



Shire of
Koorda

Drive in, stay awhile

CONFIRMED

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 15 November 2023

Commencing 6.00pm

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 15 November 2023 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda. The format of the day will be:

6.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Lana Foote
Acting Chief Executive Officer
10 November 2023

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Lana Foote
Acting Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
6.00pm, Wednesday 15 November 2023**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 6.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr NJ Chandler	
Cr GL Boyne	
Cr KM Burrell	

Staff:

Miss L Foote	Acting Chief Executive Officer
Mrs K Harrap	Governance Officer

Members of the Public:

Apologies:

Visitors:

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

The following Councillors have disclosed an interest in item 9.2 - *Consideration of Koorda Awards Nominations*.

Cr GW Greaves

Impartiality - A nominee is a closely associated person.

Cr NJ Chandler

Impartiality - A nominee is a closely associated person, and he was the nominator for another nominee.

The following Councillors have disclosed an interest in item 12.1 – *Scheme 3 Amendment 2 - Additional use - CBH workforce accommodation and office*.

Cr JM Stratford

Financial – A shareholder in CBH Ltd (CBH) (as grower member/farmer) who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

Cr GW Greaves

Financial - A shareholder in CBH Ltd (CBH) (as grower member/farmer) who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

Cr GL Boyne

Financial – Closely associated (spouse) with a shareholder in CBH Ltd (CBH) (as grower member/farmer) who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

Cr NJ Chandler

Financial – Employee of CBH.

Due to a potential loss of a quorum resulting from the above financial interest disclosures, the Acting CEO has applied for statutory participation approval for Councillors Stratford, Boyne, and Greaves under s5.69(3) of the Local Government Act 1995 so that item 12.1 may be addressed at this meeting.

Accordingly, Approval is granted to Cr Gina Boyne, Cr Jannah Stratford and Cr Gary Greaves to fully participate in the discussion and decision making relating to the following agenda item at the Shire's Ordinary Council Meeting, on 15 November 2023 as follows:

12.1. SCHEME 3 AMENDMENT 2 ADDITIONAL USE - CBH WORKFORCE ACCOMMODATION AND OFFICE

Conditions of the approval:

1. The approval is only valid for the 15 November 2023 Ordinary Council Meeting when agenda item 12.1 is considered;
2. The above-mentioned councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;
3. The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries letter of approval to the abovementioned councillors;
4. The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;
5. The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to DLGSC, to allow DLGSC to verify compliance with the conditions of this approval; and
6. The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.

5. Applications for Leave of Absence

Nil.

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 18 October 2023

[Click here to view the previous minutes](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation RESOLUTION 011123

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 18 October 2023, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

7.2. Special Meeting Minutes for meeting held 23 October 2023

[Click here to view](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation RESOLUTION 021123

Moved Cr GW Greaves

Seconded Cr KM Burrell

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the Special meeting held 23 October 2023, as tabled.

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

8. Minutes of Committee Meetings to be Received

8.1. NEWROC Council Meeting Minutes for meeting held 31 October 2023

[Click here to view](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation RESOLUTION 031123

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the NEWROC Council meeting held 31 October 2023, as tabled.


CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

CONFIDENTIAL

9. Recommendations from Committee Meetings for Council Consideration

9.1. Adoption of Koorda Awards Committee Terms of Reference

Governance and Compliance		
Date	3 November 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Koorda Awards Committee Terms of Reference	

Background:

The Koorda Awards Committee was established at the Special Meeting of Council held 23 October 2023 (RES: 191023), following the 2023 Ordinary Local Government Elections.

The Koorda Awards Committee's Terms of Reference have been drafted and are presented to the Committee, as attached, for consideration and adoption prior to recommending adoption at the Ordinary Council Meeting to be held, 15 November 2023.

Comment:

Appointment of Elected Members to the Koorda Awards Committee was determined by Council following ordinary local government elections, for a term to expire on the date of the subsequent Ordinary Local Government Elections.

An item will be presented for Council to adopt the terms of reference following this committee meeting.

Consultation:

Nil.

Statutory Implications:

The Koorda Awards Committee was established by Council (in its current format) under section 5.8 of the Local Government Act 1995 (the Act) (RES: 191023). Part 5, Subdivision 2 of the Act provides for committees including establishment and appointment of members. Part 5, Subdivision 3 of the Act provides for the quorum, voting, decisions and minutes of committees. The Local Government (Administration) Regulations 1996 also make provisions in regards to committees.

Policy Implications:

Shire of Koorda Code of Conduct for Council Members, Committee Members and Candidates

Section 10 of the Shire of Koorda Code of Conduct for Council Members, Committee Members and Candidates provides an expected standard of conduct for council members and committee members appointed to a Committee.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

4.1 - Open and Transparent Leadership.

Financial Implications:

Nil

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 041123

Moved Cr KM Burrell

Seconded Cr GL Boyne

That the Koorda Awards Committee Terms of Reference be adopted.

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

CONFIRMED

The following Councillors have disclosed an interest in item 9.2 - *Consideration of Koorda Awards Nominations*.

Cr GW Greaves

Impartiality - A nominee is a closely associated person.

Cr NJ Chandler


Impartiality - A nominee is a closely associated person, and he was the nominator for another nominee.

6.07pm - Cr GW Greaves and Cr NJ Chandler withdrew from the chambers.

In accordance with Section 5.23 (2) (b) of the Local Government Act 1995, Council will close the meeting to the public to discuss a matter affecting the personal affairs on persons involved.

As no members of the public were present, the meeting did not need to be closed to the public for discussions.

9.2. Consideration of Koorda Awards Nominations

Governance and Compliance		
Date	3 November 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	CONFIDENTIAL Nominations - Sent under separate cover.	

Background:

The Koorda Awards Program was introduced in 2023 to replace the Australia Day Citizenship Awards. Nominations were called for and closed at 4.00pm, 31 October 2023.

There are four award categories;

- Citizen of the Year category, be a person of any age.
- Citizen of the Year - Youth category, be a person aged between 12 to 24 years.
- Citizen of the Year - Senior category, be a person over the age of 65.
- Citizen of the Year - Group category, be a local community group or not-for-profit organisation based within the Shire of Koorda.

Self-nominations will not be accepted. Nominees must be a person who resides in the Shire of Koorda.

- Sitting members of State, Federal and Local Government are not eligible.
- Nominations must be apolitical in nature.
- A person may only be nominated for one category on a nomination form.
- A person may be nominated more than once (in different categories) on separate nomination forms.
- Late entries will not be accepted.

Comment:

The Koorda Awards Committee is to recommend to Council the Award recipients in each category based on the below selection criteria and process.

Selection Criteria:

The nomination must demonstrate that the person(s) or group(s) citizenship activities occurred within the Shire of Koorda. External activities that benefitted the Koorda community may be taken into consideration during the selection process.

Nominations will be assessed for an individual or group who has:

- made a significant voluntary contribution to the Koorda community,
- demonstrated leadership on a community issue resulting in the enhancement of community life,
- undertaken a significant initiative that has brought about positive change and added value to community life,
- invested time and effort above the standard expected of any citizen (hours of time volunteered, range of tasks undertaken, and length of service) and is a good role model for the community.

Selection Process:

- Successful nominees will be determined by Council and the results kept strictly confidential until the announcement at the award presentation.
- All nominees will be notified prior to the event to allow recipients to invite friends and family to the presentation.
- Presentation of the Citizen of the Year Awards will be held at the Community Christmas Tree on Friday 15 December 2023, at the Koorda Primary School.
- Shire of Koorda reserves the right to withdraw any awards issued to recipients who bring the awards program or Shire of Koorda into disrepute.

Consultation:

Nil.

Statutory Implications:

Nil.

Policy Implications:

Nil.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

1.2.1 - Recognise and support the value of our community volunteers and provide meaningful opportunities to contribute to Shire projects and improving local living.

Financial Implications:

Minor. Any purchase of medallion for winners is included in the operating budget.

Voting Requirements: Simple Majority Absolute Majority

Committee Recommendation
RESOLUTION 051123

Moved Cr GL Boyne

Seconded Cr KM Burrell

That Council endorse the recipients of the 2023 Koorda Awards Program as determined and discussed at the Koorda Awards Committee meeting held on 15 November 2023.

CARRIED 3/0

FOR: Cr JM Stratford, Cr GL Boyne, Cr KM Burrell


6.08pm - Cr GW Greaves and Cr NJ Chandler returned to the chambers and the President advised them of the recommendation.

10. Announcements by the President without Discussion

The President expressed condolences to the Brooks family on the passing of Jeff, to the Reid family on the passing of Bill and to the Serone family on the passing of Barry.

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	10 November 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	October 2023 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 31 October 2023.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end-of-month payments and receipts have been processed.

Consultation:

LG Best Practices

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

4.1.1 – Ensure the use of resources is effective, efficient and reported regularly.

Financial Implications:

Nil

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 061123

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 31 October 2023, as presented.

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

CONFIRMED

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 October 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	1,197,723	1,225,178	1,199,693	(25,485)	(2.08%)	
Rates excluding general rates		27,454	0	30,199	30,199	0.00%	
Grants, subsidies and contributions	12	241,676	211,768	244,723	32,955	15.56%	▲
Fees and charges		589,827	331,920	340,215	8,295	2.50%	
Interest revenue		226,000	56,200	87,054	30,854	54.90%	▲
Other revenue		22,500	7,164	9,746	2,582	36.04%	
Profit on asset disposals	6	163,000	9,500	0	(9,500)	(100.00%)	
		2,468,180	1,841,730	1,911,630	69,900	3.80%	
Expenditure from operating activities							
Employee costs		(1,357,222)	(452,156)	(383,876)	68,280	15.10%	▲
Materials and contracts		(1,134,828)	(527,435)	(554,933)	(27,498)	(5.21%)	
Utility charges		(229,950)	(76,624)	(46,846)	29,778	38.86%	▲
Depreciation		(1,864,650)	(621,516)	0	621,516	100.00%	▲
Insurance		(194,927)	(156,916)	(103,184)	53,732	34.24%	▲
Other expenditure		(73,530)	(18,350)	(6,907)	11,443	62.36%	▲
Loss on asset disposals	6	(9,000)	0	(1,305)	(1,305)	0.00%	
		(4,864,107)	(1,852,997)	(1,097,051)	755,946	40.80%	
Non-cash amounts excluded from operating activities	Note 2(b)	1,718,177	612,016	3,428	(608,588)	(99.44%)	▼
Amount attributable to operating activities		(677,750)	600,749	818,007	217,258	36.16%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	13	1,163,751	546,774	856,970	310,196	56.73%	▲
Proceeds from disposal of assets	6	370,000	80,000	64,091	(15,909)	(19.89%)	▼
		1,533,751	626,774	921,061	294,287	46.95%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,122,635)	(435,000)	(395,279)	39,721	9.13%	
Payments for construction of infrastructure	5	(2,377,000)	(572,000)	(335,097)	236,903	41.42%	▲
		(4,499,635)	(1,007,000)	(730,376)	276,624	27.47%	
Amount attributable to investing activities		(2,965,884)	(380,226)	190,685	570,911	150.15%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	2,054,805	0	0	0	0.00%	
		2,054,805	0	0	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(220,000)	0	(62,059)	(62,059)	0.00%	
		(220,000)	0	(62,059)	(62,059)	0.00%	
Amount attributable to financing activities		1,834,805	0	(62,059)	(62,059)	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		1,808,829	1,808,829	1,756,226	(52,603)	(2.91%)	
Amount attributable to operating activities		(677,750)	600,749	818,007	217,258	36.16%	▲
Amount attributable to investing activities		(2,965,884)	(380,226)	190,685	570,911	150.15%	▲
Amount attributable to financing activities		1,834,805	0	(62,059)	(62,059)	0.00%	
Surplus or deficit after imposition of general rates		0	2,029,352	2,702,859	673,507	33.19%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2023

	Supplementary Information	30 June 2022	31 October 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	8,810,228	8,476,579
Trade and other receivables		74,994	775,689
Inventories	8	23,568	48,699
TOTAL CURRENT ASSETS		8,908,790	9,300,967
NON-CURRENT ASSETS			
Other financial assets		61,117	61,117
Property, plant and equipment		13,934,382	14,264,265
Infrastructure		92,104,735	92,439,833
TOTAL NON-CURRENT ASSETS		106,100,234	106,765,215
TOTAL ASSETS		115,009,024	116,066,182
CURRENT LIABILITIES			
Trade and other payables	9	606,806	147,415
Other liabilities	11	423,185	268,185
Employee related provisions	11	304,342	304,342
TOTAL CURRENT LIABILITIES		1,334,333	719,942
NON-CURRENT LIABILITIES			
Employee related provisions		37,645	37,645
Other provisions		63,862	63,862
TOTAL NON-CURRENT LIABILITIES		101,507	101,507
TOTAL LIABILITIES		1,435,840	821,449
NET ASSETS		113,573,184	115,244,733
EQUITY			
Retained surplus		46,165,123	47,774,613
Reserve accounts	4	6,024,334	6,086,393
Revaluation surplus		61,383,728	61,383,728
TOTAL EQUITY		113,573,185	115,244,734

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 October 2023

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 October 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,784,354	8,810,228	8,476,579
Trade and other receivables		125,265	74,994	775,689
Other financial assets		6,024,334	0	0
Inventories	8	51,949	23,568	48,699
		8,985,902	8,908,790	9,300,967
Less: current liabilities				
Trade and other payables	9	(673,743)	(606,806)	(147,415)
Other liabilities	11	(439,707)	(423,185)	(268,185)
Employee related provisions	11	(245,392)	(304,342)	(304,342)
		(1,358,842)	(1,334,333)	(719,942)
Net current assets		7,627,060	7,574,457	8,581,025
Less: Total adjustments to net current assets	Note 2(c)	(5,818,231)	(5,818,231)	(5,878,167)
Closing funding surplus / (deficit)		1,808,829	1,756,226	2,702,858

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(163,000)	(9,500)	0
Less: Movement in liabilities associated with restricted cash		7,527	0	2,123
Add: Loss on asset disposals	6	9,000	0	1,305
Add: Depreciation		1,864,650	621,516	0
Total non-cash amounts excluded from operating activities		1,718,177	612,016	3,428

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 October 2023
Adjustments to net current assets				
		\$	\$	\$
Less: Reserve accounts	4	(6,024,334)	(6,024,334)	(6,086,393)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve	4	206,103	206,103	208,226
Total adjustments to net current assets	Note 2(a)	(5,818,231)	(5,818,231)	(5,878,167)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	32,955	15.56%	▲
Financial Assistance Grant Quarterly Payment Received following finalised allocations after "100%" pre-paid in 2022/23		Permanent	
Interest revenue	30,854	54.90%	▲
Interest not received until October		Timing	
Expenditure from operating activities			
Employee costs	68,280	15.10%	▲
Annual budget equally divided per month, timing variance as employee costs lower than anticipated at this time.		Timing	
Utility charges	29,778	38.86%	▲
Annual budget equally divided per month, lower water usage at the Rec Centre at this point in time, will catch up over the summer months.		Timing	
Depreciation	621,516	100.00%	▲
Depreciation not run on assets until previous year is finalised and closed off.		Timing	
Insurance	53,732	34.24%	▲
Minor variation based on budget timing estimates, should remain within budget when second instalment received.		Timing	
Other expenditure	11,443	62.36%	▲
Non-cash amounts excluded from operating activities	(608,588)	(99.44%)	▼
Annual budget equally divided per month.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	310,196	56.73%	▲
RRG Grant income higher than anticipated budget to July 2023.		Timing	
Proceeds from disposal of assets	(15,909)	(19.89%)	▼
Variance is due to assets not being exposed in accordance with budget timing estimates.		Timing	
Outflows from investing activities			
Payments for construction of infrastructure	236,903	41.42%	▲
Annual budget equally divided per month.		Timing	

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION

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**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.81 M	\$1.81 M	\$1.76 M	(\$0.05 M)
Closing	\$0.00 M	\$2.03 M	\$2.70 M	\$0.67 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.39 M	28.2%
Restricted Cash	\$6.09 M	71.8%
Total	\$8.48 M	

Refer to 3 - Cash and Financial Assets

Payables		% Outstanding
	\$	
Trade Payables	\$0.16 M	
0 to 30 Days		98.9%
Over 30 Days		1.1%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$	%
Rates Receivable	\$0.25 M	80.8%
Trade Receivable	\$0.53 M	
Over 30 Days		6.5%
Over 90 Days		0.9%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.68 M)	\$0.60 M	\$0.82 M	\$0.22 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.20 M	
YTD Budget	\$1.23 M	(2.1%)

Refer to 10 - Rate Revenue

Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.24 M	
YTD Budget	\$0.21 M	15.6%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.34 M	
YTD Budget	\$0.33 M	2.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.97 M)	(\$0.38 M)	\$0.19 M	\$0.57 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.06 M	
Adopted Budget	\$0.37 M	(82.7%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.34 M	
Adopted Budget	\$2.38 M	(85.9%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.86 M	
Adopted Budget	\$1.16 M	(26.4%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.83 M	\$0.00 M	(\$0.06 M)	(\$0.06 M)

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves	
	\$
Reserves balance	\$6.09 M
Interest earned	\$0.06 M

Refer to 4 - Cash Reserves

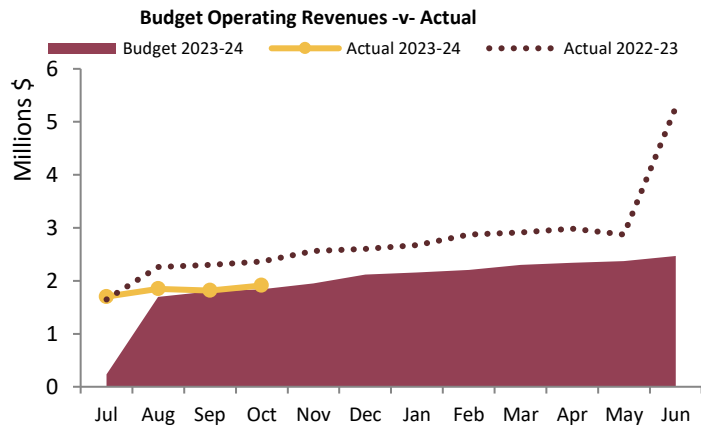
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

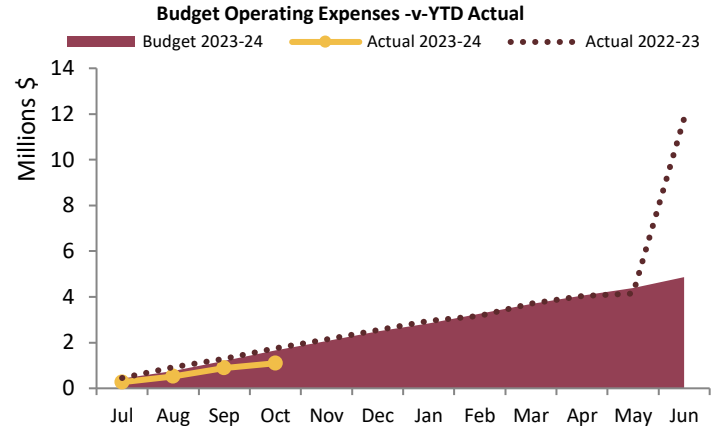
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

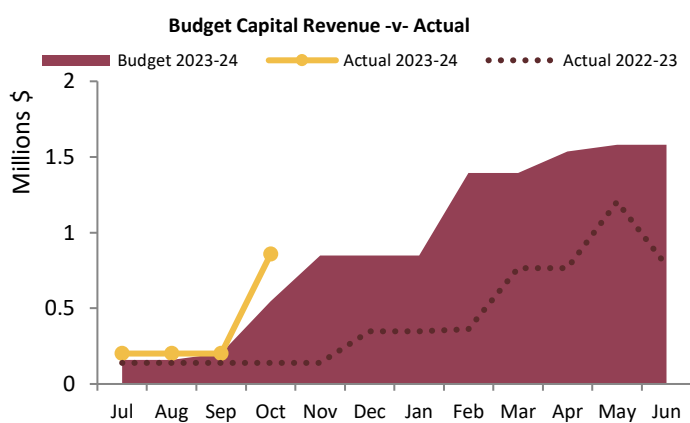


OPERATING EXPENSES

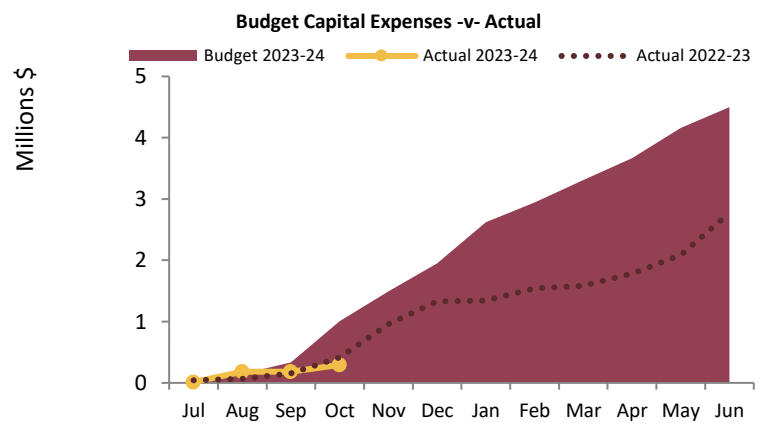


INVESTING ACTIVITIES

CAPITAL REVENUE



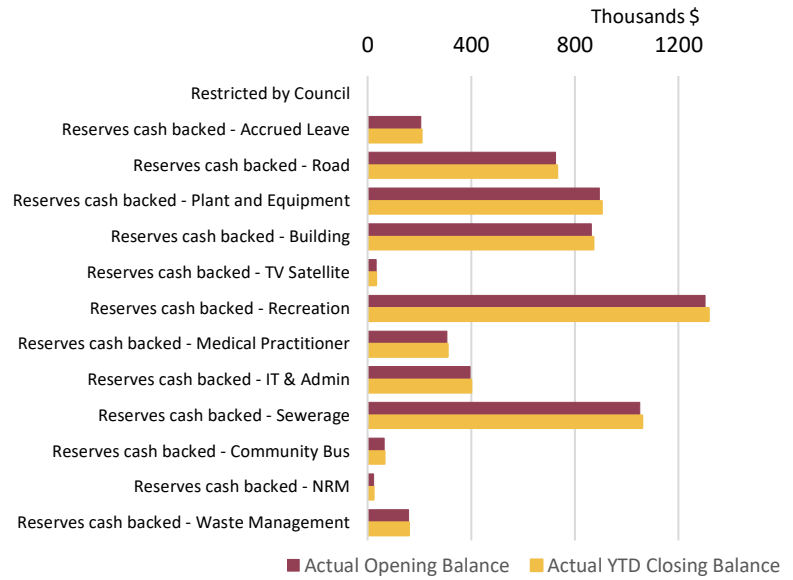
CAPITAL EXPENSES



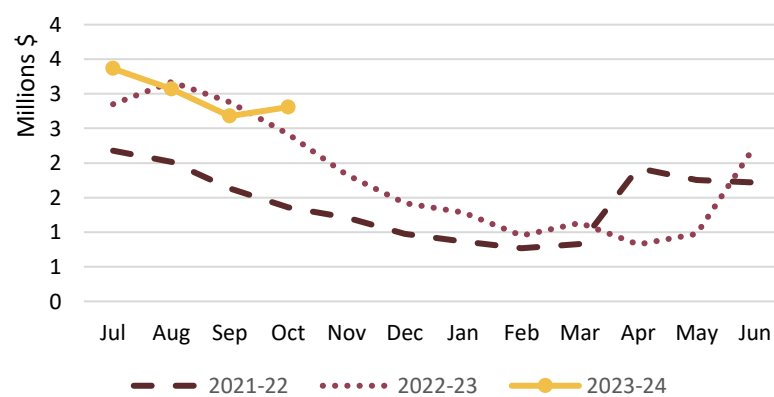
FINANCING ACTIVITIES

BORROWINGS

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Municipal Account	Cash and cash equivalents	8,654		8,654		Bendigo	Variable	Nil
Municipal Account	Cash and cash equivalents	2,313,416		2,313,416		BWA	Variable	Nil
Licensing Account	Cash and cash equivalents	11,077		11,077		BWA	Variable	Nil
ATM Control Account	Cash and cash equivalents	12,780		12,780		BWA	Nil	Nil
ATM Cash Account	Cash and cash equivalents	43,500		43,500		BWA	Nil	Nil
Cash on Hand	Cash and cash equivalents	760		760		Cash on Hand	Nil	Nil
Term Deposit XXX1	Financial assets at amortised cost	0	4,613,671	4,613,671		Bankwest	4.40%	31/01/2024
Term Deposit XXX2	Financial assets at amortised cost	0	1,472,722	1,472,722		Bankwest	4.40%	31/01/2024
Total		2,390,186	6,086,393	8,476,579	0			
Comprising								
Cash and cash equivalents		2,390,186	0	2,390,186	0			
Financial assets at amortised cost		0	6,086,393	6,086,393	0			
		2,390,186	6,086,393	8,476,579	0			

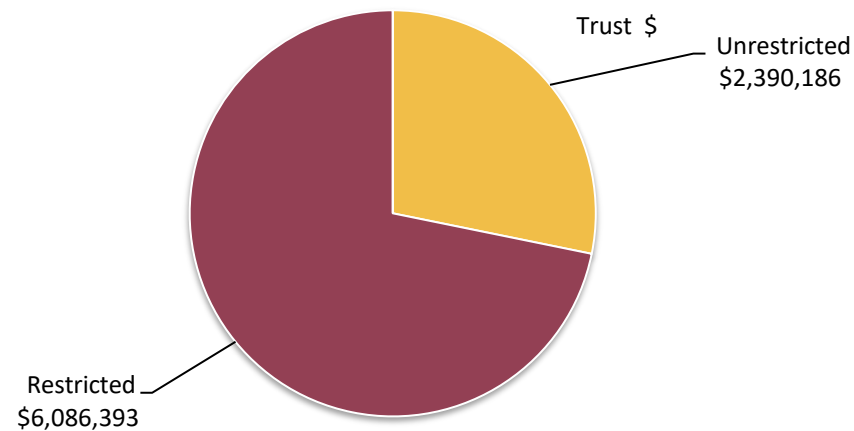
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other ass



SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfer	Transfers	Closing	Opening	Interest	Transfers	Transfers	Closing
	Balance	Earned	s In (+)	Out (-)	Balance	Balance	Earned	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserves cash backed - Accrued Leave	206,103	0	7,527	0	213,630	206,103	2,123	0	0	208,226
Reserves cash backed - Road	725,329	0	26,488	(109,000)	642,817	725,329	7,472	0	0	732,801
Reserves cash backed - Plant and Equipment	895,049	0	32,686	(808,000)	119,735	895,049	9,220	0	0	904,269
Reserves cash backed - Building	863,689	0	31,541	(206,000)	689,230	863,689	8,898	0	0	872,587
Reserves cash backed - TV Satellite	32,780	0	1,197	0	33,977	32,780	337	0	0	33,117
Reserves cash backed - Recreation	1,303,568	0	47,605	(811,800)	539,373	1,303,568	13,429	0	0	1,316,997
Reserves cash backed - Medical Practitioner	306,488	0	11,193	(120,005)	197,676	306,488	3,157	0	0	309,645
Reserves cash backed - IT & Admin	395,947	0	14,459	0	410,406	395,947	4,078	0	0	400,025
Reserves cash backed - Sewerage	1,050,190	0	38,351	0	1,088,541	1,050,190	10,818	0	0	1,061,008
Reserves cash backed - Community Bus	64,496	0	2,355	0	66,851	64,496	665	0	0	65,161
Reserves cash backed - NRM	22,656	0	827	0	23,483	22,656	234	0	0	22,890
Reserves cash backed - Waste Management	158,039	0	5,771	0	163,810	158,039	1,628	0	0	159,667
	6,024,334	0	220,000	(2,054,805)	4,189,529	6,024,334	62,059	0	0	6,086,393

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	1,217,635	300,000	203,119	(96,881)
Plant and equipment	905,000	135,000	192,160	57,160
Acquisition of property, plant and equipment	2,122,635	435,000	395,279	(39,721)
Infrastructure - roads	1,732,000	557,000	321,239	(235,761)
Infrastructure - Other	645,000	15,000	13,858	(1,142)
Acquisition of infrastructure	2,377,000	572,000	335,097	(316,346)
Total capital acquisitions	4,499,635	1,007,000	730,376	(356,067)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,163,751	546,774	856,970	310,196
Other (disposals & C/Fwd)	370,000	80,000	64,091	(15,909)
Reserve accounts				
Reserves cash backed - Road	109,000	0	0	0
Reserves cash backed - Plant and Equipment	808,000	0	0	0
Reserves cash backed - Building	206,000	0	0	0
Reserves cash backed - Recreation	811,800	0	0	0
Reserves cash backed - Medical Practitioner	120,005	0	0	0
Contribution - operations	911,079	380,226	(190,685)	(570,911)
Capital funding total	4,499,635	1,007,000	730,376	(276,624)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

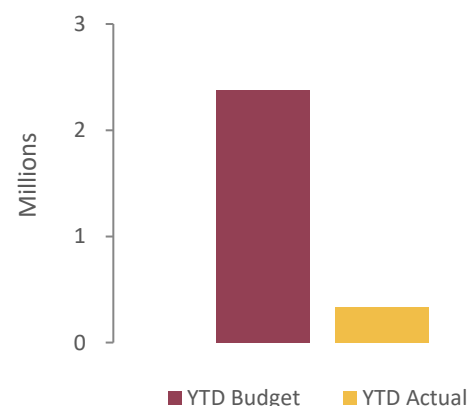
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

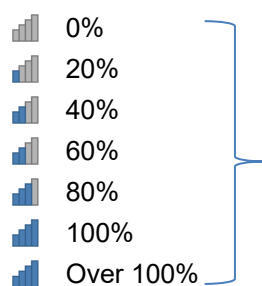
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

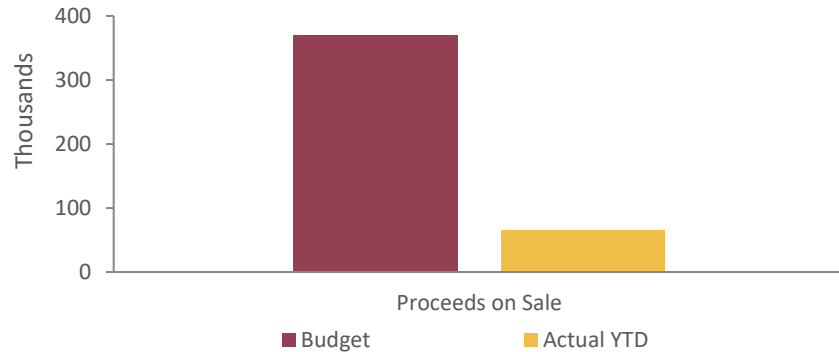
		Adopted			Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
Plant & Equipment					
PE0091	P09: Semi Side Tipper Trailer	120,000	0	0	0
PE0191	P19: Grader	325,000	0	0	0
PE0611	P61: Ute Patching	45,000	0	0	0
PE0631	P63: Road Roller	140,000	0	0	0
PE0691	P69: Cherry Picker	50,000	50,000	54,545	(4,545)
PE0101	P10: Mollerin Fire Truck (SEROJA FUNDING)	0	0	61,846	(61,846)
	Misc Plant	15,000	0	0	0
PE1001	P100: CEO Vehicle	85,000	85,000	75,768	9,232
PE2001	P200: WS Vehicle	60,000	0	0	0
PE3001	P300: DCEO Vehicle	65,000	0	0	0
Buildings					
BC016	Rec Ground Upgrade & Extension	1,146,635	300,000	154,988	145,012
BC001	Admin Office (Paint & Gardens)	35,000	0	0	0
BC054	L271 Greenham Paint & Lino	16,000	0	4,143	(4,143)
BC003	L157 Memorial Hall (SEROJA FUNDING)	0	0	43,988	(43,988)
BC024	Drive In (Toilets & Tiling)	20,000	0	0	0
Other Infrastructure					
OI1	Synthetic Bowling Green Relocation	400,000	0	0	0
OI2	Admin Office Carpark	15,000	0	0	0
OI3	Rec Ground Playground	150,000	0	0	0
IO005	Depot Auto Gates	40,000	15,000	13,858	1,142
	Pool Balance Tank	40,000	0	0	0
Infrastructure Roads					
RRG002	Cadoux-Koorda Cement Stabilise	235,000	235,000	62,606	172,394
RRG003	Koord-Dowerin Reseal	152,000	72,000	32,676	39,324
RRG140	Burakin-Wialki Full Recon	182,000	0	30,304	(30,304)
RRG140B	Burakin-Wialki Full Reseal	150,000	50,000	31,116	18,884
					0
R2R004	Koord-Kulja Reseal	273,000	0	63,215	(63,215)
R2R006	Kulja-Kalannie Full Recon	130,000	80,000	31,513	48,487
R2R009	Koord North West Shoulder Recon	70,000	0	9,647	(9,647)
					0
RC003	Koord-Dowerin Reseal	160,000	60,000	28,861	31,139
RC004	Koord-Kulja Widen Reseal	100,000	40,000	2,419	37,581
RC010	Mollerin Rock South Reform & Sheet	90,000	0	0	0
RC011	Dukin West Reform & Sheet	90,000	20,000	28,761	(8,761)
RC014	Maher Reform & Sheet	60,000	0	120	(120)
					0
FC098	Footpath - Greenham St	40,000	0	0	0
		4,499,635	1,007,000	730,376	276,624

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

OPERATING ACTIVITIES

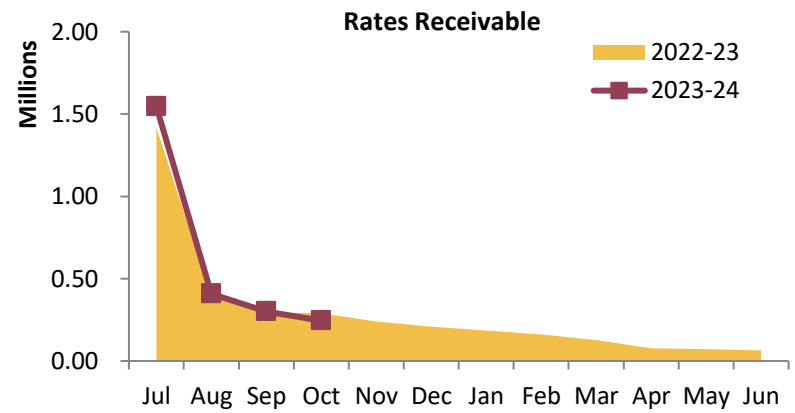
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
10908	P009 Semi Side Tipper Trailer - 2000	26,000	20,000	0	(6,000)			0	0
10918	P020 Grader - 2015 CAT 12M	0	100,000	100,000	0			0	0
10949	P061 Ute - 2019	11,000	25,000	14,000	0			0	0
10951	P063 Roller - 2014 Dynapac	0	30,000	30,000	0			0	0
10979	P100 CEO Vehicle	65,000	80,000	15,000	0	65,396	64,091	0	(1,305)
10981	P200 WS Vehicle	53,000	50,000	0	(3,000)			0	0
10988	P300 DCEO Vehicle	61,000	65,000	4,000	0			0	0
		216,000	370,000	163,000	(9,000)	65,396	64,091	0	(1,305)



7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Oct 2023
	\$	\$
Opening arrears previous years	63,512	63,239
Levied this year	1,213,196	1,229,892
Less - collections to date	(1,213,469)	(1,044,537)
Gross rates collectable	63,239	248,594
Net rates collectable	63,239	248,594
% Collected	95.0%	80.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	502,339	70	30,199	4,718	537,326
Percentage	0.0%	93.5%	0.0%	5.6%	0.9%	
Balance per trial balance						
Trade receivables	0	502,339	70	30,199	4,718	537,326
GST receivable		(32,302)	(674)			(32,976)
Interest Receivable		22,745				22,745
Total receivables general outstanding						527,095

Amounts shown above include GST (where applicable)

KEY INFORMATION

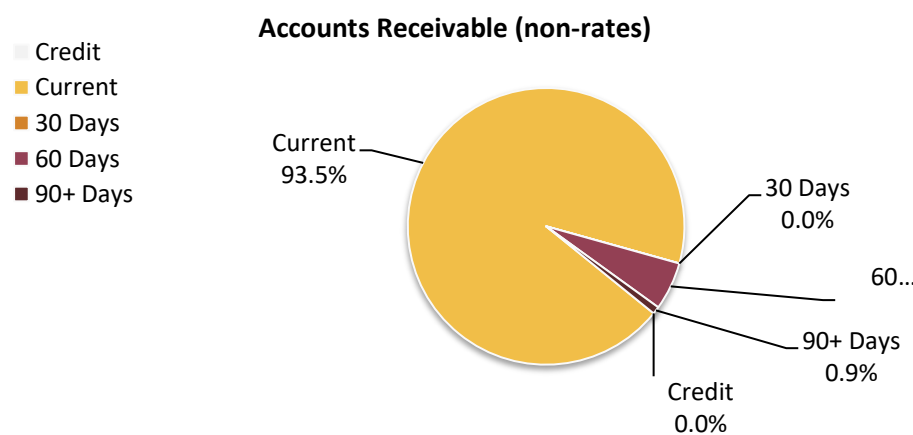
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 October 2023
Other current assets	\$	\$	\$	\$
Inventory				
Stock on Hand	23,568	25,131		48,699
Total other current assets	23,568	25,131	0	48,699

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

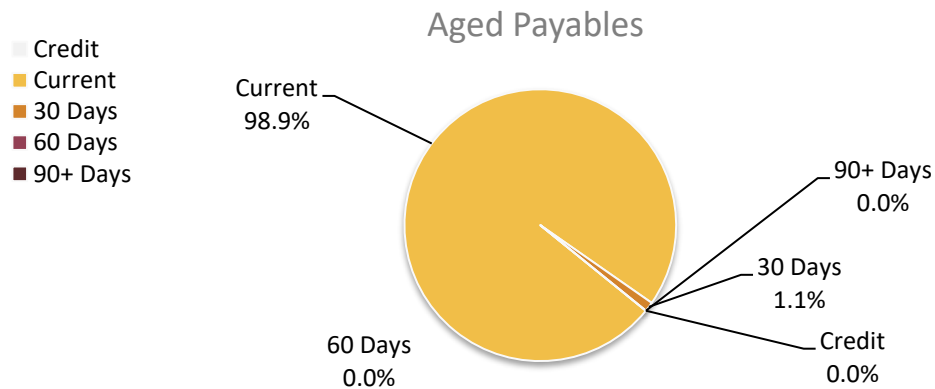
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	161,942	1,873	0	0	163,815
Percentage	0.0%	98.9%	1.1%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	161,942	1,873	0	0	163,815
Other payables		38,723				38,723
Bonds and Deposits Held		1,999				1,999
GST Payable		(68,858)				(68,858)
Payroll Creditors		(202)				(202)
PAYG Payables		19,614				19,614
FBT Liabilities		(7,676)				(7,676)
Total payables general outstanding						147,415

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF KOORDA
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 OCTOBER 2023

OPERATING ACTIVITIES 30/09/2023

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Gross Rental Value	0.1217	136	959,024	116,713		116,713	116,713		116,713
Unimproved value									
Unimproved Value	0.0126	221	87,194,166	1,100,390		1,100,390	1,100,390		1,100,390
Sub-Total		357	88,153,190	1,217,103	0	1,217,103	1,217,104	0	1,217,103
Minimum payment									
Gross rental value									
Gross Rental Value	420	29	29,070	11,760		11,760	12,180		12,180
Unimproved value									
Unimproved Value	420	33	442,945	13,860		13,860	13,860		13,860
Sub-total		62	472,015	25,620	0	25,620	26,040	0	26,040
Discount						(45,000)			(43,450)
Amount from general rates						1,197,723			1,199,693
Ex-gratia rates	0.06		457,560	27,454		27,454			30,199
Total general rates						1,225,177			1,229,892

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 October 2023
		\$	\$	\$	\$	\$
Other liabilities						
Capital grant/contributions liabilities		423,185	0	0	(155,000)	268,185
Total other liabilities		423,185	0	0	(155,000)	268,185
Employee Related Provisions						
Provision for annual leave		169,690	0	0	0	169,690
Provision for long service leave		134,652	0	0	0	134,652
Total Provisions		304,342	0	0	0	304,342
Total other current liabilities		727,527	0	0	(155,000)	572,527
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2023		(As revenue)	31 Oct 2023	31 Oct 2023			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
ESL Bush Fire Brigade Operating Grant				0	0	21,540	7,180	10,770
Main Roads Direct Road Grant				0	0	196,636	196,756	196,756
Fuel Tax Credits Grant Scheme				0	0	23,500	7,832	11,258
Financial Assistance Grant - General				0	0			16,010
Financial Assistance Grant - Roads				0	0			9,929
	0	0	0	0	0	241,676	211,768	244,723

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2023**

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2023	Liability	Liability	31 Oct 2023	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Infrastructure Grant (LRCI)				0		128,014	141,930	155,000
CSRFF Grant				0		130,421	43,473	0
Regional Road Group Grants				0		502,426	159,926	200,970
Roads to Recovery Grant				0		402,890	201,445	0
LGRF08 - Cyclone Seroja Local Government Resilience Fund				0		0	0	500,000
COTA Grant Seniors Luncheon				0				1,000
	0	0	0	0	0	1,163,751	546,774	856,970

11.2. List of Accounts Paid

Corporate and Community		
Date	10 November 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 12 October 2023 to 9 November 2023.

Comment:

The List of Accounts Paid as presented has been reviewed by the Acting Chief Executive Officer.

Consultation:

Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegate authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

4.1.1 - Ensure the use of resources is effective, efficient and reported regularly. (e.g. Financial Management)

Financial Implications:

Funds expended are in accordance with Council's adopted 2023/2024 Budget.

Voting Requirements: Simple Majority Absolute Majority

**Officer Recommendation
RESOLUTION 071123**

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*, receives the report from the Acting Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 12 October 2023 to 9 November 2023

**Municipal Voucher V232 to V304
Credit Card Transaction (V237)**

**Totalling \$ 817,216.03
Totalling \$ 7,392.17
Total \$ 824,608.20**

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

CONFIDENTIAL

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

The following Councillors have disclosed an interest in item 12.1 – *Scheme 3 Amendment 2 - Additional use - CBH workforce accommodation and office.*

Cr Jannah Stratford

Financial – A shareholder in CBH Ltd (CBH) (as grower member/farmer) who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

Cr Gary Greaves

Financial - A shareholder in CBH Ltd (CBH) (as grower member/farmer) who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

Cr Gina Boyne

Financial – Closely associated (spouse) with a shareholder in CBH Ltd (CBH) (as grower member/farmer) who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

Cr Nicholas Chandler

Financial – Employee of CBH.

Due to a potential loss of a quorum resulting from the above financial interest disclosures, the Acting CEO has applied for statutory participation approval for Councillors Stratford, Boyne, and Greaves under s5.69(3) of the Local Government Act 1995 so that item 12.1 may be addressed at this meeting.

Accordingly, Approval is granted to Cr Gina Boyne, Cr Jannah Stratford and Cr Gary Greaves to fully participate in the discussion and decision making relating to the following agenda item at the Shire's Ordinary Council Meeting, on 15 November 2023 as follows:

12.1. SCHEME 3 AMENDMENT 2 ADDITIONAL USE - CBH WORKFORCE ACCOMMODATION AND OFFICE

Conditions of the approval:

7. The approval is only valid for the 15 November 2023 Ordinary Council Meeting when agenda item 12.1 is considered;
8. The above-mentioned councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;
9. The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries letter of approval to the abovementioned councillors;
10. The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;
11. The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to DLGSC, to allow DLGSC to verify compliance with the conditions of this approval; and
12. The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.

12.1. SCHEME 3 AMENDMENT 2 – Additional use - CBH workforce accommodation and office, Lot 19, Orchard Street, Koorda

Governance and Compliance		
Date	7 November 2023	
Location	Not applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	Paul Bashall, Planwest	
Legislation	<i>Planning and Development Act 2005 and Shire of Koorda Local Planning Scheme No 3 (the Scheme).</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Scheme Amendment Report (CLE)	

Background:

CLE Town Planning + Design consultants, on behalf of CBH, have lodged a proposed Scheme Amendment to allow the development of a CBH office complex on the western portion of Lot 19 Orchard Street, Koorda currently zoned Residential. **Figure 1** shows the location of the proposed amendment property.

FIGURE 1 – LOCATION PLAN



Source: Landgate, ESRI, Planwest

Comment:

The Council is keen to provide for the proposed CBH development in Koorda and has supported the Scheme Amendment to insert two new ‘Additional uses’ on the subject land to allow both the CBH office and the workforce accommodation. The Additional uses will make these uses permissible - notwithstanding that an office is not ordinarily permitted in a Residential zone.

A workforce accommodation complex, housing 24 workers, has already been approved under clause 4.4.2 of the Scheme (uses not listed) and development works are currently under way.

The nature, appearance and movement patterns of a typical workforce accommodation development usually involves activities and movements that often do not sit comfortably within a residential area. The proposed site is currently unused (apart from the building works of the workforce accommodation units) and has no existing sensitive uses within close proximity. The adjacent uses on Orchard Street include a drive-in cinema and drum recycling operation – both of which have been operational for decades.

The logical location for an office complex would normally be in the Town centre zone, however there are no sites available that would have the capacity for the proposed development.

The details of the siting, landscaping, bushfire measures, plans, elevations, servicing and access issues can be dealt with at the Development Approval (DA) stage.

On request, the Amendment documentation has been modified to discuss various issues that may impact this proposal. Most changes have been addressed, however there are still outstanding issues that may be of concern in the development of the project - but are not considered as 'showstoppers' for this Amendment.

These issues include;

1. The Engineering Services Report (McDowall Affleck Pty Ltd) states that the *geotechnical report also indicated possible shallow rock that their borehole auger was not able to penetrate*. This observation may have a serious impact on the capacity of the proposed drainage system to adequately deal with effluent disposal and stormwater on site in all weather events. The Report states that the office component has not been included in the wastewater or drainage calculations. Although this is reasonable (as a DA for the office component has yet to be lodged and determined), the Council may be concerned that, in the event that drainage overflows into the public road and drainage system, it would require more of the Council's resources. This issue was not addressed in the Scheme Amendment report.
2. The Engineering Services Report states that there is doubt whether the existing power infrastructure has the capacity to service the proposed development. The Report states '*The forecasted capacity is estimated to remain at this capacity until 2029 noting that there is currently no plan for increasing this capacity for the next 6 years*', but then states that the *site can ultimately be serviced with overhead power considering possible power works to service the site*. Although this is not an issue that needs to be addressed at the Scheme Amendment stage, it is a issue that must be resolved at the development stage to ensure the extra draw on the power grid does not impact other town users, and an issue that should have been addressed in the Scheme Amendment report.
3. The Scheme Amendment report includes 2 items that will be provided as 'subsequent information'. These include Bushfire Management Plan and Plans and Elevations. It was suggested that a landscaping plan and access upgrade details also be subsequently provided.

The landscaping plan needs to address the appearance of the accommodation from the main access road into Koorda (Aitken Road). The Orchard Street access needs to ensure minimal disruption to the Council's drainage system and minimise Council's resources on road upgrades. Both of these items can be addressed as part of the development process, but could have been mentioned in the Scheme Amendment report.

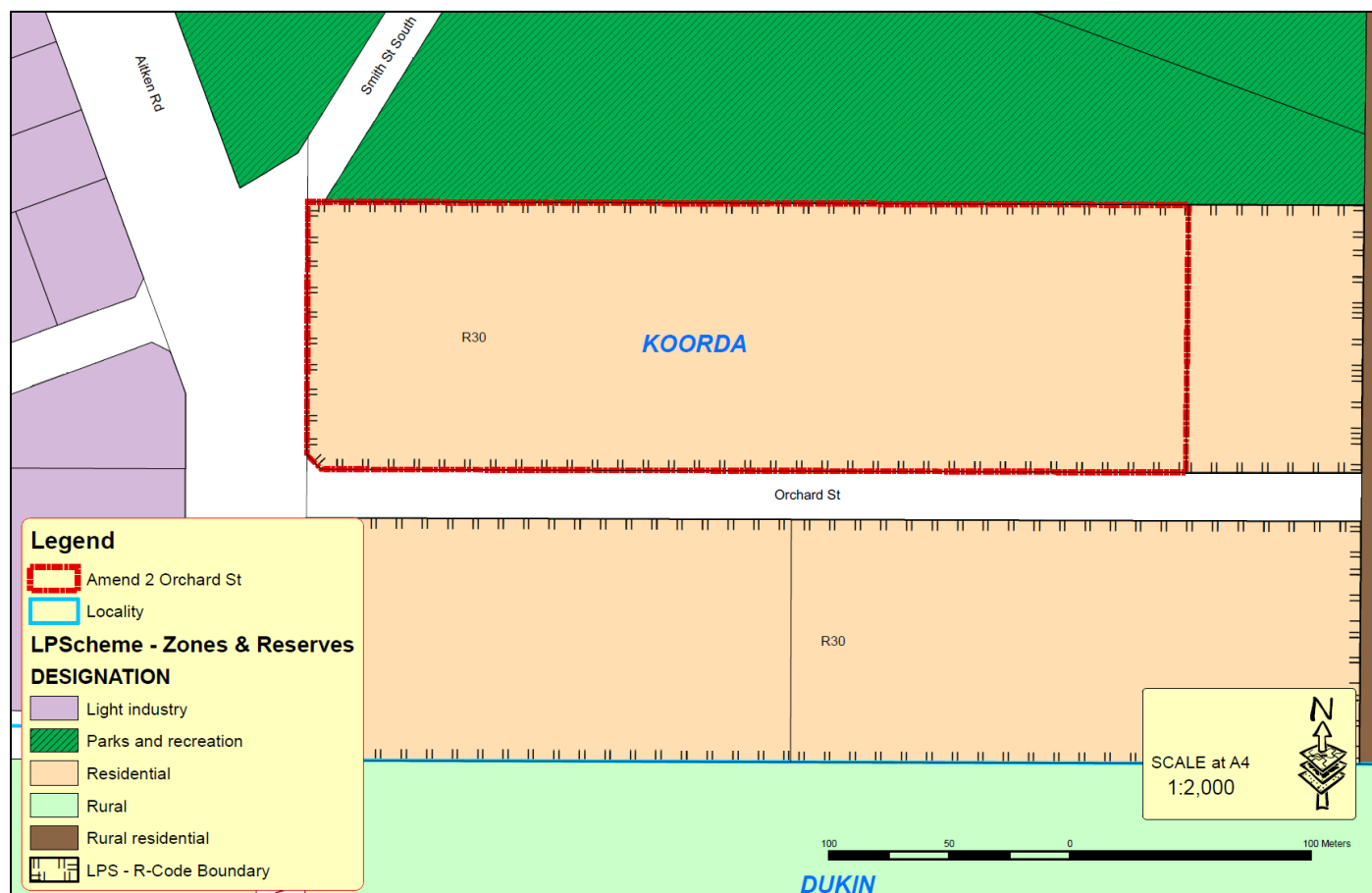
Consultation:

CBH
Shire of Koorda

Statutory Implications:

The subject land is zoned Residential in the Scheme. **Figure 2** provides an extract from the Scheme Map.

FIGURE 2 – EXTRACT FROM SCHEME MAP



Source: DPLH, Landgate, Planwest

The term 'Workforce accommodation' is defined in the Scheme, but is not listed in Table 1 – Zoning Table.

Clause 4.4.2 states that *'If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may (inter alia) – b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval'*.

In February 2023 the Council approved a DA application for the workforce accommodation under the provisions of this clause.

An 'Office' use class is an 'X' use in a Residential zone. An 'X' use *means a use that is not permitted by the scheme*.

It has been determined that, rather than rezoning the subject land to a zone that permits an office use, an 'Additional use' will be allowed on this particular property.

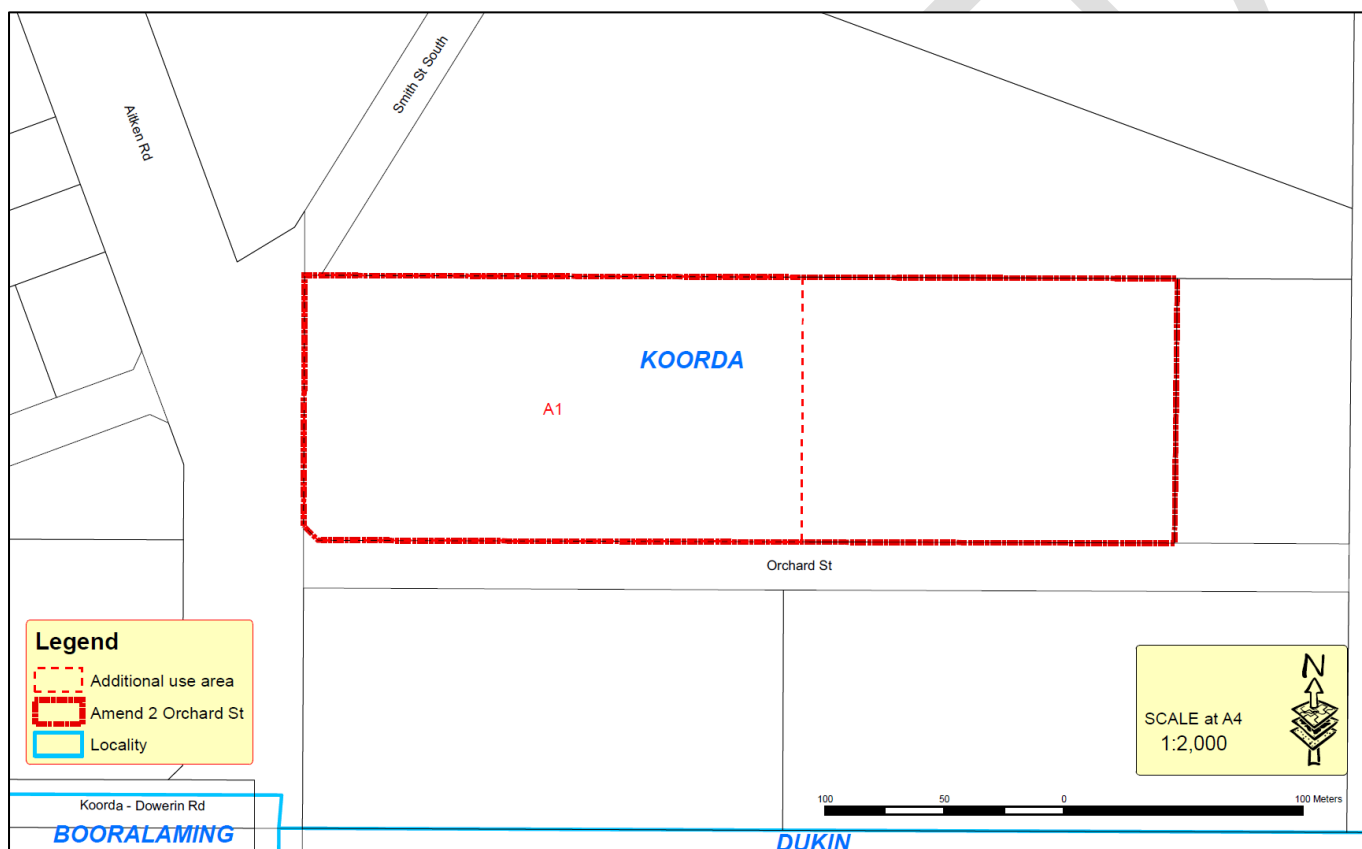
Clause 4.5 – ‘Additional uses’ of the Scheme states; ‘Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the specific use or uses that are listed in addition to any uses permissible in the zone in which the land is situated subject to the conditions set out in Schedule 2 with respect to that land.’

This Amendment will insert additional uses into Schedule 2 of the Scheme to allow an office and workforce accommodation (amongst other uses permitted in the Residential zone) on that portion of the subject land shown on the Scheme Amendment map.

This method of allowing the proposed uses avoids creating a precedent for other similar requests for offices in a Residential zone.

Figure 3 shows the area of the subject where the additional uses will be permitted.

FIGURE 3 - ADDITIONAL USE AREA



Source: Landgate, Planwest

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

2.1 - Our local economy grows in a sustainable manner

4.1 - Open and Transparent Leadership

Financial Implications:

Shire rates for the subject land will need to be adjusted following a revised Valuer General valuation on completion of the project. Road upgrades may be necessary to cater for the increased traffic on Orchard Street. The applicant has been advised of a Scheme Amendment fee to cover the processing and advertising costs.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 081123

Moved Cr GW Greaves

Seconded Cr GL Boyne

That Council;


- 1. Initiate the proposed amendment by adopting the first resolution of the Amendment documentation;**
- 2. Refer the proposed Amendment to the EPA under section 81 of the *Planning and Development Act 2005*, and**
- 3. On satisfactory response from EPA, advertise the proposed Amendment in accordance with Division 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (60 days).**

CARRIED 4/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr GL Boyne, Cr KM Burrell

6.16pm - Cr NJ Chandler re-joined the meeting and the Presiding person advised him of the outcome to item 12.1.

12.2. Shire of Koorda 2023 Delegation Register Review

Governance and Compliance		 Shire of Koorda <small>Drive in, stay awhile</small>
Date	9 November 2023	
Location	Not applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above.	
Legislation	<i>Local Government Act 1995</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Shire of Koorda Delegation Register 2023	

Background:

Under the provisions of the Local Government Act 1995, it is necessary to review delegations at least annually.

As per the below recommendation a new delegation register was adopted by Council in May 2023.

RESOLUTION 090523

Moved CR JM Stratford

Seconded CR NJ Chandler

That Council;

1. Notes the staff alterations made to the Shire of Koorda Delegations Register 2023, since presentation at the April Council Meeting.
2. That, by Absolute Majority, in accordance with sections 5.42, 5.44 and 5.46 of the Local Government Act 1995, as presented in Attachment B, adopts the Shire of Koorda Delegations Register 2023, subject to subsequent review of the Delegations Register Reporting Requirements at the November 2023 Council Meeting and inclusion of appropriate version control.

CARRIED BY ABSOLUTE MAJORITY 6/0

Comment:

This item serves as a 6-monthly review to ensure Council and the Executive Team are satisfied with the Delegation Register contents and reporting requirements.

Currently all delegations exercised are reported monthly to Council in an "Information Report."

Consultation:

Nil.

Statutory Implications:

Section 5.46 of the *Local Government Act 1995* requires, at least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

4.1 - Open and Transparent Leadership

Financial Implications:

Nil

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation

RESOLUTION 091123

MOVED Cr NJ Chandler

Seconded Cr GW Greaves

That Council;

- 1. Acknowledges the current reporting requirements and agrees that they remain relevant, and**
- 2. Notes the next annual review is due in March 2024.**

CARRIED 5/0


FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

13. OFFICER'S REPORTS – WORKS & ASSETS

13.1. Purchase of New P63 Roller and Increase Transfer from Plant Reserve

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) commercial value/information of a person other than the Shire.

As no members of the public were present, the meeting did not need to be closed to the public for discussions.

Works and Assets		 Shire of Koorda <small>Drive in, stay awhile</small>
Date	7 November 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	<i>Local Government Act 1995, Section 3.57(1) (2) Local Government Act (Functions in General) Regulation 1996 – Part 4 – Tenders for providing goods and services 11(1)</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Confidential quotes – document provided to Councillors under separate email cover.	

Background:

As part of the 2023/2024 Budget considerations, Council approved the replacement P63 Dynapac Road Roller for the 2023/2024 financial year.

The current P63 Roller was manufactured in 2014 and has 5,800 hours.

The Roller has required some major repairs over the past few years. In 2022/23 we spent \$17,000 on parts and repairs, as well as needing to hire a replacement roller so our roadworks program could be complete.

The Executive Management Team have deliberated the item and the subsequent increase in funds requested. However, after taking into consideration the ongoing repairs required to the current roller, and need for a hire vehicle to complete the adopted roadworks program, it is suggested that although an increase in reserve transfer is required for the purchase of the new roller, a cost saving will be made with regard to a reduced repair and hire bills.

Comment:

As per purchasing policy, for purchases from \$75,001 and up to \$250,000, at least three written quotations are required to be sought. Three suppliers were contacted to provide a quote on a replacement P063 roller;

- Tutt Bryant Group,
- Westrac, and
- CEA Construction Equipment Australia.

The quotes for the suppliers who have responded have been circulated to Councillors under separate confidential cover for consideration as part of this item.

The allocation for new roller as per the 2023/2024 Plant Program was \$140,000, with a budgeted trade in amount of \$30,000, leaving \$110,000 change over costings.

The Works Supervisor has preference to purchase the Bomag Roller from Tutt Bryant Group. It is anticipated that the \$30,000 for the sale of the old P63 Roller is still relevant, so if approved an increase in the Plant Transfer would be required to cover the increased purchase cost.

The preferred roller came in over budget, being \$192,000, which working off the \$30,000 trade in, requires a \$162,000, which is an increase of \$52,000. We do not anticipate use of the \$15,000 allocation for "Miscellaneous Plant" so consideration to use part of this for the \$52,000 short fall could be appropriate.

Consultation:

Darren West, Works Supervisor

Statutory Implications:

Local Government Act 1995 S.3.57

Local Government (Functions and General) Regulations 1996. Division 2 of the Regulations details in the tender requirements for the provision of goods and services.

Policy Implications:

The Purchasing Policy has been followed.

As per the Shire Purchasing Policy; for purchases from \$75,001 and up to \$250,000, the purchasing requirement is listed below;

Seek at least three (3) written quotations from suitable suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority detailed in the prior section.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

3.1.1 - Manage Shire Assets sustainably using the Strategic Resourcing Plan.

4.1.1 - Ensure the use of resources is effective, efficient and reported regularly. (e.g. Financial Management)

Financial Implications:

It is recommended that the \$15,000 allocated for "Miscellaneous Plant," and an additional \$37,000 is transferred from the Plant Reserve to cover the additional change over funds for the purchase of the P063 Road Roller.

Voting Requirements: Simple Majority Absolute Majority

**Officer Recommendation
RESOLUTION 101123**

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council, by absolute majority,

- 1. Note the quotations received for the new P063 Road Roller,**
- 2. Award the Quote to Tutt Bryant Group for a Road Roller at the quoted price of \$192,000 (exc GST),**
- 3. Transfer the \$15,000 allocation for “Miscellaneous Plant” to P063 Road Roller,**
- 4. Increase the Plant Reserve transfers by \$37,000 to cover the additional change over cost for P063 Roller, and**
- 5. Authorise the Acting Chief Executive Officer to dispose of P063 2014 Road Roller to the highest and best price through Auction and advise Council of the price received.**

CARRIED BY ABSOLUTE MAJORITY 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

CONFIDENTIAL

14. Urgent Business Approved by the Person Presiding or by Decision

Officer Recommendation RESOLUTION 111123

Moved Cr GL Boyne


Seconded Cr NJ Chandler

That late item 14.1 *NEWROC Waste Project – Regional Landfill* be accepted to the Agenda for consideration.

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

14.1. NEWROC Waste Project - Regional Landfill

Governance and Compliance		
Date	13 November 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

Member Councils and the NEWROC has identified the need to improve waste infrastructure and services in the district.

A number of members have either identified the need to expand their current landfill sites or likely to need expansion or a new site in the future, as well as improvements to meet compliance.

Across the NEWROC, landfill sites are unmanned and with 24/7 public access. Some towns provide a general bin pick up whilst others operate a general and recycling bin pick up.

A *Regional Landfill Strategy* was commissioned in 2020. Ask Waste Management completed the report. The NEWROC Council received the report and identified a preferred option going forward, that being option 4: Transfer stations in each Shire and one staffed Regional Landfill. See September 2020 Ordinary Meeting resolution below;

COUNCIL DECISION

Officer Recommendation

Moved CR PL McWha

Seconded CR G Storer

That Council:

1. Except for items 7.2 and 7.7, note and endorse the resolutions of the NEWROC Council meeting held at Dowerin on 25 August 2020;

2. In respect to item 7.2 (NEWROC MOU), authorises the Shire President and CEO to sign and affix the Shire of Koorda Common Seal to the NEWROC MOU for the period July 2020 – June 2023; and

3. In relation to item 7.7 (WASTE), advises the NEWROC Executive Officer that, subject to its consideration of the findings of its own Waste Management consultancy with ASK Waste Management, NEWROC Council's preference for Option 4 being All transfer stations (remote access) plus one staffed landfill - weekly collection, is supported in principle.

**PUT & CARRIED: 6/0
RESOLUTION NO: 030920**

NEWROC members visited the Narembeen Waste Transfer Station in 2021 and requested information from ROEROC regarding their waste governance structure, infrastructure and fee arrangements (five waste transfer sites, one regional landfill).

Tip closure plans have been commissioned for Shires. Some of these plans have been completed. This is a necessary requirement under state legislation, regardless of this project.

Wyalkatchem was identified as a preferred site for a regional landfill and a capacity and site assessment was completed – the *Wyalkatchem Capacity Assessment Report*. The Shire of Wyalkatchem completed a DEWR assessment on the site as well to determine its 'fit' against site criteria and end of life expectancy.

The Shire of Wyalkatchem suggested NEWROC investigate alternative green field sites central to all members for further consideration.

Ask Waste Management completed a *Landfill Site Identification Report* in July 2023, which identified a number of sites that may be suitable for siting a regional landfill that could service the NEWROC region.

The Landfill Site Identification Report was received by the NEWROC Council.

Comment:

To progress the waste project and improve each member Council's waste sites, the NEWROC is considering an application to the Regional Precincts funding. An outline of the funding is summarised below.

Regional Precincts and Partnership Program

- Funding opened in August 2023. Non-competitive process, can apply at any time.
- Objectives:
 - facilitate place-based approaches to planning, characterised by collaborative partnerships,
 - engaging in shared design, stewardship and accountability of planned outcomes,
 - provide targeted benefits related to productivity, equity and resilience for the people of regional, rural or remote Australia,
 - support community priorities for regional cities, rural or remote centres and areas, and
 - reflect the Government's approach to regional investment as outlined under the Regional Investment Framework.
- Outcomes (including but not limited to):
 - demonstrate the value of partnerships between governments, communities and businesses for effective planning, coordination and delivery of regional infrastructure,
 - develop and deliver regional precincts comprised of multiple infrastructure components, which provide benefits related to productivity, equity and resilience, and

- contribute to the Australian Government's current policy priorities, including but not limited to Closing the Gap, transition to a net zero economy, Australia's emission reduction goals, social and affordable housing, and National Cultural Policy.
- *What are Precincts?* User defined, geographic area with specific shared need or theme. They will be located in renewal and growth areas in regional centres, regional corridors, regional cities etc
- Needs to be based on community need and demonstrated partnerships

The NEWROC intend to apply for Stream One: Precinct development and planning. Grants of between \$500,000 to \$5 million will be available for master planning, consultation, design, business cases and partnership establishment (\$500,000 - \$5million).

A summary of the grant and the NEWROC's eligibility against the criteria can be found in the NEWROC October 2023 Council minutes. This is a significant project for member Councils and requires additional planning and community consultation. Should the NEWROC be successful in stream one, the group may proceed to stream two of the Regional Precincts funding for precinct delivery, subject to each member Council's decision.

NEWROC will be required to contribute a cash and in-kind contribution towards the grant application. This will be resourced from the NEWROC, not individual member Councils.

The requested deliverables of the grant will include:

1. An update of the original Business Case
2. Development of a business case for internal waste services (bin pick up and transfer by NEWROC)
3. Community consultation across each of the seven Shires regarding the fees and proposed services
4. Development of a Master Plan for a Regional Waste Site and identification of a location
5. Development of a Master Plan for Waste Transfer Stations in each town (Dowerin, Wyalkatchem, Yelbini, Trayning, Beacon, Bencubbin, Koorda, Nungarin, Mukinbudin)
6. Governance Arrangements for the group
7. Planning approval preparation
8. Presentations to Councils for discussion and consideration

This funding suggestion is being put forward to each member Council to consider due to the limited funding opportunities available for waste infrastructure at an individual level.

The following resolution was passed at the October NEWROC meeting.

RESOLUTION

NEWROC distribute information relating to the Regional Precincts Funding (for waste management planning purposes) for consideration at each members next Council meeting.

Moved Cr Sachse

Seconded Cr Shadbolt

CARRIED 7/0

Consultation:

NEWROC

Statutory Implications:

DWER are the custodians of standards for the management of landfills in WA. A regional landfill will reduce the Council's risk of failing a landfill compliance test.

Policy Implications:

Alignment with Shire of Koorda Strategic Waste Management Plan 2022-2032 adopted at the Ordinary Council Meeting held 16 November 2022 (RES: 051122) and the Shire of Koorda Landfill Closure Management Plan adopted at the Ordinary Council Meeting held 16 November 2022 (RES: 061122)

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

2.1.4 - Promote business network development and collaboration.

3.1.1 - Manage Shire Assets sustainably using the Strategic Resourcing Plan.

3.3.1 - Develop and effectively implement Waste Management and Landfill Rehabilitation Project.

3.3.2 - Continue to work towards a Regional Waste solution with NEWROC.

4.1.2 - Identify business improvement opportunities to enhance operational effectiveness.

4.3.1 - Actively participate in regional collaboration initiatives.

Financial Implications:

No matching contribution from applicants is necessary under the Federal Government's Regional Precincts and Partnership Program.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 121123

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council endorse an application by NEWROC to the Federal Government's Regional Precincts and Partnership Program for waste management planning.

CARRIED 5/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell

15. Elected Members' Motions

Nil.

16. Matters Behind Closed Doors

Nil.

17. Closure

The Presiding Person thanked those present for their attendance and declared the meeting closed at 6.47pm.

Signed: *Stafford*

Presiding Person at the meeting at which the minutes were confirmed.

Date: 18 December 2023