



Shire of
Koorda

Drive in, stay awhile

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 15 October 2025

Commencing 5.00pm

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 15 October 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
10 October 2025

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 15 October 2025**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr NJ Chandler	
Cr GL Boyne	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Apologies:

Cr KA Fuchsbichler

Visitors:

Mr Brad Harrap	Council Elect
Mr Gareth Nicholls	Acting Officer in Charge (5.21pm)

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

The following Councillor has disclosed an interest in item 13.2 – Proposed Cricket Works and Funding.

Cr GW Greaves

Impartiality – Life Member of the Cricket Club.

5. Applications for Leave of Absence

Nil.

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 17 September 2025

[Ordinary Council Minutes](#)

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

Officer Recommendation

Resolution 011025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 17 September 2025, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

8. Minutes of Committee Meetings to be Received

8.1. Minutes of Internal Committee Meetings to be Received

- a. Audit & Risk Committee Minutes for meeting held 17 September 2025
[Audit & Risk Committee Meeting Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation Resolution 021025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.

- a. Audit & Risk Committee Meeting, 17 September 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

8.2. Minutes of External Committee Meetings to be Received

- a. GECZ Meeting Minutes for meeting held 18 August 2025
[GECZ Meeting Minutes](#)
- b. SRRG Meeting Minutes for meeting held on 19 September 2025
[SRRG Meeting Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation Resolution 031025

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below External Committee meetings, as tabled.

- a. GECZ Meeting, 18 August 2025; and
b. SRRG Meeting, 19 September 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9. Recommendations from Committee Meetings for Council Consideration

Nil.

10. Announcements by the President without Discussion


Congratulations to the Ag Society on running another successful Koorda Show, it is certainly a highlight on our community calendar and put together by a small number of volunteers. Congratulations again for all their efforts.

The Shire President extends condolences to the Shankland family for the passing of Leonie and to the Mincherton family for the passing of Vern.

Lastly, wish everyone well for harvest as we are entering the warmer months.

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	8 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995</i> ; <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	September 2025 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 30 September 2025.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Officers

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements:

☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 041025

Moved Cr GW Greaves


Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 30 September 2025, as presented.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

11.2. List of Accounts Paid

Corporate and Community		
Date	8 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 10 September 2025 to 3 October 2025.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegate authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council’s adopted 2025/2026 Budget.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 051025

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 10 September 2025 to 3 October 2025.

Municipal Voucher V171 to V220
Purchase Card Transactions (V178, V185, V206 & V215)

Totalling \$ 1,022,567.21
Totalling \$ 9,476.02
Total \$ 1,032,043.23

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

Officer Recommendation
Resolution 061025

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That Council closes the meeting to the public at 5.06pm in accordance with s5.23(2)(c) of the Local Government Act, as item 11.3 deals with a contract that may be entered into and 5.23(2)(d) commercial value/information of a person other than the Shire.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.08pm – Mr Brad Harrap withdrew from the chambers.

Officer Recommendation
Resolution 071025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council re-opens the meeting to the public at 5.09pm.


CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.10pm – Mr Brad Harrap returned to the chambers.

11.3. Koorda Pool Contract

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) commercial value/information of a person other than the Shire.

Corporate and Community		
Date	9 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995. s9.49A and s9.49B	
Disclosure of Interest	As above	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	CONFIDENTIAL Aquatic Centre Contract 2024-2027 – sent under separate cover	

Voting Requirements:

☐ Simple Majority

☒ Absolute Majority

**Officer Recommendation
Resolution 081025**

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:


- a). agree to novate the contract to Manage and Operate the Koorda Aquatic Centre (1 October 2024 – 30 June 2027);
- b). agree that the contract principal be amended to be XAV Pty Ltd for the Contract to Manage and Operate the Koorda Aquatic Centre (1 October 2024 – 30 June 2027) and the contract be reinstated under the same terms, conditions, tenure and quantum as per the 23 October 2024 Deed; and
- c). authorise the Shire President and CEO sign and affix the Shire of Koorda Common Seal to the contract agreement with XAV Pty Ltd.

CARRIED BY ABSOLUTE MAJORITY 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1 Rates Recovery Auctions Update

Governance and Compliance		
Date	5 October, 2025	
Location	Properties in the Koorda townsite	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

On 4 October the Shire of Koorda exercised its power, under Section 6.56 of the Local Government Act, and sold by auction the properties at 1 Allenby and 23 Smith Streets, Koorda to recover rates and costs which have been overdue in excess of three years.

Council first considered the possibility of seizure and sale of various properties to recover overdue rates at the Ordinary Council Meeting of 18 September 2024 and resolved to commence the process for 1 Allenby and 23 Smith Streets at the following OCM of 23 October 2024.

Council has also since resolved at the OCM of 16 April 2025 to commence seizure and sale proceedings for the properties at 27 and 51 Smith Street. An online Sheriff's Auction for this purpose was conducted on 8 October from which the Shire anticipates recovering rates owed on both 27 and 51 Smith Street given the debtor owns both, however that matter is not to the purpose of this item.

Regarding the properties at 23 Smith and 1 Allenby Streets, auctions were conducted to recover rates on 4 October following the statutory advertising periods. Sold on an "as basis" with settlement to be on 31 October 2025, the auctions realised at the fall of the hammer a total of \$55,500.

The purpose of this item is to advise Council of the auction outcomes and implications, and have Council endorse the sales proceeding and the CEO to act on behalf of the Shire in finalising the sales agreements.

Comment:

At the OCM of 20 August 2025 Council resolved to place a \$10,000 reserve for each of the auctions for 1 Allenby Street and 23 Smith Street. The reserves were proposed on the basis that there were legal and sales expenditure by the Shire of \$8,131.60 for 1 Allenby Street and \$8,093.50 for 23 Smith Street at the time of the August OCM item with the expectation of additional expenses prior to sale.

Council established the reserves with the intention to least recover the Shire expenditure required to undertake the process for each property and, if necessary, forego the outstanding rates owed, to facilitate transfer of ownership to new owners, more likely to meet future rates obligations.

As shown in the table below, in addition to the selling costs, the total owed to the Shire in rates, interest and charges, is \$25,126 for 1 Allenby Street and \$33,591 for 23 Smith Street.

	Rates and Interest	Rubbish and Sewerage	ESL and Penalties	Legal and Recovery	Auction and Advertising
1 Allenby Street	6,671	6,230	679	9,712	1,835
23 Smith Street	11,689	7,170	1755	11,142	1,835

In addition to the monies owned to the Shire regarding 1 Allenby Street, there is \$3,523 owed to the Department of Justice via the Fine Enforcement Registry and a caveat from the Commonwealth on behalf of the Child Support Registrar. There are no additional encumbrances on 23 Smith Street.

The auction of the two properties on 4 October 2025 was undertaken on site at each property by Bob Davey Real Estate. In total, \$55,500 was realised at the fall of the hammer with 23 Smith Street selling for \$25,500 and 1 Allenby Street for \$30,000.

Following the auction, the successful bidder for 1 Allenby Street sought to withdraw. The next bidder has since agreed to pay \$28,000 and the first buyer has agreed to pay the \$2000 shortfall to exit the sales contract. Settlement for both properties is scheduled for 31 October 2025 however processing of the various encumbrances on 1 Allenby Street may delay this process.

Regarding the distribution of funds, under the allocation hierarchy outlined in Scheule 6.3 (5) of the Local Government Act 1995, the first distribution of the proceeds of sale is to the local government for costs and expenses incurred in the process of bringing the properties for sale. The next distribution is to the local government for rates and any fees or charges, and any encumbrances from the Crown. The payments are then made, in order. To vendor's expenses, mortgage and then to original owner.

As a result of the auction at 23 Smith Street which realised \$25,500, the Shire will recover all its expenditure on bringing the property to sale and, as there are no other claims against the property, the Shire will receive \$12,522, or about 60 per cent of the \$20,522 in rates and fees owing.

For 1 Allenby Street, the \$30,000 return is sufficient to recover the Shire's legal and debt costs and the full amount owed in rates, fees and interest of \$13,579. The distribution will then be made to an undisclosed payment to the Commonwealth representing the Child Support Registry and \$3,523 to the Department of Justice for unpaid fines.

Consequently, should Council agree to the CEO agreeing to the sales contracts on these terms, the anticipated outcome of the auction process is that the Shire will recover \$50,626 or 86 per cent of the \$58,717 in the combined legal and listing costs and outstanding rates and charges.

As to the action by the Shire following the settlement of the properties on 31 October 2025, it is the intention of the CEO to contact each property owner to discuss their intent for the properties, outline the requirements for an application for development and negotiate the circumstances and time frame for each property to be made safe, remove any fire risk and abandoned goods to alleviate the need for the issue compliance under the Local Government Act 1995 Schedule 3.1 Section 5 and 5A.

Consultation:

Gianni Rifici, Solicitor, Palisade Corporate Law

Jessica Hill, Sales Representative, Bob Davey Real Estate Northam

Chris Goodall, Director, CPC Conveyancing

Ben Santiago, Senior Account Manager, AMPAC

Lana Foote, Deputy Chief Executive Officer

Policy Implications:
F – Debt Recovery V1.0

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 – Open and transparent leadership

Risk Implications:

Risk Profiling Theme	Delays tin the receipt or distribution of funds.
Risk Category	Financial
Risk Description	Timing only
Consequence Rating	Insignificant (1)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Contractual agreements.
Action (Treatment)	Project management
Risk Rating (after treatment)	Effective

Financial Implications:
Recovery of \$50,626 in outstanding expenditure, rates and fees and charges,

Voting Requirements: ☐ Simple Majority ☒ Absolute Majority

Officer Recommendation
Resolution 091025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That Council endorses the CEO to act on behalf of the Shire to finalise the sales agreements for 23 Smith Street and 1 Allenby Street.

CARRIED BY ABSOLUTE MAJORITY 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13. OFFICER'S REPORTS – WORKS & ASSETS

5.11pm – SUSPEND STANDING ORDERS

Resolution 101025

Moved Cr GW Greaves

Seconded Cr NJ Chander

That standing orders be suspended at 5.11pm to discuss 13.1 Recreation Centre Playground Options.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.21pm – Mr Gareth Nicholls, Acting Officer in Charge entered the chambers.

5.27pm – RESUMPTION OF STANDING ORDERS

Resolution 111025

Moved Cr GW Greaves


Seconded Cr NJ Chandler

That standing orders be resumed as per the attendance register.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13.1 Recreation Centre Playground Options

Works and Assets		
Date	3 October, 2025	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Occupiers Liability Act 1995</i> <i>Australian Standards for Playgrounds AS4685, AS4422</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

A new playground for the Recreation Precinct is a component of the redevelopment plan that is not directly captured in any of the three stages – Recreation Centre Extension, Bowling Green Project, Playing Courts Relocation. However, a new playground, or at least new playground location, is required as the existing playground now impedes the view from the expanded Recreation Centre.

As such, Council has the option to relocate the existing playground equipment to the more suitable position as identified in the Recreation Precinct plan south of the existing site or replace the existing playground with new more contemporary equipment at the proposed new location or another.

If Council were to opt for new equipment, the existing playground, could be relocated to alternative site within the Shire, such as the museum, drive-in or to enhance camping sites, pending confirmation from LGIS that any deterioration to the equipment does not put it in breach of Australian Standards.

As to funding of a new playground, the 2025-26 Shire of Koorda Annual Budget identified project expenditure of \$150,000, with \$50,000 allocated from the Recreation Reserve, but for construction only to proceed with the addition of supporting grant funding to make up the project budget.

The following item sets out new playground options at varying price points within the project budget for Council to consider along with options regarding the location and additional features.

Comment:

The playground equipment options presented in the following is from inspected sites and desktop designs that fit with the proposed site (approximately 140sqm) directly south of the existing playground as allocated in the Recreational Precinct redevelopment plan. As the options presented are predicated on undertaking a new build, alternative location options are also presented later.

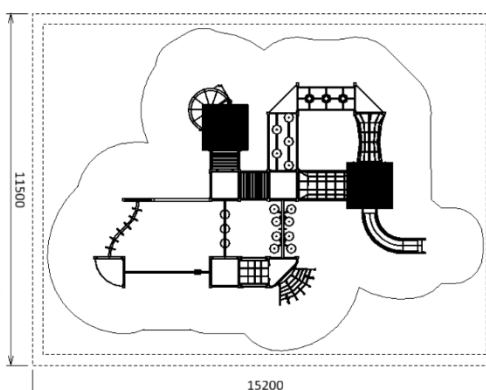
Irrespective of the location of the playground the dimensions remain consistent across options with the three playgrounds varying in price to supply and install from \$85,000 to \$118,000 (ex GST) which includes estimates for fencing (\$7,000); limestone borders (\$10,800) and soft-fall sand (\$4,500).

As such, each of these options are well within the project budget of \$150,000 set as part of the 2025-26 Annual Budget discussions that allocated \$50,000 from the Shire's Recreation Reserve with grant funding to be sought for at least the remainder of that required for the preferred option. The CEO is scheduled to meet with Lotterywest on Friday 10 October and can update Council at the OCM.

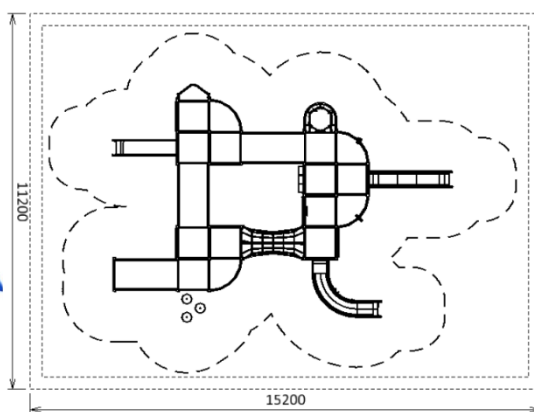
Three options - of varying price points - are presented for Council consideration. The following table provides a cost summary for each followed by depictions and site dimensions.

Playground	Supply	Installation	Fencing	Limestone Border	Soft-fall Sand	TOTAL
Lamond	79,801	15,655	7,000	10,800	4,500	117,756
Twilight	66,683	15,655	7,000	10,800	4,500	104,638
Aramac	48,848	14,060	7,000	10,800	4,500	85,208

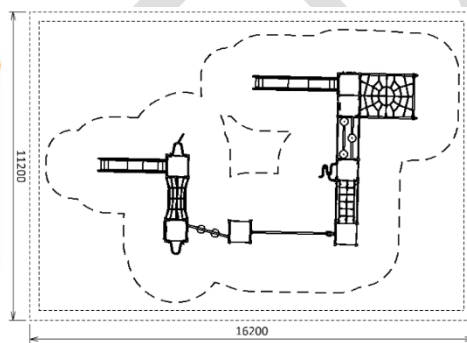
Lamond - \$117,756



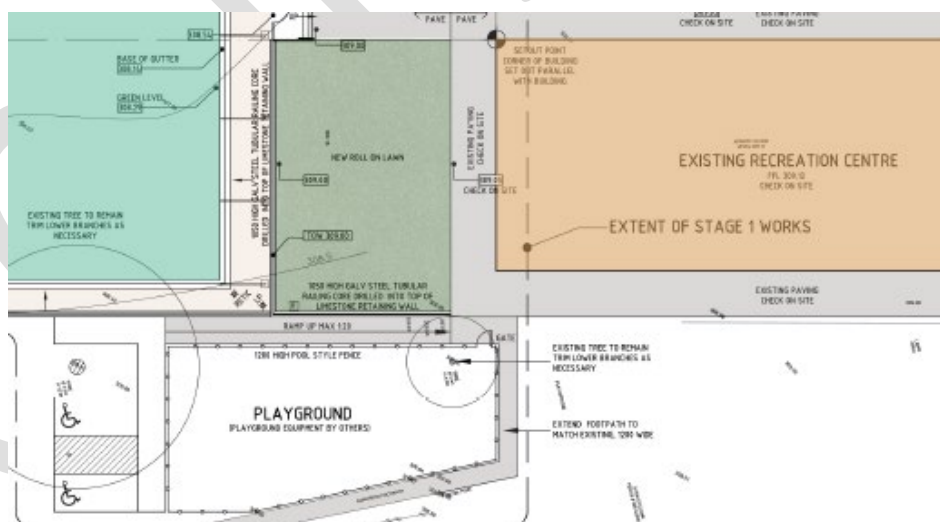
Twilight - \$104,638 (all access)



Aramac- \$85,208



As shown in the following plan, the proposed location of the new playground will include construction of a pathway to separate it from the lawn area to facilitate a secure fence around the play area which is required given the playground's location in proximity to parking and motor vehicle traffic. As mentioned, an initial estimate for the playground fencing is \$7,000 from a local contractor.



The location set out in the plan would enable the playground to be in view of the Recreation Centre, to enable parents to monitor smaller children. However, it would continue to compromise viewing some areas of the main oval from inside the Recreation Centre and would significantly restrict viewing of the main oval from the lawn area between the Recreation Centre and the Bowling Green.

In addition, while the playground will be fenced (as shown), and as required given the proximity of roads and vehicle traffic, it would also be prudent for Council to consider requiring the installation of bollards at the end of each parking bay, given each will abut the southern end of the playground.

An alternative for Council to consider to both improve safety and remove the need for fencing, would be to reposition the new playground to the grassed area at the northern end as depicted by yellow area on the right of the following image.



As mentioned, as this location is sufficiently distanced from roads the risk from vehicles is removed and there is consequently no requirement for the playground to be fenced, which would provide an estimated saving of \$7,000 for each option – to adjust pricing to range from \$78,208 to \$110,756.

Also, by not locating the new playground south of the existing playground, there is the opportunity to extend the new lawn area between the bowling green and the Recreation centre down to the oval. Council could also consider extending fencing east to the boundary railing to further separate traffic.

While locating the new playground in the northern area near the changerooms would be a safer option, it would however create an issue for parents of smaller children, who if inside the Recreation Centre, would no longer be able to monitor their children at the new playground.

Consequently, it is proposed that additional playground equipment suitable for younger children be installed within the existing fenced playground area (shown as the smaller yellow box in previous image). The equipment proposed for younger children would be lower than that currently provided and that proposed for the main playground area and would not impede viewing of the oval.

The playground equipment proposed for this purpose is the Junior Tractor and Trailer Slides (depicted below) which at a main height of 1.2m would not obstruct view of the oval from inside the Recreation Centre but still allow children aged 8 year or younger to be monitored by parents.



Using the existing playground area for the purpose of the playground for younger children would repurpose existing fencing and soft-fall sand base and reduce additional required expenditure. It would also have the safety advantage of separating younger more vulnerable children from older children and teenagers who would be expected to use the more advanced playground equipment. The cost of the additional equipment for younger children is \$51,665 (ex GST) installed on site.

If Council were to proceed with relocating the main playground to the northern lawn area and with the addition of the junior playground, the cost schedule would be as follows:

Playground	Supply	Installation	Fencing	Limestone Border	Soft-fall Sand	Tractor Supply	Installation	TOTAL
Lamond	79,801	15,655	0	10,800	4,500	42,685	8,980	162,421
Twilight	66,683	15,655	0	10,800	4,500	42,685	8,980	149,303
Aramac	48,848	14,060	0	10,800	4,500	42,685	8,980	129,873

As presented the new playground options do not include the installation of shade sails, nor rubber soft-fall but rather use of sand to meet the soft-fall requirements of the Australian Standards. Rubber soft-fall has the advantage of lower maintenance, and greater safety regarding discarded sharps and glass. However, both shade-sails and rubber soft-fall come at a significant additional cost.

	Lamond	Twilight	Aramac	Tractor
Rubber Soft-fall	58,000	58,000	58,000	17,000
Installed Shade Sails	62,000	62,000	62,000	22,000

The addition of both shade sails and rubber-soft fall could not be accommodated within the current \$150,000 project budget for any playground option. Even the lowest priced playground (Aramac) installed at the site south of the current location would cost \$211,208 if shade-sails and rubber soft-fall was included. However, selecting the addition of either shade sails OR rubber soft-fall would fall within budget – Aramac playground with shade sails at \$147,208 and with Rubber Soft-fall \$143,208.

Consequently, within the project budget, there seven options for Council for a new playground:

	Playground Equipment	Location	Soft-fall Type	Shade Sail	Additional Tractor Unit	TOTAL
Option 1	Lamond	South of existing	Sand	Nil	Nil	117,756
Option 2	Twilight	South of existing	Sand	Nil	Nil	104,638
Option 3	Aramac	South of existing	Sand	Nil	Nil	85,208
Option 4	Twilight	Dual locations	Sand	Nil	Tractor Incl.	149,303
Option 5	Aramac	Dual locations	Sand	Nil	Tractor Incl.	129,873
Option 6	Aramac	South of existing	Rubber	Nil	Nil	143,208
Option 7	Aramac	South of existing	Sand	Shade Sail	Nil	147,208

Setting aside the equipment and location options detailed above, Council also has the option to relocate the existing playground to the original area outlined in the Recreation Precinct plan at a far minimal cost. To facilitate such immediately, or as close as possible, to any relocation of the existing equipment, LGIS has nominated it would prefer to reinspect the equipment to confirm there has been no change or deterioration that would breach the Australian Standards for Playgrounds.

Regardless of the option selected by Council, including the relocation of the existing play equipment, the Shire will need to provide the community advanced notice of the changes and rationale – via Shire website, Facebook and Narkal Notes – to help alleviate community conjecture. Given the selection of playground options presented, and myriad beyond that within the item, it is not recommended the Shire undertake a consultation process to determine the composition of the new playground.

On selection of the Council playground option and location and endorsement to proceed, the Shire will initiate applications for grant funding. Should these applications be unsuccessful, the playground item is proposed to be returned to Council.

Consultation:

Kristy Black, Sales and Design Consultant, PlayCo
Scott Quinsey, State Manager Moduplay Group
Darren West, Works Supervisor
Chris Gilmour, Regional Relationship Manager, LGIS
Josh Smith, Proprietor, Koorda Ag Parts

Statutory Implications:

Occupiers Liability Act 1995
Australian Standards for Playgrounds AS4685, AS4422

Policy Implications:

W - Asset Management V1.0
G – Child Protection Policy V1.0

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.1.1 Ensure efficient use of resources and that governance and operational compliance and reporting meet legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Community objection to Council option
Risk Category	Reputational
Risk Description	Playground selection or location could incite community criticism
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Communication of Council decision through website, social media and Narkal Notes.
Action (Treatment)	Existing communications channels.
Risk Rating (after treatment)	Adequate

Financial Implications:

Depending on the option selected, the project cost could range from \$85,208 to \$149,303 within the current project budget of \$150,000. Any expenditure in addition to the \$50,000 allocation from the Recreation Reserve is proposed to be subject to a grant application.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

**Officer Recommendation
Resolution**

Moved

Seconded

Council directs the CEO to seek grant funding for the construction of the (*details to be inserted*) playground and report back on the outcome.

**AMENDED MOTION
Resolution 121025**

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That;
1. the existing playground is retained in its current location,
2. the CEO be directed to bring back costings to the November 2025 OCM for the fencing, landscaping and shade sail, and
3. a new playground is considered further at the 2025/2026 Budget Review.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

The following Councillor has disclosed an interest in item 13.2 – Proposed Cricket Works and Funding.

Cr GW Greaves

Impartiality – Life Member of the Cricket Club.

5.35pm – SUSPEND STANDING ORDERS

Resolution 131025

Moved Cr GW Greaves

Seconded Cr GL Boyne

That standing orders be suspended at 5.35pm to discuss 13.2 Proposed Cricket Works and Funding.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.46pm – RESUMPTION OF STANDING ORDERS

Resolution 141025

Moved Cr GW Greaves


Seconded Cr NJ Chandler

That standing orders be resumed as per the attendance register.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13.2 Proposed Cricket Works and Funding

Works and Assets		
Date	6 October, 2025	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Koorda Recreation Pricinct – Conditions of Use	

Background:

With the expansion of the Recreation Centre and the pending completion of construction of the new bowling green, there is a significant risk that stray balls from the cricket nets could impact either structure. The Shire has identified the risk to the Cougars Cricket Club and inspected the existing nets with club representatives.

The risk to the new structures, particularly the bowling green surface, is exacerbated by the removal of two large trees which previously provided protection for balls straying to that area. However, the shire was required to remove both trees as part of the bowling green construction.

In discussions with the Cougars Cricket Club, it is proposed to extend the roof netting on the existing cricket nets for which the Shire has received a quote from a local contractor.

The purpose of this item is for Council to consider funding responsibility and options for the works to the cricket nets in view of the new user conditions for the Recreation Centre; recent works completed for other sports clubs; the circumstances which required the works to be undertaken.

Comment:

The proposal by the Cougars Cricket Club is to undertake works to extend the roof and side panels of the existing cricket nets up to the point of the second last upright and along the existing roof elevation angle. The works have been quoted at \$7,120 (ex GST) comprising \$3,100 materials, \$3,520 labour and \$500 machinery hire.

While minor works, expenditure for works on the cricket nets is unbudgeted and there are several factors for Council to consider in determining if the works should be funded by the Shire, the cricket club or a combination of both. These factors are:

- **User Agreement:** At the Ordinary Council Meeting of 18 June 2025, Council adopted the Recreation Centre Condition of Use that requires respective user groups and clubs to fund a minimum 10 per cent of “upgrades to user-specific facilities” with any adjustment at the discretion of Council. The cricket nets are the first application of this policy.
- **Netball Courts:** At the OCM of 19 February 2025 Council endorsed spending an unbudgeted \$27,000 to upgrade the netball/multiuse court at the request of the Koorda Netball Club. The netball club retained \$30,000 at the time but expressed a desire to retain those funds for other costs. It should be noted that this decision was prior to the adoption of the User Agreement.
- **Imperative for Works:** The necessity for the cricket nets to be upgraded is in no way a consequence of any action from the Cougars Cricket Club. The works result from the Shire expanding the Recreation Centre, constructing a bowling green which included removal of two large trees that offered some protection from stray cricket balls.
- **Funding Options:** In addition to the Shire or the club (or a combination) funding the works there is the option for the cricket club to apply for funding under the Koorda Community Grants for up to \$5,000 of the \$7,832 costs (incl GST). The next round of the Koorda Community Grants opens on 1 November 2025 with determination at the December OCM.
- **Timing of Works:** Both the junior and senior cricketers have commenced training at the nets ahead of the 2025/26 season with the first senior game scheduled for this Saturday (18 October). Critically the bowling green surface is scheduled to be installed from next Monday (20 October) through to 30 October.
- **Potential Additional Works:** On discussing the nets, the cricket club has raised that they would like to explore replacing the playing surface and potentially the concrete sub-base. The club has been requested to make a formal application. Such works are unbudgeted and would need to be considered in the 2026/27 budget planning, given the potential significant cost.

The proposed upgrade works to the cricket nets at the Recreation Precinct to mitigate the risk of damage to the Recreation Centre and bowling green surface is both required and with some urgency. It is unlikely the required works, however funded, will be completed prior to the start of the installation of the bowling green surface on 20 October.

Consequently, in addition to consideration of the funding of the proposed works, Council should also entertain if the Cougars Cricket Club should have access to the nets suspended from 19 October until the proposed upgrade works are completed.

Consultation:

Brad Harrap, President, Cougars Cricket Club
Josh Smith, Proprietor, Koorda Ag Parts
Darren West, Works Supervisor

Statutory Implications:

Nil

Policy Implications:

W - Asset Management V1.0

Koorda Recreation Precinct – Conditions of Use

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.1.1 Ensure efficient use of resources and that governance and operational compliance and reporting meet legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Timing risk with delayed completion of works
Risk Category	Property Damage and Financial Impact
Risk Description	Damage to Recreation Centre or new bowling surface
Consequence Rating	Moderate (3)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (9)
Key Controls (in place)	Required works quoted and potential to suspend use of nets.
Action (Treatment)	Identification of risk
Risk Rating (after treatment)	Adequate

Financial Implications:

Depending on the option selected by Council there could be nil cost or an unbudgeted allocation of up to \$7,100 (exc. GST).

Voting Requirements:

☒ Simple Majority

☐ Absolute Majority

Officer Recommendation:

Resolution 151025

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:

- a) Advise the Cougars Cricket Club not to use the nets at the Recreation Precinct from 19 October 2025 until a time that the upgrade works to the nets are completed,
- b) Funding for the cricket net upgrades to be funded by the Shire, and
- c) direct the CEO to source an alternative contractor should the works not be able to be completed in a timely fashion.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

16. Matters Behind Closed Doors

Nil.

17. Closure

The Presiding person thanked everyone for their attendance and declared the meeting closed at 5.55pm.

Signed: Stratford

Presiding Person at the meeting at which the minutes were confirmed.

Date: 19 November 2025