



Shire of
Koorda

Drive in, stay awhile

AGENDA

Ordinary Council Meeting

To be held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 15 July 2026

Commencing 5.00pm

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 15 July 2026 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
10 July 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 15 July 2026**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at X.XXpm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr KA Fuchsbichler	
Cr NJ Chandler	
Cr BH Moore	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Apologies:

Cr BJ Harrap

Visitors:

Approved Leave of Absence:

Cr GL Boyne

3. Public Question Time

4. Disclosure of Interest

5. Applications for Leave of Absence

6. Petitions and Presentations

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 24 June 2026

[Click here](#) to view the June 2026 Ordinary Council Meeting Minutes

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 24 June 2026, as presented, be confirmed as a true and correct record of proceedings.

8. Minutes of Committee Meetings to be Received

8.1. Minutes of Internal Committee Meetings to be Received

- a. Audit, Risk and Improvement Committee Meeting Minutes for meeting held on 24 June 2026
[Click here](#) to view the June 2026 Audit, Risk and Improvement Committee Meeting Minutes

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.

- a. Audit, Risk and Improvement Committee Meeting Minutes

9. Recommendations from Committee Meetings for Council Consideration

10. Announcements by the President without Discussion

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	9 July 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995</i> ; <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	June 2026 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 30 June 2026.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Officers

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements:

☒ Simple Majority ☐ Absolute Majority

Officer Recommendation

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 30 June 2026, as presented.

11.2. List of Accounts Paid

Corporate and Community		
Date	9 July 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 10 June 2026 to 30 June 2026.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

In line with recommendation from the 2026 FMR & AR 17 review, the list of accounts presented to Council has been amended to only provide the minimum information required by legislation. (eg. sufficient information to identify the transaction).

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council’s adopted 2025/2026 Budget.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 10 June 2026 to 30 June 2026.

Municipal Voucher V793 to V862	Totalling \$ 824,107.00
Purchase Card Transactions (V799 & V860)	Totalling \$ 2,594.53
	Total \$ 826,701.53

11.3. Adoption of 2026/2027 Budget

Corporate and Community		
Date	9 July 2026	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy CEO	
Legislation	Local Government Act 1995; Local Government (Financial Management) Regulations 1996	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	A - 2026/2027 Draft Statutory Budget B - 2026/2027 Fees and Charges C - 2026/2027 Draft Detail Budget & Capital Works Programs	

Background:

To consider and adopt the Municipal Fund Budget for the 2026/2027 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve account funds, setting of Council members fees for the year and other consequential matters arising from the budget papers.

The draft 2026/2027 budget has been compiled based on the principles contained in the Integrated Strategic Plan (incorporating the Strategic Community Plan & Corporate Business Plan). The 2026/2027 draft budget has been prepared in accordance with the presentations made to councillors at various budget workshops held between March and June 2026.

Comment:

Summary of key budget figures:

2026/27 Budget item	Amount
Total operating revenue	\$3,289,211
Total operating expenditure	\$(6,644,142)
Net result	\$(1,677,669)
Total rates revenue, net of discount	\$1,343,867
Overall increase in rate yield *	+3.5%
Capital grants, subsidies and contributions	\$1,515,762
Capital works (property, plant, equipment and infrastructure)	\$(3,508,000)
Closing reserves	\$4,211,748
Closing cash and cash equivalents	\$4,529,448
Surplus/(deficit) after imposition of general rates	\$0

* Rate yield is measured as the gross rating effort — general rates plus minimum payments (\$1,362,860 in 2026/27), before the early-payment discount and ex-gratia rates. This is 3.5% above the 2025/26 budget (\$1,317,117) and 3.5% above the 2025/26 estimated actual (\$1,317,069).

Overview of key budget figures

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a 3.5% rate increase.
- A full list of the 2026/2027 Fees and charges are included in in **Attachment B**. The anticipated income derived from fees and charges as per the draft 2026/2027 budget is \$866,089, a 21.2% increase from 2025/2026 actuals.
 - Majority of fees and charges were increased by 5.0% (based on 4.6 per cent CPI for the March quarter and a Local Government Cost Index of 4.8 per cent)
 - The most significant adjustment to Shire fees and charges for 2026-2027 is the adoption of an industry-based rental matrix which applies variables such as the age, structure and composition of each property to calculate appropriate rates. It has been applied across all Shire-owned housing including those provided to staff. For staff rent, Council decided to move away from the fixed \$110 weekly rental and apply the matrix rates to each property, less the \$50 rental assistance they would otherwise be entitled if renting a non-shire property.
- Waste and recycling collection fees increased by 17%, due to geopolitical impact and this has been reflected in the standard collection fees for household and commercial waste/recycling.
- A capital works program totalling \$3.508m for investment in infrastructure, land and buildings and plant and equipment is planned. Expenditure on road infrastructure is the major component of this (\$2.108m) in line with Council's strategy to increase the investment in road and associated assets. An amount of \$208k is provided other infrastructure, \$922k for plant and equipment and \$270k for land and buildings.
- An estimated surplus of \$1,817m is anticipated to be brought forward from 30 June 2026. However, this is unaudited and may change. Any change will be addressed as part of a future budget review. A pre-payment of \$2.227m was made for the 2026/2027 FAGs pre-payment and is approx. 80% of the 2026/2027 allocation.
- Principal grant funding for the year is estimated from:
 - Federal Assistance Grant - General - \$263,745
 - Federal Assistance Grant - Roads - \$84,362
 - Roads to Recovery - \$706,000
 - Regional Road Group - \$584,000
 - Main Roads Direct Grant - \$248,178
 - Wheatbelt Secondary Freight Network - \$42,762 (remaining carried forward from 24/25)

The draft 2026/2027 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Major Items/Projects:

Community Emergency Services Manager (CESM)

In June 2026, the State Government announced that the Shires of Koorda, Mount Marshall and Mukinbudin would be allocated a shared Community Emergency Services Manager (CESM) position. The Shire of Koorda will host the employee and has included the associated allocations within the draft 2026/2027 Budget. Total expenditure of \$190,000 has been budgeted for employment-related costs, with reimbursement income of \$165,000 anticipated.

A Memorandum of Understanding (MOU) will be entered into between the three participating Shires and the Department of Fire and Emergency Services (DFES) to formalise the funding arrangement. Under the DFES CESM program, DFES generally funds 60% of eligible costs, with the remaining 40% shared between the participating local governments.

Accordingly, the Shire of Koorda has budgeted a net contribution of approximately \$25,000 towards the CESM position.

Capital Roadworks

Expenditure on road infrastructure is a major component of the draft 2026/2027 Budget, representing approximately 60% of the Capital Works Program. The program includes 15 road projects and one footpath project.

The proposed works comprise:

- \$1,170,000 – Four full road reconstruction projects covering approximately 7.9 km.
- \$419,000 – Five clear, reform and gravel sheeting projects covering approximately 28.4 km.
- \$255,000 – Full cement stabilisation of one intersection.
- \$124,000 – Resealing of a 3.0 km section of road.
- \$67,000 – Asphalt treatment of two intersections.
- \$53,000 – Finalisation of two Wheatbelt Secondary Freight Network projects, including clearing and planning works.
- \$20,000 – Footpath repairs and upgrades within town streets as required.

The roadworks program will be funded through a combination of grant funding and a Shire contribution of \$8,000. External funding includes \$584,000 from the State Regional Road Group Program, \$664,000 from the Federal Assistance Grants (Roads Component), \$706,000 from the Federal Roads to Recovery Program, and \$146,000 from the State Main Roads Direct Grant Allocation.

Plant Replacement Program

The replacement of key plant items represents approximately 26% of the Capital Works Program.

A total of \$922,000 has been budgeted for the purchase of replacement plant and equipment. Trade-ins and the sale of surplus plant are expected to generate approximately \$455,000, resulting in a net funding requirement of \$467,000, to be funded from the Plant Reserve and general municipal funds.

The major plant replacement proposed within the 2026/2027 Budget is the grader, which accounts for approximately 55% of the replacement program. The grader replacement includes:

- Purchase cost: \$510,000
- Estimated trade-in/sale value: \$170,000
- Net replacement cost: \$340,000

Consistent with previous years, a local sales process will be undertaken in conjunction with obtaining trade-in quotations from suppliers. This approach provides local purchasers with an opportunity to acquire plant directly from the Shire while ensuring compliance with applicable public auction and tender requirements.

Building & Infrastructure Other Program

The principal component of the \$270,000 Building Capital Works Program is \$190,000 allocated toward upgrades to the Koorda Drive-In. Funding for this project is proposed to comprise a \$100,000 Lotterywest grant application, a \$50,000 contribution from the Koorda Community Resource Centre, and the remaining \$40,000 from the Recreation Reserve.

The remaining projects within the Building Program include:

- Installation of a carport and replacement of gutters at the Administration Office.
- Bathroom repairs at Lot 68 Smith Street.

- Kitchen upgrades, painting, gutter and flooring repairs at Lot 9 Smith Street.

The \$208,000 Other Infrastructure Capital Works Program includes an allocation of \$110,000 for the installation of a new playground at the Recreation Centre. Funding for the playground is proposed to comprise a \$33,000 Lotterywest grant application, with the balance of \$77,000 to be funded from the Recreation Reserve.

The balance of the \$208,000 Other Infrastructure Capital Works Program includes \$111, for the development of a Waste Transfer Station. This project follows NEWROC's successful application to the Recycling Modernisation Fund, which secured \$521,664 towards the construction of regional transfer stations. The total project budget, including the NEWROC contribution, is \$782,496, with the Shire of Koorda receiving a one-seventh share (\$111,785).

The program also includes \$11,000 for the installation of new solar lighting along the footpath through Volunteer Park, improving safety and accessibility for pedestrians.

Recreation Centre Works/Upgrades

An allocation of \$44,000 has been included in the draft 2026/2027 Budget for recreation centre improvements and oval maintenance works. The proposed projects include:

- Installation of vertical blinds in the pavilion.
- Construction of a forklift access ramp.
- Verti-mowing and sweeping of the oval to improve turf quality and playing surface conditions.

Consultancy, Planning and Legal Services

The Shire has a significant program of strategic planning, governance and compliance work scheduled for completion during the 2026/2027 financial year. Key projects include the review and development of the Strategic Community Plan, Long-Term Financial Plan, Corporate Business Plan, Disability Access and Inclusion Plan, Workforce Plan, Local Public Health Plan, Financial and Risk Management Plan, Integrity Framework and Action Plan, and ongoing audit and annual reporting requirements.

Additional priorities include Business Continuity Plan testing, the Health Local Law Review, implementation of Privacy and Responsible Information Sharing requirements, and other governance and compliance initiatives as they arise.

To support the delivery of these projects, an allocation of \$80,000 has been included within the draft 2026/2027 Budget for consultancy, planning and legal services.

Specific projects for which quotations have been obtained include:

- \$4,500 – Health Local Law Review.
- \$10,500 – CEO Performance Review.
- \$13,500 – IT Strategic Plan, IT Risk Register and IT Disaster Recovery Testing, addressing Financial Management Regulation and Audit & Risk Committee recommendations and supporting audit best-practice requirements.
- \$14,000 – Grant writing assistance, if required, to support Lotterywest and other grant applications.

These identified projects total \$42,500, leaving a balance of \$37,500 available to fund other consultancy, planning, legal and compliance matters that may arise during the financial year.

Consultation:

While no specific consultation has occurred on the draft 2026/2027 budget, community consultation and engagement has previously occurred during development of the Integrated Strategic Plan (which incorporates the Strategic Community Plan and Corporate Business Plan).

Extensive internal consultation has occurred with staff and through briefings and workshops with Council members.

Statutory Implications:

LGA S6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management Regulations 1996 details the form and content of the budget. The draft 2026/2027 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 78(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine -

- the amount of fees to be paid to Council members;
- the amount of expenses to be reimbursed to Council members;
- the amount of allowances to be paid to Council members.

The Determination on Local Government Chief Executive Officers and Elected Members requires local governments to set an amount within the relevant range determined for fees, expenses or allowances.

Section 5.98 of the Local Government Act 1995 sets out fees, expenses and reimbursements etc payable to Council members as determined by the Tribunal.

Section 5.98A of the Local Government Act 1995 sets out fees etc payable to sets out allowances which may be paid to deputy Presidents or deputy Mayors up to a percentage determined by the Tribunal (Absolute Majority required).

Section 5.99 provides a local government may pay an annual fee in lieu of fees for attending meetings, as determined by the Tribunal (Absolute Majority required).

Section 5.99A sets out a local government may pay an annual allowance for Council members in lieu of reimbursement of expenses, as determined by the Tribunal (Absolute Majority required).

Regulations 30, 31, 32, and 34ACA of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to Council members.

Policy Implications:

There are no known policy implications arising from this report.

Strategic Implications:

The draft 2026/2027 budget has been developed having regard for the Shire's Strategic Resourcing and Integrated Strategic Plans adopted by Council.

Risk Implications:

Risk Profiling Theme	Failure to complete the project on time and budget
Risk Category	Project
Risk Description	Variation to scope and or objective requiring restructure of project requiring Council approval.
Consequence Rating	Major (4)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Moderate (8)
Key Controls (in place)	Project reporting.
Action (Treatment)	Comprehensive plans provided by the item.
Risk Rating (after treatment)	Adequate

Financial Implications:

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2026/2027 budget attached for adoption.

Voting Requirements:

Recommendation 1

☐ Simple Majority ☒ Absolute Majority

Officer Recommendation 1 – Budget for 2026/2027

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopt the Budget as contained in Attachment A of this agenda and the minutes, for the Shire of Koorda for the 2026/2027 financial year which includes the following:

- Statement of Comprehensive Income.
- Statement of Cash Flows.
- Statement of Financial Activity.
- Notes to and Forming Part of the Budget.

ABSOLUTE MAJORITY VOTE REQUIRED

Recommendation 2

☐ Simple Majority ☒ Absolute Majority

Officer Recommendation 2 – General Rates, Minimum Rates, Instalment Payment Arrangements, Discounts and Interest

That Council,

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Recommendation 1 above, Council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values, and the following ex-grata rate on annual estimated tonnage notification.

1.1. General Rates

- GRV 0.104000 rate in the dollar
- UV & Mining 0.008423 rate in the dollar

1.2. Minimum Payments

- GRV	\$455.00
- UV & Mining	\$455.00

1.3. Ex-Gratia Rates

- Ex-Gratia Rates	0.073000 rate in the dollar
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2. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full by instalments.

- Option 1 (Discount Payment)

Pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers a discount of 5% (on the rates portion only) to ratepayers who have paid their rates in full, including arrears, waste and service charges, on or before 12 August 2026.

- Option 2 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 26 August 2026 or 35 days after the date of issue appearing on the rate notice whichever is the later.

- Option 3 (Four Instalments)

- First Instalment to be made on or before 26 August 2026 or 35 days after the date of issue appearing on the rate notice, whichever is later and including all arrears and a quarter of the current rates and service charges;
- Second Instalment to be made on or before 28 October 2026, or 2 months after the due of the first instalment, whichever is later;
- Third Instalment to be made on or before 6 January 2027 or 2 months after the due of the second instalment, whichever is later; and
- Fourth Instalment to be made on or before 10 March 2027 or 2 months after the due of the third instalment, whichever is later.

3. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 67 and 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts a \$0.00 instalment administration charge and a 0% interest rates, where the owner has elected to pay rates and service charges through an instalment option.

4. Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 11% for rates (and services charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

ABSOLUTE MAJORITY VOTE REQUIRED

Recommendation 3

☐ Simple Majority ☒ Absolute Majority

Officer Recommendation 3 – Fees and Charges for 2026/2027

That, pursuant to the Section 6.16 of the *Local Government Act 1995* and other relevant legislation, Council adopts the Fees and Charges contained in Attachment B of this agenda and minutes.

ABSOLUTE MAJORITY VOTE REQUIRED

Recommendation 4

☐ Simple Majority ☒ Absolute Majority (for some parts)

Officer Recommendation 4 – Elected Member' Fees and Allowances for 2026/2027

In accordance with Section 5.99 of the *Local Government Act 1995*, Regulation 30 of the *Local Government (Financial Management) Regulations 1996*, Part 6.6 of the Determination for Local Government Elected Council Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, Councillor annual attendance fees in lieu of Council Meeting, Committee Meeting and prescribed Meeting be set at \$6,390.00.

In accordance with Section 5.99 of the *Local Government Act 1995*, Regulation 30 of the *Local Government (Financial Management) Regulations 1996*, Part 6.6 of the Determination for Local Government Elected Council Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the President annual attendance fees in lieu of Council Meeting, Committee Meeting and prescribed meeting be set at \$13,128.00.

In accordance with Section 5.98(5) of the *Local Government Act 1995*, Regulation 33 of the *Local Government (Financial Management) Regulations 1996*, Part 7.2(1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual allowance for the Shire President be set at \$13,482.00.

In accordance with Section 5.98A(1) of the *Local Government Act 1995*, Regulation 33 of the *Local Government (Financial Management) Regulations 1996*, Part 7.3(2) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual allowance for the Deputy Shire President be set at \$3,370.50.

In accordance with Section 5.99A(b) of the *Local Government Act 1995*, Regulation 34A of the *Local Government (Financial Management) Regulations 1996*, Part 9.2(2) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the *Salaries and Allowances Act 1975*, the annual allowance for ICT expenses for Elected Members be set at \$1,900.00 (made up of \$900.00 ICT annual allowance and \$1,000.00 ICT Support Services).

In accordance with Section 5.100 of the *Local Government Act 1995*, Regulation 30 *Local Government (Administration) Regulations 1996*, and Part 6.4 and 6.4A of the Determination for Local Government Chief Executive Officers and Elected Council Members pursuant to Section 7BAA of the *Salaries and Allowances Act 1975*, meeting attendance fees for independent committee members/independent Audit, Risk and Improvement Committee (ARIC) Member be set at \$450.00 per committee meeting.

ABSOLUTE MAJORITY VOTE REQUIRED

Recommendation 5

☒ Simple Majority ☐ Absolute Majority

Officer Recommendation 5 – Reserve Account Transfer for 2026/2027

In accordance with Section 6.11 of the *Local Government Act 1995*, Council adopt the reserve account transfers as contained in Note 8 of Attachment A of this agenda and the minutes, for the Shire of Koorda for the 2026/2027 financial year.

Recommendation 6

☒ Simple Majority ☐ Absolute Majority

Officer Recommendation 6 – Material Variance for 2026/2027

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in the statements of financial activity in 2026/2027 for reporting material variance shall be \$10,000 or 10%.

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1 Local Public Health Plan

Governance and Compliance		
Date	8 July 2026	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Public Health Act 2026 Sec. 22 and 26 Local Government Act Sec. 5.56	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	Shire of Koorda Public Health Plan 2026-2031 Koorda Health Profile Report Koorda PHP Survey Report	

Background:

All local governments have been required to update their local Public Health Plans to align with the Public Health Act 2016 Part 5. Mandated on 4 June 2024, local governments were given until June 2026 to have the plans completed and submitted to the Chief Health Officer.

In March the Chief Health Officer granted the Shire an additional month to submit the local PHP to enable a community consultation survey to be completed and Council sufficient opportunity to define actions to be included in the plan.

The purpose of this item is to provide the completed Shire of Koorda Public Health Plan 2026-2031 for Council consideration and endorsement so to facilitate it being provided to the Chief Health Officer by the revised lodgement deadline of Friday 17 July 2026.

Comment:

The development of the Shire of Koorda local Public Health Plan has involved three key milestones for Council. These are:

1. Shire Health Profile Report provided to the Ordinary Council Meeting of 15 April 2026.
The Health Profile Report presented a summary of information and data captured by various health services and agencies to provide a basis from which to develop the plan.
2. Koorda PHP Survey Report provided to the Council Information Forum of 17 June 2026.
The purpose of the community survey was to both define local perceptions of health services and associated facilities and to test the insights presented in the Health Profile Report.
3. Draft Shire of Koorda local PHP presented to the Council Information Forum of 24 June 2026.
The local Public Health Plan is the outcome of the process and aims to bring together the local insights and empirical data to align with the State Health Strategy and to be encompassed in the action of the Koorda Strategic Community Plan.

To this end, Council held a workshop on 2 July 2026 to finalise the Strategic Community Plan and encompass the relevant actions into the local Public Health Plan. Consequently, the actions included in the local PHP from the Strategic Community Plan are as per the following table:

PUBLIC HEALTH PLAN - ACTIONS			
PROMOTE	PREVENT	PROTECT	ENABLE
Maintain attractive, clean, resilient public spaces to encourage active lifestyles	Increase participation in community events and organisations across all age groups to support mental health	Deliver infrastructure and services efficiently to maximise projects to benefit community well being	Support local business and attract investment to enhance community connection
Protect biodiversity and natural resources to maintain healthy environments	Improve safety, accessibility, and recreation infrastructure to reduce risk of fall injuries	Improve sustainability practices and awareness to protect against waste and climate impacts	Strengthen partnerships and innovation to deliver community services with health benefits
Support population growth and housing to reduce incidents of loneliness	Support youth, volunteers, and community groups through healthy living initiatives	Strengthen workforce and local employment opportunities to build volunteer emergency response capacity	Build workforce capacity and skills to create sense of belonging and purpose

These actions are replicated in the attached Shire of Koorda Local Public Health Plan 2026-2031 which is provided for Council consideration.

Consultation:

Llew Withers, Principal, Withers and Associates

Chantelle Jeffery, Health Promotion Coordinator, Wheatbelt Public Health Unit, WACHS

Muhammad Sufian Rana, Health Promotion Officer, WACHS

Shelavinia Siwu, Customer Support Officer, Environmental Health Directorate, Department of Health

Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Public Health Act 2026 Sec. 22 and 26

Local Government Act Sec. 5.56

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

1.1 – Local people feel safe, engaged, and enjoy a healthy and peaceful lifestyle

4.1 - Open and Transparent Leadership

4.3 – Forward Planning and delivery of services and facilities that achieve strategic priorities

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	Some temporary non-compliance
Consequence Rating	Minor (2)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (6)
Key Controls (in place)	Public Health Plan development schedule
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil

Voting Requirements:

☒ Simple Majority

☐ Absolute Majority

Officer Recommendation

That Council endorse the Shire of Koorda Public Health Plan 2026-2031 as presented to be lodged with the WA Chief Health Office by 17 July 2026.

13. OFFICER'S REPORTS – WORKS & ASSETS

14. Urgent Business Approved by the Person Presiding or by Decision

15. Elected Members' Motions

16. Matters Behind Closed Doors

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) commercial value/information of a person other than the Shire.

16.1. Rates Recovery Program

Governance and Compliance		
Date	10 July 2026	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995 (sections 6.64 and 6.68) and Schedule 6.3	
Disclosure of Interest	Nil	
Purpose of Report	☒ Executive Decision ☐ Legislative Requirement ☐ Information	
Attachments	Authority to Auction – 51 Smith Authority to Auction – 27 Smith Authority to Auction – 40 Greenham Letter Official Trustee in Bankruptcy – Wildgoose Form 5 (Bowden - 51 Smith St) signed ZD Form 5 (Bowden Wildgoose - 27 Smith St) signed ZD Form 5 (Donovan - 40 Greenham St) signed ZD	

17. Closure