



*Shire of*  
**Koorda**

*Drive in, stay awhile*

# AGENDA

## Ordinary Council Meeting

To be held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 21 October 2026

Commencing 5.00pm

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 21 October 2026 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

|                                         |                 |
|-----------------------------------------|-----------------|
| 5.00pm                                  | Council Meeting |
| Following conclusion of Council Meeting | Council Forum   |

Zac Donovan  
Chief Executive Officer  
16 October 2026

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan  
Chief Executive Officer

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**Shire of Koorda  
Ordinary Council Meeting  
5.00pm, Wednesday 21 October 2026**



**1. Declaration of Opening**

The Presiding person welcomes those in attendance and declares the meeting open at X.XXpm.

**2. Record of Attendance, Apologies and Leave of Absence**

**Councillors:**

|                    |                  |
|--------------------|------------------|
| Cr JM Stratford    | President        |
| Cr GW Greaves      | Deputy President |
| Cr KA Fuchsbichler |                  |
| Cr BJ Harrap       |                  |
| Cr NJ Chandler     |                  |
| Cr GL Boyne        |                  |
| Cr BH Moore        |                  |

**Staff:**

|               |                           |
|---------------|---------------------------|
| Mr Z Donovan  | Chief Executive Officer   |
| Miss R Coufos | Executive Support Officer |

**Members of the Public:**

**Apologies:**

**Visitors:**

**Approved Leave of Absence:**

**3. Public Question Time**

**4. Disclosure of Interest**

**5. Applications for Leave of Absence**

**6. Petitions and Presentations**

**7. Confirmation of Minutes from Previous Meetings**

**7.1. Ordinary Council Meeting held on 29 September 2026**

[Click here](#) to view the Ordinary Council Meeting Minutes

**Voting Requirements**      ☒ Simple Majority      ☐ Absolute Majority

**Officer Recommendation**

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 29 September 2026, as presented, be confirmed as a true and correct record of proceedings.

**8. Minutes of Committee Meetings to be Received**

**8.1. Minutes of Internal Committee Meetings to be Received**

- a. Audit, Risk & Improvement Committee Meeting Minutes for meeting held on 29 September 2026  
[Click here](#) to view the Audit, Risk & Improvement Committee Meeting Minutes

**Voting Requirements**      ☒ Simple Majority      ☐ Absolute Majority

**Officer Recommendation**

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.

a. Audit, Risk & Improvement Committee Meeting Minutes, 29 September 2026

**9. Recommendations from Committee Meetings for Council Consideration**

**10. Announcements by the President without Discussion**

## 11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

### 11.1. Monthly Financial Statements

| Corporate and Community |                                                                                                                                              |  |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date                    | 14 October 2026                                                                                                                              |                                                                                     |
| Location                | Not Applicable                                                                                                                               |                                                                                     |
| Responsible Officer     | Zac Donovan, Chief Executive Officer                                                                                                         |                                                                                     |
| Author                  | Kristyn Harrap, Payroll & Finance Officer                                                                                                    |                                                                                     |
| Legislation             | <i>Local Government Act 1995;</i><br><i>Local Government (Financial Management) Regulations 1996</i>                                         |                                                                                     |
| Disclosure of Interest  | Nil                                                                                                                                          |                                                                                     |
| Purpose of Report       | <input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information |                                                                                     |
| Attachments             | September 2026 Financial Activity Statement – attachment to follow due to IT Issues                                                          |                                                                                     |

#### Background:

This item presents the Statement of Financial Activity to Council for the period ending 30 September 2026.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

#### Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

#### Consultation:

Zac Donovan, Chief Executive Officer  
Finance Officers

#### Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

#### Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

#### Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2026-2036  
4.1. Strengthen Engagement Transparency and Trust

**Risk Implications:**

|                                      |                                                                     |
|--------------------------------------|---------------------------------------------------------------------|
| <b>Risk Profiling Theme</b>          | Failure to fulfil statutory regulations or compliance requirements  |
| <b>Risk Category</b>                 | Compliance                                                          |
| <b>Risk Description</b>              | No noticeable regulatory or statutory impact                        |
| <b>Consequence Rating</b>            | Insignificant (1)                                                   |
| <b>Likelihood Rating</b>             | Rare (1)                                                            |
| <b>Risk Matrix Rating</b>            | Low (1)                                                             |
| <b>Key Controls (in place)</b>       | Governance Calendar, Financial Management Framework and Legislation |
| <b>Action (Treatment)</b>            | Nil                                                                 |
| <b>Risk Rating (after treatment)</b> | Adequate                                                            |

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

**Financial Implications:**

Nil

**Voting Requirements:**

☒ Simple Majority    ☐ Absolute Majority

**Officer Recommendation**

**That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 30 September 2026, as presented.**

## 11.2. List of Accounts Paid

| Corporate and Community |                                                                                                                                              |  |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date                    | 14 October 2026                                                                                                                              |                                                                                     |
| Location                | Not Applicable                                                                                                                               |                                                                                     |
| Responsible Officer     | Zac Donovan, Chief Executive Officer                                                                                                         |                                                                                     |
| Author                  | Kristyn Harrap, Payroll & Finance Officer                                                                                                    |                                                                                     |
| Legislation             | <i>Local Government Act 1995;</i><br><i>Local Government (Financial Management) Regulations 1996</i>                                         |                                                                                     |
| Disclosure of Interest  | Nil                                                                                                                                          |                                                                                     |
| Purpose of Report       | <input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information |                                                                                     |
| Attachments             | <a href="#">List of Accounts Paid</a>                                                                                                        |                                                                                     |

### Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 9 September 2026 to 13 October 2026.

### Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

### Consultation:

Zac Donovan, Chief Executive Officer  
Finance Team

### Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

### Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

### Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2026-2036  
4.1. Strengthen Engagement Transparency and Trust

**Risk Implications:**

|                                      |                                                                    |
|--------------------------------------|--------------------------------------------------------------------|
| <b>Risk Profiling Theme</b>          | Failure to fulfil statutory regulations or compliance requirements |
| <b>Risk Category</b>                 | Compliance                                                         |
| <b>Risk Description</b>              | No noticeable regulatory or statutory impact                       |
| <b>Consequence Rating</b>            | Insignificant (1)                                                  |
| <b>Likelihood Rating</b>             | Rare (1)                                                           |
| <b>Risk Matrix Rating</b>            | Low (1)                                                            |
| <b>Key Controls (in place)</b>       | Governance Calendar                                                |
| <b>Action (Treatment)</b>            | Nil                                                                |
| <b>Risk Rating (after treatment)</b> | Adequate                                                           |

**Financial Implications:**

Funds expended are in accordance with Council's adopted 2026/2027 Budget.

**Voting Requirements:**    ☒ Simple Majority    ☐ Absolute Majority

**Officer Recommendation**

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 9 September 2026 to 13 October 2026.

Municipal Voucher V171 to V256  
Purchase Card Transactions (V234)

Totalling \$ 501,786.78  
Totalling \$2,045.08  
Total \$ 503,831.86

### 11.3. Bushfire Risk Coordinator Grant Agreement

| Corporate and Community |                                                                                                                                              |  |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date                    | 13 October 2026                                                                                                                              |                                                                                     |
| Location                | Not Applicable                                                                                                                               |                                                                                     |
| Responsible Officer     | Zac Donovan, Chief Executive Officer                                                                                                         |                                                                                     |
| Author                  | As above                                                                                                                                     |                                                                                     |
| Legislation             | Nil                                                                                                                                          |                                                                                     |
| Disclosure of Interest  | Nil                                                                                                                                          |                                                                                     |
| Purpose of Report       | <input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information |                                                                                     |
| Attachments             | <a href="#">Bushfire Risk Planning Coordinator Grant Agreement</a>                                                                           |                                                                                     |

#### Background:

There is an opportunity for the Shire to be part of a Department of Fire and Emergency Services program to develop a Regional Bushfire Risk Management Plan that will contain information specific to each participating local government.

The program involves DFES accessing \$173,500 grant funding to allocate a dedicated Bushfire Risk Coordinator to the project for 12 months at no direct cost to the participating local governments comprising the Shires of Dalwallinu, Dowerin, Koorda, Mukinbudin and Trayning.

The purpose of this item is to provide Council the program agreement to endorse and to formalise approving the shared Community Emergency Services Manager as a Shire Bushfire Control Officer as per the Memorandum of Understanding between DFES and the three shires.

#### Comment:

The Bushfire Risk Planning Coordinator Grant Agreement (attached) provides (page 10) an outline of the anticipated activities to be undertaken by funding the program. It then sets out the obligations of the various parties and for the Shire of Koorda this is largely to provide information when required.

Where the agreement refers to the “Organisation”, this is the local government that will be hosting the position. The Shire of Dalwallinu has nominated to host the position and as such will be responsible for managing payroll, workers compensation and organising recruitment of the role.

The position will mostly be operating from the metropolitan region and travel periodically to the region and so without the need for permanent residential or office accommodation, it was considered that as a more central shire that Koorda could host the position.

However, the Shire declined given the additional demands as was experienced in hosting the shared CESM which included coordinating recruitment, vehicle leases and managing recouping costs and grant reconciliation. For example, while the grant covers salary and worker compensation insurance, any claim would be with the Shire’s provider and so affect the Shire’s ongoing insurance charges.

As mentioned, in addition to the grant agreement, Council is asked to formalise the appointment of the shared CESM as a Bushfire Control Officer for the Shire of Koorda. Appointment of a BFCO is made by the Council, in the normal course of event at the recommendation of the Bushfire Advisory Committee. However, in the case of the CESM it is a requirement under section 5.2 of the MOU with DFES.

Under the existing structure, the CESM would be lower in the hierarchy to the Shire’s Chief Bushfire Control Officer and Deputy Chief Bushfire Control Officer and have the same status as the three other

existing Bushfire Control Officers. The CESM would also have a key role in assisting the Bushfire Risk Planning Coordinator complete the Regional Bushfire Risk Management Plan.

**Consultation:**

Giles De Brito, Business Development Manager, DFES  
Murray McBride, District Officer Avon, DFES

**Statutory Implications:**

Nil

**Policy Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan 2026-2036

4.1 Strengthen engagement, transparency and trust

5.3 Strengthen Partnerships and Innovation

**Risk Implications:**

|                                      |                                                                                                                                       |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <b>Risk Profiling Theme</b>          | Failure to engage with plan                                                                                                           |
| <b>Risk Category</b>                 | Reputational                                                                                                                          |
| <b>Risk Description</b>              | The Shire may suffer professional reputational damage if it does not commit to participating in the development of the regional plan. |
| <b>Consequence Rating</b>            | Moderate (3)                                                                                                                          |
| <b>Likelihood Rating</b>             | Rare (1)                                                                                                                              |
| <b>Risk Matrix Rating</b>            | Low (3)                                                                                                                               |
| <b>Key Controls (in place)</b>       | Council support                                                                                                                       |
| <b>Action (Treatment)</b>            | Staff management                                                                                                                      |
| <b>Risk Rating (after treatment)</b> | Adequate                                                                                                                              |

**Financial Implications:**

Nil

**Voting Requirements:**    ☒ Simple Majority    ☐ Absolute Majority

**Officer Recommendation**

**That Council:**

1. Approves the CEO to sign the Bushfire Risk Planning Coordinator Grant Agreement, as presented, on behalf of the Shire of Koorda.
2. The Community Emergency Services Manager, shared between the Shires of Koorda, Mt Marshall and Mukinbudin, be appointed a Bushfire Control Officer for the Shire of Koorda.

## 12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

### 12.1. Wild Dog Mitigation Advocacy

| Governance and Compliance |                                                                                                                                              |  |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date                      | 13 October 2026                                                                                                                              |                                                                                     |
| Location                  | Koorda Shire                                                                                                                                 |                                                                                     |
| Responsible Officer       | Zac Donovan, Chief Executive Officer                                                                                                         |                                                                                     |
| Author                    | As above                                                                                                                                     |                                                                                     |
| Legislation               | Nil                                                                                                                                          |                                                                                     |
| Disclosure of Interest    | Nil                                                                                                                                          |                                                                                     |
| Purpose of Report         | <input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information |                                                                                     |
| Attachments               | <a href="#">Draft GECZ Agenda Item – Advocacy on Wild Dog Mitigation</a>                                                                     |                                                                                     |

#### Background:

The Ordinary Council meeting of 19 August received a presentation from Central Wheatbelt Biosecurity Association Executive Officer Linda Vernon and board member Carl Fuchsbichler on the non-renewal of CWBA permits to undertake wild dog controls.

Up until June, the CWBA has coordinated wild dog controls on private land and that of the Department of Biodiversity, Conservation and Attractions. However, following a decision of the Yamatji Nation Joint Management Body, DBCA withdrew the permits for the Yamatji Conservation Estate.

The concern is that without wild dog mitigation on the Yamatji Conservation Estate, the animal numbers will increase and leave the Aboriginal lands and cause stock losses on private properties and risks to community safety in neighbouring towns.

In the discussion following the CWBA presentation on 19 August, the Shire committed to raise the issue at the next WALGA Great Eastern Country Zone meeting to request WALGA to advocate to the State Government for a resolution that will protect the interests of all parties.

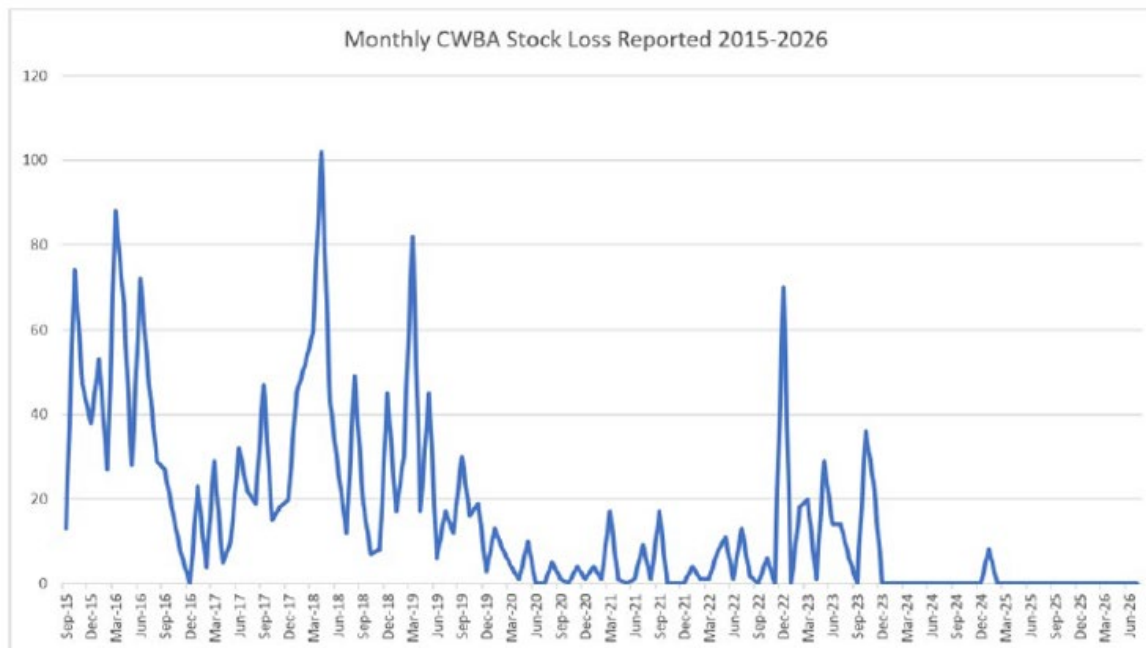
As such, the purpose of this item is for Council to endorse or amend the attached agenda item to be presented by the Shire of Koorda at the November meeting of the GECZ.

#### Comment:

The decision to withdraw the wild dog control permits immediately effects about 340,000 hectares of DBCA land within and adjacent the shires of Dalwallinu, Morawa and Perenjori but if not redressed has the potential to impact shires further south and within the Great Eastern Country Zone.

Since the suspension of the permits in June, there have been wild dog sightings in the shires of Dalwallinu, Perenjori and Morawa and two stock attacks in each of Perenjori and Morawa.

The effectiveness of the wild dog mitigation measures is depicted in the following graphic which shows monthly stock loss from attacks and the impact of the introduction of the controls from late 2027 and the spike in 2022 when permits were previously suspended for a short period.



The CWBA is adamant it is not seeking to bypass Aboriginal interests or joint management arrangements but want to “work collaboratively to find a solution that recognises these responsibilities while also protecting agricultural production, livestock welfare and regional communities”.

Since presenting to the Shire in August, the CWBA has met with the Environment Minister’s Chief of Staff and had positive discussions though have not received any further correspondence or progress since. They have also tentatively secured a meeting with the Yamatji Southern Regional Corporation next week however the day of any meeting is yet to be confirmed.

In addition to the proposal that the Shire of Koorda take an item to the Great Eastern Country Zone, the Shire of Morawa is also planning an item for the Northern Country Zone. CWBA is requesting that the zones to request WALGA to advocate to the State Government on the issue which has the potential to adversely impact communities across at least three zones by:

1. Urgently advocate for government to facilitate discussions between DBCA, Traditional Owner representative bodies, recognised biosecurity groups and affected local governments to establish workable land access arrangements for declared pest management.
2. Investigate and support practical buffer control arrangements along the agricultural interface to reduce the risk of wild dogs moving onto farming properties.
3. Establish a clear and timely process for resolving permit and access issues that impact the delivery of coordinated declared pest management program.

Consequently, the draft item for the Shire of Koorda to present to the GECZ meeting on 12 November is attached for Council review and endorsement or otherwise.

#### **Consultation:**

Linda Vernon, Executive Officer, Central Wheatbelt Biosecurity Association

#### **Statutory Implications:**

Nil

#### **Policy Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Integrated Strategic Plan 2026-2036

4.1. Strengthen Engagement Transparency and Trust

**Risk Implications:**

|                                      |                                                                           |
|--------------------------------------|---------------------------------------------------------------------------|
| <b>Risk Profiling Theme</b>          | Risk to community safety that may reflect on Shire not taking action      |
| <b>Risk Category</b>                 | Reputation                                                                |
| <b>Risk Description</b>              | Possibility that landowners will consider the Shire has not taken action. |
| <b>Consequence Rating</b>            | Minor (2)                                                                 |
| <b>Likelihood Rating</b>             | Unlikely (2)                                                              |
| <b>Risk Matrix Rating</b>            | Low (2)                                                                   |
| <b>Key Controls (in place)</b>       | Leading advocacy request                                                  |
| <b>Action (Treatment)</b>            | Nil                                                                       |
| <b>Risk Rating (after treatment)</b> | Adequate                                                                  |

**Financial Implications:**

Nil

**Voting Requirements:**    ☒ Simple Majority                      ☐ Absolute Majority

**Officer Recommendation**

**That Council endorse the Great Eastern Country Zone agenda item as presented to request to be included on the agenda for the 12 November Great Eastern Country Zone meeting.**

## 12.2. Health Local Law – Public Health Act Transition

| Governance and Compliance |                                                                                                                                                                                 |  |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date                      | 14 October 2026                                                                                                                                                                 |                                                                                     |
| Location                  | Koorda Shire                                                                                                                                                                    |                                                                                     |
| Responsible Officer       | Zac Donovan, Chief Executive Officer                                                                                                                                            |                                                                                     |
| Author                    | As above                                                                                                                                                                        |                                                                                     |
| Legislation               | Local Government Act 1995 (sections 3.12, 3.13 and 3.16)<br>Public Health Act 2016                                                                                              |                                                                                     |
| Disclosure of Interest    | Nil                                                                                                                                                                             |                                                                                     |
| Purpose of Report         | <input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information                                    |                                                                                     |
| Attachments               | <a href="#">Draft GECZ Agenda Item – Public Health Act Transition</a><br><a href="#">Chief Health Officer update on repeal of the Health (MP) Act local law provisions 2026</a> |                                                                                     |

### Background:

The Ordinary Council meeting of 19 August resolved that due to advice that the review of the Public Health Act 2016 would not be completed this year, that the Shire of Koorda's Health Local Law would be unchanged with the statutory review.

Under the Local Government Act 1995 sec. 3.16(4), Council had the option to determine if the Health Local Law should be repealed, amended or remain unchanged. The decision for the local law to remain unchanged was so not to undertake a process that would soon be outdated by legislative change.

Consequently, although as a result the Health Local Law would now not be required by the Act to be reviewed for another four years, Council resolved that the local law should be reviewed within 12 months following clarification by the State Government of the revised Public Health Act 2016.

Council also resolved that the Shire formally write to WALGA requesting a model Health Local Law be developed for the sector which captures all aspects of the legislative changes.

The purpose of this item is for Council to endorse an item to be presented to the November WALGA Great Eastern Country Zone meeting to request the Association develop the model local law.

### Comment:

In correspondence to all local governments, the WA Chief Health Officer confirmed that the implementation of the Public Health Act 2016 would not be completed by the end of 2026 and as such the required repeal of local law provisions would also be delayed.

It remains however that the changes will be substantial and the flow on effect to the Shire will require an extensive review of the existing Health Local Law to the point that developing a new Health Local Law will be more appropriate. Developing an entirely new Health Local Law should expect to require significant legal advice and assistance and as such costs to the Shire.

The CEO has contacted WALGA as per Council's resolution to request that a model template be developed. The response from WALGA was that "at this stage we won't be developing a template" as it was "not possible to confirm what matters should be included" until after the legislative review.

In support of the Shire's position, the NEWROC Council meeting on 1 September, requested an agenda item be provided to the next WALGA Great Eastern Country Zone meeting asking WALGA to reconsider development of a Health Local Law template as the need will affect all local governments.

To both progress Council's previous resolution that WALGA provide a Health Local Law template and the request from NEWROC for the matter to be escalated to the Great Eastern Country Zone, attached is a draft zone agenda item for Council endorsement.

#### **Consultation:**

Dr Clare Huppertz, Chief Health Officer  
Felicity Morris, Manager Governance and Procurement, WALGA  
Mark Gregory, M Gregory Legal

#### **Statutory Implications:**

Local Government Act 1995 (sections 3.12, 3.13 and 3.16)  
Public Health Act 2016

#### **Policy Implications:**

Nil

#### **Strategic Implications:**

Shire of Koorda Integrated Strategic Plan 2026-2036  
4.1. Strengthen Engagement Transparency and Trust

#### **Risk Implications:**

|                                      |                                                                    |
|--------------------------------------|--------------------------------------------------------------------|
| <b>Risk Profiling Theme</b>          | Failure to fulfil statutory regulations or compliance requirements |
| <b>Risk Category</b>                 | Compliance                                                         |
| <b>Risk Description</b>              | Some temporary non-compliance                                      |
| <b>Consequence Rating</b>            | Minor (2)                                                          |
| <b>Likelihood Rating</b>             | Unlikely (2)                                                       |
| <b>Risk Matrix Rating</b>            | Low (2)                                                            |
| <b>Key Controls (in place)</b>       | Timetable as presented in item                                     |
| <b>Action (Treatment)</b>            | Nil                                                                |
| <b>Risk Rating (after treatment)</b> | Adequate                                                           |

#### **Financial Implications:**

Nil

**Voting Requirements:**    ☒ Simple Majority                      ☐ Absolute Majority

#### **Officer Recommendation**

**That Council endorse the Great Eastern Country Zone agenda item as presented to request to be included on the agenda for the 12 November Great Eastern Country Zone meeting.**

### 12.3. Establishment of CEO Recruitment Panel

*It is recommended that Council close the meeting to members of the public in accordance with section 5.23(4)(i) of the Local Government Act 1995, as the matter contains information affecting an employee or employees.*

| Governance and Compliance     |                                                                                                                                                                                                                                                                              |  |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>Date</b>                   | 8 October 2026                                                                                                                                                                                                                                                               |                                                                                     |
| <b>Location</b>               | Not Applicable                                                                                                                                                                                                                                                               |                                                                                     |
| <b>Responsible Officer</b>    | Cr Jannah Stratford, President                                                                                                                                                                                                                                               |                                                                                     |
| <b>Author</b>                 | As above                                                                                                                                                                                                                                                                     |                                                                                     |
| <b>Legislation</b>            | Local Government Act 1995 Sections 5.8, 5.39 and 5.39A<br>Local Government (Administration) Regulations 1996 (Sch. 2, Div. 2)                                                                                                                                                |                                                                                     |
| <b>Disclosure of Interest</b> | Nil                                                                                                                                                                                                                                                                          |                                                                                     |
| <b>Purpose of Report</b>      | <input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information                                                                                                                                 |                                                                                     |
| <b>Attachments</b>            | (Confidential Attachments – Sent under separate cover)<br>SOKD Model Standards for CEO Recruitment, Performance Review and Termination<br>DRAFT Recruitment and Selection Panel Terms of Reference<br>Confidentiality Agreement<br>DRAFT SOKD CEO Application Package (2026) |                                                                                     |

## 12.4. Temporary CEO Contingency

*It is recommended that Council close the meeting to members of the public in accordance with section 5.23(4)(i) of the Local Government Act 1995, as the matter contains information affecting an employee or employees.*

| Governance and Compliance     |                                                                                                                                                             |  |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>Date</b>                   | 15 October 2026                                                                                                                                             |                                                                                     |
| <b>Location</b>               | Not Applicable                                                                                                                                              |                                                                                     |
| <b>Responsible Officer</b>    | Cr Jannah Stratford, President                                                                                                                              |                                                                                     |
| <b>Author</b>                 | As above                                                                                                                                                    |                                                                                     |
| <b>Legislation</b>            | Local Government Act 1995 Sections 5.36, 5.39C and 5.41                                                                                                     |                                                                                     |
| <b>Disclosure of Interest</b> | Nil                                                                                                                                                         |                                                                                     |
| <b>Purpose of Report</b>      | <input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information                |                                                                                     |
| <b>Attachments</b>            | <a href="#">G - Appointment of an Acting Chief Executive Officer V1.1</a><br>(Confidential Attachments – Sent under separate cover)<br>Resume 1<br>Resume 2 |                                                                                     |

## 13. OFFICER'S REPORTS – WORKS & ASSETS

### 13.1. CBH Group Harvest Lease Request

*It is recommended that Council close the meeting to members of the public in accordance with section 5.23(4)(i) of the Local Government Act 1995, as the matter contains information of a commercial value concerning a person other than the Shire.*

| Works and Assets              |                                                                                                                                                                                                                                                                      |  |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>Date</b>                   | 8 October 2026                                                                                                                                                                                                                                                       |                                                                                     |
| <b>Location</b>               | Not applicable                                                                                                                                                                                                                                                       |                                                                                     |
| <b>Responsible Officer</b>    | Zac Donovan, Chief Executive Officer                                                                                                                                                                                                                                 |                                                                                     |
| <b>Author</b>                 | As above                                                                                                                                                                                                                                                             |                                                                                     |
| <b>Legislation</b>            | Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2, clause 61(1)<br>Local Government Act 1995 (sec. 3.58)<br>Local Government (Functions and General) Regulations 1996 Regulation. 30(2)(e)<br>Shire of Koorda Local Planning Scheme No.3 |                                                                                     |
| <b>Disclosure of Interest</b> | Nil                                                                                                                                                                                                                                                                  |                                                                                     |
| <b>Purpose of Report</b>      | <input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information                                                                                                              |                                                                                     |
| <b>Attachments</b>            | (Confidential Attachments – sent under separate cover)<br>Draft Lease Agreement – SOKD and CBH Group<br>CBH Site Plan - Koorda                                                                                                                                       |                                                                                     |

**14. Urgent Business Approved by the Person Presiding or by Decision**

**15. Elected Members' Motions**

**16. Matters Behind Closed Doors**

**17. Closure**