



PART TIME COMPLIANCE/ GOVERNANCE OFFICER

We are currently seeking an efficient and dedicated Compliance/ Governance officer to join 'Team Koorda'.

The successful applicant will primarily be responsible for ensuring governance and compliance requirements of the organisation are adhered to and maintained.

We envisage that you will be an organised, self-motivated team player with a high attention to detail, and are able to demonstrate previous experience of a similar nature to those requirements outlined within the Position Description.

This position is a family friendly opportunity offering a part time role (2-3 days per week) with hours and days of work to be negotiated with the successful applicant.

Salary and Conditions will be in accordance with Level 3 or 4 of the Local Government Industry Award subject to qualifications and experience with a salary ranging from \$25.97 to \$26.30/hr. Superannuation and other benefits apply.

For a confidential discussion, further information or a copy of the application package, please contact Lana Foote on 9684 1219 during office hours or email dceo@koorda.wa.gov.au.

Your application should include a covering letter, resume detailing your relevant experience, qualifications and skills, statement of claims against the selection criteria and contact details of referees. All applications should be emailed directly to dceo@koorda.wa.gov.au or sent to Shire of Koorda, PO Box 20, Koorda WA 6475 by **12.00noon Friday 17th July 2020**.

No application necessarily accepted and canvassing of Councillors or staff will disqualify.

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