



Shire of
Koorda

Drive in, stay awhile

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 15 October 2025

Commencing 5.00pm

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 15 October 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
10 October 2025

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 15 October 2025**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr NJ Chandler	
Cr GL Boyne	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Apologies:

Cr KA Fuchsbichler

Visitors:

Mr Brad Harrap	Council Elect
Mr Gareth Nicholls	Acting Officer in Charge (5.21pm)

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

The following Councillor has disclosed an interest in item 13.2 – Proposed Cricket Works and Funding.

Cr GW Greaves

Impartiality – Life Member of the Cricket Club.

5. Applications for Leave of Absence

Nil.

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 17 September 2025
[Ordinary Council Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 011025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 17 September 2025, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

8. Minutes of Committee Meetings to be Received

8.1. Minutes of Internal Committee Meetings to be Received

- a. Audit & Risk Committee Minutes for meeting held 17 September 2025
[Audit & Risk Committee Meeting Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation Resolution 021025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.

- a. Audit & Risk Committee Meeting, 17 September 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

8.2. Minutes of External Committee Meetings to be Received

- a. GECZ Meeting Minutes for meeting held 18 August 2025
[GECZ Meeting Minutes](#)
- b. SRRG Meeting Minutes for meeting held on 19 September 2025
[SRRG Meeting Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation Resolution 031025

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below External Committee meetings, as tabled.

- a. GECZ Meeting, 18 August 2025; and
b. SRRG Meeting, 19 September 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9. Recommendations from Committee Meetings for Council Consideration

Nil.

10. Announcements by the President without Discussion

Congratulations to the Ag Society on running another successful Koorda Show, it is certainly a highlight on our community calendar and put together by a small number of volunteers. Congratulations again for all their efforts.

The Shire President extends condolences to the Shankland family for the passing of Leonie and to the Mincherton family for the passing of Vern.

Lastly, wish everyone well for harvest as we are entering the warmer months.

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	8 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995</i> ; <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	September 2025 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 30 September 2025.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Officers

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements:

☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 041025

Moved Cr GW Greaves

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 30 September 2025, as presented.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

11.2. List of Accounts Paid

Corporate and Community		
Date	8 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 10 September 2025 to 3 October 2025.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegate authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council's adopted 2025/2026 Budget.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation Resolution 051025

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 10 September 2025 to 3 October 2025.

Municipal Voucher V171 to V220

Totalling \$ 1,022,567.21

Purchase Card Transactions (V178, V185, V206 & V215)

Totalling \$ 9,476.02

Total \$ 1,032,043.23

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

Officer Recommendation
Resolution 061025

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That Council closes the meeting to the public at 5.06pm in accordance with s5.23(2)(c) of the Local Government Act, as item 11.3 deals with a contract that may be entered into and 5.23(2)(d) commercial value/information of a person other than the Shire.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.08pm – Mr Brad Harrap withdrew from the chambers.

Officer Recommendation
Resolution 071025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council re-opens the meeting to the public at 5.09pm.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.10pm – Mr Brad Harrap returned to the chambers.

11.3. Koorda Pool Contract

It is recommended that Council close the meeting to the public in accordance with the Local Government Act section 5.23 (2) (c) as a contract may be entered into and 5.23 (2) (d) commercial value/information of a person other than the Shire.

Corporate and Community		
Date	9 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995. s9.49A and s9.49B	
Disclosure of Interest	As above	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	CONFIDENTIAL Aquatic Centre Contract 2024-2027 – sent under separate cover	

Voting Requirements:

☐ Simple Majority

☒ Absolute Majority

**Officer Recommendation
Resolution 081025**

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:

- a). agree to novate the contract to Manage and Operate the Koorda Aquatic Centre (1 October 2024 – 30 June 2027);
- b). agree that the contract principal be amended to be XAV Pty Ltd for the Contract to Manage and Operate the Koorda Aquatic Centre (1 October 2024 – 30 June 2027) and the contract be reinstated under the same terms, conditions, tenure and quantum as per the 23 October 2024 Deed; and
- c). authorise the Shire President and CEO sign and affix the Shire of Koorda Common Seal to the contract agreement with XAV Pty Ltd.

CARRIED BY ABSOLUTE MAJORITY 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1 Rates Recovery Auctions Update

Governance and Compliance		
Date	5 October, 2025	
Location	Properties in the Koorda townsite	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	☒ Executive Decision ☐ Legislative Requirement ☐ Information	
Attachments	Nil	

Background:

On 4 October the Shire of Koorda exercised its power, under Section 6.56 of the Local Government Act, and sold by auction the properties at 1 Allenby and 23 Smith Streets, Koorda to recover rates and costs which have been overdue in excess of three years.

Council first considered the possibility of seizure and sale of various properties to recover overdue rates at the Ordinary Council Meeting of 18 September 2024 and resolved to commence the process for 1 Allenby and 23 Smith Streets at the following OCM of 23 October 2024.

Council has also since resolved at the OCM of 16 April 2025 to commence seizure and sale proceedings for the properties at 27 and 51 Smith Street. An online Sheriff's Auction for this purpose was conducted on 8 October from which the Shire anticipates recovering rates owed on both 27 and 51 Smith Street given the debtor owns both, however that matter is not to the purpose of this item.

Regarding the properties at 23 Smith and 1 Allenby Streets, auctions were conducted to recover rates on 4 October following the statutory advertising periods. Sold on an "as basis" with settlement to be on 31 October 2025, the auctions realised at the fall of the hammer a total of \$55,500.

The purpose of this item is to advise Council of the auction outcomes and implications, and have Council endorse the sales proceeding and the CEO to act on behalf of the Shire in finalising the sales agreements.

Comment:

At the OCM of 20 August 2025 Council resolved to place a \$10,000 reserve for each of the auctions for 1 Allenby Street and 23 Smith Street. The reserves were proposed on the basis that there were legal and sales expenditure by the Shire of \$8,131.60 for 1 Allenby Street and \$8,093.50 for 23 Smith Street at the time of the August OCM item with the expectation of additional expenses prior to sale.

Council established the reserves with the intention to least recover the Shire expenditure required to undertake the process for each property and, if necessary, forego the outstanding rates owed, to facilitate transfer of ownership to new owners, more likely to meet future rates obligations.

As shown in the table below, in addition to the selling costs, the total owed to the Shire in rates, interest and charges, is \$25,126 for 1 Allenby Street and \$33,591 for 23 Smith Street.

	Rates and Interest	Rubbish and Sewerage	ESL and Penalties	Legal and Recovery	Auction and Advertising
1 Allenby Street	6,671	6,230	679	9,712	1,835
23 Smith Street	11,689	7,170	1755	11,142	1,835

In addition to the monies owned to the Shire regarding 1 Allenby Street, there is \$3,523 owed to the Department of Justice via the Fine Enforcement Registry and a caveat from the Commonwealth on behalf of the Child Support Registrar. There are no additional encumbrances on 23 Smith Street.

The auction of the two properties on 4 October 2025 was undertaken on site at each property by Bob Davey Real Estate. In total, \$55,500 was realised at the fall of the hammer with 23 Smith Street selling for \$25,500 and 1 Allenby Street for \$30,000.

Following the auction, the successful bidder for 1 Allenby Street sought to withdraw. The next bidder has since agreed to pay \$28,000 and the first buyer has agreed to pay the \$2000 shortfall to exit the sales contract. Settlement for both properties is scheduled for 31 October 2025 however processing of the various encumbrances on 1 Allenby Street may delay this process.

Regarding the distribution of funds, under the allocation hierarchy outlined in Scheule 6.3 (5) of the Local Government Act 1995, the first distribution of the proceeds of sale is to the local government for costs and expenses incurred in the process of bringing the properties for sale. The next distribution is to the local government for rates and any fees or charges, and any encumbrances from the Crown. The payments are then made, in order. To vendor's expenses, mortgage and then to original owner.

As a result of the auction at 23 Smith Street which realised \$25,500, the Shire will recover all its expenditure on bringing the property to sale and, as there are no other claims against the property, the Shire will receive \$12,522, or about 60 per cent of the \$20,522 in rates and fees owing.

For 1 Allenby Street, the \$30,000 return is sufficient to recover the Shire's legal and debt costs and the full amount owed in rates, fees and interest of \$13,579. The distribution will then be made to an undisclosed payment to the Commonwealth representing the Child Support Registry and \$3,523 to the Department of Justice for unpaid fines.

Consequently, should Council agree to the CEO agreeing to the sales contracts on these terms, the anticipated outcome of the auction process is that the Shire will recover \$50,626 or 86 per cent of the \$58,717 in the combined legal and listing costs and outstanding rates and charges.

As to the action by the Shire following the settlement of the properties on 31 October 2025, it is the intention of the CEO to contact each property owner to discuss their intent for the properties, outline the requirements for an application for development and negotiate the circumstances and time frame for each property to be made safe, remove any fire risk and abandoned goods to alleviate the need for the issue compliance under the Local Government Act 1995 Schedule 3.1 Section 5 and 5A.

Consultation:

Gianni Rifici, Solicitor, Palisade Corporate Law
Jessica Hill, Sales Representative, Bob Davey Real Estate Northam
Chris Goodall, Director, CPC Conveyancing
Ben Santiago, Senior Account Manager, AMPAC
Lana Foote, Deputy Chief Executive Officer

Policy Implications:
F – Debt Recovery V1.0

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 – Open and transparent leadership

Risk Implications:

Risk Profiling Theme	Delays tin the receipt or distribution of funds.
Risk Category	Financial
Risk Description	Timing only
Consequence Rating	Insignificant (1)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Contractual agreements.
Action (Treatment)	Project management
Risk Rating (after treatment)	Effective

Financial Implications:
Recovery of \$50,626 in outstanding expenditure, rates and fees and charges,

Voting Requirements: ☐ Simple Majority ☒ Absolute Majority

Officer Recommendation
Resolution 091025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That Council endorses the CEO to act on behalf of the Shire to finalise the sales agreements for 23 Smith Street and 1 Allenby Street.

CARRIED BY ABSOLUTE MAJORITY 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13. OFFICER'S REPORTS – WORKS & ASSETS

5.11pm – SUSPEND STANDING ORDERS

Resolution 101025

Moved Cr GW Greaves

Seconded Cr NJ Chander

That standing orders be suspended at 5.11pm to discuss 13.1 Recreation Centre Playground Options.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.21pm – Mr Gareth Nicholls, Acting Officer in Charge entered the chambers.

5.27pm – RESUMPTION OF STANDING ORDERS

Resolution 111025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That standing orders be resumed as per the attendance register.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13.1 Recreation Centre Playground Options

Works and Assets		
Date	3 October, 2025	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Occupiers Liability Act 1995</i> <i>Australian Standards for Playgrounds AS4685, AS4422</i>	
Disclosure of Interest	Nil	
Purpose of Report	☒ Executive Decision ☐ Legislative Requirement ☐ Information	
Attachments	Nil	

Background:

A new playground for the Recreation Precinct is a component of the redevelopment plan that is not directly captured in any of the three stages – Recreation Centre Extension, Bowling Green Project, Playing Courts Relocation. However, a new playground, or at least new playground location, is required as the existing playground now impedes the view from the expanded Recreation Centre.

As such, Council has the option to relocate the existing playground equipment to the more suitable position as identified in the Recreation Precinct plan south of the existing site or replace the existing playground with new more contemporary equipment at the proposed new location or another.

If Council were to opt for new equipment, the existing playground, could be relocated to alternative site within the Shire, such as the museum, drive-in or to enhance camping sites, pending confirmation from LGIS that any deterioration to the equipment does not put it in breach of Australian Standards.

As to funding of a new playground, the 2025-26 Shire of Koorda Annual Budget identified project expenditure of \$150,000, with \$50,000 allocated from the Recreation Reserve, but for construction only to proceed with the addition of supporting grant funding to make up the project budget.

The following item sets out new playground options at varying price points within the project budget for Council to consider along with options regarding the location and additional features.

Comment:

The playground equipment options presented in the following is from inspected sites and desktop designs that fit with the proposed site (approximately 140sqm) directly south of the existing playground as allocated in the Recreational Precinct redevelopment plan. As the options presented are predicated on undertaking a new build, alternative location options are also presented later.

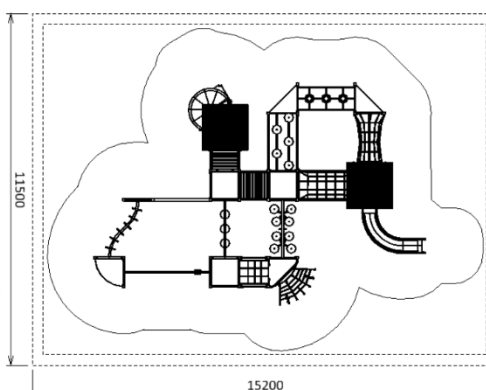
Irrespective of the location of the playground the dimensions remain consistent across options with the three playgrounds varying in price to supply and install from \$85,000 to \$118,000 (ex GST) which includes estimates for fencing (\$7,000); limestone borders (\$10,800) and soft-fall sand (\$4,500).

As such, each of these options are well within the project budget of \$150,000 set as part of the 2025-26 Annual Budget discussions that allocated \$50,000 from the Shire's Recreation Reserve with grant funding to be sought for at least the remainder of that required for the preferred option. The CEO is scheduled to meet with Lotterywest on Friday 10 October and can update Council at the OCM.

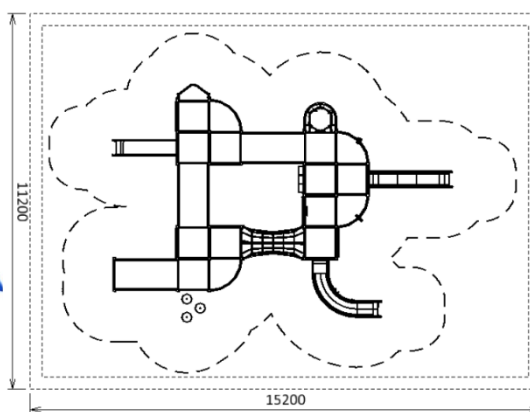
Three options - of varying price points - are presented for Council consideration. The following table provides a cost summary for each followed by depictions and site dimensions.

Playground	Supply	Installation	Fencing	Limestone Border	Soft-fall Sand	TOTAL
Lamond	79,801	15,655	7,000	10,800	4,500	117,756
Twilight	66,683	15,655	7,000	10,800	4,500	104,638
Aramac	48,848	14,060	7,000	10,800	4,500	85,208

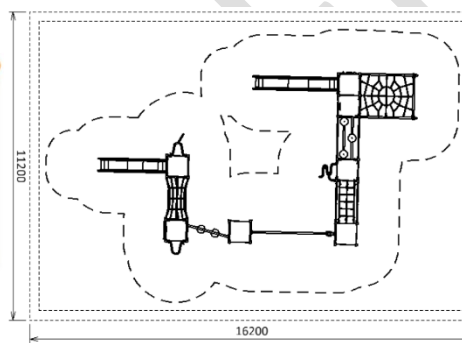
Lamond - \$117,756



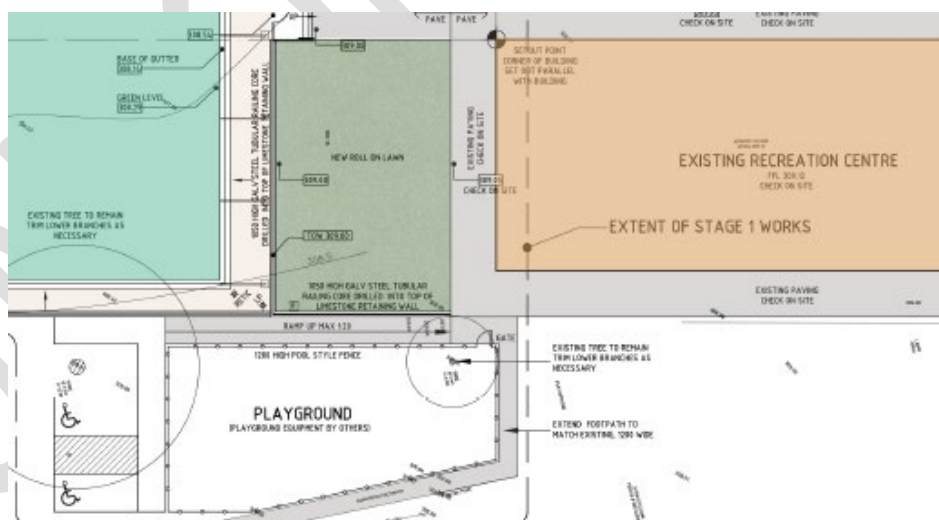
Twilight - \$104,638 (all access)



Aramac- \$85,208



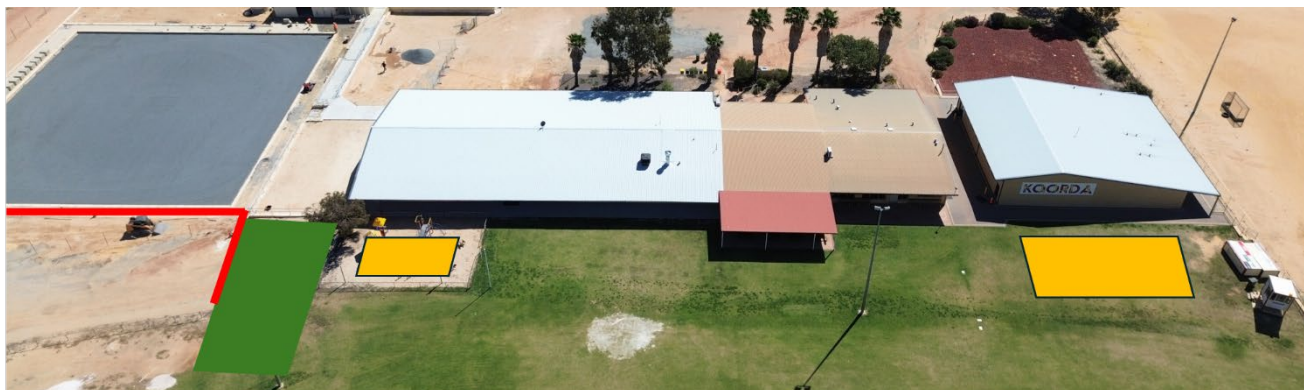
As shown in the following plan, the proposed location of the new playground will include construction of a pathway to separate it from the lawn area to facilitate a secure fence around the play area which is required given the playground's location in proximity to parking and motor vehicle traffic. As mentioned, an initial estimate for the playground fencing is \$7,000 from a local contractor.



The location set out in the plan would enable the playground to be in view of the Recreation Centre, to enable parents to monitor smaller children. However, it would continue to compromise viewing some areas of the main oval from inside the Recreation Centre and would significantly restrict viewing of the main oval from the lawn area between the Recreation Centre and the Bowling Green.

In addition, while the playground will be fenced (as shown), and as required given the proximity of roads and vehicle traffic, it would also be prudent for Council to consider requiring the installation of bollards at the end of each parking bay, given each will abut the southern end of the playground.

An alternative for Council to consider to both improve safety and remove the need for fencing, would be to reposition the new playground to the grassed area at the northern end as depicted by yellow area on the right of the following image.



As mentioned, as this location is sufficiently distanced from roads the risk from vehicles is removed and there is consequently no requirement for the playground to be fenced, which would provide an estimated saving of \$7,000 for each option – to adjust pricing to range from \$78,208 to \$110,756.

Also, by not locating the new playground south of the existing playground, there is the opportunity to extend the new lawn area between the bowling green and the Recreation centre down to the oval. Council could also consider extending fencing east to the boundary railing to further separate traffic.

While locating the new playground in the northern area near the changerooms would be a safer option, it would however create an issue for parents of smaller children, who if inside the Recreation Centre, would no longer be able to monitor their children at the new playground.

Consequently, it is proposed that additional playground equipment suitable for younger children be installed within the existing fenced playground area (shown as the smaller yellow box in previous image). The equipment proposed for younger children would be lower than that currently provided and that proposed for the main playground area and would not impede viewing of the oval.

The playground equipment proposed for this purpose is the Junior Tractor and Trailer Slides (depicted below) which at a main height of 1.2m would not obstruct view of the oval from inside the Recreation Centre but still allow children aged 8 year or younger to be monitored by parents.



Using the existing playground area for the purpose of the playground for younger children would repurpose existing fencing and soft-fall sand base and reduce additional required expenditure. It would also have the safety advantage of separating younger more vulnerable children from older children and teenagers who would be expected to use the more advanced playground equipment. The cost of the additional equipment for younger children is \$51,665 (ex GST) installed on site.

If Council were to proceed with relocating the main playground to the northern lawn area and with the addition of the junior playground, the cost schedule would be as follows:

Playground	Supply	Installation	Fencing	Limestone Border	Soft-fall Sand	Tractor Supply	Installation	TOTAL
Lamond	79,801	15,655	0	10,800	4,500	42,685	8,980	162,421
Twilight	66,683	15,655	0	10,800	4,500	42,685	8,980	149,303
Aramac	48,848	14,060	0	10,800	4,500	42,685	8,980	129,873

As presented the new playground options do not include the installation of shade sails, nor rubber soft-fall but rather use of sand to meet the soft-fall requirements of the Australian Standards. Rubber soft-fall has the advantage of lower maintenance, and greater safety regarding discarded sharps and glass. However, both shade-sails and rubber soft-fall come at a significant additional cost.

	Lamond	Twilight	Aramac	Tractor
Rubber Soft-fall	58,000	58,000	58,000	17,000
Installed Shade Sails	62,000	62,000	62,000	22,000

The addition of both shade sails and rubber-soft fall could not be accommodated within the current \$150,000 project budget for any playground option. Even the lowest priced playground (Aramac) installed at the site south of the current location would cost \$211,208 if shade-sails and rubber soft-fall was included. However, selecting the addition of either shade sails OR rubber soft-fall would fall within budget – Aramac playground with shade sails at \$147,208 and with Rubber Soft-fall \$143,208.

Consequently, within the project budget, there seven options for Council for a new playground:

	Playground Equipment	Location	Soft-fall Type	Shade Sail	Additional Tractor Unit	TOTAL
Option 1	Lamond	South of existing	Sand	Nil	Nil	117,756
Option 2	Twilight	South of existing	Sand	Nil	Nil	104,638
Option 3	Aramac	South of existing	Sand	Nil	Nil	85,208
Option 4	Twilight	Dual locations	Sand	Nil	Tractor Incl.	149,303
Option 5	Aramac	Dual locations	Sand	Nil	Tractor Incl.	129,873
Option 6	Aramac	South of existing	Rubber	Nil	Nil	143,208
Option 7	Aramac	South of existing	Sand	Shade Sail	Nil	147,208

Setting aside the equipment and location options detailed above, Council also has the option to relocate the existing playground to the original area outlined in the Recreation Precinct plan at a far minimal cost. To facilitate such immediately, or as close as possible, to any relocation of the existing equipment, LGIS has nominated it would prefer to reinspect the equipment to confirm there has been no change or deterioration that would breach the Australian Standards for Playgrounds.

Regardless of the option selected by Council, including the relocation of the existing play equipment, the Shire will need to provide the community advanced notice of the changes and rationale – via Shire website, Facebook and Narkal Notes – to help alleviate community conjecture. Given the selection of playground options presented, and myriad beyond that within the item, it is not recommended the Shire undertake a consultation process to determine the composition of the new playground.

On selection of the Council playground option and location and endorsement to proceed, the Shire will initiate applications for grant funding. Should these applications be unsuccessful, the playground item is proposed to be returned to Council.

Consultation:

Kristy Black, Sales and Design Consultant, PlayCo
Scott Quinsey, State Manager Moduplay Group
Darren West, Works Supervisor
Chris Gilmour, Regional Relationship Manager, LGIS
Josh Smith, Proprietor, Koorda Ag Parts

Statutory Implications:

Occupiers Liability Act 1995
Australian Standards for Playgrounds AS4685, AS4422

Policy Implications:

W - Asset Management V1.0
G – Child Protection Policy V1.0

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.1.1 Ensure efficient use of resources and that governance and operational compliance and reporting meet legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Community objection to Council option
Risk Category	Reputational
Risk Description	Playground selection or location could incite community criticism
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Communication of Council decision through website, social media and Narkal Notes.
Action (Treatment)	Existing communications channels.
Risk Rating (after treatment)	Adequate

Financial Implications:

Depending on the option selected, the project cost could range from \$85,208 to \$149,303 within the current project budget of \$150,000. Any expenditure in addition to the \$50,000 allocation from the Recreation Reserve is proposed to be subject to a grant application.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

**Officer Recommendation
Resolution**

Moved

Seconded

Council directs the CEO to seek grant funding for the construction of the (*details to be inserted*) playground and report back on the outcome.

**AMENDED MOTION
Resolution 121025**

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That;
1. the existing playground is retained in its current location,
2. the CEO be directed to bring back costings to the November 2025 OCM for the fencing, landscaping and shade sail, and
3. a new playground is considered further at the 2025/2026 Budget Review.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

The following Councillor has disclosed an interest in item 13.2 – Proposed Cricket Works and Funding.

Cr GW Greaves

Impartiality – Life Member of the Cricket Club.

5.35pm – SUSPEND STANDING ORDERS

Resolution 131025

Moved Cr GW Greaves

Seconded Cr GL Boyne

That standing orders be suspended at 5.35pm to discuss 13.2 Proposed Cricket Works and Funding.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

5.46pm – RESUMPTION OF STANDING ORDERS

Resolution 141025

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That standing orders be resumed as per the attendance register.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13.2 Proposed Cricket Works and Funding

Works and Assets		
Date	6 October, 2025	
Location	Shire of Koorda	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	☒ Executive Decision ☐ Legislative Requirement ☐ Information	
Attachments	Koorda Recreation Pricinct – Conditions of Use	

Background:

With the expansion of the Recreation Centre and the pending completion of construction of the new bowling green, there is a significant risk that stray balls from the cricket nets could impact either structure. The Shire has identified the risk to the Cougars Cricket Club and inspected the existing nets with club representatives.

The risk to the new structures, particularly the bowling green surface, is exacerbated by the removal of two large trees which previously provided protection for balls straying to that area. However, the shire was required to remove both trees as part of the bowling green construction.

In discussions with the Cougars Cricket Club, it is proposed to extend the roof netting on the existing cricket nets for which the Shire has received a quote from a local contractor.

The purpose of this item is for Council to consider funding responsibility and options for the works to the cricket nets in view of the new user conditions for the Recreation Centre; recent works completed for other sports clubs; the circumstances which required the works to be undertaken.

Comment:

The proposal by the Cougars Cricket Club is to undertake works to extend the roof and side panels of the existing cricket nets up to the point of the second last upright and along the existing roof elevation angle. The works have been quoted at \$7,120 (ex GST) comprising \$3,100 materials, \$3,520 labour and \$500 machinery hire.

While minor works, expenditure for works on the cricket nets is unbudgeted and there are several factors for Council to consider in determining if the works should be funded by the Shire, the cricket club or a combination of both. These factors are:

- **User Agreement:** At the Ordinary Council Meeting of 18 June 2025, Council adopted the Recreation Centre Condition of Use that requires respective user groups and clubs to fund a minimum 10 per cent of “upgrades to user-specific facilities” with any adjustment at the discretion of Council. The cricket nets are the first application of this policy.
- **Netball Courts:** At the OCM of 19 February 2025 Council endorsed spending an unbudgeted \$27,000 to upgrade the netball/multiuse court at the request of the Koorda Netball Club. The netball club retained \$30,000 at the time but expressed a desire to retain those funds for other costs. It should be noted that this decision was prior to the adoption of the User Agreement.
- **Imperative for Works:** The necessity for the cricket nets to be upgraded is in no way a consequence of any action from the Cougars Cricket Club. The works result from the Shire expanding the Recreation Centre, constructing a bowling green which included removal of two large trees that offered some protection from stray cricket balls.
- **Funding Options:** In addition to the Shire or the club (or a combination) funding the works there is the option for the cricket club to apply for funding under the Koorda Community Grants for up to \$5,000 of the \$7,832 costs (incl GST). The next round of the Koorda Community Grants opens on 1 November 2025 with determination at the December OCM.
- **Timing of Works:** Both the junior and senior cricketers have commenced training at the nets ahead of the 2025/26 season with the first senior game scheduled for this Saturday (18 October). Critically the bowling green surface is scheduled to be installed from next Monday (20 October) through to 30 October.
- **Potential Additional Works:** On discussing the nets, the cricket club has raised that they would like to explore replacing the playing surface and potentially the concrete sub-base. The club has been requested to make a formal application. Such works are unbudgeted and would need to be considered in the 2026/27 budget planning, given the potential significant cost.

The proposed upgrade works to the cricket nets at the Recreation Precinct to mitigate the risk of damage to the Recreation Centre and bowling green surface is both required and with some urgency. It is unlikely the required works, however funded, will be completed prior to the start of the installation of the bowling green surface on 20 October.

Consequently, in addition to consideration of the funding of the proposed works, Council should also entertain if the Cougars Cricket Club should have access to the nets suspended from 19 October until the proposed upgrade works are completed.

Consultation:

Brad Harrap, President, Cougars Cricket Club
Josh Smith, Proprietor, Koorda Ag Parts
Darren West, Works Supervisor

Statutory Implications:

Nil

Policy Implications:

W - Asset Management V1.0

Koorda Recreation Precinct – Conditions of Use

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

4.1.1 Ensure efficient use of resources and that governance and operational compliance and reporting meet legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Timing risk with delayed completion of works
Risk Category	Property Damage and Financial Impact
Risk Description	Damage to Recreation Centre or new bowling surface
Consequence Rating	Moderate (3)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (9)
Key Controls (in place)	Required works quoted and potential to suspend use of nets.
Action (Treatment)	Identification of risk
Risk Rating (after treatment)	Adequate

Financial Implications:

Depending on the option selected by Council there could be nil cost or an unbudgeted allocation of up to \$7,100 (exc. GST).

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation:

Resolution 151025

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That Council:

- a) Advise the Cougars Cricket Club not to use the nets at the Recreation Precinct from 19 October 2025 until a time that the upgrade works to the nets are completed,
- b) Funding for the cricket net upgrades to be funded by the Shire, and
- c) direct the CEO to source an alternative contractor should the works not be able to be completed in a timely fashion.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

16. Matters Behind Closed Doors

Nil.

17. Closure

The Presiding person thanked everyone for their attendance and declared the meeting closed at 5.55pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: 19 November 2025



Shire of
Koorda

Drive in, stay awhile

MINUTES

SPECIAL Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Monday 20 October 2025

Commencing 5.00pm

Meeting Purpose: To elect a President and Deputy President, to nominate Council Committee Chairs and Members and approve the use of the common seal on property sales documents.

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Special Meeting of Council of the Shire of Koorda will be held on Monday, 20 October 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

4.45pm	Swearing In Ceremony
5.00pm	Council Meeting

Zac Donovan
Chief Executive Officer
17 October 2025

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Special Council Meeting
5.00pm, 20 October 2025**



1. Declaration of Opening

In accordance with Clause 3 of Schedule 2.3 the *Local Government Act 1995*, the Chief Executive Officer is to preside at the meeting until the officer of President is filled.

The CEO welcomed all those in attendance and declared the meeting open at 5.04pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr GL Boyne
Cr KA Fuchsbichler
Cr NJ Chandler
Cr GW Greaves
Cr JM Stratford
Cr BJ Harrap
Cr BH Moore

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Apologies:

Approved Leave of Absence:

3. Swearing In of Councillors Elect

Prior to the Special Council Meeting and in accordance with Section 2.29 of the *Local Government Act 1995*, Mr Zac Donovan, CEO witnessed the declaration of the following re-elected member:

1. Mr NJ Chandler
2. Mr GW Greaves
3. Mrs JM Stratford

Witnessed the declaration of Council Elect:

4. Mr BJ Harrap
5. Mr BH Moore

4. Election of President

The CEO invited nominations for the position of President of the Council, for the ensuing 2 years.

One (1) nomination for Shire President was received; Cr JM Stratford

After declaring the nomination period closed and with only one (1) nomination received, the CEO declared Cr JM Stratford duly elected to the office of Shire President for the next two (2) year period.

5. Declaration by the President

Mr Z Donovan, CEO witnessed the declaration of President Cr JM Stratford.

5.07pm – President Stratford assumed the Chair.

6. Election of Deputy President

The President invited nominations for the position of Deputy President of the Council, for the ensuing 2 years.

One (1) nomination for Deputy Shire President was received; Cr GW Greaves

After declaring the nomination period closed and with only one (1) nomination received, the President declared Cr GW Greaves duly elected to the office of Deputy Shire President for the next two (2) year period.

7. Declaration by the Deputy President

Mr Z Donovan, CEO witnessed the declaration of Deputy President Cr GW Greaves.

8. Draw for Position at the Council Table

Except for the President and Deputy President seats, the CEO is to allot by random draw a position at the Council table for each Councillor as per Clause 7.1 of the Shire of Koorda Standing Orders Local Law 2018.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation Resolution 161025

Moved Cr GL Boyne

Seconded Cr GW Greaves

The Council resolved the seating arrangement for the next two-year period commencing today will be:

1. President JM Stratford
2. Deputy President GW Greaves
3. Cr KA Fuchsbichler
4. Cr BJ Harrap
5. Cr NJ Chandler
6. Cr GL Boyne
7. Cr BH Moore

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

9. Disclosure of Interest

Nil.

10. Announcements by the President without Discussion

Congratulations to the re-elected Councillors, and welcome aboard to the new Councillors.

11. ELECTION OF DELEGATES AND DEPUTY DELEGATES TO COMMITTEES

5.13pm – SUSPEND STANDING ORDERS

Resolution 171025

Moved Cr BH Moore

Seconded Cr GL Boyne

That standing orders be suspended at 5.13pm to discuss 11.1 Nomination for Council Committees.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

5.29pm – RESUMPTION OF STANDING ORDERS

Resolution 181025

Moved Cr NJ Chandler

Seconded Cr BH Moore

That standing orders be resumed as per the attendance register.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

11.1. Nomination for Council Committees

Governance and Compliance		
Date	16 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	Nil	

Background:

In accordance with Section 5.11 of the Local Government Act 1995 (the Act) committee tenure expires every two years at the ordinary election therefore it is timely for Council to consider the representatives at the first meeting after the elections.

As part of the reforms to the Local Government Act, Section 5.12 requires all committees of Council to have the Presiding Member for each appointed by the Council rather than the relevant committee. Councils may wish to appoint a Deputy Presiding Member, however in the absence of the Presiding Member, then the Committee Members present at the meeting are to choose one of themselves to preside at the meeting.

In accordance with Section 5.10(4) of the Act, the President is entitled to be a member on any committee of their choice, even though that may exceed the quorum. Similarly, in accordance with Section 5.10(5) of the Act the CEO is entitled to be on (or appoint a representative to) any committee having employee representation.

Comment:

This item seeks a resolution to seek nominations for Presiding Member, Members and a Deputy Member from Councillors for the following Committees;

- Audit, Risk & Improvement,
- Awards;
- Behavioural Complaints;
- Building, Recreation & Town Planning;
- Bush Fire Advisory,
- CEO Performance Review;
- Governance;
- Grants;
- Koorda Local Emergency Management; and
- Works.

The below table details Council's Committee's and previous representation.

Committee	Legislated/ Optional	Previous Membership	Meeting Cycle	Representatives required by existing ToRs
Audit, Risk & Improvement Committee Terms of Reference	<i>Local Government Act 1995 (Section 7.1A)</i>	1. Mr Ron Back, Independent Chair. 2. President JM Stratford 3. Cr NJ Chandler, 4. Cr GL Boyne Deputy: Cr GW Greaves	At least quarterly.	1 Independent Chair. 3 Members. 1 Deputy Member.
Awards Committee Terms of Reference	<i>Optional</i>	1. Cr GL Boyne (Chair), 2. Cr JM Stratford, 3. Cr GW Greaves, Deputy: Vacant	Once annually.	3 Members. 1 Deputy Member.
Koorda Behavioural Complaints Committee	<i>Local Government Act 1995 (Section 5.8)</i>	1. Cr NJ Chandler (Chair), 2. Cr JM Stratford, 3. Cr GW Greaves, Deputy: Vacant	As required.	3 Members. 1 Deputy Member.
Building, Recreation & Town Planning Committee	<i>Optional</i>	1. Cr GL Boyne (Chair), 2. Cr NJ Chandler, 3. Cr GW Greaves Deputy: Vacant	As required.	3 Members. 1 Deputy Member.
Bush Fire Advisory Committee Terms of Reference	<i>Bush Fires Act 1954</i>	1. President JM Stratford 2. CEO Chair: Mr George Storer	Twice annually	2 Members. 1 Deputy Member.
CEO Performance Review Committee	<i>Local Government Act 1995 (Section 5.38)</i>	1. President JM Stratford (Chair), 2. Deputy President GW Greaves, 3. Cr NJ Chandler Deputy: Cr GL Boyne	At least once annually.	3 Members (President, Deputy President & Councillor) 1 Deputy Member.

Governance Committee Terms of Reference	<i>Optional</i>	1. Cr JM Stratford (Chair), 2. Cr GL Boyne, 3. Cr NJ Chandler, Deputy: Cr KA Fuchsbichler	As required. At least biennially for Policy Review and desktop review of Integrated Strategic Plan.	3 Members. 1 Deputy Member.
Koorda Grants Committee Terms of Reference	<i>Optional</i>	1. Cr GL Boyne (Chair), 2. Cr JM Stratford, 3. Cr KA Fuchsbichler Deputy: Cr GW Greaves	Twice annually.	3 Members. 1 Deputy Member.
Koorda Local Emergency Management Committee Terms of Reference	<i>Emergency Management Act 2005</i>	1. President JM Stratford (Chair) Deputy: Deputy President GW Greaves	Quarterly	1 Member (President-Chairperson). 1 Deputy Member.
Works Committee Terms of Reference	<i>Optional</i>	1. Cr GW Greaves (Chair), 2. Cr NJ Chandler, 3. Cr KA Fuchsbichler, Deputy: Cr JM Stratford	As required.	3 Members. 1 Deputy Member.

The existing Terms of Reference (TOR) for each committee are hyperlinked under the Committee Column in the above table. Each TOR can be reviewed if/when required at the committee meetings following this meeting.

Consultation:

Nil.

Statutory Implications:

Sections 5.10 and 5.11A of the *Local Government Act 1995* stipulates the manner for the appointment of committee members and deputies to committees. An Absolute Majority resolution of Council is required.

Section 5.12 of the *Local Government Act 1995* requires all committees of Council to have the Presiding Member for each appointed by the Council rather than the relevant committee. An Absolute Majority resolution of Council is required.

In accordance with Section 5.10(4) of the Act, the President is entitled to be a member on any committee of their choice, even though that may exceed the quorum. Similarly, in accordance with Section 5.10(5) of the Act the CEO is entitled to be on (or appoint a representative to) any committee having employee representation.

Under Section 5.8 of the Act Council has the power to delegate authority to its committees (except those powers defined in Section 5.17 of the Act), however Council's committees do not have delegated authority. As a result, all recommendations of Council's committees must be presented to Council for consideration. It is recommended this remains in place.

Policy Implications:

These Committees are listed in Policy "G - Council Meeting System."

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 - Open and Transparent Leadership.

Risk Implications:

Risk Profiling Theme	Failure to implement legislative changes
Risk Category	Compliance
Risk Description	Council cannot agree on selecting presiding members and deputies for each of its committees.
Consequence Rating	Minor (2)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Decision not required until 1 July 2025
Action (Treatment)	Lead time ahead of deadline for Council decision.
Risk Rating (after treatment)	Adequate

Financial Implications:

Section 5.98 of the Local Government Act 1995 states a Councillor who attends a Council or Committee meeting is entitled to be paid the fee determined for attending a Council or Committee meeting.

The 2025/26 Budget includes an allocation for this purpose at GL 2040113 Members Sitting Fees.

Voting Requirements: ☐ Simple Majority ☒ Absolute Majority

Officer Recommendation Resolution 191025

Moved Cr GL Boyne

Seconded Cr GW Greaves

That, by Absolute Majority in accordance with Sections 5.10, 5.11A, 5.12 and 7.1A of the *Local Government Act 1995*, Council appoints the following Presiding Members and Committee Members for Council Committees:

1. Audit, Risk & Improvement

- a. Mr Ron Back as Independent Chairperson
- b. Mr Stephen Nicholls as Deputy independent Chairperson
- c. Cr JM Stratford as a member
- d. Cr NJ Chandler as a member
- e. Cr BH Moore as a member
- f. Cr GL Boyne as a deputy member

2. Awards

- a. Cr GL Boyne as presiding member
- b. Cr BJ Harrap as a member
- c. Cr BH Moore as a member
- d. Cr GW Greaves as a deputy member

3. Behavioural Complaints

- a. Cr BH Moore as presiding member
- b. Cr JM Stratford as a member
- c. Cr KA Fuchsbichler as a member
- d. Cr BJ Harrap as a deputy member

4. Building, Recreation & Town Planning

- a. Cr BH Moore as presiding member
- b. Cr GW Greaves as a member
- c. Cr NJ Chandler as a member
- d. Cr GL Boyne as a member
- e. Cr BJ Harrap as a deputy member

5. Bush Fire Advisory

- a. CBFCO Mr George Storer as presiding member
- b. Cr JM Stratford as a member
- c. Cr KA Fuchsbichler as a member
- d. Cr BJ Harrap as a member
- e. Cr GW Greaves as a deputy member

6. CEO Performance Review

- a. President JM Stratford as presiding member
- b. Deputy Present GW Greaves as a member
- c. Cr GL Boyne as a member
- d. Cr BH Moore as a member
- e. Cr NJ Chandler as a deputy member

7. Governance

- a. Cr BH Moore as presiding member
- b. Cr JM Stratford as a member
- c. Cr NJ Chandler as a member
- d. Cr GW Greaves as a deputy member

8. Grants

- a. Cr GL Boyne as presiding member
- b. Cr GW Greaves as a member
- c. Cr BJ Harrap as a member
- d. Cr BH Moore as a member
- e. Cr JM Stratford as a deputy member

9. Local Emergency Management

- a. President JM Stratford as presiding member
- b. Cr GW Greaves as a deputy member

10. Works

- a. Cr GW Greaves as presiding member
- b. Cr KA Fuchsbichler as a member
- c. Cr BJ Harrap as a member
- d. Cr NJ Chandler as a member
- e. Cr BH Moore as a member
- f. Cr JM Stratford as a deputy member

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

5.31pm – SUSPEND STANDING ORDERS Resolution 201025

Moved Cr BH Moore

Seconded Cr NJ Chandler

That standing orders be suspended at 5.31pm to discuss 11.2 Nomination for External Committees.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

5.37pm – RESUMPTION OF STANDING ORDERS Resolution 211025

Moved Cr NJ Chandler

Seconded Cr BJ Harrap

That standing orders be resumed as per the attendance register.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

11.2. Nomination for External Committees

Governance and Compliance		
Date	16 October 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	☐ Executive Decision ☒ Legislative Requirement ☐ Information	
Attachments	1. WALGA GECZ Elected Member Prospectus 2. Local Government Nominations - Development Assessment Panels	

Background:

This Item seeks nominations from Councillors for various external committees on which Council is represented and a Council resolution on those appointments.

The Shire of Koorda is currently represented by Councillors and Staff on the following external committees and has been for several years:

Committee	Previous Membership
North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)	1. NEWROC Council: President NEWROC Council Deputy: Deputy President NEWROC Executive: CEO NEWROC Executive Deputy: Deputy CEO
WALGA Great Eastern Country Zone (GECZ)	1. President 2. Deputy President Deputy: CEO
Regional Road Sub Group	1. Cr NJ Chandler Deputy: Cr GW Greaves
Rural Water Council	1. CEO Deputy: Cr JM Stratford
Wheatbelt Natural Resource Management	1. Cr GL Boyne Deputy: CEO
NEWTRAVEL	1. Deputy CEO
Bush Fire Regional Board	1. Cr GW Greaves Deputy: CEO
Mid-West/Wheatbelt Joint Development Assessment Panel (DAP)	1. Cr GL Boyne 2. Cr NJ Chandler Deputy: Cr JM Stratford Deputy: Cr KM Burrell

Comment:

In accordance with Section 5.11 of the *Local Government Act 1995* (the Act) committee tenure expires every two years at the ordinary election therefore it is timely for Council to consider the representatives to external committees at the first meeting after the elections.

Nominations for each committee will be called at the meeting.

Regarding the WALGA GECZ, a chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 18 October.
- Member Councils to elect / appoint their Zone Delegates and to advise WALGA as soon as possible but preferably by 9:00am on Friday, 31 October.
- Zones to meet in November and elect their State Council representatives and deputy representatives.
- Zones to advise WALGA of their elected State Council representative(s) and deputy representative(s) immediately following the November Zone meeting.
- An Induction Session will be held for all incoming State Councillors and Deputy State Councillors on Thursday, 30 November at the WALGA offices in West Leederville.
- The new State Council will take office at the December Ordinary Meeting of State Council.
- The positions of President and Deputy President of WALGA will be elected at the March 2026 Ordinary Meeting of State Council.

Development Assessment Panel (DAP) (as per attachment 2 of this item)

Under the Planning and Development (Development Assessment Panels) Regulations 2011, local governments are required to nominate elected members for inclusion on the register of Local Government DAP Members. All current members are appointed until 26 January 2026, and ahead of this expiry date, each local government must nominate four elected councillors, two primary members and two alternates, for the next term.

With the local government elections taking place on 18 October 2025, council composition may change, and any existing DAP member who is not re-elected will cease to hold their DAP role from 19 October 2025. Nominations must be submitted to the DAP Secretariat by Friday, 21 November 2025, using the provided form and accompanied by a council resolution. If submission by this date is not possible, alternative arrangements must be discussed with the Secretariat. Once received, the Minister will appoint the nominees to the register of Local Government DAP Members for the term ending 26 January 2028.

Consultation:
Nil.

Statutory Implications:
Sections 5.10 and 5.11A of the *Local Government Act 1995* stipulates the manner for the appointment of committee members and deputies to committees. An Absolute Majority resolution of Council is required.

In accordance with Section 5.10(4) of the Act, the President is entitled to be a member on any committee of their choice, even though that may exceed the quorum. Similarly, in accordance with Section 5.10(5) of the Act the CEO is entitled to be on (or appoint a representative to) any committee having employee representation.

Under Section 5.8 of the Act Council has the power to delegate authority to its committees (except those powers defined in Section 5.17 of the Act), however Council’s committees do not have delegated authority. As a result, all recommendations of Council’s committees must be presented to Council for consideration. It is recommended this remains in place.

Policy Implications:
Nil.

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership.

Financial Implications:
Section 5.98 of the Local Government Act 1995 states a Councillor who attends a Council or Committee meeting is entitled to be paid the fee determined for attending a Council or Committee meeting.

The 2025/26 Budget includes an allocation for this purpose at GL 2040113 Members Sitting Fees.

Voting Requirements: ☐ Simple Majority ☒ Absolute Majority

Officer Recommendation
Resolution 221025

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That, by Absolute Majority in accordance with Sections 5.10 and 5.11A of the *Local Government Act 1995*, Council appoints the following Councillors and Staff Members as representatives to the following external committees:

<u>COMMITTEE</u>	<u>REPRESENTATIVES</u>
1. NEWROC	Council Meetings 1. President Deputy: Any Councillors attending
	Executive Meetings 1. CEO Deputy: Deputy CEO

2. WALGA GECZ

- 1. President
- 2. Deputy President
- 3. CEO (Voting Rights)

3. Regional Road Group Sub Group

- 1. Cr NJ Chandler
- Deputy: Cr GW Greaves

4. Rural Water Council

- 1. Cr KA Fuchsbichler
- Deputy: Cr JM Stratford

5. Wheatbelt Natural Resource Management

- 1. Cr GL Boyne
- Deputy: Cr BH Moore

6. NEWTRAVEL

- 1. Deputy CEO
- Deputy: CEO

7. Bush Fire Regional Board

- 1. Cr GW Greaves
- Deputy: Cr BJ Harrap

8. Mid-West/Wheatbelt Joint DAP

- 1. Cr NJ Chandler
- 2. Cr BH Moore
- Deputy 1: Cr GL Boyne
- Deputy 2: Cr JM Stratford

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

12. OFFICER'S REPORTS – GOVERNANCE AND COMPLIANCE

12.1. Use of Common Seal on Property Sales Documents

Governance and Compliance		
Date	16 October, 2025	
Location	Properties in the Koorda townsite	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	☒ Executive Decision ☐ Legislative Requirement ☐ Information	
Attachments	Nil	

Background:

The Ordinary Council Meeting of 15 October 2025 endorsed the CEO to act on behalf of the Shire of Koorda to proceed with the sale of the two properties – at 23 Smith and 1 Allenby Streets Koorda – that were seized and sold by the Shire to recover outstanding rates, charges and associated fees.

Following the statutory requirements under the Local Government Act 1995, the two properties were sold by public auction on 4 October on an “as basis” and at the fall of the hammer realised a total of \$55,500 from which the shire will recover \$50,626 of the \$58,717 owed.

The purpose of this item is for Council to approve the use of the common seal on the various documents to necessitate the sale process.

Comment:

Various documents provided by the settlement agency associated with the property at 23 Smith Street require the application of the common seal both for the appointment of the settlement agent and the Landgate transfer of Land form.

The 23 Smith Street transaction is the simplest of the two settlements as the Shire holds the only encumbrances and the amount realised by the auction (\$25,500) is less than that (\$33,591) owed to the Shire in fees, charges and costs which voids a distribution to the original owner.

Given the simplicity of the transaction, and to facilitate the process the Shire has engaged the same settlement agent as the buyer in Chris Goddard of CPC Conveyancing.

The process to complete the sale for 1 Allenby Street is complicated by both a State agency (Department of Justice) and a Federal agency (Child Support Registry) also holding encumbrances over the property. As such the settlement process is anticipated to be extended.

As detailed at the 15 October OCM, as a result of the sale (\$30,000) the Shire will recover the full amount owed (\$28,127) with the Shire's best interests served by having a separate settlement agency to the buyer to ensure experienced in the additional matters.

On the recommendation of Palisade Corporate (the law firm assisting with the rates recovery) the Shire has engaged John Carey of however the settlement will require additional experience.

Though not as yet provided, it is anticipated that the sales process for 1 Allenby Street will be similar to those required for 23 Smith Street and will also require the use of the Shire's common seal. In addition, the timing of the sale, and the pending absence of the CEO, is such that Council should also endorse the Deputy CEO to act on behalf of the Shire to complete the sales processes.

Consultation:

Gianni Rifici, Solicitor, Palisade Corporate Law
Jessica Hill, Sales Representative, Bob Davey Real Estate Northam
Chris Goodall, Director, CPC Conveyancing
John Carey, Icon Settlements
Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Local Government Act 1995

Policy Implications:

F – Debt Recovery V1.0
G – Use of the Shire of Koorda Common Seal-Executing of Legal Documents V1.0

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
4.1 – Open and transparent leadership

Risk Implications:

Risk Profiling Theme	Delays in the receipt or distribution of funds.
Risk Category	Financial
Risk Description	Timing only
Consequence Rating	Insignificant (1)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Contractual agreements.
Action (Treatment)	Project management
Risk Rating (after treatment)	Effective

Financial Implications:

Nil additional

Voting Requirements: ☐ Simple Majority ☒ Absolute Majority

**Officer Recommendation:
Resolution 231025**

Moved Cr GL Boyne

Seconded Cr GW Greaves

That Council:

- 1. Approve the use of the common seal as necessary for documents to complete the sales of 23 Smith and 1 Allenby Streets, Koorda.**
- 2. Endorse the Acting CEO to act on behalf of the Shire to finalise the sales agreements for 23 Smith and 1 Allenby Streets Koorda in the absence of the CEO.**

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

13. Closure

The Presiding person congrats to new Councillors on their appointment, thanked everyone for their attendance and declared the meeting closed at 5.39pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: 19 November 2025

UNCONFIRMED



WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E O'Connell
Deputy Chairperson: Cr W Della Bosca

Secretary: Mr R Munns
R Munns Engineering Consulting Services
PO Box 516
NARROGIN WA 6312
Ph : 0407 604 164

Unconfirmed Minutes of the Sub Regional Road Group meeting held at the Shire of Mukinbudin Administration Centre on Tuesday the 28th October 2025 commencing at 10.01 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Following the recent Local Government elections, the position of **Chairperson** was declared vacant and I assumed the position of Chairperson. I declared the meeting open at 10.01 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Ashley Walker	Shire of Mukinbudin	(Via Teams - Voting Delegate)
Cr Adam Eksanow	Shire of Nungarin	(Voting Delegate)
Cr Dale Naughton	Shire of Trayning	(Voting Delegate)
Cr Justin Begley	Shire of Wyalkatchem	(Voting Delegate)
Cr Daimon Geier	Shire of Westonia	(Voting Delegate)
Cr Bryan Close	Shire of Yilgarn	(Voting Delegate)
Cr Clayton Marchant	Shire of Trayning	(Proxy Delegate)
Cr Callum McGlashan	Shire of Mukinbudin	(Proxy Delegate)
Ms Tanika McLennan	CEO – Shire of Mukinbudin	
Mr Dave Nayda	CEO – Shire of Nungarin	
Mr Bill Price	CEO – Shire of Westonia	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Paul Healy	Manager of Works – Shire of Trayning	
Mr Aldo Lamas	Manager of Works – Shire of Wyalkatchem	
Mr John Nuttall	Program Director - WSN	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Mr Peter Naylor	CEO – Shire of Trayning
Mr Ian McCabe	Acting CEO - Shire of Wyalkatchem
Mr Ben McKay	CEO – Shire of Mt Marshall
Mr Zac Donovan	CEO – Shire of Mt Koorda
Mr Glen Brigg	Manager of Works – Shire of Yilgarn
Mr Aaron Wootton	Manager of Works – Shire of Nungarin
Mr Santo Leotta	Manager of Works – Shire of Mt Marshall
Mr Allister Butcher	Consultant – Shire of Wyalkatchem
Ms Allison Hunt	Secretary WN RRG – MRWA

3. ENDORSEMENT OF MEMBER COUNCIL DELEGATES

Following the Local Government Elections held on Sat 18th October 2025, the following Council Delegates and Deputies have been nominated by their Council to the Wheatbelt North East SRRG (WNE SRRG) :

Resolution 2025 - 014	
<i>That the WNE SRRG endorse the following appointments to the WNE SRRG for the next two (2) year period:</i>	
1. Shire of Koorda	<i>Cr Nick Chandler – Delegate Cr Gary Grieves – Deputy</i>
2. Shire of Mt Marshall	<i>Cr Tanya Gibson – Delegate Cr Stuart Putt – Deputy</i>
3. Shire of Mukinbudin	<i>Cr Ash Walker – Delegate Cr Callum McGlashan – Deputy</i>
4. Shire of Nungarin	<i>Cr Adam Eksanow – Delegate Cr Pippa De Lacey – Deputy</i>
5. Shire of Trayning	<i>Cr Dale Naughton – Delegate Cr Clayton Marchant – Deputy</i>
6. Shire of Westonia	<i>Cr Daimon Geier – Delegate Cr Denver Simmonds – Deputy</i>
7. Shire of Wyalkatchem	<i>Cr Justin Begley – Delegate Cr Steven Gamble – Deputy</i>
8. Shire of Yilgarn	<i>Cr Bryan Close – Delegate Cr Bianca Bradford – Deputy</i>
Moved Cr J Begley	Seconded Cr D Naughton
Carried: Yes (8/0)	

4. ELECTION OF WNE SRRG OFFICE BEARERS

4.1 Election of WNE SRRG Chairperson and Deputy Chairperson

The positions of WNE SRRG **Chairperson and Deputy Chairperson** are declared vacant.

Nominations were called for the position of WNE SRRG Chairperson. The term is for two years. Since there were no nominations, I suggested that we consider adopting the same arrangement that the Kellerberrin SRRG has adopted in electing the SRRG Chairperson and Deputy Chairperson for the two year Local Government election term. As described to the Group, the Kellerberrin SRRG:

- have a host Member Council each two year Local Government election cycle that is rotated in alphabetical order based upon the first letter of the Member Council names.
- the Delegate from the host Member Council automatically assumes the role of Chairperson for the Group during this period.
- the Delegate from the following host Member Council automatically assumes the role of deputy Chairperson for the Group during this period.

While this can be problematic where the host Member Council Delegate is new to the SRRG and / or Council system, this is a rare occurrence. On the positive side, this arrangement does promote some inclusivity and participation across the Member Council Delegates.

Resolution 2025 - 015

That:

- a) The Group's Chairperson and Deputy Chairperson are automatically selected as the Delegates of the host and following host Member Councils respectively – for the two year Local Government election term.*
- b) The host Member Council is rotated for each two year Local Government election term, via alphabetical order based upon the first letter of the Member Council names.*
- c) For the next two year period, the Koorda Shire is the host Member Council and the Mt Marshall Shire is the following host Member Council.*
- d) **Cr N Chandler** as the Shire of Koorda Delegate, automatically assumes the position as the **Chairperson for the WNE SRRG***
- e) **Cr T Gibson** as the Shire of Mt Marshall Delegate, automatically assumes the position as the **Deputy Chairperson for the WNE SRRG***

Moved Cr B Close	Seconded Cr T Gibson
Carried: Yes (8/0)	

The Chairperson, Cr Chandler, assumed the Chair.

4.2 Election of WNE SRRG Delegate and Proxies to Wheatbelt North Regional Road Group Positions

The position of WNE SRRG **Voting Delegate to the WBN RRG** is declared vacant. Nominations were called for the position of WNE SRRG Voting Delegate to the WBN RRG. The term is for two years.

Nomination of **Cr D Naughton** was received by Cr D Naughton and seconded by Cr B Close. There were no other nominations. **Cr D Naughton** accepted the nomination of WNE SRRG Voting Delegate to the WBN RRG.

The position of WNE SRRG **First Proxy Delegate to the WBN RRG** is declared vacant. Nominations were called for the position of WNE SRRG First Proxy Delegate to the WBN RRG. The term is for two years.

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Nomination of **Cr J Begley** was received by Cr J Begley and seconded by Cr D Naughton. There were no other nominations. Cr J Begley accepted the nomination of WNE SRRG First Proxy Delegate to the WBN RRG.

The position of WNE SRRG **Second Proxy Delegate to the WBN RRG** is declared vacant. Nominations were called for the position of WNE SRRG Second Proxy Delegate to the WBN RRG. The term is for two years.

Nomination of **Cr A Walker** was received by Cr A Walker and seconded by Cr T Gibson. There were no other nominations. Cr A Walker accepted the nomination of WNE SRRG Second Proxy Delegate to the WBN RRG.

Resolution 2025 - 016	
<i>That Cr D Naughton be elected as the WNE SRRG Voting Delegate to the Wheatbelt North Regional Road Group.</i>	
<i>That Cr J Begley be elected as the WNE SRRG First Proxy Delegate to the Wheatbelt North Regional Road Group.</i>	
<i>That Cr A Walker be elected as the WNE SRRG Second Proxy Delegate to the Wheatbelt North Regional Road Group.</i>	
Moved Cr D Naughton	Seconded Cr B Close
Carried: Yes (8/0)	

4.3 Election of WNE SRRG Secretary

Consultant Rod Munns has been secretary of the Group for a long period of time under an agreement to be paid annually on a Fee for Service basis, with costs shared equally between the Member Councils – for preparing Meeting Agendas and Minutes, attending SRRG and WN RRG meetings and any other RRG based committees / working groups on behalf of the Group.

The position of WNE SRRG **Secretary** is declared vacant.

Nominations are called for the position of WNE SRRG Secretary. The term is for two years.

Nomination of **Rod Munns** was received by Cr T Gibson and seconded by Cr A Walker. There were no other nominations. **Rod Munns** accepted the nomination of WNE SRRG Secretary.

Resolution 2025 - 017	
<i>That Rod Munns be elected as the WNE SRRG Secretary under the same agreement to be paid annually on a Fee for Service basis, with costs shared equally between the Member Councils.</i>	
Moved Cr T Gibson	Seconded Cr A Walker
Carried: Yes (8/0)	

4.4 Election of WNE SRRG Representative and Proxy to the Wheatbelt North Technical Working Group Positions

The position of WNE SRRG **Representative to the WBN TWG** is declared vacant.

Nominations were called for the position of WNE SRRG Representative to the WBN TWG. The term is for two years.

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Nomination of **Rod Munns** was received by Cr T Gibson and seconded by Cr D Naughton. There were no other nominations. **Rod Munns** accepted the nomination of WNE SRRG Representative to the WBN TWG.

The position of WNE SRRG **Proxy Representative to the WBN TWG** is declared vacant. Nominations were called for the position of WNE SRRG Proxy Representative to the WBN TWG. The term is for two years.

Nomination of **Darren West** was received by Cr J Begley and seconded by Cr D Naughton. There were no other nominations. **Darren West** accepted the nomination of WNE SRRG Proxy Representative to the WBN TWG.

Resolution 2025 - 018	
<i>That Rod Munns be elected as the WNE SRRG Representative to the Wheatbelt North Regional Road Group Technical Working Group.</i>	
<i>That Darren West be elected as the WNE SRRG Proxy Representative to the Wheatbelt North Regional Road Group Technical Working Group.</i>	
Moved Cr D Naughton	Seconded Cr D Geier
Carried: Yes (8/0)	

4.5 Election of WNE SRRG Voting Delegate and Proxy to the Wheatbelt Secondary Freight Network (WSFN) Steering Committee and Technical Committee Positions

The position of WNE SRRG **Voting Delegate to the WSFN SC** is declared vacant. Nominations are called for the position WNE SRRG Voting Delegate to the WSFN SC. The term is for two years. Only elected delegates are eligible for these roles.

Nomination of **Cr A Walker** was received by Cr A Walker and seconded by Cr B Close. There were no other nominations. **Cr A Walker** accepted the nomination of WNE SRRG Voting Delegate to the WSFN SC.

The position of WNE SRRG **Proxy Delegate to the WSFN SC** is declared vacant. Nominations were called for the position of WNE SRRG Proxy Delegate to the WSFN SC. The term is for two years. Only elected delegates are eligible for these roles.

Nomination of **Cr A Eksanow** was received by Cr A Eksanow and seconded by Cr T Gibson. There were no other nominations. **Cr A Eksanow** accepted the nomination of WNE SRRG Proxy Delegate to the WSFN SC.

The position of WNE SRRG **Representative to the WSFN TC** was considered. Currently Glen Brigg is the Group's Representative to the WSFN TC. There is no requirement for this position to be declared vacant, since the position is filled generally via non elected members. Regardless, nominations were called for the position WNE SRRG Representative to the WSFN TC. The term is for two years.

Nomination of **Glen Brigg** was received by Rod Munns and seconded by Cr Close. There were no other nominations. **Glen Brigg** accepted the nomination of WNE SRRG Representative to the WSFN TC.

The position of WNE SRRG **Proxy Representative to the WSFN TC** was considered. Currently Consultant Rod Munns is the Group's Proxy Representative to the WSFN TC. There is no requirement for this position to be declared vacant, since the position is filled generally via non elected members. Regardless, nominations were called for the position of WNE SRRG Proxy Representative to the WSFN TC. The term is for two years.

Nomination of **Rod Munns** was received by Cr T Gibson and seconded by Cr D Naughton. There were no other nominations. **Rod Munns** accepted the nomination of WNE SRRG Proxy Representative to the WSFN TC.

Resolution 2025 – 019

*That **Cr A Walker** be elected as the WNE SRRG Voting Delegate to the Wheatbelt Secondary Freight Network Steering Committee.*

*That **Cr A Eksanow** be elected as the WNE SRRG Proxy Delegate to the Wheatbelt Secondary Freight Network Steering Committee*

*That **Glen Brigg** be elected as the WNE SRRG Voting Representative to the Wheatbelt Secondary Freight Network Technical Committee.*

*That **Rod Munns** be elected as the WNE SRRG Proxy Representative to the Wheatbelt Secondary Freight Network Technical Committee*

Moved Cr B Close

Seconded Cr J Begley

Carried: Yes (8/0)

5. CONFIRMATION OF MINUTES OF MEETING 19th SEPTEMBER 2025

Resolution 2025 - 020

That the Minutes of the WNE SRRG Zoom Video Conference Meeting, held on the 19th September 2025, be confirmed as a true and correct record of proceedings.

Moved Cr D Naughton

Seconded Cr J Begley

Carried: Yes (8/0)

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

7. CORRESPONDENCE

7.1 Correspondence In

- a) Advice of Out-of-Session Endorsement of the Shire of Mt Marshall's 2026/27 Yr RRG Road Program (Att 2a) – received via email from all eight (8) Group Delegates from 26th September to 2nd October 2025.
- b) Request for Shovel Ready RRG Projects Details - to be funded via additional RRG Funding (Att 2b) – received via email from Allison Hunt on 30th September 2025.
- c) Advice of link to attached Agenda for scheduled WN RRG Meeting to be held 6th October 2025 (Att 2c) – received via email from Allison Hunt on 30th September 2025.
- d) Request for Group's endorsement of a slight financial alteration to the Shire of Wyalkatchem's 2025/26 Yr RRG Road Project on the Wyalkatchem North Rd (Att 2d) – received via email from Allister Butcher, consultant for the Shire of Wyalkatchem on 7th October 2025.
- e) Advice of Draft Template for SRRG Meeting Agenda for election of Office Bearers (Att 2e) – received via email from Allison Hunt on 9th October 2025.
- f) Advice of current WN RRG Funding Recoup Register (Att 2f) – received via email from Allison Hunt on 24th October 2025.
- g) Advice of link to attached Minutes of WN RRG Meeting held 6th October 2025 (Att 2g) – received via email from Allison Hunt on 24th October 2025.

7.2 Correspondence Out

- h) Request for Out-of-Session Endorsement of the Shire of Mt Marshall's 2026/27 Yr RRG Road Program (Att 2h) – sent via email from myself to all eight (8) Group Delegates on 25th September 2025.
- i) Advice of received Out-of-Session Endorsements of the Shire of Mt Marshall's 2026/27 Yr RRG Road Program by six (6) of the eight (8) Group Delegates (Att 2i) – sent via email from myself to Allison Hunt on 30th September 2025.

Resolution 2025 - 021

That the Incoming and Outgoing Correspondence be accepted.

Moved Cr T Gibson

Seconded Cr A Eksanow

Carried: Yes (8/0)

8. BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The WNE SRRG parts of the current WN RRG Funding Recoup Register for the 25/26 Yr (provided 24th October 2025 – as per Att 2f) is attached for reference, being:

- Att 3A – Recoup Status of Direct Grant Funding
- Att 3B – Recoup Status of RRG Road Project Funding

All Direct Grant funding has been recouped and the first 40% for all Road Project Funding for Projects has been recouped – except the Shire of Trayning's Reconstruction Project on the Kellerberrin – Bencubbin Rd South – as a result of a scope of works alteration (that has since been endorsed). The Shire of Trayning will recoup this first 40% Road Project funding for this project.

7.2 Ratification of Out-of-Session Endorsement of Mt Marshall's 26/27 Yr RRG Road Program

At our last SRRG Meeting held 19 September 2025 we endorsed our 2026/27 Yr RRG Road Program, except the Shire of Mt Marshall's Program – which had not been provided at that time. The Shire of Mt Marshall provided this program and I send out an email to all Group Delegates on the 25th September 2025 requesting their Out-of-Session endorsement of this Program (see Att 2h). From the 26th September to the 2nd October 2025, I received confirmation endorsement emails from all eight (8) Group Delegates. On the 30th September 2025, I sent the six (6) endorsement emails I'd received at that time to Alli Hunt at MRWA, so she could add the Shire of Mt Marshall's 26/27 Yr Program into the WN RRG Meeting Agenda for consideration at the 6th October 2026 meeting (see Att 2i). This program was endorsed by the WN RRG at that meeting.

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For the record, the Shire of Mt Marshall's 26/27 Yr RRG Road Program is shown in Table 1 below.

Mt Marshall	Bimbij Rd	68	11.02 - 17.97	6.95	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$226,529	\$113,265	\$339,794	\$838,375
	Burakin / Wiaki Rd	73	0.97 - 4.60	3.63	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$203,063	\$101,532	\$304,595	
	Burakin / Wiaki Rd	73	50.1 - 51.15	1.05	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$77,430	\$38,715	\$116,145	
	Koorda / Bulfinch Rd	87	6.00 - 8.63	2.63	Reconstruct existing Type 4 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$304,472	\$152,236	\$456,708	
	Koorda / Bulfinch Rd	74	47.16 - 47.96	0.80	Reseal	P	\$26,880	\$13,440	\$40,320	

Table 1

All Out-of-Session endorsements require ratification at the following Group Meeting.

Resolution 2025 - 022

That the Shire of Mt Marshall's 2026/27 Yr RRG Road Program as provided in Table 1 above, and endorsed Out-of-Session, be ratified.

Moved Cr B Close

Seconded Cr D Geier

Carried: Yes (8/0)

7.3 Change to Wyalkatchem's 25/26 Yr RRG Road Project on Wyalkatchem North Rd

On the 7th October 2025, Consultant Allister Butcher sent me a request for a slight alteration to the Shire of Wyalkatchem's 25/26 Yr Road Project on the Wyalkatchem North Rd (Project # 30004465), on behalf of the Shire of Wyalkatchem (see Att 2d). The alteration does not involve a change to the scope of works, but the addition of the historical \$ 5,560 of RRG Funding available (as a result of an underspend on this same Road by the Shire of Wyalkatchem in the 2023/24 Yr), to the current endorsed Funding allocation. This takes the Total Funding allocation for this Project to \$ 615,273, comprising \$ 410,182 of RRG Funding.

The Shire of Wyalkatchem have provided an updated Project MCA reflecting the additional \$ 5,560 of RRG Funding being added to this Project, with no change in the scope of works.

Resolution 2025 - 023

That the Shire of Wyalkatchem's 2025/26 Yr RRG Funded Project on the Wyalkatchem North Rd from SLK 6.91 to 8.40 (Project # 30004465), be increased in value to a Total Project cost of \$ 615,273, via addition of the historical \$ 5,560 of RRG Funding available (as a result of an underspend on this same Road by the Shire of Wyalkatchem in the 2023/24 Yr) plus \$ 2,780 of matching funding, to the current endorsed Funding allocation, be endorsed.

Moved Cr J Begley

Seconded Cr D Naughton

Carried: Yes (8/0)

8 OTHER BUSINESS

8.1 Cr O'Connell and Della Bosca – Letters of Appreciation for Service

As a gesture of appreciation, the secretary will write letters to recently retiring Councillors that have served significant periods acting within this Group. Cr Eileen O'Connell has been the elected Delegate for the Shire of Nungarin from 1998 to 2025, and within that period has acted as Chairperson of the Group and the Group's elected Delegate on the WN RRG and WSFN Steering Committee. Cr Wayne Della Bosca has been the elected Delegate for the Shire of Yilgarn from 2013 to 2025, and within that period has acted as Deputy Chairperson of the Group and the Group's elected Proxy Delegate on the WN RRG and WSFN Steering Committee.

As the Group's secretary, I would personally like to thank both ex Councillors for their support and the considerable amount of work that they have both provided for the ongoing welfare of this Group.

8.2 WSFN Update

John Nuttall provided an update on the WSFN and information on the WSFN for new Group Members. He advised:

- The WSFN was originally allocated \$187.5 Million of Funding in 2019 (comprising 80% Federal Funding, 13.33% State Funding and 6.67% Local Government Funding). It is expected that this funding will be expended by the 2026/27 EOFY.
- The WSFN is currently applying for an additional \$ 140 Million over the next four (4) year period from the Federal and State Governments.
- The WSFN Office is based in Midland at 37/5 Keane St. The WSFN staff comprises himself as the Program Director, Peter Hall is the Program Manager and Racelis Rose is the Executive Officer.

8.3 Increased RAV Traffic through Mukinbudin on Koorda – Bullfinch Route

Cr Walker raised concerns about the amount of additional N7 RAV Traffic that appears to be travelling through Mukinbudin via the Koorda – Bullfinch Route, and that it appears to be minesite plant and equipment and other Heavy Freight. There are concerns that these Freight Operators are bypassing the MRWA highways and are using the Local Government managed Road Network as a convenience. For the Shire of Mukinbudin, the additional concern is that this "additional" heavy freight is travelling along the main street (Shadbolt St), where there is parking located along both sides of the street. While there is a Heavy Vehicle bypass (Strugnell St) for N7 RAVs approaching Mukinbudin from the west side of the Koorda – Bullfinch Rd, there is a gap in connectivity preventing N7 RAVs approaching Mukinbudin from the east, accessing the Heavy Vehicle Bypass. The gap is as a result of a lack of suitable stacking distance between the Koorda – Bullfinch Rd and Rail Level Crossing across the Mukinbudin – Wialki Rd. In Addendum 1 at the rear of these minutes are marked up N7.1 RAV Access Maps from off MRWA HVS's RAV Mapping Tool showing gaps and issues in the N7.1 connectivity in the northern Wheatbelt Region and Mukinbudin Townsite.

To alleviate this issue the Shire of Mukinbudin have discussed and planned to construct a Heavy Vehicle Bypass from the eastern approach of the Koorda – Bullfinch Rd – north around the Mukinbudin CBH Facility and connect into the Mukinbudin – Wialki Rd in line with Strugnell St. The Shire of Mukinbudin would like to be able to leverage some road funding to construct this Heavy Vehicle Bypass to alleviate this issue (Heavy Traffic travelling along the main street), if possible.

8.4 Lights on Burakin / Wialki Rd Rail Level Crossing near Ayres Rd

Cr Gibson advised that Arc Infrastructure have advised they will soon be erecting warning lights at the Rail Level Crossing on the Burakin / Wialki Rd west of Beacon, near the Ayres Rd intersection. She also advised that three (3) other nearby Rail Level Crossings are also having warning lights installed.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

Date for this meeting is TBA. Please note that the new Delegates from each of the four (4) SRRG's within the WBN RRG will be requested to attend a Teams Meeting early November to consider and endorse the Elected Members to the WBN RRG and WSN Steering Committee and the Representatives on the WBN RRG Technical Working Group and WSN Technical Committee. The next Ordinary WBN RRG is expected to be held in early March 2026 (normally held at the Shire of Northam Recreation Centre).

9.2 Next WN RRG Technical Committee Meeting

Date for this meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Tuesday 10th February 2025, commencing at 9.00am – likely via Teams video conference – approximately 2-3 weeks prior to the WN RRG Meeting which is generally scheduled in early March 2026. The main reason for this meeting is to check on the status of the current year RRG Program Projects.

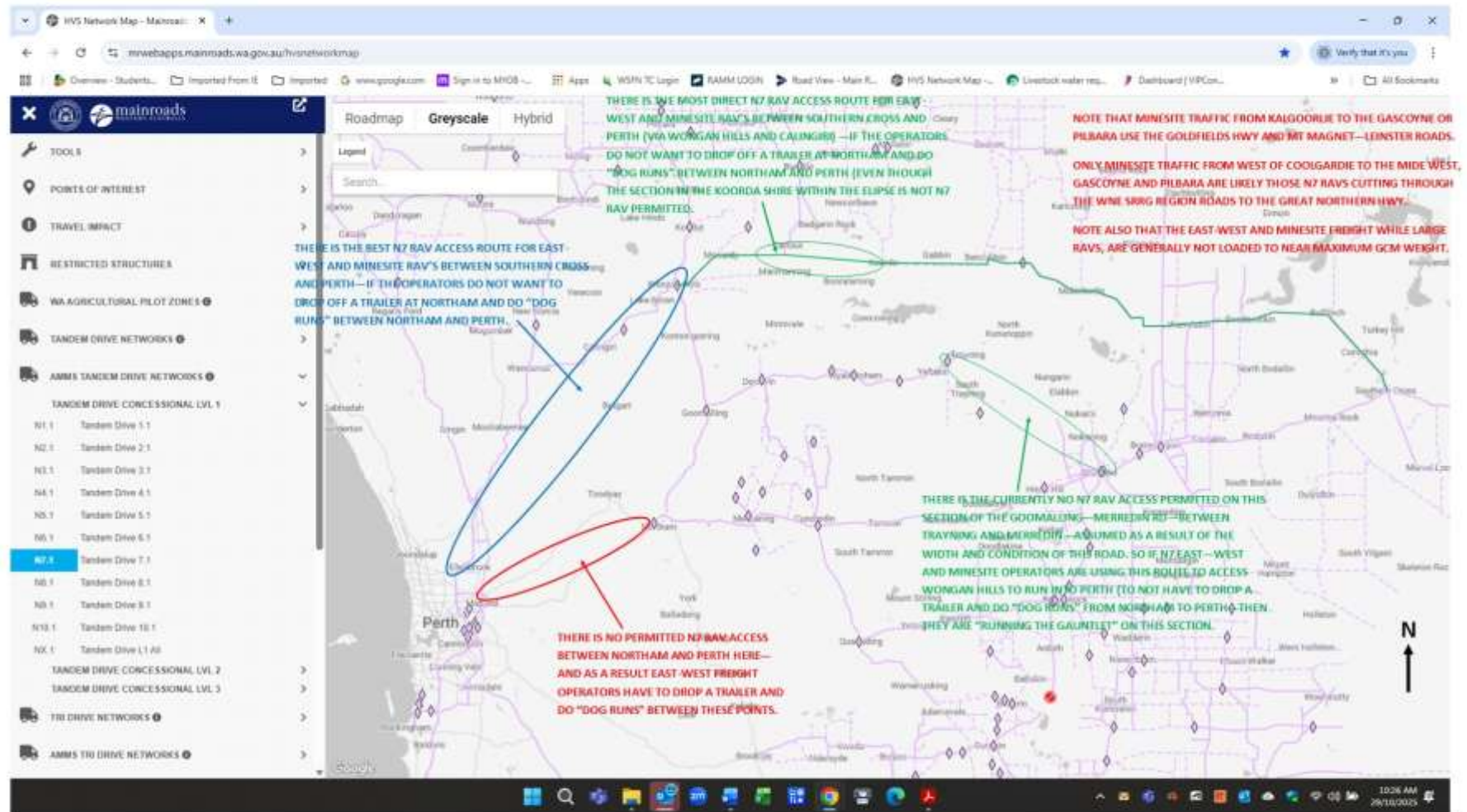
10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

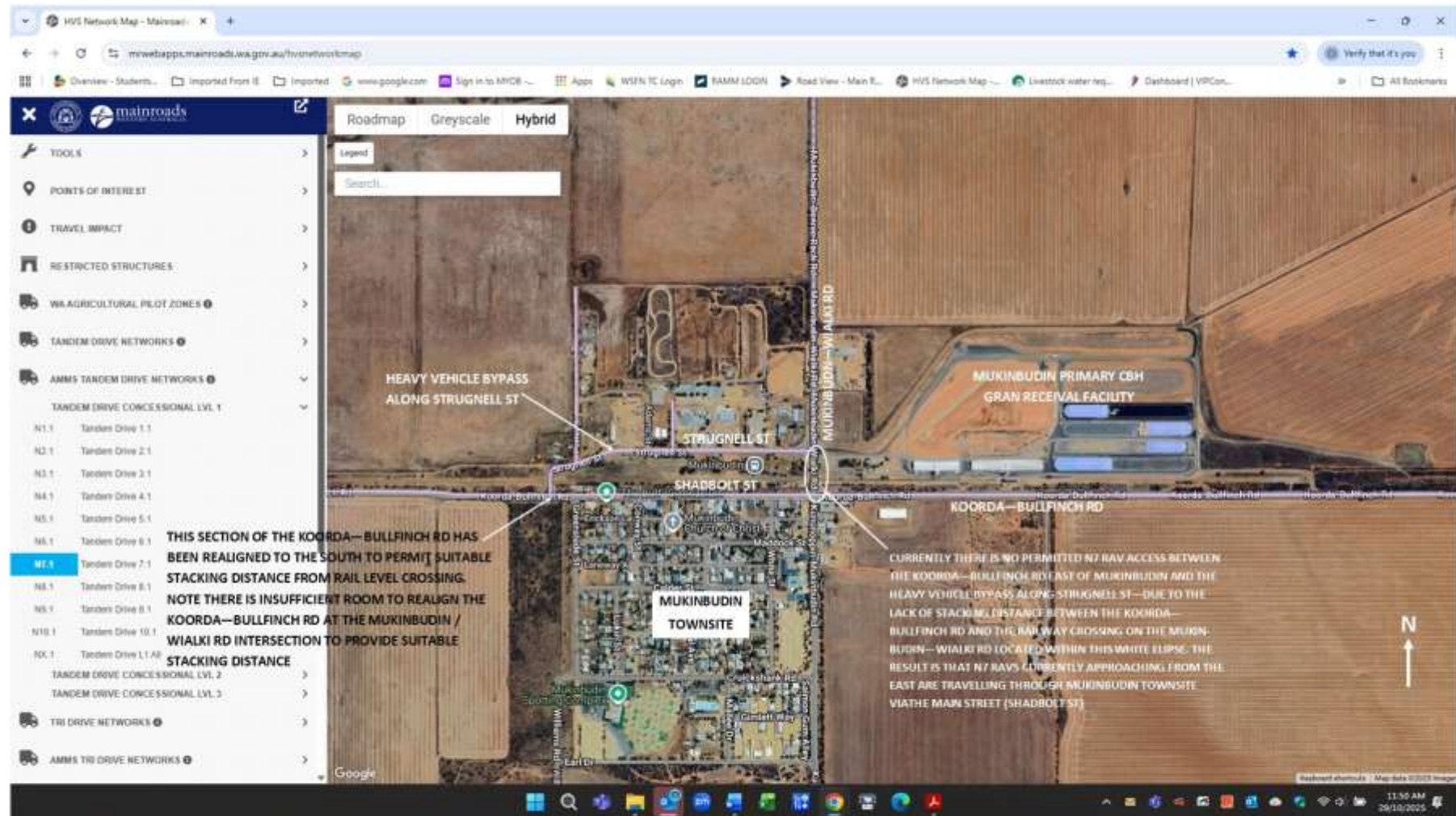
There being no further business, the meeting was closed at 10.46 am.

Minutes of Wheatbelt North East SRRG 28th October 2025

Addendum 1 – Marked up Map of the permitted N7.1 RAV Routes through the Northern Wheatbelt Region



N7 RAV ACCESS ISSUES BETWEEN SOUTHERN CROSS AND PERTH



N7 RAV ACCESS ISSUES IN MUKINBUDIN TOWNSITE



**North Eastern Wheatbelt
Regional Organisation of Councils**

Council Meeting

Tuesday 4 November 2025

Bencubbin Recreation Centre

MINUTES

9.30am Morning Tea
10am Council Meeting

www.newroc.com.au

E caroline@newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 👉 Council reviews NEWROC project priorities / strategic plan	Council
March	👉 WDC attendance to respond to NEWROC project priorities 👉 Submit priority projects to WDC, Regional Development and WA Planning	Executive
April	👉 NEWROC Budget Preparation	Council
May	👉 NEWROC Draft Budget Presented 👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2027)	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	👉 Information for Councillors pre-election 👉 NEWROC Audit	Council
September		Executive
October	👉 NEWROC CEO and President Handover (every 2yrs) 👉 NEWROC Dinner	Council
November	👉 NEWROC Induction of new Council representatives (every other year) 👉 Review NEWROC MoU (every other year)	Executive
December	👉 NEWROC Christmas / End of Year Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

Shire of Dowerin (Oct 2025 – Oct 2027)

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes of the Council Meeting held on 4 November 2025 at the Bencubbin Recreation Centre commencing at 10am.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Trepp, NEWROC Chair welcomed everyone and opened the meeting at 10am

He thanked outgoing Chair Cr Brown.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Robert Trepp	NEWROC Chair, Deputy President, Shire of Dowerin
Cr Melanie Brown	President, Shire of Trayning
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Jannah Stratford	President, Shire of Koorda
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Rod Lawson Kerr	Councillor, Shire of Wyalkatchem
Peter Naylor	CEO, Shire of Trayning
Tanika McLennan	CEO Shire of Mukinbudin
Zac Donovan	CEO Shire of Koorda
Ben McKay	CEO, Shire of Mt Marshall
Ian McCabe	A/CEO, Shire of Wyalkatchem
Caroline Robinson	Executive Officer, NEWROC

2.2. Apologies

Manisha Barthakur	NEWROC CEO, CEO Shire of Dowerin
Cr Pippa De Lacy	President, Shire of Nungarin
David Nayda	CEO, Shire of Nungarin
Cr Christy Petchell	President, Shire of Wyalkatchem

2.3. Guests

Nick Sloan	CEO, WALGA (10am – 11.20am)
Kirsty Martin	Executive Manager Member Services (10am – 11.20am)
Julie Love	Employee Relations Services Manager (10am – 11.20am)
Cr Darryl Hudson	President, Shire of Dowerin

2.4. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Mukinbudin)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

RESOLUTION

Tanika McLennan be removed as a signatory for the North Eastern Wheatbelt Regional Organisation of Councils: Account Number 153435557

Manisha Barthakur be added as a signatory for the North Eastern Wheatbelt Regional Organisation of Councils: Account Number 153435557

Moved Cr Stratford

Seconded G Shadbolt

CARRIED 6/0

4. Presentations

WALGA presented on their employee relations service as well as member priorities.

Actions: invitation extended to WALGA to joint ROC day, letter to Western Power shared with WALGA and feedback on rural health roundtable to be shared.

5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held on 15 September 2025 and 7 October 2025 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 15 September 2025 be received.

That the Minutes of the Executive Meeting held on 7 October 2025 be received.

Moved Cr Brown

Seconded Cr Shadbolt

CARRIED 6/0

Minutes of the Council Meeting held on 5 August 2025 have previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 5 August 2025 be received as a true and correct record of proceedings.

Moved Cr Stratford

Seconded Cr Sachse

CARRIED 6/0

5.1. Business Arising

5.1.1 RPPP Funding

NEWROC was unsuccessful for its waste project.

5.1.2 NEWTravel

Members would have liked input into the recommendation to NEWTravel and for it to be discussed at a NEWROC Council meeting.

6. NEWROC EO KPI Status Report

PROGRAM	KEY PERFORMANCE INDICATORS 2025	STATUS REPORT
INFRASTRUCTURE AND SERVICE DELIVERY	1. Regional shared engineering resource model presented to members 2. Continued advocacy on power, telecommunications and provision of GP services (demonstrated) 3. Community benefit framework (renewable energy) developed for the NEWROC (and individual Shire adoption) 4. Regional subsidiary application completed and submitted for one service in the NEWROC 5. Volunteer first responders (ambulance) report completed with associated action plan and presented to all branches, St Johns and key stakeholders.	1a. HR resource engaged 2a. Attendance at AROC with Dr Chris Rodwell and Trish Cook. Ben McKay and NEWROC EO TEAMS meeting with Western Power 29/10/2025 5a. Volunteer Emergency Service Policy sent to ABC Mornings and referenced on 28/10/2025, discussed with Lachlan Hunter with an invitation to present to the policy team of the WA National Party in a few weeks, policy sent to Derek Collins-Hughes at Curtin University, and Shadow Minister for Emergency Services; Volunteering.
TOURISM SECTOR DEVELOPMENT	1. NEWTRAVEL Accommodation Strategy completed, adopted and funding avenues identified, with one application submitted in 2025 2. Continued oversight of the NEWROC Town Team Builder.	
SMALL BUSINESS DEVELOPMENT	1. Wheatbelt Business Network presentation to members with one collaborative low cost project pitched	
LOCAL COMMUNITY REVITALISATION	1. Continued oversight of the NEWROC Town Team Builder with forward projects presented to Council 2. Regional waste site identified and endorsed by host Council 3. Funding received towards the waste project that assists with implementation 4. Community engagement and education completed across all Shires regarding changes to waste management	2a. ASK Waste Management quote for site in the Shire of Mt Marshall. Work commenced. 4a. Waste Sorted grant application submitted (August)

**REGIONAL BRAND
ESTABLISHMENT**

- | | |
|--|--|
| 1. Brand guidelines adopted | 6a. Assistance to Cr Brown for Minister Winton Round Table |
| 2. Website updated and current | 7a. Phone call with Rob Cossart 22/10/25 |
| 3. Regular communication across Instagram, Facebook and LinkedIn | TEAMS meeting with Lachlan Hunter 28/10/2025 |
| 4. Presentation at Wheatbelt Futures Forum | |
| 5. Attendance at ALGA. | |
| 6. Advocacy plan implemented and reported against (during ALGA attendance). | |
| 7. Demonstrated regular communication with Wheatbelt Development Commission and RDA Wheatbelt. Attendance annually at NEWROC Council (once). | |
-

Update from Cr Brown and Cr Sachse on the meeting with Minister Winton and the Director General of Premier and Cabinet (two separate meetings)

- Discussions centred on safer roads, housing, health and renewables.
- Future policies for headworks is needed.

7. FINANCIAL MATTERS**7.1. Income, Expenditure and Profit and Loss**

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	29 October 2025
ATTACHMENT NUMBER:	
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

Account transactions for the period 1 July 2025 to 30 September 2025:

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			177,484.04	0.00	177,484.04
01 Jul 2025	Bendigo Bank		0.00	2.00	177,482.04
01 Jul 2025	Xero Australia	XERO	0.00	71.25	177,410.79
09 Jul 2025	Payment: Sally J Design	Website	0.00	1,661.00	175,749.79
09 Jul 2025	Payment: Constructive Visual	Website	0.00	222.00	175,527.79
09 Jul 2025	Payment: Alyce Smith	TTM	0.00	1,936.00	173,591.79
09 Jul 2025	Payment: JE Planning	Housing BC	0.00	17,424.00	156,167.79
09 Jul 2025	150Square	Travel reimbursement	0.00	2,060.30	154,107.49
09 Jul 2025	Payment: 150Square	EO	0.00	3,715.63	150,391.86
01 Aug 2025	Xero Australia	XERO	0.00	71.25	150,320.61
01 Aug 2025	Bendigo Bank		0.00	2.40	150,318.21
13 Aug 2025	Payment: 150Square	EO	0.00	3,898.38	146,419.83
13 Aug 2025	Payment: Sally J Design	Website	0.00	179.40	146,240.43
13 Aug 2025	Payment: Bonnie Rock Book Club	Book Lunch	0.00	600.00	145,640.43
01 Sep 2025	Xero Australia	XERO	0.00	71.25	145,569.18
01 Sep 2025	Bendigo Bank		0.00	1.20	145,567.98
03 Sep 2025	Payment: 150Square	EO	0.00	4,072.63	141,495.35
03 Sep 2025	Payment: Alyce Smith	TTM	0.00	2,420.00	139,075.35
19 Sep 2025	Payment: Shire of Mt Marshall	INV-0131	7,450.00	0.00	146,525.35
19 Sep 2025	Payment: Shire of Wongan-Ballidu	INV-0136	7,450.00	0.00	153,975.35
Total BB NEWROC Funds-5557			14,900.00	38,408.69	153,975.35
Closing Balance			153,975.35	0.00	153,975.35

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils As at 30 September 2025

30 SEPT 2025

Assets

Bank

BB NEWROC Funds-5557	153,975.35
BB Term Deposit Account-1388	318,021.55
Total Bank	471,996.90

Total Assets	471,996.90
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Liabilities

Current Liabilities

ATO Integrated Client Account	3,876.00
GST	(3,555.23)
Rounding	0.21
Sundry Creditors Control	1,170.00
Total Current Liabilities	1,490.98

Total Liabilities	1,490.98
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Net Assets	470,505.92
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Equity

Current Year Earnings	(13,358.11)
Retained Earnings	483,864.03
Total Equity	470,505.92

RESOLUTION

That the income and expenditure from 1 July 2025 to 30 September 2025 and the balance sheet be received.

Moved Cr Stratford

Seconded Cr Sachse

CARRIED 6/0

8. MATTERS FOR DECISION

8.1. Provision of Rural GP Services

FILE REFERENCE:	Provision of Rural GP Services
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	150Square is engaged by the Alliance for professional services
DATE:	29 October 2025
ATTACHMENT NUMBER:	#1 Alliance Communique #2 Preferred GP Services Model
CONSULTATION:	Alliance
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

The Rural Health Funding Alliance continues to advocate for a preferred GP services model and funding for local governments that contribute cash to attract and retain GPs.

The Alliance website is www.ruralhealthfundingalliance.au

A preferred GP Service Model (and funding) paper has been developed. It has been distributed to:

- WA Primary Health Alliance
- Department of Health and Aged Care – Thin Markets team
- WA Country Health Service (Samir Heble)
- Assistant Minister for Rural and Regional Health Emma McBride

The Alliance has been represented at the following meetings:

13/08/2025	National Rural Health Alliance Virtual Round Table – Federal Government Taskforce on Primary Care and Workforce Reviews
26/08/2025	Clare Mullen – Health Consumer Council
26/08/2025	Minister Reece Whitby – Minister for Great Southern
02/09/2025	Health Services Round Virtual Table
2 October	Assistant Minister for Rural and Regional Health Emma McBride (Federal)
7 October	Samir Heble A/Executive Director Medical Services WA Country Health Service

PROFILE:

- ✓ Case study inclusion in the Regional Australia Institute's Ambition Report. The Ambition is a 10 year plan for regional Australia. It is a set of 25 targets for regional Australia across six pillars – Population, Jobs & Skills, Liveability, Productivity & Innovation, Sustainability and Resilience and now Health. Health is a new pillar for 2025 and includes targets and measures for medical practitioners, allied health professionals, Medicare service access, potential years of life lost and accessing NDIS.
- ✓ www.ruralhealthfundingalliance.au – with a new page on the supporters of the campaign, WALGA logo also added
- ✓ ABC Great Southern Radio – interview with Cr O'Keeffe
- ✓ Attendance at the CEDA lunch (health topic)
- ✓ Opinion piece by Curtin University: <https://ruralhealth.org.au/partyline/opinion-piece-should-local-government-be-responsible-for-funding-delivering-health-services/>
- ✓ Melissa Price article in The West newspaper addressing access to GPs in rural areas

- ✓ Minister for Health media release: [Rural generalists recognised as medical specialists | Health, Disability and Ageing Ministers | Australian Government Department of Health, Disability and Ageing](#)

RESOLUTION

NEWROC recommends to each member Council to:

Move a motion at their November council meeting that; The [Local Government Name] supports the policy positions of the Local Government Rural Health Funding Alliance; and calls on ALGA to commit to an impact assessment and call for action in response to local governments providing GP services in remote and very remote areas.

Moved Cr Sachse

Seconded Cr Lawson Kerr

CARRIED 6/0

8.2. HOUSING

FILE REFERENCE:	091-1 Housing
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	29 October 2025
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Grant Arthur, WDC
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The Regional Housing Support Fund is a \$25 million commitment from the Western Australian Government to provide grants to support new housing and residential lot supply projects across regional Western Australia.

Delivering new housing in regional Western Australia can be challenging due to additional costs often associated in bringing land and housing to market. These costs include site preparation, provision of enabling infrastructure, construction and civil works – all of which impact the feasibility and affordability of projects. The extent of feasibility gaps vary across regions, depending on factors such as location, availability of local expertise, materials and labour.

The Fund is open to local governments, community housing providers and landowners/ developers to support key worker, community housing and residential subdivision projects in regional Western Australia. Grants from this Fund are to assist with addressing identified and quantified feasibility gaps, subject to eligibility requirements, and bring projects sooner to fruition.

A competitive assessment process applies to applications. The Fund is administered by the Department of Planning, Lands and Heritage (the Department).

Key workers include, but are not limited to, skilled and semi-skilled workers employed in the following industries: Childcare– Education– Emergency Services– Government employees– Healthcare– Hospitality– Retail– Tourism– Trades and Manufacturing– Transport and Logistics.

Projects must be located within, or in the vicinity of, an existing regional centre, townsite or community within regional WA, excluding the Perth and Peel metropolitan region.	Members need to determine whether they wish to apply at an individual local government level or as the NEWROC. The grant is for a maximum of \$5m. Members need to determine whether this amount is enough for the NEWROC, if it is a collective application.
Projects must propose the delivery of three or more dwellings and/or the delivery of three or more residential lots . For dwellings, this can be across multiple lots if the delivery is undertaken as a single package. For subdivision, the proposed lots must be on a single contiguous site.	

Projects must demonstrate the timely delivery of one or more of the following outcomes (Applications must demonstrate that the projects are capable, if funded, of timely delivery (i.e. at the stage where contractors can be engaged and construction begins).	Town Action Plans are focused on immediate activation. Identified lots need to be within the Shire's name and connections available (sewerage / no sewerage, water and power) – except for the development of lots.
New self-contained housing for affordable purchase or lease by key workers, located within a reasonable vicinity to employment locations, amenities and services.	NEWROC's Business Case is focused on key worker accommodation
Community housing accommodation situated within regional centres or townsites.	

Eligible costs:

- Site preparation, including earthworks, drainage infrastructure and decontamination (if relevant).
- Contribution and connection costs relating to the supply of water, wastewater, electricity or telecommunications connections to lots or dwellings, including site preparation and earthworks required as part of the delivery of these connections.
 - On-site standalone systems may be considered where they represent the most appropriate option for the provision of essential services.
 - Gas connection costs may be considered where the development includes a commercial component. Gas connections for residential uses are excluded.
- Construction of roads and/or upgrades.
- Construction of dwellings for key workers or community housing.

What's required as part of the application:

Detailed project description including copies of plans, costs, location and timing	Town Action Plans (to be completed) Each location needs site specific costs, approvals and plans (we can use example from the 4 sites as base costs) Each location needs plans / designs. **note each location must be the delivery of three or more dwellings and/or the delivery of three or more residential lots.
A schedule / project management plan	To be created
Maintenance plan for dwellings	Asset Management Policy (each Shire) Life cycle costing (can be replicated in each Shire using a common template) Forward capital budget at each Shire Resolution at each Council
Detailed project budget	To be created

	Requires finalized Business Case and costs from the WDC
Confirmed co-contribution	Council resolutions
Proof of shovel ready	Proof of land ownership for each location QS costs for each location Connections (water, power, sewerage) costs or forward plan for each location
Where appropriate, technical studies and/or evidence of discussions with relevant agencies and authorities, which may include but not be limited to planning and servicing bodies.	Business Case Town Action Plans Quotes for head works (connections)
Whether the project requires any planning, environmental approval or any other related licenses, permits or approvals to allow the project to proceed, and whether they have been obtained or estimated timeframes for obtaining.	
Applicant experience	Profile of CEO's and supporting team members (skills, experience, qualifications etc) Profile of the NEWROC Description of prior projects at individual Shire level and NEWROC Project Management Plan
Financial track records	Annual Budget of each Shire Forward financials of each Shire
Risk Minimisation	Risk Policies at each Shire Risk Management Plan to be completed
Demonstration of under supply	Business Case Case studies Letters of support
Value for money demonstration	Business Case Case studies Letters of support
Demonstration of viability and requirement for public funding	Consultation Report Business Case

The NEWROC EO has the capacity to write the grant application and would seek support from Grants Empire to review the application (est \$600).

Should NEWROC seek to apply as a collective, it is recommended the member local governments participating form a Housing sub committee to assist in the preparation of the grant application and share workloads to create and collect evidence.

This sub committee should meet as soon as possible to go through the grant application with the NEWROC EO and determine outstanding items, evidence and quotes that need to be collected.

Applications close 19 December 2025. Funding is up to \$5m.

Discussion: some LGs are ready, some are not

\$5m split is tight

We might need additional funds at each individual

OFFICER RECOMMENDATION

NEWROC prepare an application to the Regional Housing Support Fund.

NEWROC make a co-contribution towards the project from its financial reserves to the value of \$XX.

Individual members, participating in the project, prepare supporting documentation and a financial co-contribution.

Housing Sub Committee (CEOs) for the purposes of preparing the application be formed, inclusive of the NEWROC EO.

RESOLUTION

NEWROC prepares an application to the Regional Housing Support Fund.

Housing Sub Committee (CEOs) be formed for the purposes of preparing the application, inclusive of the NEWROC EO.

Moved Cr Sachse

Seconded Cr Stratford

CARRIED 6/0

Meeting was suspended 11.55am – 12.10pm

8.3. MAJOR EASTERN WHEATBELT PROJECTS UPDATE EVENT

FILE REFERENCE:	130-1 Economic Services General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	
ATTACHMENT NUMBER:	#3 Draft Joint ROC Agenda
CONSULTATION:	Lachlan Hunter WEROC and ROEROC Executive Officers
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

The joint ROC day: Made in the Eastern Wheatbelt will be hosted by Lachlan Hunter MP. The day will be an apolitical and invitation only event.

The event will be targeted at Heads of Department and regional Executives and Managers of State Government as well as key not for profit/ industry associations and private industry leaders.

A list of invites is currently being developed by the EO's of NEWROC, WEROC and ROEROC. Lachlan Hunter has offered to also assist in providing additional invites/contacts.

The day will be held on Monday 16 February 2026 at Beaumonde on the Point.

The costs of the day will be equally split between the three ROCs – estimated at \$2,000 each.

The Presidents and CEO's of each of the local government members of the three ROCs will be invited to attend.

The NEWROC will reach out to the Wheatbelt Development Commission and RDA Wheatbelt to attend and support the day.

Noted

Discussion:

- Pitch the longer term vision.
- Apolitical event, consider media invite, invite all parties.
- Where is the gap?
- Articulate our region's economic contribution.

9. MATTERS FOR INFORMATION

9.1. NEWTRAVEL

FILE REFERENCE:	132-1 NEWTRAVEL
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	150Square is completing the Strategic Plan refresh
DATE:	29 October 2025
ATTACHMENT NUMBER:	#4 NEWTRAVEL governance discussion paper #5 NEWTRAVEL second governance discussion paper
CONSULTATION:	Linda Vernon
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

At the NEWROC September Executive meeting, the following actions were requested:

ACTION

NEWROC CEOs in principle, support an amendment to the membership classes of NEWTRAVEL. NEWROC EO to circulate a discussion paper.

NEWROC EO continue to work with the NEWTRAVEL EO and present amendments to the constitution.

A strategic plan has been developed for NEWTRAVEL and will be presented on 30/10/2025 at the AGM in Koorda.

Additionally two NEWTRAVEL governance discussion papers have been circulated to NEWTRAVEL members (and NEWROC).

The following resolution was agreed to at the NEWROC Executive Meeting in October. As NEWTRAVEL is a separate entity the following resolution by the NEWROC is for noting.

RESOLUTION

NEWROC Executive recommends to NEWTRAVEL:

Ordinary members are local governments and businesses (one delegate).

Ordinary members are on the Committee.

Ordinary membership fee recommended at \$15K annually.

Three general meetings a year with all ordinary and associate members invited and held in conjunction with NEWROC meeting dates.

Moved I McCabe

Seconded D Nayda

CARRIED 6/0

Noted

9.2. BENCUBBIN MICROGRID FEASIBILITY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	29 October 2025
ATTACHMENT NUMBER:	#6 Correspondence to Western Power #7 Correspondence to DEED #8 Presentation to ARENA
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

At the July Council meeting the following was resolved:

RESOLUTION

NEWROC Council receives the Bencubbin Microgrid Feasibility Study.

NEWROC EO seek additional information on stage 2 of the project and costs involved.

NEWROC presents the project to the Wheatbelt Development Commission and seeks assistance in engaging with Western Power.

NEWROC EO contact the City of Geraldton Greenough (Mullewa) to discuss ways to collaborate.

NEWROC President and Executive Officer meet with ARENA when in Canberra for ALGA.

NEWROC Executive recommends to Council to engage with DLGSC and Sunrise Energy to further investigations on a regional subsidiary for the ownership and management of a microgrid.

Moved Cr Shadbolt

Seconded Cr De Lacy

CARRIED 6/0

An update:

The pitch to ARENA was made by Ben McKay and the NEWROC EO. It included the following key points:

- Community led submission (not private developer)
- Opportunity for ARENA to invest in a pilot project for the SWIS
- NEWROC requested \$10m for a two stage project -\$200K start up funding and just over 50% capital cost of the project that essentially reduces the risks of the project, reduces hurdles for additional investment and will activate additional funding

ARENA requested the project be submitted for grant funding however they required a letter of support from Western Power. NEWROC sent correspondence to Western Power as well as the feasibility study.

Ben McKay and the NEWROC EO met with Western Power via TEAMS on 29 October 2025 and have requested a letter of support which Western Power will consider for stage one of the project (technical assessment, how the microgrid interfaces with the Western Power network etc).

NEWROC EO also presented to the Electricity Network Regulation team, Powering WA and Energy Policy WA on 19 August. Each of these stakeholders have received the feasibility study.

Noted

Regional Subsidiary

Letter to WP – what we want / timeline

9.3. STAFF AND ELECTED MEMBER TRAINING

FILE REFERENCE:	041-9 Training - Councillors & Staff
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	150Square is offering a training workshop
DATE:	29 October 2025
ATTACHMENT NUMBER:	
CONSULTATION:	Incredible People MINT
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

At the October Executive meeting the following resolution was passed:

RESOLUTION

Separate sessions for psycho/social training (Elected members / employees)

Supervisor / manager training with Incredible People.

To be held in Bencubbin in February 2026.

Cost recovery for the training day.

Moved B McKay

Seconded Z Donovan

CARRIED 6/0

An invitation will be distributed to all members in November.

Noted

Discussion:

- 5 February training date to be moved in light of Zone training

9.4. LIVE SHEEP TRANSITION

FILE REFERENCE:	130-1 Economic Services General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	29 October 2025
ATTACHMENT NUMBER:	#4 Correspondence to Trish Cook MP #5 Correspondence to Dr Chris Rodwell
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Following attendance at the AROC meeting in Northam, where Dr Chris Rodwell presented, the NEWROC EO has corresponded with Dr Rodwell and Trish Cook MP (attached).

NEWROC has written to AROC to thank them for their invitation.

NEWROC will promote the transition grants.

Crisp Wireless is holding an online grant information session and this has been shared with members.

OFFICER RECOMMENDATION

Information is received.

RESOLUTION

NEWROC writes and engages with the Minister for Agriculture and DAFF to request funds from the Live Sheep Transition Package in the event of the grant being undersubscribed, for the purposes of the NEWROC Live Sheep Policy.

Moved Cr Stratford

Seconded Cr Shadbolt

CARRIED 6/0

GENERAL UPDATES

- Members discussed education in the district and agreed we need to clearly identify where NEWROC supports advocacy in this area.
- **Action:** NEWROC EO enquire about participation in the rural health immersion program
- Economic Development Sub Committee to meet in the near future
- Portfolio advocacy brief discussion. EO to do further work.
- Discussion on the railway line Dowerin to Northam.
- Feedback being sought on rural road speeds (110km/hr to 70km/hr). Members to respond individually.

10. 2025 MEETING SCHEDULE

2 December Council Shire of Mukinbudin
(morning meeting with lunch at the Mukinbudin Hotel afterwards)

Forward dates

16 February Joint ROC day; Made in the Eastern Wheatbelt (Perth)

11. CLOSURE

Cr Trepp thanked everyone for attending and closed the meeting at 1.17pm.

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 October 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,272,117	1,272,117	1,266,771	(5,346)	(0.42%)	
Rates excluding general rates	30,625	30,625	30,625	0	0.00%	
Grants, subsidies and contributions	1,406,330	510,995	573,966	62,971	12.32%	▲
Fees and charges	709,998	374,636	400,208	25,572	6.83%	▲
Interest revenue	232,500	76,500	93,356	16,856	22.03%	▲
Other revenue	24,000	7,333	55,924	48,591	662.63%	▲
Profit on asset disposals	118,000	43,000	560	(42,440)	(98.70%)	▼
	3,793,570	2,315,206	2,421,410	106,204	4.59%	
Expenditure from operating activities						
Employee costs	(1,512,029)	(498,165)	(537,433)	(39,268)	(7.88%)	▼
Materials and contracts	(1,463,305)	(512,270)	(735,209)	(222,939)	(43.52%)	▼
Utility charges	(291,640)	(97,211)	(72,690)	24,521	25.22%	▲
Depreciation	(2,481,130)	(827,049)	(871,562)	(44,513)	(5.38%)	▼
Insurance	(247,496)	(247,496)	(230,977)	16,519	6.67%	▲
Other expenditure	(118,261)	(29,853)	(15,159)	14,694	49.22%	▲
Loss on asset disposals	(28,000)	0	0	0	0.00%	
	(6,141,861)	(2,212,044)	(2,463,030)	(250,986)	(11.35%)	
Non cash amounts excluded from operating activities	2(c) 2,391,130	784,049	873,263	89,214	11.38%	▲
Amount attributable to operating activities	42,839	887,211	831,643	(55,568)	(6.26%)	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,744,710	897,773	575,230	(322,543)	(35.93%)	▼
Proceeds from disposal of assets	453,000	0	9,091	9,091	0.00%	
	2,197,710	897,773	584,321	(313,452)	(34.91%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(1,386,200)	(669,700)	(582,995)	86,705	12.95%	▲
Acquisition of infrastructure	(3,061,791)	(1,913,457)	(1,107,660)	805,797	42.11%	▲
	(4,447,991)	(2,583,157)	(1,690,655)	892,502	34.55%	
Amount attributable to investing activities	(2,250,281)	(1,685,384)	(1,106,334)	579,050	34.36%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	1,313,977	0	0	0	0.00%	
	1,313,977	0	0	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(215,000)	0	(59,009)	(59,009)	0.00%	▼
		0	(59,009)	(59,009)	0.00%	
Amount attributable to financing activities	1,313,977	0	(59,009)	(59,009)	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,032,696	1,032,696	1,036,202	3,506	0.34%	
Amount attributable to operating activities	42,839	887,211	831,643	(55,568)	(6.26%)	▼
Amount attributable to investing activities	(2,250,281)	(1,685,384)	(1,106,334)	579,050	34.36%	▲
Amount attributable to financing activities	1,313,977	0	(59,009)	(59,009)	0.00%	▼
Surplus or deficit after imposition of general rates	139,231	234,523	702,502	467,979	199.54%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 ▲ Indicates a variance with a positive impact on the financial position.
 ▼ Indicates a variance with a negative impact on the financial position.
 Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Actual 30 June 2025	Actual as at 31 October 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	1,541,079	667,466
Trade and other receivables	251,500	466,764
Other financial assets	5,848,061	5,907,070
Inventories	7,471	3,439
Other assets	69,334	69,334
TOTAL CURRENT ASSETS	7,717,444	7,114,073
NON-CURRENT ASSETS		
Other financial assets	59,715	59,715
Property, plant and equipment	15,892,316	16,261,803
Infrastructure	93,509,077	93,950,152
TOTAL NON-CURRENT ASSETS	109,461,107	110,271,670
TOTAL ASSETS	117,178,552	117,385,743
CURRENT LIABILITIES		
Trade and other payables	477,117	360,197
Contract liabilities	223,084	13,084
Other liabilities	0	500
Employee related provisions	357,992	357,992
TOTAL CURRENT LIABILITIES	1,058,194	731,774
NON-CURRENT LIABILITIES		
Employee related provisions	66,221	66,221
Other provisions	507,658	507,658
TOTAL NON-CURRENT LIABILITIES	573,879	573,879
TOTAL LIABILITIES	1,632,073	1,305,653
NET ASSETS	115,546,479	116,080,090
EQUITY		
Retained surplus	55,374,085	55,848,687
Reserve accounts	5,848,061	5,907,069
Revaluation surplus	54,324,333	54,324,333
TOTAL EQUITY	115,546,479	116,080,090

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 November 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

2 NET CURRENT ASSETS INFORMATION

Current assets

Note	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 October 2025
	\$	\$	\$
	7,389,140	1,541,079	667,466
	297,696	251,500	466,764
		5,848,061	5,907,070
	7,471	7,471	3,439
		69,334	69,334
	7,694,307	7,717,444	7,114,073
	(457,486)	(477,117)	(360,197)
	(223,084)	(223,084)	(13,084)
		0	(500)
	(357,992)	(357,992)	(357,992)
	(1,038,562)	(1,058,194)	(731,774)
	6,655,745	6,659,250	6,382,299
2(b)	(5,623,049)	(5,623,049)	(5,679,797)
	1,032,696	1,036,202	702,503

Adjustments to net current assets

Less: Reserve accounts		(5,848,061)	(5,848,061)	(5,907,070)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of employee benefit provisions held in reserve		225,012	225,012	227,273
Total adjustments to net current assets	2(a)	(5,623,049)	(5,623,049)	(5,679,797)

Adjustments to operating activities

Less: Profit on asset disposals	(118,000)	(43,000)	(560)
Add: Loss on asset disposals	28,000	0	0
Add: Depreciation	2,481,130	827,049	871,562
Movement in current employee provisions associated with restricted cash			2,261
Total non-cash amounts excluded from operating activities	2,391,130	784,049	873,263

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SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00%.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	62,971	12.32%	▲
Financial Assistance Grant annual allocation \$235k higher than anticipated.		Permanent	
Fees and charges	25,572	6.83%	▲
Fees received for development applications higher than anticipated budget.		Timing	
Interest revenue	16,856	22.03%	▲
Interest received higher than anticipated monthly budget split. \$7.6k Reserves, \$6k Municipal and \$3k Rates Penalty Interest.		Timing	
Other revenue	48,591	662.63%	▲
Payout from LGIS for Members Equity Account (\$27k) used to pay off first 2025 Insurance Instalment. Debt recovery costs for rates (\$20.5k) added to accounts ahead of anticipated budget.		Permanent	
Profit on asset disposals	(42,440)	(98.70%)	▼
Disposal of assets behind anticipated budget.		Timing	
Expenditure from operating activities			
Employee costs	(39,268)	(7.88%)	▼
Budget split evenly across year. Employee costs higher than YTD budget for road maintenance while approvals and materials secured for capital roadworks.		Timing	
Materials and contracts	(222,939)	(43.52%)	▼
Plant costings to be allocated out to completed works to clear out Plant Operating Costs accordingly \$220k. Remaining budget items generally inline with budget.		Timing	
Utility charges	24,521	25.22%	▲
Budget split evenly across year. Utilities under current budget allocation due to rain, usually higher expenditure in summer months once dam reserve has dried up. (\$21k variance for Parks & Garden)		Timing	
Depreciation	(44,513)	(5.38%)	▼
Due to capital works undertaken in 24-25 and additions to assets, depreciation higher than anticipated budget by \$20k Roads, \$13k Recreation and \$8k Plant.		Timing	
Insurance	16,519	6.67%	▲
Credit from 24-25 Workers Compensation contribution following actual wage declaration. Wages less than declared values.			
Other expenditure	14,694	49.22%	▲
July-October Elected Member payments to be processed.		Timing	
Non cash amounts excluded from operating activities	89,214	11.38%	▲
Depreciation and asset disposal variances as above.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(322,543)	(35.93%)	▼
Additional RfR Grant income expected to be received in November following Jul-Oct quarterly report submission.		Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	86,705	12.95%	▲
Plant \$35 and Buildings \$51k behind anticipated budget. Further break down on note 5.		Timing	
Acquisition of infrastructure	805,797	42.11%	▲
Other Infrastructure \$16k and Roads \$790k behind anticipated budget. Further break down on note 5.		Timing	
Outflows from financing activities			
Transfer to reserves	(59,009)	0.00%	▼
Interested earned on renewal of term deposit after investment from 1 July to 30 September 2025. Renewed for 3 months at a rate of 4.04%.		Timing	
Surplus or deficit after imposition of general rates	467,979	199.54%	▲
As per above explanations.			

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.03 M	\$1.03 M	\$1.04 M	\$0.00 M
Closing	\$0.14 M	\$0.23 M	\$0.70 M	\$0.47 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$6.57 M	% of total
Unrestricted Cash	\$0.67 M	10.2%
Restricted Cash	\$5.91 M	89.8%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.36 M
Trade Payables	\$0.23 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables	
	\$0.10 M
Rates Receivable	\$0.37 M
Trade Receivable	\$0.10 M
Over 30 Days	11.8%
Over 90 Days	3.6%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.04 M	\$0.89 M	\$0.83 M	(\$0.06 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$1.27 M	% Variance
YTD Budget	\$1.27 M	(0.4%)

Grants and Contributions		
YTD Actual	\$0.57 M	% Variance
YTD Budget	\$0.51 M	12.3%

Refer to 11 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.40 M	% Variance
YTD Budget	\$0.37 M	6.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.25 M)	(\$1.69 M)	(\$1.11 M)	\$0.58 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.01 M	%
Adopted Budget	\$0.45 M	(98.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$1.11 M	% Spent
Adopted Budget	\$3.06 M	(63.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.58 M	% Received
Adopted Budget	\$1.74 M	(67.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.31 M	\$0.00 M	(\$0.06 M)	(\$0.06 M)

Refer to Statement of Financial Activity

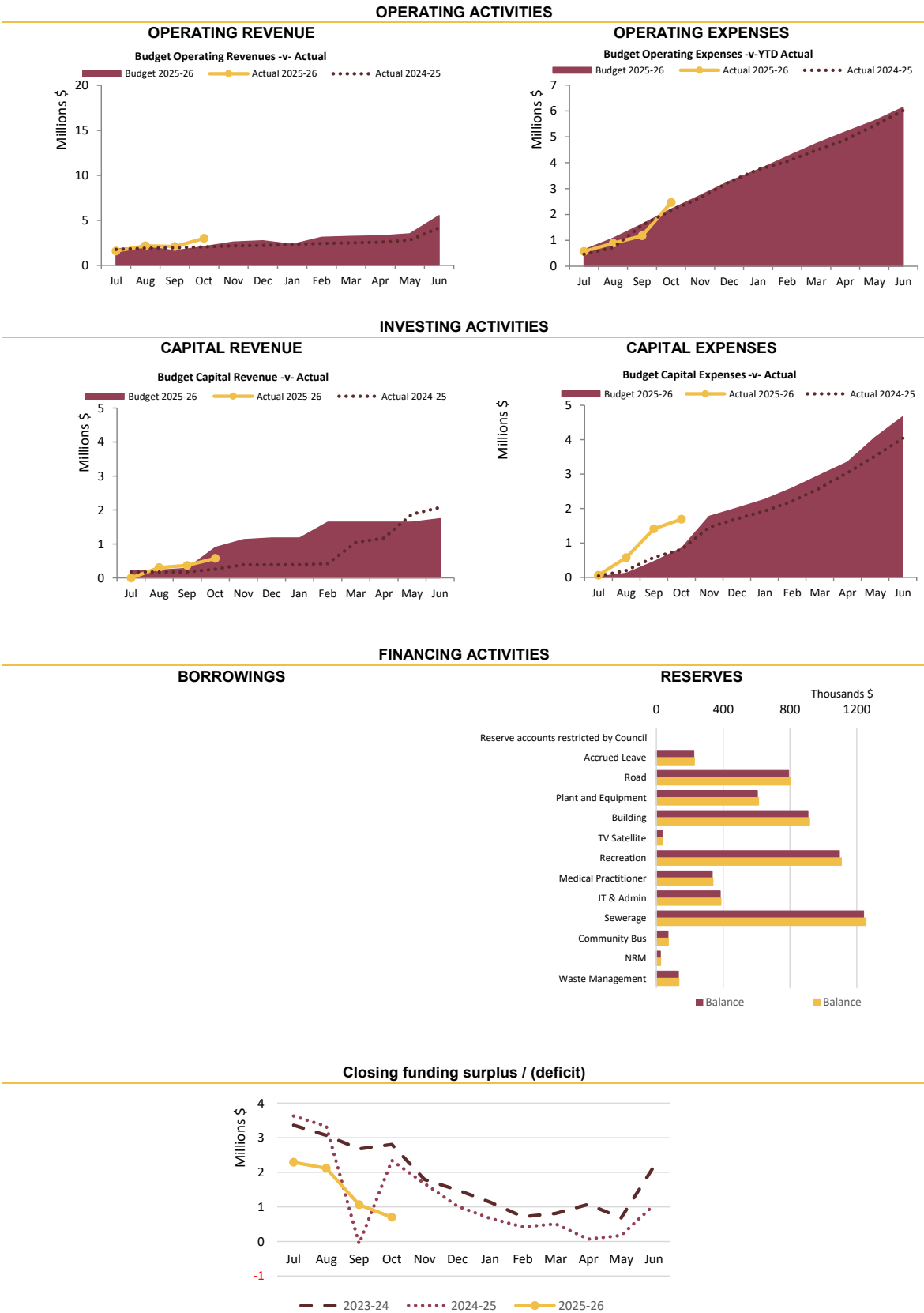
Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves	
Reserves balance	\$5.91 M
Net Movement	\$0.06 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL



SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
CBA Municipal Account	Cash and cash equivalents	137,986		137,986		CBA	Variable	
CBA Licensing Account	Cash and cash equivalents	10,987		10,987		CBA	Variable	
CBA Savings Account	Cash and cash equivalents	461,453		461,453		CBA	Variable	
CBA ATM Cash Account	Cash and cash equivalents	21,060		21,060		CBA	Variable	
ATM Cash Account	Cash and cash equivalents	35,220		35,220		Cash		
Cash on Hand	Cash and cash equivalents	760		760		Cash		
Term Deposit XXX1	Financial assets at amortised cost	0	5,907,070	5,907,070		CBA	4.03%	30/09/2025
Total		667,466	5,907,070	6,574,535	0			
Comprising								
Cash and cash equivalents		667,466	0	667,465	0			
Financial assets at amortised cost - Term Deposits		0	5,907,070	5,907,070	0			
		667,466	5,907,070	6,574,535	0			

KEY INFORMATION

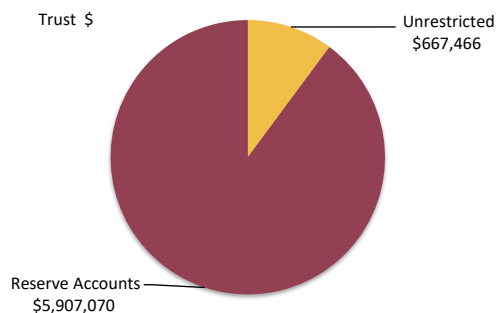
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Accrued Leave	225,012	8,272		233,284	225,012	2,261	0	227,273
Road	605,107	22,245	(520,000)	107,352	791,875	7,956	0	799,831
Plant and Equipment	791,875	29,112	(57,000)	763,987	605,107	6,080	0	611,187
Building	907,929	33,379	(153,502)	787,806	907,929	9,122	0	917,052
TV Satellite	35,787	1,316		37,103	35,787	360	0	36,147
Recreation	1,096,243	40,310	(565,975)	570,578	1,096,243	11,265	0	1,107,508
Medical Practitioner	334,607	12,301		346,908	334,607	3,362	0	337,969
IT & Admin	382,273	14,053	(7,500)	388,826	382,273	3,841	0	386,114
Sewerage	1,241,540	45,642		1,287,182	1,241,540	12,474	0	1,254,014
Community Bus	70,414	2,589		73,003	70,413	707	0	71,121
NRM	24,735	909		25,644	24,735	249	0	24,983
Waste Management	132,539	4,872	(10,000)	127,411	132,539	1,332	0	133,870
	5,848,061	215,000	(1,313,977)	4,749,084	5,848,061	59,009	0	5,907,070

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	312,200	269,700	218,160	(51,540)
Plant and equipment	1,074,000	400,000	364,835	(35,165)
Acquisition of property, plant and equipment	1,386,200	669,700	582,995	(86,705)
Infrastructure - roads	2,187,000	1,343,666	553,739	(789,927)
Infrastructure - other	874,791	569,791	553,921	(15,870)
Acquisition of infrastructure	3,061,791	1,913,457	1,107,660	(805,797)
Total capital acquisitions	4,447,991	2,583,157	1,690,655	(892,502)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,744,710	897,773	575,230	(322,544)
Other (disposals & C/Fwd)	453,000	0	9,091	9,091
Reserve accounts				
Road	520,000		0	0
Plant and Equipment	57,000		0	0
Building	153,502		0	0
Recreation	565,975		0	0
IT & Admin	7,500		0	0
Waste Management	10,000		0	0
Contribution - operations	936,304	1,685,384	1,106,334	(579,050)
Capital funding total	4,447,991	2,583,157	1,690,655	(892,502)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

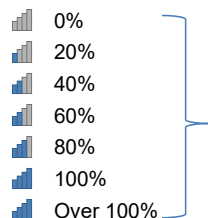
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

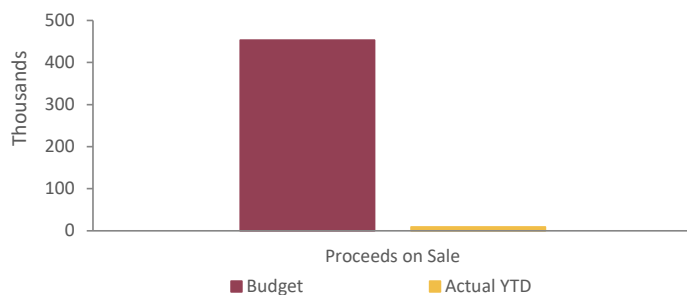


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

			Adopted		YTD Actual	Variance (Under)/Over
Account Description			Budget	YTD Budget		
			\$	\$	\$	\$
	BC001	L253 Admin Office - Building (Capital)	30,000	10,000	0	10,000
	BC016B	Rec Ground Ablutions	223,500	223,500	212,605	10,895
	BC040	L9 (34) Smith St - Building (Capital)	10,200	10,200	0	10,200
	BC044	L68 (18) Smith St - Building (Capital)	42,500	20,000	0	20,000
	BC054	L271 (3) Greenham St - Building (Capital)	6,000	6,000	5,555	445
	PE0021	P002 Ute Mechanic	55,000	55,000	0	55,000
	PE0091	P009 Semi Side Tipper	150,000	0	125,807	(125,807)
	PE0131	P013 Excavator	110,000	110,000	102,850	7,150
	PE0181	P018 Prime Mover	270,000	0	0	0
	PE0401	P040 Ute Gardener	50,000	50,000	0	50,000
	PE0591	P059 Skidsteer	130,000	130,000	110,200	19,800
	PE0661	P066 Ute Works Crew	55,000	55,000	0	55,000
	PE1001	P100 CEO Vehicle	85,000	0	0	0
	PE2001	P200 WS Vehicle	68,000	0	0	0
	PE3001	P300 DCEO Vehicle	75,000	0	0	0
	PE000	Himac Rake	26,000	0	25,978	(25,978)
						0
	RRG006	Kulja-Kalannie Full Recon	355,000	284,000	73,807	210,193
	RRG006B	Kulja-Kalannie Reseal	120,000	80,000	27,833	52,167
	RRG140	Burakin-Wialki Full Recon	390,000	312,000	10,368	301,632
	R2R003	Koorda-Dowerin Asphalt Intersection	39,000	39,000	45,603	(6,603)
	R2R004	Koorda-Kulja Full Recon	390,000	65,000	0	65,000
	R2R004B	Koorda-Kulja Asphalt Intersection	35,000	35,000	19,356	15,644
	R2R004C	Koorda-Kulja Reseal	180,000	30,000	40,749	(10,749)
	R2R007	Booralaming-Kulja Reseal	32,000	16,000	0	16,000
	R2R017	Martin Reform/Sheet	70,000	70,000	51,155	18,845
	R2R138	Haig Asphalt Intersection	60,000	60,000	39,017	20,983
	R2R137	Railway Asphalt Intersection	61,000	61,000	88,574	(27,574)
	R2R002	Cadoux-Koorda 24/25	0	0	27,846	(27,846)
	RC002	Cadoux-Koorda WSNF Works	60,000	60,000	2,493	57,507
	RC135	Koorda-Wyalkatchem WSNF Works	45,000	45,000	20,802	24,198
	RC002B	Cadoux-Koorda Reseal	50,000	33,334	9,993	23,341
	RC007	Booralaming-Kulja Reform/Sheet	80,000	53,332	0	53,332
	RC010	Mollerin Rock South Reform/Sheet	80,000	0	0	0
	RC014	Maher Road	0	0	3,905	(3,905)
	RC046	Downie Clearing	20,000	0	7,063	(7,063)
	RC052	Green Road	0	0	5,773	(5,773)
	RC103	Warren Reform/Sheet	100,000	100,000	79,401	20,599
	FC091	Footpath Repairs	20,000	0	0	0
						0
	PC004	Refuse Site CCTV	10,000	10,000	7,905	2,095
	PC002	Rec Centre Playground	150,000	0	0	0
	PC005	Bowling Green	694,791	549,791	536,186	13,605
	IO015	Caravan Park BBQ	10,000	0	9,830	(9,830)
	IO005	Shire Depot CCTV	10,000	10,000	0	10,000
			4,447,991	2,583,157	1,690,655	892,502

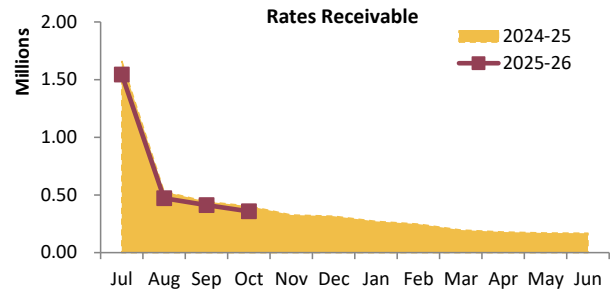
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
10901	P002 Ute Mechanic	7,500	35,000	27,500	0			0	0
10908	P009 Semi Side Tipper	25,000	20,000	0	(5,000)			0	0
10912	P013 Excavator	0	30,000	30,000	0			0	0
10916	P018 Prime Mover	70,000	90,000	20,000	0			0	0
10935	P040 Ute Gardener	9,500	25,000	15,500	0			0	0
10948	P059 Skidsteer	0	25,000	25,000	0			0	0
10996	P066 Ute Works Crew	38,000	30,000	0	(8,000)			0	0
11110	P100 CEO Vehicle	75,000	75,000	0	0			0	0
11109	P200 WS Vehicle	65,000	58,000	0	(7,000)			0	0
11107	P300 DCEO Vehicle	73,000	65,000	0	(8,000)			0	0
10909	P010 Fire Tender			0	0	8,531	9,091	560	0
		363,000	453,000	118,000	(28,000)	8,531	9,091	560	0



7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Oct 2025
	\$	\$
Opening arrears previous year	151,329	186,709
Levied this year	1,274,465	1,266,771
Less - collections to date	(1,239,085)	(1,085,306)
Net rates collectable	186,709	368,174
% Collected	86.9%	74.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	24,130	807	1,410	979	27,326
Percentage	0.0%	88.3%	3.0%	5.2%	3.6%	
Balance per trial balance						
Trade receivables						27,326
Other receivables						2,596
GST receivable						48,400
Other receivables - Interest Receivable						20,269
Total receivables general outstanding						98,590
Amounts shown above include GST (where applicable)						

KEY INFORMATION

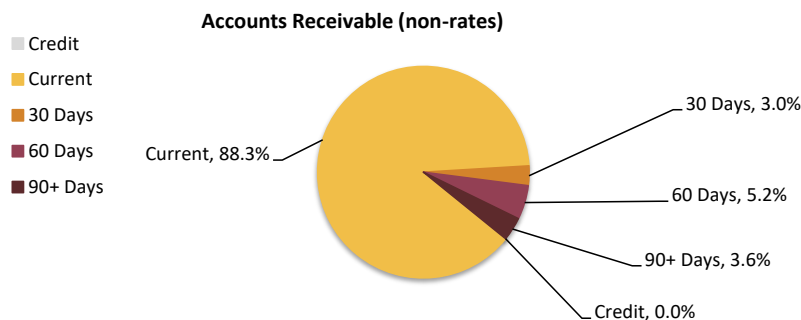
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 October 2025
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	5,848,061	59,009		5,907,070
Inventory				
Fuel	7,471	53,116	(57,147)	3,439
Other assets				
Contract assets	69,334			69,334
Total other current assets	5,924,865	112,124	(57,147)	5,979,843
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

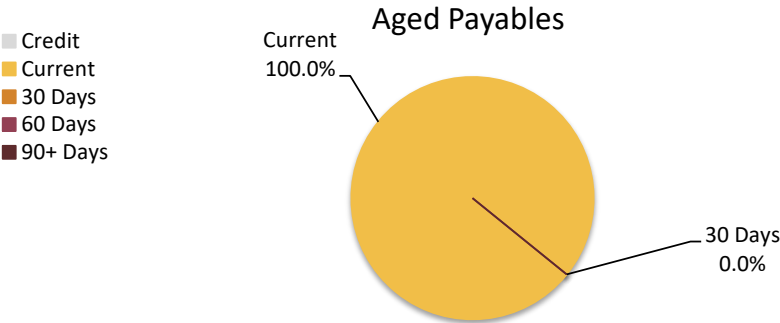
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	227,768	0	0	0	227,768
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						227,768
Other payables - Dept Transport						987
Other payables - Prepaid Rates						10,262
Other payables - Retention and Bonds						90,067
Other payables - GST Payable						4,564
Other payables - PAYG Payables						25,532
Other payables - FBT Liabilities						(7,608)
Other payables - ESL Liabilities						8,904
Other payables - Withholding Tax Liability						(279)
Total payables general outstanding						360,197

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 October 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		223,084	0		(210,000)	13,084
Other Liabilities - Councillor Nomination Fee		0	0	500		500
Total other liabilities		223,084	0	500	(210,000)	13,584
Employee Related Provisions						
Provision for annual leave		196,715	0			196,715
Provision for long service leave		161,277	0			161,277
Total Provisions		357,992	0	0	0	357,992
Total other current liabilities		581,077	0	500	(210,000)	371,577
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2025	Liability	Liability	31 Oct 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	Revenue		Actual
						\$	\$	\$
Grants and subsidies								
Financial Assistance Grant - General				0		670,000	167,500	210,156
Financial Assistance Grant - Roads				0		350,000	87,500	103,688
DFES Bush Fire Brigade Operating Grant				0		20,670	10,335	10,335
Contribution from Koorda Sports Club				0		100,000	0	0
Library Grant				0		5,000	5,000	3,000
Seniors Week Grant				0		1,100	1,100	3,300
Main Roads Direct Road Grant				0		229,560	229,560	229,560
Fuel Tax Credit Scheme				0		30,000	10,000	13,927
	0	0	0	0	0	1,406,330	510,995	573,966

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

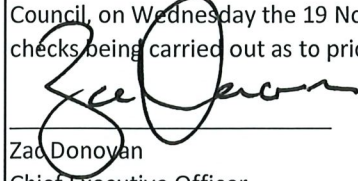
INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2025	Current Liability 31 Oct 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
DFES Cyclone Seroja Local Government Resilience Fund	223,084			223,084	223,084	223,084	223,084	210,000
CSRFF - Bowling Green Project (+ \$100k Bowls Contribution)				0		197,816	48,908	65,211
Regional Road Group Grant				0		575,048	230,019	230,019
Wheatbelt Secondary Freight Network (WSFN) Grant				0		42,762	42,762	0
Roads to Recovery Grant				0		706,000	353,000	70,000
	223,084	0	0	223,084	223,084	1,744,710	897,773	575,230

**Monthly Report - List of Accounts Paid
Submitted to Council 19 November 2025**

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from V221 to V325 and direct bank transactions totalling \$964,708.96 submitted to each member of the Council, on Wednesday the 19 November 2025, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.


Zac Donovan
Chief Executive Officer

No.	Payment Date	Supplier Name	Description of Purchase	Payment made by delegated authority
V221	8/10/2025	Water Corporation	Bulk Water Accounts	\$ 13,792.90
V222	8/10/2025	Shire of Koorda	Employee Wages	\$ 49,792.85
V223	8/10/2025	Beam Superannuation	Employee Superannuation Payment	\$ 11,797.07
V224	9/10/2025	Agristock	Various Parts for Oval Retic & Fertiliser for Oval & Swimming Pool	\$ 8,844.07
V225	9/10/2025	Alarm Monitoring Perth	L253 24hr Monitoring 1/10/2025 - 31/12/2025	\$ 139.30
V226	9/10/2025	Avon Waste	September Refuse and Recycling Collection	\$ 6,136.83
V227	9/10/2025	B&K Auto Electrics	P35 Install Compressor & Pipes & Regas Aircon	\$ 1,490.50
V228	9/10/2025	BOC Limited	Container Service 29/08/2025 - 27/09/2025	\$ 120.45
V229	9/10/2025	BTR Haulage	Cartage of Blue Metal - Kulja Kalannie, Burakin Wialki & Koorda Kulja Road	\$ 13,503.46
V230	9/10/2025	Copyright Agency	Annual Copyright Licence	\$ 1,411.91
V231	9/10/2025	DFES	September ESL	\$ 2,665.85
V232	9/10/2025	Ecoscope Australia PL	Flora & Vegetation Survey Wyalkatchem Koorda & Cadoux Koorda Road	\$ 2,372.70
V233	9/10/2025	Central Carpet Cleaning	Carpet Cleaning at L253, L33226, L257, L77A & Recreation Grounds	\$ 1,150.00
V234	9/10/2025	G Thorpe Enterprises PL	Contract Maintenance Various Buildings	\$ 419.16
V235	9/10/2025	Gups Mobile Welding PL	P57 Weld King Pin on Side Tipper & Towing Edge on Roller	\$ 1,255.40
V236	9/10/2025	Hersey's Safety	Works PPE, Sunscreen & Rags	\$ 988.92
V237	9/10/2025	HW & Associates	Estimates for 3 Options fo Recreation Precinct Redevelopment	\$ 2,310.00
V238	9/10/2025	Koorda CRC	CDO Role 1/07/2025 - 30/09/2025	\$ 8,250.00
V239	9/10/2025	Koorda GSFS	18,200L Diesel & Admin Cards (See Below)	\$ 32,885.30
V240	9/10/2025	KTY Electrical Services	2 x LNBs for Stock	\$ 148.50
V241	9/10/2025	Linfox Armaguard PL	ATM Top Up September	\$ 312.99
V242	9/10/2025	Marty Grant Bulldoxing	Push 3,500cm3 of Gravel	\$ 9,625.00
V243	9/10/2025	MCG Architects PL	Contract Administration 80% Complete - Recreation Ground	\$ 6,138.00
V244	9/10/2025	Mineral Crushing Services WA	722.90 Tonne of Aggregate	\$ 34,193.17
V245	9/10/2025	Moore Australia	Annual Financial Report 24/25 - Audit Support	\$ 1,372.80
V246	9/10/2025	Planwest WA PL	Planning Services - Various Projects	\$ 907.50
V247	9/10/2025	Saffron Cakes & Caterin	Catering Deposits for Seniors Luncheon & Council Christmas Function	\$ 2,060.00
V248	9/10/2025	Shire of Wongan-Ballidu	Medical Services for October 2025	\$ 10,083.34
V249	9/10/2025	Supagas PL	Rental & Equipment Charge	\$ 99.00
V250	9/10/2025	Synergy	Streetlight Account	\$ 2,301.57
V251	9/10/2025	Team Global Express PL	Freight for P57 & P35 Parts	\$ 117.95
V252	9/10/2025	WA Contract Ranger Services	Ranger Services Including Travel 08/09, 19/09 & 22/09/2025	\$ 940.50
V253	9/10/2025	WALGA	Councillor Induction Process/Templates	\$ 385.00
V254	9/10/2025	WesTrac PL	New 2025 Caterpillar Skid Steer & 8 x AS-GP Tip	\$ 121,927.43
V255	14/10/2025	G & L Stott	L13 U3 Bond & Rent Return	\$ 906.00
			Subtotal	\$ 350,845.42

V256	16/10/2025	AMPAC Debt Recovery (WA)	Commissions and Costs to 10/10/2025	\$ 1,297.20
V257	16/10/2025	Harcher Wheatbelt	Cleaning Supplies Various Buildings	\$ 1,162.65
V258	16/10/2025	Koorda Ag Parts	Grease Gun, P200 4xTyres, Truck Wash	\$ 2,856.59
V259	16/10/2025	Mineral Crushing Services (WA)	360.1T 10mm Aggregate Supplied	\$ 17,127.33
V260	16/10/2025	MWB Contracting - Brickmart	Rec Ground Bowls - Paving	\$ 10,565.50
V261	16/10/2025	Shire of Chittering	Contract Building Permits	\$ 476.85
V262	16/10/2025	Shire of Merredin	Share of DAMSTRA Safety Compliance Platform	\$ 409.20
V263	16/10/2025	Synergy	Yalambee & Gym 10/09/2025 - 7/10/2025	\$ 2,066.63
V264	16/10/2025	Team Global Express PL	Freight P018 Parts	\$ 36.53
V265	16/10/2025	The Walt Disney Company	Drive In Movie Elio - 27/09	\$ 312.50
V266	16/10/2025	Truck Centre WA PL	P035 Condenser, P018 Chamber Assembly	\$ 3,489.17
V267	16/10/2025	WA Contract Ranger Services	Ranger Services Including Travel 3/10 & 7/10/2025	\$ 783.75
V268	22/10/2025	Rurock Farms	A229 Rate Refund	\$ 304.80
V269	22/10/2025	Shire of Koorda	Employee Wages	\$ 50,313.82
V270	22/10/2025	Beam Superannuation	Employee Superannuation Payment	\$ 12,084.50
V271	24/10/2025	Agristock	Fertiliser Pallet Charge, 2 x Glyphosate, 2 x Threaded Fittings, Works PPE	\$ 800.20
V272	24/10/2025	AMPAC Debt Recovery (WA)	Commissions and Costs for the Month of October	\$ 132.00
V273	24/10/2025	BTR Haulage	Cartage of 752.65T of Aggregate	\$ 20,216.32
V274	24/10/2025	Corsign	Various Street/Road Signs, Posts & Brackets	\$ 6,816.70
V275	24/10/2025	G Thorpe Enterprises PL	Contract Maintenance Various Buildings	\$ 504.58
V276	24/10/2025	Koorda Supermarket IGA	Milk, Coffee, Tea, Sugar, Cleaning Supplies Council Supper & Pound Supplies	\$ 143.36
V277	24/10/2025	KTY Electrical	L203 Fill Solar Jacket	\$ 242.00
V278	24/10/2025	Mineral Crushing Services WA	Supply 120.3T of Aggregate	\$ 5,690.19
V279	24/10/2025	Brickmart WA	Supply & Lay Limestone Blocks for Volunteer Park Entrance	\$ 7,890.95
V280	24/10/2025	Office of the Auditor General	Audit Fees for Year Ended 30/06/2025	\$ 52,136.70
V281	24/10/2025	RBC Rural	Monthly Meterplan	\$ 219.16
V282	24/10/2025	Rural Water Council of WA	2025 Membership Subscription	\$ 300.00
V283	24/10/2025	Western Power	L20135 Power Upgrade - Cmmmercial Connection	\$ 4,778.00
V284	29/10/2025	Credit Card	See Below	\$ 7.45
V285	31/10/2025	Contract Aquatic	Pool Monthly Contract Fee November	\$ 19,800.00
V286	31/10/2025	Harcher Wheatbelt	L267 Replacement Toilet Brush Sets	\$ 94.35
V287	31/10/2025	KPS P&C Association Inc	2025 Contribution Community Christmas Tree	\$ 1,000.00
V288	31/10/2025	KTY Electrical Services	Annual Air Conditioner Servicing, RCD & Smoke Alarm Testing, L271 2 x Fujitsu RC Split Systems	\$ 10,792.32
V289	31/10/2025	LGISWA	2nd Instalment (Final) Insurance	\$ 114,052.94
V290	31/10/2025	Linfox Armaguard PL	ATM Top Up	\$ 322.83
V291	31/10/2025	Mineral Crushing Services	59.9T 14mm Aggregate	\$ 2,833.27
V292	31/10/2025	Paramount Pictures	L17 Movie Hire - Naked Gun (2025)	\$ 315.00
V293	31/10/2025	Telstra Corp Limited	Bulk Phone 17/10 -16/11/2025	\$ 437.56
V294	31/10/2025	Wongan Hills Pharmacy	L17933 - EpiPens & Asthma Inhaler	\$ 202.97
V295	5/11/2025	Shire of Koorda	Employee Wages	\$ 51,110.30
V296	5/11/2025	Beam Superannuation	Employee Superannuation Payment	\$ 11,946.74
V297	6/11/2025	Armada Auditing	Audit of the LRCI Phase 4 Grant Acquittal	\$ 4,950.00
V298	6/11/2025	BOC Limited	Container Service 28/09 - 28/10/2025	\$ 124.46
V299	6/11/2025	Cadoux Primary School	2025 Annual Book Award Donation	\$ 50.00
V300	6/11/2025	Dept of Local Government	October Building Service Levy Fee	\$ 56.65
V301	6/11/2025	Dept of Fire & Emergency Services	October ESL & Shire Properties ESL	\$ 6,605.19
V302	6/11/2025	Evergreen Synthetic Grass	Supply & Install a Gold Bowling Green	\$ 133,300.00
V303	6/11/2025	G Thorpe Enterprises PL	Contract Maintenance Various Buildings	\$ 103.35
V304	6/11/2025	Kalannie Primary School	2025 Annual Book Award Donation	\$ 50.00
V305	6/11/2025	Koorda Ag Parts	P11, P14, P43 Tyre Repair, Oil Transfer Kit, Grease Kit, Diesel Nozzles, P04 Suction Hose, Brake Fluid, SMF Total Battery, P55 3 x Tyres, P61 Trailer Light Materials & Labour to Enclose Cricket Nets & Various Parts & Materials for Plant Repairs	\$ 13,245.77
			Subtotal	\$ 925,403.75

V306	6/11/2025	Koorda CRC	ATM Rebate July - September 2025	\$ 43.00
V307	6/11/2025	Koorda GSFS	4,000L Diesel, 1,000L Adblue, Adblue Gravity Hose Kit, 20kg Grease & Admin Cards (See Below)	\$ 9,787.73
V308	6/11/2025	Koorda LPO	Library, Drive In & Tourism Postage, 1 Carton of A4 Copy Paper & Stamps	\$ 110.85
V309	6/11/2025	Koorda Primary School	2025 Annual Book Award Donation	\$ 50.00
V310	6/11/2025	KTY Electrical Services	L9 Supply & Install Split Systems	\$ 11,220.00
V311	6/11/2025	MetroCount	6V Welded Battery Pack	\$ 71.50
V312	6/11/2025	Moore Australia	Annual Financial Report 24/25 - Audit Support	\$ 705.84
V313	6/11/2025	Officeworks	Envelopes, Wireless Mouse & Keyboard, Door Wedges & Laminating Pouches	\$ 158.68
V314	6/11/2025	ORH Truck Solutions	P04 Valve Check & Hose Assembly	\$ 501.06
V315	6/11/2025	Planwest WA PL	Planning Services - Various Projects	\$ 1,331.00
V316	6/11/2025	Saffron Cakes & Catering	Council Supper Catering	\$ 428.00
V317	6/11/2025	Sheridan's	4 x Councillor Name Badges	\$ 127.38
V318	6/11/2025	Swan Materials PL	117.66T 7mm Granite	\$ 13,109.56
V319	6/11/2025	Team Global Express PL	Freight P04 & P10 Parts	\$ 66.15
V320	6/11/2025	Telstra Corp Limited	Bulk Mobile Accounts 22/10 - 21/11/2025	\$ 298.34
V321	6/11/2025	Universal Pictures	Movie Hire - The Bad Guys 2 & Downton Abbey: The Grand Finale	\$ 385.00
V322	6/11/2025	WA Contract Ranger Services	Ranger Services Including Travel 22/10 & 27/10/2025	\$ 653.12
V323	6/11/2025	Wallis Computer Solutions	Yubikey 5c Nano (USB-C) Front Counter	\$ 208.00
V324	6/11/2025	Wyalkatchem District High School	2025 Annual Book Award Donation	\$ 50.00
			GRAND TOTAL	\$ 964,708.96
Great Southern Fuel Supplies				
V239	1/09/2025	CEO Admin Card	P100 - 99.10L Diesel	\$ 180.26
	6/09/2025	DCEO Admin Card	P300 - 61.57L Diesel	\$ 112.00
	8/09/2025	DCEO Admin Card	P001 - 30.11L Diesel Community Bus Hockey	\$ 54.77
	12/09/2025	CEO Admin Card	P100 - 102.01L Diesel	\$ 185.56
	20/09/2025	CEO Admin Card	P100 - 99.16L Diesel	\$ 180.37
	20/09/2025	P037 Admin Card	P037 - 41.85L Diesel	\$ 76.13
	26/09/2025	CEO Admin Card	P100 - 52.44L Diesel	\$ 95.39
	28/09/2025	WS Admin Card	P200 - 60.44L Diesel	\$ 115.16
				\$ 999.64
Credit Card				
V284	1/10/2025	CRISP Wireless	Admin Office, ES, CEO, DCEO, WS, Caravan Park & Recreation Centre Internet	\$ 852.90
	7/10/2025	Credit Card Scamming	Fraudulent Transactions Refunded	-\$ 2,361.77
	15/10/2025	The West Australian	The West Subscription - Digital Edition	\$ 32.00
	20/10/2025	CPC Conveyancing	ID Verification Fee	\$ 30.80
	20/10/2025	Major Motors	P010 Parts	\$ 274.52
	24/10/2025	Kmart	Yalambee Units - Shower Curtains	\$ 145.00
	24/10/2025	Spotlight	Yalambee Units - Curtains	\$ 552.00
	25/10/2025	Target	Yalambee Units - Towels	\$ 482.00
				\$ 7.45
Great Southern Fuel Supplies				
V307	6/10/2025	DCEO Admin Card	P300 - 89.7L Diesel	\$ 170.72
	7/10/2025	WS Admin Card	Jerry Cans - 98.01L Unleaded Petrol	\$ 175.34
	9/10/2025	CEO Admin Card	P100 - 55.17L Diesel	\$ 100.35
	21/10/2025	CEO Admin Card	P100 - 104.01L Diesel	\$ 187.11
				\$ 633.52

NEWTRAVEL

*Governance Discussion Paper
September 2025*



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Developing the people of rural WA so *they* can create change in their communities.

BACKGROUND

150Square was engaged by NEWTRAVEL to undertake the following tasks:

1. Refresh of the Strategic Plan
2. During this process a review of the constitution to address opportunities and challenges raised during the process.

In undertaking this, 150Square is guided by:

- ✓ The principles of not-for-profit governance developed by the Australian Institute of Company Directors as well as;
- ✓ Legislative requirements e.g. Associations Act WA (2015)

1. GOVERNANCE FRAMEWORKS

Governance is defined as the way in which an organisation is steered and stewarded¹. The role of the NEWTRAVEL Committee is to lead the organisation, deliver upon its objectives and ensure it is well managed. The Committee must ensure the organisation operates ethically, legally and sustainably.

There are several models of governance. Each is designed to address different organisational needs and contexts. Awareness of these models will assist the NEWTRAVEL Committee determine how to improve their governance and specifically engagement with their broader membership.

The **Tricker model** emphasizes a balance between compliance and strategic leadership; a Board has a dual role in both conformance (compliance, accountability and oversight) and performance (strategy, policy and resource allocation).

The **Carver model** focuses on a clear distinction between a board's goals and the management's methods to achieve those goals. The Carver model governs predominantly through policy and sets the strategic direction, the Board delegates the CEO / General Manager to determine how to implement the strategic plan.

In the **Constituency model** there is a direct and clear link between the organisation's board and its constituents e.g. members, clients. The constituents in many cases have the 'numbers' on the board (either as a majority or in making up the entire board) and therefore play an integral role in policy development and planning. The senior employee is delegated the authority to implement the Board's plans.

The preferred governance model sets a framework. No one size fits all.

COMMENT

Currently the NEWTRAVEL organisation operates under the **Constituency model**.

¹ Chartered Governance Institute

NEWTRAVEL has two classes of membership - ordinary (with a vote) and associate (no vote). It is connected to its members (local governments, not for profits, businesses and individuals). This is reflected in its Committee membership.

NEWTRAVEL has four pricing structures:

- Council (ordinary member) \$2000
- Business (ordinary member) \$500
- Business Marketing (associate member) \$250
- Not for Profit (associate member) \$50

There are a range of elements that need to be enshrined in any governance model, regardless of its shape or label. Whatever governance model NEWTRAVEL has, it must address:

- ✓ Determination and review of the purpose of the organisation,
- ✓ Selection, support and review of the Executive Officer,
- ✓ Approval and monitoring of activities and services,
- ✓ Provision of the resources needed to fulfil the mission, and
- ✓ Effective fiscal management (and longevity) and legal compliance.

150Square has identified three critical success factors for NEWTRAVEL, which should be considered throughout this review:

- a) The longevity of local government financial support;
- b) The Wheatbelt Way brand and its growing awareness and presence in state visitor experiences; and
- c) The longevity of its Executive Officer and committed Committee leadership.

2. MEMBERSHIP

Strengths and weaknesses raised during the Strategic Planning process:

Strengths	Weaknesses
✓ Continued commitment by volunteers to NEWTRAVEL	- Engagement with businesses (marketing etc)
✓ Continued commitment by Shire Councillors and CRCs to NEWTRAVEL	- Local governments are different sizes (budgets, population etc)
✓ Increase in business membership	
✓ Shires recognise the importance of tourism	
✓ Majority of local government members are also part of the NEWROC	

During the process of this review, NEWTRAVEL has presented most of its Council members with the prospect of an increase in membership fees from \$2000 to \$15,000 annually. It should be noted that NEWROC member Councils have in the past made additional financial contributions to NEWTRAVEL each year on top of the annual membership fee including support for Tourism Officer role, Wheatbelt Way specific marketing, regional marketing contributions and for specific projects as they arise like the Event Support project.

During discussions Councils have indicated that they are supportive of this increase but they would like to increase their engagement in decision making and have a 'seat at the table' to ensure the strategic direction of the association is achieved. This in no way diminishes the past or current achievements of the members, Committees and staff of NEWROC, rather Councils see the importance of tourism and the impactful work undertaken by the association over the past 10yrs, and this is an opportunity to strengthen the group.

150Square has reviewed the constitution of NEWTRAVEL which is reflective of the model rules issued by LGIRS under the Associations Act. 150Square puts forward options for members to consider to address membership weaknesses raised during the strategic planning process.

Current constitution clause	Suggested constitution clause
6. Classes of membership (1) The Association consists of ordinary members and any associate members provided for under subrule (2). (2) The Association may have any class of ordinary and associate membership approved by resolution at a general meeting. (3) An individual who has not reached the age of 15 years is only eligible to be an associate member. (4) A person can only be an ordinary member or belong to one class of associate membership. (5) An ordinary member has full voting rights and any other rights conferred on members by these rules or approved by resolution at a general meeting or determined by the committee. (6) An associate member has the rights referred to in subrule (5) other than full voting rights. (7) The number of members of any class is not limited unless otherwise approved by resolution at a general meeting.	- Stipulate ORDINARY class structures to include Local government (voting rights, one representative nominated, can hold office) OR - Stipulate ORDINARY class structures to include Local government and businesses (voting rights, one representative nominated, can hold office) with the annual membership fee \$15K AND - Where an Ordinary Member is an authority, such as a Local Government, the Representative shall be the Chief Executive Officer (or delegated authority) Keep ASSOCIATE classes - non descriptive, no voting right, cannot hold office

NEWTRAVEL can have multiple classes of ordinary membership. Potential - suggest the Ordinary Member class of Council representative must be a CEO.

3. COMMITTEE

Strengths and weaknesses raised during the Strategic Planning process:

Strengths	Weaknesses
✓ Local government representation ✓ Community leadership of NEWTRAVEL (wider engagement than just local government) ✓ Contributions from businesses and CRC's who are essential in the visitor experience	- Having the most appropriate local government representative attending the meetings to enable decision making - Local governments have competing priorities (time, commitment and resources) - Volunteers are time poor, travel to attend meetings

150Square has reviewed the NEWTRAVEL constitution and presents the following options for consideration and further discussion. It is recommended that the membership clauses be agreed upon prior to Committee representation.

Current constitution clause	Suggested constitution clause
25. Committee members (1) The committee members consist of – (a) the office holders of the Association; and (b) at least four ordinary committee member. (2) The committee must determine the maximum number of members who may be ordinary committee members. (3) The following are the office holders of the Association – (a) the chairperson; (b) the deputy chairperson; (c) the secretary; (d) the treasurer. (4) A person may be a committee member if the person is – (a) an individual who has reached 18 years of age; and (b) an ordinary member. (5) A person must not more than two (2) of the offices mentioned in subrule (3) at the same time. (6) The office holders of the Association may be allocated to the authorized officer of the Association at the discretion of the members.	OPTION A (subject to amended classes) Committee representation includes a majority representation of the ordinary members who are under the class membership of Council. For example of the current Committee members (8); 5 would need to be local government representatives. OPTION B (subject to amended classes) Committee representatives allocated to ORDINARY Classes e.g. Chairperson to be a Council class Deputy Chairperson to be a Business class etc or Four ordinary members of the committee from one class OPTION C One committee member appointed by each Ordinary Member - Council class. For example the Shire of Dowerin could appoint the CEO or a delegate (CRC) to the Committee on their behalf. OPTION D Status quo and improve the process and education about the appointment of representatives of Ordinary Members to

	assist with decision making and driving strategic direction at NEWTRAVEL. OPTION E Option A or C with Committee meetings 2-3 times per year prior to NEWROC Executive meetings (with invitation extended to the Shire of Westonia).
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Different options are provided to stimulate discussion as to how to ensure the Committee is reflective of the main financiers of NEWTRAVEL (local government) whilst still inclusive of businesses and not for profit organisations that commit and contribute to NEWTRAVEL (balanced representation).

150Square suggests amending the number of Committee members to be an odd number and combining the role of Secretary and Treasurer (currently performed by the NEWTRAVEL EO in a subcontract arrangement). This should be considered and discussed for the purposes of succession planning (and volunteer time/energy constraints).

Members can also discuss the timing of NEWTRAVEL Committee and General meetings. Holding them prior to a NEWROC Executive meeting may resolve the request (in a passive way) by local governments to increase their engagement (reflective of their financing), by aligning NEWTRAVEL committee meetings with selected NEWROC Executive meetings (extend an invite to the Shire of Westonia).

4. SUBCOMMITTEES

The benefits of a subcommittee are summarised as follows:

- a) **Specialised Focus:** Subcommittees allow Board members to focus on specific areas such as finance, governance, or risk management. This specialisation enables more detailed and informed discussions.
- b) **In-Depth Analysis:** By concentrating on particular topics, subcommittees can delve deeper into issues, conduct thorough analyses, and develop well-considered recommendations for the full board.
- c) **Efficiency:** Subcommittees streamline the Board's workload by handling detailed planning and oversight tasks. This allows the full Board to focus on broader strategic decisions.
- d) **Accountability:** They create a clear trail of accountability by assigning specific responsibilities to smaller groups of Board members. This ensures that important tasks are managed effectively and reported back to the full Board.
- e) **Enhanced Oversight:** Subcommittees provide closer scrutiny of critical areas, such as financial reporting or compliance, thereby strengthening overall governance and oversight; and
- f) **Improved Decision-Making:** With specialised knowledge and focused attention, subcommittees can make more informed and timely decisions, which are then presented to the full Board for approval

It is important that the responsibilities and accountability of the collective Committee are retained across all members but that additional focus, interrogation, analysis and planning

can be conducted by subcommittees for the benefit of the organisation and the recipients of the service that it provides to.

Presently, there are no subcommittees of NEWTRAVEL.

Potential subcommittees for NEWTRAVEL could include and may be established for short to medium periods of time to achieve specific goals; may include Committee members or non Committee members, non members (skilled), paid staff / contractors; who may or may not meet more frequently than the Committee and must be conscious of time/energy/costs subject to who is on them. The focus of subcommittees may be on:

- Finance (diversification of income streams etc)
- Product Development or Strategic Projects (e.g. accommodation)

4. CONCLUSION

The governance review of NEWTRAVEL presents a timely opportunity to strengthen the achievement of the organisation's strategic direction. As NEWTRAVEL evolves to meet the growing demands of visitors and tourists in the Wheatbelt region, it is essential that its governance framework reflects the diversity and commitment of its members—particularly local governments, businesses, and not-for-profit organisations.

The recommendations outlined in this paper aim to enhance engagement across all membership levels of the organisation and reflective of the investment made by local governments. By refining membership classifications, clarifying committee representation, and introducing subcommittees, NEWTRAVEL can better align its governance with its operational realities and strategic ambitions.

Importantly, these changes are not intended to diminish past achievements but to build upon them—ensuring that NEWTRAVEL remains a leading, inclusive, and forward-thinking tourism organisation. With continued collaboration and thoughtful implementation, NEWTRAVEL is well-positioned to amplify its impact and continue delivering value to its members and the businesses and communities it serves.



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Developing the people of rural WA so *they* can create change in their communities.

NEWTRAVEL

Second Governance Discussion Paper *October 2025*



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BACKGROUND

150Square discussed the first governance discussion paper (September 2025) with the local governments of the NEWROC and the NEWTRAVEL EO. NEWTRAVEL also shared the paper with its members.

Feedback has been gathered and the following is presented to members of NEWTRAVEL for further consideration and refinement.

RECOMMENDATIONS

1. NEWTRAVEL CONSTITUTION

150Square recommends to members that the constitution moves away from the model rules and that a tailored, succinct constitution be developed that reflects the way NEWTRAVEL is governed and the systems and processes it uses. In addition the following clauses in the constitution be amended:

MEMBERSHIP CLASSES

- Stipulate Ordinary Member class to include Local Governments and businesses (one vote per entity, one delegate nominated, can hold office).
- Where an Ordinary Member is an authority, such as a Local Government, the delegate shall be the Chief Executive Officer (or delegated authority).
- Add that the Committee has the right to establish any associate membership class at a Committee meeting e.g. Not for profit, business marketing etc

COMMITTEE

- Committee representatives be ordinary members.
- Committee can co-opt additional individuals to the Committee, if they have expertise / skills the Committee requires (but they hold no voting rights).
- Committee to be 8 ordinary members (inclusive of Office Bearers) plus the EO (with voting rights, can perform Secretary and/or Treasurer role) = 9
- Majority vote to make decisions, President / Chair does not have a casting vote.
- Sub Committees can be established and can include both ordinary and associate members e.g. Finance, Strategic Projects (accommodation). Consider the inclusion of non-members as well who may have an interest in the organisation or expertise / skills, can also be involved.
- Stipulate Committee meetings can be held as and when required and by electronic means (already in current constitution).

GENERAL MEETINGS

- Stipulate that there shall be 3 general meetings a year, all ordinary and associate members are invited to attend (only ordinary members can vote).

Should the members agree to move away from the model rules and a new constitution be developed, there will be other minor amendments to the constitution (in addition to the major ones above) that will be made to ensure it is best practice and reflects NEWTRAVEL.

2. GOVERNANCE

ANNUAL MEMBERSHIP FEES

The annual membership fees are set at an Annual General Meeting but these are the recommended fees (which may be subject to change each year).

Ordinary members:

- Council \$15,000 (previously discussed with Local Governments)
- Business \$15,000

Associate members:

- Business Marketing \$250
- Not for Profit \$50

GENERAL MEETINGS

- To be held on the same day as NEWROC meetings to reduce travel and time commitments for the majority of the members.
- To be held either before or after NEWROC Executive or Council meetings.
- Three held each year and all ordinary and associate members invited.
- One of the General Meetings shall be an Annual General Meeting.

SUB COMMITTEES

- Establish a Finance Sub Committee whose purpose is laid out in a Terms of Reference. Focus is on maintaining current income streams and diversification and growth of income, including asset acquisition.

NEXT STEPS

The members of NEWTRAVEL should consider the recommendations and assess the benefits and costs of each, alongside the future direction of NEWTRAVEL.

To make any changes to the constitution requires a special resolution at an Annual or Special General Meeting and the notice of motion must be 21 days prior.



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2025-2026 NEWTRAVEL BUDGET - DRAFT

INCOME	Detail	Amount
Ordinary Memberships	8 Councils @ \$15,000	\$ 120,000.00
	Business @ \$500	\$ -
Associate Memberships	4 x Business Marketing Package @ \$250	\$ 1,000.00
	5 x Not-for-Profit @ \$50	\$ 250.00
AGO Funding	AGO Destination Development support - Wheatbelt	\$ 12,000.00
Sponsorship	Mukinbudin Community Bank	\$ 25,000.00
	TOTAL INCOME	\$ 158,250.00

EXPENDITURE	Detail	Amount
NEWTRAVEL Tourism Officer	0.4FTE (2 days/16hrs/week = 832hrs/year) @\$60/hour	\$ 49,920.00
NEWTRAVEL Project Officer - Events & Marketing	0.8FTE (4 days/32 hrs/week = 1288hrs/year) @ \$50/hour incl superannuation	\$ 64,400.00
Travel and Training	Travel and training	\$ 5,000.00
Marketing Activities (Digital & Print)	As identified in Annual Marketing Plan	\$ 10,000.00
Targeted Event Marketing	3-6 x Tier 2 and 3 events supported @ \$500/event	\$ 3,000.00
Annual Photo Competition	Winner Prizes	\$ 3,000.00
Content Creation and Marketing Support	Influencers and content creation as identified	\$ 5,000.00
Brochure Re-prints	Wheatbelt Way Guide and Map	\$ 7,000.00
Consumer Shows	Perth Caravan & Camping Show, Dowerin Machinery Field Days	\$ 1,700.00
Website	Hosting and annual maintenance	\$ 1,000.00
NEWTRAVEL Organisation Support	Insurance/Office Hire/Meetings/Xero/Misc.	\$ 2,500.00
Tourism Association Memberships	AGO & CWVC	\$ 600.00
Contingency		\$ 5,000.00
	TOTAL EXPENDITURE	\$ 158,120.00

\$ 130.00



Minutes - Annual General Meeting

Meeting held on Thursday 30th October 2025, at the Koorda Recreation Centre

Opening **10.32am**

Attendees:

NEWTRAVEL MEMBER

Shire of Mukinbudin
Shire of Westonia

Shire of Dowerin
Shire of Koorda
Shire of Mt Marshall

Shire of Nungarin
Shire of Trayning
150 Square & NEWROC EO
*online

MEMBER VOTING DELEGATE

Cr Sandra Ventris (NEWTRAVEL Chair)
Stacey Geier
Cr Ainslee Faithfull

Lana Foote (DCEO)
Cr Megan Beagley
Cr Deanne Morgan (Deputy Delegate)
Cr Kerry Dayman
Peter Naylor (CEO)

ASSOCIATE MEMBERS & OTHERS

Linda Vernon (NEWTRAVEL TO)
Lily Haeusler (Events Project Officer)

Lani Hale

Shelley Mathews*
Charli West

David Nayda

Caroline Robinson

Apologies:

Koorda CRC
Shire of Koorda
Town Team Movement
Beacon CRC
Shire of Wyalkatchem
Shire of Mt Marshall

Shire of Trayning
Nungarin CRC
Mukinbudin CRC

Kim Storer
Cr Jannah Stratford

Michelle McHugh
Tanya Stobie
Jessica McCartney

Zac Donovan
Alyce Smith
Nancy Dease
Cr Christy Petchell (Vice Chair)
Georgina McKay
Desiree Waters

1. Declarations of Interest

Nil

2. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click [Here](#))

RESOLUTION:

That the Minutes of the NEWTRAVEL Annual General Meeting held in Westonia on 31st October 2024 be confirmed as a true and correct record of proceedings.

Moved: Cr Megan Beagley

Seconded: Stacey Geier

CARRIED

1.2 Business arising from previous minutes

3. Chairperson's Report

Sandie delivered a verbal report to the meeting and provided this post meeting for inclusion in the minutes:

It has been an exciting and productive year for NEWTRAVEL. We continue to see steady growth in our activities, our reach as a local tourism organisation and our reputation as a collaborative and capable organisation. The interest in travelling through this part of the Wheatbelt remains strong and our commitment to providing an excellent visitor experience is clearly paying off.

One of our major undertakings this year has been the Wheatbelt Accommodation and Market Expansion Project. With funding from the Wheatbelt Development Commission we commissioned BlueSalt Consulting to help us understand our current position and opportunities for growth. The completion of this work in December 2025 will provide a clear picture of what is needed to strengthen accommodation supply and support businesses to capture increasing visitor demand. It is the most comprehensive piece of research done in this space for our region and will guide our planning and advocacy into the next few years.

We also completed the Wheatbelt Way Walks Bushwalking Master Plan. This document provides a shared and practical framework to improve our trail offerings across member communities. The opportunity here is significant as nature-based tourism continues to rise and visitors seek meaningful walking experiences that connect them with this landscape.

Finally, we have now completed the Events Support Project which was funded through the FRRR Future Drought Fund's Helping Regional Communities Prepare for Drought – Community Impact Program. This project has helped communities plan for and deliver high quality events that bring life, economic value and visitor engagement across the region. The resources and training developed through the Event Management Hub will continue to support local organisers into the future.

I want to acknowledge and thank Linda and Lily for their continued dedication and work for NEWTRAVEL. Thank you also to our member Local Governments for your ongoing financial contributions, partnership and confidence in the value of local and regional tourism development. Your support ensures the Wheatbelt Way remains visible, coordinated and future focused.

And finally, a thank you to Australia's Golden Outback for their continued partnership, marketing support and shared commitment to promoting our unique region.

NEWTRAVEL is well positioned for the year ahead. The groundwork laid this year provides clarity, direction and opportunity. I look forward to continuing this momentum together.

RESOLUTION:

That the Chairpersons report be accepted.

Moved: Cr Sandie Ventris

Seconded: Cr Megan Beagley

CARRIED

4. Financial Report

North Eastern Wheatbelt Travel Association General Cheque Account				
Financial Report 1 October 2024 to 30 September 2025				
Bendigo Bank Cheque Account Opening Balance 1 October 2024				\$112,343.48
<u>Income</u>				
	Memberships - Council			\$67,340.00
	Memberships - Business			\$1,500.00
	Memberships – Business Marketing Package			\$750.00
	Memberships – Not-For-Profit			\$50.00
	Australia’s Golden Outback – Fee for Service			\$12,000.00
	Grant Funding – Accommodation & Market Expansion Project			\$60,000.00
	Grant Funding – DLGSC Trails Forum			\$5,000.00
	Other Income – Fee-for-Service			\$10,320.00
	Sponsorship – Bendigo Bank			\$25,000.00
	Total Income			\$181,960.00
<u>Expenses</u>				
	Accommodation & Market Expansion Project			\$13,739.00
	Administration			\$2,460.00
	Brochure and Guidebook Reprints			\$7,463.50
	Bushwalking Master Plan			\$1,650.00
	Consumer Shows			\$1,657.50
	Content – Images & Influencers			\$10,700.00
	Events Officer Project			\$42,840.19
	Insurance			\$608.85
	Marketing - Digital			\$11,150.00
	Postage			\$215.35
	Press/Print Advertising			\$9,824.00
	Promotional Material			0
	Signs			0
	Tourism Association Memberships			\$565.00
	Tourism Officer			\$51,959.35
	Website			\$795.31
	Wheatbelt Trails Forum			\$4,986.60
	Total Expenses			\$160,614.65
Bendigo Bank Cheque Account Closing Balance 30 September 2025				\$133,688.83
<u>Outstanding Payments</u>				\$36,185.48
Ending Financial Position on 30 September 2025				\$97,503.35

Megan Beagley asked for a comparison compared to previous years of financial expenditure. Linda opened the previous years AGM financial reports for members to view on the screen. It was noted that the finance records are currently still undertaken in Microsoft excel and that going forward it will be moved over to Xero and this will then enable better reporting.

RESOLUTION:

That the Annual Financial Report as presented from 1 October 2024 – 30 September 2025 be accepted.

Moved: Linda Vernon Seconded: Cr Kerry Dayman

CARRIED

Shelley Maisey joined the meeting online.

6. Election of Office Bearers

- **Chairman**

Kerry Dayman nominated Cr. Sandie Ventris, seconded Cr. Megan Beagley. Accepted and elected unopposed.

- **Deputy Chairman**

Kerry Dayman nominated Cr. Megan Beagley, seconded Stacey Geier. Accepted and elected unopposed.

- **Administrator/Treasurer**

NEWTRAVEL appointed Linda Vernon in her role as Tourism Officer as the Administrator/Treasurer.

ACTION – Linda to organise for Cr Megan Beagley to be added as a signatory to the NEWTRAVEL Bank accounts.

7. General Business

- a. **NEWTRAVEL Strategic Plan**

[NEWTRAVEL Strategic Plan 2025 – 2031](#) was presented by Caroline Robinson. Discussion was held and feedback was provided.

RESOLUTION:

That NEWTRAVEL

a). accept and adopt the Strategic Plan 2025-2031.

b). develop a Terms of Reference for the Finance Sub-Committee.

c). develop roles and responsibilities and annual workplans for the 1.2FTE.

Moved: Cr Megan Beagley

Seconded: Lana Foote

CARRIED

- b. **Review Membership Fees for 2025-2026**

Current Membership Fees:

Ordinary Membership – Council	\$2,000.00
Ordinary Membership – Business	\$500.00
Associate Membership – Business Marketing	\$250.00
Associate Membership – Not-For-Profit	\$50.00

Additional financial support in 2024-2025 that was requested was \$6,605.00 per Council.

NEWTRAVEL has been consulting with member Councils and NEWROC over the last 12 months about the ability to significantly increase their financial support ([2025 Beyond NEWTRAVEL Scenarios NEWROC July 2025](#)) of NEWTRAVEL of up to \$15,000 per Council to then enable it the capacity to further develop tourism and marketing initiatives.

NEWROC with the input from Caroline Robinson from 150 Square have considered the following NEWTRAVEL Governance Discussion Paper, which considers:

- NEWTRAVEL Governance Frameworks
- NEWTRAVEL Membership & Membership Fees
- Classes of Membership
- Committees & Subcommittees

The Governance Discussion Papers can be viewed below:

[NEWTRAVEL Governance Discussion Paper.pdf](#)

[NEWTRAVEL Governance Second Discussion Paper.pdf](#)

Discussion was held on the future governance structure of NEWTRAVEL (including voting or moving to agreed consensus and actions), meeting structures (NEWROC day alignment, agenda concept part 1 matters for decision, part 2 discussion of tourism ideas), membership fees.

Disappointment and concern expressed that today's meeting was not as well attended, particularly by NEWROC CEOs. The importance and value of the non-voting members was also discussed.

ACTION – Caroline to review feedback provided and develop a new constitution for NEWTRAVEL to consider.

Caroline Robinson left the meeting.

Concern was raised that some member Councils had not put to Councils the proposal of increasing membership to \$15,000. Most had consensus for \$10,000. Background provided on how this had been driven by NEWROC Executive.

Sandie asked NEWROC CEOs present about their expectations and KPIs for an increase in funding. Response was that it was anticipated that NEWTRAVEL was to continue as business as usual and that this financial increase was to reflect the continuity in increased staffing and the development of annual work plans to align with the Strategic Plan. Clarification was provided that there would be no additional financial requests to Councils beyond the \$15,000 unless there was a specific project identified and financial support need, with consultation prior to any additional commitment.

RESOLUTION:

That the 2025-2026 Membership fees be:

Ordinary Membership – Council \$15,000.00

Ordinary Membership – Business \$500.00

Associate Membership – Business \$250.00

Associate Membership – Not-For-Profit \$50.00

Moved: Tanika McLennan Seconded: Peter Naylor

CARRIED

It was noted that if any member Council had any concerns about the 2025/26 membership fees to please reach out directly to NEWTRAVEL and discuss.

8. Other Business - Nil

9. Next Annual General Meeting: 29th October 2026 in Trayning (TBC).

10. AGM Close: 12.10pm

NEWTRAVEL STRATEGIC PLAN

2026 - 2031



Wheatbelt Way

Bright skies. Big horizons.



www.wheatbeltway.com.au

OUR ORGANISATION

NEWTRAVEL, established in 1997 is a not-for-profit regional tourism association committed to growing the communities of the North Eastern Wheatbelt of Western Australia by promoting tourism, visitor experiences and supporting local operators. We are a member-based association and we serve the communities and businesses in the Shires of Dowerin, Koorda, Mt Marshall, Mukinbudin, Nungarin, Trayning, Westonia, and Wyalkatchem.

NEWTRAVEL is known for promoting and growing the Wheatbelt Way drive trail, supporting local events through its event management hub and its extensive marketing campaigns. In 2025 NEWTRAVEL is resourced with a part time Executive Officer and Events Officer and has a close association with Australia's Golden Outback.



OUR CONTEXT

In shaping its future strategy, NEWTRAVEL has considered several emerging tourism trends that are reshaping regional travel across Australia.

There is a growing demand for authentic experiences, with travellers seeking cultural connections and meaningful engagement with local communities. Nature-based and conservation-focused tourism is gaining traction, especially in regions like Western Australia, where eco-tourism initiatives are attracting conscientious visitors. Additionally, regional areas are experiencing a surge in visitation, with spending outside capital cities up 41% compared to pre-pandemic levels. This trend is driven by the appeal of destinations within a few hours of major cities, offering accessible escapes and immersive experiences. NEWTRAVEL is keen to move beyond the traditional caravan and camping market and offer a variety of experiences for the next wave of visitors.

These trends highlight the importance of investing in local experiences and enabling infrastructure, and marketing the experiences in the NEWTRAVEL communities as an opportunity to connect with locals and consider staying longer.

NEWTRAVEL also considered its broader role in growing the regional economy and resident population of its member Shires – if we can showcase what our communities have to offer, maybe the visitors turn into residents.

In developing our forward direction, we considered the following areas:

<i>Strengths</i>	<i>Weaknesses</i>
Executive Officer Strong Australia's Golden Outback relationship Marketing campaigns Growing social media engagement Wheatbelt Way – recognised self-drive route Branding Community Resource Centre engagement	Member engagement Business membership is low Limited revenue streams currently Sometimes inconsistent visitor servicing Committee structure Visitor dispersion across the Shires
<i>Opportunities</i>	<i>Threats and Risks</i>
Educating businesses about their role in the tourism industry Growing Tier 2 and 3 events Fee for service as an income stream Newsletter Working with Community Resource Centres Night time tourism	Local Governments are the main revenue stream Accommodation quality and options across the districts Limited capacity (part time EO) Succession planning – committee and staff Dry conditions (impact on wildflower season)

OUR VISION

During the strategic planning process, NEWTRAVEL refreshed its purpose, mission and vision and agreed on the following;



PURPOSE

We empower our communities to activate local tourism assets that attract visitors and build vibrant towns.



MISSION

We proactively work with local government, industry partners and businesses to collectively promote and develop tourism and authentic experiences in the NEWTRAVEL region.



VISION

Thriving, welcoming communities where visitors can explore, stay, and become part of our story and future.

The Strategic Plan is structured with a goal – what we are aiming to achieve; and a strategy – how we are going to achieve the goal.

OUR STRATEGIC PLAN 2026 – 2031

GOAL	STRATEGY
<i>Destination Marketing</i>	
1.1 Consistent branding and promotion of our area	Evolve the marketing plan, to optimise our profile and performance of campaigns across platforms.
	Deliver co-operative marketing campaigns aligned to AGO's Strategic Marketing Plan.
	Support local operators and CRCs in digital marketing and visitor servicing.
1.2 Encourage visitor dispersal around our region	Collect and share tourism data to inform product development, marketing and infrastructure improvements.
	Develop detailed destination plans and itineraries in each Shire to guide visitor movement.
<i>Destination Development</i>	
2.1 Enhance and expand the visitor experience	Review the Accommodation Study recommendations and seek external funding to implement them.
	Facilitate product and experience development aligned with community identity.
	Raise the profile to increase visitation of Tier 2 and Tier 3 events as well as attracting new events to the region.
<i>Our Organisation</i>	
3.1 Internal capacity is increased	Increase internal resourcing to 1.2FTE.
	Undertake intentional succession planning for the role of Executive Officer
3.2 Build long-term financial resilience	Review the membership structure of NEWTravel to reflect investment contributions
	Establish a finance subcommittee to identify and action the diversification of income streams



LOCAL GOVERNMENT RURAL HEALTH FUNDING ALLIANCE

Communique to Local Governments

SEPTEMBER 2025 | www.ruralhealthfundingalliance.au

We are pleased to share the activities of the **Local Government Rural Health Funding Alliance**, a collaboration of six local governments in rural WA—Lake Grace, Kojonup, Gnowangerup, Jerramungup, Narembeen, and Ravensthorpe—working together to address the challenge of attracting and retaining general practitioners in remote and very remote communities.

Why the Alliance Was Formed

Local governments in remote and very remote areas (traditionally classified as Monash Model 5, 6 and 7) are increasingly stepping in to fund and manage primary healthcare services—an area under the purview of State and Commonwealth governments. Collectively, the six Shires contribute over **\$1.475 million annually** in cash. These cash contributions are directly from rates – for some in the Alliance it accounts for 16% of their rate income. Housing, vehicles, fuel cards, facilities, and telecommunications are also provided to attract and retain GPs.

The National Rural Health Alliance recently released a report detailing the comparative Government health spend between major city residents and rural and remote Australia. It showed a gap of \$6.55 billion, which is a health spend shortfall of \$848 per person in rural and remote Australia. Given the challenges, those that live in rural and remote Australia should be seeing a greater investment in health service expenditure by the State and Commonwealth governments, instead the third tier of government is paying the gap.

The Alliance was formed because the provision of a GP is not their legislated responsibility, yet without their intervention, communities face poorer health outcomes, reduced life expectancy by 7yrs, and economic vulnerability.

Alliance Highlights

- The **Western Australian Local Government Association (WALGA)** has provided their **support** to the Alliance. The Alliance formed after Rural Health West partnered with WALGA to survey the extent of the problem across all of WA. It was found that 69 local governments were contributing \$6.8 million (net) annually through financial and in-kind assistance to sustain local primary healthcare services in their communities. More than three-quarters of the funding supported general practice of which 92% came from communities with fewer than 5000 residents. All of the Alliance local governments have populations less than 5000 but cover an area of 42,328 square kilometres.
- **Motion Passed at the ALGA National General Assembly (June 2025):** The Alliance successfully called on the Australian Government to **increase Financial Assistance Grants** and recalibrate their distribution to better support rural councils funding GP services. The motion was carried unanimously.
- **Meetings:** Alliance representatives met with the **National Rural Health Commissioner, Department of Health and Aged Care, National Rural Health Alliance, WA Primary Health Network, members of State and Federal parliament** and the **Australian Medical Association**, among others. These discussions focused on:

- The need for specific and tailored funding solutions, such as **block funding** for remote and very remote local governments (MM 5,6,7).
- Recognition of the **economic impact** of local government involvement in healthcare.
- Support for a **rural generalist service model** and **hub-and-spoke delivery**.
- **Media & Outreach:**
The Alliance has launched a website (ruralhealthfundingalliance.au) and distributed key messages through media outlets including ABC News and featured on GWN7; Western Australian Federal members of Parliament have written opinion pieces in newspapers as well as writing to the Federal Health Minister; all highlighting the health inequities and financial burdens faced by rural councils and their rate payers.

Policy Positions

This issue is not related to the supply of GPs in rural communities. This issue is not related to workforce training or Medicare bulk billing.

Currently, to visit the doctor, residents in the Alliance local governments pay their Medicare levy, a GP consultation fee and their rates. They pay three times to access a doctor.

Our policy positions have been formulated because our communities have:

- small populations;
- are geographically dispersed;
- can only tackle the issue through economies of scale (uniting as multiple local governments under one practice);
- and are competing for GPs who have the same incentives in front of them whether they are urban or very remote.

We are advocating on two positions:

1. **Increase Financial Assistance Grants or provide block funding specifically tailored** to reflect actual costs incurred by remote and very remote local governments (thin markets).
2. Support the **Rural Generalist Service Model**, enabling multi-site practices (for economies of scale) with local government participation.

Invitation to Other Rural Local Governments

We know many other rural councils across Australia are facing similar challenges.

This has been evidenced through the Parliamentary Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote in New South Wales; feedback in the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport into Local Government Sustainability; the Local Government NSW (LGNSW), Cost Shifting 2025: How State Costs Eat Council Rates; to name a few.

The Alliance is seeking to **expand its network of supporting local governments** (remote and very remote) to strengthen our collective voice and see our policy positions implemented.

If your local government is contributing financially or in-kind to secure a GP, we invite you to:

- Connect with us via ruralhealthfundingalliance.au and sign up;

- Share your experiences and data; and
- Move a motion at your next council meeting and let us know –
 1. The [Local Government Name] supports the policy positions of the Local Government Rural Health Funding Alliance; and
 2. Calls on ALGA to commit to an impact assessment on local governments providing GP services in remote and very remote areas.

Further information available:

Lead Shire: Lake Grace

Contact: ea@lakegrace.wa.gov.au



JANUARY 2025

POSITION PAPER

PROVISION OF REMOTE GP SERVICES

ALLIANCE OF RM 6 and RM 7 COUNCILS

Shire of Gnowangerup | Shire of Jerramungup | Shire of Kojonup
Shire of Narembeen | Shire of Lake Grace | Shire of Ravensthorpe





This position paper is prepared by the alliance of Councils including Gnowangerup, Jerramungup, Kojonup, Lake Grace, Narembeen and Ravensthorpe.

Version: 1

Adopted: February 2025

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DEFINITIONS

Remote: The Australian Statistical Geographical Standard (ASGS) system has been used to categorise rural and remote communities in Australia. The ASGS is a geographical classification system which ranks areas rurality or remoteness by the Australian Bureau of Statistics (ABS) gathered from federal census data. In the ASGS areas are ranked from RA1 to RA5, with RA1 being major cities and RA5 for very remote locations.

	Classification	Ranking
Shire of Gnowangerup	Remote Australia	RA4
Shire of Jerramungup	Remote Australia	RA4
Shire of Kojonup	Outer Regional Australia	RA3
Shire of Lake Grace	Remote Australia	RA4
Shire of Narembeen	Remote Australia	RA4
Shire of Ravensthorpe	Very Remote Australia	RA5

EXECUTIVE SUMMARY

Many countries face the problem of shortages of health workers in rural and remote areas. Health workers generally prefer to be located close to major hospitals and health facilities where they trained and with good professional support and resources, and in areas with family and social support and access to schools for their children. According to the World Health Organisation, rural health workforce shortages are one of the major impediments to well-functioning health systems with a lack of General Practitioners (GPs) in rural communities associated with reduced access and inferior health outcomes.¹

Factors contributing to rural medical workforce shortages include training pathways with little rural exposure, demanding working conditions, inadequate remuneration and professional development opportunities in rural practice, and social isolation. Financial incentives are widely used by Commonwealth and State policy makers as well as local governments to improve recruitment and retention of GPs to rural and remote communities.

There are minimum floor costs that exist to maintain basic medical services in any location. These include GPs, nursing and administration staff, premises, equipment and ongoing overheads. In remote communities, Medicare billing alone cannot cover these floor costs for a variety of reasons.

The alliance of councils comprising the Shires of Gnowangerup, Jerramungup, Kojonup, Lake Grace, Narembeen, and Ravensthorpe have prepared this position paper to raise awareness and suggest a solution to attract and retain GPs in their rural and remote communities, where current Commonwealth and State government policy settings are inadequate.

The six local governments collectively contribute over \$1.475 million cash annually to attract and retain resident GP services, plus housing, vehicles, and surgeries. These financial contributions are sourced through rates and are unsustainable. They are essential for community health but place a significant financial strain on local government resources, diverting funds from other vital services that are well within the remit of local government.

The six remote local governments (RM6 and RM7 under the Modified Monash Model) are using a substantial portion of their ratepayer funds to attract and retain GPs (some up to 16% of their rates). The financial incentives to attract a GP are currently heavily influenced by the local government tender process where providers have the ability to set and negotiate the market rate. This is unsustainable.

Local governments are required to step into the space of primary health care because the per capita expenditure by the Commonwealth and States on health is lower in the regions, the viability of practices is challenged due to remote geography, increased business costs and less patients.

The current Medical Facilities Cost Adjustor within the Financial Assistance Grants paid to local governments is insufficient. Higher income incentives are currently required by local governments and practice operators to attract GPs to remote areas, and existing programs do not meet these needs.

The alliance is though raising awareness to the fact that market rates to attract a GP in a RM 6 and RM 7 community are significantly rising, with Commonwealth and State Government programs needed to match these market rates. The alliance is also raising awareness that

¹ Impact of rural workforce incentives on access to GP services in underserved areas: Evidence from a natural experiment, Swami and Scott, 2021

telehealth is not the answer to shortages of GPs in remote communities and a rural generalist model, which is currently provided across the Shires is well received and delivering immense benefits.

They are seeking sustainability payments from Commonwealth and State Governments to local governments to reduce ratepayer funding towards primary health care.

1. BACKGROUND

In Australia, shortages and the inequitable distribution of general practitioners (GPs) remain a significant policy issue despite the fact that since the 1990s the Commonwealth Government has been implementing a range of initiatives to address rural workforce shortages.

A 2023 Rural Health West study found that 53% of non-metropolitan local governments in WA were spending money to provide GP services, costing just under \$7.8million annually (Note this was from the 2021/22 Financial Year and has substantially increased not only through inflation but market rates). Communities across the country are also experiencing a GP shortage, and according to the Commonwealth's Department of Health report (August 2024), the shortage is most pronounced in rural areas.

At the Australian Local Government Association national meeting in September 2024, the Shire of Dundas put forward the following motion (113), which was carried:

This National General Assembly calls upon the Australian Government and the Commonwealth Minister for Health and Aged Care, Hon Mark Butler MP, to plan and fund the provision of medical services (in consultation with relevant local governments) to regional, rural and remote communities.

On Friday November 11, 2024 the WA Local Government Association (WALGA) convened a meeting of band 4 local governments. The purpose of the meeting was to identify the strategic priorities of the members, to help inform WALGA policies on a variety of issues. It was agreed at the meeting that *"Local Governments allocating ratepayer funds towards delivering medical services or contracting medical service providers to have a presence in their community"* was the second highest priority to all band 4 local governments in WA.

In response to both the ALGA and WALGA meetings, the Shire of Lake Grace called a meeting of six local governments (band 3 and band 4) and key stakeholders to meet at the Lake Grace Sportsmans Club on Friday 29 November 2024. The purpose of the meeting was to discuss the financial and in-kind contributions made by local governments to secure consistent and accessible medical service providers in their communities.

This position paper is in response to the meeting outcomes from the Lake Grace meeting.

Participating local governments in this position paper include:

Figure 1: Classification of local governments by the Modified Monash Model

	Modified Monash Model classification (RM)	Number of doctor surgeries within and provided by the Local Government
Shire of Gnowangerup	7	1
Shire of Jerramungup	7	2
Shire of Kojonup	6	1
Shire of Lake Grace	7	2
Shire of Narembeen	7	1
Shire of Ravensthorpe	7	2

2. CURRENT SITUATION

The six local governments annually contribute \$1.475m of ratepayer funds towards the provision of resident GP services in their communities plus the provision of houses, vehicles, surgeries and carry the maintenance and depreciation of these assets.

The expenditure by the six local governments is crucial for maintaining the health and well-being of their communities who otherwise face barriers to accessing primary health care. This significant financial strain on rural local governments reduces resources available for other vital community services and infrastructure that is within the legislated role of local government (roads, community infrastructure, waste services etc) highlighting the significant need for more sustainable solutions to primary health care access, particularly in RM 6 and 7 communities.

Understanding the community profile, economy, health services, health condition and health needs of those living in the six local governments is the first step in improving service provision and access.

2.1 Community Profile

The six local governments are located within the Wheatbelt and Great Southern regions of Western Australia. They are classified as either RM6 or RM7 by the MMM and are similar in population size, demographics and economy.

The communities of the six local governments are:

- Median age is increasing across all local governments and there is an ageing population (see appendice)
- The Socio-Economic Indexes for Areas (SEIFA) ranks areas in Australia according to relative socio-economic advantage and disadvantage. Four of the six local governments are considered disadvantaged.
- Major industries include: agriculture, mining, education, tourism and professional services.

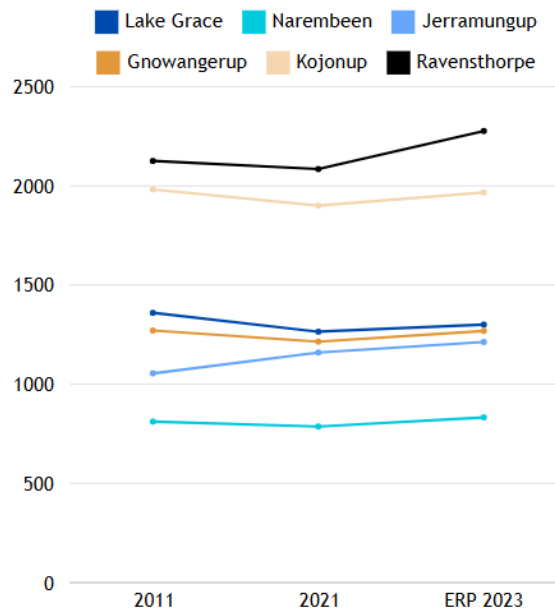
Figure: Population, Ratepayers and SEIFA score by Local Government

	Service Towns	LGA Population ²	SEIFA score ³
Shire of Gnowangerup	Gnowangerup	1,215	996
Shire of Jerramungup	Bremer Bay Jerramungup	1,160	996
Shire of Kojonup	Kojonup	1,901	997
Shire of Lake Grace	Lake Grace Newdegate	1,265	1051
Shire of Narembeen	Narembeen	787	1028
Shire of Ravensthorpe	Hopetoun Ravensthorpe	2,085	1002

Figure: Population by local government in 2011, 2021 and future estimate (2023)

² Census, 2021

³ Socio-Economic Indexes for Areas (SEIFA), Australia, 2021



2.2 Health Profile

The National Rural Health Alliance 2023 report *Evidence base for additional investment in rural health in Australia* demonstrates a clear healthcare disparity between rural and urban Australia: rural Australians have a poorer health status, and even before accounting for the increased cost of health service, receive significantly less funding per capita than their urban counterparts.

Compared with major cities, the life expectancy in regional areas is one to three years lower, and in remote areas it is up to seven years lower. According to the Australian Institute of Health and Welfare, the burden of disease and life expectancy disparities are even more pronounced for rural, regional and remote Aboriginal and Torres Strait Islander peoples and communities.⁴

Examining the social determinants of health and related risk factors across the six local governments highlights the necessity for accessible primary health care services, such as nearby GPs. As remoteness increases, many essential quality of life factors decline, leading to poorer health outcomes.

The education levels, collective scope of job opportunities and limitations in income potential in remote communities, all influence health outcomes for people living in the communities.

⁴ AMA plan for improving access to rural general practice, AMA, 2023

Figure: Country of birth, language, education and employment by Local Government⁵

	Population	Born overseas	Households who don't speak English at home	Attained Yr 10 as highest level of education	Median weekly personal income	Unemployment rate ⁶
WA Average			21.2%	11.3%	\$848	4.2%
Shire of Gnowangerup	1215	293	30 / 6.9%	18%	\$911	4.3%
Shire of Jerramungup	1,160	250	23 / 5.4%	15.5%	\$870	1.5%
Shire of Kojonup	1,901	423	50 / 6.8%	16.3%	\$882	1.5%
Shire of Lake Grace	1,265	278	30 / 6.4%	16.4%	\$1,001	1.3%
Shire of Narembeen	787	199	22 / 8.4%	16.1%	\$923	3.8%
Shire of Ravensthorpe	2,085	616	56 / 7.1%	15.3%	\$926	2.5%

The WA Country Health Service (WACHS) Health Profiles (2022) identifies the health behaviours and risk factors prevalent in the three WACHS regions. The majority of health behaviours and risk factors in the communities are above state averages.

Wheatbelt (Inclusive of the local governments of Narembeen, Lake Grace)	Central Great Southern (Inclusive of the local governments of Gnowangerup, Kojonup)	Lower Great Southern (Inclusive of the local governments of Jerramungup, Ravensthorpe)
88.1% did not eat the daily recommended serves of vegetables 51.8% did not eat the daily recommended serve of fruit 21.7% had high blood pressure (WA 16.5%) 13.5% had self-reported a current mental health problem 36.6% are overweight (WA 38.9%) 38.8% are obese (WA 29.7%) 45.8% did less than 150mins of physical activity in a week (WA 38.3%)	85% did not eat the daily recommended serves of vegetables 53% did not eat the daily recommended serve of fruit 17.8% had high blood pressure (WA 16.5%) 11.9% had self-reported a current mental health problem 35.5% are overweight (WA 38.9%) 38.9% are obese (WA 29.7%)	87.7% did not eat the daily recommended serves of vegetables 48.7% did not eat the daily recommended serve of fruit 20% had high blood pressure (WA 16.5%) 14.3% had self-reported a current mental health problem 39% are overweight (WA 38.9%) 34.5% are obese (WA 29.7%)

⁵ Census, 2021

⁶ WA Treasury 2025

The Australian Health Tracker data breaks the risk factors down by local governments and supports the WACHS profiles and the ABS' National Health Survey conclusions that remote people are at greater risk of poorer health outcomes. All the estimates below are above average when compared to metropolitan communities.

Figure: Health Risk Factors by Local Government

	Risk Factor (estimate) 2-17yrs who are obese / per 100	Risk Factor (estimate) adults who are overweight or obese / per 100	Alcohol consumption considered at risky levels / per 100	No or low physical activity / per 100 ⁷
Shire of Gnowangerup	10.9	72.3	30	71.2
Shire of Jerramungup	Greater than 10.9	72.3	Unknown	Unknown
Shire of Kojonup	10.9	72.3	30	71.2
Shire of Lake Grace	10.8	70.9	28.2	71.3
Shire of Narembeen	10.8	70.9	28.2	71.3
Shire of Ravensthorpe	Greater than 10.9	Unknown	Unknown	Unknown

There are a number of social determinants for children in the six local governments that support the evidence and need for local access to primary health services. It is well recognised that vulnerable children and their families may require more assistance, support and intervention than families with no identified vulnerabilities. Assistance, support and intervention also needs to be in close proximity of residences for children and their families to access.

Figure⁸: Child and Youth Wellbeing by Local Government

	Children living in household earning less than \$1000 per week	Learning – developmentally vulnerable on one or more domains (AEDC)	Primary health care access (GP attendance 0-24yrs/100)	Primary health care access (GP Medicare benefits 0-24yrs / 100) \$
Shire of Gnowangerup	37%	29.63%	268.24	11,364
Shire of Jerramungup	44%	14.71%	164.77	7054
Shire of Kojonup	41%	26.67%	268.24	11,364
Shire of Lake Grace	33%	29.41%	264.19	11,095
Shire of Narembeen	33%	29.41%	264.19	11,095
Shire of Ravensthorpe	44%	14.71%	164.77	7054

⁷ Australia's Health Tracker by Area, Australian Health Policy Collaboration, 2020

⁸ Australian Child and Youth Wellbeing Atlas, 2021

2.3 General Practitioners

A declining number of GPs in remote communities of Western Australia creates significant gaps in healthcare access. The lack of GP services contributes to people living in country areas utilising hospital emergency departments as a substitute for GPs, more than their metropolitan counterparts. WACHS reports that over half of emergency department presentations are non-urgent presentations related to the lack of access to local GPs.⁹

The investment made by the six local governments to attract and retain resident GPs is necessary for the following reasons:

1. **Critical Role of Primary Care:** Primary care is the most significant contributor to positive health outcomes. With the number of general practitioners in Australia declining, especially in rural areas, ensuring access to primary care is crucial.¹⁰ Additionally, reducing emergency department presentations in rural communities with the provision of a local GP reduces the financial burden on State Governments and pressure on the hospital workforce.
2. **Acute Shortages in Rural Areas:** The reduction in the primary care workforce is felt most keenly in rural communities, where dependence on primary health care is more pronounced. For example, Western Australia (WA) has just 77.1 full-time equivalent (FTE) GPs per 100,000 people in outer regional, remote, and very remote areas, compared to the national average of 88.9 FTE GPs.¹¹
3. **Comparative Disadvantage:** WA's overall GP per capita is 101.8 FTE GPs per 100,000 people, which is lower than the national average of 115.2 FTE GPs. This disparity highlights the need for targeted measures to attract and retain doctors in these underserved areas.

By offering financial programs, local governments can attract more doctors to rural areas, thereby improving access to primary care and overall health outcomes for these communities.

2.4 Travel Distances

The six local governments seek to ensure that residents in their communities have access to a doctor, within a reasonable driving distance.

According to the National Rural Health Alliance the number of doctors providing care per capita drops with increasing remoteness: for the year 2021-22 125/100,000 people in metropolitan areas compared to 84.9 in small rural towns and 66.8 in very remote communities.

In 2022, 57,899 living in Australia did not have access to general practitioner services within a 60-minute drive from their place of residence. The following table demonstrates the furthest distance a rural resident (outside of the townsite) must travel in each Shire to access the doctor; and if the doctor was not provided, the alternative.

⁹ Support and service improvement for people in country areas, Department of Health, 2019

¹⁰ Decline in new medical graduates registered as general practitioners, Denese Playford, Jennifer A May, Hanh Ngo, Ian B Puddey, 2020

¹¹ Australian Government Productivity Commission Report on Government Services 2024

Figure: GP travel distances (average)

	Surgery and doctor (provided by local government)	Furthest travel distance WITHIN the local government to provided doctor (estimate)	Closest alternative doctor and if NO doctor is provided by <u>any of the six local governments</u>	Furthest travel distance to alternative (estimate)
Shire of Gnowangerup	Gnowangerup	77km	Katanning (western residents) Albany (eastern and southern residents)	Between 108km – 172km
Shire of Jerramungup	Jerramungup	96km (south)	Albany	234km (from Fitzgerald)
	Bremer Bay	65km (west)	Albany	180km (from Bremer Bay)
Shire of Kojonup	Kojonup	49km (south)	Katanning	89km (from Moberup)
Shire of Lake Grace	Lake Grace	115kms (east)	Kondinin (Shire of Kondinin supported)	184kms (from Lake King)
	Newdegate	62kms (east)	Kondinin (Shire of Kondinin supported)	184kms (from Lake King)
Shire of Narembeen	Narembeen	85kms (east)	Bruce Rock (Shire of Bruce Rock supported)	120kms (from West Holleaton / Woollocutty)
Shire of Ravensthorpe	Ravensthorpe	80km (east)	Esperance	107km (from Munglinup)
	Hopetoun	80km (east)	Esperance	191km (from Hopetoun)

It should be noted that people do not stick to local government boundaries. For example, the furthest eastern residents amongst the six local governments, in Holt Rock, Varley and Lake King travel to practices in either Jerramungup and Lake Grace / Newdegate – regardless of which local government delivers the service. The six local governments in this paperwork together informally to ensure there are reasonable distances between GPs.

2.5 Rural Generalist

The six local governments are currently served under a rural generalist model. A rural generalist is a medical practitioner who is trained to meet the specific current and future healthcare needs of Australian rural and remote communities, in a cost-effective way, by providing both comprehensive general practice and emergency care and required components of other medical specialty care in a hospital and community settings as part of a rural healthcare team.

Under this model there are 10 practices across the six Shires with services including emergency care, palliative care, aboriginal health clinics and skin cancer clinics, with additional team members who are Geriatricians, Psychiatrists and Optometrists. The model is multi-site with multiple purposes and through a shared system and use of technology delivers a timely service with reduced latency and downtime.

The local governments are observing under this model, reduced hospital transfers and emergency retrieval costs as well as a comprehensive suite of services delivered locally by a well-connected team.

3. THE PROBLEM

3.1 Local Government Rates Expended on Primary Health

The National Rural Health Alliance 2023 report *Evidence base for additional investment in rural health in Australia* clearly demonstrates, using publicly available data, that there is disparity in health expenditure between metropolitan and rural, regional, and remote Australia, with more expenditure per capita in the metropolitan areas by State and Commonwealth Government.

Who picks up this gap in per capita health expenditure to ensure accessible health services?

The Sustainable Health Review (SHR) by the WA State Government heard that health service delivery in rural and remote areas presents considerable challenges and due to remoteness, it is generally considered more costly to deliver 'small scale' services in the country than in the metropolitan area. Due to scale, management issues arise such as rostering, increased reliance on staff being on-call (to hospitals) and services being vulnerable if a staff member is away sick or on leave. It is very difficult to attract health practitioners to work in many country locations and staff turnover rates are high.¹²

The smaller populations, high demand for health professionals, complex health needs, and higher cost of delivering services in the regions means that many communities don't have access to adequate primary healthcare services.¹³

It is evident through the local government tender / recruitment process that:

- The current State and Commonwealth Government incentives to reside and work in a remote community as a GP are inadequate.
- There are higher costs to operate in remote communities; and
- Smaller patient bases.

These all contribute to less profitability for practices, declining confidence by GPs to operate their own practice and the need for practice owners to provide higher incentives (sometimes up to 85% of billing hours) to attract GPs.

The majority of general practice services in Australia are funded through a combination of the Medicare system, direct patient billing and delivery of occupational medicine and other forms of non-Medicare medical service provision. Many general practices throughout rural Western Australia, particularly smaller, rural practices are only marginally viable under the existing funding models, such as the Medicare Benefits Scheme, Practice Incentive Payment and others.

In major cities and inner regional areas, health services are mainly supported through activity-based funding and fee-for-service funding, while block funding is common in remote areas such as what is occurring in the six local governments¹⁴.

How doctors in private practice manage their billing and workload is a key issue in the problem as well. Doctors are continuing to increase their bulk-billing rates, especially for non-GP specialists, to help maintain volume, whilst fees for non-bulk billed services increase. Whilst

¹² Support and service improvement for people in country areas

¹³ Local Government Primary Healthcare Services Survey Report

¹⁴ Evidence base for additional investment in rural health in Australia, National Rural Health Alliance, 2023

discretion on setting fees has provided some flexibility, there is only so much that can be done if there are fewer patients to go around¹⁵ - particularly in rural and remote areas.

Local government funds are increasingly being used to address funding shortfalls in practices (in some cases up to 16% of rates income). This means that a significant portion of local rates is allocated to ensure a GP is firstly attracted to the community and then retained, so that residents have access to essential healthcare.

The six local governments annually contribute in excess of \$5m towards the provision of resident GP services in their communities (cash, houses, vehicles, surgeries, depreciation of assets).

The expenditure by rural WA local governments is crucial for maintaining the health and well-being of rural populations, who otherwise face significant barriers to accessing health care. This significant financial strain on rural local governments reduces resources available for other vital community services and infrastructure.

To attract and retain a resident GP, the following contributions are made by each local government in this alliance:

Figure: Cash and other contributions to attract and retain a doctor in each local government.

Local Government	Number of GPs	Annual cash	Additional contributions	23/24 Rates	% of rates income 23/24
Shire of Gnowangerup (1 surgery)	1	\$250K	✓ Provision of surgery ✓ Executive House ✓ Vehicle	\$4.9m	7%
Shire of Jerramungup (2 surgeries)	1	\$220K	✓ Executive House in Bremer Bay ✓ Vehicle and servicing costs ✓ Contribution to vehicle running costs ✓ WACHS owns the medical centre, arrangement between them and the Shire	\$3.8m	5.7%
Shire of Kojonup (1 surgery)	1	\$250K	✓ House ✓ Vehicle ✓ Plus servicing of the loan for the construction of the medical centre	\$5.4m	4.6%
Shire of Lake Grace (2 surgeries)	1	\$250K	✓ Provision of surgeries ✓ Executive House ✓ Vehicle and fuel	\$5.1m	7.3%

¹⁵ The evolution of the medical workforce

Shire of Narembeen (1 surgery)	1	\$305K	✓ Provision of surgery ✓ Vehicle ✓ New Executive House	\$2.6m	16%
Shire of Ravensthorpe (2 surgeries)	2	\$200K	✓ Provision of surgeries ✓ House provided by FQM	\$5.7m	5%
TOTAL					
\$1,475,000 pa					

4. THE CONTRIBUTING FACTORS

There are systemic challenges in the current health system for rural Australians.

This position paper is advocating for a solution to reduce the financial burden faced by remote local governments to attract and retain resident GPs, either through the expansion of existing programs or new initiatives.

4.1 Procurement Process

The six local governments are reluctant to take on the provision of primary health services. However, when they did so, they were mandated by the WA Local Government Act to tender medical service practices due to exceeding the procurement threshold of \$250,000 (when the service goes to market on the first occasion a tender needs to be conducted however not if the same providers contract is extended). Example responses below:

	Tender Close Date	Number of responses received	Applicant requests
Shire of Gnowangerup	31st May 2024	3	Applicant 1 \$250,000 cash per annum Executive house, car (including maintenance) medical practice. Provider to pay utilities, cleaners, supports staff (reception, nurse, practice manager), IT expenses, medical equipment. Submission 2 \$90,000 cash per annum. Deemed high risk due to shortfall between their projected operating costs (\$790k pa) versus requested contribution. Also requested house, car and practice. Submission 3 \$200,000 cash per annum Predominantly telehealth service with occasional face to face with a visiting doctor maximum service 4 days per week. No hospital cover and dependant on suitable internet speed (to allow for telehealth). Provide medical practice.
Shire of Jerramungup	August 2021	1	Applicant 1 \$200,000 House, car and running expenses of the practice
Shire of Lake Grace	August 2023	2	Applicant 1 \$250,000pa House, car and medical practice premises and equipment to be supplied Provider to pay utilities, cleaners, IT upgrades, upgrades to medical equipment et al. Applicant 2 \$100,000pa no further details House, car and medical practice premises and equipment to be supplied No experience in running a rural practice.

Shire of Narembeen	3 July 2023	1	Applicant 1 \$280,000 - \$300,000 per annum Additional provision of house, car and commercial space. Applicant to pay all running costs and replace medical equipment at their own cost, which is to remain the property of the Shire.
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The WA State Government has since removed the requirement of local governments to go to tender to extend an existing GP contract or attract a new one. Regardless, this has not solved the problem of recruiting and attracting GPs for a reasonable and sustainable amount. In the above table, it demonstrates the limited number of applications in the process and highlights why the local governments are paying significant ratepayer funds to attract a GP.

Providing significant funds to attract and retain resident GPs through an open process also creates competition amongst rural Western Australian local governments. They are competing for limited human resources. GPs are also leveraging local governments against each other to match cash payments and supporting incentives. This is evident through the tender process, but it should be remembered, that local governments should not be required to undertake a tender process for GP services, if current incentives and programs were enhanced to reflect the true cost of service delivery in remote communities.

4.2 Inadequate Financial Assistance Grants

Local Government Financial Assistance Grants are funded by the Commonwealth Government and distributed among 137 local governments in Western Australia each year.

The Financial Assistance Grants are the State's entitlement for financial assistance from the Commonwealth Government, paid upfront for a financial year, under the Local Government (Financial Assistance) Act 1995.

The WA Grants Commission recommends allocations to the WA Minister for Local Government. In 2024/25 the WA Grants Commission allocated \$2,189,431 for the Medical Facilities cost adjustor to acknowledge the costs that some regional local governments must contribute to employ a doctor.

In 2024/25 there were 11 local governments who received the maximum allowance of \$100,000. Only 5 of the 6 local governments party to this paper received the Medical Facilities cost adjustor. The Shire of Kojonup did not receive the Medical Facilities cost adjustor as they work with a local not-for-profit to engage a GP.

The Shires of Narembeen, Lake Grace, Kojonup did not receive the maximum amount.

Included in the Medical Facilities cost adjustor eligible expenditure is; GP salaries / retainer, car, housing, LG related administration costs, GP surgery (rent or forgone rent), GP surgery administrative costs, surgical and medical equipment, communication expenses, stationery, loan costs and depreciation.

	Financial Assistance Grants – Medical Facilities Cost Assessment	3yr Average Medical Expenditure (reported to WA Grants Commission)	GAP between MFCA and 24/25 actuals
Shire of Gnowangerup	\$100,000	\$165,178	\$150,000
Shire of Jerramungup	\$100,000	\$207,083	\$100,000
Shire of Kojonup	0	0	\$250,000

Shire of Lake Grace	\$36,392	\$44,380	\$213,608
Shire of Narembeen	\$54,008	\$44,287	\$250,992
Shire of Ravensthorpe	\$100,000	\$184,096	\$100,000

4.3 Attracting GPs

Using data from the *Medicine in Australia: Balancing Employment and Life (MABEL)* survey, research has shown that to move a GP from the city to a rural area would take an increase in income of between 18% and 130%, depending on the rural area.¹⁶

For an average GP who reported their annual income in the MABEL survey as \$222,535, this means they would need to be paid between \$261,700 and \$511,830 to go rural¹⁷. This is coincidentally in line with the current cash component that six local governments are paying in RM6 and RM7 communities to attract and retain local doctors – essentially covering their operating costs and setting a baseline income for them – in addition to the Commonwealth and State government rural incentive programs.

There are a range of Commonwealth Government policies, programs and incentives for GPs, including financial incentives under the Practice Incentive Program and the Workforce Incentive Scheme for GPs - **but these are not specific to remote communities**.

The Commonwealth Government's Strengthening Medicare Reforms does not include programs or incentives for rural practices; MyMedicare is for telephone consultations for registered users, the General Practice Grants Program does not specifically support rural or remote GPs because it can be accessed by RM 2 practices in metropolitan areas.

In Western Australia there are incentives such as the Country Health Innovation (CHI) financial incentive obtained through the Department of Primary Industries and Regional Development (DPIRD) Royalties for Regions (RfR) Program. The program within regional catchment areas provides for Emergency Department incentives, procedural incentives, additional Procedural incentives, a location incentive, Small Town GP incentive and an Aboriginal Health Community incentive. However, the majority of these incentives are only available to fellows and again, offered to the same communities closer to the metropolitan area.

The challenge faced by the six rural WA local governments included in this position paper is certainly not unique. The Shire of Bogan in Queensland is currently paying \$500,000 towards the operational costs of its medical centre.¹⁸ It is very rare that a rural local government in Western Australia (and indeed within other states) is not contributing to payments that attract and retain resident GPs.

So, why despite current Commonwealth and State Government policies and programs to attract and retain resident GPs in remote communities, are the six local governments still paying significant retainers to ensure their local medical centres remain open?

There are some policies and programs that are specifically for rural and remote communities, however they are not reflective of the true cost of providing a GP service or encourage GPs to go and live in the community.

¹⁶ Medicine in Australia: Balancing Employment and Life Australia's national longitudinal survey of doctors; University of Melbourne

¹⁷ Professor Anthony Scott, University of Melbourne, It's more than the money: Getting GPs to go to rural areas, 2021

¹⁸ [Local council running medical centre at \\$500k shortfall | Health Services Daily](#)

All six local governments have tried various providers and models of service delivery, they have provided different incentives, equipment and resources plus lifestyle amenities to secure the services of a GP. The local governments have tried to work with the Commonwealth Government on fly in fly out services in partnership with the Royal Flying Doctor, hub and spoke models, a pool of locums, recruiting overseas doctors, accessing Commonwealth and State incentives, operating the medical centres themselves to alleviate the challenges of operating a compliant practice, but the same challenges present;

- Smaller populations in the communities and therefore revenue generation;
- Perceived lower status of general practice (and particularly being based in remote areas);
- The generally lower income provided by Medicare fees;
- The burden of practice accreditation;
- Geographical distances;
- Work–life balance in rural communities¹⁹;
- GPs requiring a locum to cover periods of leave e.g. annual leave (in some cases this is extremely costly at \$10K per week);
- WA Country Health policies are not fit for purpose;
- Commonwealth and State Government incentives see RM 6 and RM 7 communities compete against RM 2 communities; and
- Fluctuations in patronage due to local economic conditions e.g. agriculture and mining.

Regardless of the current provider arrangements with each local government, the six local governments are contributing a total of \$1.435m cash to provide their communities with access to resident GPs across 9 towns (and indeed additional communities that neighbour them). Collectively this is 5.1% of the rate base across six local governments.

The local governments are also contributing to surgery infrastructure, GP vehicles and residences and depreciation cost of assets accounting for an estimated \$4.5m/pa.

The geographic spread of people in the six local governments creates both issues with logistics of access and efficiency of utilisation of resources. This impacts upon the costs, both of delivering services and for patients attending care, often requiring a greater time commitment and transportation costs to physically access services. The larger geographic footprint involved with creating a patient pool sufficient to sustain a clinic or service on a fee for-service basis results can result in lower utilisation. This is typically reflected in lowered utilisation of staff and services in these regions, and a greater reliance on grant and block funding to address shortfalls. Paying for these ‘gaps’ in remote and very remote communities through grants or block funding, is 3.46 times more per capita than that of metropolitan settings.²⁰

Additionally, fluctuations in patronage for medical centres due to local economic conditions that are beyond the control of GPs, impact the break even point of rural medical centres. One such example of a fluctuating local economy has been in the Shire of Ravensthorpe. In April 2024 First Quantum Minerals confirmed the Ravensthorpe nickel mine would be placed into care and maintenance, with 330 jobs to be lost. ²¹First Quantum Minerals is a financial contributor to the Ravensthorpe and Hopetoun surgeries, ultimately a service that supports

¹⁹ Decline in new medical graduates registered as general practitioners, Denese Playford, Jennifer A May, Hanh Ngo, Ian B Puddey, 2020

²⁰ Evidence base for additional investment in rural health in Australia, National Rural Health Alliance, 2023

²¹ [First Quantum Minerals to close Ravensthorpe nickel project with loss of 330 jobs - ABC News](#)

their workforce. The closure of the nickel mine places significant pressure on local businesses and service providers, such as the medical centre, as patronage declines.

When providing cash payments to GPs, the RM 6 and RM 7 local governments may be asked why they don't just implement gap fees, which potentially could be much lower than what they are currently paying.

In the 2021 Commonwealth Budget the GP revenue for a Standard Level B consultation rose from \$48.55 to \$50.45 for remote communities. This increase only applies to under 16yr olds and concession card holders. Consultations for other patients continue to receive the basic \$38.75.

The number of under 16yrs and concession card holder consultations is not significant enough to attract additional income under Medicare for the doctors in the six local governments (the majority of the communities only have primary and secondary schools to yr 10, many young people attend high school in the metropolitan and regional centres) and hence implementing gap fees is not advantageous (see below).

	Under 16yrs of age	Aboriginal and Torres Strait Islanders	Under 16yrs of age as a percentage of the total population	Commonwealth Seniors Health Card	Health Care Card	Low Income Card	Pension Concession Card ²²
Shire of Gnowangerup	260	93	/ 1215	10	60	5	195
Shire of Kojonup	371	99	/ 1901	65	85	5	310
Shire of Narembeen	154	25	/ 787	20	30	5	95
Shire of Ravensthorpe	389	88	/ 2085	35	80	5	345
Shire of Jerramungup	250	39	/ 1160	15	50	10	145
Shire of Lake Grace	250	29	/ 1265	20	45	5	105

²² DSS Payments by 2022 LGA - June 2023 to September 2024, Department of Social Services

4.4 Why Does this Problem Need to be Solved?

Limited Ratepayer Funds

Over the past ten years the six local governments collectively have paid in excess of \$6m of ratepayer funds to retain resident GPs.

Not only is this a significant opportunity cost for local governments and their communities but it diverts their limited funds towards a service that should be funded by State and/or Commonwealth Government. It means core local government services and infrastructure are underfunded, not pursued or not maintained to an adequate level (impacting Councils ability to adequately manage their asset maintenance and preservation programs).

In WA, local governments are also now required to prepare public health plans. These are essentially primary health plans and whilst community socio and economic health is an outcome in the provision of local government services and facilities, they are not responsible for primary health services and facilities which is included in the plans.

Access to Healthcare is linked to Economic Health

Providing quality healthcare in a rural community goes beyond immediate healthcare services; it also has a positive impact on the economic health of a community – its productivity, absenteeism rates, workforce participation and more.

Rural health and rural community and economic development are also inextricably connected—neither field can be successful without the other. Thriving economies and communities require healthy people, and people need strong economic and health systems to thrive.

Unintended consequences of the reliance on telehealth in rural Australia²³

Studies and experience have identified that telehealth — the use of electronic means such as video or telephone to deliver health care remotely — has many benefits for patients, health care providers and health systems, including reduced costs, improved health care access, productivity gains, and increased satisfaction, convenience and efficiency. Beyond direct benefits, there is a widely held view that telehealth may potentially mitigate the negative impact of health workforce shortages in rural areas and achieve early intervention in health problems.

Telehealth can help enhance the health status of rural and remote communities by improving accessibility. By cutting travel costs such as fuel, accommodation, and lost wages due to work disruption, telehealth contributes positively to socio-economic wellbeing and helps relieve some of the financial burden rural communities face to access services.

While providing tangible support to rural clinicians on the ground, dependency on telehealth can [however] mask the need to invest long term to improve rural health, such as direct investment in infrastructure and the rural health workforce. By relying on metropolitan centres to provide care to rural Australians, telehealth essentially redirects rural resources to these centres, reducing future rural health care funding. This deflection of resources could threaten the viability and existence of rural practice altogether, eroding health services in rural areas and exacerbating the situation in a vicious cycle of overdependency and inaccessibility. Reliance on metropolitan doctors reduces opportunities for training in rural health, potentially

²³ Beyond the planned and expected: the unintended consequences of telehealth in rural and remote Australia through a complexity lens, Medical Journal of Australia, Osman et al, 2024

deskilling clinicians, especially those early in their career, thereby undermining the quality of health care rural patients receive over time. Intermittent metropolitan telehealth service providers do not participate in local call rosters nor have an understanding of the complex and chronic conditions of local, and especially Indigenous, patients needing personalised care. And predatory providers seeking to expand their business model might not be in the best interest of local communities due to this lack of local and contextual knowledge.

All in all, inherent limitations of telehealth, such as the inability to examine patients physically, may leave staff in rural primary care and emergency settings less skilled, and hence more vulnerable to medicolegal liabilities and overstretched as telehealth adds to their workload by transferring examining patients on behalf of the consulting physician or performing other clinical tasks outside their scope of work. Other concerns include that medicolegal consequences may arise due to miscommunication, lack of local context by the physician providing care via telehealth, and the hesitation of nurses and junior doctors to raise any concerns to a remote clinician. This may make work environments less attractive, further increasing the challenge of recruiting and retaining junior clinicians to rural practice.

Anecdotally reports within remote communities that support staff such as nurses feel pressure when there is no doctor in the room, particularly during emergency situations and the absence of collegiately is missed.

The continuity of care is also essential for every patient and the continuity of doctors through the telehealth service is clearly lacking and not avoidable.

There may also be social and economic consequences on rural communities due to the missed opportunity of having clinicians relocate to rural areas, contribute to the rural economy, bring investments, and attract more businesses to rural areas. And if the converse occurs, and telehealth fuels migration of rural Australians to metropolitan centres seeking specialist care or clinicians to work in cities, this can exacerbate the metropolitan housing crisis and the economy.

These actual and potential effects are largely unintended consequences of the implementation of telehealth in rural Australia and have not to date been subject to overt planning. They nonetheless can have considerable impact on rural and remote communities.

5. SOLUTION

Countries with a strong primary health care system experience better population health and lower rates of unnecessary hospital admissions. General practice is the bedrock of healthcare in rural areas. Ongoing access relies on being able to recruit and retain enough properly distributed GPs in all parts of the country.²⁴ The six local governments have tried various business models and incentives over the past decade and worked with organisations that are funded to support primary health care in the regions to attract GPs. They have resisted at every opportunity to part with ratepayer funds to attract and retain a GP, knowing firsthand that they have limited income but increasing needs for infrastructure and services across their communities that are required for current residents but also necessary for communities and industry to grow.

The Australian and Western Australian health systems are complex. However, despite complexities it is well evidenced that the third tier of government, local government, is not responsible for the delivery of primary health care, specifically the provision of GPs.

While local governments supporting GPs are rightly proud of securing and/or retaining these essential services for their communities, this should not distract from the fact that such support is a financial impost and takes away from other essential local government services and functions.²⁵

Local government support for primary healthcare services is grounded in their pursuit of creating thriving communities. Local governments are stepping in to provide support for these services due to Commonwealth and State Governments failing in their responsibilities to ensure the adequate provision of essential services.²⁶

The Local Government Primary Healthcare Services Survey Report by Rural Health West in 2024 identified a number of recommendations, one being the WA State Government establish a Local Government Primary Healthcare funding program. Based on the survey findings an initial annual fund of \$5 million per annum is recommended across the State. However, this amount will likely be inadequate. Potentially such a fund should only be applied to RM6 and RM7 local governments.

Policy makers may say, set a gap fee payment or raise rates in each local government, to cover the cost of the provision of GP services, but the local conditions (population, demographics and local economy) are not favourable or sustainable to see these solutions last.

Investing in the general practice workforce in remote WA communities requires additional and distinct solutions to overcome unique workforce issues such as professional isolation, uncompetitive remuneration compared to metropolitan practices, state hospital salaries and locum rates and the viability challenges of running a rural general practice. It is critical State Governments and the Commonwealth Government work together to resolve GP workforce issues.²⁷

Some policies have been introduced recently, such as rural generalist training pathways and will not yet show an effect, but other policies such as financial incentives have been in place

²⁴ AMA plan for improving access to rural general practice, AMA, 2023

²⁵ Local Government Primary Healthcare Services Survey Report, Rural Health West, 2024

²⁶ Local Government Primary Healthcare Services Survey Report, Rural Health West, 2024

²⁷ AMA plan for improving access to rural general practice, AMA, 2023

for a long time. Evidence shows that financial incentives may not be effective (Scott et al., 2013), or if they are it is only for GP Registrars who are the most mobile (Yong et al., 2018).

Due to the complexity of the health care system, there are many levers that could be used to help resolve the issues experienced by remote communities to attract and retain a GP. This position paper is not advocating to amend Medicare. The local governments are also not advocating to directly fund private enterprise or amend training and workforce policies. There are also WA Country Health policies for hospitals, locums and close availability GPs to service hospitals that influence the position the six local governments are faced with – the alliance will advocate on these separately.

The alliance is though raising awareness to the fact that market rates to attract a GP in a RM 6 and RM 7 community are significantly rising, with Commonwealth and State Government programs needed to match these market rates. The alliance is also raising awareness that telehealth is not the answer to shortages of GPs in remote communities.

The six local governments agree to continue to support GPs through the provision of a space for a practice under peppercorn leases, a house and vehicle, however the ongoing cash payment towards operations is unsustainable.

The six local governments need the Commonwealth and State Government's to consider a sustainability payment to assist in attracting and retaining resident GPs. This would reduce the cash component provided by local governments to GPs. The Tasmanian and Queensland Government provide similar programs.

Such a program for local governments would also reduce health inequalities experienced in the remote communities.²⁸

A custom-made variation in the allocation of resources is required. Resourcing for such a solution can still be funded centrally, flexibility at the regional decision-making level uses local information better and is more adaptable.

Primary healthcare funding is a Commonwealth responsibility. In remote communities there are significant funding gaps.

The State Government has primary health care responsibilities as well, more than that of local governments.

The Alliance is requesting the Commonwealth include a sustainability payment in the Federal Budget 25/26; directly to the six RM6 and RM7 local governments as a pilot program over a 3yr period; to the value of \$4,425,000 plus CPI.

This could be distributed through the Medical Facilities cost adjustor (Financial Assistance Grants additional contribution).

²⁸ Regional health inequalities in Australia and social determinants of health: analysis of trends and distribution by remoteness, Flavel et al, 2023

APPENDICE

Figure: Location of hospitals neighbouring the alliance of Councils.

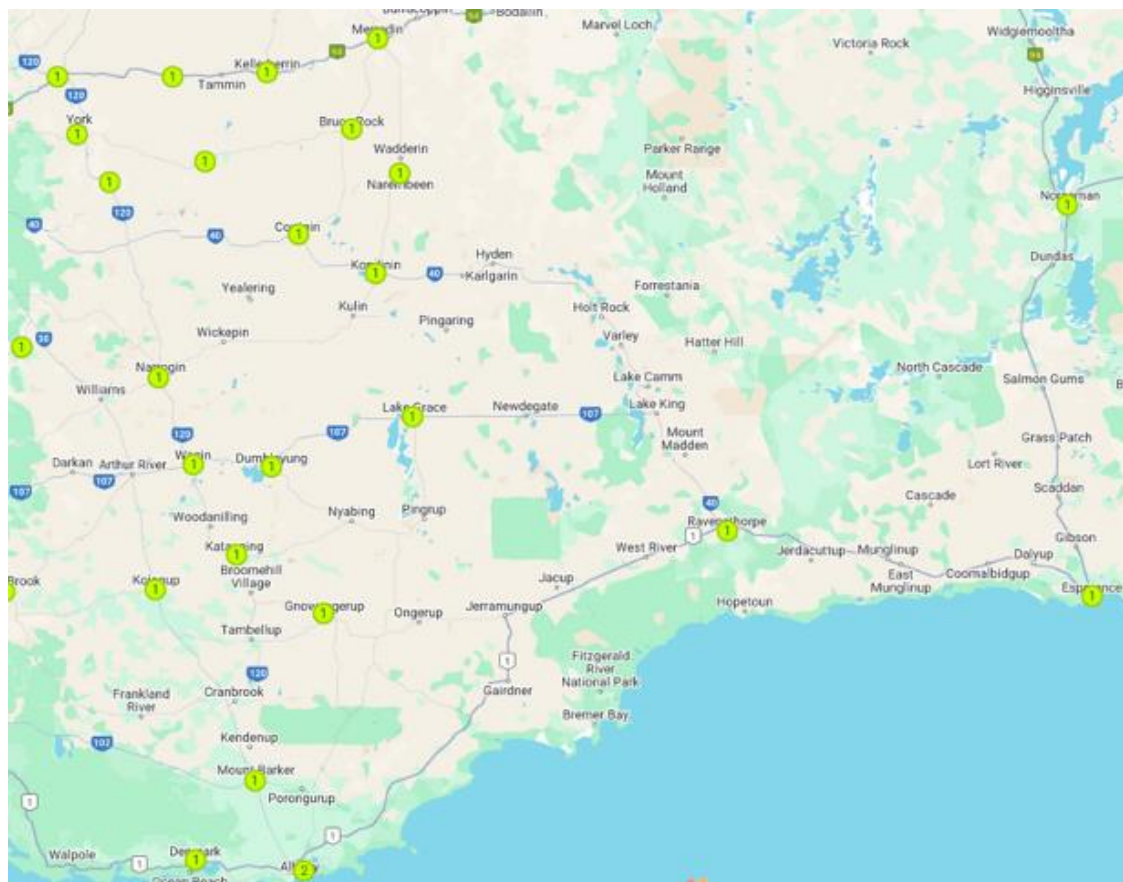


Figure: Location of GPs neighbouring the alliance of Councils.

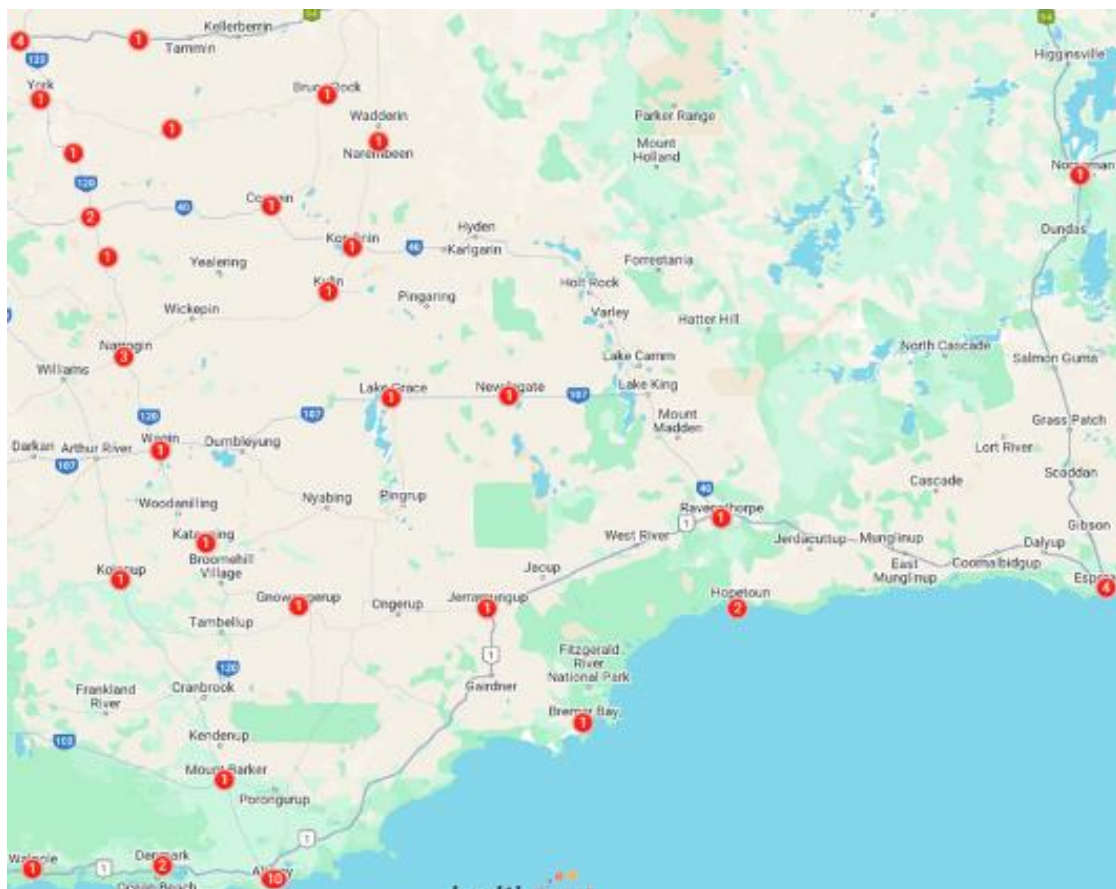
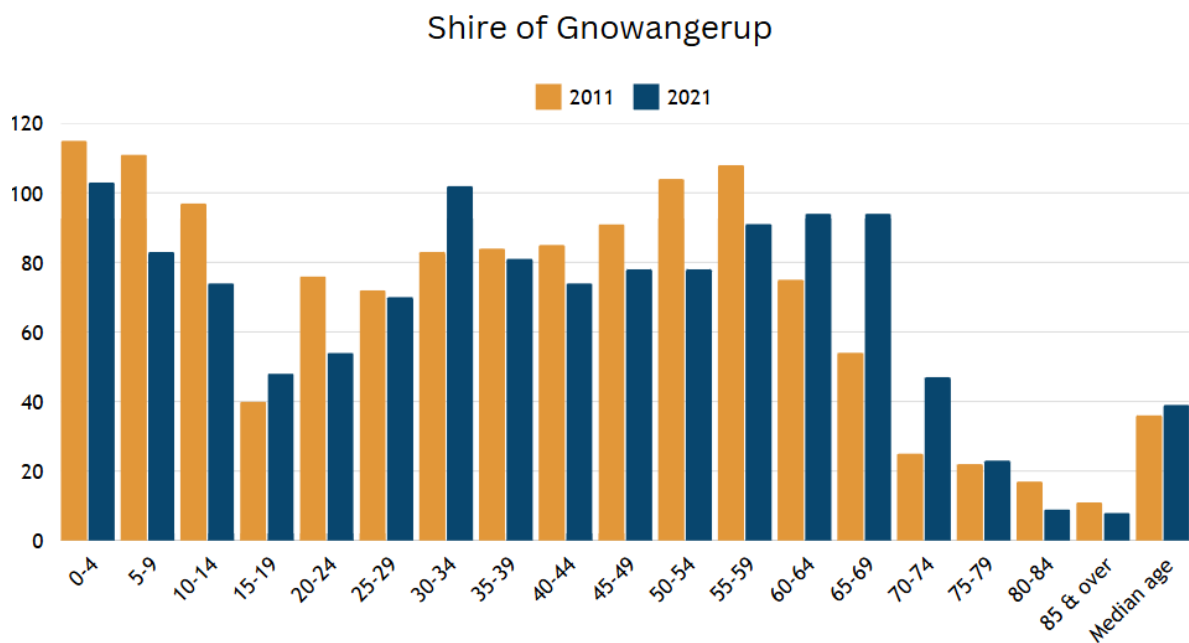
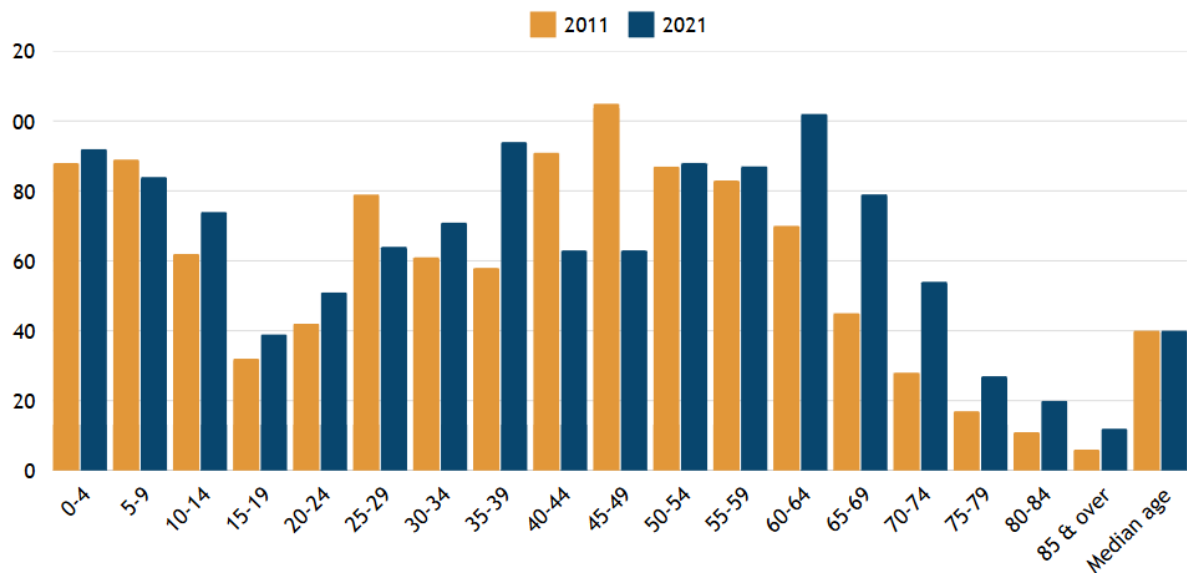


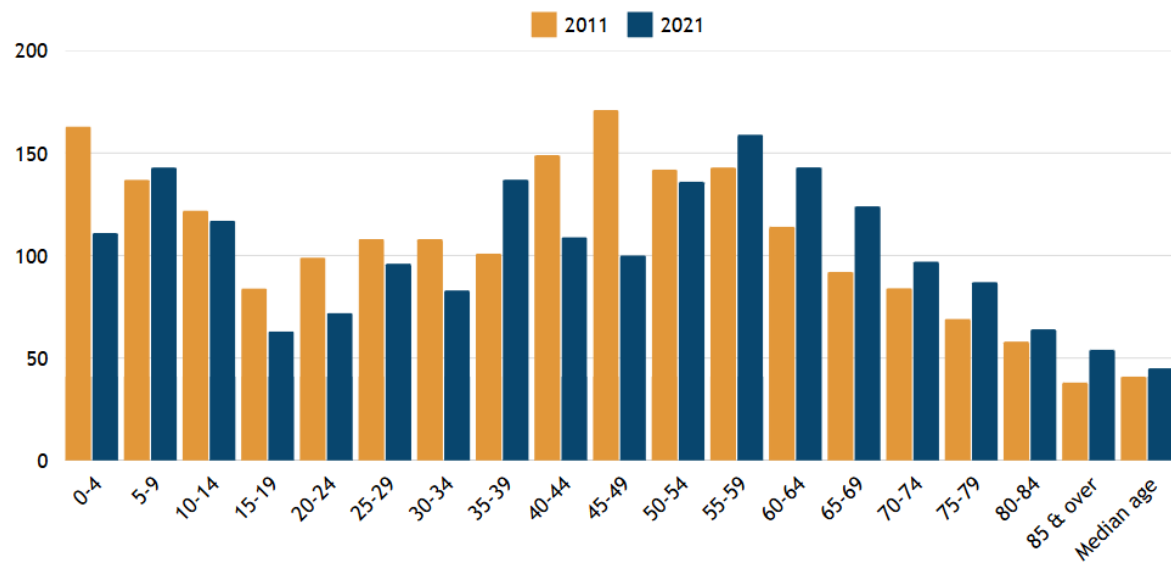
Figure: Age Profiles

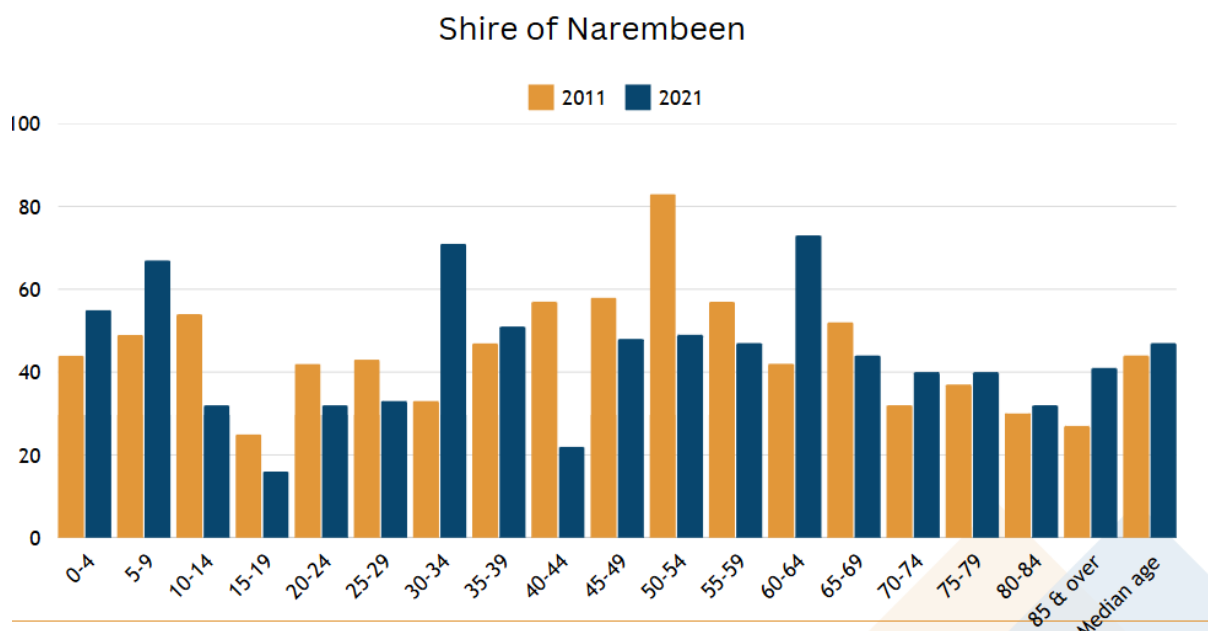
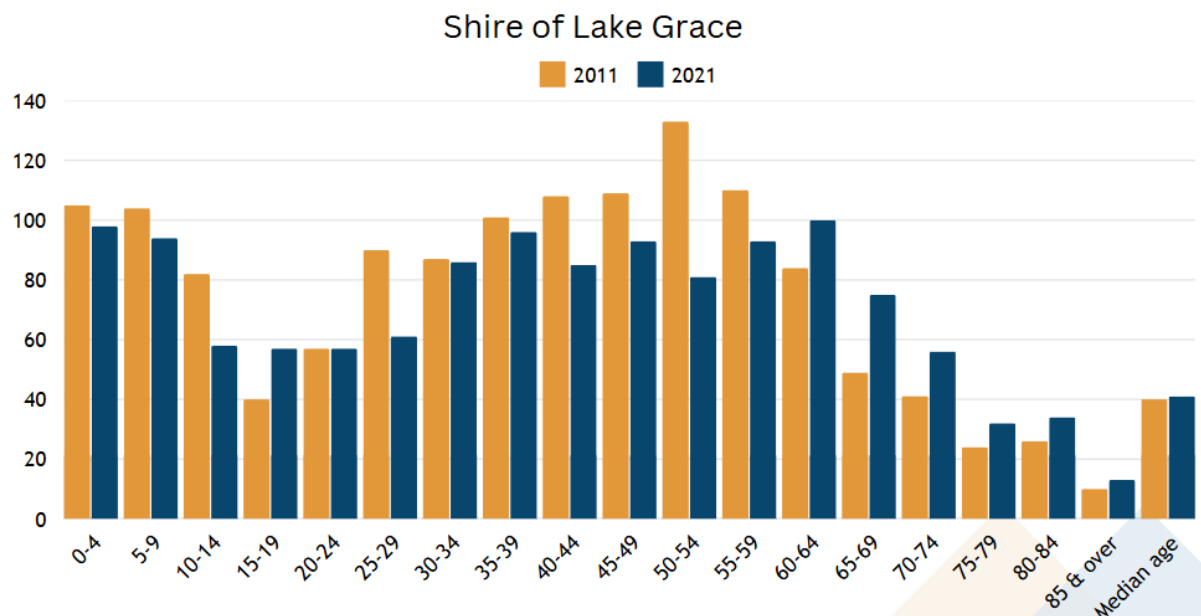


Shire of Jerramungup

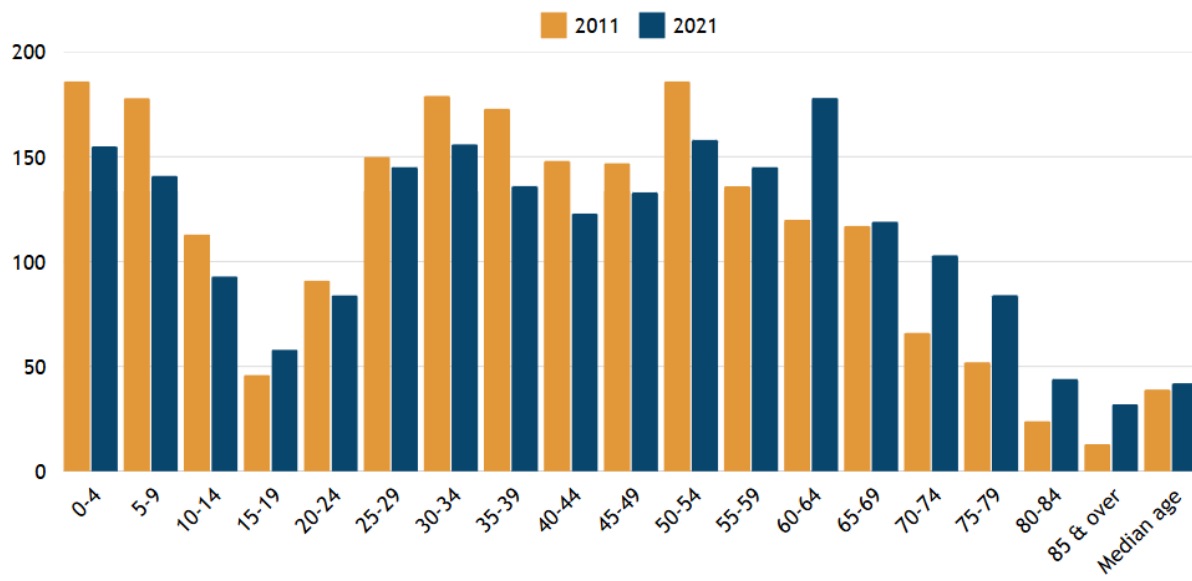


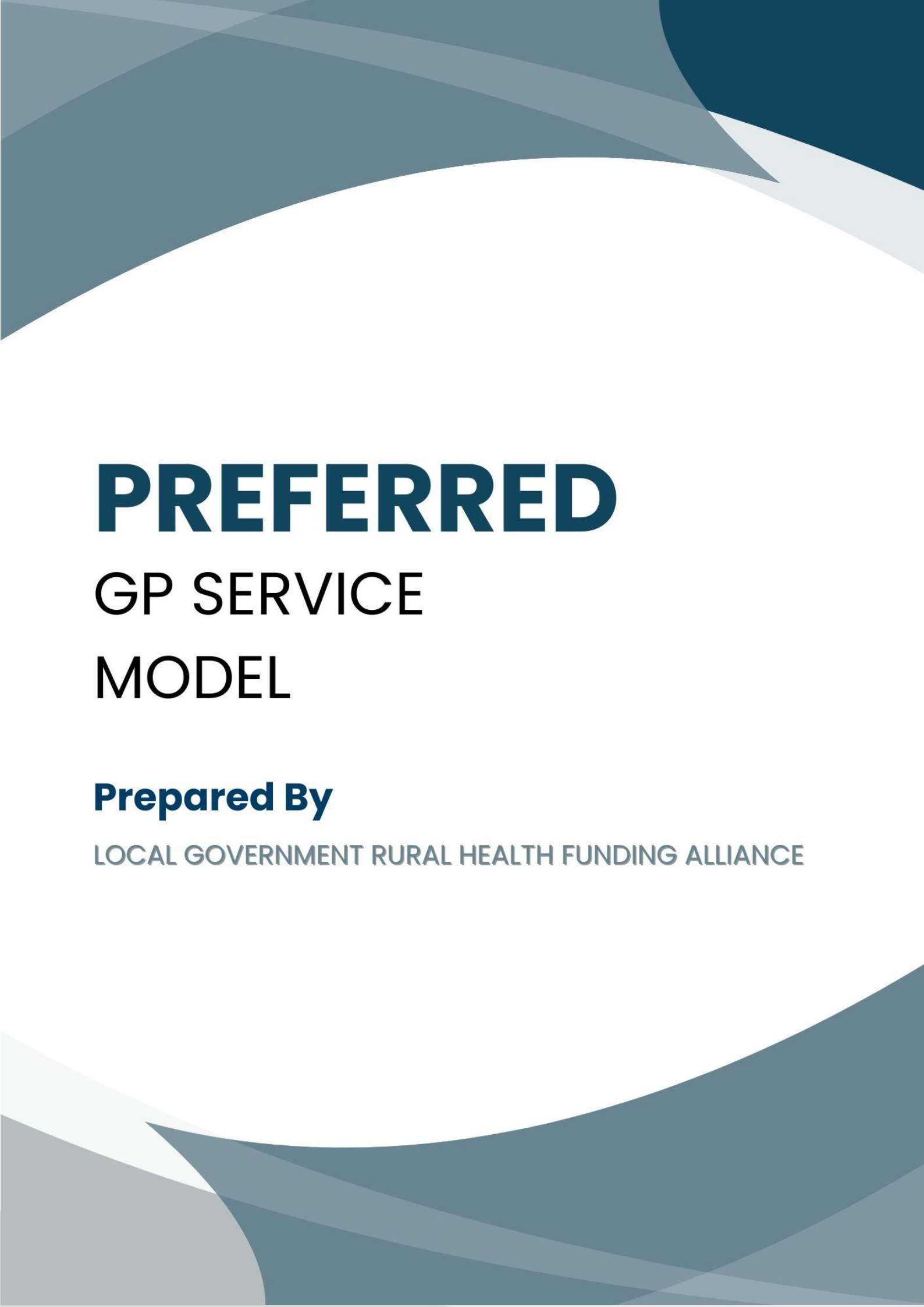
Shire of Kojonup





Shire of Ravensthorpe





PREFERRED

GP SERVICE MODEL

Prepared By

LOCAL GOVERNMENT RURAL HEALTH FUNDING ALLIANCE

LOCAL GOVERNMENT RURAL HEALTH FUNDING ALLIANCE

The **Local Government Rural Health Funding Alliance**, a collaboration of six local governments in rural WA—Lake Grace, Kojonup, Gnowangerup, Jerramungup, Narembreen, and Ravensthorpe—working together to address the challenge of attracting and retaining general practitioners in remote and very remote communities.

Local governments in remote and very remote areas (traditionally classified as Monash Model 5, 6 and 7) are increasingly stepping in to fund and manage primary healthcare services—an area under the purview of State and Commonwealth governments. Collectively, the six Shires contribute over **\$1.475 million annually** in cash. These cash contributions are directly from rates – for some in the Alliance it accounts for 16% of their rate income. Housing, vehicles, fuel cards, facilities, and telecommunications are also provided to attract and retain GPs.

The National Rural Health Alliance recently released a report detailing the comparative Government health spend between major city residents and rural and remote Australia. It showed a gap of \$8billion, which is a health spend shortfall of \$1090.47 per person in rural and remote Australia. Given the challenges, those that live in rural and remote Australia should be seeing a greater investment in health service expenditure by the State and Commonwealth governments, instead the third tier of government is paying the gap.

The Alliance was formed because the provision of a GP is not their legislated responsibility, yet without their intervention, communities face poorer health outcomes, reduced life expectancy by 7yrs, and economic vulnerability.

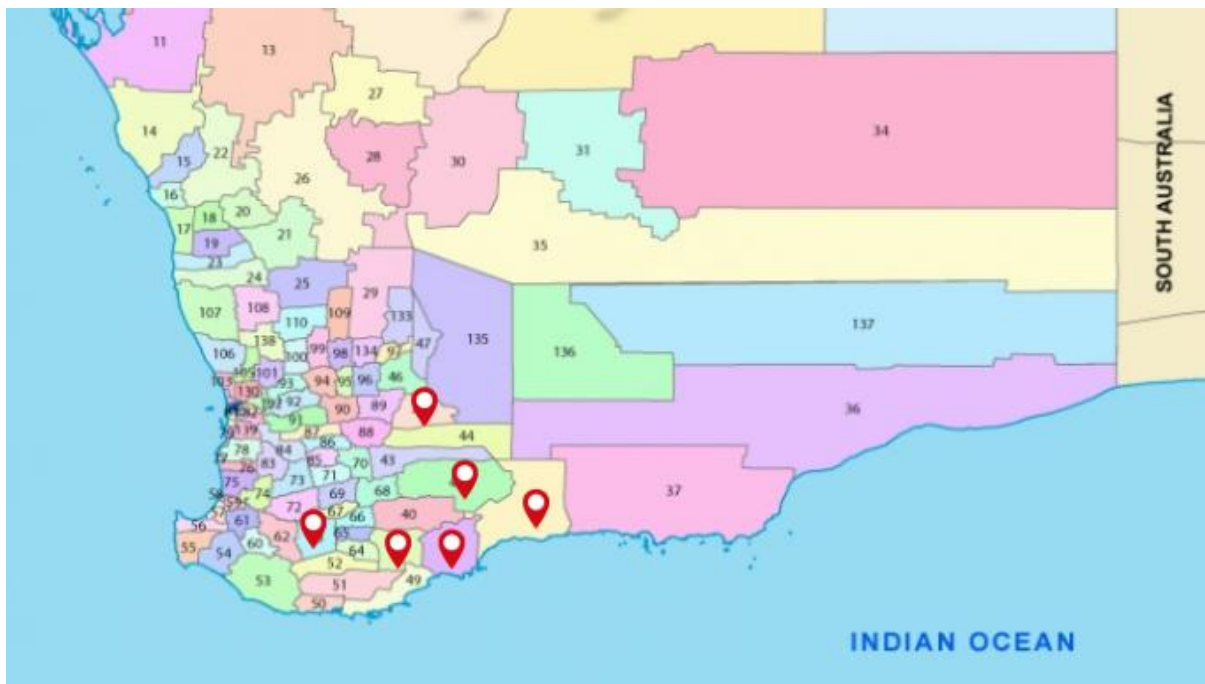


Figure. Founding Local Government Alliance members

Executive Summary

The Challenge

- Rural and remote Australians experience poorer health outcomes due to limited access to primary care.
- They have **higher rates of chronic disease, avoidable deaths, and shorter life expectancy** than urban Australians.
- The funding gap is stark: **rural Australians receive \$8 billion less per year** in health funding, with per capita deficits continuing to widen (National Rural Health Alliance, 2025).

Local Evidence (Study Area: 6 Wheatbelt & Great Southern LGs, WA)

- Potentially avoidable deaths are consistently higher than national averages, with no clear downward trend.
- Coronary heart disease is the leading cause of death (mirroring national rural trends).
- **Hospital admissions are declining in most sites, suggesting service improvements.**
- Conservative estimates of 31 aeromedical retrievals and 112 road transfers per year at a combined cost exceeding \$390,000 per annum.

Preferred Model

- **Rural generalist-led integrated care model** whereby doctors provide general practice, emergency, and procedural services across multiple communities.

Sustainability of the model

- This model is currently sustained by local governments, who in some cases contribute **up to 16% of their total rates**.
- This is financially unsustainable and risks service collapse.

The Proposal

- **Federal/State block funding of \$300,000 per MM5–7 local government** to support integrated rural generalist services.
- Benefits:
 - Relieves pressure on local governments.
 - Secures long-term viability of rural GP services.
 - Continuity of care (local GPs who know their patients) and improved equity in access compared to similar rural/remote areas.
 - Improves health outcomes at lower overall cost.

Introduction

According to the Australian Institute of Health and Welfare (AIHW) the 28% of Australia's population that live in rural and remote areas face unique challenges in accessing primary health care services due to their geographic location and as a result often have poorer health outcomes than people living in metropolitan areas¹.

A report commissioned by the National Rural Health Alliance (August 2025)² underscores the persistent inequities in health outcomes for regional Australians, revealing higher rates of hospitalisation, chronic disease, and premature and preventable death outside major cities. These outcomes are compounded by restricted access to timely healthcare and delayed disease management.

Despite these challenges, rural Australians remain underfunded. In 2023–24, they received approximately **\$8.35 billion less in healthcare funding** than urban populations. The gap translates to **\$1,090.47 less per person annually**. Comparatively, the 2023 report *Evidence Base for Additional Investment in Rural Health in Australia*³ found a \$6.55 billion shortfall, or \$848 per capita. Even after adjusting for inflation, the latest figures show that the funding gap has grown by an additional \$110 per person, highlighting a widening inequity in rural health investment.

The disparity is greatest in remote areas (MMM 5–7), where per capita health spending is \$4,701 less than in metropolitan regions. The report highlights that, although targeted programs improve access in some locations, systemic challenges such as service shortages, workforce constraints, and limited infrastructure, continue to drive inequities, emphasizing the need for **“coordinated, region-specific solutions”**.

¹ [Rural and remote health - Australian Institute of Health and Welfare](#)

² National Rural Health Alliance (2025), 'The Forgotten Health Spend: A Report on the Expenditure in Rural Australia, available from: <https://www.ruralhealth.org.au/the-forgotten-health-spend-report/>

³ National Rural Health Alliance (2023), Evidence base for additional investment in rural health in Australia, available from: <https://www.ruralhealth.org.au/wp-content/uploads/2024/11/evidence-base-additional-investment-rural-health-australia-june-2023.pdf>

Preferred Service Model

A preferred provider has been operating in the Great Southern and Wheatbelt regions of Western Australia since 2013. They provide GPs to local governments under a **rural generalist hub model**, which includes working with doctors in training and providing ongoing support to GPs taking on roles in regional and remote areas. Operating across multiple sites, the model leverages shared systems and technology to deliver timely care with minimal downtime as well as economies of scale which is necessary in thin markets.

Rural generalists are general practitioners who provide primary care services, emergency medicine and have training in additional skills like obstetrics, anaesthetics or mental health services. The Australian Government Department of Health, Disability and Aging recognises the importance of rural generalists to the regional, rural and remote health workforce – *“They broaden the range of locally available medical services for rural Australians and work as part of health care teams. This helps these communities to access the right care, in the right place, at the right time, as close to home as possible. Growing the rural generalist workforce will reduce hospital admissions, reduce the use of locum services and limit the need for patient travel”*⁴.

This report presents health data from six outer regional (MMM5), remote (MMM6), and very remote (MMM7) Local Governments in the Wheatbelt and Great Southern regions (Gnowangerup, Kojonup, Ravensthorpe, Narembeen, Lake Grace, and Jerramungup), where the rural generalist hub model operates, to demonstrate both the need for and benefits of this primary health care approach.

⁴ [National Rural Generalist Pathway | Australian Government Department of Health, Disability and Ageing](#)

Health Outcomes

Mortality

Deaths

According to the Australian Institute of Health and Welfare (AIHW), death rates vary significantly depending on where people live. In summarising mortality patterns from 2021–23, AIHW reported that:

- Crude death rates were highest in Inner regional areas (895 deaths per 100,000 population) and lowest in Very remote areas (606 per 100,000).
- Age-standardised death rates increase with remoteness.
- The age-standardised death rate in Very remote areas was 1.6 times higher than in Major cities (779 versus 499 deaths per 100,000).

Age-standardised death rates are not published where data is too sparse (fewer than 20 deaths in an area or populations below 30 in any age group by year and sex). For this reason, they are not available for the Local Governments in the study area. Instead, crude death rates are used as a baseline indicator of mortality levels.

In 2023, the crude death rate was 687.1 per 100,000 for Australia and 606.5 per 100,000 for Western Australia. As shown in Figure 1, most Local Governments in the study area recorded crude death rates below the national average, with Lake Grace also sitting below the State rate.

Trend analysis over the past decade reveals:

- Ravensthorpe has had a sustained decline in crude death rates.
- Gnowangerup and Jerramungup have relative stability.
- Narembeen has seen an overall decline, aside from a spike in 2021.
- Lake Grace has experienced a downward trend since 2015, though with significant year-to-year variability. This is suggestive of sensitivity to small changes in the number of deaths due to the population size.
- Kojonup shows a pattern of sustained increase. This may be reflective of changes in the population profile (e.g., aging population), increased disease incidence, or a combination thereof.

Overall, the stable or declining crude death rates in several communities is suggestive of improvements in service accessibility.

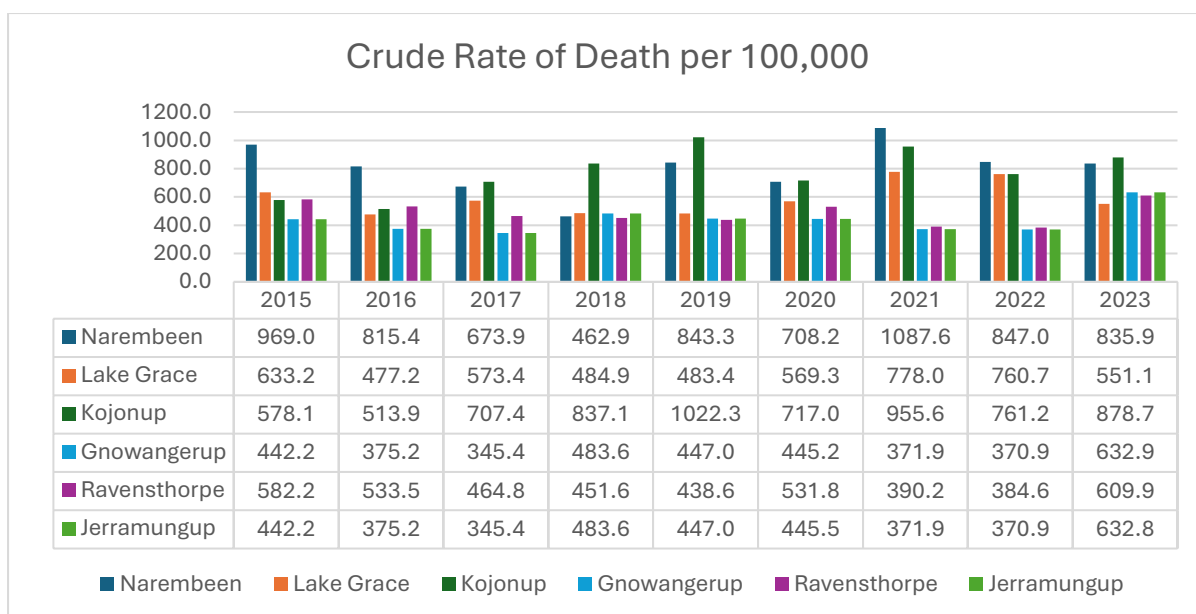


Figure 1. Crude Rates of Death 2015 – 2023. Source: Australian Institute of Health and Welfare, Mortality Over Regions and Time, Local Government Area 2015-2019 and 2019-2023

Potentially Avoidable Deaths

Between 2021 and 2023, the proportion and rate of potentially avoidable deaths increased with remoteness⁵:

- 47% of deaths in Major cities compared with 61% in Very remote areas were potentially avoidable.
- The age-standardised rate of potentially avoidable deaths in Very remote areas was three times higher than in Major cities (245 versus 87 deaths per 100,000).
- Potentially avoidable causes accounted for 49% of male deaths and 44% of female deaths in Major cities, rising to 62% of male deaths and 61% of female deaths in Very remote areas.

The National Rural Health Alliance notes that these higher rates reflect both a greater burden of disease in rural and remote Australia and higher mortality from conditions that could be effectively managed with timely health care⁶.

In line with national findings, most Local Governments in the study area (except Narembeen) report proportions of potentially avoidable deaths above the national average (see Table 1). Unlike the national trend of gradual improvement, local outcomes show limited sustained progress, pointing to persistent disparities despite efforts to improve health care access. However, it is important to note that the strong year-to-year fluctuations are likely a result of

⁵ [Deaths in Australia, Remoteness area - Australian Institute of Health and Welfare](#)

⁶ National Rural Health Alliance (2025), 'The Forgotten Health Spend: A Report on the Expenditure in Rural Australia, available from: <https://www.ruralhealth.org.au/the-forgotten-health-spend-report/>

small population sizes and low numbers of deaths, which means caution is needed when interpreting long-term patterns.

Local Government	ASGS Remoteness Classification	Potentially Avoidable Deaths as % of Total Deaths								
		2015	2016	2017	2018	2019	2020	2021	2022	2023
Narembeen	Remote	12.5%	14.3%	16.7%	0.0%	14.3%	16.7%	22.2%	28.6%	14.3%
Lake Grace	Very Remote	12.5%	33.3%	28.6%	33.3%	33.3%	57.1%	20.0%	30.0%	28.6%
Kojonup	Outer Regional	8.3%	40.0%	14.3%	18.8%	20.0%	42.9%	15.8%	26.7%	29.4%
Gnowangerup	Remote	40.0%	40.0%	25.0%	50.0%	60.0%	40.0%	40.0%	20.0%	50.0%
Ravensthorpe	Very Remote	45.5%	33.3%	37.5%	25.0%	33.3%	45.5%	25.0%	37.5%	35.7%
Jerramungup	Remote	100.0%	75.0%	75.0%	40.0%	40.0%	40.0%	50.0%	25.0%	50.0%
Australia	NA	17.3%	17.2%	17.3%	17.2%	17.0%	17.0%	15.9%	15.2%	15.4%

Table 1. Potentially Avoidable Deaths. Source: Australian Institute of Health and Welfare, Mortality Over Regions and Time, Local Government Area 2019-2023

Leading Causes of Death

According to the AIHW, the leading causes of death vary depending on where people live. In major cities, dementia (including Alzheimer's disease) is the leading underlying cause of death. In contrast, in inner regional, outer regional, remote, and very remote areas, coronary heart disease is the leading cause (see Figure 1 in supplementary information). Across all remoteness areas, the five most common causes of death consistently include coronary heart disease, dementia, chronic obstructive pulmonary disease (COPD), and lung cancer, with diabetes also featuring among the top five in remote and very remote areas.

Reflecting this national pattern, coronary heart disease is the leading cause of death in most Local Governments in the study area (see Table 2). Dementia, lung cancer, and diabetes also appear prominently in local mortality profiles.

A comparison of data from 2015–2019 (see Data Table 1 in supplementary information) shows some variation in the leading causes of death across these Local Governments over the past decade; however, coronary heart disease has remained a consistent leading cause. This reinforces research⁷ which suggests that improving access to health care resources in regional areas is critical to reducing heart disease risk and achieving better outcomes.

	Jerramungup	Kojonup	Narembeen	Lake Grace	Gnowangerup	Ravensthorpe
1	Coronary Heart Disease (6%)	Coronary Heart Disease (15.4%)	Dementia including Alzheimer's disease (8.2%)	Land transport accidents (11.7%)	Coronary Heart Disease (6%)	Coronary Heart Disease (15.6%)

⁷ Mary MacKillop Institute for Health Research (2017). The Heart of Inequality

2	COPD (6%)	Lung Cancer (8.2%)	Coronary Heart Disease (8.2%)	Coronary Heart Disease (9.5%)	COPD (6%)	Lung Cancer (11.5%)
3	Land transport accidents (6%)	Cerebrovascular disease (5.5%)	Lung Cancer (7.3%)	Heart failure and complications and ill-defined heart disease (5.1%)	Land transport accidents (6%)	COPD (6.3%)
4	Suicide (6%)	Dementia including Alzheimer's disease (4.4%)	COPD (6.8%)	Colorectal Cancer (3.6%)	Suicide (6%)	Diabetes (5.2%)
5	Diabetes	COPD (4.4%)	Colorectal Cancer (4.1%)	Dementia including Alzheimer's disease (3.6%)	Prostate Cancer (4.5%)	Cerebrovascular disease (5.2%)

Table 2. Leading Causes of Death 2019 – 2023 (Top 5). Source: Australian Institute of Health and Welfare, Mortality Over Regions and Time, Local Government Area 2019-2023

Hospitalisations

The Australian Bureau of Statistics's 2023-2024 Patient Experience Survey⁸ found that people living in outer regional, remote or very remote areas were more likely than those living in major cities to visit a hospital Emergency Department (20.4% compared to 13.8%) and be admitted to hospital (14.2% compared to 12.1%).

A 2025 report released by the National Rural Health Alliance, providing the evidence base for additional investment in rural health, highlighted evidence that when primary care is lacking, patients are more likely to turn to emergency departments for care⁹. The report highlighted that a shortage of primary care in MMM 5, 6 and 7 is consistent with delayed access to care and heavier reliance on hospital-based services, contributing to poorer health outcomes for rural and remote communities.

Between 2015 and 2024, the Estimated Resident Population (see Figure 3) increased across all Local Governments except Kojonup. Over the same period, hospital admissions declined at all facilities except the Ravensthorpe Health Centre, which recorded a sharp increase in admissions from 2020 to 2023, followed by a reduction in 2024, though still above 2015 levels (see Figure 4). The ratio of non-emergency to emergency admissions also fell across most hospitals (see supplementary data tables 2 and 3). These trends in hospital utilisation may indicate improvements in the availability of services within these communities over this period.

Over the past decade, Narembeen Memorial Hospital recorded the largest decrease in medical emergency admissions, alongside one of the most significant increases in non-emergency admissions. A similar pattern was observed at Lake Grace Hospital, which saw a notable reduction in emergency admissions paired with the highest increase in non-emergency

⁸ [Patient Experiences, 2023-24 financial year | Australian Bureau of Statistics](#)

⁹ National Rural Health Alliance (2025), Evidence base for additional investment in rural health in Australia

admissions. Anecdotally, this trend has been linked to several factors, including challenges in accessing primary care (such as long wait times for GP appointments and cost barriers for some community members) as well as the role of local medical centres in serving not only their immediate communities but also neighbouring populations, some of which lack access to a General Practice.

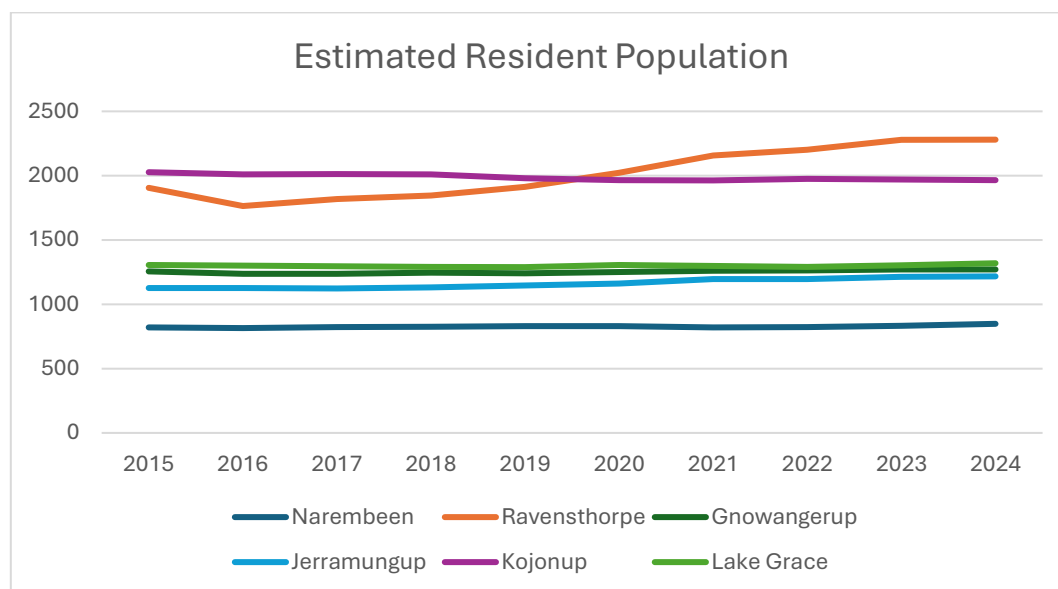


Figure 3. Estimated Resident Population by Local Government Areas. Source: Australian Bureau of Statistics, March 2025

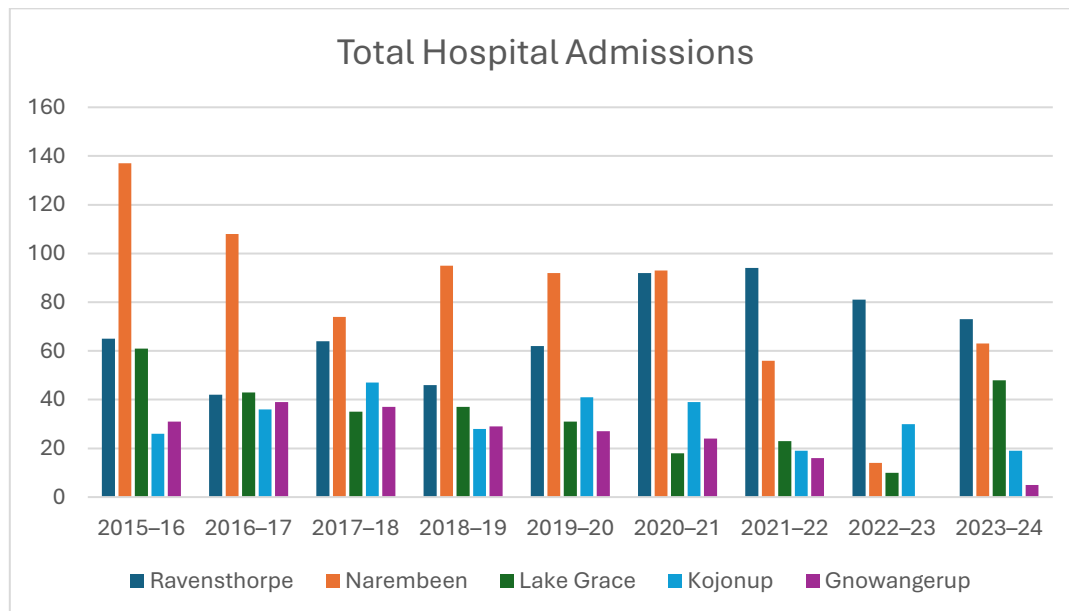


Figure 4. Total Hospital Admissions (stays). Source: Australian Institute of Health & Welfare, My Hospitals. Data as of May 2025.

Retrievals & Transfers

The *Best for the Bush* report (Royal Flying Doctors, 2023)¹⁰ highlights compelling evidence that provision of regular primary healthcare services and continuity of care within the health system are key to improving health outcomes for patients. As such, strengthening access to primary care in rural and remote areas is likely to improve health outcomes and reduce the need for avoidable aeromedical and road retrievals.

In 2023–24, the RFDS conducted 10,376 aeromedical retrievals in Western Australia. At 30 June 2024, the state's estimated resident population was 2,965,078¹¹, of which the six Local Governments in the study area accounted for 8,900 people (0.3%). Applying this share of population, it is assumed that at least 31 of the recorded retrievals originated from the study area.

A 2020 RFDS research report estimated the average cost of an aeromedical retrieval at \$8,500¹². Adjusted for inflation, the cost today is approximately \$10,153¹³. On this basis, a minimum of 31 retrievals would represent an estimated cost of \$316,212. This figure likely underestimates the true cost, as it excludes factors like longer distance retrievals and the cost if more advanced medical staff are required to crew the flight.

Data on inter-hospital patient transfers carried out by St John Ambulance WA from regional hospitals is not publicly reported. However, it is known that the Acute Patient Transfer Coordination program managed by WA Country Health Service in collaboration with RFDS and St John WA, facilitates approximately 7,500 intra-regional and regional-to-metro transfers each year (based on 2022-23 data)¹⁴.

As of June 2024, the estimated resident population of regional WA was 580,707. The study area accounts for 1.5% of this population. Applying this share of the population to the total number of regional transfers equates to an estimated 112 patient transfers within the study area, annually.

The cost of a St John patient transfer in country WA is \$673¹⁵. On this basis, 112 transfers would amount to \$75,376 per year. This is a conservative estimate, as the \$673 fee only applies to transfers under 200 km, while longer journeys attract higher, distance-based charges.

¹⁰ flyingdoctor.org.au/download-document/best-bush-rural-and-remote-health-baseline-2023/

¹¹ ABS Estimated Resident Population by Statistical Areas Level 2, Western Australia

¹² RFDS Research: Aeromedical retrieval for suspected appendicitis | Royal Flying Doctor Service

¹³ [Inflation Calculator | RBA](#)

¹⁴ [WA Country Health Service - Successful patient transfer coordination service extends to 24 7 coverage of regional WA](#)

¹⁵ [St John WA - Ambulance Fees](#)

Cost of Care

Bulk Billing

The GP bulk billing rate represents the proportion of bulk billed GP attendances out of all GP attendances. According to the AIHW¹⁶, bulk billing rates have declined since the COVID-19 pandemic. In 2019, prior to the pandemic, the annual bulk billing rate was 86%. This rose to 89% in 2020, partly due to a short period of mandatory bulk billing for telehealth consultations. However, following the initial pandemic response and the rollout of COVID-19 vaccines, bulk billing rates declined steadily, reaching 77.9% in 2024–25.

Bulk billing varies by location. AIHW data shows that **people in more remote areas are more likely to be bulk billed but also face higher out-of-pocket costs when they are not**. The data also shows that patterns in the GP bulk billing rate vary considerably across Local Government Areas¹⁷. The Royal Australian College of General Practitioners (RACGP) warns that while higher bulk billing rates in rural and remote areas may benefit patients, they can undermine the financial viability of practices in these regions, compounding existing challenges around service access and workforce shortages¹⁸. This likely accounts for variability in regional bulk billing practices and higher out of pocket costs.

In 2024-25, nationally the bulk billing rate for people in very remote communities was 88.7% and in remote communities was 80.1% compared to 74.7% in metropolitan areas. This trend was replicated in Western Australia where the bulk billing rate in the Perth North Primary Health Network was 66.5%, in Perth South it was 71.8% and in Country WA it was 76%¹⁹.

Bulk billing rates in the Local Governments within the study area ranged from 66.59% (Lake Grace) to 81.8% (Ravensthorpe) as of March 2025 (refer to Figure 5). The majority of Local Governments had higher bulk billing rates than the State rate of 70%, with Jerramungup (66.6%) and Lake Grace (66.59%) being the exception.

¹⁶ [Medicare bulk billing and out-of-pocket costs of GP attendances over time, Summary - Australian Institute of Health and Welfare](#)

¹⁷ [Medicare bulk billing of GP attendances: monthly data, About - Australian Institute of Health and Welfare](#)

¹⁸ [RACGP - Cost of care](#)

¹⁹ Medicare quarterly statistics by state and territory July 2024 to June 2025

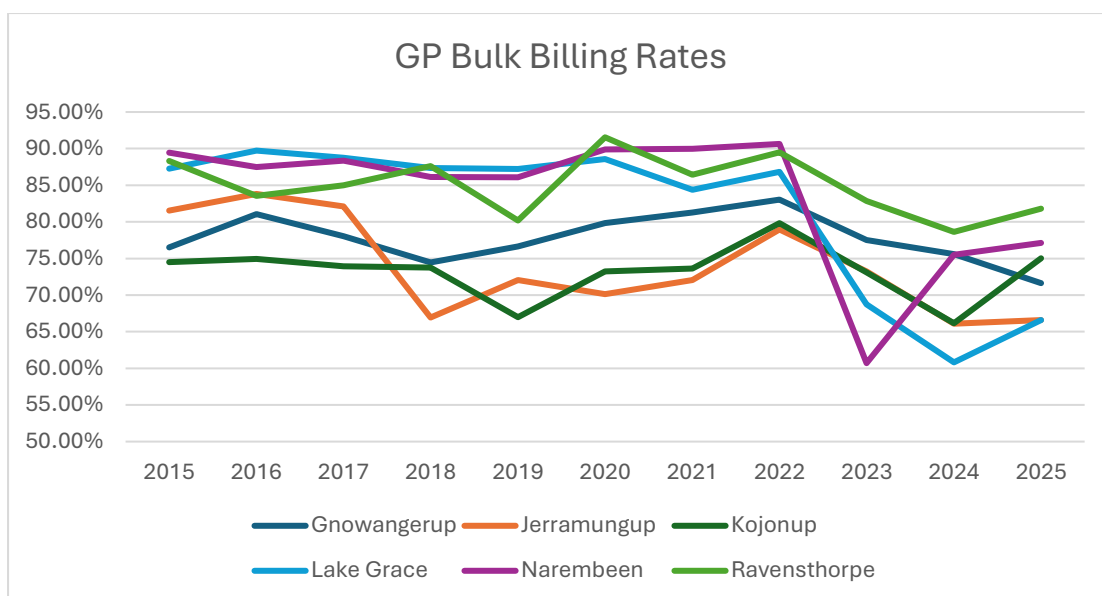


Figure 5. Bulk billing rates by Local Government Area 2015-2025. Source: Australian Institute of Health & Welfare, Medicare Bulk Billing Rates for GP Attendances.

Out of pocket expenses

According to the ABS's latest Patient Experience Survey²⁰, in 2023-2024 people living in outer regional, remote or very remote areas were more likely to delay or not see a GP when needed than those living in major cities (30.8% compared to 28.6%). Of those who reported that they had delayed or did not see a health professional when needed, **20.4% said it was due to cost**. The proportion of people who reported that cost was a reason for delaying or not seeing a GP when needed increased to 8.8% in 2023-24, from 7.0% in 2022-23.

Medicare statistics for July 2024 to June 2025²¹, show that for non-bulk billed (non-hospital) GP attendances, patients paid an average of \$53.69 in out-of-pocket costs in very remote areas and \$53.92 in remote areas, compared with an average of \$48.61 in metropolitan areas. In Western Australia, in 2024-25 the average patient contribution per service in the Perth North Primary Health Network was \$49.78 and in Perth South it was \$46.45. This compares to Country WA which was \$52.05.

AIHW report on the Top 10 and bottom 10 out-of-pocket cost per GP attendance for Local Governments, States and Territories²². Between 2019 and 2023 two of the six Local Governments in the study area featured in the Top 10 list. In 2019 Lake Grace had the 10th highest out of pocket GP expenses per attendance in WA at \$55.10. In 2020 Narembreen had

²⁰ [Patient Experiences, 2023-24 financial year | Australian Bureau of Statistics](#)

²¹ [Medicare quarterly statistics – State and territory \(July to June 2024-25\) | Australian Government Department of Health, Disability and Ageing](#)

²² [Medicare bulk billing and out-of-pocket costs of GP attendances over time, LGAs with 10 highest and lowest out-of-pocket costs for GP attendances 2019–2023 - Australian Institute of Health and Welfare](#)

the 7th highest out of pocket expenses in WA at \$55.53 and in 2021 Narembeen had the 4th highest out of pocket expenses per attendance at \$56.55.

Cost of providing a GP service

The RACGP note that the growing gap between the Federal Government's contribution to the cost of general practice care and the cost of providing that care is affecting the sustainability of the primary care sector and putting a greater financial burden on households²³.

The estimated cost per hour of running a single medical practice in the study area is calculated below. A conservative, moderate and high hourly salary for a mix billing GP is presented. The higher end would reflect a GP undertaking procedural work.

Assuming clinic opening hours of 8.5 hours per day, conservative cost estimates indicate an average daily running cost of close to \$4,000 and an annual running cost of close to \$1 million for a single clinic. These figures do not take into account travel between sites (which doctors, and staff are paid for if they need to move between locations), the cost of locum cover, equipment purchases, loss of vaccines and medical equipment, or corporate overheads.

From 1 November 2025, all Medicare-eligible patients will be eligible for bulk billing incentives. Medicare bulk billing incentives are scaled and increase in regional, rural and remote communities, as determined using the Modified Monash Model location classification. Under this scheme the Medicare payment for a standard GP consultation at a bulk billed, city practice will increase from \$42.85 to \$69.56. The Medicare payment for the same consult at a bulk billed regional or rural practice will be almost double what it is now, increasing from \$42.85 to up to \$86.91, depending on location²⁴ (refer to Figure 3 in supplementary information).

The Australian Government believe that the clear majority of general practices in the country will be better off if they bulk-bill all of their patients under the new incentive program, however RACGP have cautioned that the *"Medicare rebate still may not cover the cost of care"*²⁵. Similarly, the Royal Flying Doctors Service, 'Best for the Bush' report²⁶, notes that *"Medicare is not a viable model in some areas of rural and remote Australia, owing to thin markets and/or market failure. Small populations spread across vast areas in parts of rural and remote Australia mean some regions may be unable to provide the economies of scale required for clinicians to provide services funded only through Medicare"*.

To demonstrate this point, if the medical practices in the study area were swapped to bulk billing clinics, and assuming up to 30 patients per day could be seen to by a single GP, even applying the MMM7 bulk billing incentive of \$86.91 would result in a daily shortfall of \$1,141 and annual shortfall of around \$300,000 based on conservative cost estimates. The previous section showed that some Local Governments in the study area have lower bulk billing rates than the Country WA average and higher out of pocket expenses. These figures help to demonstrate why this is the case and also why it is not viable for these practices to bulk bill all of their patients.

²³ [RACGP - Cost of care](#)

²⁴ [Microsoft Word - 2. FACT SHEET - BULK BILLING - FINAL to clear.docx](#)

²⁵ [RACGP - Historic \\$8.5b Medicare investment explained](#)

²⁶ [flyingdoctor.org.au/download-document/best-bush-rural-and-remote-health-baseline-2023/](#)

Expense item	Estimated hourly cost (conservative)	Estimated hourly cost (moderate)	Estimated hourly cost (high)
Doctor Salary P/H	\$180	\$300	\$500
Doctor Super	\$22	\$36	\$60
Receptionist Hourly rate	\$34	\$34	\$34
Receptionist Super	\$4	\$4	\$4
Practice Manager Hourly Rate	\$52	\$52	\$52
PM Superannuation	\$6	\$6	\$6
Nurse Hourly Rate	\$50	\$50	\$50
Nurse Superannuation	\$6	\$6	\$6
Utilities	\$2	\$2	\$2
Accounts Department	\$22	\$22	\$22
Payroll Tax @5.5%	\$21	\$21	\$21
Software	\$2	\$2	\$2
Medical Consumables	\$5	\$5	\$5
Stationary/ink/tea coffee/milk	\$1	\$1	\$1
Clinical Waste	\$2	\$2	\$2
Cleaning @\$68 per day	\$9	\$9	\$9
Accreditation Fees	\$2	\$2	\$2
Supervision/Clinical Compliance	\$5	\$5	\$5
Maintenance of equipment	\$1	\$1	\$1
Telephones and internet	\$3	\$3	\$3
Insurances	\$9	\$9	\$9
SMS comms (patient reminders)	\$2	\$2	\$2
Online booking platform	\$2	\$2	\$2
TOTAL per hour cost	\$441	\$576	\$800
TOTAL per day cost (based on 8.5 hr day)	\$3,748	\$4,896	\$6,800
TOTAL per week cost	\$18,742	\$24,480	\$34,000
TOTAL per annum cost	\$974,610	\$1,272,960	\$1,768,000

Preferred GP Service Model: Rural Generalist-Led Integrated Care

Model Overview

A Rural Generalist model of care—where highly trained medical practitioners deliver comprehensive general practice, emergency care, and essential components of other medical specialties. These services are provided across both hospital and community settings, tailored to the unique needs of MM 5,6,7 rural and remote Australian communities.

This model is delivered through a locally engaged business entity which owns the practice and manages multiple sites under a unified structure. The business provides:

- Practice management
- A pool of doctors and locums
- Allied health services
- Centralised administration and financial oversight
- A single annual service fee

Current Situation

For many MM 5,6,7 communities, private practice is not sustainable under the traditional small business model. These communities are typically under 1000 people, both in the town site and catchment area.

These communities are also typified by a shortage of GPs willing to practice in a remote or very remote community as a single doctor, so too there are usually a shortage of skilled practice managers. Without some sort of financial contribution by local government (which should be by the Commonwealth), as highlighted in the previous section, income generated through bulk billing does not sustain general practice and its administration.

Key Features and Advantages

- Reduced Hospital Transfers and Emergency Retrievals: Local access to emergency and specialist-level care reduces the need for costly and disruptive patient transfers.
- Protected Specialist Title: Rural Generalists are recognised as specialists, enhancing professional status and recruitment appeal.
- Integrated, Multi-Site Coverage: Doctors can support patients across multiple towns, ensuring continuity of care and reducing reliance on locums. Patient records are also available across sites (cloud based service).
- Technology-Enabled Care:
 - eScripts, eReferrals, and My Health Record integration
 - Cloud-based systems ensure continuity during power or telecom outages
 - Telehealth support enables cross-site collaboration and emergency backup
- Workforce Sustainability:
 - A pool of doctors with diverse skillsets and backgrounds
 - Shared caseloads and second opinions

- Robust training and peer support systems in a traditionally isolated region
- Doctors are part of a larger, supportive network with access to city-level infrastructure—remotely
- The business employs all of the staff – receptionist, nurse practitioner, doctor etc.
- Patient-Centered Benefits:
 - Access to care at any site, from any location
 - Continuity of care for local patients presenting to ED
 - Patient choice and improved service quality

Strategic Benefits

- This model of care is closely aligned to the Australian Medical Associations Easy Entry, Gracious Exit model.
- Doctor Attraction and Retention: The model has proven effective in attracting and retaining doctors in MM5, 6 and 7 communities and prioritises continuity of practice or practice management structure over continuity of the doctor. When a doctor leaves the community, the service does not cease under this model.
- Primary Care Reduces Secondary Care Demand: Early intervention and local management reduce pressure on hospital systems.
- Scalable and Resilient: The model is adaptable to other rural 5,6,7 regions and offers a sustainable alternative to 24/7 telehealth-only solutions. It also does not require doctors to be small business owners and managers. It allows them to focus on clinical care and reduces the financial risk on the provision of doctors in 5,6,7 communities

Despite institutional cynicism about affordability, this model demonstrates that high-quality, locally delivered care is both feasible and cost-effective—offering a superior alternative to telehealth-only services.

Funding

Currently this model receives core funding from local governments. This is unsustainable however as it diverts funding away from core local government services and facilities. Some local governments using this model presently are contributing up to 16% of their rates to attract and retain a doctor.

Local governments provide an annual cash payment and may also include housing, a vehicle and surgery to support the service. This model enables doctors to focus on clinical care and a high standard of care rather than generating multiple appointments to underline base funding.

The financial burden of supporting a practice should not be the sole responsibility of local governments.

The Commonwealth should jointly fund with the State, a \$300,000 block payment to MM 5,6,7 local governments who meet this criteria;

- issue a tender request;

- for a preferred entity (private or not for profit) ;
- providing a rural generalist service
- where there is no existing practice in the 5,6,7 community or within a 50km radius of the town;
- and the preferred entity must provide on call service to the state hospital access and emergency service.

Local governments can continue to provide a house, vehicle and surgery premise for the doctor. Local governments can also work in collaboration with each other to attract a rural generalist practice.

Alternatively if the Commonwealth and State wish to engage directly with the rural generalist practice and provide a block payment of the same value, this can also be considered however planning and monitoring the service should include local community members to ensure the services match the community.

Conclusion

Australians living in rural and remote areas face poorer health outcomes due to limited access to primary health care, higher rates of chronic disease, and greater prevalence of potentially avoidable deaths. Reports by the AIHW and the National Rural Health Alliance highlight significant inequities, with rural Australians receiving over \$8 billion less in healthcare funding annually compared to urban populations, and per capita spending deficits widening over time.

Health data from six Local Governments in WA's Wheatbelt and Great Southern regions (MMM 5–7) shows variable but persistent challenges: crude death rates have mostly stabilised or declined, yet potentially avoidable deaths remain above national averages. Coronary heart disease is the leading cause of death, reflecting national trends in rural areas. Hospital admissions have declined in most sites, suggesting improvement in service accessibility, which by and large is attributed to the preferred providers **rural generalist hub model** which has improved access and continuity of care for residents in these Local Government areas.

Despite the evident benefit of the model, currently it is only sustainable because of local government contributions (sometimes up to 16% of rates). Federal and State government block funding of \$300,000 per qualifying MM5–7 local government is proposed to secure long-term viability. This would reduce pressure on local governments, strengthen rural GP services, and improve patient outcomes while lowering system-wide costs through reduced hospitalisations and retrievals.

Ultimately, the evidence shows that **investment in rural primary health care delivers better health outcomes at lower long-term cost**. Sustainable funding for rural generalist-led integrated care is critical to addressing inequities and ensuring that rural Australians can access the right care, in the right place, at the right time.

Supplementary Information

Mortality

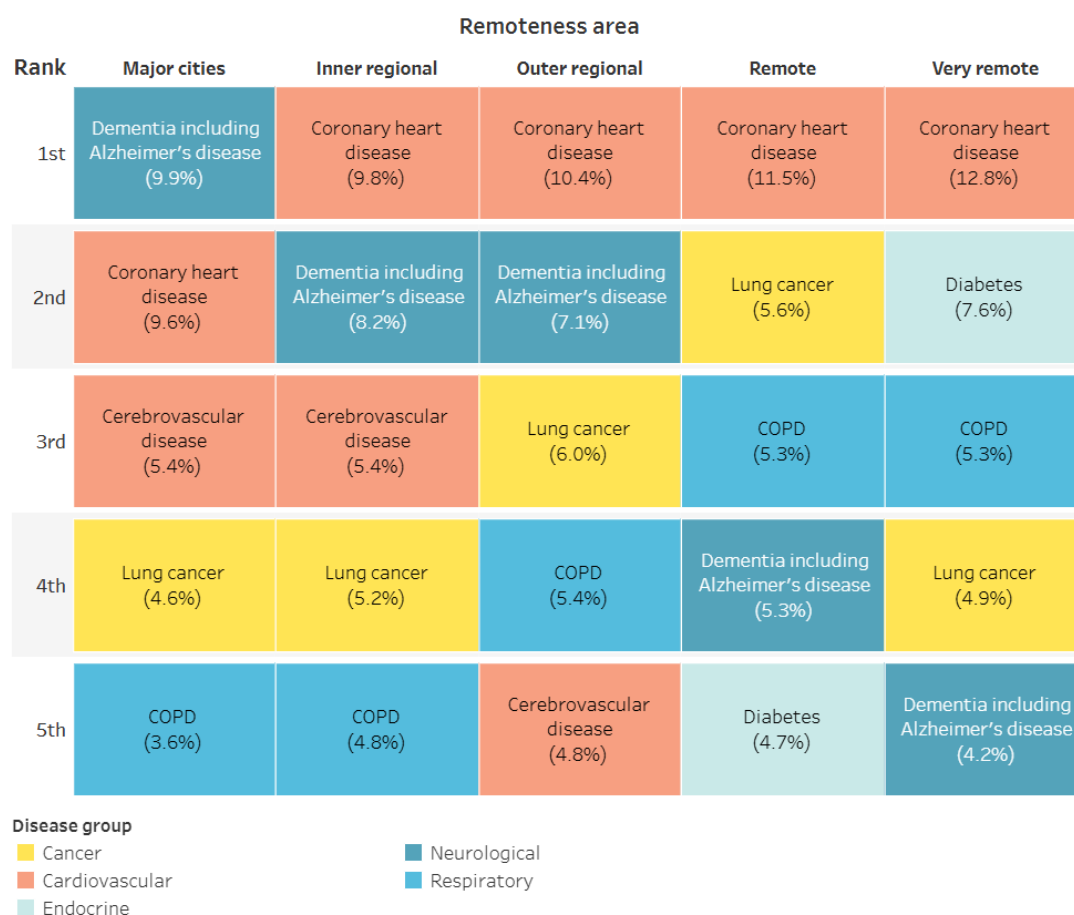
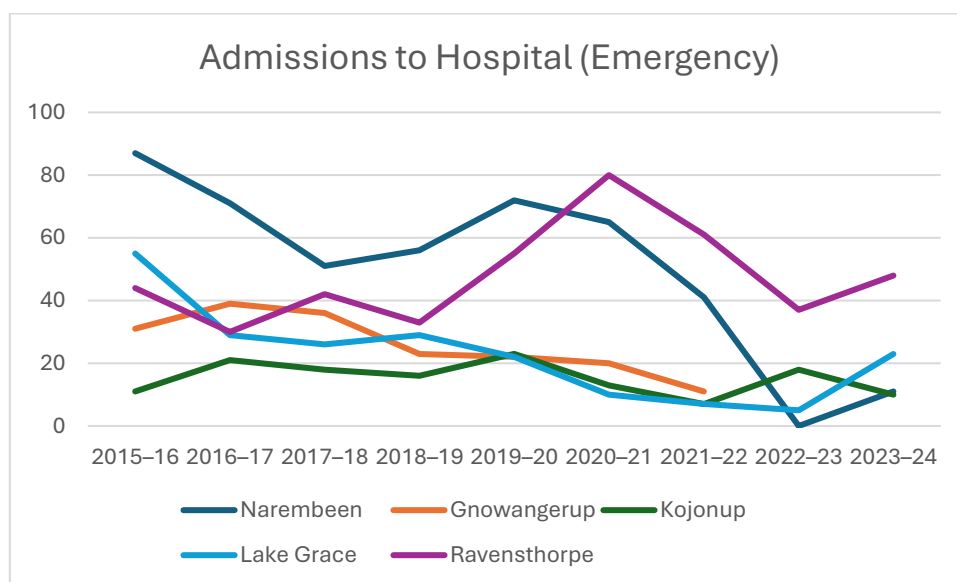


Figure 2. Leading Causes of Death by Remoteness Area. Source: [Deaths in Australia, Remoteness area - Australian Institute of Health and Welfare](#)

	Jerramungup	Kojonup	Narembreen	Lake Grace	Gnowangerup	Ravensthorpe
1	Data not available prior to 2018-2022 release	Coronary Heart Disease (14.2%)	Lung cancer (10.3%)	Coronary Heart Disease (6.9%)	Land transport accidents (11.5%)	Lung cancer (10.3%)
2		Land transport accidents (5.8%)	Coronary Heart Disease (7.7%)	Lung cancer (6.9%)	Coronary Heart Disease (9.8%)	Coronary Heart Disease (9.3%)
3		COPD (5.2%)	Colorectal Cancer (5.2%)	Heart failure and complications and ill-defined heart disease (6.9%)	Lung cancer (6.6%)	COPD (6.2%)
4		Colorectal Cancer (5.2%)	Dementia including Alzheimer's disease (4.6%)	Cancer of unknown or ill-defined primary site (5.2%)	Diabetes (6.6%)	Colorectal Cancer (4.1%)

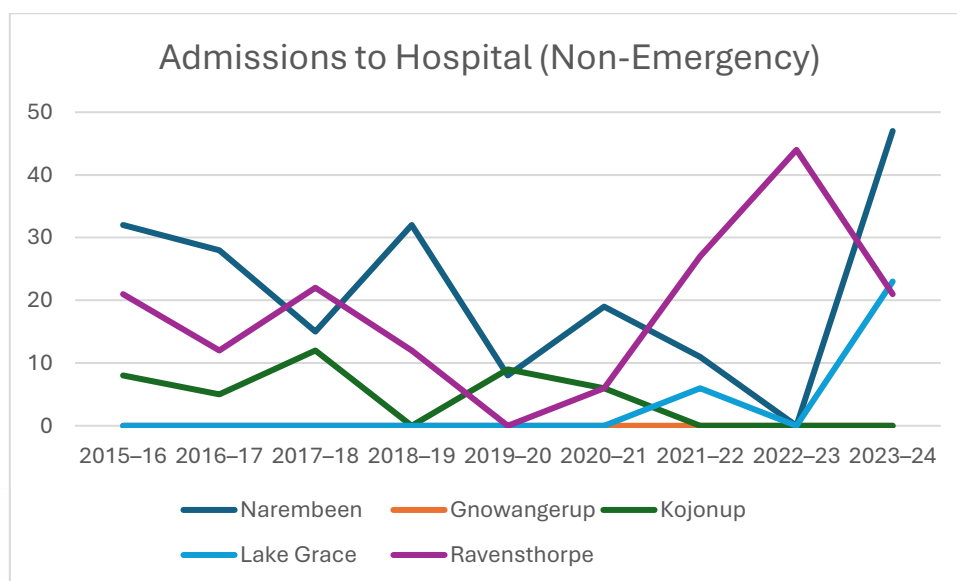
5		Lung cancer (5.2%)	Influenza and pneumonia (3.6%)	Dementia including Alzheimer's disease (4.3%)	Lymphomas (4.9%)	Oesophageal cancer (3.1%)
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Data Table 1: Leading Causes of Death 2015-2019 (Top 5). Source: Australian Institute of Health and Welfare, Mortality Over Regions and Time, Local Government Area 2015-2019



	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Narembeen	87	71	51	56	72	65	41	<5	11
Gnowangerup	31	39	36	23	22	20	11		<5
Kojonup	11	21	18	16	23	13	7	18	10
Lake Grace	55	29	26	29	22	10	7	5	23
Ravensthorpe	44	30	42	33	55	80	61	37	48

Data Table 2: Admissions to Hospital Medical Emergency. Source: Australian Institute of Health & Welfare, My Hospitals. Data as of May 2025.



	2015–16	2016–17	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24
Narembeen	32	28	15	32	8	19	11	<5	47
Gnowangerup	<5	<5	0	<5	0	0	<5	0	0
Kojonup	8	5	12	<5	9	6	<5	<5	0
Lake Grace	0	<5	0	<5	<5	<5	6	0	23
Ravensthorpe	21	12	22	12	<5	6	27	44	21

Data Table 3: Admissions to Hospital Medical Non-Emergency. Source: Australian Institute of Health & Welfare, My Hospitals. Data as of May 2025.

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Gnowangerup	76.50%	81.06%	78.04%	74.47%	76.63%	79.82%	81.30%	83.04%	77.51%	75.61%	71.63%
Jerramungup	81.54%	83.81%	82.12%	66.95%	72.06%	70.14%	72.05%	78.96%	73.25%	66.10%	66.60%
Kojonup	74.51%	74.95%	73.94%	73.78%	66.98%	73.23%	73.64%	79.82%	73.13%	66.16%	75.04%
Lake Grace	87.27%	89.73%	88.73%	87.33%	87.24%	88.57%	84.40%	86.81%	68.72%	60.82%	66.59%
Narembeen	89.45%	87.47%	88.35%	86.14%	86.10%	89.88%	89.99%	90.64%	60.71%	75.53%	77.13%
Ravensthorpe	88.31%	83.57%	84.98%	87.62%	80.17%	91.55%	86.43%	89.52%	82.85%	78.63%	81.80%
Western Australia	78.13%	80.73%	82.47%	84.27%	85.01%	86.76%	85.90%	85.03%	72.87%	70.10%	69.61%

*As of March each year

Data Table 4: Bulk billing rates by Local Government Area 2015-2025. Source: Australian Institute of Health & Welfare, Medicare Bulk Billing Rates for GP Attendances.

Common GP visits	Current Medicare rebate	New total Medicare payment at a Bulk Billing Practice*				
		Cities & metro areas	Regional centre	Large & medium rural towns	Small rural town	Remote
Standard consultation 6 to <20 minutes (Level B)	\$42.85	\$69.56 (up 62%)	\$80.71 (up 88%)	\$82.71 (up 93%)	\$84.86 (up 98%)	\$86.91 (up 103%)
Long consultation 20 to <40 minutes (Level C)	\$82.90	\$114.61 (up 38%)	\$125.76 (up 52%)	\$127.76 (up 54%)	\$129.91 (up 57%)	\$131.96 (up 59%)
Longer consultation 40 to <60 minutes (Level D)	\$122.15	\$158.77 (up 30%)	\$169.92 (up 39%)	\$171.92 (up 41%)	\$174.07 (up 43%)	\$176.12 (up 44%)
Mental Health Plan 20 to <40 minutes	\$81.70	\$99.06 (up 21%)	\$102.71 (up 26%)	\$103.36 (up 27%)	\$104.11 (up 27%)	\$104.76 (up 28%)
Mental Health Plan 40+ minutes	\$120.25	\$142.43 (up 18%)	\$146.08 (up 22%)	\$146.73 (up 22%)	\$147.48 (up 23%)	\$148.13 (up 23%)

* Totals include item Medicare rebate, Bulk Billing Incentive item rebate, and 12.5% Bulk Billing Practice Incentive Program payment.

Figure 3. Bulk Billing Practice Incentive. Source: [RACGP - Historic \\$8.5b Medicare investment explained](#)

Shire of Koorda Proposed 2026 Council Calendar

Council Meetings

5.00pm Wednesday 18 February 2026
5.00pm Wednesday 18 March 2026
5.00pm Wednesday 15 April 2026
5.00pm Wednesday 20 May 2026
5.00pm Wednesday 17 June 2026
5.00pm Wednesday 15 July 2026
5.00pm Wednesday 19 August 2026
5.00pm Wednesday 16 September 2026
5.00pm Wednesday 21 October 2026
6.00pm Wednesday 18 November 2026
6.00pm Wednesday 16 December 2026

Committee Meetings

4.00pm Audit, Risk & Improvement

4.00pm Audit, Risk & Improvement

4.00pm Grants
4.00pm Audit, Risk & Improvement

5.00pm Awards
4.00pm Grants, 5.00pm Audit, Risk & Improvement

LEMC Meetings

3.30pm Thursday 26 March 2026
4.30pm Thursday 25 June 2026
3.30pm Thursday 27 August 2026
4.30pm Thursday 26 November 2026

Bushfire Advisory Committee (BFAC)

4.30pm BFAC

4.30pm BFAC

Shire of Koorda

Disability Access and Inclusion Plan 2025 - 2030



This document is available in alternative formats upon request and includes electronic format by email, hard copy format in both large and standard print, or audio. Please contact the Shire Office to request an alternative format.

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Background

What is disability?

A disability is any continuing condition that restricts everyday activities.

Disability can affect a person's capacity to communicate, interact with others, learn and get about independently. Disability is usually permanent but may be episodic. Disability can be:

Sensory:	affecting vision and/or hearing
Neurological:	affecting a person's ability to control their movements, for example, cerebral palsy
Physical:	affecting mobility and/or a person's ability to use their upper or lower body
Intellectual:	affecting a person's judgement, ability to learn and communicate
Cognitive:	affecting a person's thought processes, personality and memory resulting, for example, from an injury to the brain
Psychiatric:	affecting a person's emotions, thought processes and behaviour, for example, schizophrenia and manic depression.

Some disability, such as epilepsy, is hidden, while others, such as cerebral palsy, may be visible. A physical disability is the most common (73%), followed by intellectual/psychiatric (17%), and sensory (10%). Many people with disability have multiple disabilities.

- Physical disability generally relates to disorders of the musculoskeletal, circulatory, respiratory and nervous systems.
- Sensory disability involves impairments in hearing and vision.
- Intellectual/psychiatric disorders relate to difficulties with thought processes, learning, communicating, remembering information and using it appropriately, making judgements and problem solving. They also include anxiety disorders, phobias or depression.

People may have more than one disability and may experience additional disadvantages due to factors such as being from a non-English speaking background or because they live in remote areas.

What is Access and Inclusion?

Access refers to the ability of all people, including people with a disability and their carers, to enjoy our public places, facilities and natural environments. This includes buildings, recreational and leisure facilities, public amenities, footpaths and nature trails.

Access also includes the appropriate receipt of Shire information, the opportunity to participate in community engagement and accessible employment opportunities with the Shire.

Inclusion means actively including and encouraging everyone with all abilities to participate in all aspects of community life.

Disability in Australia

Key statistics in 2022¹

Disability

- 5.5 million Australians (21.4%) had disability, up from 17.7% in 2018.
- 15.0% of people aged 0-64 years had disability, compared with 52.3% of people aged 65 years and over.
- Disability prevalence was similar for males (21.0%) and females (21.8%).
- 7.9% of all Australians had a profound or severe disability.

Older people

- 17.1% of Australians were aged 65 years and over (up from 15.9% in 2018).
- 95.9% of older Australians were living in households, while 4.1% lived in cared-accommodation.
- 52.3% of older Australians had disability, and 86.6% had one or more long term health conditions.
- 39.8% of older Australians living at home needed some assistance with everyday activities.

Carers

- There were 3.0 million carers, representing 11.9% of all Australians living in households (up from 10.8% in 2018).
- 12.8% of all females were carers, compared with 11.1% of all males.
- There were 391,300 young carers (under the age of 25), up from 235,300 in 2018.
- There were 1.2 million primary carers in Australia, and of these, 43.8% had disability themselves.

¹ Australian Bureau of Statistics, 2022, [Disability, Ageing and Carers, Australia: Summary of Findings, 2022](#).

What is the purpose of this plan?

The purpose of the Shire of Koorda's DAIP is to identify strategies and implement actions across the organisation that will improve access and inclusion throughout the district.

The DAIP is for all people who live in, work in or visit the Shire.

Disability Access and Inclusion Plan Framework

The DAIP is a legislative requirement set out in the Disability Services Act 1993 (amended 2004 – WA), while also being informed by the:

- Equal Opportunity Act 1984 (WA)
- Disability Discrimination Act 1992 (Commonwealth); and
- Disability (Access to Premises Buildings) Standards 2010 (under the Disability Discrimination Act).

The Disability Services Act requires the Shire to:

- Lodge a plan that covers a period of maximum five years with the Department of Communities;
- Include actions that address seven outcome areas listed under the Act;
- Consult with internal and external stakeholders when reviewing the objectives and actions within the plan; and
- Report annually to the Department of Communities on the progress of the plan. The DAIP is also supported by the State Government's 'State Disability Strategy 2020-2030, a vision to protect, uphold and advance the rights of people with a disability in Western Australia.

Annual DAIP reporting includes alignment of the Shire's DAIP strategies with the State Disability Strategy outcomes.

Policy Statement

The Shire of Koorda is committed to ensuring that the community is an accessible community for people with disability, their families and carers, via the following;

- The Shire of Koorda believes that people with disability, their families and carers who live in country areas should be supported to remain in the community of their choice.
- The Shire of Koorda is committed to consulting with people with disability, their families and carers and, where required, disability organisations to ensure that barriers to access are addressed appropriately.
- The Shire of Koorda is committed to ensuring that its agents and contractors work towards the desired outcomes in the Disability Access and Inclusion Plan.

The Shire is also committed to achieving the seven standards of its disability access and inclusion plan which are as follows;

1. People with disability have the same opportunities as other people to access the services of, and any events organised by the Shire.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff as other people receive from the staff of the Shire.
5. People with disability have the same opportunities as other people to make complaints to the Shire.
6. People with disability have the same opportunities as other people to participate in any public consultation by the Shire.
7. People with disability have the same opportunities as other people to obtain and maintain employment with the Shire.

Strategic Alignment

The Shire's DAIP has been drafted to ensure its alignment with the below community priorities as outlined within the Shire of Koorda Integrated Strategic Plan 2024, which incorporates both the Strategic Community & Corporate Business Plan.

- 1.1. Local people feel safe, engaged, and enjoy a healthy and peaceful lifestyle.
- 3.1. Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.
- 3.2. Safe, efficient, and well-maintained road, and footpath infrastructure.
- 4.2. Investment in the skills and capabilities of our elected members and staff.
- 4.3. Forward planning and delivery of services and facilities that achieve strategic priorities.

Community Engagements and Consultation

Community Consultation Process

The Shire of Koorda reviewed its Disability Access and Inclusion Plan in 2025. The process included:

- Examination of the previous DAIP and subsequent review of the annual reports to determine what has been achieved and any outstanding works.
- Examination of other Shire documents and strategies.
- Investigation of contemporary trends and good practice in access and inclusion.
- Consultation with staff.
- Consultation with the public.

The Disability Services Act Regulations (2004) set out minimum consultation requirements for public authorities in relation to DAIPs. Local governments must call for submissions (either general or specific) by notice in newspapers circulating in the Local Government area and on any website maintained by, or on behalf of, the Local Government. Other mechanisms may also be used. The following consultation methods were used:

- From the 2 May 2025, the community was informed through the local newspaper, the Shire website, local noticeboards, and on social media, that the Shire was reviewing and updating a new DAIP to address access barriers for people with disability and their families. The community was invited to provide input into the review of the current initiatives and the development of a new plan. Submissions via Microsoft Forms were sought with 5 submissions being received by the Shire of Koorda.

Findings of the Consultation

Consultation was undertaken with community members, including people with disability, carers, and service providers, to identify barriers and opportunities for improving access and inclusion within the Shire of Koorda. Feedback was collected through a community survey, focusing on accessibility of public places, facilities, events, and services.

Overall Accessibility Rating

Participants were asked to rate the overall accessibility of public places, such as parks, footpaths, public toilets, and buildings, on a scale of 1 (Not at all accessible) to 5 (Very accessible). The average rating was 3.4 out of 5, indicating that while the Shire provides a moderate level of accessibility, there is room for improvement in ensuring universal access across facilities and infrastructure.

Positive Experiences

Respondents highlighted several positive aspects of accessibility within the Shire:

- The Medical Centre was recognised for its accessible design, including a ramp with handrails, automatic doors, suitable seating, and compliant toilet facilities.
- Good community support and willingness to assist people with disability were noted as strengths of the local area.
- Some respondents commented that footpaths in certain areas are in good condition, providing safer and smoother access.

Identified Barriers

Community members identified a number of physical and informational barriers that can limit accessibility:

- Footpaths and kerbs: uneven surfaces, high ramps, and poor maintenance affecting mobility device users and those with walking difficulties.
- Older buildings, such as community halls, were noted as lacking appropriate access features including ramps and compliant entry points.
- Limited signage and lack of handrails in some areas can make navigation and safety more challenging.
- Trip hazards and uneven ground surfaces, particularly in areas with sand, were raised as ongoing concerns.

Suggestions for Improvement

Respondents provided constructive ideas for improving access and inclusion:

- Continue maintenance and upgrades to footpaths, ensuring even surfaces and compliant ramps.
- Improve directional and accessibility signage to guide visitors to amenities.
- Install handrails and mirrors in accessible toilets and other key facilities.
- Review hall and community building access, ensuring compliance with current accessibility standards.

Responsibility for Implementing the DAIP

Implementation of the DAIP is the responsibility of all areas of the Shire of Koorda. The Disability Services Act (1993) requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Communication of Plan to Staff and People with Disability

Once the DAIP has been endorsed by Council and the Department of Communities, it will be promoted widely via the website, through an advertisement in the local newspaper and at community events.

Copies of the DAIP can be obtained from the Shire and will be made available in alternative formats upon request.

All Staff, Agents and Contractors can access the DAIP on Shire channels.

Review and Evaluation Mechanisms

The Disability Service Act requires that DAIPs be reviewed at least every five years. The DAIP Implementation Plan can be amended more frequently to reflect advancements of access and inclusion issues. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the Department of Communities.

Monitoring and reviewing: The DAIP will be reviewed annually for progress and implementation with all progress and recommended changes reported to Council.

Evaluation: An evaluation will occur as part of a five-yearly review of the DAIP. Community, staff, and elected members will be consulted as part of the evaluation and Implementation Plans will be amended based on the feedback received. Copies of the amended Implementation Plan, once endorsed by Council, will be available to the community in alternative formats.

Reporting of DAIP

The Disability Services Act requires the Shire to report on the implementation of its DAIP in its Annual Report outlining:

- Progress towards the desired outcomes of its DAIP.
- Progress of its agents and contractors towards meeting the seven desired outcomes.
- The strategies used to inform agents and contractors of its DAIP through providing a link to DAIP on the website.

Achievements

During the previous Disability Access and Inclusion Plan (DAIP) period, the Shire of Koorda made significant progress in improving accessibility and inclusion across its facilities, infrastructure, and services.

- **Improved accessible infrastructure across community facilities** – Installation of two new universal access ablutions during the caravan park ablution rebuild, providing greater accessibility for visitors and residents.
- **Enhanced accessibility at the Koorda Gym** – Installation of a universal access ablution, ensuring the facility caters to the needs of all community members.
- **Improved access to information and resources** – Expansion of the large print collection at the Koorda Library, increasing access to reading materials for community members with low vision.
- **Enhanced accessibility at recreation facilities and the Shire's designated evacuation centre** – Construction of access ramps and a universal access ablution at the Recreation Centre and Bowling Green, ensuring the facilities are inclusive, compliant with universal design principles, and suitable for safe and equitable use by all community members during both everyday activities and emergency evacuations.
- **Expansion of the accessible footpath network** – Installation of new footpaths along Greenham Street North and Scott Street East, improving pedestrian connectivity, mobility safety, and access to key community destinations for people using wheelchairs, mobility scooters, or walking aids.
- **Increased availability of accessible accommodation** – Development of two universal access two-bedroom units at the Yalambee Short Term Units, providing the first accessible short-term accommodation of this kind within the Shire.
- **Improved building access** – Installation of two automatic sliding doors during the Recreation Centre extension, improving independent entry and exit for people using mobility aids, prams, or with limited mobility.

These achievements reflect the Shire's ongoing commitment to improving accessibility, inclusion, and equity. They also demonstrate a proactive approach to planning and investment in infrastructure and services that benefit the whole community.



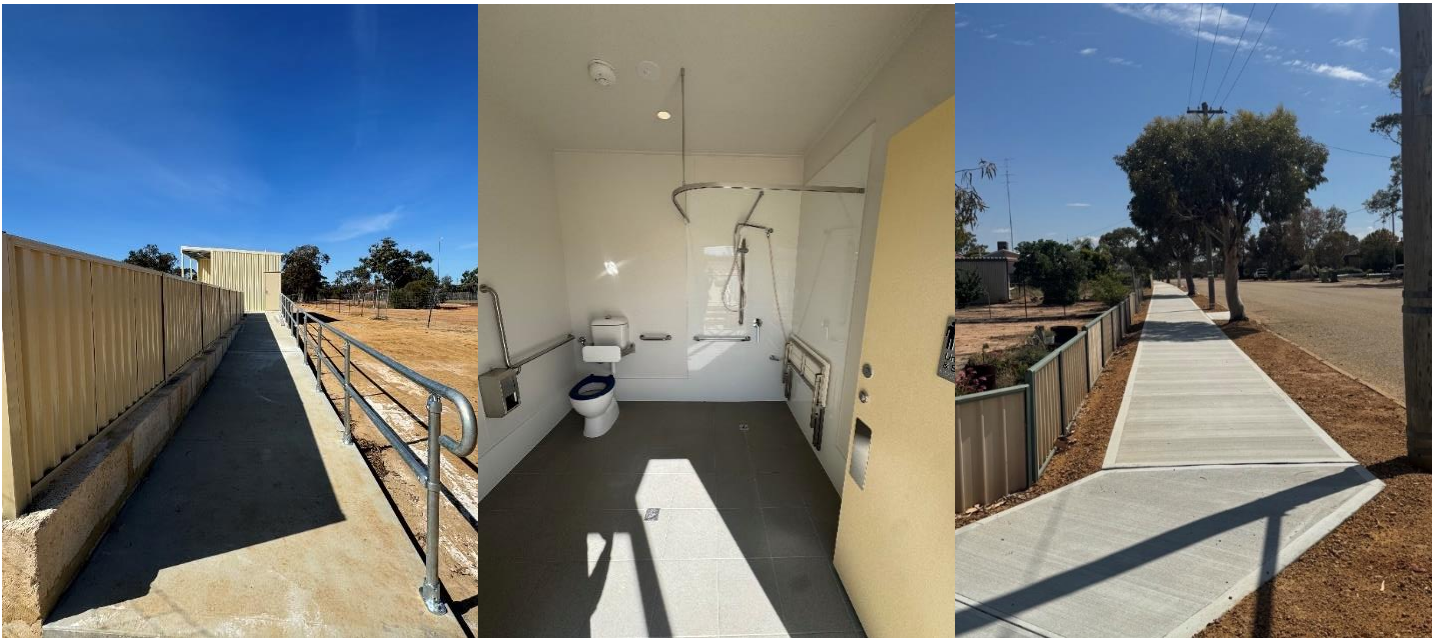
Caravan Park - Ablutions



Gym - Ablutions/Shower



Library - Large Print Books



Rec Ground - Universal Access Ablutions

Footpaths – Greenham St



Yalabee - Universal Access Rooms



Rec Ground - Auto door

DAIP Outcomes, Evaluation & Timelines



Outcome 1: Events and Services

People with disability have the same opportunities as other people to access the services and events of a public authority.

Strategies & Actions	Measurement & Monitoring	Timeline
Ensure all events are held in accessible venues (ramps, toilets).	% of events held in venues meeting accessibility standards.	Ongoing
Provide multiple ticketing/registration options (online, phone, in-person).	Availability of at least 2 alternative registration methods per event.	Ongoing
Develop inclusive event guidelines.	Guidelines developed and applied; number of events implementing at least one inclusion measure.	Ongoing
Where possible, provide carers with complimentary entry to events (e.g., Seniors Luncheon).	Policy adopted and implemented; number of events offering carer entry tracked.	Ongoing
Staff trained in access and inclusion principles (Introduction to Disability Awareness).	% of staff completing training; training records maintained.	Ongoing
Develop and promote the Large Print, Audio, and Audio-Visual collections in the library.	Circulation figures for large print/audio collections; promotional activities undertaken annually.	Ongoing
Develop and promote online library services.	Website usage analytics; number of users accessing online resources; user feedback.	Ongoing
Provide services in a flexible manner so that people with disability achieve the same outcomes.	Customer satisfaction feedback; number of flexible service adjustments recorded.	Ongoing



Outcome 2: Buildings and Facilities

People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.

Strategies & Actions	Measurement & Monitoring	Timeline
Conduct regular access audits of facilities.	Audit reports completed; % of issues resolved.	Ongoing
Incorporate accessibility in all new building designs.	New builds assessed for universal design compliance before approval.	Ongoing
Encourage owners/developers of non-Shire buildings to consider access/inclusion through approvals processes.	Number of development applications reviewed for access; inclusion clauses incorporated in planning approval conditions.	Ongoing
Ensure footpath capital improvements and maintenance are universally accessible.	Inspection reports; % of footpaths upgraded/maintained to universal access standards.	Ongoing
Ensure adequate car parking for people with disability in all Shire car parks.	Ratio of accessible bays to total bays; compliance with Australian Standards; inspections.	Ongoing
Ensure entry and exit ways remain obstruction-free.	Inspections; number of obstruction-related complaints resolved.	Ongoing



Outcome 3: Information

People with disability receive information from a public authority in a format that enables them to access the information as readily as other people.

Strategies & Actions	Measurement & Monitoring	Timeline
Ensure documents are available in alternate formats.	% of requests for alternate formats fulfilled within 10 working days.	Ongoing
Ensure website meets WCAG 2.1 AA standards.	Quarterly reporting website accessibility audit results.	Quarterly
Publish accessibility statement on website.	Statement available and reviewed annually.	Annually
Review alternate methods of distributing information targeted to specific Shire demographics.	Communications review; number of new channels trialled/used.	Ongoing
Improve staff awareness of accessible information needs and how to obtain formats.	Number of staff trained; training completion records.	Ongoing
Improve community awareness that Council information can be made available in alternative formats (large print, audio, easy read).	Accessibility statement published; number of requests for alternate formats fulfilled.	Ongoing
Ensure staff are aware of DoT contact details to assist in interpretation services.	Information circulated to all staff; usage tracked.	Ongoing



Outcome 4: Service Quality

People with disability receive the same level and quality of service from the staff of a public authority as other people receive.

Strategies & Actions	Measurement & Monitoring	Timeline
Develop disability service protocols for frontline staff.	Protocols created, distributed, and included in induction packs.	Ongoing
Ensure staff provide the same level and quality of service to people with disability.	Customer satisfaction surveys including disability-specific feedback; number of service-related complaints resolved.	Ongoing
Promote a culture of inclusion through values and performance frameworks.	Inclusion embedded in staff KPIs/performance reviews.	Ongoing
Establish feedback loops for continuous improvement.	Number of improvements implemented based on feedback each year.	Ongoing



Outcome 5: Complaints

People with disability have the same opportunities as other people to make complaints to a public authority.

Strategies & Actions	Measurement & Monitoring	Timeline
Provide accessible complaints processes (online, phone, in-person, easy read).	Availability of minimum 3 accessible complaint channels.	Ongoing
Promote complaint options clearly in communications.	Complaints process promoted in at least 3 channels (website, printed, community notices).	Ongoing
Train complaint-handling staff in disability awareness.	% of relevant staff trained annually.	Ongoing



Outcome 6: Consultation

People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Strategies & Actions	Measurement & Monitoring	Timeline
Provide multiple consultation formats (online, face-to-face, accessible venues, plain language).	Number of formats offered per consultation.	Ongoing
Ensure consultation documents are in accessible formats.	% of consultation documents available in alternate formats.	Ongoing
Commit to ongoing monitoring of the DAIP to ensure implementation and satisfactory outcomes.	DAIP progress reported annually in Annual Report; % of actions implemented on time.	Ongoing



Outcome 7: Employment

People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Strategies & Actions	Measurement & Monitoring	Timeline
Develop inclusive recruitment policies and remove barriers.	Policies reviewed regularly; job advertisements reviewed for accessibility.	Ongoing
Provide workplace adjustments and flexible working arrangements.	% of adjustment requests fulfilled; staff satisfaction surveys.	Ongoing
Deliver disability awareness and inclusive employment training for managers.	% of managers trained.	Ongoing
Ensure that advertising for positions and prospective information is available in large print formats and easy-to-read versions.	% of position advertisements made available in accessible formats; staff recruitment records confirming availability; number of requests for alternate formats fulfilled within 5 working days.	Ongoing
Review selection criteria and job descriptions to ensure they do not disadvantage people with a disability and adjust information where required.	Review of job descriptions and criteria; number of JD/criteria adjusted for inclusivity; feedback from applicants with disability on recruitment process.	Ongoing

APPLICATION FOR DEVELOPMENT APPROVAL



PROPERTY DETAILS

House/Street No. 1477 Lot No. _____ Street Name BURAKIN WALKER ROAD
Suburb KULJA Location No. _____ Plan/Diagram No. _____
Certificate of Title: Vol. _____ Folio: _____ REFER ATTACHED
Title encumbrances - if applicable (e.g. easements, restrictive covenants) _____

OWNER DETAILS

Name FASERA KULJA Pty LTD
ABN (if applicable) 76 645 182 501
Address 100 COLIN ST WEST PERTH WA 6005
Telephone: Work 94812033 Home — Mobile 0403389189
Email STEVE.M@FASERA.COM
Contact Person for Correspondence STEPHEN MEERWAD C.O.O./DIRECTOR
Signature/s of Owners (NB. If the property is a strata lot the signatures of all strata owners or body corporate approval is required) [Signature] DIRECTOR

** This application form needs to be signed by all landowners (including strata owners) or the application will be deemed incomplete and will not be processed until such time as all landowners' signatures have been obtained.*

Date _____

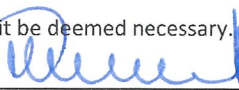
APPLICANT DETAILS (IF DIFFERENT FROM OWNER)

Name KOCHU EUCALYPTUS OIL Pty LTD + FASERA CHAR Pty LTD
Address 100 COLIN STREET, WEST PERTH, WA. 6005
Telephone: Work 94812033 Home — Mobile 0403389189
Email STEVE.M@FASERA.COM
Contact Person for Correspondence STEPHEN MEERWAD

The information and plans provided with this application may be made available by the local government for public viewing in connection with the application*. ☒ Yes ☐ No

* Public notification is required for certain development applications to ensure that the public is made aware of the development and have opportunity for relevant submissions. Council has right of refusal for applications that do not allow for public viewing should it be deemed necessary.

Signature/s



Date

28.10.25

Shire of
Koorda

PROPOSED DEVELOPMENT

Nature of Development: ☐ Works ☐ Use ☒ Works and Use

Is an exemption from development claimed for part of the development? ☐ Yes ☒ No

If yes, is the exemption for: ☐ Works ☐ Use

Description of exemption claimed (if relevant)

Description of proposed development and/or land use RECTIFICATION, DISTILLATION
PYROLYSIS, STORAGE OF GOODS AS PER ATTACHED
FASERA LETTER ADDRESSED TO THE C.E.O.

Existing buildings and/or land use PERAL DA. DATED 17-DEC 2020, REISSUED
2 FEB 2021, EMAILS 1 NOV 2023 AND 17 NOV 2023

Approximate cost of proposed development PHASE 1, \$2,000,000, PHASE 2, \$5,000,000

Estimated time of completion PHASE 1, JUNE 26, PHASE 2, DEC. 27

This form is to be submitted in with two (2) copies of A3 plans (site plan; floor plan; elevations).

This is not an application for a building permit. A separate application is required for a building permit.



28th October 2025

Mr Zac Donovan

Chief Executive Officer
Shire of Koorda
10 Haig St
Koorda WA 6475

Dear Sir,

We are pleased to present to you Fasera's Development Application which represents a substantial increase in investment in the Shire Of Koorda through the further development of our Canterbury Farm (formerly Stoney's) at 1477 Burakin Wialki Road, Kulja, Western Australia.

Since purchasing the property in January 2021, Fasera has:

- relocated our eucalyptus oil distillation facility from Kalannie to this site.
- installed and commissioned pyrolysis equipment to produce biochar, wood vinegar and carbon credits from residual biomass, post distillation.
- planned, registered and planted out 700 ha of ACCU generating oil mallee and mixed native species environmental planting reforestation, in two projects, The Mike Walter Oil Mallee Project and The Dan Wildy Reforestation Project.
- planned, registered and commenced carbon credit generation under PURO. Earth's Terrestrial Storage of Biomass methodology, which salvages oil mallee woody biomass, that would otherwise be burnt in situ, sequestering this in chambers on a 14 ha non arable site on Canterbury Farm.

These activities have been undertaken under a Development Approval dated 17 December 2020 (re-issued 2 February 2021), with email confirmation of activities, dated 21 April 2023 and 17 November 2023.

We are most appreciative of the support of the Shire of Koorda and the local community as we forge new paths for the development of oil mallee based businesses in regional Western Australia.

To that end we are now working on plans to expand our existing operations to scale up production of eucalyptus oil and further refine our own production and other essential oils on site, in a facility that will be the first of its kind in Australia.

With the co-operation of some skilled partners, Fasera is planning, in addition to existing operations, to:

Phase 1:

- construct a 2000 m² warehouse and processing facility, incorporating storage, processing equipment, 750 kw boiler, control room, offices, laboratory, staff room and ablutions.
- construct a set of rectification columns and supporting framework which will allow Kochii Eucalyptus Oil Pty Ltd to process and value add to our essential oil production through the enhanced distillation of the oil through the process of rectification (or fractionation).

- In this process we redistil the oil, allowing it to rise through a 20 – 25 metre fractionation column, which facilitates the separation of the oil's components into the multiple compounds that make up the whole. Each compound is drawn off at various heights along the column, adding value to the pure eucalyptol and other compounds which each have their own demand and market sector. To achieve the production scale this project needs to be viable, Fasera is working on annually rectifying up to 250 mt of our own (Kochii Eucalyptus Oil Pty Ltd) production and a further 2000 mt of essential oil sourced from other parties. This process is entirely contained, with zero emissions, as the essential oil is completely broken down through the process with all of its components being drawn off and retained.
- Installation of solar panels and battery storage on the roof of the new 1040 m2 shed and the existing 500 m2 facility. This will generate up to 1000 kw of electricity at peak production, reducing our demand for diesel, LPG and mains electricity.
- Weighbridge, hardstand and other supporting infrastructure.

On completion and successful commissioning of **Phase 1** Fasera will undertake restructuring of our existing distillation and pyrolysis processes as below:

Phase 2:

- upgrade to a new continuous distillation system, including a 4500 kw boiler and distillery, to increase throughput and efficiency to distil ~ 250 mt of crude essential oil of eucalyptus pa.
- install and commission multiple batch distillation chambers to distil ~ 5 mt of crude essential oil of sandalwood pa.
- upgrade to a new continuous pyrolysis plant to produce
 - ~ 4500 mt of biochar pa
 - ~ 3500 mt of wood vinegar (pyroligneous acid) pa
 - ~ 900 mt of pyroligneous tar pa
 - ~ 9000 mt of syngas pa to be used as an onsite renewable energy
- install syngas storage tanks
- Additional facilities to support Phase 1 and 2 as may be needed.

The above projects are, in essence, what we are currently doing however at an increased scale and a more refined process. We expect that the local work force will be increased across the breadth of the business to enable our harvest, transport and processing to expand to meet these new production volumes. We will also be requiring skilled technical support to address the needs of this more sophisticated, value added production model.

This Development Application is submitted on behalf of the land owner, Fasera Kulja Pty Ltd, the operator of the essential oil business, Kochii Eucalyptus Oil Pty Ltd and Fasera Char Pty Ltd, the operator of the pyrolysis business.

Please find attached herewith:

Overall Site Aerial – showing existing infrastructure

Proposed Site plan – Fasera Kulja proposed processing facility – Stage 1 & 2

New processing/warehouse – Floor plan and elevations Stage 1 - Distillation and Warehouse Facility

Rectification Columns and framework – Stage 1

We are still refining the project and expect that the final layout and individual components will vary from this initial concept as we work through technical and logistical issues but will fall within the site area and will comprise the same components.

We note that individual building permits will be required, and will be applied for, prior to each phase of building within the scope of the overall project

This application applies to:

Ninghan Lot 382	Dep. Plan 135757	Vol 1317	Folio 60
Ninghan Lot 385	Dep. Plan 135757	Vol 1317	Folio 60
Ninghan Lot 427	Dep. Plan 301629	Vol 1236	Folio 985

We are pleased to submit this DA application as the first stage in what we plan to be a major investment in this property, the Shire Of Koorda and the Oil Mallee and essential oil processing industry in Western Australia.

Kind regards,



Steve Meerwald

Chief Operating Office

Shire of Koorda

Notice of determination on application for development approval

Location: 1477 Burakin-Wialki Road, KULJA

Lot: 427

Plan/Diagram: 301629

Vol. No: 1236

Folio No: 985

Application date: 12 November 2025

Received on: 12 November 2025

Description of proposed development:

A warehouse and processing facility, 24.3m high rectification columns and supporting infrastructure, solar panels and battery storage, a weighbridge, hardstand and supporting infrastructure, upgrade to a new continuous distillation system, installation and commissioning of multiple batch distillation chambers, upgrade to a new continuous pyrolysis plant, and installation of syngas storage tanks.

The application for development approval is:

☒ Approved subject to the following conditions

☐ Refused for the following reason(s)

Conditions/reasons for refusal:

- 1** A detailed site plan clearly showing the footprints of all the components of the proposed development in relation to lot boundary setbacks, existing development and other site features, to the satisfaction of the local government.
- 2** A plan clearly showing vegetation that will be removed to make way for the proposed development and the landscaping and revegetation to compensate for the removed vegetation.
- 3** Plans and elevations of the development components including the office and its parking, landscaping, effluent disposal and other services, to the satisfaction of the local government.
- 4** Collective elevations of the proposed development as may be seen from a public place (ie a road) to the satisfaction of the local government.
- 5** An assessment of the forecast traffic impact, including any access to Burakin-Wialki Road, internal roadways, circulation, deliveries, vehicle storage etc, to the satisfaction of the local government.
- 6** The preparation of a Bushfire Management Plan to the satisfaction of the local government.
- 7** The preparation of a Construction Management Plan to the satisfaction of the local government.
- 8** The preparation of a Drainage Management Plan to the satisfaction of the local government.

Advice notes:

1 If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term “substantially commenced” has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.

2 The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government (where applicable) and be approved before any work requiring a building permit can commence on site.

3 If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

Date of determination: 19 November 2025

**Retail Trading Hours (Regional Christmas & Public Holiday)
Variation Order 2025**

Made by the Minister for Commerce under section 12E of the Act.

1. Citation

This order is the Retail Trading Hours (Regional Christmas & Public Holiday) Variation Order 2025.

2. Commencement

This order comes into operation as follows –

- (a) clauses 1 and 2 – on the day on which this order is published in the Gazette;
- (b) the rest of the order – on the day after that day.

3. Variation of retail trading hours

- (1) During the period commencing on 6 December 2025 and ending on 14 December 2025 (both dates inclusive) and the period commencing on 26 December 2025 and ending on 31 December 2025 (both dates inclusive), general retail shops, other than motor vehicle shops, in the Boddington, Broomehill-Tambellup, Collie, Greater Geraldton, Gnowangerup, Goomalling, Jerramungup, Kondinin, Koorda, Lake Grace, Mandurah, Murchison Narrogin, and Wongan-Ballidu local government districts are authorised to be open at times when those shops would otherwise be required closed –
 - (a) on each Monday, Tuesday, Wednesday, Thursday and Friday from 8.00am to 9.00pm; and
 - (b) on each Saturday, Sunday and public holiday from 8.00am to 6.00pm.
- (2) During the period commencing on 15 December 2025 and ending on 24 December 2025 (both dates inclusive), general retail shops, other than motor vehicle shops, in the Boddington, Broomehill-Tambellup, Collie, Greater Geraldton, Gnowangerup, Goomalling, Jerramungup, Kondinin, Koorda, Lake Grace, Mandurah, Murchison Narrogin, and Wongan-Ballidu local government districts are authorised to be open at times when those shops would otherwise be required to be closed –
 - (a) on each Monday, Tuesday, Wednesday, Thursday and Friday from 7.00am to 9.00pm; and
 - (b) on each Saturday and Sunday from 8.00am to 6.00pm.

4. Variation of retail trading hours for public holidays in 2026

General retail shops, other than motor vehicle shops, in the Boddington, Broomehill-Tambellup, Collie, Greater Geraldton, Gnowangerup, Goomalling, Jerramungup, Kondinin, Koorda, Lake Grace, Mandurah, Murchison Narrogin, and Wongan-Ballidu local government districts are authorised to be open at times when those shops would otherwise be required to be closed, on the days and during the periods referred to in the table.

Table

Thursday 1 January 2026	From 8.00am until 6.00pm
Monday 26 January 2026	From 8.00am until 6.00pm
Monday 2 March 2026	From 8.00am until 6.00pm
Monday 6 April 2026	From 8.00am until 6.00pm
Monday 27 April 2026	From 8.00am until 6.00pm
Monday 1 June 2026	From 8.00am until 6.00pm
Monday 28 September 2026	From 8.00am until 6.00pm

5. Relationship to standing orders

This order has effect despite the Retail Trading Hours (Shire of Boddington) Variation Order 2023, Retail Trading Hours (Shire of Collie) Variation Order 2016, Retail Trading Hours (City of Greater Geraldton) Variation Order (No.2) 2018, Retail Trading Hours (City of Mandurah) Variation Order 2022 and the Retail Trading Hours (Shire of Narrogin) Variation Order 2020.



Minister for Commerce



Hon Dr Tony Buti MLA
Attorney General; Minister for Commerce;
Tertiary and International Education; Multicultural Interests

Our Ref: 80-24584

Mr Zac Donovan
Chief Executive Officer
Shire of Koorda
Email: ceo@koorda.wa.gov.au

Dear Mr Donovan

2025-26 CHRISTMAS AND PUBLIC HOLIDAY TRADING EXTENSIONS

Thank you for your email received on 17 September 2025 in support of additional trading hours in the Shire of Koorda over the 2025 Christmas period and on public holidays in 2026.

I am pleased to approve a variation of the provisions of the *Retail Trading Hours Act 1987* (WA) to enable extended trading to occur as offered. An Order giving effect to my decision will shortly be published in the *Government Gazette*, however in the interim I have enclosed a copy of the Order for your records.

The Department of Local Government, Industry Regulation and Safety will contact you when publication has occurred.

Yours sincerely

Dr Tony Buti MLA
MINISTER FOR COMMERCE

Att.

24 OCT 2025



QUANTITY SURVEYORS

25065083.002

HW & Associates

ABN 62 650 513 410

Unit 5

43 Kirwan Street

FLOREAT WA 6014

Ph: (08) 9321 0102

16 September 2025

Shire of Koorda
C/o MCG Architects
62 Wittenoom Street
Bunbury WA 6230

Attention: Michel Greenhalgh

Dear Michel,

**SHIRE OF KOORDA – KOORDA RECREATION PRECINCT REDEVELOPMENT
CONCEPT DESIGN ESTIMATE**

Please find attached our concept cost options for the proposed development works at Koorda Recreation Centre. We attach our detailed estimates, as summarised below:

Option 1 – Multi-Purpose & Tennis Courts

External Works & Services	<u>\$1,756,000</u>
	\$1,756,000
Locality Allowance for Koorda 30%	<u>527,000</u>
	\$2,283,000
Design Contingency 10%	229,000
Construction Contingency 5%	115,000
Headworks – Excluded	-
Permits, Fees & Levys	10,000
Public Art – Excluded	-
Loose Furniture & Equipment – Excluded	-
Client Relocation Costs – Excluded	-
Professional Fees 5% - For Contract Administration Only, As Advised	132,000
Shire Costs – Excluded	-
Escalation to July 2026, 4.2%	<u>117,000</u>
Total, excluding GST	\$2,886,000

We note the following qualifications:

- Demolition works taken from and including the first existing ramp, with the Southern portion already accounted for in Stage 1, as advised
- Removal of linkmesh fencing and playground equipment – Excluded, Stage 1
- Digging in rock has been excluded, not present on Stage 1, as advised
- Tactiles and handrails have been allowed where indicated
- Stair nosings allowed to tiered steps only
- Limestone retaining walls taken from profiles indicated on Civil sections

- Retaining and ramps to the South/South West of the proposed Multi-Purpose Courts have been excluded, Stage 1
- Internal wall linings, gutters and downpipes are excluded from the Scorers Hut
- Allowances for sports equipment have been made, as documented
- A provisional sum of \$10,000 has been included for additional Civil stormwater to collect and dispose from the Multi-Purpose Courts
- Relocation of the water supply currently below the tennis courts has been included, however the main run to the amenities has been excluded, Stage 1 works
- Electrical services have been included based upon the consultants mark-ups
- A locality allowance of 30% has been included for Koorda.
- Design contingency has been included at 10%
- Construction contingency has been included at 5%.
- Headworks costs have been excluded.
- Professional fees and disbursements have been included at 5%, for contract administration only, as advised.
- Shire costs have been excluded.
- Escalation has been included to July 2026 at 4.2%.
- Public art, loose furniture & equipment, AV services, client relocation costs, and GST have been excluded.

Option 2 – Multi-Purpose Courts Only

External Works & Services	<u>\$789,000</u>
	\$789,000
Locality Allowance for Koorda 30%	<u>237,000</u>
	\$1,026,000
Design Contingency 10%	103,000
Construction Contingency 5%	52,000
Headworks – Excluded	-
Permits, Fees & Levys	5,000
Public Art – Excluded	-
Loose Furniture & Equipment – Excluded	-
Client Relocation Costs – Excluded	-
Professional Fees 5% - For Contract Administration Only, As Advised	60,000
Shire Costs – Excluded	-
Escalation to July 2026, 4.2%	<u>53,000</u>
Total, excluding GST	\$1,299,000

We note the following qualifications:

- This option excludes all works to the North of the ramp between the Multi-Purpose Courts and proposed (Future) tennis courts – The central ramp, including retaining to both sides, forms part of this scope
- Demolition works taken from and including the first existing ramp, with the Southern portion already accounted for in Stage 1, as advised
- Removal of linkmesh fencing and playground equipment – Excluded, Stage 1
- Digging in rock has been excluded, not present on Stage 1, as advised
- Tactiles and handrails have been allowed where indicated
- Stair nosings allowed to tiered steps only
- Limestone retaining walls taken from profiles indicated on Civil sections

- Retaining and ramps to the South/South West of the proposed Multi-Purpose Courts have been excluded, Stage 1
- Internal wall linings, gutters and downpipes are excluded from the Scorers Hut
- Allowances for sports equipment have been made, as documented
- A provisional sum of \$10,000 has been included for additional Civil stormwater to collect and dispose from the Multi Courts
- Relocation of the water supply currently below the proposed tennis courts has been **excluded** – Future works
- Electrical services have been included based upon the consultants mark-ups, to and including the central ramp – All lighting, pits and cabling to the North of this have been **excluded**
- A locality allowance of 30% has been included for Koorda.
- Design contingency has been included at 10%
- Construction contingency has been included at 5%.
- Headworks costs have been excluded.
- Professional fees and disbursements have been included at 5%, for contract administration only, as advised.
- Shire costs have been excluded.
- Escalation has been included to July 2026 at 4.2%.
- Public art, loose furniture & equipment, AV services, client relocation costs, and GST have been excluded.

Option 3 – Carpark

External Works & Services	<u>\$295,000</u>
	\$295,000
Locality Allowance for Koorda 30%	<u>89,000</u>
	\$384,000
Design Contingency 10%	39,000
Construction Contingency 10%	39,000
Headworks – Excluded	-
Permits, Fees & Levys	3,000
Public Art – Excluded	-
Loose Furniture & Equipment – Excluded	-
Client Relocation Costs – Excluded	-
Professional Fees 5% - For Contract Administration Only, As Advised	24,000
Shire Costs – Excluded	-
Escalation to July 2026, 4.2%	<u>21,000</u>
Total, excluding GST	\$510,000

We note the following qualifications:

- This option excludes all works to the North of the proposed parking area, **including** ramp between the carpark and proposed (Future) tennis courts
- Retaining works to the North East and North West of the carpark have been excluded, with the exception of a small section to accommodate the tiered seating
- Paving to the tiers have been included, as indicated, including a 2000 wide portion at the based of the lower tier – Paving to the remainder of the carpark area is excluded

- We have allowed for imported compacted gravel to the carpark – No allowance for sealing, linemarking, pedestrian paving, bollards, wheelstops, etc. to this area have been included
- Demolition works taken from and including the first existing ramp, with the Southern portion already accounted for in Stage 1, as advised
- Removal of linkmesh fencing and playground equipment – Excluded, Stage 1
- Digging in rock has been excluded, not present on Stage 1, as advised
- Tactiles and handrails have been allowed where indicated
- Stair nosings allowed to tiered steps only
- Limestone retaining walls taken from profiles indicated on Civil sections
- Retaining and ramps to the South/South West of the proposed carpark have been excluded, Stage 1
- Scorers hut & sports equipment have been excluded
- Civil stormwater drainage has been excluded entirely, as advised – To be overland
- Relocation of the water supply currently below the proposed tennis courts has been **excluded** – Future works
- Electrical services have been included based upon the consultants mark-ups, to and including the central ramp – All lighting, pits and cabling to the North of this have been **excluded**. We note the pits to the central ramp area will need to be adjusted for levels in future works.
- A locality allowance of 30% has been included for Koorda.
- Design contingency has been included at 10%
- Construction contingency has been included at 10%.
- Headworks costs have been excluded.
- Professional fees and disbursements have been included at 5%, for contract administration only, as advised.
- Shire costs have been excluded.
- Escalation has been included to July 2026 at 4.2%.
- Public art, loose furniture & equipment, AV services, client relocation costs, and GST have been excluded.

Whilst every effort has been made to produce an estimate that reflects fair and current market pricing, the industry is currently highly volatile. Shortages of tradesman and materials are creating significant fluctuations, and may impact subcontractor pricing.

We trust this satisfies the current requirements.

Yours faithfully,



Liam Tomlin

OPTION 1

MULTI-PURPOSE & TENNIS COURTS

Full Elemental Summary

Job Name :	<u>OPTION 1</u>	<u>Job Description</u>
Client's Name:	<u>MCG Architects</u>	Option 1 - Multi-Purpose & Tennis Courts Koorda Recreation Centre

Elem. Code	Elemental Description	% B.C.	Cost/m2	Elem. Qty	Elem. Unit	Elem. Rate	Sub Total	Mark Up %	Elemental Total
XP	Site Preparation	5.99	19,205.00				172,845		172,845
XR	Roads, Footpaths, Paved Areas	27.09	86,868.89				781,820		781,820
XN	Boundary Walls, Fencing, Gates	9.64	30,900.00				278,100		278,100
XB	Outbuildings and Covered Ways	0.31	997.22				8,975		8,975
XL	Landscaping and Improvements	1.33	4,251.11				38,260		38,260
XK	External Stormwater Drainage	2.71	8,692.22				78,230		78,230
XD	External Sewer Drainage								
XW	External Water Supply	0.57	1,833.33				16,500		16,500
XG	External Gas								
XF	External Fire Protection								
XE	External Electrics	6.67	21,388.89				192,500		192,500
PR	Preliminaries	6.54	20,974.44				188,770		188,770
	Subtotal								<u>1,756,000</u>
	Locality Allowance	18.26	58,555.56				527,000		527,000
	TOTAL - Building Works								<u>2,283,000</u>
	Design Contingency	7.93	25,444.44				229,000		229,000
	Construction Contingency	3.98	12,777.78				115,000		115,000
	Headworks & Statutory Charges								
	Authority Costs	0.35	1,111.11				10,000		10,000
	Public Art								
	Loose Furniture & Equipment								
	Client Relocation Costs								
	Professional Fees & Disbursements	4.57	14,666.67				132,000		132,000
	Shire Costs								
	Escalation	4.05	13,000.00				117,000		117,000
	GST								
	Subtotal								<u>603,000</u>
	TOTAL								<u>2,886,000</u>
GFA: 9 m2.		100.00	320,666.67				2,886,000		2,886,000

Final Total : \$ 2,886,000

TRADE BREAKUP

Job Name : OPTION 1

Job Description

Client's Name: MCG Architects

Option 1 - Multi-Purpose & Tennis Courts
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 1 <u>Site Preparation</u>							
	<u>Demolition Works</u>						
1	Remove tree and grub up roots - Medium		7.00	No	1,000.00		7,000.00
2	Remove tree and grub up roots - Large		3.00	No	2,000.00		6,000.00
3	Remove existing twinside retaining		71.00	m	75.00		5,325.00
4	Remove existing brick paving			Item			3,000.00
5	Remove existing bollards			Item			500.00
6	Relocate HWU's - See Hydraulic Services			Note			
7	Demolish existing kerb		27.00	m	10.00		270.00
8	Remove playground equipment - See Stage 1			Note			
9	Remove existing timber bollards			Item			500.00
10	Cutt galvanised railing to marry into new works			Item			250.00
11	Remove light pole - See Electrical Services			Note			
12	Remove link mesh fencing - See Stage 1			Note			
13	Isolate and remove power box - See Electrical Services			Note			
14	Subtotal						<u>22,845.00</u>
	<u>Site Works</u>						
15	Clear site, trim and form levels		3,000.00	m2	25.00		75,000.00
16	Allow for clean imported fill - Provisional			Item			75,000.00
17	Digging in rock - Excluded			Note			
18	Subtotal						<u>150,000.00</u>
<u>Site Preparation</u>						Total :	172,845.00
Trade : 2 <u>Roads, Footpaths, Paved Areas</u>							
	<u>Concrete Paving</u>						
1	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Multi-Purpose		867.00	m2	125.00		108,375.00
2	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Scorers Hut		9.00	m2	300.00		2,700.00
3	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Tennis		1,411.00	m2	125.00		176,375.00
4	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - General Pathways (Including join to existing)		242.00	m2	195.00		47,190.00
5	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Ramps & Landings		179.00	m2	185.00		33,115.00

TRADE BREAKUP

Job Name : OPTION 1

Job Description

Client's Name: MCG Architects

Option 1 - Multi-Purpose & Tennis Courts
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 2 <u>Roads, Footpaths, Paved Areas</u>							(Continued)
6	E/o at strip drains		5.00	m	200.00		1,000.00
7	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Tiered Seating		92.00	m2	225.00		20,700.00
8	E/o for step		12.00	No	350.00		4,200.00
9	Subtotal						<u>393,655.00</u>
	<u>Stairs/Steps</u>						
10	Stairs - Excluded, see Stage 1			Note			
11	Subtotal						<u>0.00</u>
	<u>Sports Surfaces</u>						
12	Multi layer sports surface		2,287.00	m2	120.00		274,440.00
13	E/o for linemarking			Item			5,000.00
14	Subtotal						<u>279,440.00</u>
	<u>Sundries</u>						
15	Moddex Ezibilt handrails		153.00	m	650.00		99,450.00
16	Stair nosings - Tier stairs only		29.00	m	175.00		5,075.00
17	Stair nosings to general tiers - Excluded			Note			
18	Tactile indicators - Tier stairs only		7.00	m2	600.00		4,200.00
19	Tactile indicators to ramps - Excluded			Note			
20	Subtotal						<u>108,725.00</u>
<u>Roads, Footpaths, Paved Areas</u> Total :							781,820.00
Trade : 3 <u>Boundary Walls, Fencing, Gates</u>							
1	Limestone retaining walls taken per Civil profile (Block numbers)			Note			
	<u>Limestone Retaining Walls - Tennis Court</u>						
2	Northern retaining to ramp		57.00	m3	1,000.00		57,000.00
3	Eastern retaining to tiers		18.00	m3	1,000.00		18,000.00
4	Western retaining to boundary		25.00	m3	1,000.00		25,000.00
5	Southern retaining to ramp (Tennis side only)		26.00	m3	1,000.00		26,000.00
6	Subtotal						<u>126,000.00</u>
	<u>Limestone Retaining Walls - Multi-Purpose Court</u>						
7	Northern retaining to ramp (Multi-purpose side only)		25.00	m3	1,000.00		25,000.00
8	Eastern retaining to tiers		17.00	m3	1,000.00		17,000.00

TRADE BREAKUP

Job Name : OPTION 1

Job Description

Client's Name: MCG Architects

Option 1 - Multi-Purpose & Tennis Courts
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 3 <u>Boundary Walls, Fencing, Gates</u>							(Continued)
9	Western retaining to boundary		13.00	m3	1,000.00		13,000.00
10	Western retaining to boundary - Excluded, Stage 1			Note			
11	Southern retaining to ramp - Excluded, Stage 1			Note			
12	Subtotal						<u>55,000.00</u>
	<u>Link Mesh fencing</u>						
13	3600 high fencing including footings, posts, rails and mesh		262.00	m	350.00		91,700.00
14	E/o for personnel gate		6.00	m	900.00		5,400.00
15	Subtotal						<u>97,100.00</u>
<u>Boundary Walls, Fencing, Gates</u> Total :							278,100.00
Trade : 4 <u>Outbuildings and Covered Ways</u>							
	<u>Scorers Hut</u>						
1	Stud wall framing lined one side with sheet metal		22.00	m2	225.00		4,950.00
2	Corner cappings		11.00	m	55.00		605.00
3	Framed roof structure lined with sheet metal		9.00	m2	325.00		2,925.00
4	Barge/apex capping		9.00	m	55.00		495.00
5	Subtotal						<u>8,975.00</u>
6							
7	Soffit linings - Excluded			Note			
8	Internal wall lining - Excluded			Note			
9	Gutters & downpipes - Excluded			Note			
10	Shed & amenities - See Stage 1			Note			
<u>Outbuildings and Covered Ways</u> Total :							8,975.00
Trade : 5 <u>Landscaping and Improvements</u>							
	<u>Concrete Footings</u>						
1	600 dia x 1200 deep reinforced concrete bored pile - Basketball		4.00	No	500.00		2,000.00
2	450 dia x 900 deep reinforced concrete bored pile - Netball		2.00	No	300.00		600.00
3	450 dia x 1000 deep reinforced concrete bored pile - Tennis		4.00	No	315.00		1,260.00
4	Subtotal						<u>3,860.00</u>

TRADE BREAKUP

Job Name : OPTION 1

Job Description

Client's Name: MCG Architects

Option 1 - Multi-Purpose & Tennis Courts
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 5 <u>Landscaping and Improvements</u>							(Continued)
	<u>Sports Equipment</u>						
5	Netball ring, including socket, past and pads		2.00	No	1,500.00		3,000.00
6	Basketball ring, including backboard assembly, upright posts (2 per board) and sotrage posts		2.00	No	11,500.00		23,000.00
7	E/o for pads - Provisional		4.00	No	350.00		1,400.00
8	Tennis net including posts and sckets		2.00	No	3,500.00		7,000.00
9	Subtotal						<u>27,400.00</u>
	<u>Soft Landscaping</u>						
10	Allow for minor make good to landscaping - Excluded, as advised			Note			
11	New landscaping and irrigation - Excluded			Note			
12	Subtotal						<u>0.00</u>
<u>Landscaping and Improvements</u> Total :							38,260.00
Trade : 6 <u>External Stormwater Drainage</u>							
	<u>Civil Stormwater Drainage</u>						
1	Strip drainage and concrete casement with trafficable grate		5.00	m	1,200.00		6,000.00
2	Open drain over retaining		57.00	m	350.00		19,950.00
3	150 PVC pipework		55.00	m	150.00		8,250.00
4	E/o for inspection opening		1.00	No	750.00		750.00
5	225 PVC pipework		49.00	m	220.00		10,780.00
6	Subsoil drainage		120.00	m	150.00		18,000.00
7	Construct open V drain including rock pitching to head wall		1.00	No	1,500.00		1,500.00
8	1800 x 1200 gully pit with grated lid		1.00	No	3,000.00		3,000.00
9	Sundry pipework for strip drain disposal, subsoil connections, etc. - Provisional (Multi Courts)			Item			10,000.00
10	Subtotal						<u>78,230.00</u>
11							
12	Hydraulic stormwater - Excluded			Note			
<u>External Stormwater Drainage</u> Total :							78,230.00
Trade : 7 <u>External Sewer Drainage</u>							
1	Sewer drainage - Excluded			Note			

TRADE BREAKUP

Job Name :	<u>OPTION 1</u>	Job Description
Client's Name:	<u>MCG Architects</u>	Option 1 - Multi-Purpose & Tennis Courts Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
<u>External Sewer Drainage</u> Total :							
Trade : 8 <u>External Water Supply</u>							
	<u>Hydraulic Services</u>						
1	Water supply including demolition and new		1.00	Item	15,000.00		15,000.00
2	Builders work and margin			Item			1,500.00
3	Subtotal						<u>16,500.00</u>
4							
5	Headworks - Excluded			Note			
<u>External Water Supply</u> Total :							16,500.00
Trade : 9 <u>External Gas</u>							
1	Gas Services - Excluded			Note			
<u>External Gas</u> Total :							
Trade : 10 <u>External Fire Protection</u>							
1	Fire services - Excluded			Note			
<u>External Fire Protection</u> Total :							
Trade : 11 <u>External Electrics</u>							
	<u>Electrical Services</u>						
1	Electrical services including demolition and new		1.00	Item	175,000.00		175,000.00
2	Builders work and margin		1.00	Item	17,500.00		17,500.00
3	Subtotal						<u>192,500.00</u>
<u>External Electrics</u> Total :							192,500.00
Trade : 12 <u>Preliminaries</u>							
1	Preliminaries 12%			Item			188,770.00
<u>Preliminaries</u> Total :							188,770.00
Trade : 13 <u>Subtotal</u>							
<u>Subtotal</u> Total :							

TRADE BREAKUP

Job Name :	<u>OPTION 1</u>	Job Description
Client's Name:	<u>MCG Architects</u>	Option 1 - Multi-Purpose & Tennis Courts Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
<i>Trade :</i> 14 <u>Locality Allowance</u>							
1	Locality Allowance for Koorda 30%			Item			527,000.00
<u>Locality Allowance</u>						Total :	527,000.00
<i>Trade :</i> 15 <u>TOTAL - Building Works</u>							
<u>TOTAL - Building Works</u>						Total :	
<i>Trade :</i> 16 <u>Design Contingency</u>							
1	Design Contingency 10%			Item			229,000.00
<u>Design Contingency</u>						Total :	229,000.00
<i>Trade :</i> 17 <u>Construction Contingency</u>							
1	Construction Contingency 5%			Item			115,000.00
<u>Construction Contingency</u>						Total :	115,000.00
<i>Trade :</i> 18 <u>Headworks & Statutory Charges</u>							
1	Headworks costs - Excluded			Note			
<u>Headworks & Statutory Charges</u>						Total :	
<i>Trade :</i> 19 <u>Authority Costs</u>							
1	Permits, fees & levys			Item			10,000.00
<u>Authority Costs</u>						Total :	10,000.00
<i>Trade :</i> 20 <u>Public Art</u>							
1	Public Art - Excluded			Note			
<u>Public Art</u>						Total :	
<i>Trade :</i> 21 <u>Loose Furniture & Equipment</u>							
1	Loose sports equipment - Excluded			Note			
2							
3	Fixed basketball, netball & tennis equipment - See Builders Work			Note			

TRADE BREAKUP

Job Name :	<u>OPTION 1</u>	Job Description
Client's Name:	<u>MCG Architects</u>	Option 1 - Multi-Purpose & Tennis Courts Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
<u>Loose Furniture & Equipment</u> Total :							
Trade : 22 <u>Client Relocation Costs</u>							
1	Client relocation costs - Excluded			Note			
<u>Client Relocation Costs</u> Total :							
Trade : 23 <u>Professional Fees & Disbursements</u>							
1	Professional fees and disbursements - 5% for contract administration only, as advised			Item			132,000.00
<u>Professional Fees & Disbursements</u> Total :							132,000.00
Trade : 24 <u>Shire Costs</u>							
1	Shire costs - Excluded			Note			
<u>Shire Costs</u> Total :							
Trade : 25 <u>Escalation</u>							
1	Escalation to July 2026, 4.2% based upon AIQS forecast indices			Item			117,000.00
<u>Escalation</u> Total :							117,000.00
Trade : 26 <u>GST</u>							
1	GST - Excluded			Note			
<u>GST</u> Total :							
Trade : 27 <u>Subtotal</u>							
<u>Subtotal</u> Total :							
Trade : 28 <u>TOTAL</u>							
1							
<u>TOTAL</u> Total :							

OPTION 2

MULTI-PURPOSE ONLY

Full Elemental Summary

Job Name :	OPTION 2	Job Description
Client's Name:	MCG Architects	Option 2 - Multi-Purpose Only Koorda Recreation Centre

Elem. Code	Elemental Description	% B.C.	Cost/m2	Elem. Qty	Elem. Unit	Elem. Rate	Sub Total	Mark Up %	Elemental Total
XP	Site Preparation	7.24					94,095		94,095
XR	Roads, Footpaths, Paved Areas	25.05					325,355		325,355
XN	Boundary Walls, Fencing, Gates	9.52					123,650		123,650
XB	Outbuildings and Covered Ways	0.69					8,975		8,975
XL	Landscaping and Improvements	2.31					30,000		30,000
XK	External Stormwater Drainage	2.17					28,250		28,250
XD	External Sewer Drainage								
XW	External Water Supply								
XG	External Gas								
XF	External Fire Protection								
XE	External Electrics	7.20					93,500		93,500
PR	Preliminaries	6.56					85,175		85,175
	Subtotal								<u>789,000</u>
	Locality Allowance	18.24					237,000		237,000
	TOTAL - Building Works								<u>1,026,000</u>
	Design Contingency	7.93					103,000		103,000
	Construction Contingency	4.00					52,000		52,000
	Headworks & Statutory Charges								
	Authority Costs	0.38					5,000		5,000
	Public Art								
	Loose Furniture & Equipment								
	Client Relocation Costs								
	Professional Fees & Disbursements	4.62					60,000		60,000
	Shire Costs								
	Escalation	4.08					53,000		53,000
	GST								
	Subtotal								<u>273,000</u>
	TOTAL								<u>1,299,000</u>
100.00							1,299,000		1,299,000

Final Total : \$ 1,299,000

TRADE BREAKUP

Job Name : OPTION 2

Job Description

Client's Name: MCG Architects

Option 2 - Multi-Purpose Only
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 1 <u>Site Preparation</u>							
	<u>Demolition Works</u>						
1	Remove tree and grub up roots - Medium		7.00	No	1,000.00		7,000.00
2	Remove tree and grub up roots - Large		3.00	No	2,000.00		6,000.00
3	Remove existing twinside retaining		71.00	m	75.00		5,325.00
4	Remove existing brick paving			Item			3,000.00
5	Remove existing bollards			Item			500.00
6	Relocate HWU's - See Hydraulic Services			Note			
7	Demolish existing kerb		27.00	m	10.00		270.00
8	Remove playground equipment - See Stage 1			Note			
9	Remove existing timber bollards			Item			500.00
10	Cutt galvanised railing to marry into new works			Item			250.00
11	Remove light pole - See Electrical Services			Note			
12	Remove link mesh fencing - See Stage 1			Note			
13	Isolate and remove power box - See Electrical Services			Note			
14	Subtotal						<u>22,845.00</u>
	<u>Site Works</u>						
15	Clear site, trim and form levels		1,250.00	m2	25.00		31,250.00
16	Allow for clean imported fill - Provisional			Item			40,000.00
17	Digging in rock - Excluded, as advised			Note			
18	Subtotal						<u>71,250.00</u>
<u>Site Preparation</u>						Total :	94,095.00
Trade : 2 <u>Roads, Footpaths, Paved Areas</u>							
	<u>Concrete Paving</u>						
1	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Multi-Purpose		867.00	m2	125.00		108,375.00
2	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Scorers Hut		9.00	m2	300.00		2,700.00
3	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - General Pathways (Including join to existing)		107.00	m2	195.00		20,865.00
4	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Ramps & Landings		92.00	m2	185.00		17,020.00
5	E/o at strip drains		3.00	m	200.00		600.00

TRADE BREAKUP

Job Name : OPTION 2

Job Description

Client's Name: MCG Architects

Option 2 - Multi-Purpose Only
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 2 <u>Roads, Footpaths, Paved Areas</u>							(Continued)
6	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Tiered Seating		45.00	m2	230.00		10,350.00
7	E/o for step		6.00	No	350.00		2,100.00
8	Subtotal						<u>162,010.00</u>
	<u>Stairs/Steps</u>						
9	Stairs - Excluded, see Stage 1			Note			
10	Subtotal						<u>0.00</u>
	<u>Sports Surfaces</u>						
11	Multi layer sports surface		876.00	m2	120.00		105,120.00
12	E/o for linemarking			Item			2,500.00
13	Subtotal						<u>107,620.00</u>
	<u>Sundries</u>						
14	Moddex Ezibilt handrails		78.00	m	650.00		50,700.00
15	Stair nosings - Tier stairs only		15.00	m	175.00		2,625.00
16	Stair nosings to general tiers - Excluded			Note			
17	Tactile indicators - Tier stairs only		4.00	m2	600.00		2,400.00
18	Tactile indicators to ramps - Excluded			Note			
19	Subtotal						<u>55,725.00</u>
<u>Roads, Footpaths, Paved Areas</u> Total :							325,355.00
Trade : 3 <u>Boundary Walls, Fencing, Gates</u>							
1	Limestone retaining walls taken per Civil profile (Block numbers)			Note			
	<u>Limestone Retaining Walls - Multi-Purpose Court</u>						
2	Northern retaining to ramp (Both sides)		50.00	m3	1,000.00		50,000.00
3	Eastern retaining to tiers		17.00	m3	1,000.00		17,000.00
4	Western retaining to boundary		13.00	m3	1,000.00		13,000.00
5	Western retaining to boundary - Excluded, Stage 1			Note			
6	Southern retaining to ramp - Excluded, Stage 1			Note			
7	Subtotal						<u>80,000.00</u>
	<u>Link Mesh fencing</u>						
8	3600 high fencing including footings, posts, rails and mesh		117.00	m	350.00		40,950.00

TRADE BREAKUP

Job Name : OPTION 2

Job Description

Client's Name: MCG Architects

Option 2 - Multi-Purpose Only
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 3 <u>Boundary Walls, Fencing, Gates</u> (Continued)							
9	E/o for personnel gate		3.00	m	900.00		2,700.00
10	Subtotal						<u>43,650.00</u>
<u>Boundary Walls, Fencing, Gates</u> Total :							123,650.00
Trade : 4 <u>Outbuildings and Covered Ways</u>							
	<u>Scorers Hut</u>						
1	Stud wall framing lined one side with sheet metal		22.00	m2	225.00		4,950.00
2	Corner cappings		11.00	m	55.00		605.00
3	Framed roof structure lined with sheet metal		9.00	m2	325.00		2,925.00
4	Barge/apex capping		9.00	m	55.00		495.00
5	Subtotal						<u>8,975.00</u>
6							
7	Soffit linings - Excluded			Note			
8	Internal wall lining - Excluded			Note			
9	Gutters & downpipes - Excluded			Note			
10	Shed & amenities - See Stage 1			Note			
<u>Outbuildings and Covered Ways</u> Total :							8,975.00
Trade : 5 <u>Landscaping and Improvements</u>							
	<u>Concrete Footings</u>						
1	600 dia x 1200 deep reinforced concrete bored pile - Basketball		4.00	No	500.00		2,000.00
2	450 dia x 900 deep reinforced concrete bored pile - Netball		2.00	No	300.00		600.00
3	Subtotal						<u>2,600.00</u>
	<u>Sports Equipment</u>						
4	Netball ring, including socket, past and pads		2.00	No	1,500.00		3,000.00
5	Basketball ring, including backboard assembly, upright posts (2 per board) and sotrage posts		2.00	No	11,500.00		23,000.00
6	E/o for pads - Provisional		4.00	No	350.00		1,400.00
7	Subtotal						<u>27,400.00</u>
	<u>Soft Landscaping</u>						
8	Allow for minor make good to landscaping - Excluded, as advised			Note			

TRADE BREAKUP

Job Name :	<u>OPTION 2</u>	<u>Job Description</u>
Client's Name:	<u>MCG Architects</u>	Option 2 - Multi-Purpose Only Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 5 <u>Landscaping and Improvements</u>							(Continued)
9	New landscaping and irrigation - Excluded			Note			
10	Subtotal						0.00
<u>Landscaping and Improvements</u> Total :							30,000.00
Trade : 6 <u>External Stormwater Drainage</u>							
	<u>Civil Stormwater Drainage</u>						
1	Strip drainage and concrete casement with trafficable grate		3.00	m	1,200.00		3,600.00
2	Open drain over retaining		17.00	m	350.00		5,950.00
3	Subsoil drainage		58.00	m	150.00		8,700.00
4	Sundry pipework for strip drain disposal, subsoil connections, etc. - Provisional (Multi Courts)			Item			10,000.00
5	Subtotal						28,250.00
6							
7	Hydraulic stormwater - Excluded			Note			
<u>External Stormwater Drainage</u> Total :							28,250.00
Trade : 7 <u>External Sewer Drainage</u>							
1	Sewer drainage - Excluded			Note			
<u>External Sewer Drainage</u> Total :							
Trade : 8 <u>External Water Supply</u>							
1	Water supply - Excluded (Pipe diversion for future Tennis Courts to be completed at a later date)			Note			
<u>External Water Supply</u> Total :							
Trade : 9 <u>External Gas</u>							
1	Gas Services - Excluded			Note			
<u>External Gas</u> Total :							
Trade : 10 <u>External Fire Protection</u>							
1	Fire services - Excluded			Note			
<u>External Fire Protection</u> Total :							

TRADE BREAKUP

Job Name :	<u>OPTION 2</u>	<u>Job Description</u>
Client's Name:	<u>MCG Architects</u>	Option 2 - Multi-Purpose Only Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 11 <u>External Electrics</u>							
	<u>Electrical Services</u>						
1	Electrical services including demolition and new		1.00	Item	85,000.00		85,000.00
2	Builders work and margin		1.00	Item	8,500.00		8,500.00
3	Subtotal						<u>93,500.00</u>
<u>External Electrics</u>						Total :	93,500.00
Trade : 12 <u>Preliminaries</u>							
1	Preliminaries 12%			Item			85,175.00
<u>Preliminaries</u>						Total :	85,175.00
Trade : 13 <u>Subtotal</u>							
<u>Subtotal</u>						Total :	
Trade : 14 <u>Locality Allowance</u>							
1	Locality Allowance for Koorda 30%			Item			237,000.00
<u>Locality Allowance</u>						Total :	237,000.00
Trade : 15 <u>TOTAL - Building Works</u>							
<u>TOTAL - Building Works</u>						Total :	
Trade : 16 <u>Design Contingency</u>							
1	Design Contingency 10%			Item			103,000.00
<u>Design Contingency</u>						Total :	103,000.00
Trade : 17 <u>Construction Contingency</u>							
1	Construction Contingency 5%			Item			52,000.00
<u>Construction Contingency</u>						Total :	52,000.00
Trade : 18 <u>Headworks & Statutory Charges</u>							
1	Headworks costs - Excluded			Note			

TRADE BREAKUP

Job Name : OPTION 2

Job Description

Client's Name: MCG Architects

Option 2 - Multi-Purpose Only
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
<u>Headworks & Statutory Charges</u>							Total :
Trade : 19 <u>Authority Costs</u>							
1	Permits, fees & levys			Item			5,000.00
<u>Authority Costs</u>							Total : 5,000.00
Trade : 20 <u>Public Art</u>							
1	Public Art - Excluded			Note			
<u>Public Art</u>							Total :
Trade : 21 <u>Loose Furniture & Equipment</u>							
1	Loose sports equipment - Excluded			Note			
2							
3	Fixed basketball, netball & tennis equipment - See Builders Work			Note			
<u>Loose Furniture & Equipment</u>							Total :
Trade : 22 <u>Client Relocation Costs</u>							
1	Client relocation costs - Excluded			Note			
<u>Client Relocation Costs</u>							Total :
Trade : 23 <u>Professional Fees & Disbursements</u>							
1	Professional fees and disbursements - 5% for contract administration only, as advised			Item			60,000.00
<u>Professional Fees & Disbursements</u>							Total : 60,000.00
Trade : 24 <u>Shire Costs</u>							
1	Shire costs - Excluded			Note			
<u>Shire Costs</u>							Total :
Trade : 25 <u>Escalation</u>							
1	Escalation to July 2026, 4.2% based upon AIQS forecast indices			Item			53,000.00
<u>Escalation</u>							Total : 53,000.00

TRADE BREAKUP

Job Name :	<u>OPTION 2</u>	<u>Job Description</u>
Client's Name:	<u>MCG Architects</u>	Option 2 - Multi-Purpose Only Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 26 <u>GST</u>							
1	GST - Excluded			Note			
						<u>GST</u>	Total :
Trade : 27 <u>Subtotal</u>							
						<u>Subtotal</u>	Total :
Trade : 28 <u>TOTAL</u>							
1							
						<u>TOTAL</u>	Total :

OPTION 3

CARPARK

Full Elemental Summary

Job Name :	OPTION 3	Job Description
Client's Name:	MCG Architects	Option 3 - Carpark Koorda Recreation Centre

Elem. Code	Elemental Description	% B.C.	Cost/m2	Elem. Qty	Elem. Unit	Elem. Rate	Sub Total	Mark Up %	Elemental Total
XP	Site Preparation	12.08					61,595		61,595
XR	Roads, Footpaths, Paved Areas	17.12					87,315		87,315
XN	Boundary Walls, Fencing, Gates	4.71					24,000		24,000
XB	Outbuildings and Covered Ways								
XL	Landscaping and Improvements								
XK	External Stormwater Drainage								
XD	External Sewer Drainage								
XW	External Water Supply								
XG	External Gas								
XF	External Fire Protection								
XE	External Electrics	16.27					83,000		83,000
PR	Preliminaries	7.66					39,090		39,090
	Subtotal								<u>295,000</u>
	Locality Allowance	17.45					89,000		89,000
	TOTAL - Building Works								<u>384,000</u>
	Design Contingency	7.65					39,000		39,000
	Construction Contingency	7.65					39,000		39,000
	Headworks & Statutory Charges								
	Authority Costs	0.59					3,000		3,000
	Public Art								
	Loose Furniture & Equipment								
	Client Relocation Costs								
	Professional Fees & Disbursements	4.71					24,000		24,000
	Shire Costs								
	Escalation	4.12					21,000		21,000
	GST								
	Subtotal								<u>126,000</u>
	TOTAL								<u>510,000</u>
100.00								510,000	510,000

Final Total : \$ 510,000

TRADE BREAKUP

Job Name : OPTION 3

Job Description

Client's Name: MCG Architects

Option 3 - Carpark
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 1 <u>Site Preparation</u>							
	<u>Demolition Works</u>						
1	Remove tree and grub up roots - Medium		7.00	No	1,000.00		7,000.00
2	Remove tree and grub up roots - Large		3.00	No	2,000.00		6,000.00
3	Remove existing twinside retaining		71.00	m	75.00		5,325.00
4	Remove existing brick paving			Item			3,000.00
5	Remove existing bollards			Item			500.00
6	Relocate HWU's - See Hydraulic Services			Note			
7	Demolish existing kerb		27.00	m	10.00		270.00
8	Remove playground equipment - See Stage 1			Note			
9	Remove existing timber bollards			Item			500.00
10	Cutt galvanised railing to marry into new works			Item			250.00
11	Remove light pole - See Electrical Services			Note			
12	Remove link mesh fencing - See Stage 1			Note			
13	Isolate and remove power box - See Electrical Services			Note			
14	Subtotal						<u>22,845.00</u>
	<u>Site Works</u>						
15	Clear site, trim and form levels		1,150.00	m2	25.00		28,750.00
16	Allow for clean imported fill - Provisional (Minor, future levels for courts to be addressed at a later date)			Item			10,000.00
17	Digging in rock - Excluded, as advised			Note			
18	Subtotal						<u>38,750.00</u>
<u>Site Preparation</u> Total :							61,595.00
Trade : 2 <u>Roads, Footpaths, Paved Areas</u>							
	<u>Concrete Paving</u>						
1	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - General Pathways (Including join to existing)		107.00	m2	185.00		19,795.00
2	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - General Pathways (2000 wide strip below tirsers, per hand mark up)		72.00	m2	185.00		13,320.00
3	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Ramps & Landings - Excluded			Note			

TRADE BREAKUP

Job Name : OPTION 3

Job Description

Client's Name: MCG Architects

Option 3 - Carpark
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 2 <u>Roads, Footpaths, Paved Areas</u>							(Continued)
4	Reinforced concrete paving, including bedding, CPM, thickenings, joints, etc. - Tiered Seating		45.00	m2	225.00		10,125.00
5	E/o for step		6.00	No	350.00		2,100.00
6	Subtotal						<u>45,340.00</u>
	<u>Gravel Paving</u>						
7	Compacted gravel paving to carpark area		850.00	m2	35.00		29,750.00
8	Sealing of carpark - Excluded			Note			
9	Pedestrian paving other than at tiers - Excluded			Note			
10	Linemarking, bollards, wheelstops, signage, etc. - Excluded			Note			
11	Subtotal						<u>29,750.00</u>
	<u>Stairs/Steps</u>						
12	Stairs - Excluded, see Stage 1			Note			
13	Subtotal						<u>0.00</u>
	<u>Sports Surfaces</u>						
14	Sports surfaces - Excluded			Note			
15	Subtotal						<u>0.00</u>
	<u>Sundries</u>						
16	Moddex Ezibilt handrails - Tiers only		8.00	m	900.00		7,200.00
17	Stair nosings - Tier stairs only		15.00	m	175.00		2,625.00
18	Stair nosings to general tiers - Excluded			Note			
19	Tactile indicators - Tier stairs only		4.00	m2	600.00		2,400.00
20	Tactile indicators to ramps - Excluded			Note			
21	Subtotal						<u>12,225.00</u>
<u>Roads, Footpaths, Paved Areas</u>							Total : 87,315.00
Trade : 3 <u>Boundary Walls, Fencing, Gates</u>							
1	Limestone retaining walls taken per Civil profile (Block numbers)			Note			
	<u>Limestone Retaining Walls - Multi-Purpose Court</u>						
2	Northern retaining to ramp - 7000 long portion only as indicated on sketch		3.00	m3	1,200.00		3,600.00
3	Eastern retaining to tiers		17.00	m3	1,200.00		20,400.00
4	Western retaining to boundary - Excluded, Stage 1			Note			

TRADE BREAKUP

Job Name : OPTION 3

Job Description

Client's Name: MCG Architects

Option 3 - Carpark
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 3 <u>Boundary Walls, Fencing, Gates</u>							(Continued)
5	Southern retaining to ramp - Excluded, Stage 1			Note			
6	Subtotal						<u>24,000.00</u>
	<u>Link Mesh fencing</u>						
7	Fencing - Excluded, as advised			Note			
8	Subtotal						<u>0.00</u>
<u>Boundary Walls, Fencing, Gates</u> Total :							24,000.00
Trade : 4 <u>Outbuildings and Covered Ways</u>							
1	Scorers hut - Excluded			Note			
<u>Outbuildings and Covered Ways</u> Total :							
Trade : 5 <u>Landscaping and Improvements</u>							
1	Sports equipment - Excluded, as advised			Note			
2	Landscaping including make good - - Excluded, as advised			Note			
<u>Landscaping and Improvements</u> Total :							
Trade : 6 <u>External Stormwater Drainage</u>							
1	Civil stormwater drainage - Excluded, as advised (To be entirely overland)			Note			
<u>External Stormwater Drainage</u> Total :							
Trade : 7 <u>External Sewer Drainage</u>							
1	Sewer drainage - Excluded			Note			
<u>External Sewer Drainage</u> Total :							
Trade : 8 <u>External Water Supply</u>							
1	Water supply - Excluded (Pipe diversion for future Tennis Courts to be completed at a later date)			Note			
<u>External Water Supply</u> Total :							
Trade : 9 <u>External Gas</u>							
1	Gas Services - Excluded			Note			

TRADE BREAKUP

Job Name :	<u>OPTION 3</u>	Job Description
Client's Name:	<u>MCG Architects</u>	Option 3 - Carpark Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
<u>External Gas</u> Total :							
Trade : 10 <u>External Fire Protection</u>							
1	Fire services - Excluded			Note			
<u>External Fire Protection</u> Total :							
Trade : 11 <u>External Electrics</u>							
	<u>Electrical Services</u>						
1	Electrical services including demolition and new - Per Multi Court only option, including poles, pits and lights, with lower spec fittings		1.00	Item	75,000.00		75,000.00
2	Builders work and margin		1.00	Item	8,000.00		8,000.00
3	Subtotal						<u>83,000.00</u>
4							
5	Pits will need to be adjusted for future works, to accomodate paving grades, ramps, etc.			Note			
<u>External Electrics</u> Total :							83,000.00
Trade : 12 <u>Preliminaries</u>							
1	Preliminaries 15%			Item			39,090.00
<u>Preliminaries</u> Total :							39,090.00
Trade : 13 <u>Subtotal</u>							
<u>Subtotal</u> Total :							
Trade : 14 <u>Locality Allowance</u>							
1	Locality Allowance for Koorda 30%			Item			89,000.00
<u>Locality Allowance</u> Total :							89,000.00
Trade : 15 <u>TOTAL - Building Works</u>							
<u>TOTAL - Building Works</u> Total :							
Trade : 16 <u>Design Contingency</u>							

TRADE BREAKUP

Job Name : OPTION 3

Job Description

Client's Name: MCG Architects

Option 3 - Carpark
Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
Trade : 16 <u>Design Contingency</u>							
1	Design Contingency 10%			Item			39,000.00
<u>Design Contingency</u> Total :							39,000.00
Trade : 17 <u>Construction Contingency</u>							
1	Construction Contingency 10%			Item			39,000.00
<u>Construction Contingency</u> Total :							39,000.00
Trade : 18 <u>Headworks & Statutory Charges</u>							
1	Headworks costs - Excluded			Note			
<u>Headworks & Statutory Charges</u> Total :							
Trade : 19 <u>Authority Costs</u>							
1	Permits, fees & levys			Item			3,000.00
<u>Authority Costs</u> Total :							3,000.00
Trade : 20 <u>Public Art</u>							
1	Public Art - Excluded			Note			
<u>Public Art</u> Total :							
Trade : 21 <u>Loose Furniture & Equipment</u>							
1	Loose sports equipment - Excluded			Note			
2							
3	Fixed basketball, netball & tennis equipment - See Builders Work			Note			
<u>Loose Furniture & Equipment</u> Total :							
Trade : 22 <u>Client Relocation Costs</u>							
1	Client relocation costs - Excluded			Note			
<u>Client Relocation Costs</u> Total :							
Trade : 23 <u>Professional Fees & Disbursements</u>							
1	Professional fees and disbursements - 5% for contract administration only, as advised			Item			24,000.00

TRADE BREAKUP

Job Name :	<u>OPTION 3</u>	<u>Job Description</u>
Client's Name:	<u>MCG Architects</u>	Option 3 - Carpark Koorda Recreation Centre

Item No.	Item Description	+/- %	Quantity	Unit	Rate	Mark Up %	Amount
<u>Professional Fees & Disbursements</u>							Total : 24,000.00
Trade : 24 <u>Shire Costs</u>							
1	Shire costs - Excluded			Note			
<u>Shire Costs</u>							Total :
Trade : 25 <u>Escalation</u>							
1	Escalation to July 2026, 4.2% based upon AIQS forecast indices			Item			21,000.00
<u>Escalation</u>							Total : 21,000.00
Trade : 26 <u>GST</u>							
1	GST - Excluded			Note			
<u>GST</u>							Total :
Trade : 27 <u>Subtotal</u>							
<u>Subtotal</u>							Total :
Trade : 28 <u>TOTAL</u>							
1							
<u>TOTAL</u>							Total :