

2019

MINUTES

Shire of Koorda

19/06/2019

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SHIRE OF KOORDA MINUTES

FOR THE ORDINARY MEETING OF COUNCIL
Held in the Council Chambers, Allenby Street,
Koorda, Wednesday 19 March 2019 at 4.32pm

1 **DECLARATION OF OPENING**

The Presiding Person declared the meeting open at 4.32pm

2 **ANNOUNCEMENT OF VISITORS**

3 **RECORD OF ATTENDANCE**

3.1 **Record of Attendance:**

CR FJ Storer	President
CR PL McWha	Deputy President
CR LC Smith	Councillor
CR JM Stratford	Councillor
CR RDG Storer	Councillor
Darren Simmons	CEO
Lana Foote	MoFA

3.2 **Apologies:**
Cr GW Greaves and Cr BG cooper

3.3 **Approved Leave of Absence:**

PRESIDENT TO DRAW THE DISCLAIMER TO THE PUBLIC'S ATTENTION
(If members of the public present)

4 **QUESTION TIME FOR THE PUBLIC**

4.1 **Response to Previous Public Questions Taken on Notice**

4.2 **Public Question Time Open**

4.3 **Public Question Time Closed**

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION Officer Recommendation

Moved Cr G Storer

Seconded Cr JM Stratford

That Cr BG Cooper's application for leave of absence for the June 2019 Ordinary Council Meeting be granted.

That Cr PL McWha's application for leave of absence for the July, August & September 2019 Ordinary Council Meetings be granted.

**PUT & CARRIED: 5/0
RESOLUTION NO: 010619**

COUNCIL DECISION Officer Recommendation

Moved Cr LC Smith

Seconded Cr PL McWha

That CEO Darren Simmons's application for leave from Monday 19 August 2019 to Friday 23 August 2019 be granted

**PUT & CARRIED: 5/0
RESOLUTION NO: 020619**

COUNCIL DECISION Officer Recommendation

Moved Cr LC Smith

Seconded Cr JM Stratford

That MoFA Lana Foote be appointed to Acting Chief Executive Officer from Monday 19 August 2019 to Friday 23 August 2019

**PUT & CARRIED: 5/0
RESOLUTION NO: 030619**

6 DECLARATIONS OF INTEREST

Cr FJ Storer declared a financial interest in Item 13.1.1: SEGRA Conference 2019 as he is a potential beneficiary of the matter under consideration.

7 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 ORDINARY MEETING HELD 15 May 2019

**COUNCIL DECISION
Officer Recommendation**

Moved Cr JM Stratford

Seconded Cr LC Smith

That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 15 May 2019, as circulated be confirmed and certified as a true and accurate record.

**PUT & CARRIED: 5/0
REOLUSTION NO: 040619**

9 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION


10 REPORTS OF COMMITTEES

11 CHIEF EXECUTIVE OFFICERS REPORT

11.1 Governance and Administration

11.1.1 **NEWROC EXECUTIVE MEETING** 28th May 2019

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance Cr JM Stratford
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	Darren J Simmons, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes (Attachments page 2 – 21)

Background:

Minutes of the NEWROC Executive Meeting held on 28th May 2019 at Koorda.

Comment:

The following issues were discussed:

- Item 6.1 Income, Expenditure and P&L – Financial Information
- Item 7.1 NEWROC Budget 2019/20
- Item 7.2 NEWROC Strategic Planning – Project Updates
- Item 7.3 Telecommunications Project
- Item 7.4 NEWTravel
- Item 7.5 Rural Health Forum
- Item 7.6 SEGRA Conference
- Item 9.1 Literary Luncheon
- Item 9.2 Mobile Black Spot Program – State Government
- Item 9.3 Anthony Quahe – Civil Legal
- Item 9.4 DFES At Risk Communities Program
- Item 9.5 Wheatbelt CRC Strategy Day
- Item 9.6 Local Government Week

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

E 1.1 - Lobby for the technological infrastructure necessary to support commercial and business growth (short term, 2-4 years, NBN ADSL.)

E 1.3 - Support processes that will enhance local business access to professional services and advice (short term, 2-4 years)

E 5.3 - Support a coordinated approach for regional tourism promotion and management (medium term, 4-8 years)

E 5.6 - Develop partnerships to actively support visitor growth (ongoing)

C 1.6 - Develop successful and collaborative partnerships (ongoing)

Voting Requirement:

Simple majority

COUNCIL DECISION

Officer Recommendation

Moved Cr PL McWha

Seconded Cr G Storer

That Council note and endorse the recommendations of the NEWROC Executive Meeting held at Koorda on 28th May 2019.

**PUT & CARRIED: 5/0
RESOLUTION NO: 050619**

11.1.2 SHIRE OF KOORDA LOGO UPDATE

Section 5.23 – Applicability

Location:

Portfolio: Governance, Administration and Finance
Cr JM Stratford

File Reference: ADM 0044

Disclosure Of Interest: No interest declared by the CEO
No interest declared by Councillors

Author: Lana Foote, Manager of Finance & Administration

Signature of CEO



Attachment: Logo Update Notice and vote statistics (Attachments page 22 – 24)

Background:

During an item for discussion at the August 2018 Council Meeting and during the upgrade of the Shire website, it was brought to Councils attention that the current logo graphic file was out dated and proving difficult to use on professional documents and the website due to the poor quality of the file on site.

Comment:

Market Creations assisted in upgrading the Shire of Koorda website and in this process mocked up concept designs of a new Corndolly logo. The new logos were advertised at the 2018 Koorda Ag Show and public comment was sought. The general feedback from this was that the concepts didn't quite encapsulate the "Corndolly" in its original form. Council felt these logos weren't quite what they were looking for and decided to continue researching.

At the start of this year, Council decided to engage graphic designer "Sally J" from Bencubbin to assist with the logo update. In the past council worked on the idea of re-creating the original logo, however after some careful consideration, later resolved to brainstorm some alternative concepts. The three concepts that were circulated throughout the community in May were shortlisted at the April 2019 Council Meeting. The logo concepts that were circulated not only included the Corndolly, but some other items which Council believed also represented Koorda.

Council wanted to gain community feedback and look to make a decision at the June 2019 Council meeting.

Consultation:

The notice to vote on the three shortlisted logos was circulated accordingly throughout the community. The notice was posted on Facebook and reached 1,175 people. Paper voting slips were available at the Shire Office, Koorda CRC, Koorda IGA, Koorda Post Office, Koorda Meat Supply and Koorda Ag Parts in the hope that most would have the opportunity to cast a vote on their favorite design. The voting notice was also published in the Narkal Notes. On the day the notice was published, the CWA cake stall was on and the President and CEO on their town visit spoke with members of the community and handed out vote slips too.

Sally Putt – Sally J Designs

Community members
Business Owners
Councillors

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil. If Council wish to adopt a new logo, there will be no capital outlay to phase out original logo. The new logo will be incorporated with new purchases on an as need basis and as replacement of items arise.

Strategic Implications:

Shire of Koorda Strategic Community Plan

2.2.1 - Advocate, promote and market the Shire as a place to live, work and visit.

4.1.1 - Enhance open and interactive communication between Council and the community.

4.1.3 - Engage the community in decision making and a shared responsibility to achieve our goals.

Voting Requirement:

Simple Majority

COUNCIL DECISION

Moved Cr G Storer

Seconded Cr FJ Storer

That Council adopts “concept 2” as the Shire of Koorda logo

**PUT & LOST: 2/3
RESOLUTION NO: 060619**

Moved Cr LC Smith

Seconded Cr

That Council adopts “concept 1” as the Shire of Koorda logo with Concept 3 Corndolly

MOTION LAPSED FOR WANT OF A SECONDER

Moved Cr JM Stratford

Seconded Cr PL McWha

That Council adopts “concept 3” as the Shire of Koorda logo.

**PUT & CARRIED: 4/1
RESOLUTION NO: 070619**

11.2 Finance

**11.2.1 MONTHLY FINANCIAL STATEMENTS
As at 31 May 2019**

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance Cr JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	Lana Foote, Manager of Finance & Administration
Signature of CEO	
Attachment:	Monthly Financial Statement (Attachments page 25 – 45)

Background:

Submission of monthly Financial Statements for period ended 31 May 2019.

Comment:

Monthly Financial Statements for the period ended 31 May 2019 for Council's information and acceptance. The variances are mentioned on Note 12 of Statement of Financial Activity.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

B 1.5 - Develop and maintain sustainable assets and infrastructure (ongoing)

C 1.2 - Develop a policy framework to guide Council's decision making (short term, 2-4 years)

C 2.5 - Operate in a financially sustainable manner (ongoing)

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr G Storer

Seconded Cr PL McWha

That the monthly Financial Statements for the period ended 31 May 2019, as presented, be received and adopted.

PUT & CARRIED: 5/0
RESOLUTION NO: 080619

CONFIRMED

11.2.2 **ACCOUNTS PAID AS LISTED**
As at 12 June 2019

Section 5.23 – Applicability	
Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	CR JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	Lana Foote, Manager of Finance & Administration
Signature of CEO	
Attachment:	Monthly Report List (Attachments page 46 – 47)

Background:

Regulatory requirement to advise Council of payments made, since the previous meeting.

Comment:

The payments on the attached schedule have been made for the period to 12 June 2019 and are generally within budget guidelines and are of an operational nature. Payments for capital assets expenditure are:

V799	Edwards Holden	\$1,000.00
V843	RJ & CM Beatty	\$2,544.30
V846	Edge Digital Technology	\$79,332.30
V853	Stallion Homes	\$109,169.50
V854	Treebrook Pty Ltd	\$1,752.30

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:

Nil

Financial Implications:

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

Strategic Implications:

Shire of Koorda Strategic Community Plan

C 1.2 - Develop a policy framework to guide Council's decision making (short term, 2-4 years)

C 2.5 - Operate in a financially sustainable manner (ongoing)

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr JM Stratford

Seconded Cr LC Smith

That accounts as listed being for period 10th May 2019 to 12th June 2019.

Municipal Vouchers No's V787 to V857	Totalling	\$ 427,659.60
Credit Card Transactions	Totalling	\$ 1,315.80
	Total	\$ 428,975.40


To be endorsed or passed for payment

PUT & CARRIED: 5/0
RESOLUTION NO: 090619

CONFIDENTIAL

11.2.3 MONTHLY FINANCIAL POSITION
As at 11th June 2019

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: **Governance, Administration and Finance**
Cr JM Stratford
File Reference: ADM 0448
Disclosure Of Interest: No interest declared by the CEO
Author: Lana Foote, Manager of Finance & Administration
Signature of CEO

Attachment: Financial Position (Attachments page 48)

Background:

Current Monthly Financial position as at 11th June 2019 on various accounts.

Comment:

The Municipal Account's financial position as at 11th June 2019 indicated at this time.

Monthly Financial Position	Municipal Account	\$ 447,086.66
	Reserve Account	\$ 5,434,612.26
	Trust Account	\$ 42,691.11

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

C 2.5 - Operate in a financially sustainable manner (ongoing)

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner (short term, in progress)

Voting Requirement:

Simple majority

**COUNCIL DECISION
Officer Recommendation**

Moved Cr JM Stratford

Seconded Cr G Storer


That the Financial Position as at 11th June 2019 as presented, be noted, received and adopted.

**PUT & CARRIED: 5/0
RESOLUTION NO: 100619**

CONFIRMED

11.2.5 PURCHASE OF OVAL MOWER

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance Cr JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by the CEO
Author:	Lana Foote, Manager of Finance & Administration
Signature of CEO	
Attachment:	Plant Changeover Actuals & Reelmaster 5010 Series Brochure (Attachments page 49 – 57)

Background:

The current mower at the Recreation ground is 20 plus years old and is currently broken down. The mower is at T-Quip in Perth and the quote to fix it has come in at approximately \$6,000.

Comment:

The Works Supervisor has suggested the option of purchasing a new mower for the Rec Ground as the current mower is over 20 years old and the cost of repair could be contributed towards the purchase of a new mower. T-Quip currently have a Toro Reelmaster 5010 Series available with low hours. The proposed new mower comes in at \$30,000 exc, and T-Quip have quoted to trade the old mower in for \$6,000 leaving a variance of \$24,000 exc if Council wish to proceed with the purchase.

The plant program had a budgeted out lay change over cost of \$181,000 (including \$15,000 for miscellaneous plant purchases). To date the actual change over outlay is \$125,000. Due to lower change over costs for plant purchases and the unspent \$15,000 allocated to miscellaneous plant purchases, the unspent change over figure is \$56,000.

The considered cost for the Toro Reelmaster 5010 Series mower is \$24,000. If Council approve the purchase of the mower, the funds to cover the purchase will be able to be paid from the estimated surplus which is being carried forward to 2019/2020.

Consultation:

Darren West – Works Manager
Lana Foote – Manager of Finance & Administration
Vehicle providers

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

The purchase of the Toro Reelmaster 5010 Series mower will be covered by the estimated carried forward surplus for 2019/2020

Strategic Implications:

Shire of Koorda Strategic Community Plan

E 6.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community (ongoing)

E 6.2 - Maintain an efficient, safe and quality local road network (ongoing)

Voting Requirement:

Absolute majority

**COUNCIL DECISION
Officer Recommendation**

Moved Cr LC Smith

Seconded Cr JM Stratford

That the:

- a) **Chief Executive Officer be authorized to purchase the Toro Reelmaster 5010 Series Mower; and**
- b) **That the \$24,000 to cover the trade cost be taken from the estimated carried forward surplus for 2019/2020.**

**PUT & CARRIED ABSOLUTE MAJORITY: 5/0
RESOLUTION NO: 110619**

11.2.6

BUDGET ADOPTION 2019/2020 FINANCIAL YEAR

Section 5.23 – Applicability

Location:

Portfolio:

Governance, Administration and Finance
Cr JM Stratford

File Reference:

ADM 0044

Disclosure Of Interest:

No interest declared by the CEO
No interest declared by Councillors

Author:

Lana Foote, Manager of Finance & Administration

Signature of CEO



Attachment:

Final Draft 2019/2020 Budget (to be circulated separately to Councillors prior to the meeting)

Background:

The draft 2019/2020 budget has been compiled based on the principles contained in the Strategic Community Plan and Plan for the Future. The 2019/2020 draft budget has been prepared in accordance with the presentations made to Councillors in the budget workshop in June.

Comment:

The draft 2019/2020 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

The budget has been prepared to include information required by Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australia Accounting Standards. The main features of the draft budget are included below, and the Statutory budget and detailed information is attached for Council's consideration, endorsement and acceptance;

- ❖ The budget has been prepared with a 2.0% rate increase.
- ❖ Fees and charges have generally remained the same as previous. In previous years, the fees and charges have been increased by the same percentage as rates in appose to CPI, and staff believe the fees and charges are relevant to market value and more aligned with surrounding shires.
- ❖ The recurrent operating budget has been comprised from an expenditure and income review which looks over the past three years to gauge financial trends. Any significant changes were explained to councillors in the budget work shop.
- ❖ A Capital works programme totalling of \$2.725m for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned. Expenditure on road infrastructure is the major component of this (\$1.341m) in line with Council's strategy to maintain an efficient, safe and quality road network. The major plant replacement item up for trade this year is the 2012 Volvo Grader (P19) which brings the plant replacement program up to \$637,000. The House and Building Program capital expenditure is budgeted at \$747,000. This incorporates the provision for an additional

house for GROH and the upgrade of the administration finance and rates system. The new integrated system will streamline operating processes, increase efficiencies and meet compliance requirements.

- ❖ An estimated surplus of \$821,000 is anticipated to be bought forward from 30 June 2019. However, this is unaudited and may change. Any change will be addressed as part of the future budget review. Note: Prepayment of the 2019/2020 Federal Assistance Grant will be again paid in June.
- ❖ Principal additional grant funding for the year is estimated from;
 - Grants Commission (untied) (half pre-paid) \$1,238,000
 - Grants Commission (roads) (half pre-paid) \$636,000
 - Regional Road Group \$310,000
 - Roads to Recovery \$322,000
 - Main Roads – Direct Grant \$145,000

Consultation:

While no specific public consultation has occurred on the 2019/2020 budget, community consultation and engagement has previously occurred during the development of the Strategic Community Plan from which the Corporate Business Plan was developed. Extensive internal consultation has occurred between the below parties through briefings and workshops.

Darren Simmons – Chief Executive Officer
Darren West – Works Supervisor
Moore Stephens – Accounting Services
Councillors

Statutory Environment:

Local Government Act 1995 - Section 6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of the budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2018/2019 budget as presented is considered to meet statutory requirements.

Policy Implications:

The budget is based on the principles contained in the Plan for the Future and Corporate Business Plan.

The annual budget has an effect on the majority of Council's current policies.

Financial Implications:

Specific financial implications are as outlined in the Detail section of this report and as itemised in the draft 2019/2020 budget attached for adoption.

Strategic Implications:

Shire of Koorda Strategic Community Plan

B 1.5 - Develop and maintain sustainable assets and infrastructure

C 2.5 - Operate in a financially sustainable manner

C 3.3 - Provide reporting processes in a transparent, accountable and timely manner

Council's Strategic Community Plan and the Long Term Financial Plan is utilised as a baseline for the budget document.

Voting Requirement:

Absolute majority (4)

COUNCIL DECISION

Officer Recommendation

Moved Cr PL McWha

Seconded Cr JM Stratford

That:

Part A – Municipal Fund Budget for 2019/2020

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, that Council adopt the Municipal Fund Budget as contained in the Attachment of this agenda and the minutes, for the Shire of Koorda for the 2019/2020 financial year which includes the following;

- Statement of Comprehensive Income by Nature and Type on page 4 showing a net result for that year of (\$840,086)
- Statement of Comprehensive Income by Program on page 6 showing a net result for that year of (\$840,086)
- Statement of Cash Flows on page 8
- Rate Setting Statement on page 9 showing an amount required to be raised by rates of \$1,066,030
- Notes to and forming Part of the Budget on pages 10 to 73
- Budget Program Schedules as detailed in pages 74 to 82
- Transfers to/from Reserve Accounts as detailed in page 22 (Note 7)

Part B – General and Minimum Rates, Instalment Payment Arrangements

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted as Part A above, council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

1.1. General Rates

- | | |
|---------------------|----------------------------|
| • Residential (GRV) | 11.350 cents in the dollar |
| • Industrial (GRV) | 11.350 cents in the dollar |

- **Commercial (GRV)** 11.350 cents in the dollar
- **Special Rural (GRV)** 11.350 cents in the dollar
- **Rural (UV)** 1.9334 cents in the dollar
- **Mining (UV)** 1.9334 cents in the dollar

1.2. Minimum Payments

- **Residential (GRV)** \$400.00
- **Industrial (GRV)** \$400.00
- **Commercial (GRV)** \$400.00
- **Special Rural (GRV)** \$400.00
- **Vacant (GRV)** \$400.00
- **Rural (UV)** \$400.00
- **Mining (UV)** \$400.00

- 2. Pursuant to Section 6.45 of the *Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full and in full by instalments**

Option 1 (Pay in full by due date) 6th September 2019

Option 2 (Pay in full by instalments)

Instalment One 6th September 2019

Instalment Two 15th November 2019

Instalment Three 16th January 2020

Instalment Four 19th March 2020

- 3. Pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers a discount of 10% (on rates charge only) who have paid their rates in full, including arrears, waste and service charges, on or before 23rd August 2019.**
- 4. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts a 0% interest rate where an owner has elected to pay the rates and service charges through an instalment option.**
- 5. Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.**

Part C – General Fees and Charges for 2019/2020

Pursuant to Section 6.16 of the *Local Government Act 1995*, council adopts the Fees and Charges included at pages 31 to 73 inclusive of the draft 2019/2020 budget included as an attachment of this agenda and minutes.

Sewerage Charges as shown in the schedule of fees and charges; on page 47 of the draft 2019/2020 budget. That Council impose the following sewerage charges and minimum payments on Gross Rental Values where applicable.

- GRV Properties 10.180 cents in the dollar
- Minimum GRVs \$350.00

Part D – Statutory Fees 2019/2020

1. Pursuant to Section 53 of the *Cemeteries Act 1995*, council adopts the Fees and Charges for the Koorda and Cowcowing Cemeteries included on pages 49 and 50 of the draft 2019/2020 budget included as an attachment of this agenda and minutes.
2. Pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, council adopts the following charges for the removal and deposit of domestic and commercial waste included on page 46 of the draft 2019/2020 budget included as an attachment of this agenda and minutes:
 - Refuse Collection, per bin \$180.00pa
 - Refuse Collection, per bin (aged pensioner) \$90.00pa
 - Recycling Collection, per bin \$150.00pa
 - Recycling Collection, per bin (aged pensioner) \$90.00pa

Part E – Elected Members' Fees and Allowances 2019/2020

1. Pursuant to Section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:
 - President \$4,500.00
 - Councillors \$3,600.00
2. Pursuant to Section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, council adopts the following annual allowance for elected members:
 - IT & Telecommunications Allowance \$900.00
3. Pursuant to Section 5.98 (5) of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:
 - President \$7,500.00
4. Pursuant to Section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, council

adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- **Deputy President** **\$1,650.00**

Part F – Material Variance Reporting for 2019/2020

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2019/2020 for reposting material variance shall be \$10,000 and 10%.

**PUT & CARRIED ABSOLUTE MAJORITY: 5/0
RESOLUTION NO: 120619**

Following consideration of Item 11.2.6 Budget Adoption 2019/2020 Financial Year, the Shire President acknowledged the efforts of Councillors and staff in facilitating the early adoption of the Shire's 2019/20 Budget.

11.3	Law, Order & Public Safety
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No items this month

11.4	Health and Building
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No items this month

11.5	Education & Welfare
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No items this month

11.6	Housing
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No items this month

11.7	Community Amenities
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No items this month

11.8	Recreation and Culture
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No items this month

11.9	Transport
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No items this month

11.10	Economic Services
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No items this month

11.11	Other Property & Services
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No items this month

11.12	Reserves
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No items this month

12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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No items this month

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**COUNCIL DECISION
Officer Recommendation**

Moved Cr PL McWha

Seconded Cr LC Smith

That the late item 13.1.1: SEGRA Conference 2019, be accepted to the agenda for consideration.


**PUT & CARRIED: 5/0
RESOLUTION NO: 130619**

Cr FL Storer declared a financial interest in the item as he is a potential beneficiary of the matter under consideration.

5.23pm Cr FJ Storer withdrew from chambers and Cr PL McWha took the chair to discuss item 13.1.1 SEGRA Conference 2019

13.1.1 SEGRA CONFERENCE 2019

Section 5.23 – Applicability

Location: Barooga, NSW
Portfolio: Governance, Administration and Finance
Cr JM Stratford
File Reference: ADM0156
Disclosure of Interest: No Interest declared by CEO
Author: Darren J Simmons, Chief Executive Officer
Signature of CEO 
Attachment: SEGRA Conference Speakers Information

Background:

To consider supporting the Shire President's attendance at and participation in the 2019 SEGRA (Sustainable Economic Growth for Regional Australia) Conference in Barooga, NSW.

Comment:

The SEGRA Conference will be held in Barooga NSW between August 20 – 22 2019.

The theme is Rivers of Opportunity: Activating your potential. The conference is aimed at community and economic development practitioners as well as community leaders.

The program is available here: <https://segra.com.au/2019/program/>.

In summary, the program includes notable presentations on the following topics:

- Strategic Foresight for Regional Australia: mega trends, scenarios and implications

- Drivers and Constraints to Regional Economic Development
- Integrated Life Long Learning and Employment in the Regions
- Advocating for your Region
- Delivering Quality Freight and Logistics and Distribution Services and Connectivity Networks

NEWROC made a written submission to present the telecommunications project and have been successful.

In addition, the Shire President, Cr Ricky Storer and RDA Wheatbelt CEO, Ms Mandy Walker have also been successful in being included in the conference program to showcase the Wheatbelt Secondary Freight Network (WSFN) project.

The cost of attending per person is outlined below:

Flights Perth to Sydney Sydney to Albury	\$750 (or less, SEGRA has special deal with Qantas)
Accommodation	\$450
SEGRA Conference Fee	\$1800
TOTAL	\$3000

As Council is aware, the Shire President is the Chair of the WSFN project which is a unique and innovative collaboration of 42 Wheatbelt Shires hence the interest of the SEGRA Conference organisers.

The Shire has also become the lead agency for the WSFN project co-ordination of an initial \$70 million in Commonwealth road funds.

By joining the NEWROC delegation, Cr Storer may also be in a position to meet relevant local MPs and Ministers to discuss key strategic issues.

It is on this basis, that it is considered appropriate that the Shire President's attendance and participation in SEGRA 2019 be supported by Council both financially and by changing the date of its August Council meeting scheduled from Wednesday, 21 August 2019 to Wednesday, 28 August 2019.

Consultation

Nil

Statutory Environment:

Local Government Act 1995

Policy Implications:

Policy A42

Councillors be encouraged to attend relevant conferences, seminars and forums i.e. *Local Government Week (Shire President and Deputy are delegates), (Women in Local Government) etc.*
Shire President or Deputy President, if possible attends any open session of the Annual LGMA Conference.

Endorsement to be sought from Council before attendance to ensure budget funding and fair attendance to all Councillors.

Staff be encouraged to attend relevant conferences, seminars and forums. i.e. CEO to attend Local Government Week, Annual Roads Conference, Annual LGMA Conference etc.

Financial Implications:

Allocations for Councillors attending conferences are made in the Annual Budget. (The 2018/19 allocation being \$18,000 of which around \$13,000 has been expended).

Strategic Implications:

Attending the conferences allows for Councillors to establish information networks and gain insight to local government as a whole.

Shire of Koorda Strategic Community Plan

C 1.6 - Develop successful and collaborative partnerships (ongoing)

C 2.3 - Facilitate resource sharing on a regional basis (medium term, in progress, ongoing)

C 2.4 - Use resources efficiently and effectively (ongoing)

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved Cr LC Smith

Seconded Cr JM Stratford

That Council:

- 1. Authorises the Shire President's attendance at and participation in the SEGRA 2019 Conference in order to showcase the Wheatbelt Secondary Freight Network and NEWROC's telecommunications at a cost of \$3,000; and**
- 2. Re-schedules its 21 August 2019 ordinary meeting to 4.30pm on Wednesday, 28 August 2019.**

PUT & CARRIED: 4/0
RESOLUTION NO: 140619

5.40 pm Cr FJ Storer re-joined the meeting and was advised of Council's resolution.

14 MATTERS FOR WHICH MEETING MAY BE CLOSED

**COUNCIL RESOLUTION
Officer Recommendation**

Moved Cr G Storer

Seconded Cr JM Stratford

5.42pm: That the meeting be closed to the public to discuss Item 14.1.1: Chief Executive Officer Key Performance Indicators.

**PUT & CARRIED: 5/0
RESOLUTION NO: 150619**

5.43pm MoFA Lana Foote withdrew from chambers

14.1.1 CHIEF EXECUTIVE OFFICER KEY PERFORMANCE INDICATORS

**COUNCIL RESOLUTION
Officer Recommendation**

Moved Cr JM Stratford

Seconded Cr G Storer

That Council adopt the CEO Key Performance Indicators (KPIs), as presented by the Shire President, for 2019/20.

**PUT & CARRIED: 5/0
RESOLUTION NO: 160619**

5.54pm MoFA Lana Foote re-joined the meeting

15 DATE OF NEXT MEETING

Wednesday 17 July 2019 @ 4.30pm

16 CLOSURE

The President thanked those present for their attendance and participation and closed the meeting at 5.56pm

Signed

Presiding person at the meeting at which the minutes were confirmed

Date: 17 July 2019