



Shire of
Koorda

Drive in, stay awhile

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 15 October 2025

Commencing 5.00pm

CONFIRMED

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 15 October 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
10 October 2025

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 15 October 2025**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr NJ Chandler	
Cr GL Boyne	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Apologies:

Cr KA Fuchsbichler

Visitors:

Mr Brad Harrap	Council Elect
Mr Gareth Nicholls	Acting Officer in Charge (5.21pm)

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

The following Councillor has disclosed an interest in item 13.2 – Proposed Cricket Works and Funding.

Cr GW Greaves

Impartiality – Life Member of the Cricket Club.

5. Applications for Leave of Absence

Nil.

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 17 September 2025

[Ordinary Council Minutes](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation Resolution 011025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 17 September 2025, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

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8. Minutes of Committee Meetings to be Received

8.1. Minutes of Internal Committee Meetings to be Received

- a. Audit & Risk Committee Minutes for meeting held 17 September 2025
[Audit & Risk Committee Meeting Minutes](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation Resolution 021025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.

- a. Audit & Risk Committee Meeting, 17 September 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

8.2. Minutes of External Committee Meetings to be Received

- a. GECZ Meeting Minutes for meeting held 18 August 2025
[GECZ Meeting Minutes](#)
- b. SRRG Meeting Minutes for meeting held on 19 September 2025
[SRRG Meeting Minutes](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation Resolution 031025

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below External Committee meetings, as tabled.

- a. GECZ Meeting, 18 August 2025; and
b. SRRG Meeting, 19 September 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9. Recommendations from Committee Meetings for Council Consideration

Nil.

10. Announcements by the President without Discussion

Congratulations to the Ag Society on running another successful Koorda Show, it is certainly a highlight on our community calendar and put together by a small number of volunteers. Congratulations again for all their efforts.


The Shire President extends condolences to the Shankland family for the passing of Leonie and to the Mincherton family for the passing of Vern.

Lastly, wish everyone well for harvest as we are entering the warmer months.

CONFERRAMED

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	8 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	September 2025 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 30 September 2025.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Officers

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements:

Simple Majority Absolute Majority

**Officer Recommendation
Resolution 041025**

Moved Cr GW Greaves

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 30 September 2025, as presented.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,272,117	1,272,117	1,266,771	(5,346)	(0.42%)	
Rates excluding general rates	30,625	30,625	30,625	0	0.00%	
Grants, subsidies and contributions	1,406,330	502,228	563,114	60,886	12.12%	▲
Fees and charges	709,998	334,355	335,396	1,041	0.31%	
Interest revenue	232,500	57,000	69,054	12,054	21.15%	▲
Other revenue	24,000	2,500	43,305	40,805	1632.20%	▲
Profit on asset disposals	118,000	43,000	0	(43,000)	(100.00%)	▼
	3,793,570	2,241,825	2,308,265	66,440	2.96%	
Expenditure from operating activities						
Employee costs	(1,512,029)	(373,624)	(435,549)	(61,925)	(16.57%)	▼
Materials and contracts	(1,463,305)	(429,831)	(559,839)	(130,008)	(30.25%)	▼
Utility charges	(291,640)	(72,908)	(47,240)	25,668	35.21%	▲
Depreciation	(2,481,130)	(620,287)	0	620,287	100.00%	▲
Insurance	(247,496)	(123,748)	(126,831)	(3,083)	(2.49%)	
Other expenditure	(118,261)	(3,500)	(7,039)	(3,539)	(101.11%)	▼
Loss on asset disposals	(28,000)	0	0	0	0.00%	
	(6,141,861)	(1,623,898)	(1,176,498)	447,400	27.55%	
Non cash amounts excluded from operating activities	2(c) 2,391,130	577,287	0	(577,287)	(100.00%)	▼
Amount attributable to operating activities	42,839	1,195,214	1,131,767	(63,447)	(5.31%)	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,744,710	278,927	365,230	86,303	30.94%	▲
Proceeds from disposal of assets	453,000	0	0	0	0.00%	
	2,197,710	278,927	365,230	86,303	30.94%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(1,386,200)	(423,625)	(577,063)	(153,438)	(36.22%)	▼
Acquisition of infrastructure	(3,061,791)	(1,220,333)	(835,079)	385,254	31.57%	▲
	(4,447,991)	(1,643,958)	(1,412,142)	231,816	14.10%	
Amount attributable to investing activities	(2,250,281)	(1,365,031)	(1,046,912)	318,119	23.30%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,313,977	0	0	0	0.00%	
	1,313,977	0	0	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(215,000)	0	(59,009)	(59,009)	0.00%	▼
		0	(59,009)	(59,009)	0.00%	
Amount attributable to financing activities	1,313,977	0	(59,009)	(59,009)	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,032,696	1,032,696	1,036,202	3,506	0.34%	
Amount attributable to operating activities	42,839	1,195,214	1,131,767	(63,447)	(5.31%)	▼
Amount attributable to investing activities	(2,250,281)	(1,365,031)	(1,046,912)	318,119	23.30%	▲
Amount attributable to financing activities	1,313,977	0	(59,009)	(59,009)	0.00%	▼
Surplus or deficit after imposition of general rates	139,231	862,879	1,062,048	199,169	23.08%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	Actual 30 June 2025	Actual as at 30 September 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	1,541,079	1,340,761
Trade and other receivables	251,500	527,544
Other financial assets	5,848,061	5,907,070
Inventories	7,471	15,271
Other assets	69,334	69,334
TOTAL CURRENT ASSETS	7,717,444	7,859,979
NON-CURRENT ASSETS		
Other financial assets	59,715	59,715
Property, plant and equipment	15,892,316	16,469,379
Infrastructure	93,509,077	94,344,156
TOTAL NON-CURRENT ASSETS	109,461,107	110,873,250
TOTAL ASSETS	117,178,552	118,733,229
CURRENT LIABILITIES		
Trade and other payables	477,117	534,299
Contract liabilities	223,084	223,084
Other liabilities	0	500
Employee related provisions	357,992	357,992
TOTAL CURRENT LIABILITIES	1,058,194	1,115,876
NON-CURRENT LIABILITIES		
Employee related provisions	66,221	66,221
Other provisions	507,658	507,658
TOTAL NON-CURRENT LIABILITIES	573,879	573,879
TOTAL LIABILITIES	1,632,073	1,689,754
NET ASSETS	115,546,479	117,043,475
EQUITY		
Retained surplus	55,374,085	56,812,072
Reserve accounts	5,848,061	5,907,069
Revaluation surplus	54,324,333	54,324,333
TOTAL EQUITY	115,546,479	117,043,474

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 October 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	30 September 2025
Current assets	\$	\$	\$
Cash and cash equivalents	7,389,140	1,541,079	1,340,761
Trade and other receivables	297,696	251,500	527,544
Other financial assets		5,848,061	5,907,070
Inventories	7,471	7,471	15,271
Other assets		69,334	69,334
	7,694,307	7,717,444	7,859,979
Less: current liabilities			
Trade and other payables	(457,486)	(477,117)	(534,299)
Capital grant/contributions liabilities	(223,084)	(223,084)	(223,084)
Other liabilities		0	(500)
Employee related provisions	(357,992)	(357,992)	(357,992)
	(1,038,562)	(1,058,194)	(1,115,876)
Net current assets	6,655,745	6,659,250	6,744,104
Less: Total adjustments to net current assets	2(b) (5,623,049)	(5,623,049)	(5,679,797)
Closing funding surplus / (deficit)	1,032,696	1,036,202	1,064,307

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(5,848,061)	(5,848,061)	(5,907,070)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of employee benefit provisions held in reserve	225,012	225,012	227,273
Total adjustments to net current assets	2(a) (5,623,049)	(5,623,049)	(5,679,797)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2026	30 September 2025	30 September 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(118,000)	(43,000)	0
Add: Loss on asset disposals	28,000	0	0
Add: Depreciation	2,481,130	620,287	0
Total non-cash amounts excluded from operating activities	2,391,130	577,287	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00%.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	60,886	12.12%	▲
Financial Assistance Grant annual allocation \$235k higher than anticipated.			Permanent
Interest revenue	12,054	21.15%	▲
Interest received higher than anticipated monthly budget split. \$5k Reserves, \$4k Municipal and \$2.5k Rates Penalty Interest.			Timing
Other revenue	40,805	1632.20%	▲
Payout from LGIS for Members Equity Account (\$27k) used to pay off first 2025 Insurance Instalment. Debt recovery costs for rates (\$12.6k) added to accounts ahead of anticipated budget.			Permanent
Profit on asset disposals	(43,000)	(100.00%)	▼
Disposal of assets behind anticipated budget.			Timing
Expenditure from operating activities			
Employee costs	(61,925)	(16.57%)	▼
Budget split evenly across year. Employee costs higher than YTD budget for road maintenance while approvals and materials secured for capital roadworks.			Timing
Materials and contracts	(130,008)	(30.25%)	▼
Plant costings to be allocated out to completed works to clear out Plant Operating Costs accordingly \$156k. Remaining budget items generally inline with budget.			Timing
Utility charges	25,668	35.21%	▲
Budget split evenly across year. Utilities under current budget allocation due to rain, usually higher expenditure in summer months once dam reserve has dried up. (\$17k variance for Parks & Garden)			Timing
Depreciation	620,287	100.00%	▲
Depreciation not raised on assets until finalisation of audit and prior year annual financial statements.			Timing
Other expenditure	(3,539)	(101.11%)	▼
WALGA Convention Accommodation ahead of anticipated budget.			Timing
Non cash amounts excluded from operating activities	(577,287)	(100.00%)	▼
Depreciation not raised on assets until finalisation of audit and prior year annual financial statements. Disposal of assets not yet completed.			Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	86,303	30.94%	▲
RtR Grant income (\$70k) and CSRFF Rec Centre grant income (\$16k) received before anticipated budget allocation.			Timing
Outflows from investing activities			
Acquisition of property, plant and equipment	(153,438)	(36.22%)	▼
Buildings generally as per anticipated expenditure. Purchase of P009 Semi Side Tipper and Himac Rake already undertaken ahead of anticipated purchase schedule. Purchase complete and under budget for P13 Excavator (\$7k) and P59 Skidsteer (\$20). Further break down on note 5.			Timing
Acquisition of infrastructure	385,254	31.57%	▲
Other Infrastructure slightly ahead of anticipated budget (\$8k), Roadworks behind anticipated monthly budget split (\$393k). Further break down on note 5.			Timing
Outflows from financing activities			
Transfer to reserves	(59,009)	0.00%	▼
Interest earned on renewal of term deposit after investment from 1 July to 30 September 2025. Renewed for 3 months at a rate of 4.04%.			Timing
Surplus or deficit after imposition of general rates	199,169	23.08%	▲
As per above explanations.			

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.03 M	\$1.03 M	\$1.04 M	\$0.00 M
Closing	\$0.14 M	\$0.86 M	\$1.06 M	\$0.20 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$7.25 M	% of total
Unrestricted Cash	\$1.34 M	18.5%
Restricted Cash	\$5.91 M	81.5%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.53 M
	% Outstanding
Trade Payables	\$0.39 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$0.11 M	% Collected
Rates Receivable	\$0.42 M	71.0%
Trade Receivable	\$0.11 M	% Outstanding
Over 30 Days		38.8%
Over 90 Days		15.9%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.04 M	\$1.20 M	\$1.13 M	(\$0.06 M)

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
YTD Actual	\$1.27 M	
YTD Budget	\$1.27 M	(0.4%)

Grants and Contributions		
	YTD Actual	% Variance
YTD Actual	\$0.56 M	
YTD Budget	\$0.50 M	12.1%

Refer to 11 - Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
YTD Actual	\$0.34 M	
YTD Budget	\$0.33 M	0.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.25 M)	(\$1.37 M)	(\$1.05 M)	\$0.32 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.45 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
YTD Actual	\$0.84 M	
Adopted Budget	\$3.06 M	(72.7%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
YTD Actual	\$0.37 M	
Adopted Budget	\$1.74 M	(79.1%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.31 M	\$0.00 M	(\$0.06 M)	(\$0.06 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves	
Reserves balance	\$5.91 M
Net Movement	\$0.06 M

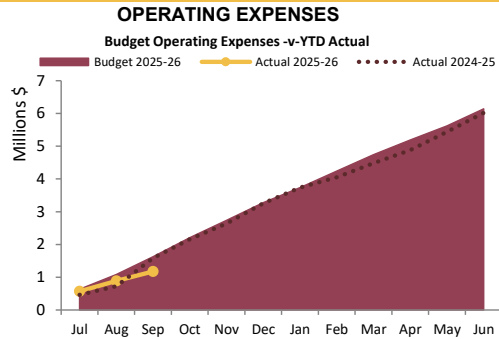
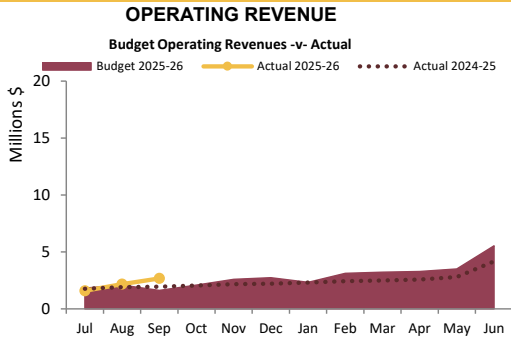
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

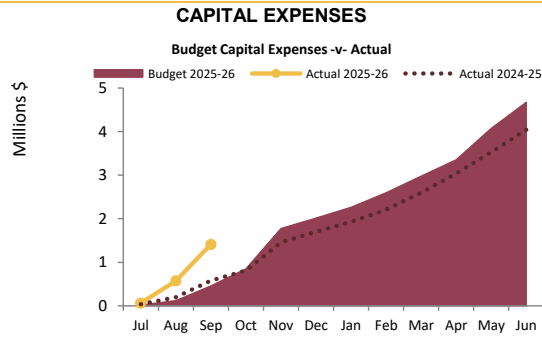
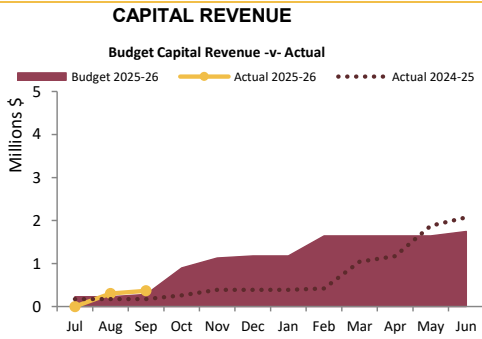
**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES



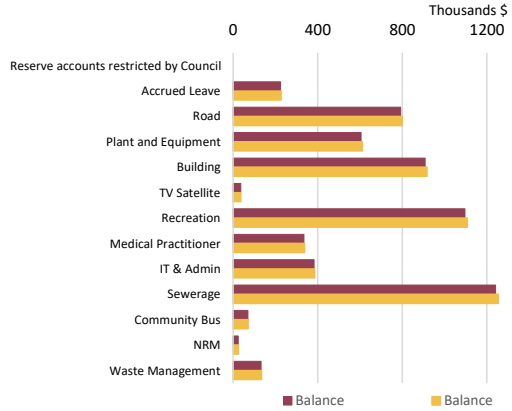
INVESTING ACTIVITIES



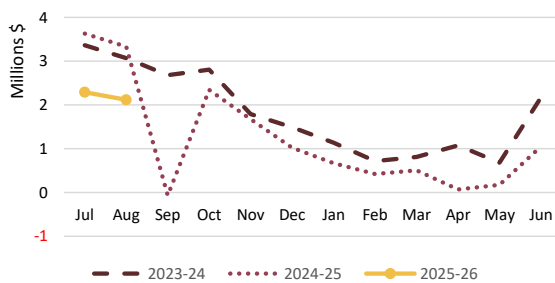
FINANCING ACTIVITIES

BORROWINGS

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
CBA Municipal Account	Cash and cash equivalents	128,311	\$	128,311	\$	CBA	Variable	
CBA Licensing Account	Cash and cash equivalents	11,414		11,414		CBA	Variable	
CBA Savings Account	Cash and cash equivalents	1,143,996		1,143,996		CBA	Variable	
CBA ATM Cash Account	Cash and cash equivalents	27,400		27,400		CBA	Variable	
ATM Cash Account	Cash and cash equivalents	28,880		28,880		Cash		
Cash on Hand	Cash and cash equivalents	760		760		Cash		
Term Deposit XXX1	Financial assets at amortised cost	0	5,907,070	5,907,070		CBA	4.03%	30/09/2025
Total		1,340,761	5,907,070	7,247,830	0			
Comprising								
Cash and cash equivalents		1,340,761	0	1,340,760	0			
Financial assets at amortised cost - Term Deposits		0	5,907,070	5,907,070	0			
		1,340,761	5,907,070	7,247,830	0			

KEY INFORMATION

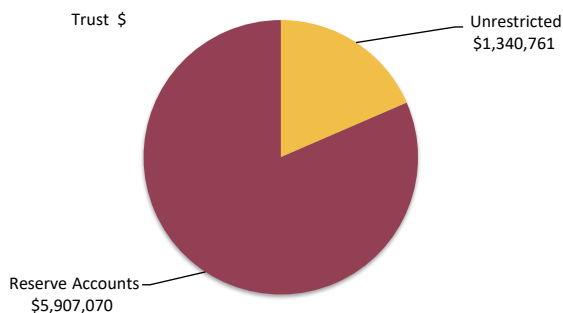
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Accrued Leave	225,012	8,272		233,284	225,012	2,261	0	227,273
Road	605,107	22,245	(520,000)	107,352	791,875	7,956	0	799,831
Plant and Equipment	791,875	29,112	(57,000)	763,987	605,107	6,080	0	611,187
Building	907,929	33,379	(153,502)	787,806	907,929	9,122	0	917,052
TV Satellite	35,787	1,316		37,103	35,787	360	0	36,147
Recreation	1,096,243	40,310	(565,975)	570,578	1,096,243	11,265	0	1,107,508
Medical Practitioner	334,607	12,301		346,908	334,607	3,362	0	337,969
IT & Admin	382,273	14,053	(7,500)	388,826	382,273	3,841	0	386,114
Sewerage	1,241,540	45,642		1,287,182	1,241,540	12,474	0	1,254,014
Community Bus	70,414	2,589		73,003	70,413	707	0	71,121
NRM	24,735	909		25,644	24,735	249	0	24,983
Waste Management	132,539	4,872	(10,000)	127,411	132,539	1,332	0	133,870
	5,848,061	215,000	(1,313,977)	4,749,084	5,848,061	59,009	0	5,907,070

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	312,200	183,625	212,605	28,980
Plant and equipment	1,074,000	240,000	364,458	124,458
Acquisition of property, plant and equipment	1,386,200	423,625	577,063	153,438
Infrastructure - roads	2,187,000	805,333	411,945	(393,388)
Infrastructure - other	874,791	415,000	423,134	8,134
Acquisition of infrastructure	3,061,791	1,220,333	835,079	(385,254)
Total capital acquisitions	4,447,991	1,643,958	1,412,142	(231,816)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,744,710	278,927	365,230	86,303
Other (disposals & C/Fwd)	453,000	0	0	0
Reserve accounts				
Road	520,000		0	0
Plant and Equipment	57,000		0	0
Building	153,502		0	0
Recreation	565,975		0	0
IT & Admin	7,500		0	0
Waste Management	10,000		0	0
Contribution - operations	936,304	1,365,031	1,046,913	(318,118)
Capital funding total	4,447,991	1,643,958	1,412,142	(231,816)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

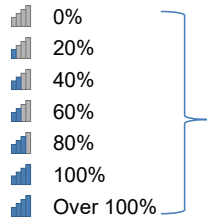
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

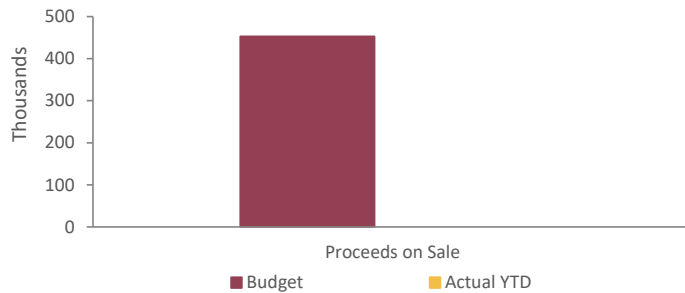


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
		\$	\$	\$	\$	
	BC001	L253 Admin Office - Building (Capital)	30,000	10,000	0	10,000
	BC016B	Rec Ground Ablutions	223,500	167,625	212,605	(44,980)
	BC040	L9 (34) Smith St - Building (Capital)	10,200	0	0	0
	BC044	L68 (18) Smith St - Building (Capital)	42,500	0	0	0
	BC054	L271 (3) Greenham St - Building (Capital)	6,000	6,000	0	6,000
	PE0021	P002 Ute Mechanic	55,000	0	0	0
	PE0091	P009 Semi Side Tipper	150,000	0	125,430	(125,430)
	PE0131	P013 Excavator	110,000	110,000	102,850	7,150
	PE0181	P018 Prime Mover	270,000	0	0	0
	PE0401	P040 Ute Gardener	50,000	0	0	0
	PE0591	P059 Skidsteer	130,000	130,000	110,200	19,800
	PE0661	P066 Ute Works Crew	55,000	0	0	0
	PE1001	P100 CEO Vehicle	85,000	0	0	0
	PE2001	P200 WS Vehicle	68,000	0	0	0
	PE3001	P300 DCEO Vehicle	75,000	0	0	0
	PE000	Himac Rake	26,000	0	25,978	(25,978)
	RRG006	Kulja-Kalannie Full Recon	390,000	234,000	35,928	198,072
	RRG006B	Kulja-Kalannie Reseal	120,000	40,000	15,557	24,443
	RRG140	Burakin-Wialki Full Recon	355,000	213,000	0	213,000
	R2R003	Koorda-Dowerin Asphalt Intersection	39,000	0	45,603	(45,603)
	R2R004	Koorda-Kulja Full Recon	390,000	0	0	0
	R2R004B	Koorda-Kulja Asphalt Intersection	35,000	0	19,356	(19,356)
	R2R004C	Koorda-Kulja Reseal	180,000	0	10,337	(10,337)
	R2R007	Booralaming-Kulja Reseal	32,000	0	0	0
	R2R017	Martin Reform/Sheet	70,000	70,000	26,675	43,325
	R2R138	Haig Asphalt Intersection	60,000	0	39,017	(39,017)
	R2R137	Railway Asphalt Intersection	61,000	0	88,574	(88,574)
	R2R002	Cadoux-Koorda 24/25	0	0	27,846	(27,846)
	RC002	Cadoux-Koorda WSNF Works	60,000	60,000	2,493	57,507
	RC135	Koorda-Wyalkatchem WSNF Works	45,000	45,000	8,846	36,154
	RC002B	Cadoux-Koorda Reseal	50,000	16,667	0	16,667
	RC007	Booralaming-Kulja Reform/Sheet	80,000	26,666	0	26,666
	RC010	Mollerin Rock South Reform/Sheet	80,000	0	0	0
	RC014	Maher Road	0	0	3,905	(3,905)
	RC046	Downie Clearing	20,000	0	2,634	(2,634)
	RC052	Green Road	0	0	5,773	(5,773)
	RC103	Warren Reform/Sheet	100,000	100,000	79,401	20,599
	FC091	Footpath Repairs	20,000	0	0	0
	PC004	Refuse Site CCTV	10,000	10,000	7,905	2,095
	PC002	Rec Centre Playground	150,000	0	0	0
	PC005	Bowling Green	694,791	395,000	405,399	(10,399)
	IO015	Caravan Park BBQ	10,000	0	9,830	(9,830)
	IO005	Shire Depot CCTV	10,000	10,000	0	10,000
		4,447,991	1,643,958	1,412,142	231,816	

6 DISPOSAL OF ASSETS

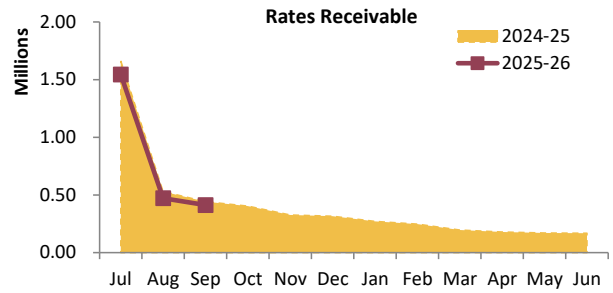
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
10901	P002 Ute Mechanic	7,500	35,000	27,500	0			0	0
10908	P009 Semi Side Tipper	25,000	20,000	0	(5,000)			0	0
10912	P013 Excavator	0	30,000	30,000	0			0	0
10916	P018 Prime Mover	70,000	90,000	20,000	0			0	0
10935	P040 Ute Gardener	9,500	25,000	15,500	0			0	0
10948	P059 Skidsteer	0	25,000	25,000	0			0	0
10996	P066 Ute Works Crew	38,000	30,000	0	(8,000)			0	0
11110	P100 CEO Vehicle	75,000	75,000	0	0			0	0
11109	P200 WS Vehicle	65,000	58,000	0	(7,000)			0	0
11107	P300 DCEO Vehicle	73,000	65,000	0	(8,000)			0	0
		363,000	453,000	118,000	(28,000)	0	0	0	0



7 RECEIVABLES

Rates receivable

	30 Jun 2025	30 Sep 2025
	\$	\$
Opening arrears previous year	151,329	186,709
Levied this year	1,274,465	1,266,771
Less - collections to date	(1,239,085)	(1,031,323)
Net rates collectable	186,709	422,157
% Collected	86.9%	71.0%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	3,761	1,410	0	979	6,150
Percentage	0.0%	61.2%	22.9%	0.0%	15.9%	
Balance per trial balance						
Trade receivables						6,150
Other receivables						2,596
GST receivable						96,641
Total receivables general outstanding						105,387

Amounts shown above include GST (where applicable)

KEY INFORMATION

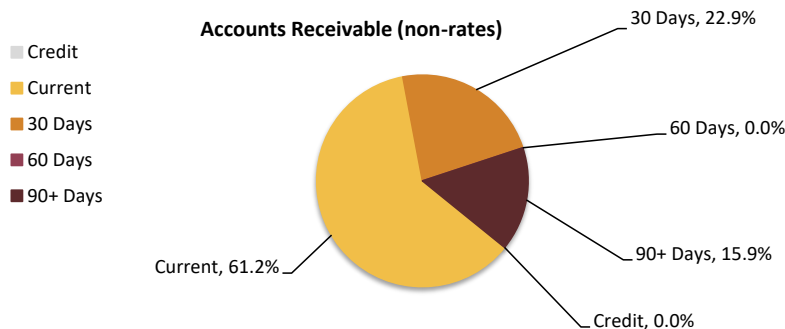
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
Other current assets				
Financial assets at amortised cost	5,848,061	59,009		5,907,070
Inventory				
Fuel	7,471	53,116	(45,315)	15,271
Other assets				
Contract assets	69,334			69,334
Total other current assets	5,924,865	112,124	(45,315)	5,991,675

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

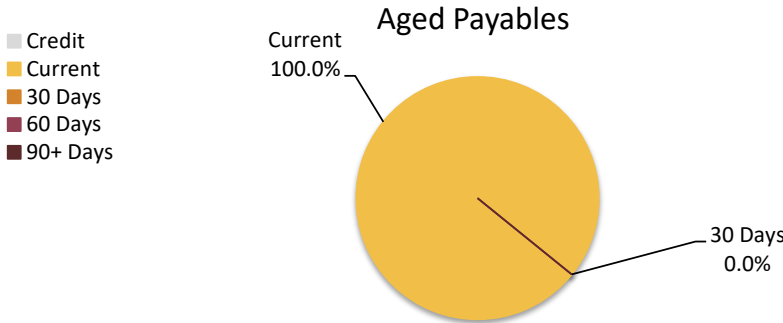
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	386,068	0	0	0	386,068
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						386,068
Other payables - Dept Transport						1,414
Other payables - Prepaid Rates						9,717
Other payables - Retention and Bonds						90,733
Other payables - GST Payable						8,677
Other payables - PAYG Payables						26,730
Other payables - FBT Liabilities						(3,804)
Other payables - ESL Liabilities						15,043
Other payables - Withholding Tax Liability						(279)
Total payables general outstanding						534,299

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		223,084	0			223,084
Other Liabilities - Councillor Nomination Fee		0	0	500		500
Total other liabilities		223,084	0	500	0	223,584
Employee Related Provisions						
Provision for annual leave		196,715	0			196,715
Provision for long service leave		161,277	0			161,277
Total Provisions		357,992	0	0	0	357,992
Total other current liabilities		581,077	0	500	0	581,577

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2025		(As revenue)	30 Sep 2025	30 Sep 2025			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Financial Assistance Grant - General				0	0	670,000	167,500	210,156
Financial Assistance Grant - Roads				0	0	350,000	87,500	103,688
DFES Bush Fire Brigade Operating Grant				0	0	20,670	5,168	5,168
Contribution from Koorda Sports Club				0	0	100,000	0	0
Library Grant				0	0	5,000	5,000	3,000
Seniors Week Grant				0	0	1,100	0	0
Main Roads Direct Road Grant				0	0	229,560	229,560	229,560
Fuel Tax Credit Scheme				0	0	30,000	7,500	11,542
	0	0	0	0	0	1,406,330	502,228	563,114


**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025**

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and			
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2025		(As revenue)	30 Sep 2025	30 Sep 2025	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
DFES Cyclone Seroja Local Government Resilience Fund	223,084			223,084	223,084	223,084	0	0
CSRFF - Bowling Green Project				0	0	197,816	48,908	65,211
Regional Road Group Grant				0	0	575,048	230,019	230,019
Roads to Recovery Grant				0	0	42,762	0	0
				0	0	706,000	0	70,000
	223,084	0	0	223,084	223,084	1,744,710	278,927	365,230

11.2. List of Accounts Paid

Corporate and Community		
Date	8 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 10 September 2025 to 3 October 2025.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegate authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council's adopted 2025/2026 Budget.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
Resolution 051025

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 10 September 2025 to 3 October 2025.

Municipal Voucher V171 to V220	Totalling \$ 1,022,567.21
Purchase Card Transactions (V178, V185, V206 & V215)	Totalling \$ 9,476.02
	Total \$ 1,032,043.23

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

Officer Recommendation
Resolution 061025

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That Council closes the meeting to the public at 5.06pm in accordance with s5.23(2)(c) of the Local Government Act, as item 11.3 deals with a contract that may be entered into and 5.23(2)(d) commercial value/information of a person other than the Shire.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.08pm – Mr Brad Harrap withdrew from the chambers.

Officer Recommendation
Resolution 071025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council re-opens the meeting to the public at 5.09pm.


CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.10pm – Mr Brad Harrap returned to the chambers.

11.3. Koorda Pool Contract

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) commercial value/information of a person other than the Shire.

Corporate and Community		
Date	9 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995. s9.49A and s9.49B	
Disclosure of Interest	As above	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	CONFIDENTIAL Aquatic Centre Contract 2024-2027 – sent under separate cover	

Voting Requirements:

Simple Majority

Absolute Majority

**Officer Recommendation
Resolution 081025**

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:

- a). agree to novate the contract to Manage and Operate the Koorda Aquatic Centre (1 October 2024 – 30 June 2027);
- b). agree that the contract principal be amended to be XAV Pty Ltd for the Contract to Manage and Operate the Koorda Aquatic Centre (1 October 2024 – 30 June 2027) and the contract be reinstated under the same terms, conditions, tenure and quantum as per the 23 October 2024 Deed; and
- c). authorise the Shire President and CEO sign and affix the Shire of Koorda Common Seal to the contract agreement with XAV Pty Ltd.


CARRIED BY ABSOLUTE MAJORITY 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

CONFIDENTIAL

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1 Rates Recovery Auctions Update

Governance and Compliance		
Date	5 October, 2025	
Location	Properties in the Koorda townsite	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

On 4 October the Shire of Koorda exercised its power, under Section 6.56 of the Local Government Act, and sold by auction the properties at 1 Allenby and 23 Smith Streets, Koorda to recover rates and costs which have been overdue in excess of three years.

Council first considered the possibility of seizure and sale of various properties to recover overdue rates at the Ordinary Council Meeting of 18 September 2024 and resolved to commence the process for 1 Allenby and 23 Smith Streets at the following OCM of 23 October 2024.

Council has also since resolved at the OCM of 16 April 2025 to commence seizure and sale proceedings for the properties at 27 and 51 Smith Street. An online Sheriff's Auction for this purpose was conducted on 8 October from which the Shire anticipates recovering rates owed on both 27 and 51 Smith Street given the debtor owns both, however that matter is not to the purpose of this item.

Regarding the properties at 23 Smith and 1 Allenby Streets, auctions were conducted to recover rates on 4 October following the statutory advertising periods. Sold on an "as basis" with settlement to be on 31 October 2025, the auctions realised at the fall of the hammer a total of \$55,500.

The purpose of this item is to advise Council of the auction outcomes and implications, and have Council endorse the sales proceeding and the CEO to act on behalf of the Shire in finalising the sales agreements.

Comment:

At the OCM of 20 August 2025 Council resolved to place a \$10,000 reserve for each of the auctions for 1 Allenby Street and 23 Smith Street. The reserves were proposed on the basis that there were legal and sales expenditure by the Shire of \$8,131.60 for 1 Allenby Street and \$8,093.50 for 23 Smith Street at the time of the August OCM item with the expectation of additional expenses prior to sale.

Council established the reserves with the intention to least recover the Shire expenditure required to undertake the process for each property and, if necessary, forego the outstanding rates owed, to facilitate transfer of ownership to new owners, more likely to meet future rates obligations.

As shown in the table below, in addition to the selling costs, the total owed to the Shire in rates, interest and charges, is \$25,126 for 1 Allenby Street and \$33,591 for 23 Smith Street.

	Rates and Interest	Rubbish and Sewerage	ESL and Penalties	Legal and Recovery	Auction and Advertising
1 Allenby Street	6,671	6,230	679	9,712	1,835
23 Smith Street	11,689	7,170	1755	11,142	1,835

In addition to the monies owned to the Shire regarding 1 Allenby Street, there is \$3,523 owed to the Department of Justice via the Fine Enforcement Registry and a caveat from the Commonwealth on behalf of the Child Support Registrar. There are no additional encumbrances on 23 Smith Street.

The auction of the two properties on 4 October 2025 was undertaken on site at each property by Bob Davey Real Estate. In total, \$55,500 was realised at the fall of the hammer with 23 Smith Street selling for \$25,500 and 1 Allenby Street for \$30,000.

Following the auction, the successful bidder for 1 Allenby Street sought to withdraw. The next bidder has since agreed to pay \$28,000 and the first buyer has agreed to pay the \$2000 shortfall to exit the sales contract. Settlement for both properties is scheduled for 31 October 2025 however processing of the various encumbrances on 1 Allenby Street may delay this process.

Regarding the distribution of funds, under the allocation hierarchy outlined in Scheule 6.3 (5) of the Local Government Act 1995, the first distribution of the proceeds of sale is to the local government for costs and expenses incurred in the process of bringing the properties for sale. The next distribution is to the local government for rates and any fees or charges, and any encumbrances from the Crown. The payments are then made, in order. To vendor's expenses, mortgage and then to original owner.

As a result of the auction at 23 Smith Street which realised \$25,500, the Shire will recover all its expenditure on bringing the property to sale and, as there are no other claims against the property, the Shire will receive \$12,522, or about 60 per cent of the \$20,522 in rates and fees owing.

For 1 Allenby Street, the \$30,000 return is sufficient to recover the Shire's legal and debt costs and the full amount owed in rates, fees and interest of \$13,579. The distribution will then be made to an undisclosed payment to the Commonwealth representing the Child Support Registry and \$3,523 to the Department of Justice for unpaid fines.

Consequently, should Council agree to the CEO agreeing to the sales contracts on these terms, the anticipated outcome of the auction process is that the Shire will recover \$50,626 or 86 per cent of the \$58,717 in the combined legal and listing costs and outstanding rates and charges.

As to the action by the Shire following the settlement of the properties on 31 October 2025, it is the intention of the CEO to contact each property owner to discuss their intent for the properties, outline the requirements for an application for development and negotiate the circumstances and time frame for each property to be made safe, remove any fire risk and abandoned goods to alleviate the need for the issue compliance under the Local Government Act 1995 Schedule 3.1 Section 5 and 5A.

Consultation:

Gianni Rifici, Solicitor, Palisade Corporate Law
Jessica Hill, Sales Representative, Bob Davey Real Estate Northam
Chris Goodall, Director, CPC Conveyancing
Ben Santiago, Senior Account Manager, AMPAC
Lana Foote, Deputy Chief Executive Officer

Policy Implications:
F – Debt Recovery V1.0

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 – Open and transparent leadership

Risk Implications:

Risk Profiling Theme	Delays in the receipt or distribution of funds.
Risk Category	Financial
Risk Description	Timing only
Consequence Rating	Insignificant (1)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Contractual agreements.
Action (Treatment)	Project management
Risk Rating (after treatment)	Effective

Financial Implications:

Recovery of \$50,626 in outstanding expenditure, rates and fees and charges,

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
Resolution 091025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That Council endorses the CEO to act on behalf of the Shire to finalise the sales agreements for 23 Smith Street and 1 Allenby Street.

CARRIED BY ABSOLUTE MAJORITY 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13. OFFICER'S REPORTS – WORKS & ASSETS

5.11pm – SUSPEND STANDING ORDERS

Resolution 101025

Moved Cr GW Greaves

Seconded Cr NJ Chander

That standing orders be suspended at 5.11pm to discuss 13.1 Recreation Centre Playground Options.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.21pm – Mr Gareth Nicholls, Acting Officer in Charge entered the chambers.

5.27pm – RESUMPTION OF STANDING ORDERS

Resolution 111025

Moved Cr GW Greaves


Seconded Cr NJ Chandler

That standing orders be resumed as per the attendance register.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13.1 Recreation Centre Playground Options

Works and Assets		 Shire of Koorda <small>Drive in, stay awhile</small>
Date	3 October, 2025	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Occupiers Liability Act 1995</i> <i>Australian Standards for Playgrounds AS4685, AS4422</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

A new playground for the Recreation Precinct is a component of the redevelopment plan that is not directly captured in any of the three stages – Recreation Centre Extension, Bowling Green Project, Playing Courts Relocation. However, a new playground, or at least new playground location, is required as the existing playground now impedes the view from the expanded Recreation Centre.

As such, Council has the option to relocate the existing playground equipment to the more suitable position as identified in the Recreation Precinct plan south of the existing site or replace the existing playground with new more contemporary equipment at the proposed new location or another.

If Council were to opt for new equipment, the existing playground, could be relocated to alternative site within the Shire, such as the museum, drive-in or to enhance camping sites, pending confirmation from LGIS that any deterioration to the equipment does not put it in breach of Australian Standards.

As to funding of a new playground, the 2025-26 Shire of Koorda Annual Budget identified project expenditure of \$150,000, with \$50,000 allocated from the Recreation Reserve, but for construction only to proceed with the addition of supporting grant funding to make up the project budget.

The following item sets out new playground options at varying price points within the project budget for Council to consider along with options regarding the location and additional features.

Comment:

The playground equipment options presented in the following is from inspected sites and desktop designs that fit with the proposed site (approximately 140sqm) directly south of the existing playground as allocated in the Recreational Precinct redevelopment plan. As the options presented are predicated on undertaking a new build, alternative location options are also presented later.

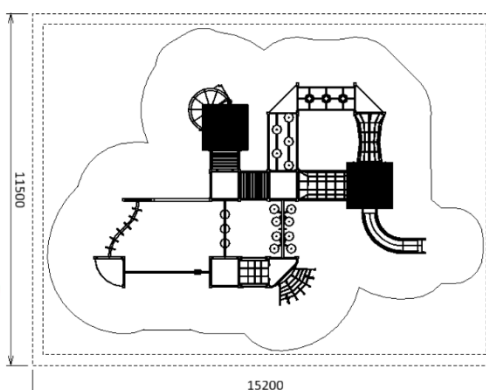
Irrespective of the location of the playground the dimensions remain consistent across options with the three playgrounds varying in price to supply and install from \$85,000 to \$118,000 (ex GST) which includes estimates for fencing (\$7,000); limestone borders (\$10,800) and soft-fall sand (\$4,500).

As such, each of these options are well within the project budget of \$150,000 set as part of the 2025-26 Annual Budget discussions that allocated \$50,000 from the Shire's Recreation Reserve with grant funding to be sought for at least the remainder of that required for the preferred option. The CEO is scheduled to meet with Lotterywest on Friday 10 October and can update Council at the OCM.

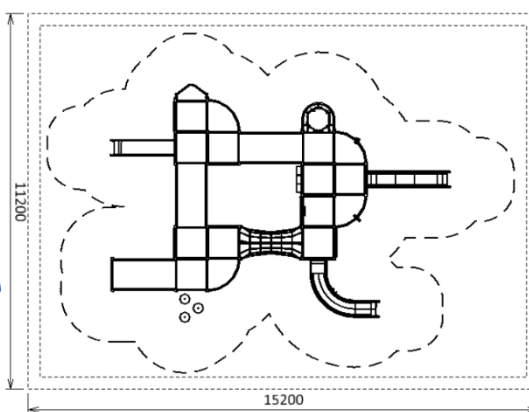
Three options - of varying price points - are presented for Council consideration. The following table provides a cost summary for each followed by depictions and site dimensions.

Playground	Supply	Installation	Fencing	Limestone Border	Soft-fall Sand	TOTAL
Lamond	79,801	15,655	7,000	10,800	4,500	117,756
Twilight	66,683	15,655	7,000	10,800	4,500	104,638
Aramac	48,848	14,060	7,000	10,800	4,500	85,208

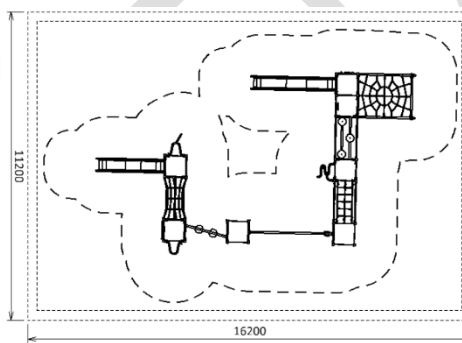
Lamond - \$117,756



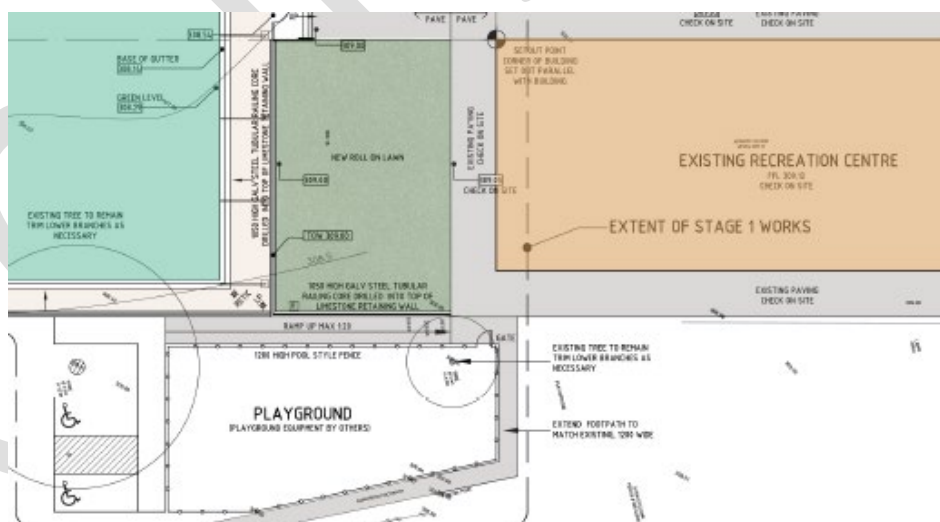
Twilight - \$104,638 (all access)



Aramac- \$85,208



As shown in the following plan, the proposed location of the new playground will include construction of a pathway to separate it from the lawn area to facilitate a secure fence around the play area which is required given the playground's location in proximity to parking and motor vehicle traffic. As mentioned, an initial estimate for the playground fencing is \$7,000 from a local contractor.



The location set out in the plan would enable the playground to be in view of the Recreation Centre, to enable parents to monitor smaller children. However, it would continue to compromise viewing some areas of the main oval from inside the Recreation Centre and would significantly restrict viewing of the main oval from the lawn area between the Recreation Centre and the Bowling Green.

In addition, while the playground will be fenced (as shown), and as required given the proximity of roads and vehicle traffic, it would also be prudent for Council to consider requiring the installation of bollards at the end of each parking bay, given each will abut the southern end of the playground.

An alternative for Council to consider to both improve safety and remove the need for fencing, would be to reposition the new playground to the grassed area at the northern end as depicted by yellow area on the right of the following image.



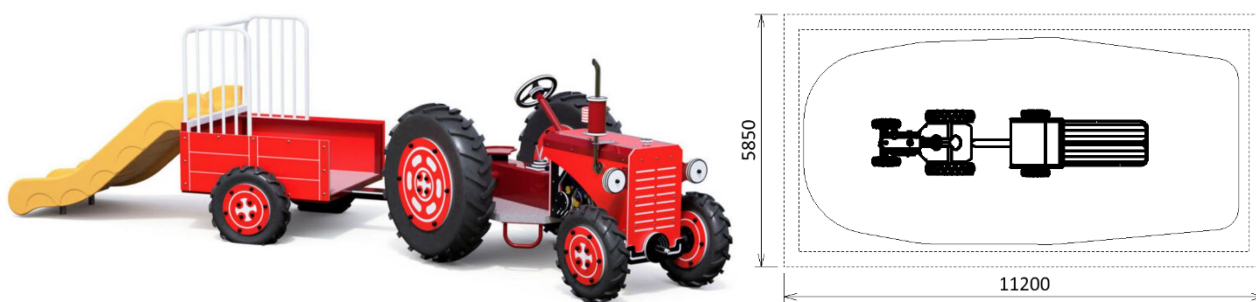
As mentioned, as this location is sufficiently distanced from roads the risk from vehicles is removed and there is consequently no requirement for the playground to be fenced, which would provide an estimated saving of \$7,000 for each option – to adjust pricing to range from \$78,208 to \$110,756.

Also, by not locating the new playground south of the existing playground, there is the opportunity to extend the new lawn area between the bowling green and the Recreation centre down to the oval. Council could also consider extending fencing east to the boundary railing to further separate traffic.

While locating the new playground in the northern area near the changerooms would be a safer option, it would however create an issue for parents of smaller children, who if inside the Recreation Centre, would no longer be able to monitor their children at the new playground.

Consequently, it is proposed that additional playground equipment suitable for younger children be installed within the existing fenced playground area (shown as the smaller yellow box in previous image). The equipment proposed for younger children would be lower than that currently provided and that proposed for the main playground area and would not impede viewing of the oval.

The playground equipment proposed for this purpose is the Junior Tractor and Trailer Slides (depicted below) which at a main height of 1.2m would not obstruct view of the oval from inside the Recreation Centre but still allow children aged 8 year or younger to be monitored by parents.



Using the existing playground area for the purpose of the playground for younger children would repurpose existing fencing and soft-fall sand base and reduce additional required expenditure. It would also have the safety advantage of separating younger more vulnerable children from older children and teenagers who would be expected to use the more advanced playground equipment. The cost of the additional equipment for younger children is \$51,665 (ex GST) installed on site.

If Council were to proceed with relocating the main playground to the northern lawn area and with the addition of the junior playground, the cost schedule would be as follows:

Playground	Supply	Installation	Fencing	Limestone Border	Soft-fall Sand	Tractor Supply	Installation	TOTAL
Lamond	79,801	15,655	0	10,800	4,500	42,685	8,980	162,421
Twilight	66,683	15,655	0	10,800	4,500	42,685	8,980	149,303
Aramac	48,848	14,060	0	10,800	4,500	42,685	8,980	129,873

As presented the new playground options do not include the installation of shade sails, nor rubber soft-fall but rather use of sand to meet the soft-fall requirements of the Australian Standards. Rubber soft-fall has the advantage of lower maintenance, and greater safety regarding discarded sharps and glass. However, both shade-sails and rubber soft-fall come at a significant additional cost.

	Lamond	Twilight	Aramac	Tractor
Rubber Soft-fall	58,000	58,000	58,000	17,000
Installed Shade Sails	62,000	62,000	62,000	22,000

The addition of both shade sails and rubber-soft fall could not be accommodated within the current \$150,000 project budget for any playground option. Even the lowest priced playground (Aramac) installed at the site south of the current location would cost \$211,208 if shade-sails and rubber soft-fall was included. However, selecting the addition of either shade sails OR rubber soft-fall would fall within budget – Aramac playground with shade sails at \$147,208 and with Rubber Soft-fall \$143,208.

Consequently, within the project budget, there seven options for Council for a new playground:

	Playground Equipment	Location	Soft-fall Type	Shade Sail	Additional Tractor Unit	TOTAL
Option 1	Lamond	South of existing	Sand	Nil	Nil	117,756
Option 2	Twilight	South of existing	Sand	Nil	Nil	104,638
Option 3	Aramac	South of existing	Sand	Nil	Nil	85,208
Option 4	Twilight	Dual locations	Sand	Nil	Tractor Incl.	149,303
Option 5	Aramac	Dual locations	Sand	Nil	Tractor Incl.	129,873
Option 6	Aramac	South of existing	Rubber	Nil	Nil	143,208
Option 7	Aramac	South of existing	Sand	Shade Sail	Nil	147,208

Setting aside the equipment and location options detailed above, Council also has the option to relocate the existing playground to the original area outlined in the Recreation Precinct plan at a far minimal cost. To facilitate such immediately, or as close as possible, to any relocation of the existing equipment, LGIS has nominated it would prefer to reinspect the equipment to confirm there has been no change or deterioration that would breach the Australian Standards for Playgrounds.

Regardless of the option selected by Council, including the relocation of the existing play equipment, the Shire will need to provide the community advanced notice of the changes and rationale – via Shire website, Facebook and Narkal Notes – to help alleviate community conjecture. Given the selection of playground options presented, and myriad beyond that within the item, it is not recommended the Shire undertake a consultation process to determine the composition of the new playground.

On selection of the Council playground option and location and endorsement to proceed, the Shire will initiate applications for grant funding. Should these applications be unsuccessful, the playground item is proposed to be returned to Council.

Consultation:

Kristy Black, Sales and Design Consultant, PlayCo
Scott Quinsey, State Manager Moduplay Group
Darren West, Works Supervisor
Chris Gilmour, Regional Relationship Manager, LGIS
Josh Smith, Proprietor, Koorda Ag Parts

Statutory Implications:

Occupiers Liability Act 1995
Australian Standards for Playgrounds AS4685, AS4422

Policy Implications:

W - Asset Management V1.0
G – Child Protection Policy V1.0

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.1.1 Ensure efficient use of resources and that governance and operational compliance and reporting meet legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Community objection to Council option
Risk Category	Reputational
Risk Description	Playground selection or location could incite community criticism
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Communication of Council decision through website, social media and Narkal Notes.
Action (Treatment)	Existing communications channels.
Risk Rating (after treatment)	Adequate

Financial Implications:

Depending on the option selected, the project cost could range from \$85,208 to \$149,303 within the current project budget of \$150,000. Any expenditure in addition to the \$50,000 allocation from the Recreation Reserve is proposed to be subject to a grant application.

Voting Requirements: Simple Majority Absolute Majority

**Officer Recommendation
Resolution**

Moved

Seconded

Council directs the CEO to seek grant funding for the construction of the (*details to be inserted*) playground and report back on the outcome.

**AMENDED MOTION
Resolution 121025**

Moved Cr GW Greaves

Seconded Cr NJ Chandler

- That;**
- 1. the existing playground is retained in its current location,**
 - 2. the CEO be directed to bring back costings to the November 2025 OCM for the fencing, landscaping and shade sail, and**
 - 3. a new playground is considered further at the 2025/2026 Budget Review.**

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

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The following Councillor has disclosed an interest in item 13.2 – Proposed Cricket Works and Funding.

Cr GW Greaves

Impartiality – Life Member of the Cricket Club.

5.35pm – SUSPEND STANDING ORDERS

Resolution 131025

Moved Cr GW Greaves

Seconded Cr GL Boyne

That standing orders be suspended at 5.35pm to discuss 13.2 Proposed Cricket Works and Funding.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.46pm – RESUMPTION OF STANDING ORDERS

Resolution 141025

Moved Cr GW Greaves


Seconded Cr NJ Chandler

That standing orders be resumed as per the attendance register.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13.2 Proposed Cricket Works and Funding

Works and Assets		
Date	6 October, 2025	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Koorda Recreation Pricinct – Conditions of Use	

Background:

With the expansion of the Recreation Centre and the pending completion of construction of the new bowling green, there is a significant risk that stray balls from the cricket nets could impact either structure. The Shire has identified the risk to the Cougars Cricket Club and inspected the existing nets with club representatives.

The risk to the new structures, particularly the bowling green surface, is exacerbated by the removal of two large trees which previously provided protection for balls straying to that area. However, the shire was required to remove both trees as part of the bowling green construction.

In discussions with the Cougars Cricket Club, it is proposed to extend the roof netting on the existing cricket nets for which the Shire has received a quote from a local contractor.

The purpose of this item is for Council to consider funding responsibility and options for the works to the cricket nets in view of the new user conditions for the Recreation Centre; recent works completed for other sports clubs; the circumstances which required the works to be undertaken.

Comment:

The proposal by the Cougars Cricket Club is to undertake works to extend the roof and side panels of the existing cricket nets up to the point of the second last upright and along the existing roof elevation angle. The works have been quoted at \$7,120 (ex GST) comprising \$3,100 materials, \$3,520 labour and \$500 machinery hire.

While minor works, expenditure for works on the cricket nets is unbudgeted and there are several factors for Council to consider in determining if the works should be funded by the Shire, the cricket club or a combination of both. These factors are:

- **User Agreement:** At the Ordinary Council Meeting of 18 June 2025, Council adopted the Recreation Centre Condition of Use that requires respective user groups and clubs to fund a minimum 10 per cent of “upgrades to user-specific facilities” with any adjustment at the discretion of Council. The cricket nets are the first application of this policy.
- **Netball Courts:** At the OCM of 19 February 2025 Council endorsed spending an unbudgeted \$27,000 to upgrade the netball/multiuse court at the request of the Koorda Netball Club. The netball club retained \$30,000 at the time but expressed a desire to retain those funds for other costs. It should be noted that this decision was prior to the adoption of the User Agreement.
- **Imperative for Works:** The necessity for the cricket nets to be upgraded is in no way a consequence of any action from the Cougars Cricket Club. The works result from the Shire expanding the Recreation Centre, constructing a bowling green which included removal of two large trees that offered some protection from stray cricket balls.
- **Funding Options:** In addition to the Shire or the club (or a combination) funding the works there is the option for the cricket club to apply for funding under the Koorda Community Grants for up to \$5,000 of the \$7,832 costs (incl GST). The next round of the Koorda Community Grants opens on 1 November 2025 with determination at the December OCM.
- **Timing of Works:** Both the junior and senior cricketers have commenced training at the nets ahead of the 2025/26 season with the first senior game scheduled for this Saturday (18 October). Critically the bowling green surface is scheduled to be installed from next Monday (20 October) through to 30 October.
- **Potential Additional Works:** On discussing the nets, the cricket club has raised that they would like to explore replacing the playing surface and potentially the concrete sub-base. The club has been requested to make a formal application. Such works are unbudgeted and would need to be considered in the 2026/27 budget planning, given the potential significant cost.

The proposed upgrade works to the cricket nets at the Recreation Precinct to mitigate the risk of damage to the Recreation Centre and bowling green surface is both required and with some urgency. It is unlikely the required works, however funded, will be completed prior to the start of the installation of the bowling green surface on 20 October.

Consequently, in addition to consideration of the funding of the proposed works, Council should also entertain if the Cougars Cricket Club should have access to the nets suspended from 19 October until the proposed upgrade works are completed.

Consultation:

Brad Harrap, President, Cougars Cricket Club
Josh Smith, Proprietor, Koorda Ag Parts
Darren West, Works Supervisor

Statutory Implications:

Nil

Policy Implications:

W - Asset Management V1.0

Koorda Recreation Precinct – Conditions of Use

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.1.1 Ensure efficient use of resources and that governance and operational compliance and reporting meet legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Timing risk with delayed completion of works
Risk Category	Property Damage and Financial Impact
Risk Description	Damage to Recreation Centre or new bowling surface
Consequence Rating	Moderate (3)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (9)
Key Controls (in place)	Required works quoted and potential to suspend use of nets.
Action (Treatment)	Identification of risk
Risk Rating (after treatment)	Adequate

Financial Implications:

Depending on the option selected by Council there could be nil cost or an unbudgeted allocation of up to \$7,100 (exc. GST).

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation:

Resolution 151025

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:

- a) Advise the Cougars Cricket Club not to use the nets at the Recreation Precinct from 19 October 2025 until a time that the upgrade works to the nets are completed,
- b) Funding for the cricket net upgrades to be funded by the Shire, and
- c) direct the CEO to source an alternative contractor should the works not be able to be completed in a timely fashion.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

16. Matters Behind Closed Doors

Nil.

17. Closure

The Presiding person thanked everyone for their attendance and declared the meeting closed at 5.55pm.

Signed: *Stratford*

Presiding Person at the meeting at which the minutes were confirmed.

Date: 19 November 2025