

# Shire of Koorda

# AGENDA

**Notice is hereby given that an Ordinary Meeting of Council will be held in Council Chambers, 10 Haig Street, Koorda commencing at 6.00pm on Wednesday, 18 November 2020.**



Darren Simmons  
Chief Executive Officer



# DISCLOSURE OF INTEREST

## ✦ WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

## ✦ VERBAL

- No round robin at start of meeting
- Advise immediately before item discussed

## ✦ TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



## SHIRE OF KOORDA

# DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

DJ Simmons  
**CHIEF EXECUTIVE OFFICER**

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**1 DECLARATION OF OPENING**

**2 ANNOUNCEMENT OF VISITORS**

**3 RECORD OF ATTENDANCE**

- 3.1 *Record of Attendance:*
- 3.2 *Apologies:*
- 3.3 *Approved Leave of Absence:*

**PRESIDENT TO DRAW THE DISCLAIMER TO THE PUBLIC'S ATTENTION  
(If members of the public present)**

**4 QUESTION TIME FOR THE PUBLIC**

- 4.1 *Response to Previous Public Questions Taken on Notice*
- 4.2 *Public Question Time Open*
- 4.3 *Public Question Time Closed*

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**6 DECLARATIONS OF INTEREST**

**7 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**8.1 ORDINARY MEETING HELD 21 October 2020**

**Officer Recommendation**

**That the Minutes of the Koorda Shire Council Ordinary Meeting held on 21 October 2020, as circulated, be confirmed and certified as a true and accurate record.**

**9 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

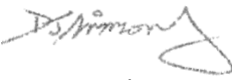
**10 REPORTS OF COMMITTEES**

**11 CHIEF EXECUTIVE OFFICERS REPORT**

**11.1 Governance and Administration**

**11.1.1 NEWROC COUNCIL MEETING  
27 October 2020 at Wyalkatchem**

**Section 5.23 – Applicability**

**Location:** NEWROC Regions  
**Portfolio:** **Governance, Administration and Finance**  
Cr JM Stratford  
**File Reference:** ADM 0105  
**Disclosure of Interest:** No Interest declared by CEO  
**Author:** Darren Simmons, Chief Executive Officer  
**Signature of CEO**   
**Attachment:** Minutes (Attachments Page 2 -20)

**Background:**

Minutes of the NEWROC Council Meeting held on 27 October 2020 at Wyalkatchem.

**Comment:**

The following issues were discussed:

- Item 5.1 Minutes – Executive Meeting 29 September 2020
- Item 5.2 Minutes – Council Meeting 25 August 2020
- Item 6.1 List of Income and Expenditure
- Item 7.1 Governance
- Item 7.2 Strategic Projects – Energy
- Item 7.3 Waste
- Item 7.4 IPR
- Item 7.5 Telecommunications
- Item 8 Emerging NEWROC Issues as Notified, Introduced by Decision of the Meeting –  
Childcare

**Consultation**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

4.1.7 - Develop successful and collaborative partnerships

4.2.2 - Facilitate resource sharing on a regional basis

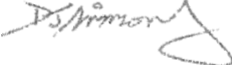
**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That Council note and endorse the recommendations of the NEWROC Council meeting held at Wyalkatchem on 27 October 2020.**

**Section 5.23 – Applicability**

<b>Location:</b>	NEWTRAVEL Regions
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> Cr JM Stratford
<b>File Reference:</b>	ADM 0142
<b>Disclosure of Interest:</b>	No Interest declared by CEO
<b>Author:</b>	Lana Foote, Deputy Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Minutes (Attachments Page 21 - 42)

**Background:**

Minutes of the NEWTRAVEL Meetings held on 29 October 2020 at Dowerin.

**Comment:**

The AGM was held first with the election of Office Bearers. Kim Storer from the Koorda CRC was re-elected to the position of Chair, Cr Freda Tarr was elected Deputy Chair and Linda Vernon appointed the Administrator/Treasurer.

The following issues were discussed at the ordinary meeting:

- Item 1 Previous Minutes
- Item 2 Correspondence
- Item 3 Financial Report
- Item 4 Tourism Officer Report
- Item 5.1 Wheatbelt Way Visitor Statistics
- Item 5.2 Social Media and Marketing Report
- Item 6 General Business
- Item 7 Other Business
- Item 8 Next Meeting – 10.00am on Thursday, 25 February 2021 in Wyalkatchem

**Consultation**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil



**Strategic Implications:**

Shire of Koorda Strategic Community Plan

4.1.7 - Develop successful and collaborative partnerships

4.2.2 - Facilitate resource sharing on a regional basis

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That Council note the minutes of the NEWTRAVEL meeting held at Dowerin on 29 October 2020.**

## 11.2.1

**MONTHLY FINANCIAL STATEMENTS**

As at 31 October 2020

**Section 5.23 – Applicability**

Location:

Shire of Koorda

**Portfolio:****Governance, Administration and Finance**

Cr JM Stratford

**File Reference:**

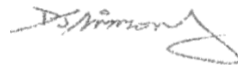
ADM 0448

**Disclosure Of Interest:**

No interest declared by CEO

**Author:**

Lana Foote, Deputy Chief Executive Officer

**Signature of CEO****Attachment:**

Monthly Financial Statement (Attachments page 43 - 65)

**Background:**

Submission of monthly Financial Statements for period ended 31 October 2020.

**Comment:**

Monthly Financial Statements for the period ended 31 October 2019 for Council's information and acceptance. The explanations for variances of \$10,000 and 10% or more are in Note 13 of the Financial Monthly Report.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

4.3.3 - Provide reporting processes in a transparent, accountable and timely manner

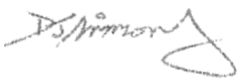
Voting Requirement:

Simple majority

**OFFICER RECOMMENDATION**

**That the monthly Financial Statements for the period ended 31 October 2020, as presented, be received and adopted.**

**ACCOUNTS PAID AS LISTED**  
As at 12 November 2020

<b>Section 5.23 – Applicability</b>	
<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b>
	Cr JM Stratford
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	No interest declared by CEO
<b>Author:</b>	Lana Foote, Deputy Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Monthly Report List (Attachments page 66 - 68)

**Background:**

Regulatory requirement to advise Council of payments made, since the previous meeting.

**Comment:**

The payments on the attached schedule have been made for the period 13 October 2020 to 12 November 2020 and are generally within budget guidelines and are of an operational nature.

V219	Koorda Ag Parts	\$1,632.18
V252	Boral Construction Materials Group	\$1,217.70
V266	Stabilised Pavements of Australia Pty Ltd	\$31,589.80

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

**Policy Implications:**

Nil

**Financial Implications:**

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

4.3.3 - Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

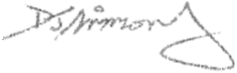
**OFFICER RECOMMENDATION**

**That accounts as listed being for period 13 October 2020 to 12 November 2020.**

<b>Municipal Vouchers No's V204 to V304</b>	<b>Totalling</b>	<b>\$433,325.26</b>
<b>Bendigo Credit Card Voucher V269</b>	<b>Totalling</b>	<b>\$4,193.03</b>
	<b>Total</b>	<b>\$437,518.29</b>

**To be endorsed or passed for payment**

**MONTHLY FINANCIAL POSITION**  
As at 12 November 2020

<b>Section 5.23 – Applicability</b>	
<b>Location:</b>	Shire of Koorda
<b>Portfolio:</b>	<b>Governance, Administration and Finance</b> Cr JM Stratford
<b>File Reference:</b>	ADM 0448
<b>Disclosure Of Interest:</b>	No interest declared by the CEO
<b>Author:</b>	Lana Foote, Deputy Chief Executive Officer
<b>Signature of CEO</b>	
<b>Attachment:</b>	Financial Position (Attachments page 69)

**Background:**

Current Monthly Financial position as at 12 November 2020 on the various accounts.

**Comment:**

The Municipal Account's financial position as at 12 November 2020 indicated at this time.

Monthly Financial Position	Municipal Account	\$989,001.66
	Reserve Account	\$6,114,376.12
	Trust Account	\$0.00

**Consultation:**

Monthly advice

**Statutory Environment:**

Local Government Act 1995, Section 6.4

**Policy Implications:**

Regulation

**Financial Implications:**

Shows current financial position

**Strategic Implications:**

Shire of Koorda Strategic Community Plan

4.3.3 - Provide reporting processes in a transparent, accountable and timely manner

**Voting Requirement:**

Simple majority

**OFFICER RECOMMENDATION**

**That the Financial Position, as at 12 November 2020, as presented, be noted, received and adopted.**

11.3 Law, Order & Public Safety

*No items this month*

11.4 Health and Building

*No items this month*

11.5 Education & Welfare

*No items this month*

11.6 Housing

*No items this month*

11.7 Community Amenities

*No items this month*

11.8 Recreation and Culture

*No items this month*

11.9 Transport

*No items this month*

11.10 Economic Services

*No items this month*

11.11 Other Property & Services

*No items this month*

11.12 Reserves

*No items this month*

12 **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.



**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED**

**14 MATTERS FOR WHICH MEETING MAY BE CLOSED**

**15 DATE OF NEXT MEETING**

Wednesday 16th December 2020 @ 6.00pm

**16 CLOSURE**

# **PORTFOLIO'S**

- ***Governance, Administration and Finance - Cr JM Stratford***
  
- ***Law, Order, Health and Building - Cr BG Cooper***
  
- ***Education, Welfare and Property – Cr GL Boyne***
  
- ***Community Amenities, Environment, Recreation and Culture - Cr LC Smith***
  
- ***Transport and Communication - Cr G Storer***
  
- ***Economic, Other Property and Services and Reserves - Cr PL McWha***