



Shire of Koorda



AGENDA

NOTE:

Wednesday 17th October 2018
Ordinary Meeting 4.00pm



DISCLOSURE OF INTEREST

✦ WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

✦ VERBAL

- No round robin at start of meeting
- Advise immediately before item discussed

✦ TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



SHIRE OF KOORDA

DISCLAIMER

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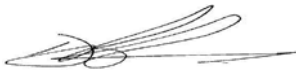
Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



DN Burton
CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

- 3.1 *Record of Attendance:*
- 3.2 *Apologies:*
- 3.3 *Approved Leave of Absence:*

4 QUESTION TIME FOR THE PUBLIC

- 7.1 *Response to Previous Public Questions Taken on Notice*
- 7.2 *Public Question Time Open*
- 7.3 *Public Question Time Closed*

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 DECLARATIONS OF INTEREST

7 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 ORDINARY MEETING HELD 29 September 2018

Officer Recommendation

That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 19 September 2018, as circulated be confirmed and certified as a true and accurate record.

8.2 SPECIAL MEETING OF COUNCIL HELD 17 September 2018

Officer Recommendation

That the Minutes of the Koorda Shire Council Special Meeting held on the 17 September 2018, as circulated be confirmed and certified as a true and accurate record.

8.3 AUDIT COMMITTEE MEETING HELD 15 October 2018

Officer Recommendation

That Council endorse the minutes of the Audit Committee Meeting held on Monday 15 October 2018 as the item is being addressed in 11.2.5: Annual Reporting Requirements.

9 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

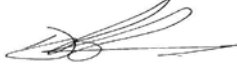
10 REPORTS OF COMMITTEES

11 CHIEF EXECUTIVE OFFICERS REPORT

11.1 Governance and Administration

**11.1.1 NEWROC EXECUTIVE COUNCIL MEETING
25 September 2018 at Bencubbin**

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance Cr JM Stratford
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes

Background:

Minutes of the NEWROC Council Meeting held on 25 September 2018 at Bencubbin.

Comment:

The following issues were discussed:

- Item 7.1 Income and Expenditure
- Item 7.2 NEWROC Audit – few minor clean up actions
- Item 7.3 NEWROC Term Deposit – Surplus funds to be invested.
- Item 8.1 NEWROC – Health Strategy – Information Received for Mental Health training.
- Item 8.2 NEWROC – Strategic Projects – Renewable Energy – Submission to be made for enquiry into micro grids.
- Item 8.3 Telecommunications project – Consideration of submission to Digital Enhancement Project.
- Item 8.4 NEWTravel – Update information.
- Item 8.5 Regional Economic Development Grant – Information – possible application for tourism multiplier effect.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

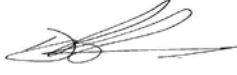
Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the recommendations of the NEWROC Executive meeting held at Bencubbin on 25th September 2018.

11.1.2 **CEACA CONSTITUTION**

Section 5.23 – Applicability	
Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0092
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	CEACA Constitution

Background:

As part of the CEACA Inc. AGM, the revised Constitution will be considered. As such, it is requested that Council confirm its approval of the Constitution or request any changes if required.

Comment:

The Constitution has been debated several times with concerns raised and addressed.

Based on the current draft of the Constitution, the concerns noted are:

Item 10.1 – The Management Committee will be responsible for all the main running functions of the organisation.

Item 10.2 – The Management Committee which has the voting rights contains the office bearers, including the Chairman, who could be an independent to the organisation, but has voting rights.

The Constitution has been written to be an operational document for future years as well, once CEACA is more independent from the founding Shires. That is why the Management Committee will be running the main operations of the organisation.

The concern of the Chairman having a vote is also something that has been raised, as CEACA wanted an independent Chair, so you have someone voting for the organisation, who actually has no vested interest in the organisation. While this is not likely to be a problem, it does create a risk concern.

No other items of concern have been noted with the Constitution, however items may arise at the CEACA Meeting.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships

C 2.3 - Facilitate resource sharing on a regional basis

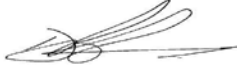
Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That Council conditionally approve the CEACA Constitution pending enquiries and information that may be raised by other members.

11.1.3 **CEACA REPRESENTATION**

Section 5.23 – Applicability	
Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0092
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Nil

Background:

The Shire of Koorda has two representatives for the CEACA Inc. The Shire President is the primary Board representative, and the Chief Executive Officer the secondary Board representative.

With the Chief Executive Officer (CEO) leaving at the end of the year, Council will need to consider a new secondary representative.

Comment:

Several Councils have adopted the position of having both members as Councillors, but in opposing years of elections. In this way, there is always a representative that has been a part of the process and knows where CEACA is currently at with the project.

Councils have removed the CEO's from a representation role, but still have them attend in an advisory role for the Council. This has been due to several Shires having multiple CEO's in recent times. While we hope that this will not be the case for Koorda, it is acknowledged that CEO's do shift from time to time.

As the CEACA AGM is in November, Council need to consider the Representatives for the CEACA Board. It should also be noted that the representative does not have to be on Council or with the Shire at all and can be a member of the General Public.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

PRESIDENT: F J STORER
CEO: D N BURTON

Shire of Koorda Strategic Community Plan
C 1.6 - Develop successful and collaborative partnerships
C 2.3 - Facilitate resource sharing on a regional basis

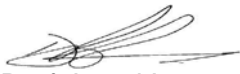
Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That Council endorse for the CEACA Inc Representation, the Primary Representative be _____ and the Secondary Representative be _____

11.1.4 **STANDING ORDERS AMENDMENT LOCAL LAW 2018**

Section 5.23 – Applicability	
Location:	Koorda Townsite
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	KOLL 0345
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Draft Local Law

Background:

In December 2017, the Shire of Koorda adopted the Shire of Koorda Standing Orders Local Law 2017. This was advertised in the Government Gazette and also sent to the Joint Standing Committee on Delegated Legislation as required under the Local Government Act 1995.

Since then, advice has been received from the Joint Standing Committee on Delegated Legislation that several changes were required for the Local Law to be accepted. These changes are now being made through the Shire of Koorda Standing Orders Amendment Local Law 2018.

Comment:

The process of adopting a local law is very specific and details of the requirements have been included under the heading Statutory Environment for Councillors.

(To be read out aloud by Chairperson) For the Standing Orders Local Law, the purpose and effect are as follows:

Purpose:

To provide for the orderly conduct of the proceedings and business of the Council, and for the safe custody and use of the Council's common seal.

Effect:

All Council meetings, committee meetings and other meetings as described in the Act, and the use of Council's common seal, shall be governed by these standing orders unless otherwise provided in the Act, regulations or other written laws.

State wide public notice has been given and information sent to the relevant Ministers with regards to the Local Laws.

Feedback was received from the Department of Local Government on the draft local law and amendments have been made accordingly. As such it is recommended that the Amendment Local Law be adopted, advertised in the Government Gazette and sent to the Joint Standing Committee on Delegated Legislation as required.

Consultation
WALGA Model Local Laws
Department of Local Government

Statutory Environment:
Local Government Act 1995

3.12. Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

**Absolute majority required.*

- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice —
 - (a) stating the title of the local law; and
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
 - (c) advising that copies of the local law may be inspected or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —
making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

[Section 3.12 amended by No. 1 of 1998 s. 8; No. 64 of 1998 s. 6; No. 49 of 2004 s. 16(4) and 23.]

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 2.2 - Promote a culture of continuous improvement processes (ongoing)

C 3.2 - Enhance the capacity and effectiveness of administrative processes (short term, in progress)

Voting Requirement:


Absolute majority

Officer Recommendation

That:

- a. **The Shire of Koorda adopts the “Shire of Koorda Standing Orders Amendment Local Law 2018”;**
- b. **The Chief Executive Officer advertises the “Shire of Koorda Standing Orders Amendment Local Law 2018” in the Government Gazette; and**
- c. **A copy of the “Shire of Koorda Standing Orders Amendment Local Law 2018” is submitted to the Joint Standing Committee on Delegated Legislation.**

11.1.5 LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW 2018

Section 5.23 – Applicability	
Location:	Koorda Townsite
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	KOLL 0345
Disclosure of Interest:	No Interest declared by CEO
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Draft Local Law

Background:

On 19 January 2000, the Shire of Koorda advertised the Shire of Koorda Local Government Property Local Law as required in the Government Gazette

As required under the Local Government Act 1995, a review of the Shires Local Laws was conducted earlier this year and noted that some changes were required for the Local Government Property Local Law to update the Law with current legislation. This Amendment Local Law is for the correction.

Comment:

The process of adopting a local law is very specific and details of the requirements have been included under the heading Statutory Environment for Councillors.

(To be read out aloud by Chairperson) For the Local Government Property Amendment Local Law, the purpose and effect are as follows:

Purpose:

To provide for the regulation, control and management of activities and facilities on local government and public property.

Effect:

To establish the requirements with which any persons using or being on local government and public property within the district must comply.

State wide public notice has been given and information sent to the relevant Ministers with regards to the Local Laws.

Feedback was received from the Department of Local Government on the draft local law and amendments have been made accordingly. As such it is recommended that the Amendment Local Law be adopted, advertised in the Government Gazette and sent to the Joint Standing Committee on Delegated Legislation as required.

Consultation

WALGA Model Local Laws
Royal Life Saving guidelines
Leisure Institute of WA (Aquatics)
Department of Local Government

Statutory Environment:

Local Government Act 1995

3.12. Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

** Absolute majority required.*

- (5) After making the local law, the local government is to publish it in the *Gazette* and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the *Gazette* the local government is to give local public notice —
 - (a) stating the title of the local law; and
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
 - (c) advising that copies of the local law may be inspected or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.
- (8) In this section —

making in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

[Section 3.12 amended by No. 1 of 1998 s. 8; No. 64 of 1998 s. 6; No. 49 of 2004 s. 16(4) and 23.]

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 2.2 - Promote a culture of continuous improvement processes (ongoing)

C 3.2 - Enhance the capacity and effectiveness of administrative processes (short term, in progress)

Voting Requirement:

Absolute majority

Officer Recommendation

That:

- a. **The Shire of Koorda adopts the “Shire of Koorda Local Government Property Amendment Local Law 2018”;**
- b. **The Chief Executive Officer advertises the “Shire of Koorda Local Government Property Amendment Local Law 2018” in the Government Gazette; and**
- c. **A copy of the “Shire of Koorda Local Government Property Amendment Local Law 2018” is submitted to the Joint Standing Committee on Delegated Legislation.**

11.2	Finance
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11.2.1 **MONTHLY FINANCIAL STATEMENTS**
As at 30 September 2018

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	Lana Foote, Manager of Finance and Administration
Signature of CEO	
Attachment:	Monthly Financial Statement

Background:

Submission of monthly Financial Statements for period ended 30 September 2017.

Comment:

Monthly Financial Statements for the period ended 30 September 2018 for Council's information and acceptance. The explanations for variances of \$10,000 and 10% more are in Note 11, the Material Variance Report.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

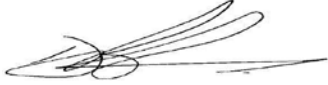
Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the monthly Financial Statements for the period ended 30 September 2018, as presented, be received and adopted.

11.2.2 **ACCOUNTS PAID AS LISTED**
As at 11 October 2018

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	Lana Foote, Manager of Finance and Administration
Signature of CEO	
Attachment:	Monthly Report List

Background:

Regulatory requirement to advise Council of payments made since the previous meeting.

Comment:

The payments on the attached schedule have been made for the period 11 September 2018 to 11 October 2018 and are generally within budget guidelines and are of an operational nature.

V159	Merredin Carpets & Flooring	\$1,935.00
V175	Drinnan Family Trust	\$7,887.00
V178	Solargain PV Pty Ltd	\$5,684.80
V183	Dalwallinu Concrete Pty Ltd	\$4,294.40

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:

Nil

Financial Implications:

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

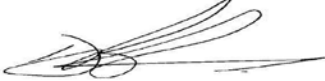
OFFICER RECOMMENDATION

That accounts as listed being for period 11 September 2018 to 11 October 2018.

Municipal Vouchers No's V159 to V250	Totalling \$251,212.99
Bendigo Bank Card (Included in Total) V208	\$ 1,925.94
	Total \$253,138.93

To be endorsed or passed for payment

11.2.3 MONTHLY FINANCIAL POSITION
As at 11 October 2018

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by the CEO
Author:	Lana Foote, Manager of Finance and Administration
Signature of CEO	
Attachment:	Financial Position

Background:

Current Monthly Financial position as at 11 October 2018 on the various accounts.

Comment:

The Municipal Account's financial position as at 11 October 2018 indicated at this time.

Monthly Financial Position	Municipal Account	\$1,813,847.26
	Reserve Account	\$5,588,215.08
	Trust Account	\$44,669.70

Our monthly financial position is approximately \$400,000 better than at this time last year.

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

Shire of Koorda Strategic Community Plan
C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:


Simple majority

OFFICER RECOMMENDATION

That the Financial Position, as at 11 October 2018, as presented, be noted, received and adopted.

11.2.4 INVESTMENT OF COUNCIL FUNDS

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	Lana Foote, Manager of Finance and Administration
Signature of CEO	
Attachment:	Quarterly Report

Background:

Quarterly Report for the period ended 30 September 2018.

The Quarterly Report to Council gives details of all current investments showing place of investment, term of investment, interest rate, name of funds invested and transactions for the period.

Comment:

Nil

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996- 34.1(2) as amended 2005

Policy Implications:

Finance Policy No. 1

Financial Implications:

Budgetary considerations, amendments and cash flow requirements.

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement

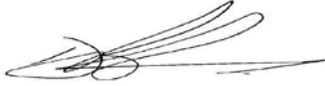
Simple majority

OFFICER RECOMMENDATION

That the Quarterly Report to Council on all current investments to 30 September 2018, as presented, be received and adopted.

11.2.5 ANNUAL REPORTING REQUIREMENTS

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance Cr JM Stratford
File Reference:	ADM 0320
Disclosure Of Interest:	No interest declared by the CEO
Author:	Lana Foote, Manager of Finance and Administration
Signature of CEO	
Attachment:	2017/2018 Annual Report (separate document)

Background:

Under Section 5.53 of the Local Government Act, Council is to prepare an Annual Report for each financial year and the Annual Report is to contain:-

- a) Report from President
- b) Report from Chief Executive Officer
- c) An overview of the Plan for the Future that are proposed to commence or continue next financial year
- d) Financial report for the financial year
- e) Such information as may be prescribed in relation to payments made to employees
- f) Auditors report for the financial year
- g) Report under Section 29(2) of the Disabilities Services Act 1993
- h) Register of certain complaints of minor breaches
 - i) Number of complaints recorded in register
 - ii) How recorded complaints were dealt with
 - iii) Any other details regulations may require; and
 - i) Such other information as may be prescribed

Under Section 5.54(1); the Annual Report for the financial year is to be accepted by the Local Government no later than 31 December.

Comment:

The Annual Financial Statements have been completed and are available.

We have received the final Audit Report, and forms part of the Annual Report.

Consultation:

Local Government Act 1995

Statutory Environment:

Local Government Act 1995 – Sections 5.27, 5.29, 5.53(1)(2), 5.54(1), 5.55

Policy Implications:

A24 (preferable to hold the General Meeting of Electors October of each year)

5.27 (2): A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report from the previous financial year.

5.29 (1) (a) at least 14 days' local public notice

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

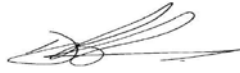
That Council:

- a) Receive the Annual Financial Statements as presented and Auditor's Report for the 2017/2018 financial year;**
- b) Receive and adopt the Annual Report for the year ended 2017/2018**
- c) Resolve that the General Meeting of Electors be held on **DATE???** commencing at **TIME???**.**

11.2.6

REQUEST FOR HALL HIRE FEES WAIVED

Section 5.23 – Applicability

Location:	KOORDA
Portfolio:	Governance, Administration and Finance
	Cr JM Startford
File Reference:	ADM 0149
Disclosure of Interest:	CEO declared a financial interest as he has children that will be attending the function.
Author:	David N Burton, Chief Executive Officer
Signature of CEO	
Attachment:	Letter

Background:

A request has been received from the Koorda P&C Inc for the waiving of the hall hire fees for the Annual Halloween Ball to be held on the 27th October 2018.

Comment:

This is a public event for the youth of Koorda which is quite well attended. The activities are centred on the youth of the town and do provide entertainment. Initially this event was done so that the children would not be wandering the streets “trick or treating” however this still does happen to some extent.

One of the advantages of the Halloween Ball is that it does provide some entertainment for the youth of the area to keep them from creating other issues such as vandalism and graffiti.

The P&C would also need the use of the facility for the week leading up to the ball to decorate the facility and then a few days after to remove all the decorations. This should not be an issue as the facility receives minimal use at this time of the year.

Council has previously supported this event in the past by waiving the fees for the hall hire. This would reduce the income for the hall by the hire fee of \$150.00, but will make the event more accessible for participants.

The Shire of Koorda Finance Policy F7 allows for the waiving of fees and charges for the Koorda Primary School during school hours, but does not include the P&C activities after school hours. Therefore the decision to waive the fees is at the discretion of Council.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Reduction of the income for the hall by \$150.00

Strategic Implications:

Strategic Community Plan

S 1.2 - Partner with the community to support the creation of community driven activity centres (short term, ongoing)

S 2.3 - Provide an environment that enhances the growth, development and retention of youth (ongoing)

S 4.3 - Partner with stakeholders to achieve greater community participation in recreational facilities and services (medium term, in progress 4-15 years)

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Hall Fees be waived for the holding of the Annual Halloween Ball for 27th October 2018.

11.3	Law, Order & Public Safety
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No items this month

11.4	Health and Building
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No items this month

11.5	Education & Welfare
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No items this month

11.6	Housing
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No items this month

11.7	Community Amenities
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No items this month

11.8	Recreation and Culture
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No items this month

11.9	Transport
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No items this month

11.10	Economic Services
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No items this month

11.11	Other Property & Services
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No items this month

11.12	Reserves
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No items this month

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED

14 MATTERS FOR WHICH MEETING MAY BE CLOSED

15 DATE OF NEXT MEETING

Wednesday 21 November 2018 @ 6.00pm

16 CLOSURE