

# Finance

## Donations and Requests to Waiver fees

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### Objective

For good public relations and to be selective about which requests are debated in Council.

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### Policy

Council make the following donations or subscriptions on an annual basis if requested;

- \$1,000 – Koorda P&C Christmas Tree Function and Koorda Awards Ceremony
- \$500 – Koorda & Districts Agricultural Society (Acquisition Prize)
- \$50 – Koorda Primary School Annual Book Award
- \$50 – Cadoux Primary School Annual Book Award
- \$50 – Kalannie Primary School Annual Book Award
- \$50 – Wyalkatchem Senior High School Annual Book Award
- Seniors Function – Council to host a luncheon or similar function every year (around WA Seniors' Week or Christmas) as decided
- Australia Day – Council to host an annual “Meet & Greet” combined with Australia Day Event
- Other as Council determines

Council set aside a financial allocation in their annual budget estimates to fund requests for donations within parameters to be determined and review their “donation list” annually.

The following groups or functions are allowed in Shire Public Buildings/Equipment on a donation/waiver basis:

- Koorda P&C – Halloween Ball at the Koorda Memorial Hall
- Koorda Ag Society – Annual Agricultural Show at the Koorda Recreation Ground
- Koorda Primary School – Koorda Community Bus for arranged school activities for up to 1000km per financial year as their contribution towards community bus hire.

*Note: hirer to meet fuel costs.*

Community groups which seek a donation in excess of \$500 must make a submission to Council prior to 30 March to ensure their application is considered in the draft budget.

As per delegation 4.2 *Defer, Grant Discounts, Waive or Write off Debts*, the CEO may authorise a discount or waiver charges on venue hire fees as listed in the Schedule of Fees & Charges.

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### Related Documents (Legislation/Local Law/Policy/Procedure/Delegation)

Local Government Act s6.12

Shire of Koorda Delegation 4.2 Defer, Grant Discounts, Waive or Write off Debts

## Review History

Date	Council Resolution	Description of review/amendment
20/05/2026	RES: 060526	V1.1. Minor updates to align to current events.
28/06/2023	RES: 120623	V1.0. Merge policy F8 and P12 and update.
<b>Former Policy: F8 Donations/Requests/Waivers and P12 Community Bus</b>		
31/07/2000		Adoption of Policy (F8)
16/05/2007	159.1.1-2007	Amended
17/12/2007	91.8.1-2008	Amended
21/07/2010	RES: 090710	Amended
15/06/2011	RES: 110611	Amended
20/03/2013	RES: 080313	Amended
19/03/2014	RES: 130314	Amended
18/03/2015	RES: 130315	Amended
20/07/2005		Adoption of Policy (P12)
20/02/2008	110.11.1-2008	Amended
15/06/2011	RES: 110611	Amended

