



Shire of
Koorda

Drive in, stay awhile

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 24 June 2026

Commencing 5.00pm

UNCONFIRMED

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 24 June 2026 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

4:00pm	Audit, Risk & Improvement Committee Meeting
5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
17 June 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 24 June 2026**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President (5.04pm)
Cr KA Fuchsbichler	<i>Remotely via Teams</i> (5.14 pm)
Cr BJ Harrap	
Cr NJ Chandler	
Cr GL Boyne	
Cr BH Moore	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Mr R Garven

Apologies:

Nil.

Visitors:

Nil.

Approved Leave of Absence:

Nil.

3. Public Question Time

5.01pm – Public question time opened

5.03pm – Cr KA Fuchsbichler entered the Chambers

5.14pm – Cr BJ Harrap joined the meeting (via Teams)

Mr R Garven made comments on the following topics:

- Caravan Park layout & signage
- Bollard lights behind Shire building not working
- Attracting and retaining people in Town
- Shire Facility Hire pricing

Shire President JM Stratford provided the following clarifications:

- Bollard lights have been investigated and have been priced for inclusion in the 2026/2027 budget.
- Agrees that population, local businesses and local economy is an important issue and Council recognise this; Council are current working on a Housing Strategy which has identified land within the Shire that is able to be built on in future.
- Fees & Charges for hiring Shire Facilities are essential in ensuring that these facilities are maintained at a high standard. There are several policies and processes in place; Sporting and Community Groups know to approach the Shire directly for usage requests including fee waiver requests.

5.19pm – Public question time closed

4. Disclosure of Interest

Cr NJ Chandler has declared an impartial interest in item 11.3 - Adoption of Proposed 2026/2027 Fees & Charges as he is the President or Committee Member of multiple sporting groups which will be impacted by the new fees and charges.

5. Applications for Leave of Absence

Resolution 010626

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Cr GL Boyne request for leave for the July 2026 Ordinary Council Meeting be approved.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 20 May 2026

[Click here](#) to view the May 2026 Ordinary Council Meeting Minutes

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation Resolution 020626

Moved Cr GW Greaves

Seconded Cr BH Moore

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 20 May 2026, as presented, be confirmed as a true and correct record of proceedings.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

8. Minutes of Committee Meetings to be Received

8.1. Minutes of Internal Committee Meetings to be Received

- a. Works Committee Meeting Minutes for meeting held on 20 May 2026
[Click here](#) to view the May 2026 Works Committee Meeting Minutes

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation Resolution 030626

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.

- a. Works Committee Meeting, 20 May 2026

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

8.2. Minutes of External Committee Meetings to be Received

- a. GECZ Meeting Minutes for meeting held on 11 June 2026
[Click here](#) to view the GECZ Meeting Minutes
- b. NEWTRAVEL Meeting Minutes for meeting held on 9 June 2026
[Click here](#) to view the NEWTRAVEL Meeting Minutes

Voting Requirements Simple Majority Absolute Majority

**Officer Recommendation
Resolution 040626**

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below External Committee meetings, as tabled.


- a. GECZ Meeting, 11 June 2026.**
- b. NEWTRAVEL Meeting, 9 June 2026.**

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

9. Recommendations from Committee Meetings for Council Consideration

9.1. Quarterly Reporting of Integrated Strategic Plan and Workforce Plan

Governance and Compliance		
Date	12 June 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Administration) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input checked="" type="checkbox"/> Information	
Attachments	Quarterly Scorecard – June 2026	

Background:

Section 5.56(1) of the Local Government Act 1995 requires all local governments to have a plan for the future of the district and under the Local Government (Administration) Regulations 1996, all local governments in Western Australia are required to have adopted two key documents: a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP). Together these documents drive the development of each local government's Annual Budget.

The Integrated Planning and Reporting Framework and Guidelines (2016) issued by the DLGSC that guides the SCP and CBP process require that regular monitoring and reporting of these plans are undertaken. This quarterly update forms part of this key reporting process.

Council adopted the Integrated Strategic Plan 2022-2032 (which incorporates both the SCP & CBP) at its meeting held 20 April 2022. In 2024 a desktop review of the plan was undertaken and the updated plan was adopted at the June 2024 OCM as per resolution 120624.

Community consultation has been completed to update the Strategic Community Plan, as a major review is due in 2026. It is anticipated that the plan will be drafted for consideration along with the 2026/2027 draft budget cycle.

Comment:

To assist Council to meet its IPR requirements under the Local Government Act 1995, the Local Government (Administration) Regulations 1996, Shire staff have prepared the quarterly report, as attached to this item, for the Committee to consider and, if appropriate, recommend to Council that the quarterly scorecard be adopted and the Integrated Strategic Plan and Workforce Plan components be endorsed for publication.

Consultation:

Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Local Government Act 1995 and relevant subsidiary legislation.

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 - Open and transparent leadership.

4.1.1 - Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements.

4.3 - Forward planning and delivery of services and facilities that achieve strategic priorities.

4.3.2 - Report to Council progress of Council Actions using a quarterly score card and report results to community.

Risk Implications:

The Risk Theme Profile identified as part of this report is Failure to Fulfil Compliance Requirements. The consequence could be Compliance if the requirements of both the Local Government Act 1995 and the Local Government (Administration) Regulations 1996 are not met in terms of the Shire having a plan for the future of the district. Another consequence could be Reputational if the public perceives that the Shire does not have the business planning tools in place to manage ratepayer money in transparent and accountable manner. The measure of Consequence is Minor, and the likelihood is Unlikely, giving an overall risk rating of Low. Both risks will be mitigated through adherence to the Integrated Planning and Reporting framework.

Financial Implications:

Nil

Voting Requirements:

Simple Majority Absolute Majority

**Committee Recommendation
Resolution 050626**

Moved Cr GL Boyne

Seconded Cr KA Fuchsbichler

That Council:

- 1. Adopts the quarterly reporting documents to June 2026 as attached to this item; and**
- 2. Endorses the publication of the Integrated Strategic Plan and Workforce Plan components for community information.**

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore


9.2 Action on Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls

Agenda item withdrawn.

Reason: This item is to remain with the Audit, Risk and Improvement Committee for further correspondence to be made with Moore Australia as to their professional opinion on the appropriateness and effectiveness of the systems applied by the Shire of Koorda under the Reg 17 review.

UNCONFIRMED

9.3. Review of Shire of Koorda Business Continuity and Disaster Recovery Plan

Governance and Compliance		
Date	12 June 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995; Local Government (Audit) Regulations 1996, AS/NZS ISO 31000:2018</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Koorda Business Continuity and Disaster Recovery Plan V2.0 2026	

Background:

The Business Continuity and Disaster Recovery Plan (BC&DRP) was originally adopted in 2024 and is now due for review, as part of the Shire’s commitment to ensuring plans remain current, effective, and aligned with organisational and legislative requirements.

This review represents a scheduled update after two (2) years since adoption, and incorporates lessons learned, improved practices, and alignment with updated policies and risk management approaches.

Comment:

The Shire of Koorda Business Continuity and Disaster Recovery Plan (BC&DRP) aims to ensure the continuity of business operations with minimal disruption in the event of an incident or disaster. Without such a plan, the Shire may face significant challenges managing an incident effectively, particularly in circumstances where timely, coordinated decision-making is critical.

As highlighted within the attached DRAFT V2.0 BC&DRP, this updated version of the BC&DRP introduces several key improvements to strengthen the Shire’s preparedness, response, and recovery capability, including:

- Implementation of a Business Impact Analysis (BIA) to formally identify critical business functions and define recovery priorities, including Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO),
- Enhanced IT Systems and Cyber Incident Response framework, aligned with the Shire’s Cyber Security and Data Breach Response Policy, including integration of the Data Breach Response Team and structured response process,
- Expanded scenario-specific checklists, particularly for loss of IT and cyber incidents, to improve operational response clarity during incidents,
- Inclusion of remote work capability considerations to support continuity of operations during disruptions,
- Strengthened supplier continuity planning, identifying key dependencies and backup arrangements,
- Formalised testing and exercising program, including tabletop exercises, simulation exercises, and IT disaster recovery testing, and
- Improved review and continuous improvement framework, including post-incident debriefs and ongoing plan updates.

Through these enhancements, the Plan provides a more structured, practical, and comprehensive approach to business continuity and disaster recovery planning. The updated BC&DRP better equips the Shire to minimise the impact of disruptive events, maintain critical services, and support the community during and following an incident.

It is recommended that Council adopt the updated Business Continuity and Disaster Recovery Plan Version 2.0.

Consultation:

Zac Donovan, Chief Executive Officer
Darren West, Works Supervisor
Administration Staff

Statutory Implications:

Regulation 17 of the Local Government (Audit) Regulations 1996 requires the CEO to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance.

The BC&DRP is an informing plan to these systems and procedures.

Policy Implications:

Policy "G - Risk Management"
Policy "G - Cyber Security and Data Breach Response"
Risk Management Framework

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

1.3 - Emergency services are supported with effective planning, risk mitigation, response, and recovery.

2.1.2 - Develop continuity plans for power and telecommunications infrastructure and advocate requirements with other levels of government and regional stakeholders as required.

4.1 - Open and Transparent Leadership.

4.3 - Forward planning and delivery of services and facilities that achieve strategic priorities.

Risk Implications:

The BC&DRP provides a structured approach to business continuity and disaster recovery. Through the provision of preventative measures and recovery procedures, the impact of any potential disaster may be significantly reduced.

Financial Implications:

There were no financial implications for this process as the BC&DRP has been developed in-house. The actions included in the BC&DRP will have financial implications to Council, however these are unknown and will depend on the scenario in which the BC&DRP is to be put into effect.

Committee Recommendation

Resolution 060626

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That, in accordance with Regulation 17 of the *Local Government (Audit) Regulations 1996*, the Audit, Risk & Improvement Committee recommends;

That Council receives and adopts the reviewed Business Continuity and Disaster Recovery Plan V2.0 2026, as presented and attached to this item.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

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10. Announcements by the President without Discussion

The Shire President wishes to extend condolences to; the Storer family on the passing of Joy, the Greenham family on the passing of Myrna, the Petchell family on the passing of Max, the Moran family on the passing of Phil, the Burton family on the passing of Pat and the Hillier family on the passing of Rick.

UNCONFIRMED

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	11 June 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	May 2026 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 31 May 2026.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:

Zac Donovan, Chief Executive Officer
 Finance Officers

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements:

Simple Majority Absolute Majority

Officer Recommendation
Resolution 070626

Moved Cr GL Boyne

Seconded Cr KA Fuchsbichler

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 31 May 2026, as presented.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 May 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

Note	Amended	YTD	YTD	Variance*	Variance*	Var.
	Budget	Budget	Actual	\$	%	
	Estimates	Estimates	Actual	(c) - (b)	((c) - (b))/(b)	
	(a)	(b)	(c)			
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,267,117	1,267,117	1,266,722	(395)	(0.03%)	
Rates excluding general rates	30,625	30,625	30,625	0	0.00%	
Grants, subsidies and contributions	1,650,511	1,548,011	1,645,216	97,205	6.28%	▲
Fees and charges	709,998	664,011	671,905	7,894	1.19%	
Interest revenue	259,500	237,750	239,931	2,181	0.92%	
Other revenue	69,000	63,580	93,094	29,514	46.42%	▲
Profit on asset disposals	118,000	98,000	110,494	12,494	12.75%	▲
Fair value adjustments to financial assets at fair value through profit or loss	0	0	56,669	56,669	0.00%	▲
	4,104,751	3,909,094	4,114,656	205,562	5.26%	
Expenditure from operating activities						
Employee costs	(1,512,032)	(1,387,453)	(1,380,491)	6,962	0.50%	
Materials and contracts	(1,513,305)	(1,385,754)	(1,422,068)	(36,314)	(2.62%)	▼
Utility charges	(291,640)	(267,329)	(246,240)	21,089	7.89%	▲
Depreciation	(2,481,130)	(2,274,386)	(2,403,680)	(129,294)	(5.68%)	▼
Insurance	(231,496)	(231,496)	(230,977)	519	0.22%	
Other expenditure	(118,261)	(77,307)	(65,745)	11,562	14.96%	▲
Loss on asset disposals	(28,000)	(28,000)	(25,253)	2,747	9.81%	
	(6,175,864)	(5,651,725)	(5,774,454)	(122,729)	(2.17%)	
Non cash amounts excluded from operating activities	2(c) 2,399,402	2,204,386	2,268,712	64,326	2.92%	▲
Amount attributable to operating activities	328,289	461,755	608,914	147,159	31.87%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,935,514	1,935,514	2,613,244	677,730	35.02%	▲
Proceeds from disposal of assets	482,432	482,432	489,378	6,946	1.44%	
	2,417,946	2,417,946	3,102,622	684,676	28.32%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(2,436,710)	(2,436,710)	(3,027,076)	(590,366)	(24.23%)	▼
Acquisition of infrastructure	(3,020,291)	(2,962,791)	(2,963,544)	(753)	(0.03%)	
	(5,457,001)	(5,399,501)	(5,990,621)	(591,120)	(10.95%)	
Amount attributable to investing activities	(3,039,055)	(2,981,555)	(2,887,999)	93,556	3.14%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	2,139,977	0	1,150,000	1,150,000	0.00%	▲
	2,139,977	0	1,150,000	1,150,000	0.00%	
Outflows from financing activities						
Transfer to reserves	(235,000)	0	(169,466)	(169,466)	0.00%	▼
	(235,000)	0	(169,466)	(169,466)	0.00%	
Amount attributable to financing activities	1,904,977	0	980,534	980,534	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,014,823	1,014,823	1,036,202	21,379	2.11%	▲
Amount attributable to operating activities	328,289	461,755	608,914	147,159	31.87%	▲
Amount attributable to investing activities	(3,039,055)	(2,981,555)	(2,887,999)	93,556	3.14%	▲
Amount attributable to financing activities	1,904,977	0	980,534	980,534	0.00%	▲
Surplus or deficit after imposition of general rates	209,034	(1,504,977)	(262,349)	1,242,629	82.57%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2026

	Actual 30 June 2025	Actual as at 31 May 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	1,541,079	289,347
Trade and other receivables	251,500	248,855
Other financial assets	5,848,061	4,867,527
Inventories	7,471	449
Other assets	69,334	0
TOTAL CURRENT ASSETS	7,717,444	5,406,178
NON-CURRENT ASSETS		
Other financial assets	59,715	116,383
Property, plant and equipment	15,892,316	17,929,745
Infrastructure	93,509,077	94,654,452
TOTAL NON-CURRENT ASSETS	109,461,107	112,700,580
TOTAL ASSETS	117,178,552	118,106,758
CURRENT LIABILITIES		
Trade and other payables	477,117	674,963
Contract liabilities	223,084	0
Employee related provisions	357,992	357,992
TOTAL CURRENT LIABILITIES	1,058,194	1,032,956
NON-CURRENT LIABILITIES		
Employee related provisions	66,221	66,221
Other provisions	507,658	507,658
TOTAL NON-CURRENT LIABILITIES	573,879	573,879
TOTAL LIABILITIES	1,632,073	1,606,835
NET ASSETS	115,546,479	116,499,923
EQUITY		
Retained surplus	55,374,085	57,308,063
Reserve accounts	5,848,061	4,867,529
Revaluation surplus	54,324,333	54,324,333
TOTAL EQUITY	115,546,479	116,499,925

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 May 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Amended Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	31 May 2026
	\$	\$	\$
Current assets			
Cash and cash equivalents	7,389,140	1,541,079	289,347
Trade and other receivables	230,119	251,500	248,855
Other financial assets		5,848,061	4,867,527
Inventories	7,471	7,471	449
Other assets	69,334	69,334	0
	7,696,064	7,717,444	5,406,178
Less: current liabilities			
Trade and other payables	(477,116)	(477,117)	(674,963)
Capital grant/contributions liabilities	(223,084)	(223,084)	0
Employee related provisions	(357,992)	(357,992)	(357,992)
	(1,058,192)	(1,058,194)	(1,032,956)
Net current assets	6,637,872	6,659,250	4,373,222
Less: Total adjustments to net current assets	2(b) (5,623,049)	(5,623,049)	(4,635,572)
Closing funding surplus / (deficit)	1,014,823	1,036,202	(262,350)

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(5,848,061)	(5,848,061)	(4,867,527)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of employee benefit provisions held in reserve	225,012	225,012	231,955
Total adjustments to net current assets	2(a) (5,623,049)	(5,623,049)	(4,635,572)

(c) Non-cash amounts excluded from operating activities

	Amended Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2026	31 May 2026	31 May 2026
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(118,000)	(98,000)	(110,494)
Less: Fair value adjustments to financial assets at amortised cost	0	0	(56,669)
Add: Loss on asset disposals	28,000	28,000	25,253
Add: Depreciation	2,481,130	2,274,386	2,403,680
Movement in current employee provisions associated with restricted cash	8,272		6,942
Total non-cash amounts excluded from operating activities	2,399,402	2,204,386	2,268,712

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00%.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	97,205	6.28%	▲
Sports Club invoices for Bowling Green following completion which was sooner than anticipated within the budget. (Minor variance between library grant and fuel tax credit)			Timing
Other revenue	29,514	46.42%	▲
Payout from LGIS for Members Equity Account (\$27k) used to pay off first 2025 Insurance Instalment. Minor variance to Debt Collection Costs and Transport Licensing Commission			Timing
Profit on asset disposals	12,494	12.75%	▲
All disposal completed. Book figure profit on asset disposals slightly higher than anticipated budget. Full break down in note 6.			Timing
Fair value adjustments to financial assets at fair value through profit or loss	56,669	0.00%	▲
Adjustments to WALGA House Trust Valuation at 30 June 2025.			Permanent
Expenditure from operating activities			
Materials and contracts	(36,314)	(2.62%)	▼
Currently over budget allocation. Fuel \$12k over for YTD (\$5k under annual budget). \$10.2k rates write off for property sold via auction for unpaid rates. Other minor variances.			Timing
Utility charges	21,089	7.89%	▲
Budget split evenly across year. Utilities under current budget allocation.			Timing
Depreciation	(129,294)	(5.68%)	▼
Following completion of plant replacement program, depreciation higher ahead of anticipated budget (\$34k Recreation, \$47k Roads, \$46k Plant)			Timing
Other expenditure	11,562	14.96%	▲
Slight variances under budget for Elected Member expenses, \$7k behind anticipated budget. Community Grant \$2.8k behind anticipated schedule, awaiting acquittals to process final payments. ESL Clothing budget of \$1.5k yet to be expended (no requests/requirement for additional clothing and accessories).			Timing
Non cash amounts excluded from operating activities	64,326	2.92%	▲
Depreciation and asset disposal variances as above.			Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	677,730	35.02%	▲
DFES Capital Grant for P007 Kulja Appliance processed (\$701k in addition to anticipated budget). RRG 24/25 underspent funds of \$18.7k received in 25/27 (in addition to anticipated budget). Final WSNF claim to be processed once current funds expended (\$42.7k behind budget).			Timing
Outflows from investing activities			
Acquisition of property, plant and equipment	(590,366)	(24.23%)	▼
Plant acquisitions completed \$77k under budget, however DFES Capital Grant for new P007 Kulja Appliance now processed showing an unbudgeted variance of \$729k. Buildings currently \$61k behind anticipated budget. Full breakdown on note 5.			Timing
Inflows from financing activities			
Transfer from reserves	1,150,000	0.00%	▲
As per Council RES: 231125 - transfer of \$700,000 from Council Building Reserve for purchase of 6 Greenham St Units. \$450,000 (of \$496,975 allocation) transferred from Recreation Reserve for Bowling Green re-location project.			
Outflows from financing activities			
Transfer to reserves	(169,466)	0.00%	▼
Interest earned on renewal of term deposit after investment from 1 July to 31 March 2026. Renewed until the end of June at a rate of 4.78%.			Timing
Surplus or deficit at the start of the financial year	21,379	2.11%	▲
Variance to opening balance following 2024/2025 audit.			
Surplus or deficit after imposition of general rates	1,242,629	82.57%	▲
As per above explanations.			

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.01 M	\$1.01 M	\$1.04 M	\$0.02 M
Closing	\$0.21 M	(\$1.50 M)	(\$0.26 M)	\$1.24 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.29 M	5.6%
Restricted Cash	\$4.87 M	94.4%

Refer to 3 - Cash and Financial Assets

Payables	
	% Outstanding
Trade Payables	\$0.67 M
0 to 30 Days	21.2%
Over 30 Days	78.8%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.09 M	88.8%
Trade Receivable	\$0.16 M	% Outstanding
Over 30 Days		4.5%
Over 90 Days		3.4%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.33 M	\$0.46 M	\$0.61 M	\$0.15 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.27 M	
YTD Budget	\$1.27 M	(0.0%)

Grants and Contributions		
	\$	% Variance
YTD Actual	\$1.65 M	
YTD Budget	\$1.55 M	6.3%

Refer to 11 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.67 M	
YTD Budget	\$0.66 M	1.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.04 M)	(\$2.98 M)	(\$2.89 M)	\$0.09 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.49 M	
Amended Budget	\$0.48 M	1.4%

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.96 M	
Amended Budget	\$3.02 M	(1.9%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$2.61 M	
Amended Budget	\$1.94 M	35.0%

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.90 M	\$0.00 M	\$0.98 M	\$0.98 M

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves	
	\$
Reserves balance	\$4.87 M
Net Movement	(\$0.98 M)

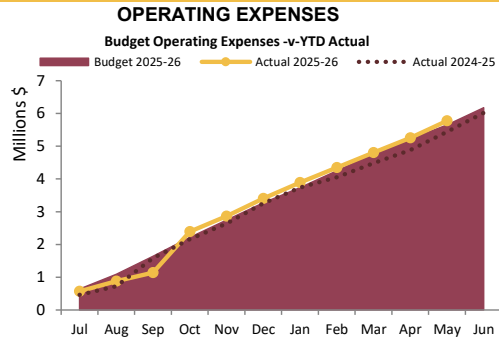
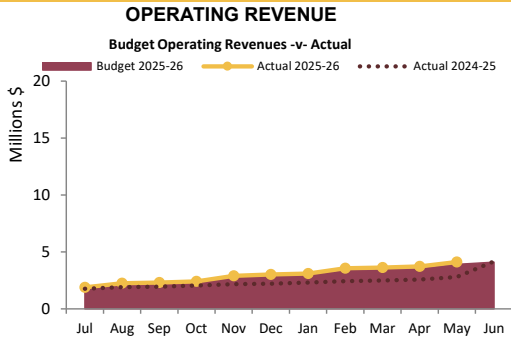
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

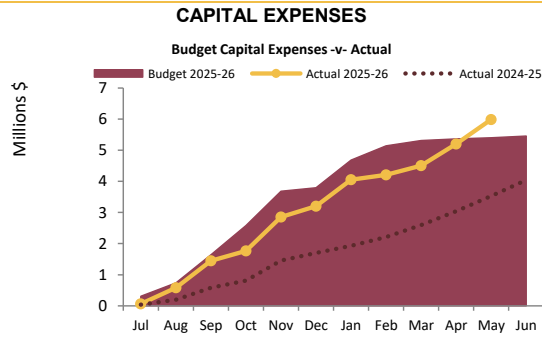
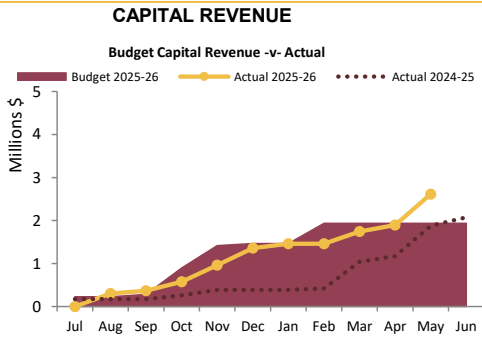
**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026**

2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES



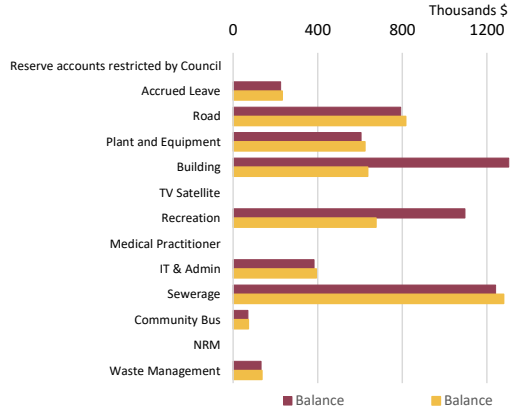
INVESTING ACTIVITIES



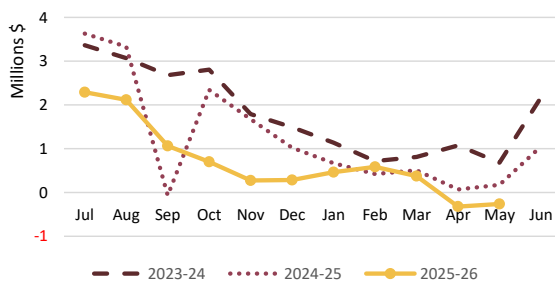
FINANCING ACTIVITIES

BORROWINGS

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
CBA Municipal Account	Cash and cash equivalents	\$ 107,003	\$	\$ 107,003	\$	CBA	Variable	
CBA Licensing Account	Cash and cash equivalents	10,934		10,934		CBA	Variable	
CBA Savings Account	Cash and cash equivalents	114,370		114,370		CBA	Variable	
CBA ATM Cash Account	Cash and cash equivalents	33,730		33,730		CBA	Variable	
ATM Cash Account	Cash and cash equivalents	22,550		22,550		Cash		
Cash on Hand	Cash and cash equivalents	760		760		Cash		
Term Deposit XXX1	Financial assets at amortised cost	0	4,867,527	4,867,527		CBA	4.78%	28/06/2026
Total		289,347	4,867,527	5,156,874	0			
Comprising								
Cash and cash equivalents		289,347	0	289,347	0			
Financial assets at amortised cost - Term Deposits		0	4,867,527	4,867,527	0			
		289,347	4,867,527	5,156,874	0			

KEY INFORMATION

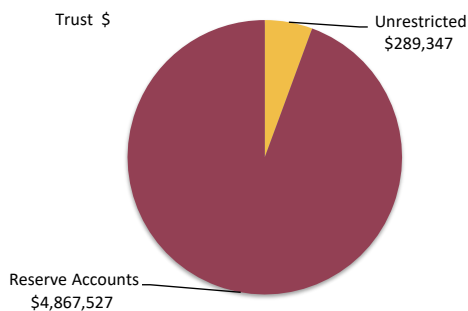
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Accrued Leave	225,012	9,042		234,054	225,012	6,942	0	231,955
Road	605,107	31,820	(520,000)	116,927	791,875	24,432	0	816,307
Plant and Equipment	791,875	24,315	(57,000)	759,190	605,107	18,669	0	623,777
Building	907,929	36,483	(912,002)	32,410	1,303,058	33,373	(700,000)	636,431
TV Satellite	35,787	1,438		37,225			0	0
Recreation	1,096,243	44,060	(565,975)	574,328	1,096,243	29,688	(450,000)	675,930
Medical Practitioner	334,607	13,445		348,052			0	0
IT & Admin	382,273	15,361	(75,000)	322,634	382,273	11,794	0	394,067
Sewerage	1,241,540	49,888		1,291,428	1,241,540	38,305	0	1,279,846
Community Bus	70,414	2,829		73,243	70,413	2,172	0	72,586
NRM	24,735	994		25,729			0	0
Waste Management	132,539	5,325	(10,000)	127,864	132,539	4,089	0	136,628
	5,848,061	235,000	(2,139,977)	3,943,084	5,848,061	169,466	(1,150,000)	4,867,527

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,042,474	1,042,474	981,019	(61,455)
Plant and equipment	1,394,236	1,394,236	2,046,058	651,822
Acquisition of property, plant and equipment	2,436,710	2,436,710	3,027,076	590,366
Infrastructure - roads	2,187,000	2,142,000	2,083,433	(58,567)
Infrastructure - other	833,291	820,791	880,111	59,320
Acquisition of infrastructure	3,020,291	2,962,791	2,963,544	753
Total capital acquisitions	5,457,001	5,399,501	5,990,621	591,120
Capital Acquisitions Funded By:				
Capital grants and contributions	1,935,514	1,935,514	2,613,244	677,730
Other (disposals & C/Fwd)	482,432	482,432	489,378	6,946
Reserve accounts				
Road	520,000		0	0
Plant and Equipment	57,000		0	0
Building	912,002		700,000	700,000
Recreation	565,975		450,000	450,000
IT & Admin	75,000		0	0
Waste Management	10,000		0	0
Contribution - operations	899,078	2,981,555	1,737,999	(1,243,556)
Capital funding total	5,457,001	5,399,501	5,990,621	591,120

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

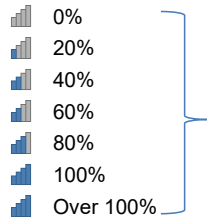
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

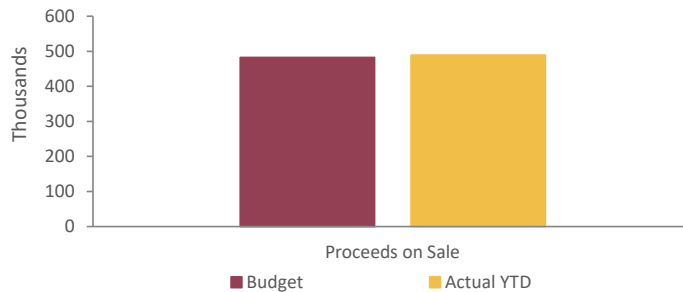


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Amended			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
		\$	\$	\$	\$	
	BC001	L253 Admin Office - Building (Capital)	30,000	30,000	0	30,000
	BC016B	Rec Ground Ablutions	223,500	223,500	228,085	(4,585)
	BC040	L9 (34) Smith St - Building (Capital)	10,200	10,200	11,220	(1,020)
	BC044	L68 (18) Smith St - Building (Capital)	42,500	42,500	5,885	36,615
	BC054	L271 (3) Greenham St - Building (Capital)	6,000	6,000	5,555	445
	BC066	L200 (6) Greenham St - Building (Capital)	730,274	730,274	730,274	0
	PE0021	P002 Ute Mechanic	55,000	55,000	46,894	8,106
	PE0091	P009 Semi Side Tipper	150,000	150,000	125,430	24,570
	PE0131	P013 Excavator	110,000	110,000	102,850	7,150
	PE0181	P018 Prime Mover	270,000	270,000	264,705	5,295
	PE0401	P040 Ute Gardener	50,000	50,000	47,300	2,700
	PE0591	P059 Skidsteer	130,000	130,000	110,200	19,800
	PE0661	P066 Ute Works Crew	55,000	55,000	54,322	678
	PE1001	P100 CEO Vehicle	85,000	85,000	73,698	11,302
	PE2001	P200 WS Vehicle	68,000	68,000	68,877	(877)
	PE3001	P300 DCEO Vehicle	75,000	75,000	76,532	(1,532)
	PE000	Himac Rake	26,000	26,000	25,978	22
	PE0071	P007 Kulja Fire Appliance (DFES Capital Grant)	0	0	729,035	(729,035)
	PE0371	P037 Fire Ute Fastattack (DFES Capital Grant)	320,236	320,236	320,236	0
	RRG006	Kulja-Kalannie Full Recon	355,000	355,000	389,732	(34,732)
	RRG006B	Kulja-Kalannie Reseal	120,000	120,000	125,442	(5,442)
	RRG140	Burakin-Wialki Full Recon	390,000	390,000	418,900	(28,900)
	R2R003	Koorda-Dowerin Asphalt Intersection	39,000	39,000	45,603	(6,603)
	R2R004	Koorda-Kulja Full Recon	390,000	390,000	372,831	17,169
	R2R004B	Koorda-Kulja Asphalt Intersection	35,000	35,000	19,356	15,644
	R2R004C	Koorda-Kulja Reseal	180,000	180,000	188,305	(8,305)
	R2R007	Booralaming-Kulja Reseal	32,000	32,000	35,020	(3,020)
	R2R017	Martin Reform/Sheet	70,000	70,000	80,999	(10,999)
	R2R138	Haig Asphalt Intersection	60,000	60,000	39,017	20,983
	R2R137	Railway Asphalt Intersection	61,000	61,000	88,574	(27,574)
	R2R002	Cadoux-Koorda 24/25	0	0	27,846	(27,846)
	RC002	Cadoux-Koorda WSFN Works	60,000	60,000	11,057	48,943
	RC135	Koorda-Wyalkatchem WSFN Works	45,000	45,000	23,416	21,584
	RC002B	Cadoux-Koorda Reseal	50,000	50,000	48,894	1,106
	RC007	Booralaming-Kulja Reform/Sheet	80,000	80,000	15,281	64,719
	RC010	Mollerin Rock South Reform/Sheet	80,000	60,000	0	60,000
	RC014	Maher Road	0	0	3,905	(3,905)
	RC046	Downie Clearing	20,000	15,000	12,216	2,784
	RC052	Green Road	0	0	5,773	(5,773)
	RC103	Warren Reform/Sheet	100,000	100,000	123,393	(23,393)
	FC098	Footpath Repairs	20,000	0	7,873	(7,873)
	PC004	Refuse Site CCTV	10,000	10,000	7,905	2,095
	PC002B	Rec Centre Playground	50,000	37,500	60,095	(22,595)
	PC005	Bowling Green	694,791	694,791	741,959	(47,168)
	IO015	Caravan Park BBQ	10,000	10,000	17,210	(7,210)
	IO005	Shire Depot CCTV	10,000	10,000	8,490	1,510
	PC006	Rec Ground Retaining & Paving	58,500	58,500	44,452	14,048
		5,457,001	5,399,501	5,990,621	(591,120)	

6 DISPOSAL OF ASSETS

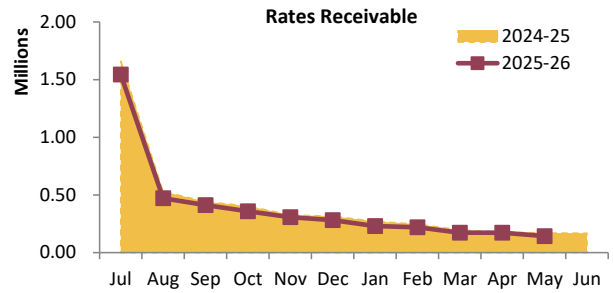
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
10901	P002 Ute Mechanic	7,500	35,000	27,500	0	2,332	22,727	20,395	0
10908	P009 Semi Side Tipper	25,000	20,000	0	(5,000)	24,963	41,191	16,228	0
10912	P013 Excavator	0	30,000	30,000	0	0	36,316	36,316	0
10916	P018 Prime Mover	70,000	90,000	20,000	0	60,832	59,361	0	(1,471)
10935	P040 Ute Gardener	9,500	25,000	15,500	0	4,673	19,091	14,418	0
10948	P059 Skidsteer	0	25,000	25,000	0	0	22,577	22,577	0
10996	P066 Ute Works Crew	38,000	30,000	0	(8,000)	36,300	33,727	0	(2,572)
11110	P100 CEO Vehicle	75,000	75,000	0	0	72,004	63,641	0	(8,363)
11109	P200 WS Vehicle	65,000	58,000	0	(7,000)	64,976	55,455	0	(9,522)
11107	P300 DCEO Vehicle	73,000	65,000	0	(8,000)	72,870	69,545	0	(3,325)
10909	P010 Fire Tender			0	0	8,531	9,091	560	0
10906	P007 KuljaTruck (returned to DFES)			0	0	27,223	27,223	0	0
10933	P037 Fire Ute (returned to DFES)	29,432	29,432	0	0	29,432	29,432	0	0
		392,432	482,432	118,000	(28,000)	404,137	489,378	110,494	(25,253)



7 RECEIVABLES

Rates receivable

	30 June 2025	31 May 2026
	\$	\$
Opening arrears previous year	151,329	186,709
Levied this year	1,274,465	1,266,722
Less - collections to date	(1,239,085)	(1,290,714)
Net rates collectable	186,709	162,717
% Collected	86.9%	88.8%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	32,517	183	213	1,164	34,077
Percentage	0.0%	95.4%	0.5%	0.6%	3.4%	
Balance per trial balance						
Trade receivables						34,077
GST receivable						13,176
Other receivables - Interest Receivable						38,884
Total receivables general outstanding						86,138

Amounts shown above include GST (where applicable)

KEY INFORMATION

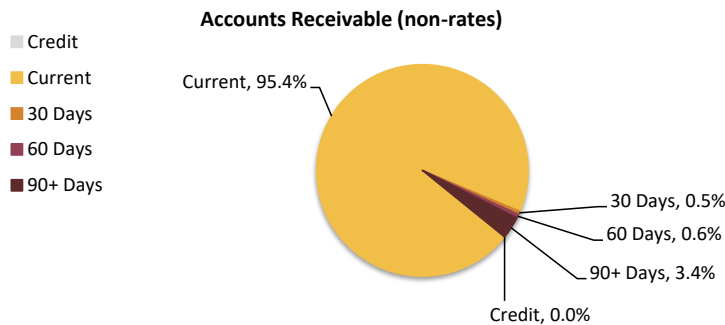
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 May 2026
	\$	\$	\$	\$
Other current assets				
Financial assets at amortised cost	5,848,061	(980,534)		4,867,527
Inventory				
Fuel	7,471	140,547	(147,569)	449
Other assets				
Contract assets	69,334		(69,334)	0
Total other current assets	5,924,865	(839,987)	(216,903)	4,867,976

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

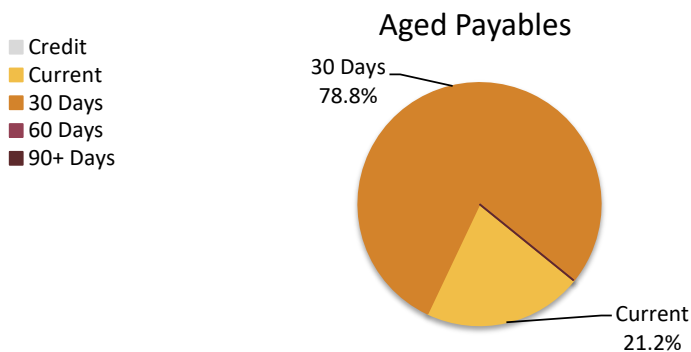
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	117,791	437,483	0	0	555,274
Percentage	0.0%	21.2%	78.8%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						555,274
Other payables - Dept Transport						934
Other payables - Prepaid Rates						19,446
Other payables - Retention and Bonds						65,150
Other payables - GST Payable						4,743
Other payables - PAYG Payables						28,318
Other payables - FBT Liabilities						0
Other payables - ESL Liabilities						1,379
Other payables - Withholding Tax Liability						(279)
Total payables general outstanding						674,963

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		223,084	0		(223,084)	0
Other Liabilities - Councillor Nomination Fee		0	0	500	(500)	0
Total other liabilities		223,084	0	500	(223,584)	0
Employee Related Provisions						
Provision for annual leave		196,715	0			196,715
Provision for long service leave		161,277	0			161,277
Total Provisions		357,992	0	0	0	357,992
Total other current liabilities		581,077	0	500	(223,584)	357,992

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026**

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD Budget	YTD Revenue
	1 July 2025		(As revenue)	31 May 2026	31 May 2026	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Financial Assistance Grant - General				0		840,624	840,624	840,624
Financial Assistance Grant - Roads				0		414,753	414,753	414,753
DFES Bush Fire Brigade Operating Grant				0		27,274	27,274	27,274
Contribution from Koorda Sports Club				0		100,000	0	100,000
Library Grant				0		5,000	5,000	3,000
Seniors Week Grant				0		3,300	3,300	3,300
Main Roads Direct Road Grant				0		229,560	229,560	229,560
Fuel Tax Credit Scheme				0		30,000	27,500	26,705
	0	0	0	0	0	1,650,511	1,548,011	1,645,216


**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2026**

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2025			31 May 2026	31 May 2026	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
DFES Cyclone Seroja Local Government Resilience Fund	223,084			223,084	223,084	223,084	223,084	223,084
CSRFF - Bowling Green Project				0	0	97,816	97,816	97,816
Regional Road Group Grant				0	0	575,048	575,048	593,728
Wheatbelt Secondary Freight Network (WSFN) Grant				0	0	42,762	42,762	0
Roads to Recovery Grant				0	0	706,000	706,000	706,000
DFES Capital Grant for KD037 Fastattack Replacement				0	0	290,804	290,804	992,616
	223,084	0	0	223,084	223,084	1,935,514	1,935,514	2,613,244

11.2. List of Accounts Paid

Corporate and Community		
Date	9 June 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 13 May 2026 to 9 June 2026.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

In line with recommendation from the 2026 FMR & AR 17 review, the list of accounts presented to Council has been amended to only provide the minimum information required by legislation. (eg. sufficient information to identify the transaction).

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council's adopted 2025/2026 Budget.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
Resolution 080626

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 13 May 2026 to 9 June 2026.

Municipal Voucher V744 to V792	Totalling \$ 565,478.68
Purchase Card Transactions (V755 & V784)	Totalling \$ 2,532.16
	Total \$ 568,010.84

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

Cr NJ Chandler has declared an impartial interest in item 11.3 - Adoption of Proposed 2026/2027 Fees & Charges as he is the President or Committee Member of multiple sporting groups which will be impacted by the new fees and charges.

5.30pm – SUSPEND STANDING ORDERS

Resolution 090626

Moved Cr GW Greaves

Seconded Cr BH Moore

That standing orders be suspended at 5.30pm to discuss item 11.3 Adoption of Proposed 2026/2027 Fees & Charges.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

5.57pm – RESUME STANDING ORDERS

Resolution 100626

Moved Cr BH Moore


Seconded Cr GW Greaves

That standing orders be resumed at 5.57pm as per the attendance register.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

11.3. Adoption of Proposed 2026/2027 Fees & Charges

Corporate and Community		
Date	5 June 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Proposed 2026/2027 Fees & Charges	

Background:

A review of fees and charges is an annual practice within the normal budget process.

Due to the 2026/2027 Budget Adoption being anticipated after 1 July 2026, the list of fees and charges, as attached, have been brought forward for adoption to allow for required notification timelines (eg; tenancy agreements) and implementation at the start of the new financial year.

As Fees and Charges are required to be adopted within the Annual Budget, these fees will be included for final adoption, along with the remaining Fees and Charges, when Council considers the 2026/2027 Annual Financial Budget later in the year.

Amendments to the fees and charges were discussed with Councillors as part of the Councillor Budget workshop held on 20 May 2026.

Comment:

A copy of the proposed 2026/2027 Shire of Koorda Fees and Charges is attached. It is proposed that fees and charges as presented in the attachment are adopted at the Council Meeting on 17 June 2026 and those fees and charges are effective from the 1 July 2026.

Shire-owned property rental fees:

A key focus for Council during budget discussions in recent years has been rental charges for Shire-owned properties and how these compare with rents in other locations. The fees for 2026/2027 have been developed using a housing matrix designed to set rental amounts more equitably, based on property specifications.

The matrix applies a base rate of \$110 per week to all properties, with additional weekly charges determined by factors such as the number of bedrooms, number of bathrooms, construction type (e.g. fibro, brick or other), and age category (0-10 years, 10-20 years, and over 20 years).

Another key change relates to staff rental rates. Previously, all staff paid a uniform weekly amount regardless of the property's specifications. Under the new matrix, and to better align with the housing allowance provided to staff who own their own homes, staff renting Shire-owned properties will now pay the standard rental rate less a \$50 per week housing allowance that they would otherwise receive.

Other fees and charges:

All other fees and charges were increased by approximately 5%.

Caravan Parks Fees: removed tent fee. Tent sites are now classified under "unpowered sites."

Yalambee Units: removed one bedroom charge. All units charged at one rate per night or per week regardless of number of rooms used.

Consultation:

Council Members

Zac Donovan, Chief Executive Officer

Darren West, Works Supervisor

Statutory Implications:

Local Government Act 1995 (Part 6, Division 5, s.6.16 s.6.17 and s.6.19) states in part:

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed* during a financial year; and
- (b) amended* from time to time during a financial year.

* Absolute majority required.

6.17 Setting the level of fees and charges

(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors –

- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

6.19 Local Government to give notice of fees and charges

If a Local Government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees and charges, give local public notice of

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees and charges will be imposed.

Policy Implications:

Nil.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

4.1.2 – Ongoing refinement of organisational structure and capacity, and alignment of resources with strategic Community, Economic and Environmental priorities.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	Some temporary non-compliance
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Local Government Act and regulations and Budget Development Plan
Action (Treatment)	Nil
Risk Rating (after treatment)	Effective

Financial Implications:

The proposed fees and charges will form part of the income within the annual budget. The cost to the local government and the importance of the services/goods to the community has been considered when reviewing the proposed fees and charges.

**Amended* Officer Recommendation
Resolution 110626**

Moved Cr GW Greaves

Seconded Cr GL Boyne

That Council, by Absolute Majority,

- 1. Adopts the 2026/2027 Fees and Charges Schedule as amended and attached in this item; and**
- 2. Endorse the statutory advertising of the 2026/2027 Fees and Charges for the Shire of Koorda effective 1 July 2026.**

CARRIED BY ABSOLUTE MAJORITY: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

***Reason for amendment: Drive In Admission Fees amended to; Adult \$20.00 and Children \$10.00. The prices have not seen an increase in many years. With the works proposed on the Drive In and compared to other movie prices, the increase seems reasonable.**

5.59pm – SUSPEND STANDING ORDERS

Resolution 120626

Moved Cr GW Greaves

Seconded Cr BH Moore

That standing orders be suspended at 5.59pm to discuss item 11.4 Budget Workshop Outcomes.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

6.11pm – Mr R Garven withdrew from chambers and did not return.

6.38pm – RESUME STANDING ORDERS

Resolution 130626

Moved Cr GW Greaves


Seconded Cr NJ Chandler

That standing orders be resumed at 6.38pm as per the attendance register.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

11.4. Budget Workshop Outcomes 2026/2027

Corporate and Community		
Date	11 June 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

The development of the 2026-27 Shire of Koorda Municipal Budget is progressing as per the following schedule. The timetable has been amended from that initially adopted at the request of Council for budget workshops to be during Information Forum sessions so as to better facilitate detailed discussion. In accordance with the timetable, the intent of this item is to present Council a summary of key budget assumptions and items agreed at the 17 June Information Forum to adopt or amend for inclusion in the 2026-27 Annual Budget.

DATE		OBJECTIVES
18 March	Ordinary Council Meeting	<ul style="list-style-type: none"> Proposed 2026-27 budget timetable. Outline preliminary projects and services Preliminary community consultation outcomes
22 April	Council Information Forum	<ul style="list-style-type: none"> Define priorities for projects Define strategy for fees and charges
	<i>Staff Action</i>	<ul style="list-style-type: none"> Explore costings, quotes, funding for priority projects Develop underlying budget assumptions Prepare agenda for Works Committee meeting.
20 May	Works Committee Meeting	<ul style="list-style-type: none"> Presentation of annual works budget and program to Works Committee to advise budget development.
	Council Information Forum	<ul style="list-style-type: none"> Present underlying budget assumptions Present Project cost estimations
	<i>Staff Action</i>	<ul style="list-style-type: none"> Develop draft budget summary Finalise fees and charges
17 June	Ordinary Council Meeting	<ul style="list-style-type: none"> Present draft budget summary (excluding year-end). Present 2026/27 Fees and Charges for approval
	<i>Staff Action</i>	<ul style="list-style-type: none"> Amend draft considerations to develop 2026-27 Shire Budget as per Council direction
15 July	Ordinary Council Meeting	<ul style="list-style-type: none"> Present draft 2026-27 Shire of Koorda Budget For Council to approve or amend further.
	<i>Staff Action</i>	<ul style="list-style-type: none"> Second and final budget amendment as per Council direction
19 August	Ordinary Council Meeting	<ul style="list-style-type: none"> Present amended 2026-27 Shire of Koorda Budget Final opportunity for Council to endorse Budget
31 August	<i>Staff Action</i>	<ul style="list-style-type: none"> Ensure Shire Budget is forwarded to Department of Local Government by August 31

Comment:

The development of the 2026-27 Annual Budget has included two Information Forum workshops at which Council selected priority projects and were presented with underlying budget assumptions and cost of delivery selected projects. The process has also involved input from the Works Committee in establishing priorities and expenditure for plant and equipment and road and asset works.

Key Adjustments

The key adjustments defined by Council at the Information Forum workshop of 20 May were as follows:

General Rates

As per the Shire's existing long-term financial plan, and as with previous periods, the General Rates increase will be set at 3 per cent for the 2026-27 budget. The rates adjustment will also be applied to the ex-gratia request of CBH.

General Cost Inflator

The increase to Shire fees and charges, other than specified separately, will be 5 per cent based on 4.6 per cent CPI for the March quarter and a Local Government Cost Index of 4.8 per cent. The final fees and charges, including rental adjustments, are included as a separate item in the agenda.

Staff Salary Adjustment

At the time of the budget workshop it was anticipated that the Shire employee salary adjustment - excluding the CEO and Deputy CEO - would be an increase of circa 4 per cent, given the Salary and Allowances Tribunal recently adjusted CEO and Elected Member remuneration by 3.5 per cent and the December ABS Wage Price Index was 4.1 per cent. However, since the workshop the WA Industrial Relations Commission minimum wage adjustment – which is applied annual by the Shire - was set at 4.75 percent from 1 July 2026.

Elected Members Allocation

The Shire of Koorda Integrated Strategic Plan 2024 (4.2.3) established that remuneration for Elected Members would be gradually increased to 80 per cent of the allocation available for band 4 councils. Shire of Koorda Elected Members are currently at less than 60 per cent of the appropriate allocation. However, Council has decided on a zero increase for the 2026-27 budget in recognition of the financial and economic uncertainty with the continued Middle East conflict. The Audit and Improvement Committee chair fee will also remain at \$450 per meeting which given the individuals experience and expertise is deemed by Council to be good value for money.

Shire Housing Charges

The most significant adjustment to Shire fees and charges for 2026-27 is the adoption of an industry-based rental matrix which applies variables such as the age, structure and composition of each property to calculate appropriate rates. It has been applied across all Shire-owned housing including those provided to staff. While the matrix has created a fair and comparative basis for setting rent, it has also identified that many properties were currently let at significantly reduced rental. Consequently, in applying the matrix, the increase to rent for Shire-owned properties increased from between \$7 per week to \$105 per week – with an average increase of \$40 per week. For staff rent, Council decided to move away from the fixed \$110 weekly rental and apply the matrix rates to each property, less the \$50 rental assistance they would otherwise be entitled if renting a non-shire property.

Short-term Accommodation

While fees for the Shire-operated short-term accommodation – Yalambee units, Caravan Park and Camping Ground – will be adjusted by the 5 per cent general inflator, Council has decided to delete the single room booking option for the Yalambee units and offer only the double-room rate to visitors so to streamline booking and management of the units.

Recreation Facilities Charges

The general fees and charges inflator will be applied to hire of recreational facilities and annual fees charged to the various sporting clubs. However, a significant addition for the 2026-27 budget will be a fee to be levied on the Koorda Golf Club for use of the former sports club building on Greenham Street. The Golf Club has initially sought a smaller facility located at an alternative site on the course but on reflection required additional space that could be provided by the Shire retaining the Greenham St building. The annual maintenance budget allocated to the building is intended to redress immediate and ongoing repairs. While the Golf Club will pay an annual fee aligned with that the Hockey, Netball, Basketball, Cricket and Tennis Clubs pay to use the facilities at the Recreation Ground. Previously the Koorda Sports Club paid all outgoing costs for the building including Shire rates which under an annual fee, the Golf Club will not pay.

Priority Community Projects

From a list of eight major projects and eight minor projects nominated by Council, five were selected to be undertaken in the 2026-27 financial year. The projects prioritised by Council are as follows:

Major Projects

Recreation Centre Playground

With new landscaping works completed at the Recreation Centre, Council has opted for a new playground to replace the existing outside the eastern corner of the building. The playground option selected by Council is quoted at \$109,000. The Shire intends to apply for grant funding that will meet 30 per cent of the cost. If successful, the cost to the Shire would be reduced to \$77,000. The playground will be funded from the Shire's Recreation Reserve, currently at \$540,000.

Koorda Drive-In Upgrade

Upgrades to the Koorda Drive-In are required for reasons of public liability and occupational safety risks and disability access. The Drive-In is currently asbestos and the stairs to the projection booth

are no longer compliant but also accessible by the public. The renovation is proposed to remove the asbestos and clad the lower and upper buildings in colour bond sheeting, replace the front windows, construct a ramp and covered deck for disability access at the front of the café, replace the projection booth access stairs and upgrade enhance signage and lighting. The works are quoted at \$190,000 and the Koorda CRC has committed \$50,000 to the project. The Shire will seek grant funding support of \$95,000 for the project which if successful would reduce the Shire's contribution to \$45,000. The Shire funding is also intended to access the Recreation Reserve.

Minor Projects

Recreation Centre Blinds

Council placed installation of blinds at the Recreation Centre as the highest priority of the minor projects considered. Council opted for double blinds which provided the option of full or partial sun blocking. The cost was quoted at \$12,000 and will be funded from the operational budget.

Recreation Centre Forklift Ramp

The next phase of the Recreation Centre precinct redevelopment to construct a Multi-Purpose Court (Stage 3) to abut the new Bowling Green (Stage 2) and Recreation Centre extension (Stage 1), would include the construction of a ramp on the northern end of the court to facilitate forklift deliveries. Given the cost of completing Stage 3 is beyond the Shire's current capacity and is likely to be delayed for an extended period, Council agreed to proceed with the ramp installation at a cost of \$10,000 to the operating budget.

Starlink for Bushfire Brigade Appliances

The risk posed to volunteer fire crews with poor Telstra service, has prompted Council to fund Starlink communications units for each of the Shire's three appliances. To be funded from the operational budget the three units have an initial hardware cost of \$6,500 with an ongoing annual fee of \$2,900. The Shire had previously and unsuccessfully approached DFES to fund the Starlink however there is potential for this decision to be reconsidered. Consequently, the Shire will delay installing the units until closer to the fire season, in case DFES funding does eventuate.

Additional Budget Items

The Information Forum budget workshops also considered a number of additional adjustments and additions for the 2026-27 annual budget. These are:

Landfill Transfer Station

Separate to the Council budget workshop, but a late addition to the 2026-27 works program will be a share of grant, NEWROC funding and local government in kind costs (where required) to construct waste transfer facilities at the Koorda landfill site on Cadoux-Koorda Road. The funded works will include construction of a pre-cast concrete ramp, waste bins and cardboard cages, signage and additional perimeter fencing. Each NEWROC member shire will share in the total \$521,664 grant funding and \$67,332 NEWROC funding assigned to the project. Consequently, the Shire of Koorda will receive \$84,142.

Employee Drug and Alcohol Testing

As part of ensuring a safe workplace for employees, the Shire will initiate a program of random drug and alcohol testing on all staff with the start of the new financial year. The testing will be undertaken by a professional service based in the metropolitan area which will travel to Koorda. The budget allows for several tests to be conducted during the year to meet statutory requirements of employee notice and support should disciplinary action be required.

Planning and Legal Fees

The Shire has a raft of significant matters that are required to be completed in the next period. These include Strategic Community Plan, Long-Term Financial Plan, Corporate Business Plan, Disability

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and Inclusion Plan, Business Continuity Plan testing, Financial and Risk Management Plan, Workforce Plan, Local Public Health Plan, Health Local Law Review, Privacy and Responsible Information Sharing implementation, Integrity Framework and Action Plan, Audit and Annual Report. For these matters, along with general legal advice for various issues such as new contracts, the Shire allocates a contingency fund. Based on the previous period the allocation will be reduced to \$80,000 for 2026-27.

Housing Strategy

To position the Shire to respond to housing and headworks grant funding opportunities, it is intended to quarantine \$100,000 in the operation budget to assist in building the Housing Reserve. The capacity for the Shire to quarantine a minimum \$100,000 is dependent on final budget calculations and year end position.

Swimming Pool Fee

The budget workshop also considered the introduction of an entry charge for the Koorda Swimming Pool to assist in redressing anti-social behaviour. However, Council preferred not to impose any entry fee as part of the 2026-27 budget.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Darren West, Works Supervisor

Statutory Implications:

Local Government Act 1995 (6.2) and Financial Management Regulations 1996 (part 3).

Policy Implications:

G - Legislative Compliance V1.0
W - Asset Management V1.0

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1.1 – Review asset management program to include asset life planning and replacement with defined scheduled maintenance.

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

4.1.2 – Ongoing refinement of organisational structure and capacity, and alignment of resources with strategic Community, Economic and Environmental priorities.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	Some temporary non-compliance
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Local Government Act and regulations and Budget Development Plan
Action (Treatment)	Nil
Risk Rating (after treatment)	Effective

Financial Implications:

The Shire of Koorda 2026-27 Budget will be developed as a balanced budget.

**Amended* Officer Recommendation
Resolution 140626**

Moved Cr GW Greaves

Seconded Cr BH Moore

That Council adopts the outcomes of the Strategic Budget Workshop to be encompassed into the development of the Shire of Koorda 2026-27 Municipal Budget, noting the below amendment;

- Rate Increase 3.5%


CARRIED BY ABSOLUTE MAJORITY: 6/1

For: Cr JM Stratford, Cr GW Greaves, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

Against: Cr KA Fuchsbichler

***Reason for amendment: Rate increase to 3.5% to better reflect increases to other charges and expenses incorporated within the 2026/2027 budget. (eg, minimum wage increase 4.75%)**

11.5. 18 Allenby St Veranda Development Application

Corporate and Community		
Date	11 June 2026	
Location	18 Allenby Street, Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Planning and Development Act 2005 Shire of Koorda Local Planning Scheme No.3	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	18 Allenby Design and Elevations DA J. Arrow 18 Allenby Veranda Draft DA Approval - Veranda Extension 18 Allenby	

Background:

A Development Application has been submitted to the Shire to construct a veranda across the front of the wooden building at 18 Allenby Street as part of a wider restoration of the property. The proposed veranda would return the building facade to the aesthetic as originally constructed in the 1930s.

Much of the proposed works for the restoration of the building are contained within the existing structure and as such do not require a DA. Also, in the normal course of events, even the DA for the addition would be at the level which would best serve all parties to be approved under delegation (12.1).

However, as the proposed veranda addition will extend onto the Crown reserve that abuts the property a DA is required and Council approval to proceed. In addition, the proposal comes with potential ongoing implications for the Shire and owners of similar structures in the townsite.

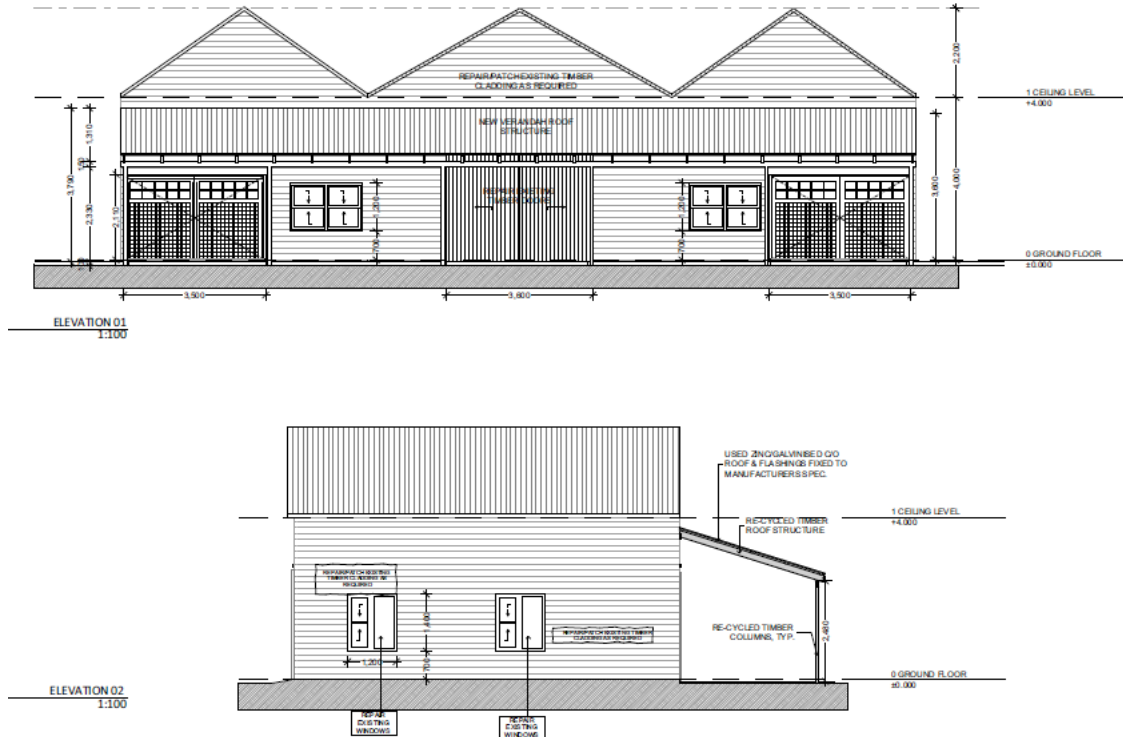
Comment:

Originally constructed in the 1930's the building at 18 Allenby Street is listed in the Shire of Koorda Municipal Registry (Site: K10) as originally an Engineering Works and later the Koorda Tyre Shop. As shown in the following image (from 1998) the DA proposes to return the original veranda façade.



On the basis of recovering local built heritage, enhancing a deteriorating building and arguably improving the street scape aesthetic, the investment in the proposed restoration should be considered a positive initiative for the town.

As shown in the following image from the attached Design and Elevations document, and in reference to the previous photograph from 1998, the proposed veranda is intended to be sympathetic to the building's heritage.



The need for the DA however is that while the proposed construction will return a structure that was previously in place, as it will occur on the abutting Crown reserve, which is vesting in the Shire, there is now a requirement for Council to approve the works. This requirement was not in place when the building was first constructed in the 1930s.

In addition to the Shire needing to approve the works there are also potential implications for the Shire and, depending on the approval conditions set by Council, impacts on other townsite properties which have historical and contemporary encroachments onto the Crown reserve.

The first concern is that in approving the construction on the Crown reserve, as that land is vested in the Shire to manage and take responsibility, there is the likelihood that the Shire will be exposed to any public liability claim which could arise related to the veranda.

The public liability risk has been confirmed by the Shire's insurance brokers (LGIS) who have proposed that the Shire should require the DA proponent take public liability insurance and agree to absolve the Shire of any liability.

While the Shire can and should require the proponent to provide public liability certificates as part of the DA conditions, if for no other reason but to alert them to their exposure, the Shire has limited capacity to ensure that this insurance is maintained, especially if there is a change of ownership.

In addition, it is unlikely that even with the building absolving the Shire of liability that such would prevent any complainant from also seeking redress for any injury also from the Shire, especially given that the Crown land is vested in the Shire. To that end the Shire could be exposed to claim if the structure had fallen into disrepair and the Shire had not taken action with the owner to make repairs.

There are also implications for other similar structures in the townsite, that encroach onto Crown reserve land that abuts their property boundary, should the Shire require the proponents of the DA to maintain public liability insurance. That is, if the Shire were to require the DA proponent to maintain public liability cover, then it would follow that owners of similar encroachments also be required to undertake and maintain public liability insurance.

For example, there are two buildings on Railway Street that have historic verandas that encroach onto the Crown reserve, for which the Shire would have a similar liability exposure if the advice from LGIS regarding the DA was also applied to these buildings. Also, within the townsite other properties have installed permanent additions to the reserve between their boundary and the road which could be a liability issue for the Shire.

To this end, it has been proposed to LGIS that prior to the Shire's next renewal that representatives attend the townsite and review the risk to the Shire and adjust public liability cover as required. That said, a differentiation should be made between owners of historic additions such as the Railway Street properties, and those who have placed structures and additions to the reserve without Shire approval.

It is therefore proposed that in concert with approving the DA, Council also direct staff to survey the townsite and provide correspondence to the owners of any properties with structures on Crown reserve of their public liability. Such will assist to mitigate the shire's liability, short of requiring the owners to provide public liability certificates or remove the structures, or the structures removed by the Shire.

Regarding approval of the DA, it will be recommended that the Shire include the normal conditions of requiring a building permit prior to construction, along with the requirement to provide evidence of public liability cover and recognition that as constructed on Crown land, the Crown can request the structure be removed at any time.

Consultation:

Megan Sumpton, Account Manager, LGIS
 Paul Bashall, Principal, Planwest
 Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Planning and Development Act 2005
 Shire of Koorda Local Planning Scheme No.3

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
 2.1 – Our local economy grows in a sustainable manner
 4.1 - Open and Transparent Leadership

Risk Implications:

Risk Profiling Theme	Delays in project construction and delivery
Risk Category	Reputational
Risk Description	Community may assume delays the consequence of shire actions
Consequence Rating	Insignificant (1)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Communication through usual channels of Council decision
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil

Voting Requirements: Simple Majority

Absolute Majority

Officer Recommendation

Resolution 150626

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:

1. Approve the Development Application for the construction of a veranda over the Crown reserve at 18 Allenby Street, Koorda with the following conditions:

- (i) Evidence of a BA01 Application for building permit (certified) to the satisfaction of the local government.**
- (ii) Evidence of public liability insurance certificates for the structure be provided to the satisfaction of the local government.**
- (iii) Acknowledgement that as constructed on Crown reserve, the Crown can at any time require the structure to be removed at the owner's cost.**

2. Direct the CEO to:


- (i) Conduct a survey of the Koorda townsite to identify any buildings which have structures which encroach on Crown reserve.**
- (ii) Correspond with owners of any properties identified as having structures on Crown reserve to, within 90 days, provide evidence to the shire of relevant public liability insurance.**
- (iii) Update the Ordinary Council meeting of 21 October on the matter, in particular any failure to provide evidence of public liability cover and propose next actions.**

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1. Department of Transport Licensing Contract Renewal

Governance and Compliance		
Date	8 June 2026	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Road Traffic (Administration) Act 2008 Road Traffic (Vehicles) Act 2012	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input checked="" type="checkbox"/> Information	
Attachments	Agreement for the Provision of Licensing Services SOKD DOT Agreement for the Provision of Non-Road Law Functions SOKD DOT Summary of key changes in the 2026 LGA Agreements	

Background:

The Shire of Koorda offers licencing and registration services by agreement with the Department of Transport. The current agreements to provide these services are due for renewal from 1 July 2026.

The Department has provided agreements for the Shire to sign and return – one each for the licencing and registration component of the service and the “non-road” functions which include capacity for boat registrations, photo cards and registrations for vehicles used off road.

As the agreement needed to be returned to the Department by 23 June and with the postponement of the June Ordinary Council Meeting, the item is presented now as information for Council as the CEO has enacted the alternate approval process offered for a responsible officer to sign the agreement.

The item is now provided as information for Council.

Comment:

The Shire consistently receives just over \$10,000 per annum for the provision of the services for DoT in activity-based commissions. For example, the returns to the shire in 2023-24 were \$10,291, \$10,795 in 2024/25 and \$10,142 last financial year.

In practice it is estimated that the Shire allocates approximately 16 full-time-equivalent staff hours to provide the service at a cost of \$24,000 per annum – making the cost more than double the income received from DoT, however providing a necessary community service.

As mentioned, there are two agreements (attached) with the Department of Transport to continue to offer the services. Also attached is a summary of the changes to the documents from the previous iterations. Much of the changes are revisions to more contemporary contract terms and practices such as extension options, rather than new contracts at termination, and requirements that the Shire implement privacy controls around destroying hard copies and IT systems management.

The most significant of the additions, is the clause in both contracts requiring that the Shire ensures that: *“any internet or network services used to connect to the Department’s Systems and Databases meet the Principal’s (DOT) minimum encryption and security requirements.”*

The Shire consequently requested from the Department details as to the “minimum encryption and security requirements” to ensure the Shire complied and was provided such on Tuesday 16 June. The requirements were then forwarded to the consultants which provide IT services to the Shire.

On review the IT consultants confirmed that the encryption and security requirements as detailed by the Department were met in the provision of services by the Shire.

Consultation:

Anetta Cutler, A/Manager Statutory Agency Agreements, Department of Transport
Asia Lewis, Principal Statutory Agreements Officer, Department of Transport

Statutory Implications:

Road Traffic (Administration) Act 2008
Road Traffic (Vehicles) Act 2012

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership
4.3 – Forward Planning and delivery of services and facilities that achieve strategic priorities

Risk Implications:

Risk Profiling Theme	Ongoing non-recoverable cost impact in shire providing service
Risk Category	Financial and Reputation
Risk Description	Some loss of service and minor income
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Community support and need for service
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil

Voting Requirements:

Simple Majority

Absolute Majority

Officer Recommendation

Resolution 160626

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council notes the renewal of the agreements for the Shire of Koorda to provide licencing and associated services on behalf of the Department of Transport.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

13. OFFICER'S REPORTS – WORKS & ASSETS

Nil.

14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

UNCONFIRMED

16. Matters Behind Closed Doors

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (b) as the matter relates to recruitment or employment of the CEO including a review of performance under section 5.38.

Officer Recommendation Resolution 170626

Moved Cr GW Greaves

Seconded Cr NJ Chandler


That Council closes the meeting to the public at 6.42pm in accordance with s5.23 (2) (c) of the Local Government Act, as item 16.1 relates to recruitment or employment of the CEO including a review of performance under section 5.38.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

6.43pm – Mr Z Donovan & Ms L Foote withdrew from Chambers

16.1 CEO Performance Review

Governance and Compliance		 Shire of Koorda <small>Drive in, stay awhile</small>
Date	16 June 2026	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995 (sec. 5.38 and 5.39A) Local Government (Administration) Regulations 1996 (div. 3)	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Proposal Koorda CEO Performance Review Quote CEO Performance Review 2026	

6.46pm – Mr Z Donovan returned to Chambers

6.48pm – Ms L Foote returned to Chambers

Officer Recommendation Resolution 190626

Moved Cr KA Fuchsbichler

Seconded Cr BH Moore

That Council re-open the meeting to the public at 6.48pm as per the attendance register.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

17. Closure

The Presiding person thanked everyone for their attendance and declared the meeting closed at 6.49pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: 15 July 2026

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