any plans for the Rec Centre?

President responded: We have been applying for funding to do a redesign and renovation of the Recreation centre. These plans included a new kitchen, a new bar area, with a large entertaining area with more glass walls to ensure you could view the sports from inside the building. We were looking at eventually shifting the netball courts over to the main building and eventually the bowling green would be relocated down there too. We intend to build new change rooms. The current change rooms would become the visitors change rooms and the new change room would become a male and female home change room with a gymnasium.

Last week we got word that the funding application was unsuccessful. We have plans to improve the recreation centre, and we will discuss the item later in this meeting. We have a reserve fund we have been building up over the past few years; this ensures ratepayers and Council aren't burdened with a large debt.

4.3 Public Question Time Closed: 4.59pm

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Cr Greaves attended Local Government week, congratulations went to President Storer for his long and loyal service award. In the items for discussion Cr Greaves will discuss his concerns about the format of LG week.

Cr Cooper Congratulated President Storer on his award.

Cr Boyd attended Local Government week. He had the opportunity to visit the new Football stadium.

Cr Clarke attended the NEWTRAVEL meeting last month, he will discuss more in the NEWROC section. Cr Clarke attended Local Government Week, and went to the CEO's Presentation for the 'Taste of Waste' forum where he discussed the process and hurdles the Council faced in preparation to open a new refuse site. Cr Clarke had an excursion to the Balcatta recycling plant and bought up some ideas about how we could set up a recycling plant at our new refuse site.

Di Morgan, Family Counsellor for Wheatbelt Ag Care presented a short presentation and information session. Apologies from Barry Cornish, Wheatbelt Ag Care Chairman. The Shire of Koorda contribute to Wheatbelt Ag Care annually. Wheatbelt Ag Care provide social and financial counselling for people in the wheatbelt. Funding comes from the Department of Child Protection & Community, Lottery West and the local Shires. Wheatbelt Ag Care offers counselling services to 12 shires around the region. Di visits, Dowerin, Koorda & Wyalkatchem and in addition to this, people from Beacon come to Koorda for Counselling. Wheatbelt Ag Care is a free of charge Mobile service where patients do not need a Medicare card. President Storer and the Councillors thanked Di for her report and gained valuable insight into the service Wheatbelt Ag Care provides. President Storer hopes to meet with Di Morgan again to further discuss the service and ensure the service is funded in the future, as he feels it is a vital service to officer in the Wheatbelt, especially with seasons like the current one.

Ms Lana Foote left the meeting at 5.19 and returned at 5.20.

Mrs Di Morgan left the meeting at 5.27 and did not return.

7 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

7.1 ORDINARY MEETING HELD 19 July 2017

**COUNCIL DECISION
Officer Recommendation**

Moved Cr Smith

Seconded Cr Boyd

That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 19 July 2017, as circulated be confirmed and certified as a true and accurate record.

**PUT & CARRIED: 7/0
RESOLUTION NO: 010817**

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Storer expressed sympathy for the passing of Mary's (Pool Supervisor) father and thanked Council Staff for submitting a notice to the paper on behalf of Council. Cr Storer thanked Council for the nomination for the award he received.

9 REPORTS OF COMMITTEES

9.1.1 ANNUAL REPORT RATIOS

Section 5.23 – Applicability

Location:

Portfolio: Governance, Administration and Finance
 Cr B Cooper

File Reference: ADM 0114

Disclosure Of Interest: No interest declared by the CEO

Author: David Burton, Chief Executive Officer

Signature of CEO



Attachment: Extract from Annual Report, Letter from Department of Local Government and Communities.

Background:

Annual Audit

The Shire has received a letter from the Department of Local Government and Communities for the Audit Committee to review the Shires ratios as presented in the 2015/2016 Annual Report as three financial and one asset ratio were below standard. This is required to be completed before 31st July 2017.

Comment

When considering the ratios, it is important to consider several years of ratios rather than just a single year. Some ratios may be down in a single year, but over in other years and as such a normal part of operations for the Shire.

The ratios in consideration are:

**SHIRE OF KOORDA
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30TH JUNE
 2016**

18. FINANCIAL RATIOS

	2016	2015	2014
Current ratio	0.98	2.01	3.09
Asset sustainability ratio	(0.03)	0.57	1.61
Debt service cover ratio	0.00	0.00	0.00
Operating surplus ratio	(0.99)	0.23	(0.49)
Own source revenue coverage ratio	0.38	0.39	0.47

Current Ratio (recommendation 1.0 or above):

This ratio is only just below the standard. The previous two years, the ratio has been well above the minimum. It is recommended that the cash flow be monitored with the intent to retain current assets greater than current liabilities for future years. This may have been an isolated incident.

Asset Sustainability Ratio (recommendation .9 or above):

Over the last few years, the Shire has been expecting funding for the Recreation Facilities Upgrade and as such has been saving funds for this large expenditure. As a result, the Asset sustainability ratio has been reduced. When averaged over the last 3 years, it is almost at the 0.9 threshold and will be significantly increase with the refurbishment of the recreation centre.

When considering this ratio, it is important to look at the long term asset sustainability, which in our Long Term Financial Plans, was expected to be around 1.8 over a ten year period. The years where the ratio drops below the standard is simply the years that we are saving funds for the next major purchase.

Once again, it is suggested that the ratio be monitored to ensure that over the longer period, it is achieving in the required minimums or better.

Operating Surplus Ratio (0.01 or above):

The Operating Surplus Ratio was distorted with the early payment of the Federal Assistance Grants (FAGs) which was stopped in 2016. When this payment is removed, the ratio is then calculated at -0.49 which is still below the standard.

To get this to the standard would require a significant increase in rates (87% or an extra \$820,000) which would not be accepted by Council or the public.

It is recommended that the depreciation rates be examined in detail to ensure that it is not hyper-inflated which will distort the figures. This will be looked at with the assistance of Moore Stephens.

Own Source Revenue Coverage Ratio (0.4 or above):

We are just below the minimum with regards to this issue.

The way to address this ratio is to increase revenue or decrease expenditure. It is suggested that the review of our depreciation may also impact this, but we will be going to staff and seeing where expenditure cuts can be made as well to bring this ratio back into line.

The staff will be reviewing the ratios and looking at depreciation levels to ensure that they are correct and are not distorting the ratios. We will also be looking at our expenditure levels and seeing where savings can be made to bring ratios back into line with minimum standards.

For asset renewal, it will be looked at over a time period to ensure that the average will bring the Shire in line with the standards as looking at this ratio on an annual basis only can be detrimental to the Shires long term financial stability.

Consultation:

Paul Breman – Moore Stephens

Statutory Environment:

- Local Government Act 1995 Section 6.10 & 7.9(1)
- Local Government Financial Management Regulation 1996 Part 2
- Local Government (Audit) Regulations 1996 – Reg 10

Policy Implications:

Nil

Financial Implications:

While the ratios will not impact on the finances of the Shire, it does give an indication of the financial stability and sustainability of the Shire.

Strategic Implications:

C 1.1 - Enhance open and interactive communication between Council and the community (ongoing)

C 3.2 - Enhance the capacity and effectiveness of administrative processes (short term)

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner (short term)

Voting Requirement:

Simple majority

COUNCIL DECISION

Officer Recommendation

Moved Cr Greaves

Seconded Cr Cooper

That the Chief Executive Officer:

- a. Examine the depreciation rates of the Shire to ensure that they are correct;**
- b. Investigate the long term asset plans for the Shire to ensure that the long term asset renewal is in line with the ratio; and**
- c. Staff look for savings in expenditure where possible to ensure savings are made where possible.**

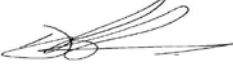
**PUT & CARRIED: 7/0
RESOLUTION NO: 020817**

10 CHIEF EXECUTIVE OFFICERS REPORT

10.1 Governance and Administration

10.1.1 **NEWROC EXECUTIVE COUNCIL MEETING** 25 July 2017

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the NEWROC Council Meeting held on 25 July 2017 at Koorda.

Comment:

The following issues were discussed:

- Item 3.1 Sam Dowling – NEWROC Health Strategy – Information on Report
- Item 3.2 Tony Brown – WALGA – Update on what is happening, review of Local Government Act 1995, etc
- Item 6.1 Income and Expenditure
- Item 6.2 Balance Sheet
- Item 7.1 NEWROC Strategic Projects – Possible solar farm at Koorda, renewable energy, housing Aged Care, Youth, Health, etc
- Item 7.2 CEACA Update – Information, concerns with Rental Fees.
- Item 7.3 Wheatbelt Development Commission – Tourism Strategy, NEWTravel Representation.
- Item 7.4 Telecommunications – Information – update.
- Item 8.1 Vehicle Concession – discussion over withholding assistance to state government.
- Item 8.2 NEWROC Website – information
- Item 8.3 WALGA AGM – Trayning to present items
- Item 8.4 ATO – Councillor Payments

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

Voting Requirement:

Simple majority

COUNCIL DECISION

Officer Recommendation

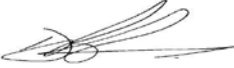
Moved Cr Clarke

Seconded Cr McWha

That Council note and endorse the recommendations of the NEWROC Executive meeting held in Koorda on 25 July 2017.

**PUT & CARRIED: 7/0
RESOLUTION NO: 030817**

10.1.2 **NEWTRAVEL MEETING** 27 July 2017

Section 5.23 – Applicability	
Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the NEWTRAVEL Meeting held on 27 July 2017 at Bencubbin.

Comment:

The following issues were discussed:

- Item 1 Previous Minutes
- Item 2.1 Correspondence In
- Item 2.2 Correspondence Out
- Item 2.3 Business arising from Correspondence – Wongan wanted to be a part of the Wheatbelt Way, concern was raised that by adding Wongan, it may force some tourists to bypass other areas of Wheatbelt Way. There was also concern with costs.
- Item 3 Financial Reports, Signatories to accounts, Marketing Plan
- Item 4 NEWTravel Officers Report - Information
- Item 4.1 Quarterly Statistics - Information
- Item 5.1 NEWTravel Marketing Budget – Allocations for current financial year.
- Item 5.2 Dowerin Field Day and App Launch – Roster for Field Day and App information.
- Item 5.4 Wheatbelt Way Trail Sites, Rocks and Reserve Management Plan – with increase tourism, we are going to need to look at managing our sites to ensure that they are not damaged.
- Item 6 Member Shire Reports.
- Item 6.1 Beacon Barracks – request for letter of support from NEWTravel for project.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

Voting Requirement:

Simple majority

COUNCIL DECISION

Officer Recommendation

Moved Cr Clarke

Seconded Cr Cooper

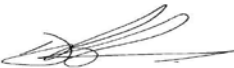
That Council note and endorse the recommendations of the NEWTravel meeting held in Bencubbin on 27 July 2017.

**PUT & CARRIED: 7/0
RESOLUTION NO: 040817**

Kim Storer left the meeting at 5.35pm and returned at 5.36pm

10.1.3 REVIEW OF CODE OF CONDUCT

Section 5.23 – Applicability

Location:	KOORDA
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	CRS 0349
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Code of Conduct

Background:

The Code of Conduct was created about 8 years ago based on the standard WALGA template. The Code of Conduct is review annually to ensure that it is up to date with any legislation changes. Several clauses were altered last year during the review.

Comment:

The Code of Conduct adopted by the Shire of Koorda is based on the WALGA provided template which was designed to be suitable to most Councils and provide some similarity between Councils. The base template of the code of Conduct has not been changed by WALGA.

While the template is designed to assist Councils in a uniform approach to the Code of Conduct, it can be individualised be each Council if required.

In order to ensure that the Code of Conduct is still relevant to Council and what is required, regular reviewing of the code is recommended.

It should be noted that there is currently a review of the Local Government Act 1995, which may have some significant changes to the Code of Conduct when it comes out.

In reviewing the Code of Conduct the no changes were recommended.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

S 2.6 - Provide to the community quality regulatory services (ongoing)

C 1.2 - Develop a policy framework to guide Council's decision making (short term, 2-4 years)

C 3.2 - Enhance the capacity and effectiveness of administrative processes (short term, in progress)

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr Boyd

Seconded Cr McWha

That the Shire of Koorda Code of Conduct review be noted with no changes.

PUT & CARRIED: 7/0
RESOLUTION NO: 050817

UNCONFIRMED

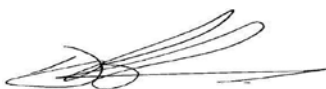
10.2 Finance

**10.2.1 MONTHLY FINANCIAL STATEMENTS
As at 31 July 2017**

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: Governance, Administration and Finance
Cr BG Cooper
File Reference: ADM 0448
Disclosure Of Interest: No interest declared by CEO
Author: David Burton, Chief Executive Officer

Signature of CEO



Attachment: Monthly Financial Statement

Background:

Submission of monthly Financial Statements for period ended 31 July 2017.

Comment:

Monthly Financial Statements for the period ended 31 July 2017 for Council's information and acceptance. The explanations for variances of \$10,000 and 10% or more are in Note 13 of the Financial Monthly Report.

At the time of this report the financial position is as anticipated.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

**COUNCIL DECISION
Officer Recommendation**

Moved Cr Cooper

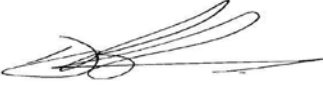
Seconded Cr Greaves

That the monthly Financial Statements for the period ended 31 July 2017, as presented, be received and adopted.

**PUT & CARRIED: 7/0
RESOLUTION NO: 060817**

UNCONFIRMED

10.2.2 **ACCOUNTS PAID AS LISTED**
As at 11 August 2017

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr BG Cooper
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Monthly Report List

Background:

Regulatory requirement to advise Council of payments made, since the previous meeting.

Comment:

The payments on the attached schedule have been made for the period from 14 July 2017 to the 11 August 2017 and are generally within budget guidelines and are of an operational nature. Payments for capital assets expenditure are:

V054	KTY Electrical	\$2,011.27
V103	Star ATM	\$22,000.00
V105	Western Rural Earthmoving	\$16,500.00
V106	Wongan Hills Hardware	\$1,922.05

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:

Nil

Financial Implications:

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr McWha

Seconded Cr Cooper

That accounts as listed being for period from 14 July 2017 to 11 August 2017.

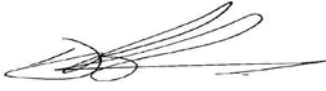
Municipal Vouchers No: V033 to V108	Totalling	\$368,401.95
Trust Vouchers No: TV001	Totalling	\$200.00
	Total	\$368,601.95

To be endorsed or passed for payment

PUT & CARRIED: 7/0
RESOLUTION NO: 070817

UNCONFIRMED

10.2.3 **MONTHLY FINANCIAL POSITION** As at 11 August 2017

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance Cr BG Cooper
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by the CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Financial Position

Background:

Current Monthly Financial position as at 11 August 2017 on the various accounts.

Comment:

The Municipal Account's financial position as at 11 August 2017 indicated at this time.

Monthly Financial Position	Municipal Account	\$1,274,982.37
	Reserve Account	\$4,824,948.60
	Trust Account	\$40,727.81

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr Clarke

Seconded Cr Greaves

That the Financial Position, as at 11 August 2017, as presented, be noted, received and adopted.

PUT & CARRIED: 7/0
RESOLUTION NO: 080817

UNCONFIRMED

10.3	Law, Order & Public Safety
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No items this month

10.4	Health and Building
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No items this month

10.5	Education & Welfare
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No items this month

10.6	Housing
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No items this month

10.7	Community Amenities
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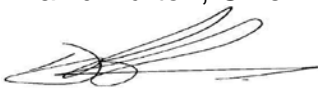
No items this month

UNCONFIRMED

10.8 Recreation and Culture

10.8.1 RECREATION CENTRE FUNDING

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Community Amenities Recreation & Culture Cr PL McWha
File Reference:	ADM 0439
Disclosure Of Interest:	No interest declared by the CEO
Author:	David Burton, Chief Executive Officer
Signature of CEO	
Attachment:	No

Background:

As previously notified, The Shire of Koorda was not successful in its application for Building Better Regions Funding (BBRF) for the refurbishment of the Koorda Recreation Centre.

Comment:

The BBRF consideration for the project was a major contributor to the possibility of the project going ahead. The fact that this funding has not been approved for a second time may be discouraging, but the consideration of the project and how it can be funded with best return to the ratepayers, is still the primary goal.

The Shire has already received a payment from Lotterywest for approximately \$70,000 to go towards the main facility. This contribution can be added to any further applications which may increase the possibility of getting the funding through a source such as BBRF. If the main building does not go ahead, this funding may need to be returned if Lotterywest do not allow us to reallocate it to the change rooms.

In consideration of the Recreation Ground project, the Shire has two (2) main options available to it.

1. Apply for funding through BBRF after learning where we missed point from the current application and closing the gaps.
2. Splitting the project up into components and starting with the change rooms and gymnasium through using Community Sports and Recreation Facilities Fund (CSRFF) through Department of Sport and Recreation.

Option 1:

The staff will be having a teleconference with Tammy King, Juliet Grist and Regional Development Australia for feedback on our application. This will hopefully provide some guidance as to where we lost points through the application and should assist us in preparing a further application.

Positives: the BBRF source is the best funding source that the Shire can tap into at the current time as it can fund projects on a 25% Shire - 75% Federal Government basis.

We have already looked at other sources of funding and CSRFF does not cover kitchens and bars, Lotterywest will only give a partial amount which we have received already and the Country

Local Government Fund and Royalties for Regions are in jeopardy with the Minister commenting that Shires should not be using the funding for Recreation Centers.

Negatives: An application for funding will delay this project for a further 12 months

Option 2:

Previously when we looked at the funding for the Recreation Centre, it was looked at being a staged project. This would allow the change rooms and gym to be constructed as a priority and then the Shire could save further funds to allow for the next stages of the construction and seek other funding sources.

While this method will take longer, it does allow for funding sources to be sought and also for the Shire to save additional funding to the Recreation Reserve for the project.

Positives: We have been in contact with DSR and it is likely that we would get funding for the change rooms and Gymnasium from DSR. Applications for this funding close in September and are announced early in 2018. It would be likely that Construction would not begin until after the 2018 winter sports to allow for the Tender process to be completed and construction to be completed without creating an issue for sporting teams or we could start earlier and get the early season games transferred out of Koorda.

Negatives: If we use CSRFF for the change rooms, then we will only get 1/3 of the funding from grants and the balance coming from the Shire. This has the potential of costing the Shire between \$400 to \$600k which we have in the Recreation Reserve, but may eliminate us from applying for funding through BBRF for the main building if we do not have our own funding source.

The use of CSRFF funds in place of BBRF funds will create a significant impact on the cost to the Shire.

Summary:

The Shire of faced with a difficult choice pending the urgency on getting the works completed. If there is a chance of holding out for a little while longer, then the preference should be for applying again for BBRF (there is one more round if it is not cancelled), pending on the feedback with the last report and what can be done to gain the extra points.

On the other hand, we can start with the change rooms and stage the project, but this will be done at a significantly higher cost to the ratepayers and may eliminate us from applying for the remainder of the building through BBRF. If we cannot find any funding for the main building, then the Shire will need to save significant funds to complete the main building if it is to go ahead.

It may be possible to apply for funding through CSRFF for the change rooms and if we receive the notification early enough, include this funding as a contribution to the BBRF application, but it will mean holding off on starting any constructions until the results of the BBRF are known. If we do not receive the BBRF funding, then we can proceed with the change rooms without further delay and stage the project. We will seek further information from DSR with regards to this timing.

At the time of the printing of the agenda, the feedback from the BBRF was not known. Any additional information will be presented to Council at the meeting.

Consultation:

Ms Tammy King – Grants Empire

Ms Juliet Grist – Regional Development Australia – Wheatbelt.

Kim Storer – Koorda CRC – Development Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

S 2.3 - Provide an environment that enhances the growth, development and retention of youth (ongoing)

S 4.2 - Develop, maintain and support appropriate recreation facilities throughout the Shire (ongoing)

S 4.2 - Partner with stakeholders to achieve greater community participation in recreational facilities and services (medium term)

E 5.1 - Advocate, promote and market the Shire as a place to live, work and visit (ongoing)

E 5.4 - Provide and support local festivals and tourist events (medium term)

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

C 1.1 - Enhance open and interactive communication between Council and the community (ongoing)

C 1.6 - Develop successful and collaborative partnerships (ongoing)

C 1.7 - Advocate for infrastructure and access to services (ongoing)

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr McWha

Seconded Cr Greaves

That the CEO organise an application from Department of Sports for funding through the Community Sports and Recreation Facilities Grants for the change rooms and Gymnasium along with a further application for the main Recreation facility through Building Better Regions Funding should another round become available.

**PUT & CARRIED:
RESOLUTION NO: 090817**

Due to the complexity of the issue of funding, Council decided to lay the item on the table without resolution until next month to allow for further information to be sought

Procedural Motion:

Moved: Cr Greaves

Seconded: Cr Boyd

That item lay on the table until next meeting.

**PUT & CARRIED: 7/0
RESOLUTION NO: 100817**

The Delegation from the Koorda Youth Group left the meeting at 6.05pm and did not return.

10.9	Transport
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No items this month

10.10	Economic Services
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No items this month

10.11	Other Property & Services
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No items this month

10.12	Reserves
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No items this month

11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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UNCONFIRMED

12

NEW BUSINESS OF AN URGENT NATURE INTRODUCED

COUNCIL DECISION

Officer Recommendation

Moved Cr Clarke

Seconded Cr Cooper

That Council accepts the late items presented for consideration.

**PUT AND CARRIED: 7/0
RESOLUTION NO: 110817**

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,
where the trade secret or information is held by, or is about, a person other than the local government; and
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

COUNCIL DECISION

Officer Recommendation

Moved Cr Greaves

Seconded Cr McWha

That the meeting be closed to the public for items 12.1.1 and 12.1.2 as they contain commercial information.

**PUT AND CARRIED: 7/0
RESOLUTION NO: 120817**

12.1.1 QUOTES BITUMEN EMULSION/HOT BITUMEN SEALING PROGRAMME

Section 5.23 – Applicability

Location: Various sites throughout Koorda Shire

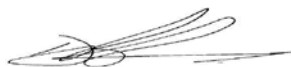
Portfolio: Transport and Communication
Cr GW Greaves

File Reference:

Disclosure Of Interest: No interest declared by the CEO

Author: David N Burton, Chief Executive Officer

Signature of CEO



Attachment: Quotes

5.23. Meetings generally open to public

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where the trade secret or information is held by, or is about, a person other than the local government; and
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr Boyd

Seconded Cr Greaves

That Council authorise the Chief Executive Officer to purchase Bitumen Emulsion/Hot Mix for the 2017/2018 road sealing program through Colas WA Pty Ltd.

PUT AND CARRIED: 7/0
RESOLUTION NO: 130817

UNCONFIRMED

6.10pm Cr Greaves declared a financial interest due to a family relationship with an owner of a quoting business and left the Chambers.

12.1.2 QUOTES BLUE METAL AND CARTAGE

Section 5.23 – Applicability

Location: Various sites throughout Koorda Shire

Portfolio: Transport and Communication

Cr GW Greaves

File Reference:

Disclosure Of Interest: No interest declared by the CEO

Author: David N Burton, Chief Executive Officer

Signature of CEO



Attachment: Quotes

5.23. Meetings generally open to public

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- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Voting Requirement:

Simple majority

**COUNCIL DECISION
Officer Recommendation**

Moved Cr Clarke

Seconded Cr McWha

That Council authorise the Chief Executive Officer to purchase Blue metal for the 2017/2018 road works program from DMB Quarries with the transport of the items by Boyne Brothers Transport.

**PUT AND CARRIED: 6/0
RESOLUTION NO: 140817**

6.15pm Cr Greaves rejoined the meeting and the President advised him of the outcome of the item.

**COUNCIL DECISION
Officer Recommendation**

Moved Cr McWha

Seconded Cr Clarke

That the meeting be re-opened to the public.

**PUT AND CARRIED: 7/0
RESOLUTION NO: 150817**

13 MATTERS FOR WHICH MEETING MAY BE CLOSED

14 DATE OF NEXT MEETING

Wednesday 20th September 2017 @ 4.30pm

15 CLOSURE

The President thanked Councillors for the participation and closed the meeting at 6.16pm

Signed

Presiding person at the meeting at which the minutes were confirmed

Date: 20 September 2017

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