

2020

MINUTES

Shire of Koorda

18/11/2020

CONTENTS

1	DECLARATION OF OPENING	3
2	ANNOUNCEMENT OF VISITORS	3
3	RECORD OF ATTENDANCE	3
3.1	<i>Record of Attendance:</i>	3
3.2	<i>Apologies:</i>	3
3.3	<i>Approved Leave of Absence:</i>	3
4	QUESTION TIME FOR THE PUBLIC	3
4.1	<i>Response to Previous Public Questions Taken on Notice</i>	3
4.2	<i>Public Question Time Open</i>	3
4.3	<i>Public Question Time Closed</i>	3
5	APPLICATIONS FOR LEAVE OF ABSENCE	4
6	DECLARATIONS OF INTEREST	4
7	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	4
8	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS	4
8.1	<i>ORDINARY MEETING HELD 21 October 2020</i>	4
9	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	4
10	REPORTS OF COMMITTEES	4
11	CHIEF EXECUTIVE OFFICERS REPORT.....	5
11.1	<i>Governance and Administration</i>	5
11.1.1	NEWROC COUNCIL MEETING	5
11.1.2	NEWTRAVEL AGM / GENERAL MEETING	7
11.2	<i>Finance.....</i>	9
11.2.1	MONTHLY FINANCIAL STATEMENTS.....	9
11.2.2	ACCOUNTS PAID AS LISTED.....	11
11.2.3	MONTHLY FINANCIAL POSITION	13
11.3	<i>Law, Order & Public Safety.....</i>	15
11.4	<i>Health and Building.....</i>	15
11.5	<i>Education & Welfare.....</i>	15
11.6	<i>Housing</i>	15
11.7	<i>Community Amenities.....</i>	15
11.8	<i>Recreation and Culture</i>	15
11.9	<i>Transport.....</i>	15
11.10	<i>Economic Services.....</i>	15
11.11	<i>Other Property & Services.....</i>	15
11.12	<i>Reserves</i>	15
12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	15
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED	16
14	MATTERS FOR WHICH MEETING MAY BE CLOSED.....	16
15	DATE OF NEXT MEETING	16
16	CLOSURE	16



SHIRE OF KOORDA MINUTES

FOR THE ORDINARY MEETING OF COUNCIL
Held in the Council Chambers, 10 Haig Street,
Koorda, on Wednesday 18 November at 6.00pm

1 DECLARATION OF OPENING

The Presiding Person declared the meeting open at 6.00pm.

2 ANNOUNCEMENT OF VISITORS

3 RECORD OF ATTENDANCE

3.1 *Record of Attendance:*

CR JM Stratford	President
CR PL McWha	Deputy President
CR GL Boyne	Councillor
CR BG Cooper	Councillor
CR LC Smith	Councillor
CR RDG Storer	Councillor

Mr Darren Simmons	CEO
Miss Lana Foote	DCEO

3.2 *Apologies:*

3.3 *Approved Leave of Absence:*

PRESIDENT TO DRAW THE DISCLAIMER TO THE PUBLIC'S ATTENTION
(If members of the public present)

4 QUESTION TIME FOR THE PUBLIC

4.1 *Response to Previous Public Questions Taken on Notice*

4.2 *Public Question Time Open*

4.3 *Public Question Time Closed*

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 DECLARATIONS OF INTEREST

7 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 ORDINARY MEETING HELD 21 October 2020

**COUNCIL DECISION
Officer Recommendation**

Moved CR GL Boyne

Seconded CR BG Cooper

That the Minutes of the Koorda Shire Council Ordinary Meeting held on 21 October 2020, as circulated, be confirmed and certified as a true and accurate record.

**PUT & CARRIED: 6/0
RESOLUTION NO: 011120**

9 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Sincere condolences to the Hogan and Faulkner families and the Mt Marshall communities on the passing of Marty Hogan & Michelle Faulkner.

Thank you to the Councillors for completing the DAPs Training.

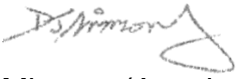
10 REPORTS OF COMMITTEES

11 CHIEF EXECUTIVE OFFICERS REPORT

11.1 Governance and Administration

11.1.1 **NEWROC COUNCIL MEETING** 27 October 2020 at Wyalkatchem

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance Cr JM Stratford
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	Darren Simmons, Chief Executive Officer
Signature of CEO	
Attachment:	Minutes (Attachments Page 2 -20)

Background:

Minutes of the NEWROC Council Meeting held on 27 October 2020 at Wyalkatchem.

Comment:

The following issues were discussed:

- Item 5.1 Minutes – Executive Meeting 29 September 2020
- Item 5.2 Minutes – Council Meeting 25 August 2020
- Item 6.1 List of Income and Expenditure
- Item 7.1 Governance
- Item 7.2 Strategic Projects – Energy
- Item 7.3 Waste
- Item 7.4 IPR
- Item 7.5 Telecommunications
- Item 8 Emerging NEWROC Issues as Notified, Introduced by Decision of the Meeting – Childcare

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.1.7 - Develop successful and collaborative partnerships

4.2.2 - Facilitate resource sharing on a regional basis

Voting Requirement:

Simple majority

COUNCIL DECISION

Officer Recommendation

Moved CR PL McWha

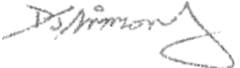
Seconded CR G Storer

That Council note and endorse the recommendations of the NEWROC Council meeting held at Wyalkatchem on 27 October 2020.

**PUT & CARRIED: 6/0
RESOLUTION NO: 021120**

11.1.2 NEWTRAVEL AGM / GENERAL MEETING
29 October 2020 at Dowerin

Section 5.23 – Applicability

Location:	NEWTRAVEL Regions
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0142
Disclosure of Interest:	No Interest declared by CEO
Author:	Lana Foote, Deputy Chief Executive Officer
Signature of CEO	
Attachment:	Minutes (Attachments Page 21 - 42)

Background:

Minutes of the NEWTRAVEL Meetings held on 29 October 2020 at Dowerin.

Comment:

The AGM was held first with the election of Office Bearers. Kim Storer from the Koorda CRC was re-elected to the position of Chair, Cr Freda Tarr was elected Deputy Chair and Linda Vernon appointed the Administrator/Treasurer.

The following issues were discussed at the ordinary meeting:

- Item 1 Previous Minutes
- Item 2 Correspondence
- Item 3 Financial Report
- Item 4 Tourism Officer Report
- Item 5.1 Wheatbelt Way Visitor Statistics
- Item 5.2 Social Media and Marketing Report
- Item 6 General Business
- Item 7 Other Business
- Item 8 Next Meeting – 10.00am on Thursday, 25 February 2021 in Wyalkatchem

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.1.7 - Develop successful and collaborative partnerships

4.2.2 - Facilitate resource sharing on a regional basis

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved CR PL McWha

Seconded CR BG Cooper

That Council note the minutes of the NEWTRAVEL meeting held at Dowerin on 29 October 2020.

PUT & CARRIED: 6/0
RESOLUTION NO: 031120

CONFIRMED

11.2 Finance

11.2.1 **MONTHLY FINANCIAL STATEMENTS** As at 31 October 2020

Section 5.23 – Applicability

Location:	Shire of Koorda
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0448
Disclosure Of Interest:	No interest declared by CEO
Author:	Lana Foote, Deputy Chief Executive Officer
Signature of CEO	
Attachment:	Monthly Financial Statement (Attachments page 43 - 65)

Background:

Submission of monthly Financial Statements for period ended 31 October 2020.

Comment:

Monthly Financial Statements for the period ended 31 October 2019 for Council's information and acceptance. The explanations for variances of \$10,000 and 10% or more are in Note 13 of the Financial Monthly Report.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved CR G Storer

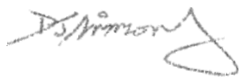
Seconded CR LC Smith

That the monthly Financial Statements for the period ended 31 October 2020, as presented, be received and adopted.

PUT & CARRIED: 6/0
RESOLUTION NO: 041120

11.2.2 **ACCOUNTS PAID AS LISTED** As at 12 November 2020

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: **Governance, Administration and Finance**
Cr JM Stratford
File Reference: ADM 0448
Disclosure Of Interest: No interest declared by CEO
Author: Lana Foote, Deputy Chief Executive Officer
Signature of CEO

Attachment: Monthly Report List (Attachments page 66 - 68)

Background:

Regulatory requirement to advise Council of payments made, since the previous meeting.

Comment:

The payments on the attached schedule have been made for the period 13 October 2020 to 12 November 2020 and are generally within budget guidelines and are of an operational nature.

V219	Koorda Ag Parts	\$1,632.18
V252	Boral Construction Materials Group	\$1,217.70
V266	Stabilised Pavements of Australia Pty Ltd	\$31,589.80

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:

Nil

Financial Implications:

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved CR BG Cooper

Seconded CR GL Boyne

That accounts as listed being for period 13 October 2020 to 12 November 2020.

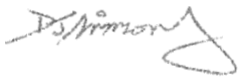
Municipal Vouchers No's V204 to V304	Totalling	\$433,325.26
Bendigo Credit Card Voucher V269	Totalling	\$4,193.03
	Total	\$437,518.29

To be endorsed or passed for payment

PUT & CARRIED: 6/0
RESOLUTION NO: 051120

11.2.3 **MONTHLY FINANCIAL POSITION** As at 12 November 2020

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: **Governance, Administration and Finance**
Cr JM Stratford
File Reference: ADM 0448
Disclosure Of Interest: No interest declared by the CEO
Author: Lana Foote, Deputy Chief Executive Officer
Signature of CEO 
Attachment: Financial Position (Attachments page 69)

Background:

Current Monthly Financial position as at 12 November 2020 on the various accounts.

Comment:

The Municipal Account's financial position as at 12 November 2020 indicated at this time.

Monthly Financial Position	Municipal Account	\$989,001.66
	Reserve Account	\$6,114,376.12
	Trust Account	\$0.00

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

COUNCIL DECISION
Officer Recommendation

Moved CR BG Cooper

Seconded CR G Storer

That the Financial Position, as at 12 November 2020, as presented, be noted, received and adopted.

PUT & CARRIED: 6/0
RESOLUTION NO: 061120

11.3	Law, Order & Public Safety
------	----------------------------

No items this month

11.4	Health and Building
------	---------------------

No items this month

11.5	Education & Welfare
------	---------------------

No items this month

11.6	Housing
------	---------

No items this month

11.7	Community Amenities
------	---------------------

No items this month

11.8	Recreation and Culture
------	------------------------

No items this month

11.9	Transport
------	-----------

No items this month

11.10	Economic Services
-------	-------------------

No items this month

11.11	Other Property & Services
-------	---------------------------

No items this month

11.12	Reserves
-------	----------

No items this month

12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
----	--

Nil.

13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED
-----------	--

14	MATTERS FOR WHICH MEETING MAY BE CLOSED
-----------	--

15	DATE OF NEXT MEETING
-----------	-----------------------------

Wednesday 16th December 2020 @ 6.00pm

16	CLOSURE
-----------	----------------

The Presiding Person thanked Councillors and Staff for their attendance and declared the meeting closed at 6.24pm

Signed

Presiding Person at the meeting at which the minutes were confirmed

Date: 16 December 2020