



Shire of
Koorda

Drive in, stay awhile

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 18 June 2025

Commencing 5.00pm

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 18 June 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
13 June 2025

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 18 June 2025**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr NJ Chandler	
Cr GL Boyne	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer

Members of the Public:

Apologies:

Cr KA Fuchsbichler

Visitors:

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

Nil.

5. Applications for Leave of Absence

Nil.

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 21 May 2025
[Ordinary Council Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 010625

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 21 May 2025, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

8. Minutes of Committee Meetings to be Received

8.1. Minutes of Internal Committee Meetings to be Received

- a. Works Committee Meeting Minutes for meeting held 4 June 2025
[Works Committee Meeting Minutes](#)
- b. Governance Committee Meeting Minutes for meeting held 4 June 2025
[Governance Committee Meeting Minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 020625

Moved Cr GW Greaves

Seconded Cr GL Boyne

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below Internal Committee meetings, as tabled.


- a. Works Committee Meeting, 4 June 2025;
- b. Governance Committee Meeting, 4 June 2025

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

CARRIED 4/0

9. Recommendations from Committee Meetings for Council Consideration

9.1. Draft Budget 2025/26 Roadworks and Plant Replacement Programs

Governance and Compliance		
Date	28 May 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As Above	
Legislation	Local Government Act 1995 Local Government (Financial Management Regulations) 1996	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input checked="" type="checkbox"/> Information	
Attachments	Draft Plant Replacement Program 2025-2036 Draft Roadworks Plan 2025-26	

Background:

The Shire of Koorda is required to prepare an annual budget ahead of each financial year and have adopted by Council prior to 31 August. A key component in setting the annual Shire of Koorda Budget is the review of planned expenditure on plant replacement and roadworks.

For this purpose, the Shire of Koorda Works Committee was established as per the Local Government Act 1995 Sec. 5.8. membership of the committee is normally established following the bi-annual local government elections.

However, changes to Council composition due to resignations and extra-ordinary elections, and the reform requirement for Council to appoint all committee presiding officers, has resulted in minor changes to the Koorda Works Committee from the previous financial year despite the lack of a general local government election in the interim.

Comment:

The draft plant replacement and roadworks plan for the 2025-26 financial year have been developed in consideration of projected funding allocations and as part of the ongoing long term financial planning.

As shown in the attached Draft Plant Replacement Plan 2025-2036, it is proposed the Shire spend \$1.074m on plant replacement with \$453,000 anticipated to be recovered from trades and auctions, for a net changeover cost of \$621,000. For the previous period the budgeted changeover was \$677,000.

In addition, the Draft Roadworks Plan for 2025-26, proposes \$2.139m in works, of which \$120,000 is funded by the Shire, compared to \$2.04m in 2024-25 Roadworks Plan.

Both documents are attached for the committee's consideration.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Darren West, Works Supervisor

Statutory Implications:

Local Government Act 1995
Local Government (Financial Management Regulations) 1996

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership.

Risk Implications:

Risk Profiling Theme	Failure to complete projects on budget
Risk Category	Project
Risk Description	Variation to scope and or objective requiring restructure of project requiring Council approval.
Consequence Rating	Major (4)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Moderate (8)
Key Controls (in place)	Project reporting.
Action (Treatment)	Comprehensive plans provided by the item.
Risk Rating (after treatment)	Adequate

Financial Implications:

As detailed in attachments

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation
Resolution 030625

Moved Cr GW Greaves


Seconded Cr GL Boyne

That Council endorse the 2025/2026 Roadworks & Plant Replacement Program for Council to consider in the Draft 2025/2026 Budget.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9.2. Policy Manual Review and Update

Governance and Compliance		
Date	30 May 2025	
Location	Not Applicable	
Responsible Officer	Lana Foote, Deputy Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Recommended policies to be rescinded. New/amended policy attachments linked in below tables	

Background:

The objectives of the Council's Policy Manual are:

- To provide Council with a formal written record of all policy decisions;
- To provide staff with precise guidelines in which to act in accordance with Council's wishes;
- To enable staff to act promptly in accordance with Council's requirements, but without continual reference to Council;
- To enable Councillors to adequately handle enquiries from electors without undue reference to staff or Council;
- To enable Council to maintain a continual review of Council Policy decisions and to ensure they are in keeping with community expectations, current trends and circumstances;
- To enable ratepayers to obtain immediate advice on matters of Council Policy.

In November 2022 a Committee was established to undertake a comprehensive review of more than 120 existing Council policies, encompassing over 250 pages. Works on the policy manual review did not commence until 2023, following the completion of the FMR & Reg 17 review in April 2023, which included external review and recommendations to the existing Council policies, with the comprehensive policy review remaining ongoing since this time.

Staff, in consultation with the Governance Committee, are conducting a major review of the Shires Policy Manual and propose improvements for Council's consideration. This report presents the changes within the policy manual.

Comment:

To date the Governance Committee and Management Team have completed the below;

- 27 existing policies have been rescinded,
- 29 existing policies transferred to the Operational Policy Manual,
- 49 existing policies merged/updated, and
- 14 new policies have been drafted and adopted.

Noting that below existing policies still require reviewing and updating;

ADMIN

- A35 - Permit Vehicle Approvals
- A44 - IT Equipment Including tablets, smart phones and computers

BUSHFIRE

- B4 - Bushfire Permits
- B10 - Banning of Cooking and Campfires within the Shire of Koorda
- B11 - Bush Fire – Burning to Protect Dwellings
- B14 - Control of Fires – Forward Control Points

FINANCE

- F9 - Community Recreation Facilities Funding
- F10 - Funding of Playing Fields
- F13 - Regional Price Preference Policy

HEALTH

- H1 - Building Application – Land without Legal access
- H2 - Building Licence Fees – Refunds
- H3 - Temporary Accommodation – Building Sites
- H4 - Private Sheds on Residential Land
- H5 - Erection of Second-hand Houses

PROPERTY

- P2 - No Smoking
- P4 - Tenancy of Council Housing

WORKS

- W3 - Vehicle Crossovers

At the March 2025 OCM, as tabled in item 12.2, a desktop review was undertaken and it was recommended the below policies were reviewed by the Governance Committee, prior to Council adoption.

Policy Section & Title	Proposed Amendments/Comments
A - Annual Council Christmas Function	• Update to include new procedure following 2024 Council Christmas Function.
F - COVID-19 Financial Hardship Policy	• Keep financial hardship policy and remove reference to COVID-19.
F - Grants - Community Grants Program	• Recommend review following 3 rounds of Community Grants Programs to ensure processes/information still relevant.
EM - Continuing Professional Development – Elected Members	• Remove 30 th June requirement to complete training and align with WALGA recommendation of “within one year from being appointed” to follow current practices.
G - Council Meeting Systems	• Following item 12.2 with revised Council Meeting structure.

Policy “EM - Continuing Professional Development – Elected Members” is on hold as per requirements, this policy is to be reviewed every 2 years following Local Government Elections. The other policies have been included in the policy manual review and update as outlined below.

At the March 2025 Bushfire Advisory Committee Meeting, the Bushfire policies were tabled for discussion with the below outcomes;

- B - Bushfire Prevention and Control – endorsed with minor amendments
 - Update the policy for banned fires to 31 October to 15 March.
 - Section 2 under Camping and Cooking Fires to be in line with the new Local Law.
 - Remove the designated locations where fire is permitted on page 3.
- B - Harvest and Vehicle Movement Bans – endorsed with minor amendments
 - Amend to two Fire Weather Officers.
 - Remove 'Bush Fire Advisory Committee Annual General Meeting' under Fire Weather Officer definition and update the wording to include 'appointed annually'.
- B - Roadside-Verge Burning – endorsed with no changes

Note: Policy "B - Bushfire Prevention and Control" on hold as further clarification from Bushfire Advisory Committee required.

PART 1 - Amendments and introduction of policies to the "Strategic" section of the policy manual

Policy Section & Title	Proposed Amendments/Comments
A - Annual Council Christmas Function	<ul style="list-style-type: none"> • Updates following 2025 Policy Review. • Ensured policy in line with current practices.
B - Harvest and Vehicle Movement Bans	<ul style="list-style-type: none"> • Merge and re-write Former Policies: B6 Harvesting Ban Officers & B7 Harvesting Ban Procedure
B - Roadside/Verge Burning	<ul style="list-style-type: none"> • Former Policy: B13 Bushfire - Roadside Burning • Minor wording updates.
F - Financial Hardship	<ul style="list-style-type: none"> • Updates to existing Policy "F – COVID-19 Financial Hardship" following 2025 Policy Review. • Renamed policy. Retained financial hardship policy, removed reference to COVID-19.
F - Grants - Community Grants Program	<ul style="list-style-type: none"> • Updates following 2025 Policy Review. • Added that documents are to be received "AT TIME OF APPLICATION." Acquittal wording says due by deadline OR 10 days of project. • For Committee comment/input
G - Council Meeting System	<ul style="list-style-type: none"> • Updates following 2025 Policy Review. • Added regulation requirements for recording Council Meetings.
G - Information and Records Management	<ul style="list-style-type: none"> • Former Policy No: A2 Record Keeping. • Re-written to align with current practices and legislation. • Removed procedures and guidelines.
LPP - Tree Farms and Plantation Projects	<ul style="list-style-type: none"> • Adoption of Policy as per Council request.
W - Access Road Construction and Road Reserve Closure	<ul style="list-style-type: none"> • Creation of new policy for future requests for construction of access roads as per RES: 151024. • Inclusion of road closures requests.
W - Plant and Equipment Replacement	<ul style="list-style-type: none"> • Former Policy No: A43 Plant, Equipment and Vehicle Purchases. • Re-write existing policy and outline preferred replacement periods in line with current practices.

W - Roads - Construction, Clearing and Grading	<ul style="list-style-type: none"> • Merge and re-write Former Policies: W1 Roads – Bitumen, W2 Maintenance Grading Regularity – Annual Program, W13 Clearing of Gazetted Road Reserves & W14 Vegetation Clearing at Passive Railway Crossings
W - Rural Deep Drainage and Surface Water	<ul style="list-style-type: none"> • Merge and re-write of Former Policies: W15 Deep Drainage & W16 Surface Water Policy Recommendation
W - Townsite Tree Planting and Maintenance	<ul style="list-style-type: none"> • Re-write former policy W11 Tree Planting & Removal

PART 2 - Policies to be Rescinded

It is recommended that the below policies be removed from the Policy Manual in their entirety. These policies are attached and labelled Part 2.

Policy	Reason for Rescindment
A16 - Reimburse Conference/ Training/ Seminar Costs – Other than Councillors or Staff	Operation Policy “O – Volunteer Management” has been drafted for Executive Management Team to adopt and includes a clause to “reimburse volunteer staff for out-of-pocket expenses incurred on behalf of the organisation.”
B3 - Bush Fire Courses	Part of DRAFT Bushfire Operational Procedure as presented to March 2025 Bushfire Advisory Committee Meeting for final adoption at the August 2025 meeting.
B5 - Fire Control Officers	Part of DRAFT Bushfire Operational Procedure as presented to March 2025 Bushfire Advisory Committee Meeting for final adoption at the August 2025 meeting.
B12 - Bushfire Fire Fighting Equipment - Financial Assistance	No longer applicable. Capital grants program administered by DFES and operating grant provided to maintain Bushfire brigade equipment and member PPE.
B15 - Bushfire Radio and Call Out Networks	No longer applicable. Capital grants program administered by DFES and operating grant provided to maintain Bushfire brigade equipment and member PPE.

Consultation:

Executive Management Team
Governance Committee

Statutory Implications:

Local Government Act 1995, Part 2, Division 2 ‘Role of Council’

2.7. Role of council

(1) The council –

- (a) governs the local government’s affairs; and
- (b) is responsible for the performance of the local government’s functions.

(2) Without limiting subsection (1), the council is to –

- (a) oversee the allocation of the local government’s finances and resources; and
- (b) determine the local government’s policies.

Policy Implications:

The Policy Manual will be updated accordingly, should Council resolve to adopt the Committee’s Recommendations.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 - Open and Transparent Leadership.

Risk Implications:

Not regularly updating the Shire's Policy manual poses a reputable risk with a medium risk rating. In order to maintain transparency and to facilitate appropriate decision-making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.

Financial Implications:

Nil

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation
Resolution 040625

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That Council;

1. With regards to Shire of Koorda Policy Manual, adopts the following policies, as amended and included in this report, attached in Part 1;

- (a) A - Annual Council Christmas Function V1.1**
- (b) B - Harvest and Vehicle Movement Bans V1.0**
- (c) B - Roadside-Verge Burning V1.0**
- (d) F - Financial Hardship V1.1**
- (e) F - Grants - Community Grants Program V1.1**
- (f) G - Council Meeting System V1.1**
- (g) G - Information and Records Management V1.0**
- (h) W - Plant and Equipment Replacement V1.0**
- (i) W - Roads - Construction, Clearing and Grading V1.0**
- (j) W - Rural Deep Drainage and Surface Water V1.0**
- (k) W - Townsite Tree Planting and Maintenance V1.0**
- (l) W - Unconstructed Road Reserves and Access to Properties V1.0**

2. With regards to Shire of Koorda Policy Manual, rescinds and removes the following policies, attached in Part 2;

- (a) A16 - Reimburse Conference/Training/Seminar Costs other than Councillors/Staff**
- (b) B3 - Bush Fire Courses**
- (c) B5 - Fire Control Officers**
- (d) B12 - Bush Fire Fighting Equipment – Financial Assistance**
- (e) B15 - Bush Fire Radio and Call Out Networks**

3. With regards to Shire of Koorda Local Planning Policy “P - Tree Farms and Plantation Projects V1.0”:

(a) endorses the draft local planning policy as resolved,

(b) requires the CEO to publish a notice of the proposed Policy once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area (and in such other manner and carry out such other consultation as the local government considers appropriate), giving details of -

(i) where the draft Policy may be inspected;

(ii) the subject and nature of the draft Policy; and


(iii) in what form and during what period (being not less than 21 days from the day the notice is published) submissions may be made;

(c) reports any submissions back to Council for consideration following the closure of the submission period.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9.3. Quarterly Reporting of Integrated Strategic Plan and Workforce Plan

Governance and Compliance		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Administration) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input checked="" type="checkbox"/> Information	
Attachments	Quarterly Scorecard – June 2025	

Background:

Section 5.56(1) of the Local Government Act 1995 requires all local governments to have a plan for the future of the district and under the Local Government (Administration) Regulations 1996, all local governments in Western Australia are required to have adopted two key documents: a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP). Together these documents drive the development of each local government's Annual Budget.

The Integrated Planning and Reporting Framework and Guidelines (2016) issued by the DLGSC that guides the SCP and CBP process require that regular monitoring and reporting of these plans are undertaken. This quarterly update forms part of this key reporting process.

Council adopted the Integrated Strategic Plan 2022-2032 (which incorporates both the SCP & CBP) at its meeting held 20 April 2022. In 2024 a desktop review of the plan was undertaken and the updated plan was adopted at the June 2024 OCM as per resolution 120624.

Comment:

To assist Council to meet its IPR requirements under the Local Government Act 1995, the Local Government (Administration) Regulations 1996, Shire staff have prepared the quarterly report, as attached to this item, for the Committee to consider and, if appropriate, recommend to Council that the quarterly scorecard be adopted and the Integrated Strategic Plan and Workforce Plan components be endorsed for publication.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Jannah Stratford, President, Shire of Koorda

Statutory Implications:

Local Government Act 1995 and relevant subsidiary legislation.

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and transparent leadership.

4.1.1 – Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements.

4.3 – Forward planning and delivery of services and facilities that achieve strategic priorities.

4.3.2 – Report to Council progress of Council Actions using a quarterly score card and report results to community.

Risk Implications:

The Risk Theme Profile identified as part of this report is Failure to Fulfil Compliance Requirements. The consequence could be Compliance if the requirements of both the Local Government Act 1995 and the Local Government (Administration) Regulations 1996 are not met in terms of the Shire having a plan for the future of the district. Another consequence could be Reputational if the public perceives that the Shire does not have the business planning tools in place to manage ratepayer money in transparent and accountable manner. The measure of Consequence is Minor, and the likelihood is Unlikely, giving an overall risk rating of Low. Both risks will be mitigated through adherence to the Integrated Planning and Reporting framework.

Financial Implications:

Nil

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation Resolution 050625

Moved Cr NJ Chandler

Seconded Cr GL Boyne


That Council:

- 1. Adopts the quarterly reporting documents to June 2025 as attached to this item; and**
- 2. Endorses the publication of the Integrated Strategic Plan and Workforce Plan components for community information.**

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9.4. Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls

Governance and Compliance		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	<i>Local Government (Audit) Regulations 1996 – Reg 16 and 17</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	FRM Action Plan – June 2025	

Background:

The Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance.

At the May 2023 Audit Committee Meeting, the Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls was presented for consideration with the below committee recommendation being resolved at the May 2023 Council Meeting.

Committee Recommendation RESOLUTION 050523

Moved CR GW Greaves

Seconded CR BG Cooper

That Council:

1. Receives Moore's Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls report, dated April 2023 (Attachment A);
2. Directs the CEO to provide a report, on a quarterly basis, to the Audit Committee to enable the Committee to monitor the Shire's progress in addressing the recommendations, pursuant to Regulation 16 (d) of the Local Government (Audit) Regulations 1996; and
3. Directs the CEO at the first quarterly review to provide proposed actions, including expected completion dates, to the recommendations identified in the report.

CARRIED BY ABSOLUTE MAJORITY 6/0

Comment:

This report has been presented to the Audit & Risk committee as the committee has a role in supporting Council in fulfilling its governance and oversight responsibilities and provide the audit committee with the opportunity to raise any issues that the document has identified or ask any other questions, they may have in relation to our risk management and compliance activities.

An initial report was tabled at the June 2023 Audit Committee Meeting and the attached Action Plan is an update on actions that have been taken within the past quarter to align with the quarterly reporting on the Integrated Strategic Plan.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Administration Staff

Statutory Implications:

Regulation 16 of the Local Government (Audit) Regulations 1996 prescribes the functions of an Audit Committee which includes;

“16 (c) to review a report given to it by the CEO under regulation 17(3) and is to –

- (i) Report to the council the results of that review; and*
- (ii) Give a copy of the CEO’s report to the council.”*

“16 (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under –

- (i) Regulations 17 (1); and*
- (ii) The Local Government (Financial Management) Regulations 1996 regulation 5(2)(c).”*

Regulation 17 of the Local Government (Audit) Regulations 1996 reads as follows;

“(1) The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —

- a) risk management; and*
- b) internal control; and*
- c) legislative compliance.*

(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.”

Regulation 5 (2) (c) of the Local Government (Financial Management) Regulations 1996 states that -
“the CEO is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.”

Policy Implications:

The review recommended some potential improvement opportunities to some of the Council’s policy. These will be considered separately by the Policy Review Committee and Council at the completion of the review process. Comments made in the FM Review relating to specific Policies and Procedures will be taken on-board as part of the review process.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and transparent leadership.

4.1.1 – Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements

Risk Implications:

The CEO would be contravening the *Local Government (Audit) Regulations 1996* if this review was not undertaken at least once every 3 financial years. The CEO is to report to the Audit & Risk Committee the results of this review.

The Financial Management, Risk Management, Legislative Compliance and Internal Controls Review covers a robust area of risk assessment and compliance with auditing in compliance with the Local Government Act 1995 and associated Regulations. The objective of this review is to identify risks to the organisation where non-compliant activities may have taken place enabling processes and procedures to be developed or reviewed and amended, if required.

Financial Implications:

Nil.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

**Committee Recommendation
Resolution 060625**

Moved Cr GW Greaves


Seconded Cr GL Boyne

That, in accordance with Regulations 16 and 17 of the *Local Government (Audit) Regulations 1996*, Council, as per the quarterly report document to June 2025 as attached to this item, notes and endorses the actions taken to the identified improvements highlighted in the Financial Management, Risk Management, Legislative Compliance and Internal Controls review.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

9.5. Shire of Koorda Risk Profile Report

Governance and Compliance		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	Local Government (Audit) Regulations 1996 – Reg 16 and 17 Local Government Act 1995 AS/NZS ISO 31000:2018	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Shire of Koorda Risk Profile Action Plan - June 2025	

Background:

The Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance.

In addition to the Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls undertaken by Moore in February 2023, as per the above item, Staff undertook an additional review, facilitated by LGIS, to understand the Operational Risks within the organisation.

The Risk Profile workshop, undertaken in October 2023, worked through 15 risk themes to identify what is the risk of this occurring at the Shire, both with and without controls, and what controls are, or should be in place.

Under the Risk Management Framework, the Shire utilises risk profiles to capture its operational and strategic risks. The profiles assessed are:

- Asset Sustainability
- Business and Community Disruption
- Community Engagement
- Compliance Obligations
- Document Management
- Employment Practices
- Environment Management
- Errors, Omissions and Delays
- External Theft and Fraud
- IT, Communication Systems and Infrastructure
- Management of Facilities, Venues and Events
- Misconduct
- Project / Change Management
- Purchasing and Supply
- WHS

For each category, the profile contains the following:

- Objective.
- Risk Event.
- Potential Causes.
- Key Controls / Control Type.
- Control Adequacy.
- Control owner.
- Risk Rating.
- Actions and Responsibility.

Comment:

This report has been presented to the Audit & Risk Committee as the committee has a role in supporting Council in fulfilling its governance and oversight responsibilities and provide the audit committee with the opportunity to raise any issues that the document has identified or ask any other questions, they may have in relation to our risk management and compliance activities.

The initial Risk Profile Report was tabled at the December 2023 Audit & Risk Committee Meeting. Similar to the FRM Action Plan, the Risk Profile will be tabled at the quarterly Audit & Risk Committee workshops as a tracking tool to determine progress made against the key themes and improvements towards any identified areas of improvement.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Darren West, Works Supervisor
Kristyn Harrap, Governance Officer
Chris Gilmour, Regional Risk Coordinator, LGIS
Ben Galvin, Divisional Manager - Risk Services, LGIS

Statutory Implications:

Local Government Act 1995

AS/NZS ISO 31000:2018

Regulation 16 of the Local Government (Audit) Regulations 1996 prescribes the functions of an Audit Committee which includes;

“16 (c) to review a report given to it by the CEO under regulation 17(3) and is to –

- (i) Report to the council the results of that review; and*
- (ii) Give a copy of the CEO’s report to the council.”*

“16 (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under –

- (i) Regulations 17 (1); and*
- (ii) The Local Government (Financial Management) Regulations 1996 regulation 5(2)(c).”*

Regulation 17 of the Local Government (Audit) Regulations 1996 reads as follows;

“(1) The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —

- a) risk management; and*
- b) internal control; and*
- c) legislative compliance.*

(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) *The CEO is to report to the audit committee the results of that review.*

Policy Implications:

Shire of Koorda Risk Management Strategy 2023

Policy “G - Risk Management” states;

Risk Assessment and Acceptance Criteria

The Shire quantified its broad risk appetite through the development and endorsement of the Shire’s Risk Assessment and Acceptance Criteria. The criteria are included within the Risk Management Framework and as a component of this policy.

All organisational risks are to be assessed according to the Shire’s Risk Assessment and Acceptance Criteria to allow consistency and informed decision making. For operational requirements such as projects or to satisfy external stakeholder requirements, alternative risk assessment criteria may be utilised, however these cannot exceed the organisations appetite and are to be noted within the individual risk assessment.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and transparent leadership.

4.1.1 – Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

The Shire of Koorda has adopted a ‘Three Lines of Defence’ model for the management of risk. This model ensures roles, responsibilities and accountabilities for decision making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, Council, management and the community will have assurance that risks are managed effectively to support the delivery of the strategic, corporate and operational plans.

The Risk Profile covers a robust area of risk assessment. The objective of this review is to identify potential and actual risks to the organisation, determine the chances of these risks occurring within the organisation and identify key controls that are and should be in place to help reduce or mitigate the perceived risks.

Financial Implications:

Resource requirements are in accordance with existing budgetary allocation.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

**Committee Recommendation
Resolution 070625**

Moved Cr NJ Chandler

Seconded Cr GL Boyne

That, in accordance with Regulations 16 and 17 of the *Local Government (Audit) Regulations 1996*, the Council, as per the quarterly report document to June 2025 as attached to this item, notes and endorses the actions taken to the identified improvements highlighted in the Risk Profile.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

10. Announcements by the President without Discussion

The Shire President extends a welcome to new business owners Ana, Jeremy and Leoline at Koorda Post Office and Peter Anderson at Koorda Hotel.


Sending a big thank you to Glenn & Sandra and Kylie & Darren for their efforts in previously owning the businesses.

Well done to Central Wheatbelt Ladies Hockey Association in competing in the Women's Hockey Championships last weekend.

UNCONFIRMED

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		
Date	10 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995</i> ; <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	May 2025 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 31 May 2025.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Officers

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 080625

Moved Cr NJ Chandler


Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 31 May 2025, as presented.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

11.2. List of Accounts Paid

Corporate and Community		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 12 May 2025 to 11 June 2025.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegate authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council’s adopted 2024/2025 Budget.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 090625

Moved Cr GW Greaves

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 12 May 2025 to 11 June 2025.

Municipal Voucher V738 to V784
Purchase Card Transactions (V768)


Totaling \$ 717,506.25
Totaling \$ 6,437.40
Total \$ 723,943.65

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1 Recreation Centre Management

Governance and Compliance		
Date	11 June, 2025	
Location	Koorda Recreation Precinct	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Liquor Control Act 1988</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

The second stage of the Recreation Precinct redevelopment – the bowling green project – has involved significant community consultation including meetings with key groups and the engagement of a consultant to assist with developing a management plan that would suit all parties.

The series of meeting and development of various draft agreements and memorandums of understanding were in a large part driven by the community wanting clarity on how the relocated bowls facility would operate and the impact and consideration of the existing Koorda Sports Club.

Much of the discussion captured by the consultant was centred on conditions of use of the facility and how the provision of hospitality, particularly the sale of alcohol, would be managed following the completion of stage one, which expanded the Recreation Centre capability to host functions.

At the Ordinary Council Meeting of 18 December, Council confirmed the bowling club project would proceed with the conditions including:

- the Koorda Sports Club contribute \$100,000 to the \$1.49m costs,
- the postponement of the lighting component and associated costs,
- staff develop a plan to decommission the Sports Club building within 12 months of the works, and
- a management model for the Recreation Centre be completed before the completion of works.

To the final point, a Council workshop on June 4 was presented with four options for a management model and conditions of use for the Recreation Centre. Attending the workshop via Teams was a representative of Racing Gaming and Liquor Industry Services to redress council questions.

The purpose of this item is to present the summary of the workshop outcomes for endorsement by Council to commence discussions with key sporting and community user groups.

Comment:

The Council workshop on 4 June was presented with draft general Conditions of Use for the Recreation Centre to apply to all user groups and 4 management models to consider for the facility. In summary the 4 management options considered by Council were:

Status Quo: The operating model currently adopted for management and access to the Koorda Recreation Centre.

Individual Club Access: A variation on the status quo with each club or association managing its hospitality requirements.

Central Committee: A model based on the formation of a central committee of users to manage the facility.

Club Expansion: A variation on the central committee model whereby the existing Koorda Sports Club is the central entity.

The outcome of the workshop was that Council preferred the Individual Club Access model – using restricted club licences – as it allowed each club to nominate and manage its requirements without additional approval, occasional community users (including those requiring occasional licences) would still have access to the facility, and there is not the need to establish of a complicated central entity.

The summary of the Individual Club Access model – which was also supported by the Liquor Licencing representative as appropriate for multiuser groups – as presented to the Council workshop is as follows:

Individual Club Access model

Management: The Individual Club Access model has conditions largely unchanged in most aspects from the status quo, in that individual clubs would retain their autonomy and be charged an annual fee by the Shire. It differs in that instead of having to apply for occasional liquor licences for each home game or event, the clubs would be able to nominate dates at the start of the year and be licenced without further application. Recreation Centre users would continue to be charged for cleaning by the Shire when facilities are not left in a suitable and orderly state after use. The Shire would require each Unrestricted Club Licence holder to provide quarterly income and expenditure reports to the Shire and audited annual accounts.

Licencing: Under the model each regular user club or association would apply for a Restricted Club Licence and have responsibility for providing approved managers and all other licence management requirements during the nominated hours of operations. The individual club or association would be compelled to retain member lists with the requirement that each member is entitled to up to 5 guests at any one time. The Restricted Club Licence would enable multiple clubs to manage operations and income from bar sales.

Costs: User groups are charged an annual fee for access to the Recreation Precinct facilities. Licencing fees for each Restricted Club Licence is currently \$1033 – with additional costs associated with nominating managers and department processing. With annual fee \$334 for each licence.

Ad Hoc Access: The Shire would continue to manage access from community groups and other requests (such as funerals and weddings) and prior to supporting any Restricted Club Licence application would require written confirmation from each relevant Club to support community requests when endorsed by the Shire as is reasonable in consideration of any special events organised by the relevant club. As per the status quo, ad hoc users could apply to the Shire for a Consumption Licence or to the DLGSC for an Occasional Licence, depending on the nature of their event.

Summary: The Restricted Club Licence model would enable each club or group to manage its own income from its bar sales and would limit the impact of the licence overtly competing with commercial enterprises in the Shire. It does not require the establishment of a separate entity to manage the licence and can be formalise with an operational agreement with the Shire. Ad hoc users are accommodated by the Shire without the need for approval from any of the Restricted Club Licence holders associated with the Recreation Centre.

In addition, the Liquor Licensing representative responded to Council questions regarding exemptions to the Liquor Control Act 1988 whereby alcohol can be sold or supplied to attendees of a function if it met the following conditions, in addition to those for the responsible service of alcohol. That it was:

- held between 6am and 10pm
- for a maximum of 2 hours with no more than 100 attendees, OR
- a maximum of 4 hours if no more than 75 attendees.

It is anticipated that this small function exemption provision would satiate the requirements of a number of potential users which may not require an unrestricted club licence. However, as the owners of the building, the Shire would still require a consumption of alcohol application from any groups on each occasion any small function was proposed for the Recreation Centre.

The 4 June Council workshop also defined that any agreement between the Shire and individual user groups and for the Shire, as building owner, to support any restricted club licence application would be under the following principles:

- The Recreation Precinct and the Recreation Centre will not inordinately compete with existing commercial businesses within the Shire of Koorda.
- The Recreation Precinct and Recreation Centre are facilities provided for use and access by the whole community.
- The Recreation Centre management model should facilitate as is reasonable needs of all user groups and ad hoc community access.
- The Recreation Centre management model will reflect the General Conditions of Use of the Recreation Precinct and Recreation Centre.
- The Shire retains in perpetuity control and discretion on the use of the Recreation Precinct and Recreation Centre.
- The Shire will support licencing applications to the Racing Gaming and Liquor (DLGSC) based on, but not limited to, the principles outlined above.

Each of the user groups, particularly the various sporting clubs, will also pay an agreed fee to access the Recreation Precinct facilities including the Recreation Centre as is currently the case. These fees can be adjusted with council approval as part of the annual Shire budget process.

In regard to the General Conditions of Use of the Recreation Centre to be applied to user groups, the 4 June Council workshop defined the following:

General Conditions of Use

- The Shire retains control over and final authority over the use of the Recreation Precinct and Recreation Centre
- The Shire maintains the Recreation Centre facilities and amenities in good working order.
- The Shire has discretion to access or allocate access to the Recreation Precinct facilities at any time, including times that have been previously assigned to a user.
- The Shire can cancel access to any user or group with immediate notice
- Recreation Precinct users are responsible for leaving the facilities in a clean and ordered condition at the conclusion of each use.
- The Shire will charge Recreation Centre users cleaning charges when premises are not left clean and ordered after use.
- Recreation Precinct users are responsible for any damage resulting from or during their use of facilities.

- Recreation users are to report to the Shire within 12 hours any damaged resulting from or during their use of facilities.
- Upgrades to user-specific facilities require a minimum 10 per cent financial contribution from the relevant user group, with any adjustment at the discretion of Council.
- Unscheduled repairs to user-specific facilities will be the responsibility of the relevant user group unless otherwise endorsed by Council.
- Recreation Centre users will provide all personnel required for their use of the facility.
- Recreation Centre users will ensure compliance with all licensing and legislative requirements for the sale of alcohol and food handling during their use of the facility.
- Recreation Centre users will engage local suppliers for the provision of all consumables at the facility unless otherwise agreed in writing by the Shire.
- The Shire may seek to vary the conditions of any user agreement at any time.
- The Shire will meet building and public liability insurances.
- Recreation Precinct user groups are responsible for activity-based insurance requirements.
- All access fobs and keys are to be returned to the Shire at the end of each season (in the case of sporting clubs) or within 12 hours of the conclusion of any one-off event.
- Any groups planning to access the small function liquor licence exemption will need to secure an alcohol consumption permit from the Shire within 48 hours of the event.
- Any financial penalties imposed on the Shire for breaches of the Liquor Licensing Act 1988 resulting from or during the use of the facility will be recouped by the Shire from the relevant user group.

The last two points on the conditions of use have been added for council endorsement since the 4 June workshop in view of advice from Racing, Gaming and Liquor Industry Services.

On endorsement of the Shire position on the management model, agreement principles and general conditions of use, the Shire President and CEO will arrange to meet with each of the Recreation Centre users involved in the consultation process to outline the position and explain in detail.

The need for the Council and consequently the Shire to first establish an acceptable position on the management model, and associated matters, is required to ensure the process will proceed and remove conjecture and uncertainty and give user groups a basis for discussions.

Consultation:

Jonathon Miller, Licensing Coordinator, Racing Gaming and Liquor, DLGSC

Statutory Implications:

Liquor Control Act 1988

Policy Implications:

W - Asset management V1.0

W - Consumption of Alcohol on Shire Property V1.0

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.1 – Shire owned facilities renewed and maintained in a strategic manner to meet community needs.

4.3 – Forward planning and delivery of services and facilities that achieve strategic priorities.

Risk Implications:

Risk Profiling Theme	Liquor licencing offences resulting from use of the shire facility
Risk Category	Financial and Reputation
Risk Description	Offences such as serving alcohol to intoxicated people can be applied to the owner of the premises under the Liquor Control Act 1988.
Consequence Rating	Minor (2)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Moderate (6)
Key Controls (in place)	Conditions of use including recouping penalties.
Action (Treatment)	User agreements
Risk Rating (after treatment)	Effective

Financial Implications:

Nil

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation:
Resolution 100625

Moved Cr GW Greaves

Seconded Cr GL Boyne

That Council:


- 1. Endorse the Recreation Centre Individual Club Access management model; agreement principles and General Conditions of Use as detailed, and**
- 2. Approve the Shire President and CEO to commence discussions with key user groups with the CEO to report back to Council before the 20 August OCM.**

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

13. OFFICER'S REPORTS – WORKS & ASSETS

13.1 Recreation Precinct Stage Two – Update

Works and Assets		
Date	10 June, 2025	
Location	Koorda Recreation Precinct	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995 Local Government (Functions and General) Regulations 1996	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Stallion Extension Request	

Background:

The Shire is currently redeveloping the community sporting facilities at the Recreation Ground. The first stage of the project was to upgrade and extend the Recreation Centre; with the second stage to construct a seven-link synthetic bowling green facility now underway.

The bowling green project comprises of three components – construction of the base and earthworks, including fencing and the toilet and storage facility (awarded to Stallion following a public tender); installation of the surface and reticulation (awarded to Evergreen following a public tender); and paving and bowling green shelters (to be awarded via requests for quotes as per the Shire's purchasing policy).

Provision of the bowling surface was separate tender from the base construction due to the specialised nature of the works, while the paving works and construction of the bowling shelters were separate so as to provide smaller local providers the opportunity to participate in the project.

The project is funded with a combination of grant funding (\$836,000), Shire reserves (\$465,000) and a contribution from the Koorda Sports Club (\$100,000) on behalf of the bowls contingent. In addition, to facilitate the funding of the project, the installation of the lighting was removed from the schedule of works for a saving of \$95,000. The Shire contribution is scheduled to be increased by \$44,000 as a result of the 2025-2026 budget development identifying higher costs for the paving and playing shelter components than the initial provision.

The project was initially intended to commence and be completed by June 2024 however Council agreed to extend the timeframe to develop comprehensive architectural plans for the wider redevelopment project and conduct the necessary tender process. Grant funding dependent on the June 2024 timeline has also been extended to December 2025 by the funding providers.

The purpose of this item is for council to consider endorsing an extension to the project timeframe, due to a statewide shortage of critical materials outside of the contractor's control, and to update council on variances applied to the project to date.

Comment:

The construction of the base and associated works needs to be completed before the installation of the playing surface and the local works (paving and playing shelters). The construction contract was signed on 21 January 2025 from which the contractors (Stallion) had 21 days to take possession of the site and 20 weeks post that date to complete the works.

That is the construction works were scheduled to be completed by 1 July 2025 with a contractual penalty of \$100 per day that competition in arrears without prior approval by the Shire for an extension. As the project currently stands Stallion will not have the works completed by 1 July and has requested a 39-working day extension for a revised completion date of 25 August 2025.

The reason provided for the requested extension is unforeseen delays in the supply of limestone blocks which has affected suppliers statewide and to which Stallion sought to redress by expanding their normal supply channels to attempt to secure supply from as far afield as the southwest.

Project managers MCG Architects has confirmed the shortage in the supply of limestone blocks which was exacerbated by a halt in production by one of the primary industry suppliers MCG Architects supports the granting of the extension as it was unforeseen and as such a reasonable request.

In advance of the formal request from Stallion for the extension on completion, the Deputy CEO updated grant providers on the possible delay and that the deadline to expend funds by 30 June 2025 was unlikely to be achieved. As such, while the Local Roads and Community Infrastructure grant will be expended by 30 June, extensions have been approved by the funding providers for both the Community Recreation Sport and Facilities Fund and Seroja funding to 31 December 2025.

While it is proposed that the Shire allow the 39-working day extension for Stallion – given the reason was out of their control and grant funding is unaffected – there is currently no indication that any further extension should be granted and that the daily penalty be applied to any additional time overruns.

In addition to the requested works completion extension from Stallion, there have also been a number of variances to the contracted works which to date are almost \$11,000 in the Shire's favour. Each of the variances, the quantum for each and the rationale are provided in the table below:

VARIANCE	AMOUNT	RATIONALE
Removal of tree	(\$1800)	Removal of tree on eastern side that was unable to quarantined from structure
Modification to footings for playing surface	\$19,875	Surface providers identified an alternative option to provide for drainage requirements.
Upgrade reticulation pump to 3-phase power	(\$791.29)	Upgrade to previous specifications for reticulation pump for longer life.
Upgrade to facilities hardware	(\$2323.76)	Hardware for toilet and storage shed as presented were inadequate and required upgrade
Widen northern access gate to playing surface	(\$1257.15)	Single access gate to playing surface widened to double gate to better facilitate access of equipment
Light tower hardware provision	(\$3173.33)	While lighting is postponed, there are cost benefits in installing the base hardware during construction.
TOTAL	\$10,952.20	Surplus to budget to date

As shown an alternate drainage structure proposed by the playing surface providers has enabled upgrades to various aspects of the construction as identified as preferable during works. The upgrade to the pump reticulation should prolong its working life; the hardware for the facilities are of higher quality and therefore should have a longer working life; the widening of the access gate will increase ease of access and lessen the propensity of damage to the structure; and the installation of the light tower cage bolt assemblies will be cost effective in the longer term.

Consultation:

Michel Greenhalgh, Director, MCG Architects
Spencer Davies, Stallion Homes
Mark Fraser, Evergreen WA
Greg Williams, Western Irrigation
Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Local Government Act 1995
Local Government (Functions and General) Regulations 1996

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
3.1 – Shire owned facilities renewed and maintained in a strategic manner to meet community needs.
4.3 – Forward planning and delivery of services and facilities that achieve strategic priorities.

Risk Implications:

Risk Profiling Theme	Additional time and budget overruns
Risk Category	Project and Reputation
Risk Description	At this stage of the construction component, there is minimal prospect of time and cost variances which could impact reputation with the community.
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Project reporting and surplus variances.
Action (Treatment)	Comprehensive plans and expert inspection by MCG Architects
Risk Rating (after treatment)	Effective

Financial Implications:

As presented, \$10,952 saving on the cost of the construction component from the net impact of variances to date.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation
Resolution 110625

Moved Cr GW Greaves

Seconded Cr NJ Chandler

That Council approve the 39-day extension request from Stallion Homes to complete the construction phase of the Bowling Green Project on 25 August 2025.

CARRIED 4/0

For: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

UNCONFIRMED

14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

16. Matters Behind Closed Doors

Nil.

17. Closure

The Presiding person thanked everyone for their attendance and declared the meeting closed at 5.13pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: 16 July 2025



Shire of
Koorda

Drive in, stay awhile

MINUTES

Audit & Risk Committee Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 18 June 2025

Commencing 4.00pm

Dear Audit & Risk Committee Members,

The next Audit & Risk Committee Meeting of the Shire of Koorda will be held on Wednesday 18 June 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda, commencing at 4.00pm.

Zac Donovan
Chief Executive Officer
13 June 2025

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

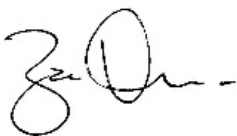
Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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Shire of Koorda
Audit & Risk Committee Meeting
4.00pm, Wednesday 18 June 2025



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 4.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Committee Members:

Cr JM Stratford	President & Chair
Cr GL Boyne	Member
Cr GW Greaves	Member (4.02pm)
Cr NJ Chandler	Deputy Member

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Executive Officer

Visitors:

Apologies:

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

Nil.

5. Confirmation of Minutes from Previous Meetings

5.1. Audit & Risk Committee Meeting held on 19 March 2025
[Click here to view the previous minutes](#)

Voting Requirements ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation

Moved Cr GL Boyne Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Audit & Risk Committee Meeting held 19 March 2025, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 3/0


For: Cr JM Stratford, Cr NJ Chandler, Cr GL Boyne

6. Presentations
Nil.

7. Officer's Reports

4.02pm – Cr GW Greaves joined the meeting and Cr NJ Chandler vacated as deputy member but remained as an observer.

7.1. Quarterly Reporting of Integrated Strategic Plan and Workforce Plan

Governance and Compliance		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	<i>Local Government Act 1995;</i> <i>Local Government (Administration) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input checked="" type="checkbox"/> Information	
Attachments	Quarterly Scorecard – June 2025	

Background:

Section 5.56(1) of the Local Government Act 1995 requires all local governments to have a plan for the future of the district and under the Local Government (Administration) Regulations 1996, all local governments in Western Australia are required to have adopted two key documents: a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP). Together these documents drive the development of each local government's Annual Budget.

The Integrated Planning and Reporting Framework and Guidelines (2016) issued by the DLGSC that guides the SCP and CBP process require that regular monitoring and reporting of these plans are undertaken. This quarterly update forms part of this key reporting process.

Council adopted the Integrated Strategic Plan 2022-2032 (which incorporates both the SCP & CBP) at its meeting held 20 April 2022. In 2024 a desktop review of the plan was undertaken and the updated plan was adopted at the June 2024 OCM as per resolution 120624.

Comment:

To assist Council to meet its IPR requirements under the Local Government Act 1995, the Local Government (Administration) Regulations 1996, Shire staff have prepared the quarterly report, as attached to this item, for the Committee to consider and, if appropriate, recommend to Council that the quarterly scorecard be adopted and the Integrated Strategic Plan and Workforce Plan components be endorsed for publication.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Jannah Stratford, President, Shire of Koorda

Statutory Implications:

Local Government Act 1995 and relevant subsidiary legislation.

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and transparent leadership.

4.1.1 – Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements.

4.3 – Forward planning and delivery of services and facilities that achieve strategic priorities.

4.3.2 – Report to Council progress of Council Actions using a quarterly score card and report results to community.

Risk Implications:

The Risk Theme Profile identified as part of this report is Failure to Fulfil Compliance Requirements. The consequence could be Compliance if the requirements of both the Local Government Act 1995 and the Local Government (Administration) Regulations 1996 are not met in terms of the Shire having a plan for the future of the district. Another consequence could be Reputational if the public perceives that the Shire does not have the business planning tools in place to manage ratepayer money in transparent and accountable manner. The measure of Consequence is Minor, and the likelihood is Unlikely, giving an overall risk rating of Low. Both risks will be mitigated through adherence to the Integrated Planning and Reporting framework.

Financial Implications:

Nil

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation

Moved Cr GL Boyne

Seconded Cr GW Greaves

That the Audit Committee recommends:


That Council:

- 1. Adopts the quarterly reporting documents to June 2025 as attached to this item; and**
- 2. Endorses the publication of the Integrated Strategic Plan and Workforce Plan components for community information.**

CARRIED 3/0

For: Cr JM Stratford, Cr GW Greaves, Cr GL Boyne

7.2. Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls

Governance and Compliance		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	<i>Local Government (Audit) Regulations 1996 – Reg 16 and 17</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	FRM Action Plan – June 2025	

Background:

The Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance.

At the May 2023 Audit Committee Meeting, the Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls was presented for consideration with the below committee recommendation being resolved at the May 2023 Council Meeting.

Committee Recommendation RESOLUTION 050523

Moved CR GW Greaves

Seconded CR BG Cooper

That Council:

1. Receives Moore's Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls report, dated April 2023 (Attachment A);
2. Directs the CEO to provide a report, on a quarterly basis, to the Audit Committee to enable the Committee to monitor the Shire's progress in addressing the recommendations, pursuant to Regulation 16 (d) of the Local Government (Audit) Regulations 1996; and
3. Directs the CEO at the first quarterly review to provide proposed actions, including expected completion dates, to the recommendations identified in the report.

CARRIED BY ABSOLUTE MAJORITY 6/0

Comment:

This report has been presented to the Audit & Risk committee as the committee has a role in supporting Council in fulfilling its governance and oversight responsibilities and provide the audit committee with the opportunity to raise any issues that the document has identified or ask any other questions, they may have in relation to our risk management and compliance activities.

An initial report was tabled at the June 2023 Audit Committee Meeting and the attached Action Plan is an update on actions that have been taken within the past quarter to align with the quarterly reporting on the Integrated Strategic Plan.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Administration Staff

Statutory Implications:

Regulation 16 of the Local Government (Audit) Regulations 1996 prescribes the functions of an Audit Committee which includes;

“16 (c) to review a report given to it by the CEO under regulation 17(3) and is to –

- (i) Report to the council the results of that review; and*
- (ii) Give a copy of the CEO’s report to the council.”*

“16 (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under –

- (i) Regulations 17 (1); and*
- (ii) The Local Government (Financial Management) Regulations 1996 regulation 5(2)(c).”*

Regulation 17 of the Local Government (Audit) Regulations 1996 reads as follows;

“(1) The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —

- a) risk management; and*
- b) internal control; and*
- c) legislative compliance.*

(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.”

Regulation 5 (2) (c) of the Local Government (Financial Management) Regulations 1996 states that -
“the CEO is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.”

Policy Implications:

The review recommended some potential improvement opportunities to some of the Council’s policy. These will be considered separately by the Policy Review Committee and Council at the completion of the review process. Comments made in the FM Review relating to specific Policies and Procedures will be taken on-board as part of the review process.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and transparent leadership.

4.1.1 – Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements

Risk Implications:

The CEO would be contravening the *Local Government (Audit) Regulations 1996* if this review was not undertaken at least once every 3 financial years. The CEO is to report to the Audit & Risk Committee the results of this review.

The Financial Management, Risk Management, Legislative Compliance and Internal Controls Review covers a robust area of risk assessment and compliance with auditing in compliance with the Local Government Act 1995 and associated Regulations. The objective of this review is to identify risks to the organisation where non-compliant activities may have taken place enabling processes and procedures to be developed or reviewed and amended, if required.

Financial Implications:

Nil.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation

Moved Cr GW Greaves

Seconded Cr GL Boyne


That, in accordance with Regulations 16 and 17 of the *Local Government (Audit) Regulations 1996*, the Audit & Risk Committee recommends;

That Council as per the quarterly report document to June 2025 as attached to this item, notes and endorses the actions taken to the identified improvements highlighted in the Financial Management, Risk Management, Legislative Compliance and Internal Controls review.

CARRIED 3/0

For: Cr JM Stratford, Cr GW Greaves, Cr GL Boyne

7.3. Shire of Koorda Risk Profile Report

Governance and Compliance		
Date	11 June 2025	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Zac Donovan, Chief Executive Officer	
Legislation	Local Government (Audit) Regulations 1996 – Reg 16 and 17 Local Government Act 1995 AS/NZS ISO 31000:2018	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Shire of Koorda Risk Profile Action Plan - June 2025	

Background:

The Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance.

In addition to the Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls undertaken by Moore in February 2023, as per the above item, Staff undertook an additional review, facilitated by LGIS, to understand the Operational Risks within the organisation.

The Risk Profile workshop, undertaken in October 2023, worked through 15 risk themes to identify what is the risk of this occurring at the Shire, both with and without controls, and what controls are, or should be in place.

Under the Risk Management Framework, the Shire utilises risk profiles to capture its operational and strategic risks. The profiles assessed are:

- Asset Sustainability
- Business and Community Disruption
- Community Engagement
- Compliance Obligations
- Document Management
- Employment Practices
- Environment Management
- Errors, Omissions and Delays
- External Theft and Fraud
- IT, Communication Systems and Infrastructure
- Management of Facilities, Venues and Events
- Misconduct
- Project / Change Management
- Purchasing and Supply
- WHS

For each category, the profile contains the following:

- Objective.
- Risk Event.
- Potential Causes.
- Key Controls / Control Type.
- Control Adequacy.
- Control owner.
- Risk Rating.
- Actions and Responsibility.

Comment:

This report has been presented to the Audit & Risk Committee as the committee has a role in supporting Council in fulfilling its governance and oversight responsibilities and provide the audit committee with the opportunity to raise any issues that the document has identified or ask any other questions, they may have in relation to our risk management and compliance activities.

The initial Risk Profile Report was tabled at the December 2023 Audit & Risk Committee Meeting. Similar to the FRM Action Plan, the Risk Profile will be tabled at the quarterly Audit & Risk Committee workshops as a tracking tool to determine progress made against the key themes and improvements towards any identified areas of improvement.

Consultation:

Lana Foote, Deputy Chief Executive Officer
Darren West, Works Supervisor
Kristyn Harrap, Governance Officer
Chris Gilmour, Regional Risk Coordinator, LGIS
Ben Galvin, Divisional Manager - Risk Services, LGIS

Statutory Implications:

Local Government Act 1995
AS/NZS ISO 31000:2018

Regulation 16 of the Local Government (Audit) Regulations 1996 prescribes the functions of an Audit Committee which includes;

“16 (c) to review a report given to it by the CEO under regulation 17(3) and is to –

- (i) Report to the council the results of that review; and*
- (ii) Give a copy of the CEO’s report to the council.”*

“16 (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under –

- (i) Regulations 17 (1); and*
- (ii) The Local Government (Financial Management) Regulations 1996 regulation 5(2)(c).”*

Regulation 17 of the Local Government (Audit) Regulations 1996 reads as follows;

“(1) The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —

- a) risk management; and*
- b) internal control; and*
- c) legislative compliance.*

(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.”

Policy Implications:

Shire of Koorda Risk Management Strategy 2023
Policy “G - Risk Management” states;

Risk Assessment and Acceptance Criteria

The Shire quantified its broad risk appetite through the development and endorsement of the Shire’s Risk Assessment and Acceptance Criteria. The criteria are included within the Risk Management Framework and as a component of this policy.

All organisational risks are to be assessed according to the Shire's Risk Assessment and Acceptance Criteria to allow consistency and informed decision making. For operational requirements such as projects or to satisfy external stakeholder requirements, alternative risk assessment criteria may be utilised, however these cannot exceed the organisations appetite and are to be noted within the individual risk assessment.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and transparent leadership.

4.1.1 – Ensure efficient use of resources and the governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

The Shire of Koorda has adopted a 'Three Lines of Defence' model for the management of risk. This model ensures roles, responsibilities and accountabilities for decision making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, Council, management and the community will have assurance that risks are managed effectively to support the delivery of the strategic, corporate and operational plans.

The Risk Profile covers a robust area of risk assessment. The objective of this review is to identify potential and actual risks to the organisation, determine the chances of these risks occurring within the organisation and identify key controls that are and should be in place to help reduce or mitigate the perceived risks.

Financial Implications:

Resource requirements are in accordance with existing budgetary allocation.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Committee Recommendation

Moved Cr GL Boyne

Seconded Cr GW Greaves

That, in accordance with Regulations 16 and 17 of the *Local Government (Audit) Regulations 1996*, the Audit & Risk Committee recommends;

That Council, as per the quarterly report document to June 2025 as attached to this item, notes and endorses the actions taken to the identified improvements highlighted in the Risk Profile.

CARRIED 3/0

For: Cr JM Stratford, Cr GW Greaves, Cr GL Boyne

8. Urgent Business Approved by the Person Presiding or by Decision
Nil.

9. Date of Next Meeting

4.00pm Wednesday 17 September 2025.

10. Closure

The Chairperson thanked everyone for their attendance and closed the meeting at 4.09pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: 17 September 2025

APPENDIX I – Terms of Reference

Audit and Risk Committee

Terms of Reference

1. Name

The name of the committee is the Shire of Koorda Audit and Risk Committee.

2. Head of Power

The committee is established by Council under section 5.8 of the *Local Government Act 1995* (C15.09.15).

3. Definitions

TERM	DEFINITION
Act	The <i>Local Government Act 1995</i> .
Council	The body consisting of all council members sitting formally as the Council of Shire of Koorda ("the Shire").
Chief Executive Officer	The Chief Executive Officer (CEO) of the Shire of Koorda.
Committee	Shire of Koorda Audit and Risk Committee
Council Member	A person elected under the Act as a member of Council. Shire of Koorda council members includes the Shire President, Deputy Shire President and Councillors (as defined by the Act).
External Member	A person who is not a council member appointed to the committee with requisite skills, knowledge and experience that compliment the committees objectives.
Member	A person appointed to this committee.

4. Objectives

The primary objective of the committee is to accept responsibility for the annual external audit and liaise with the Shire's auditor so that Council can be satisfied with the performance of the Shire in managing its financial affairs.

Reports from the committee will:

- Assist Council in discharging its legislative responsibilities of controlling the Shire's affairs.
- Ensure openness in the Shire's financial reporting.
- Liaise with the CEO to ensure the effective and efficient management of the Shire's financial accounting systems, risk management framework and compliance with legislation.

The committee is to facilitate:

- The enhancement of the credibility and objectivity of external financial reporting.
- Effective management of financial and other risks and the protection of Council assets.
- Compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance.
- The provision of an effective means of communication between the external auditor and Council.
- The reduction of fraud, corruption and misconduct risk as a part of their oversight of financial reporting.

5. Powers

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

The committee meets with the auditor of the Shire at least once in every year to satisfy the requirement of section 7.12A(2) of the Act.

The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures without the approval of the CEO.

6. Functions of the Committee

In accordance with *Local Government (Audit) Regulations 1996*, the committee is to:

- a. Guide and assist the Shire in carrying out:
 - i. its functions under Part 6 of the Act; and
 - ii. its functions relating to other audits and other matters related to financial management.
- b. Guide and assist the Shire in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act.
- c. Review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to;
 - i. report to the council the results of that review; and
 - ii. give a copy of the CEO's report to Council.
- d. Consider the CEO's three yearly reviews of the appropriateness and effectiveness of the Shire's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to Council the results of those reviews.
- e. Oversee the implementation of any action that the Shire:
 - i. is required to take by section 7.12A(3); and
 - ii. has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
 - iii. has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - iv. has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c).
- f. Perform any other function conferred on the committee by the regulations or another written law.

Additionally, the committee is to:

- a. Review the Shire's draft annual financial report, focusing on:
 - i. accounting policies and practices;
 - ii. changes to accounting policies and practices;
 - iii. the process used in making significant accounting estimates;
 - iv. significant adjustments to the financial report (if any) arising from the audit process;
 - v. compliance with accounting standards and other reporting requirements; and
 - vi. significant variances from prior years.
- b. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation, but before the annual financial report is signed.
- c. Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's terms of reference.
- d. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference.

6.1. Compliance

The committee's functions in regards to compliance is to:

- a. Review the annual Compliance Audit Return and satisfy itself that the return is supported by appropriate processes and controls.
- b. Provide reasonable confidence about the accuracy of information contained in the Compliance Audit Return and make a recommendation on its adoption to Council.

6.2. Risk Management

The committee's functions in regards to risk management is to:

- a. Ensure the Shire's risk management framework addresses Council's exposure to both strategic and operational risks.
- b. Monitor the effectiveness of the risk management framework through regular reviews and reporting.
- c. Regularly review Council's strategic risk register to check that extreme and high level risk are managed in accordance with the "Risk Management Policy."
- d. Address any specific requests referred from Council in relation to issues of risk and risk management.
- e. At least once every year consider a report from the Shire's Executive Management Team in relation to the management of risk within the Shire, and satisfy itself that appropriate controls and processes are in operation, and are adequate for dealing with risks that impact the Shire.

7. Membership

The committee will consist of three elected members, with a fourth elected member acting as a deputy.

If authorised by the committee, council members attending as observers may participate in the meeting (but are not able to vote).

The CEO and employees are not members of the committee. The Deputy CEO is to provide administrative support to the committee.

Related Documents (Legislation/Local Law/Policy/Procedure/Delegation)

Local Government Act 1995, Section 5.36, 5.39C & 5.40

Review History

Date	Council Resolution	Description of review/amendment
18/12/2023	RES: 111223	Terms of Reference Adopted V2.0
23/10/2023	RES: 191023	Committee Re-established (inclusion of Risk)
15/09/2021	RES: 060921	Terms of Reference Adoption V1.0



Shire of
Koorda

Drive in, stay awhile

MINUTES

Local Emergency Management Committee Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Thursday 26 June 2025

Commencing 4.30pm

NOTICE OF MEETING

Dear Local Emergency Management Committee Members,

Notice is hereby given that a Local Emergency Management Committee of the Shire of Koorda will be held on Thursday 26 June 2025 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda, commencing at 4.30pm.

Zac Donovan
Chief Executive Officer
25 June 2025

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.


Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

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Shire of Koorda Local Emergency Management Committee Meeting 4.30pm, Thursday, 26 June 2025



Microsoft Teams Meeting Link - [Join the meeting now](#)
Meeting ID: 447 276 746 754 4
Passcode: LX9Lv7kb

1. Declaration of Opening

The Chairperson, Shire President Cr Jannah Stratford, declared the meeting open at 4.30pm.

2. Record of Attendance and Apologies

Attendance: Cr Jannah Stratford, President, Shire of Koorda
George Storer, Shire of Koorda Chief Bush Fire Control Officer (CBFCO)
Sergeant Sheryl Jackamarra, OIC, Koorda Police Station
Michael Phillips, Wheatbelt Regional Coordinator, Department of Communities (MS Teams)

Visitors: Zac Donovan, CEO, Shire of Koorda
Lana Foote, DCEO, Shire of Koorda
Charli West, LEMC Liaison Officer, Shire of Koorda
Chloe Bell, Administration Officer, Wyalkatchem-Koorda St John WA Subcentre
Senior Constable Wade Robins, Koorda Police Station
Shelby Robinson, District Emergency Management Advisor, DFES (MS Teams)
Glen Metcalfe Water Corporation & Wyalkatchem Fire and Rescue 4.31pm
Brad Phillips, Captain, Wyalkatchem Fire and Rescue 4.31pm

Apologies: Lesley Foote, MCS, Koorda Primary School
David Hewitt, Principal, Koorda Primary School
Philippa Reppington, Acting Operations Manager, WA Country Health Services
Tracy Dickson, V Chair, Wyalkatchem-Koorda St John WA Subcentre
Carl Fuchsbichler, Shire of Koorda Deputy Chief Bushfire Control Officer
Matthew Trozzo, Community Paramedic, St John WA
Colleen Scally, Red Cross

3. Confirmation of Previous Minutes

[Click here to view.](#)

Moved: George Storer

Seconded: Sgt Sheryl Jackamarra

That the minutes of the Koorda Local Emergency Management Committee meeting held on 26 March 2025 at the Shire of Koorda Council Chambers, as circulated, be confirmed as a true and accurate record.

Carried

FOR: Cr JM Stratford, G Storer, Sgt S Jackamarra, M Phillips

4. Correspondence In and Out

4.1. Correspondence In

Community Emergency Services Manager (CESM) Program Application Letter from DFES.

[Click here to view.](#)

4.2 Correspondence Out

N/A

4.3 Information Tabled

N/A

5. Review of LEMC Membership and Contact List Updates

[Click here to view the Contact List.](#)

Recent Updates:

- Removed Fiona Williams and added Rachelle King, Director of Nursing/Health Service Manager. Also added Philippa Reppington, Acting Operations Manager – Eastern to the distribution list.

6. Local Emergency Management (Standing Items)

6.1 Post Incident Reports

N/A

6.2 Post Exercise Reports

N/A

6.3 Exercise Schedule

N/A

6.4 Review Local Emergency Management Arrangements

[Click here to view the current LEMA.](#)

The Current LEMA is due for review in October 2025. LEMC Members will be consulted with as necessary with a draft presented at the August meeting.

7. Agenda Items

Nil.

8. Agency/Member Reports

Department of Communities – Michael Phillips

[Click here to view.](#)

Department of Fire and Emergency Services – Shelby Robinson

[Click here to view the May 2025 Wheatbelt District Emergency Management Newsletter.](#)

- The last Wheatbelt District Emergency Management Committee meeting was held on Wednesday 18 June from 1000-1230. This meeting featured a presentation from Catherine Feeney on the LEMA Improvement Project and then the committee partook in *Exercise Sizzle Sync* which aimed to test collaboration between LGAs, agencies and different HMAs. The

exercise also focussed on at-risk groups across the region and what DEMC activities we may need to do to better support these groups.

- WALGA have recently released clarity around LGA requirements for Committees of Council and have indicated that as the LEMC is established under the Emergency Management Act 2005, not the Local Government Act 1995, there is no need for a LEMC to be conducted as a committee of council. [Click here to view the guide](#).
- The most recent Emergency Management Webinar was hosted 12 June 2025 and focused on Severe Weather Preparedness. A recording is available via this link - <https://drive.google.com/drive/folders/1IT7JoSZwmlNjTljsPGTbIWotR78y4FQZ?usp=sharing>. The next webinar will be on Thursday July 10 and focus on Search and Rescue, presented by WA Police Force.
- The Disaster Ready Fund (Round 3) has now closed. Next steps include DFES conducting an initial assessment of applications and seeking Ministerial endorsement of the applications. Endorsed applications are then forwarded to the National Emergency Management Agency by 13 June 2025, where a panel will then assess applications. Finally, the Minister for Emergency Management nationally will provide a formal endorsement.
- The State Hazard Plan Human Biosecurity and State Support Plan Animal Welfare in Emergencies have recently been updated. More information about the changes can be found in the newsletter attached.
- Section 40 of the *Emergency Management Act 2005* sets out the need for LEMCs to submit an annual report on activities undertaken during the financial year. A request has been sent to all LEMCs requesting annual reports to be completed and sent to the DEMA by COB 31 July 2025.
- The AFAC and AIDR national conference is coming to Perth 26-29 August. Early bird tickets are currently available.

Wyalkatchem Fire & Rescue – Brad Phillips

- Working on a drill in Wyalkatchem involving multiple agencies (Fire & Rescue, St John, Police, etc).

Wyalkatchem-Koorda St John WA Subcentre - Chloe Bell

- Working on the exercise for a weekend date on the spare block near the Great Southern Fuels Depot. Hoping by having it in view of the public, it will increase volunteer numbers in Koorda. Tracy to touch base with Zac regarding this.
- With the success of the free First Aid Course earlier in the year, will be running another one in the near future.
- As the Shire works through the Budget process, raised if small jobs can be considered.

Shire of Koorda CBFCO - George Storer

- The Brigade is currently in the quiet period with training planned for July. 2 Koorda volunteers are booked in, unfortunately the volunteers from other towns are not able to attend.
- The appliances are due in September, however no new updates on these. The Koorda truck went to the mechanic in Toodyay and is back, but there are still concerns around that and the Kulja truck.
- Plans to test trucks before the bushfire season.

Koorda Police Station – Sgt Sheryl Jackamarra

- Nothing further to report.

Water Corporation - Glen Metcalfe

- Nothing further to report.

Shire of Koorda

- Plans for an upcoming exercise to be completed.
- As above, the application for a CESM has not be accepted at this time.
- Will find out in August if the application for the CCTV, BBQ trailer and mobile communications tower was successful.

9. General Business

9.1 LEMC Annual Report

[Click here to view.](#)

If members have no further additions, the Annual Report will be submitted.

- Additions include more information around the barriers we face in the Wheatbelt.

10. Next Meeting Dates

Thursday, 28 August 2025

Thursday, 27 November 2025

11. Meeting Closure

Cr Stratford thanked those present for attending and declared the meeting closed at 4.57pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: 28 August 2025

APPENDIX I – Terms of Reference

Local Emergency Management Committee

Terms of Reference

1. Name

The name of the committee is the Shire of Koorda Local Emergency Management Committee.

2. Head of Power

The committee is established by Council under section 38 of the *Emergency Management Act 2005*.

3. Definitions

TERM	DEFINITION
Act	The <i>Emergency Management Act 2005</i> .
Council	The body consisting of all council members sitting formally as the Council of Shire of Koorda (" the Shire ").
Chief Executive Officer	The Chief Executive Officer (CEO) of the Shire of Koorda.
Committee	Shire of Koorda Local Emergency Management Committee.
Council Member	A person elected under the Act as a member of Council. Shire of Koorda council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act).
DFES	Department of Fire and Emergency Services.
External Member	A person who is not a council member appointed to the committee with requisite skills, knowledge and experience that compliment the committee's objectives.
HMA s	Hazard Management Agencies.
LEC	Local Emergency Co-ordinator.
LEMA	Local Emergency Management Arrangements.
Member	A person appointed to this committee.

4. Objectives

The aim of the LEMC is to collaborate with local support organisations, hazard management agencies, and industry representatives, to collectively build a resilient community that is prepared to respond and recover from an emergency.

The LEMC objectives are to;

- Develop local emergency management arrangements (LEMA) that are practical to all stakeholders and service agencies.
- Ensure that LEMA are contemporary and relevant to the community and addresses all possible risks and scenarios.
- Participate in inter-local government relations to further emergency management cooperation within the emergency management district.
- Build resilience and engage with the community through safety and awareness campaigns, and by disseminating information through social media, media outlets, and public events.
- Participate in interagency training exercises that improve the capabilities and knowledge of the LEMC, local stakeholders, and hazard management agencies.
- Exercise the LEMA to test their effectiveness in practical applications, and actively strive for continuous improvement.
- Share meeting minutes, committee member experiences and proposed actions with local government elected members, State agencies and the local community.
- Strategise ways to mitigate potential emergencies and to improve recovery arrangements.

Key duties and responsibilities include providing advise and assist the Shire of Koorda in ensuring that local emergency management arrangements are established for its district.

- Liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- Carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations.
- Perform at least one emergency training exercise a year to assist improve the capabilities of their community to prepare for, respond to and recover from emergencies.
- Prepare and submit an annual report on activities undertaken by the LEMC during the financial year to the District Emergency Management Committee for the district.

5. Powers

The Committee is a formally appointed committee of Council and is responsible to that body.

The Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.

The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee recommendations are advisory only and shall not be binding on Council.

6. Membership

The membership of the LEMC includes the President (as the local government representative), the Local Emergency Coordinator and representatives, as nominated, from relevant government agencies and other statutory authorities.

- Special guests may be invited to attend committee meetings as determined by the LEMC Executive Officer, in consultation with the LEMC Chair.
- Each voting member should nominate a proxy to the Executive Officer within their agency or organisation to attend if the appointed member is absent.
- Non-attendance at meetings of voting members without a justifiable apology, or that have not been represented by their proxy will be asked to provide an explanation to the Chairperson. Repeated non-attendance may result in the Chairperson notifying the District Emergency Management Committee.
- Members representing agencies and organisations that can no longer participate in the committee should advise the Executive Officer of their resignation and nominate an alternative representative for membership.
- Committee membership will be reviewed at each meeting by the LEMC Executive to ensure that it is representative of the community and the potential risks and scenarios.
- New members may join the LEMC via resolution of the committee.

A full membership list can be found in Schedule 1, at the end of this Terms of Reference.

7. Presiding Member

The LEMC Presiding Member and Deputy Presiding Member are determined within the “Shire of Koorda – Local Emergency Management Arrangements 2020 – V01.”

Position	Incumbent
Chairperson	Shire of Koorda President, Deputy, Councillor or CEO
Deputy Chairperson	Koorda Police Station Officer in Charge/LEC

The role of the Chairperson and Deputy Chairperson are also included in the LEMA.

Local Role	Description of Responsibility
Chairperson	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the Local Government district is undertaken.
Deputy Chairperson	Provides leadership and support to the LEMC in the absence of the Chair.

8. Meetings

A meeting will be held at least once per quarter throughout the financial year. These meetings are generally the last Thursday of; March, June, August and November.

The schedule will be advised by the Executive Officer and any additional meetings will be convened if and as required at the discretion of the Chairperson.

9. Minutes

The minutes of the meeting shall be recorded and prepared as per the provisions of section 5.22 of the Act.

The content of the minutes shall be in accordance with regulation 11 of the *Local Government (Administration) Regulations 1996*.

10. Reporting

Recommendations recorded in the minutes arising from the Committee's deliberations shall be presented to the earliest available ordinary meeting of Council.

In the event of a tied vote, where the Presiding Member has exercised a casting vote, the matter will be referred to Council for deliberation.

11. Terms of Appointment

Appointment to the Committee will be determined by the Council following ordinary local government elections, for a term to expire on the date of the subsequent ordinary local government elections.

If a member of the Committee resigns prior to an ordinary local government election, Council will appoint a replacement.

12. Code of Conduct

The Shire's Code of Conduct for Council Members, Committee Members and Candidates applies to all members of the Committee.

13. Voting

Shall be in accordance with section 5.21 of the Act.

Each voting member of the Committee present at a meeting is entitled to one vote and are required to vote, subject to the provisions of the Act regarding interests.

In the event of a tied vote, the Presiding Member will have a casting vote.

14. Alterations to Terms of Reference

The Committee is to conduct a review of its terms of reference providing Council with recommendations for any changes, in the first instance after twelve months of operation, with subsequent reviews to be held every two years prior to the local government ordinary election.

15. Termination of Committee

Termination of the Committee shall be at the discretion of Council and in accordance with the Act.

Review History

Date	Council Resolution	Description of review/amendment
18/12/2023	RES: 071223	Terms of Reference Adopted
30/11/2023		Terms of Reference endorsed by LEMC
23/10/2023	RES: 191023	Committee re-established

Schedule 1 - Membership

Executive	
Chairperson (Voting)	Shire of Koorda President, Deputy President or Councillor
Deputy Chairperson (Voting)	Koorda Police Station Officer in Charge/Appointed LEC
Executive Officer	Shire of Koorda DCEO or staff member
Local Recovery Coordinator	Shire of Koorda CEO
Administrative Support	Koorda Community Resource Centre/Shire of Koorda Manager/Staff Member
HMAs	
Shire of Koorda (Voting)	Chief Bush Fire Control Officer
Parks and Wildlife	District Fire Coordinator
DFES	District/Area Officer
Dept. of Transport	Regional Manager
Dept. of Health	Regional Director
Dept. of Agriculture and Food	Site Manager
WA Police	Officer in Charge, Koorda Police Station
Welfare Support	
Centrelink	Team Leader
Community Services (Voting)	District Emergency Services Officer
Red Cross	Representative, Koorda Branch
Salvation Army	Lieutenant
CWA	Representative, Koorda Branch
Utilities	
Main Roads WA	Local Manager
Additional Members as directed by the Shire of Koorda	
St John Ambulance (Voting)	Regional Manager/Community Paramedic Koorda and Wyalkatchem Subcentre
Shire of Koorda	Works Supervisor
DFES	Regional Superintendent
WALGA	Representative
Department of Education	Koorda Primary School
CBH Group Koorda	Koorda Area Manager
Great Southern Fuel Services	Koorda Depot



**North Eastern Wheatbelt
Regional Organisation of Councils**

Council Meeting

Tuesday 27 May 2025

Bencubbin CRC

Minutes

1.30pm Light lunch and break
2pm Council Meeting

www.newroc.com.au

E caroline@newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> 👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 👉 Council reviews NEWROC project priorities / strategic plan 	Council
March	<ul style="list-style-type: none"> 👉 WDC attendance to respond to NEWROC project priorities 👉 Submit priority projects to WDC, Regional Development and WA Planning 	Executive
April	👉 NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> 👉 NEWROC Draft Budget Presented 👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2027) 	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> 👉 Information for Councillors pre-election 👉 NEWROC Audit 	Council
September		Executive
October	<ul style="list-style-type: none"> 👉 NEWROC CEO and President Handover (every 2yrs) 👉 NEWROC Dinner 	Council
November	<ul style="list-style-type: none"> 👉 NEWROC Induction of new Council representatives (every other year) 👉 Review NEWROC MoU (every other year) 	Executive
December	👉 NEWROC Christmas / End of Year Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning (Oct 2023 – Oct 2025)

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes of the Council Meeting held on 27 May 2025 at the Bencubbin CRC commencing at 2pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Brown welcomed everyone and opened the meeting at 2pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Melanie Brown	President, Shire of Trayning, NEWROC Chair
Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Jannah Stratford	President, Shire of Koorda
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Owen Garner	President, Shire of Wyalkatchem
Peter Naylor	CEO NEWROC, CEO Shire of Trayning
David Nayda	CEO, Shire of Nungarin
Tanika McLennan	A/CEO Shire of Mukinbudin
Zac Donovan	CEO Shire of Koorda
Ben McKay	CEO, Shire of Mt Marshall
Sabine Taylor	CEO, Shire of Wyalkatchem
Caroline Robinson	Executive Officer, NEWROC

2.2. Apologies

Cr Robert Trepp	President, Shire of Dowerin
Manisha Barthakur	CEO, Shire of Dowerin

2.3. Guests

Michael Heydon, Regional Engagement Manager, Telstra (2pm – 2.20pm)
Matthew Stewart, Sunrise Energy Group online

2.4. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

Nil

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
----------------------------	-----------	--------------	----------

Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Mukinbudin)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

Michael Heydon, Regional Engagement Manager, TELSTRA

- Telstra are keen to know about places where there are 4G drop outs that are within the coverage map.
- ATU's – Community Support Agents Agreement is currently under development with the State Government.
- Internet of Things is a low bandwidth option for local governments to use where there is poor reception.
- Low Orbit Satellite being released and will enable SMS to satellite where there is no coverage.

Matthew Stewart and Neil Canby, Sunrise Energy

- Microgrid is proposed to solve fringe of grid reliability issues.
- Income generation through: selling renewable energy to consumers, renewable energy certificates, capacity credits and network reliability service.
- Questions from the presentation by Sunrise included impact on the Koorda Western Power Depot and impact of residential battery uptake on the feasibility of the microgrid.

5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held on 25 February 2025 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 29 April 2025 be received as a true and correct record of proceedings.

Moved Cr Sachse

Seconded Cr De Lacy

CARRIED 6/0

Minutes of the Council Meeting held on 1 April 2025 have previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 1 April 2025 be received as a true and correct record of proceedings (with amendment to 9.1)

Moved Cr Sachse

Seconded Cr Garner

CARRIED 6/0

5.1. Business Arising

5.1.1 Waste Project

RPPP funding no update as its in caretaker mode.

Verbal update of the project from the Shire of Mt Marshall.

Discussion:

- There is a motion for a regional subsidiary to run the regional waste project.
- The Shire of Mt Marshall would like to lead and to drive the project, with the proposed site and associated service be under the management of the Shire of Mt Marshall. Agreements would be in place with each Shire seeking to use the regional facility.
- This approach does not exclude the NEWROC from seeking external funding for the project. Nor does it impact the current rPPP application.

RESOLUTION

That the Shire of Mt Marshall is the lead Shire for the regional waste project.

Moved Cr Shadbolt

Seconded Cr Garner

CARRIED 6/0

5.1.2 Disaster Resilience Grants

Four members of NEWROC partnered with four members of ROEROC and submitted a Disaster Resilience Grant for power switches and generators for designated Evacuation Centres.

5.1.3 NEWROC Brand

Logo adopted and implemented across Instagram, Facebook and LinkedIn. Social media posts about the NEWROC Economic Development Strategy have commenced.

Website holding page is active.

ACTION: EO to seek costs for NEWROC polo's and badges (Merino Polo)

6. FINANCIAL MATTERS**6.1. Income, Expenditure and Profit and Loss**

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 May 2025
ATTACHMENT NUMBER:	
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

Account transactions for the period 1 December 2024 to 28 February 2025 for both accounts:

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			203,756.16	0.00	203,756.16
01 Dec 2024	Bendigo Bank		0.00	1.60	203,754.56
02 Dec 2024	Xero Australia	XERO Subscription	0.00	66.50	203,688.06
09 Dec 2024	Payment: Sunrise Energy Group	IV00000000466	0.00	20,900.00	182,788.06
09 Dec 2024	Payment: Seed Studio	00339	0.00	370.00	182,418.06
09 Dec 2024	Payment: 150Square	INV-0349	0.00	4,404.13	178,013.93
09 Dec 2024	Travel	UWA Intern	0.00	582.25	177,431.68
10 Dec 2024	Payment: Merredin Tourist Park	UWA Intern	0.00	340.00	177,091.68
01 Jan 2025	Bendigo Bank	Fee	0.00	2.00	177,089.68
02 Jan 2025	Xero Australia	XERO	0.00	66.50	177,023.18
21 Jan 2025	Payment: 150Square		0.00	3,715.63	173,307.55
21 Jan 2025	Payment: Bencubbin Community Resource Centre	INV-2320	0.00	100.00	173,207.55
22 Jan 2025	Payment: Shire Of Mukinbudin	INV-0113	14,300.00	0.00	187,507.55
31 Jan 2025	Payment: Shire Of Mukinbudin	INV-0127	357.48	0.00	187,865.03
01 Feb 2025	Bendigo Bank	Fee	0.00	0.80	187,864.23
03 Feb 2025	Xero Australia	XERO	0.00	66.50	187,797.73
05 Feb 2025	Bendigo Bank	Fee	0.00	30.00	187,767.73
17 Feb 2025	Payment: Wheatbelt Business Network	Wheatbelt Futures Forum Sponsorship	0.00	2,750.00	185,017.73
17 Feb 2025	Payment: 150Square		0.00	3,715.63	181,302.10
26 Feb 2025	Bank Transfer from ATO Integrated Client Account to BB NEWROC Funds-5557	ATO Credit	1,737.00	0.00	183,039.10
Total BB NEWROC Funds-5557			16,394.48	37,111.54	183,039.10
Closing Balance			183,039.10	0.00	183,039.10
BB Term Deposit Account-1388					
Opening Balance			311,785.83	0.00	311,785.83
26 Dec 2024	Bendigo Bank		6,235.72	0.00	318,021.55
Total BB Term Deposit Account-1388			6,235.72	0.00	318,021.55
Closing Balance			318,021.55	0.00	318,021.55
Total			22,630.20	37,111.54	(14,481.34)

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils As at 28 February 2025

28 FEB 2025

Assets

Bank

BB NEWROC Funds-5557	183,039.10
BB Term Deposit Account-1388	318,021.55
Total Bank	501,060.65

Total Assets

501,060.65

Liabilities

Current Liabilities

ATO Integrated Client Account	1,737.00
GST	(1,635.44)
Rounding	0.07
Sundry Creditors Control	24,685.63
Unpaid ATO Liabilities	(1,737.00)
Total Current Liabilities	23,050.26

Total Liabilities

23,050.26

Net Assets

478,010.39

Equity

Current Year Earnings	(3,347.59)
Retained Earnings	481,357.98
Total Equity	478,010.39

RESOLUTION

That the income and expenditure from 1 December 2024 to 28 February 2025 and balance sheet be received.

Moved Cr De Lacy

Seconded Cr Sachse

CARRIED 6/0

6.2. Income, Expenditure and Profit and Loss

FILE REFERENCE: 42-2 Finance Audit and Compliance
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 22 May 2025
ATTACHMENT NUMBER:
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Account transactions for the period 1 March 2025 to 30 April 2025:

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC Funds-5557					
Opening Balance			183,039.10	0.00	183,039.10
01 Mar 2025	Bendigo Bank	Fees	0.00	0.80	183,038.30
03 Mar 2025	Xero Australia	XERO	0.00	66.50	182,971.80
04 Mar 2025	Payment: 150Square	0368	0.00	4,081.14	178,890.66
04 Mar 2025	Reconciliation adjustment	Audit adjustment	0.14	0.00	178,890.80
04 Mar 2025	Payment: Koorda CRC	Printing	0.00	17.50	178,873.30
04 Mar 2025	Payment: Trayning Hotel	Presidents Dinner	0.00	185.56	178,687.74
05 Mar 2025	Payment: Econisis	24125-1 Housing Project	0.00	3,960.00	174,727.74
05 Mar 2025	Payment: Alyce Smith	#2093	0.00	2,111.21	172,616.53
05 Mar 2025	Payment: JE Planning	Housing Project	0.00	17,424.00	155,192.53
01 Apr 2025	Xero Australia	XERO	0.00	66.50	155,126.03
01 Apr 2025	Bendigo Bank	Fees	0.00	2.40	155,123.63
10 Apr 2025	Payment: Seed Studio	00374 - Branding	0.00	1,500.00	153,623.63
10 Apr 2025	Payment: Alyce Smith	2095	0.00	2,111.21	151,512.42
22 Apr 2025	Payment: Audit Partners Australia	5506	0.00	1,155.00	150,357.42
22 Apr 2025	Payment: 150Square	INV-0356	0.00	3,715.63	146,641.79
22 Apr 2025	Payment: Sally J Design	Website	0.00	1,661.00	144,980.79
29 Apr 2025	Payment: Wheatbelt Business Network	Ticket - Futures Forum	0.00	100.00	144,880.79
29 Apr 2025	Payment: Wheatbelt Business Network	Ticket - Futures Forum	0.00	200.00	144,680.79
Total BB NEWROC Funds-5557			0.14	38,358.45	144,680.79
Closing Balance			0.14	144,680.79	144,680.79
Total			0.14	38,358.45	(38,358.31)

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 30 April 2025

30 APR 2025

Assets

Bank

BB NEWROC Funds-5557	144,680.79
BB Term Deposit Account-1388	318,021.55
Total Bank	462,702.34

Total Assets

462,702.34

Liabilities

Current Liabilities

GST	(4,226.92)
Rounding	0.21
Sundry Creditors Control	870.00
Total Current Liabilities	(3,356.71)

Total Liabilities

(3,356.71)

Net Assets

466,059.05

Equity

Current Year Earnings	(15,298.93)
Retained Earnings	481,357.98
Total Equity	466,059.05

Profit and Loss

North Eastern Wheatbelt Regional Organisation of Councils

For the 5 months ended 30 April 2025

DEC 2024-APR 2025

Trading Income

Interest	6,235.72
Total Trading Income	6,235.72

Gross Profit

6,235.72

Operating Expenses

Accounting/Audit fees	1,050.00
Bank charges	46.69
Bookkeeping Charges	302.25
Catering	161.36
Consultancy / Project Fees (206)	20,940.00
Executive Officer Contract Services	16,889.25
Executive Officer Travel	1,583.31
Printing and Stationery	15.91
Records Storage	90.91
Sponsorship	2,500.00
Town Teams Contractor	3,520.00
Town Teams Travel	318.56
Website and Database	1,510.00
Total Operating Expenses	48,928.24

Net Profit

(42,692.52)

RESOLUTION

That the income and expenditure from 1 March 2025 to 30 April 2025, P and L (1 Dec to 30 April 2025) and balance sheet be received.

Moved Cr De Lacy

Seconded Cr Shadbolt

CARRIED 6/0

Ben McKay left at 2.40pm and did not return.

7. FINANCIAL MATTERS

7.1. 2025/26 NEWROC Budget

FILE REFERENCE:	032-1 Budgets
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 May 2025
ATTACHMENT NUMBER:	
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

NEWROC Budget prepared and submitted for comment.

Inclusions:

- NEW Advocacy expense, inclusive of ALGA attendance by the NEWROC President (aligned to Economic Development Strategy).
- NEW Sponsorship expense.
- Increase business cases – grant writing for the housing worker study, NEWTRAVEL accommodation study, NEWROC and WDC worker housing study.
- No income included for Disaster Readiness Grant (held by the Shire of Narembeen if successful).
- No income included for other grants (housing, waste, microgrid etc).
- Town Team Builder role is funded from reserves.
- Annual interest from Term Deposits is circa \$13K and has been included as income.

RESOLUTION

NEWROC adopt the 2025/2026 Budget

Moved Cr Garner

Seconded Cr De Lacy

CARRIED 6/0

ACTION: NEWROC EO to discuss TTM early communication – end of October 202

NEWROC Budget
North Eastern Wheatbelt Regional Organisation of Councils
1 July 2025 - 30 June 2026

Estimated Opening Balance (operations account) 1 July 2025	\$134,000.00	
Opening Balance (TD)	\$318,021.00	
Income		
Grants received (057)		
Regional Precinct Grant	\$616,800.00	<i>To be confirmed</i>
Interest Received (076)	\$13,000.00	<i>Interest from term deposits to be transferred</i>
NEWROC Business Case / Project Work Subs (055)	\$14,000.00	
NEWROC Subscriptions Received (054)	\$77,000.00	
Special Projects Subscriptions Rec. (056)	\$0.00	
Reserves Transfer	\$15,000.00	
Total Income	\$735,800.00	
Less Operating Expenses		
Governance / General Administration		
Accounting/Audit fees (200)	\$2,000.00	
Advocacy Expenses	\$3,000.00	<i>President ALGA attendance</i>
Advertising (201)		
Bank charges (203)	\$50.00	
Catering (204)	\$200.00	
Computer Software/Support (205)	\$0.00	
Consultancy / Project Fees (206)	\$17,000.00	<i>NEWTRAVEL accommodation study \$7000; Grant Writer (housing) \$3000; Worker Accommodation Study \$7000</i>
Event / Ceremony Expenses (207)	\$500.00	
Gifts (208)	\$200.00	
Legal expenses (209)	\$500.00	
Printing and Stationery (213a)	\$120.00	
Sponsorship	\$2,000.00	
Records Storage (215)	\$70.00	
Executive officer		
Executive Officer Business Case/Project Work (105)	\$0.00	
Executive Officer Contract Services (100)	\$40,000.00	
Executive Officer Office Expenses (103)	\$3,000.00	
Executive Officer Seminars/Conferences (101)	\$1,000.00	
Executive Officer Travel (102)	\$3,000.00	
Grant Funding		
Regional Precinct Grant	\$646,800.00	
NEWROC Literary Luncheon		
Literary Luncheon (600)	\$600.00	
Wheatbelt Town Team Builder		
Contract (1 day a week)	\$15,000.00	
NEWROC Promotion		
Website and Database (700)	\$760.00	
Total Expenses	\$735,800.00	
Net Profit	\$0.00	
Closing Balance (Ops and TD)	\$452,021.00	

8. MATTERS FOR DECISION

8.1. KEY PERFORMANCE INDICATORS

FILE REFERENCE:	042-2 Executive Officer
REPORTING OFFICER:	Cr Brown
DISCLOSURE OF INTEREST:	Nil
DATE:	25 April 2025
ATTACHMENT NUMBER:	#1 KPIs
CONSULTATION:	Caroline Robinson
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

At the last NEWROC Council meeting (1 April) members discussed:

- Progress of strategic projects;
- Setting realistic targets for the Executive Officer to achieve, predominantly against the NEWROC Economic Development Strategy to assist the group progress these strategic projects;
- Collaboration amongst members; and
- Promoting the NEWROC to Councillors of each Shire.

The NEWROC President has discussed this with the Executive Officer. CEO's provided input at the Executive meeting.

RESOLUTION

The 2025 NEWROC EO Key Performance Indicators be recommended to Council.

Moved Cr De Lacy

Seconded Cr Shadbolt

CARRIED 6/0

8.2. BENCUBBIN MICROGRID FEASIBILITY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	
ATTACHMENT NUMBER:	#2 Economic Development SC Meeting #3 Presentation from Sunrise #4 Feasibility Study from Sunrise
CONSULTATION:	Ben McKay Sunrise Energy
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

The NEWROC Economic Development Sub Committee engaged Sunrise Energy to complete the Bencubbin Microgrid Feasibility Study as the final part of the REDS grant.

The main objective of the study was to explore the feasibility of implementing a renewable microgrid in the Bencubbin area that would improve the reliability of the electricity supply. Sub-objectives were to establish:

- How it would work
- Where it would be located
- How much it would cost
- How would it be financed
- What grant funding opportunities may be available
- A pathway towards implementation

The NEWROC Economic Development Sub Committee has received the report and a presentation from Sunrise Energy.

The Bencubbin project was based on a repeatable model in Mullewa.

A key to both projects (Bencubbin and Mullewa) being implemented is finding finance.

The outcome from the Bencubbin study is that the establishment of a renewable microgrid encompassing the town of Bencubbin and the downstream radial network is feasible, technically, commercially and practically.

The estimated capital cost to install and connect the Bencubbin assets and to establish the microgrid would be in order of \$17/18million, with expected operating costs in the first year at around \$400k (for wind + solar option solution) or \$330k (solar only option).

The commercial modelling suggests the configurations would be capable of achieving a project IRR of 10-12% over the 25 year life, which is considered the typical range necessary to attract an investor, a requirement to be deemed commercially feasible

The proposal for financing is to find investors that are willing to fund the money to build a capex intensive project for a reasonable return. Despite demonstrating an IRR of 10-12% that could be achievable, there are a number of other factors that make the process of securing investors a challenge – these being:

- The “first of its kind” factor. Ideally this can be mitigated by getting the Mullewa microgrid built as a pilot, supported by grant funding. Sunrise has received a DA for this project already.

- The small-scale factor. Ideally this could be mitigated by presenting a portfolio of rural microgrids as larger scale investment and spreading the risk across more than one project.
- The “chicken and the egg” factor. Investors would like to see some of the revenue agreements in place, however it can be difficult to secure these without the project having secured finance. Ideally this could be mitigated if Sunrise were awarded a tender from Western Power for an NSS reliability service.
- The same goes with grants. Some of the feedback we got in relation to not winning a CEFF grant for Mullewa was that Sunrise didn't have the remainder of the finance in place. Grants can certainly help.

In terms of the Bencubbin microgrid, Sunrise needs to evaluate the value in seeking a grant specifically for Bencubbin over that for Mullewa, which is much further along in the development process - noting that a success in Mullewa should help pave the way for Bencubbin and other towns.

Sunrise is able to invest in some Pre-FID works such as securing a location and liaising with WP and submitting NSS tenders, however there is still a significant amount of remaining development work that needs to be done prior to execution (if going to be well placed to secure investment) that would need to be funded, outside of financing the project execution.

The NEWROC Economic Development Sub Committee was in agreement that the pathway forward presented by Sunrise Energy, with clear opex and capex costs so too a sound IRR was good progress and feasible.

Next steps:

- Identify suitable land for the project in Bencubbin (Shire of Mt Marshall and Sunrise) and gain agreement from the owner
- Investigate costs associated with progressing the project further (in progress)
- Securing an agreement with Western Power for a reliability service for Bencubbin, based on their recent EOI for Regional Reliability Network Support Services (NSS), and the assumption that this will result in a tender request that could include Bencubbin (Sunrise)

RESOLUTION

NEWROC Council receives the Bencubbin Microgrid Feasibility Study.

NEWROC EO seek additional information on stage 2 of the project and costs involved.

NEWROC presents the project to the Wheatbelt Development Commission and seeks assistance in engaging with Western Power.

NEWROC EO contact the City of Geraldton Greenough (Mullewa) to discuss ways to collaborate.

NEWROC President and Executive Officer meet with ARENA when in Canberra for ALGA.

NEWROC Executive recommends to Council to engage with DLGSC and Sunrise Energy to further investigations on a regional subsidiary for the ownership and management of a microgrid.

Moved Cr Shadbolt

Seconded Cr De Lacy

CARRIED 6/0

Discussion:

- Discussion regarding scale of the renewables.
- Discussion regarding the reach of the microgrid.

8.3. ECONOMIC DEVELOPMENT STRATEGY

FILE REFERENCE:	Economic Development Strategy
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 May
ATTACHMENT NUMBER:	#5 Policy Positions
CONSULTATION:	Cr Brown; RDA Wheatbelt
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

PROGRAM	STRATEGY	OUTCOME	FOR DISCUSSION
REGIONAL BRAND ESTABLISHMENT	NEWROC will seek to establish a clear and compelling “brand” for the region to facilitate investment, business, funding, new resident visitor attraction and increase general State and national awareness of the region and associated Shires.	Regular meetings with regional, state and federal government representatives.	ALGA 2025 National General Assembly 24 – 27 June (Canberra). This year’s NGA theme is ‘National Priorities Need Local Solutions’.

The NEWROC EO met with the Director, RDA Wheatbelt to seek assistance on meeting partners and support in facilitating these meetings.

NEWROC is currently securing the following meetings:

- Live Sheep Transition Officer, DAFF – based in Perth
- Powering WA (contact made at the Wheatbelt Futures Forum)

Requested meetings in Canberra (June):

- ARENA (microgrid funding)
- ALGA Policy Advisor
- Inquiry into Local Government Sustainability Committee member
- National Rural Health Alliance (note the Office of the Rural Health Commissioner will be present at ALGA)

Three policy positions to be presented at the meeting:

- Ambulance Officers
- Live Sheep Transition (to be supplied)
- Provision of GP Services

RESOLUTION

NEWROC Policy Positions be adopted, used in the Canberra meetings and future State based meetings.

Moved Cr Shadbolt

Seconded Cr De Lacy

CARRIED 6/0

Discussion:

- Live Sheep policy: include Wheatbelt regional economic profile, inclusion of mental health initiatives and events in the Events Officer, green hydrogen and carbon business case, Economic Development Officer, inclusion of oilseeds in biofuel proposal, nurseries for tree planting where drought impacts natural bushland.

8.4. MAJOR EASTERN WHEATBELT PROJECTS UPDATE EVENT

FILE REFERENCE:	
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 May 2025
ATTACHMENT NUMBER:	
CONSULTATION:	ROEROC EO WEROC EO Wheatbelt Development Commission
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

BACKGROUND

The Wheatbelt Development Commission recently presented at the Great Eastern Country Zone Conference. Key takeaways from the presentation were that economic development projects and priorities in the region should align with the Federal Government's Future Made in Australia Policy, and the State Government's policies; Diversify WA and Made in WA. There was also a keen focus on the Avon Arc.

The Wheatbelt Futures Forum, of which NEWROC is sponsoring and presenting at, is focused on bringing Wheatbelt businesses, local government, and government representatives together to focus on business opportunities in the coming year and beyond. The event is industry focused, with brief presentations from delegates representing a range of Wheatbelt industries. The Forum is aimed at attendees walking away with an informed plan on how they can operate their business in the current economic climate and take advantage of the opportunities that may present themselves in the future.

The Dowerin Down Town event held in July each year focuses on promoting agriculture to government, private and community stakeholders as well as promoting the Dowerin Machinery Field Days.

What is missing from these events is an opportunity for the NEWROC local governments and our key partners to promote the opportunities (aligned to the economic profile) and pitch projects and investment projects to government and gain interest from the private sector that have a major interest in our communities.

COMMENT

The [Midwest & Gascoyne Major Projects Update](#) event, held on April 8-9, 2025, at Novotel Perth Langley, focused on investment, project development, and collaboration across the region. Key topics included economic growth, diversification, renewable energy, and infrastructure development. The attendees of the event are predominantly Federal and State Government representatives, members of Parliament and major industry.

Following initial discussions with the two Executive Officers of the ROEROC and WEROC, we would like to propose that all three ROCs consider collaborating and organizing a similar event to:

1. **Showcase Regional Projects:** Highlight ongoing and upcoming projects within the Eastern Wheatbelt (across all three ROCs and a pipeline of projects that the WDC has)
2. **Attract Investment:** Provide a platform for attracting investment and partnership opportunities.

3. **Promote Collaboration:** Foster collaboration between local government, industry, and community stakeholders through networking time.
4. **Discuss Key Topics:** Address critical issues such as renewable energy, infrastructure development, and economic diversification.

The costs of the event would be jointly shared by the three ROCs.

The Executive Officer's propose to hold the event:

- During the week of WALGA Local Government Week, whilst everyone is in Perth
- Potentially using WALGA facilities to keep costs down
- Approaching the Minister for the Wheatbelt to 'host' the event
- Including time together to discuss how the three ROCs can collaborate (before or after official proceedings of the day)
- Topics put forward by EO's of WEROC, ROEROC and NEWROC for potential inclusion:
 - NEWROC Brand and NEWROC Economic Development Strategy
 - Housing Strategy (across all three ROCs) and headworks funding
 - NEWTRAVEL, RoeTourism and WEROC tourism
 - Renewable energy and land use
 - Local Government sustainability (linked to a WALGA advocacy piece)
 - Freight task

RESOLUTION

Members agreed to proceed with investigating the event further and the sponsorship allocated in the 2025/26 budget \$2000 be put towards the event.

Moved Cr Garner

Seconded Cr Sacshe

CARRIED 6/0

8.5. LATE ITEM – Key Worker Housing Project

FILE REFERENCE:
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 26 May 2025
ATTACHMENT NUMBER:
CONSULTATION: Grant Arthur, WDC
WEROC EO
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

BACKGROUND

The NEWROC Worker Housing Project's original scope of works (see following pages) was to cost the participating Shires \$75,600. This was to be split evenly across 8 Shires (inclusive of the Shire of Wongan Ballidu). This equated to \$9,450 inc GST for each Shire.

At the November NEWROC Council meeting the following resolution was passed:

RESOLUTION

**NEWROC EO liaises with Wheatbelt Development Commission regarding the scope of works for all Councils regarding the housing and industrial land strategy
Together with the Commission release an EOI to seek a reasonable price for the housing strategy and reduce the financial commitment by the individual member Shires.
NEWROC commit in principle support of up to \$14,000 in total to the housing and industrial land strategy.**

Moved Cr Garner Seconded Cr Sasche CARRIED 7/0

The NEWROC has paid the fees for the project up front and will be invoicing the Shires shortly for their individual contributions. For the NEWROC Shires this will be \$7,450 (inc GST) and the Shire of Wongan Ballidu \$9,450 (inc GST).

At the same time as the NEWROC study, WEROC are also undertaking the same work.

COMMENT

The Wheatbelt Development Commission has informed the NEWROC EO and WEROC EO recently that they have an extra \$10K they can contribute to the worker housing study (see following pages on the original scope of works).

In return the WDC are requesting WEROC and NEWROC each contribute an additional \$5K to the project for an additional activity - to engage a consultant to determine the costs of servicing and developing selected sites for both WEROC and the NEWROC.

The NEWROC and WEROC housing projects cover 15 Shires with potentially multiple sites per Shire that will be recommended for development. To facilitate the development of a business case and potential public and private investment attraction, a sample of potential sites will be analysed to determine servicing requirements and costs.

WEROC and NEWROC will jointly contribute \$10,000 (\$5k each) to be matched by the \$10K grant from the WDC. It is expected that it will be possible to analyse at least 6 sites across the two sub-regions combined with these initial funds.

The output is that development proposals will be provided for at least 6 sites across the eastern Wheatbelt and the information from this work will be available to WEROC, NEWROC and their Shires to plan for, and seek, investment for land assembly and housing development.

WEROC have agreed to contribute an additional \$5,000.

RESOLUTION

NEWROC contribute an additional \$5,000 towards the housing project and enter into a grant agreement with the Wheatbelt Development Commission.

Moved Cr Sachse

Seconded Cr Garner

CARRIED 6/0

Project Component	Indicative Timeframe	Deliverables
1.0 Stakeholder Engagement	TBD Estimated 6-8 weeks Commencing mid-January 2025	1.1 Engagement with key stakeholders (industry and local businesses, member Shires and key agencies) in accordance with an engagement plan to be informed by the respective Shire's. 1.2 Preparation of Stakeholder Engagement summary report.
2.0 Market & Planning (Demand Gap) Analysis	6 Weeks Commencing mid-January 2025	2. 1 Assessment of the sub-region's workforce accommodation, and housing needs relative to population, demographic and workforce trends, and dwelling approval data. Includes general literature review covering strategic planning and key documents. 2.2 Preparation of Housing Demand Profiles and Housing Demand Gap modelling for respective Shires. 2.3 Prepare Workforce Housing Needs Analysis Report.
3.0 Identification of Priority Sites 3.2 Feasibility Testing	4 Weeks Commencing February 2025 4-8 Weeks Commencing February 2025	3.1 Identification of a priority site (s) for development of workforce housing in each town. This will include consideration of crown land suitable for divestment for residential and workforce housing purposes. Where possible, prioritisation of sites will consider: a) Opportunities to leverage and coordinate service connections and headworks upgrades. b) Whether such land is subject to native title and/or ILUA processes that are likely to cause significant time delays for divestment. c) Other constraining factors which may make divestment and development of land unviable. d) Opportunities to include land to be designated for residential purposes in an overall 'package' of divestment priorities across the sub-region. 3.2 Housing Options Analysis and Feasibility Testing: Preparation of two transferable models for workforce housing informed by engagement with builders and the development sector. This

		<p>work will detail current costings and serve as adaptable templates with applicability within the sub-region.</p> <p>The intention is that the models will be adaptable to the priority sites identified for each town (with contingencies).</p>
4.0 Development Capacity Assessment and Town Action Plans	12-16 Weeks Commencing January 2025	<p>4.1 Town planning assessment of each town from a development capacity perspective. The assessment will consider development options under the current planning framework, required planning actions to achieve preferred options (and improved ROI), servicing availability and/or capacity constraints, and estimated development potential/dwelling yield.</p> <p>WDC will assist in providing site-specific mapping data, and some planning investigation.</p> <p>4.2 Preparation of 'town action plans' presenting the findings of 4.1 and providing guidance for the next-step actions needed from a planning and servicing perspective. Potential economic development initiatives will also be considered.</p>
5.0 Economic Modelling and Cost Benefit Analysis including Preliminary Business Case.	4 Weeks Commencing April 2025	<p>5.1 Preparation of cost-benefit analysis report for the subject sites, which includes a feasibility analysis of the local housing markets. A CBA is the most commonly used, and most comprehensive, of the economic evaluation techniques. Essentially, a CBA compares the monetised benefits and costs of a project to evaluate the desirability of a project. A CBA provides little value if it is conducted without a base case in which to compare options. The CBA steps include:</p> <ul style="list-style-type: none"> ▪ Profiling project activity and associated assumptions – in this case details of the subject sites and associated housing market, demographic and economic attributes to inform the assumptions around market failure and product typologies. • Assessment of the present value of financial/fiscal costs (including whole of-life cycle costs and opportunity costs where relevant) • Identify the quantifiable benefits that can be monetised and calculate the value (in

		<p>monetary terms) of the quantified incremental benefits.</p> <ul style="list-style-type: none"> • Calculate key assessment indicators including the net present value (NPV) terms, benefit cost ratio (BCR) and Economic and Social Rate of Return (ESRR). <p>5.2 Preparation of a <i>ready-to-go</i> business case template adaptable for each Shire. The business case template will be prepared to Treasury specifications for use by the constituent LGAs as the base for future funding submissions and applications. This will utilise the WA Government Business Case Template as the foundation of the structure and content and include:</p> <p>PROJECT PURPOSE – including Introduction, Proposal Background and Context – (locations and towns, socio-demographics), Project/Service Need, and Rationale for Intervention (market failure and intervention justification)</p> <p>STRATEGIC OPTIONS IDENTIFICATION AND ANALYSIS – including Potential Solutions (long list of potential solutions) and Preferred Project Option</p> <p>PROJECT EVALUATION – including summary of cost benefit analysis and feasibility analysis.</p>
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9. GENERAL UPDATES

Wheatbelt Futures Forum – Feedback (White Paper #6)

ACTION: NEWROC EO request revision of White Paper

NEWROC EO attendance at member Council meetings

10. 2025 MEETING SCHEDULE

- Shire of Dowerin Council meetings have been moved to the 4th Tuesday of the month. This clashes with NEWROC meetings.
- CEOs would also like to move the meeting times forward in the day.
- Note some Councillors have work commitments on other days of the week
- Proposal to move to second Tuesday of the month

1 July	Executive	Shire of Trayning
5 August	Council	Shire of Koorda
2 September	Executive	Shire of Nungarin
7 October	Council	Shire of Wyalkatchem
4 November	Executive	Shire of Mt Marshall
2 December	Council	Shire of Mukinbudin

RESOLUTION

All NEWROC Executive and Council meetings move to the first Tuesday of the month, commencing with morning tea at 9.30am, and the meeting at 10am

Moved Cr Sachse

Seconded Cr Shadbolt

CARRIED 6/0

11. CLOSURE

Cr Brown thanked everyone and closed the meeting at 4.38pm

Great Eastern Country Zone Minutes

Friday, 13 June 2025

**Hosted by the Shire of Kellerberrin
Shire of Kellerberrin Recreation
and Leisure Centre
Commencing at 10:00am**

ZONE STRATEGIC PRIORITIES

The following items are the Zone's priority issues, as resolved at the February 2024 Zone meeting:

- Regional Health Services to include:
 - Hospitals
 - Aged Care
 - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.
- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

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ATTACHMENTS

The following are provided as attachments to the Minutes:

1. Item 5 Shire of Westonia presentation
2. Item 6.1.2 Department of Energy, Mines, Industry Regulation and Safety presentation
3. Item 8.1 Local Government Reform Webinar 13 slides
4. Item 8.3 Regional Development Australia Wheatbelt Report June 2025
5. Item 11.3 WALGA RoadWise Report June 2025

1. OPENING, ATTENDANCE AND APOLOGIES

1.1. OPENING

The Chair opened the meeting at 10:02am.

1.2. ATTENDANCE

MEMBERS	2 Voting Delegates from each Member Council
Shire of Bruce Rock	President Cr Ram Rajagopalan
	Cr Stephen Strange (State Council Representative)
	Mr Mark Furr, Chief Executive Officer, non-voting
Shire of Cunderdin	President Cr Alison Harris JP
Shire of Kellerberrin	Mr Raymond Griffiths, Chief Executive Officer (voting delegate)
Shire of Merredin	President Cr Donna Crook
	Ms Leah Boehme, A/Chief Executive Officer
Shire of Mount Marshall	President Cr Tony Sachse (Zone Chair)
Shire of Narembeen	President Cr Scott Stirrat
	Ms Rebecca McCall, Chief Executive Officer, non-voting
Shire of Nungarin	President Cr Pippa de Lacy
	Mr David Nayda, Chief Executive Officer, non-voting
Shire of Tammin	President Cr Charmaine Thomson (observer)
	Mr Andrew Malone, Chief Executive Officer (proxy)
Shire of Trayning	President Cr Melanie Brown
Shire of Westonia	President Cr Mark Crees
	Mr Bill Price, Chief Executive Officer, non-voting
Shire of Wyalkatchem	President Cr Owen Garner

Shire of Yilgarn	President Cr Wayne Della Bosca
	Cr Lisa Granich (observer)
	Mr Nic Warren, Chief Executive Officer, non-voting

GUESTS	
Department of Energy, Mines, Industry Regulation	Mr Jai Thomas, Deputy Director General - Coordinator of Energy, (currently Acting Director General), Ms Jodi Cook, General Manager, Communications & Coordination Ms Ellen Barry, Communications Officer
Wheatbelt Development Commission	Mr Grant Arthur, Director Regional Development and Mr Chris Sharples, Senior Regional Development Officer

MEMBERS OF PARLIAMENT
Hon Melissa Price MP, Member for Durack
Mr Lachlan Hunter MLA, Member for Central Wheatbelt

WALGA
Mr Sam McLeod, Manager Commercial Services (Executive Officer)
Ms Lisa Harwood, Principal Policy Advisor Economic Development
Ms Meghan Dwyer, State Council Governance Officer

1.3. APOLOGIES

MEMBERS

Shire of Cunderdin	Deputy President Cr Tony Smith
	Mr Stuart Hobley, Chief Executive Officer, non-voting
Shire of Dowerin	President Cr Robert Trepp
	Deputy President Cr Nadine McMorran
	Mrs Manisha Barthakur, Chief Executive Officer, non-voting
Shire of Kellerberrin	Deputy President Cr Emily Ryan
Shire of Koorda	President Cr Jannah Stratford
	Deputy President Cr Gary Greaves
	Mr Zac Donovan, Chief Executive Officer, non-voting
Shire of Merredin	Deputy President Cr Renee Manning
	Cr Mark McKenzie
	Mr Craig Watts, Chief Executive Officer, non-voting
Shire of Mount Marshall	Deputy President Cr Nick Gillett
	Mr Ben McKay, Chief Executive Officer, non-voting

Shire of Mukinbudin	President Cr Gary Shadbolt
	Ms Tanika McLennan, A/Chief Executive Officer, non-voting
Shire of Narembeen	Deputy President Cr Holly Cusack
Shire of Nungarin	Deputy President Cr Gary Coumbe
Shire of Tammin	Deputy President Cr Tanya Nicholls
	Cr Nick Caffell
Shire of Trayning	Cr Michelle McHugh
Shire of Westonia	Deputy President Cr Ross Della Bosca
Shire of Wyalkatchem	Deputy President Cr Christy Petchell
	Ms Sabine Taylor, Chief Executive Officer, non-voting
Shire of Yilgarn	Deputy President Cr Bryan Close

GUESTS	
Main Roads WA	Mr Mohammad Siddiqui, Regional Manager Wheatbelt
CBH Group	Ms Kellie Todman, Manager Governance and Industry Relations
Wheatbelt Development Commission	Mr Rob Cossart, Chief Executive Officer Ms Renee Manning, Director Regional Development
Regional Development Australia WA	Mr Josh Pomykala, Director Regional Development
Water Corporation	Ms Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region
Department of Local Government, Sport and Cultural Industries	Mr Cameron Taylor, Director of Regulatory Reform - LG

MEMBERS OF PARLIAMENT
Hon Steve Martin MLC, Member for Western Australia

WALGA
Ms Tracey Peacock, Regional Road Safety Advisor

2. ACKNOWLEDGEMENT OF COUNTRY

We, the Great Eastern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture and community, and pay our respects to Elders past and present.

3. DECLARATIONS OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

4. ANNOUNCEMENTS

Speaker Protocols

Please note the Zone has made minor updates to speaker protocols, which are intended to ensure the full business of the meeting to be dealt with prior to the scheduled closure time, and to allow maximum possible time for questions and discussion with delegates.

All invited speakers have been advised of the updated protocols.

5. LOCAL GOVERNMENT 'VIRTUAL HOST'

The **Shire of Westonia** made a presentation at the meeting (Attachment 1).

The Shire of Trayning is invited to make a presentation to next Zone meeting, in August.

6. GUEST SPEAKERS / DEPUTATIONS

6.1. SPEAKERS FOR THE JUNE ZONE MEETING

6.1.1. LISA HARWOOD, PRINCIPAL POLICY ADVISOR, ECONOMIC DEVELOPMENT, WALGA

Ms Harwood manages WALGA's ongoing policy work on energy.

- Provided a brief overview of the Ministerial forum held on 12 June
- Provided a brief update on energy and land use policy matters, (see also item on DAPs at item 9.2.2 and 13.2)
- Introduced Mr Jai Thomas, Coordinator of Energy

Noted

6.1.2. MR JAI THOMAS, COORDINATOR OF ENERGY, ACTING DIRECTOR GENERAL OF THE DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY

- Provided reflections on the Ministerial forum held on 12 June
- Provided remarks or a general update on energy policy relevant to the Zone recognising the appointment of the new Minister for Energy, the Hon Amber-Jade Sanderson MLA, and the recent State and General election results.

The presentation slides are provided as an attachment (Attachment 2).

Noted

7. MEMBERS OF PARLIAMENT

Any Members of Federal and State Government in attendance were invited to provide a brief update on matters relevant to the Zone.

- Hon Melissa Price MP, Member for Durack
- Mr Lachlan Hunter MLA, Member for Central Wheatbelt

Noted

8. AGENCY REPORTS

The Zone appreciates and prefers written updates (circulated with the agenda) wherever possible. Agency representatives are invited to make brief (5 minute) remarks if the speaker wishes to provide context or a further update on a specific matter.

The Zone appreciates if time can be left for questions, typically for around 10 minutes. Briefings on a significant policy proposal or contentious topic are to be dealt with by the agency representative attending as a Guest or Keynote Speaker (item 6).

8.1. DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES

Cameron Taylor, Director of Regulatory Reform was an apology for the meeting.

The DLGSC report was provided with the Agenda.

Slides from the recent reform webinar (11 June 2025) which provided an update on the status of reforms and the topics of interest were provided. These slides are attached to the Minutes (Attachment 3).

Noted

8.2. WHEATBELT DEVELOPMENT COMMISSION

Mr Grant Arthur, Director Regional Development

Mr Arthur provide a brief update on WDC activities.

Noted

8.3. REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT

Josh Pomykala, Director Regional Development was an apology for the meeting. The RDAW report for June is provided as an attachment (Attachment 4).

Noted

8.4. MAIN ROADS WESTERN AUSTRALIA

Mohammad Siddiqui, Regional Manager Wheatbelt is an apology for this meeting. Main Roads WA advised there is no report for tabling.

Noted

8.5. WATER CORPORATION

Rebecca Bowler, Manager Customer and Stakeholder was an apology for the meeting.

Ahead of the meeting, the Water Corporation advised the Zone of the [WA Government Media Release: Major budget boost to water supply for Goldfields and Wheatbelt](#). At the meeting, a Zone Member raised a query in relation to potential changes in afterhours arrangements for water infrastructure repairs, which were raised with the Water Corporation following the meeting.

Noted

9. MINUTES

9.1. CONFIRMATION OF MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 10 APRIL 2025

The Minutes of the Great Eastern Country Zone meeting held on 10 April 2025 were previously circulated to Member Councils.

RESOLUTION

Mover: Shire of Bruce Rock

Seconder: Shire of Yilgarn

That the Minutes of the meeting of the Great Eastern Country Zone held on 10 April 2025 be confirmed as a true and accurate record of the proceedings.

CARRIED

9.2. BUSINESS ARISING FROM THE MINUTES OF THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 10 APRIL 2025

9.2.1. POTENTIAL INITIATIVES TO INVEST EXCESS CASH RESERVES

Following discussions at the Zone meeting held on 10 April 2025, a proposed set of initiatives to proceed with is proposed for consideration. There is approximately \$200,000 in reserve.

This proposed raised by delegates at the Zone meeting on 10 April 2025 for the Zone to support members to attend the Local Government Convention and training was split into two separate proposals (one for the Convention and one for other for training) to enable careful consideration of each potential initiative.

At its meeting on 4 June, the Zone Executive Committee, resolved as follows:

The Executive Committee recommend to the Zone:

1. The following initiative proposals and sub-options, in order of priority, for discussion and decision:
 - a. Zone delegation to Perth for specific zone Advocacy/Engagement Aims as proposed (approx. \$12,500)
 - b. WALGA Council Member Essentials Training in the Zone (face to face) as proposed (approx. \$24,000)
 - c. Funding for Delegates to attend the Local Government Convention, with the proposal details amended as follows:
 - one elected member
 - \$500 per Local Government
 - For an elected member who may not normally be able to attend e.g. if a Local Government President and Deputy President are normally approved to attend, the elected member must be someone other than the President or Deputy President.
2. Continue the existing eLearning Subscription grant for Local Governments (\$2,000 per Local Government purchasing an eLearning Subscription).

This paper therefore presents the initiatives, in priority order, for consideration of the Zone.

It should be noted that previous Zone programs have generally resulted in lower than expected actual expenditure. The following initiatives are proposed for inclusion in the budget (see item 0). However, it is considered unlikely that the full budget allocation for all of these initiatives would be expended.

Proposed Priority 1: Fund a Zone delegation to Perth for specific zone Advocacy/Engagement Aims (Approx. \$12,500)

It is proposed that a delegation to Perth during a Parliamentary sitting week is planned for the first half of 2026. This could be a standalone delegation, or held as part of a Perth-based or hybrid Zone meeting (similar to the practice of the Pilbara and Kimberley Zones) in April/May 2026.

It is envisaged that this would involve a two-night stay, with the potential for one delegate from each Zone Local Government. This delegation could also involve:

- Meetings with Ministers, Members of Parliament, and Party Leaders;
- A Parliamentary dinner (typically a Tuesday only);
- Meetings with key agencies and organisations (PoweringWA, Telstra, Synergy, etc.);
- Professional development opportunities for matters or topics of interest to Zone delegates; and
- Earned media opportunities.

The estimated costs are below:

Item	Notes	Indicative Budget
Accommodation	Assume 12 delegates, two nights, \$300 per room per night (inc. parking etc.)	Approx. \$7,200
Arrival Dinner	Opportunity to hold dinner with key stakeholders	\$1,000-\$2,000
Travel and incidental costs allowance per delegate (per diem)	Assume 12 delegates, three days, \$100 per day	Approx. \$3,600
Approximate total (estimate only)		Approx. \$12,500

These costs are an indicative estimate only, and a more detailed budget would be developed if this initiative is progressed. This could also become a biennial event held on the year in which there is no Zone Conference/Forum.

If this model proves successful, a similar trip to Canberra/ALGA could be planned for a later time. A trip to Canberra would involve additional air fare, ground transport, accommodation, and staffing expenses and is estimated at approximately \$35,000.

Proposed Priority 2: WALGA Council Member Essentials Training in the Zone (face to face) (Approx. \$24,000 – depending on options)

This initiative follows the proposal by delegates at the Zone meeting on 10 April 2025. Training provides ongoing benefits for members, and can promote Council Member and staff ongoing development and retention.

The Zone currently provides a Training Rebate for Council Member Essentials. The guidelines of this rebate are:

- A Local Government is required to purchase the WALGA eLearning Subscription for Council Member Essentials training. For Band 4 Local Governments for 2024/2025 this cost of the eLearning Subscription is \$5,040.
- The attractiveness of the eLearning subscription is at its maximum following Local Government elections - when council members may be required to undertake the training.

Previous take up of the rebate has been limited, and thus has only had modest budget impacts.

It is proposed that the Zone could fund in-person delivery of unit(s) of Council Member Essentials at a central location within the Zone. While the final cost would depend on specific details, it is envisaged that a budget of approximately \$20,000 would provide for the delivery of the following four Council Member Essentials units for 20 Council members for each unit as follows:

Option 1 (Approx. \$20,000)

Unit	Duration	Registrations
Serving on Council	2 days	20
Meeting Procedures	1 day	20
Understanding Financial Reports and Budgets	1 day	20

Other options for scale could be as follows:

Option 2 (Approx. \$26,000)

Unit	Duration	Registrations
Serving on Council	2 days	20
Meeting Procedures	1 day	20
Understanding Financial Reports and Budgets	1 day	20
Understanding Local Government	½ days	20
Conflicts of Interest	½ days	20

Option 3 (Approx. \$52,000)

Unit	Duration	Registrations
Location 1 (e.g. Kellerberrin):		
Serving on Council	2 days	20
Meeting Procedures	1 day	20
Understanding Financial Reports and Budgets	1 day	20
Understanding Local Government	½ days	20
Conflicts of Interest	½ days	20
AND		
Location 2 (e.g. Merredin):		
Serving on Council	2 days	20
Meeting Procedures	1 day	20
Understanding Financial Reports and Budgets	1 day	20
Understanding Local Government	½ days	20
Conflicts of Interest	½ days	20

Recent reforms mean that some training modules are being updated to provide training on the new legislative requirements. There are approximately 110 Council Members across the Zone.

Specific legislative requirements for Council Member training are in the table overleaf:

New Council Member First time elected	Must complete the Council Member Essentials (5 courses) within 12 months beginning on the day on which the council member is elected – refer s.5.126(1) and Admin.r.35. Councillor term of office begins on the day after the day on which the poll is held (or would have been held if elected unopposed) – refer s.2.28.
Re-elected Council Member Elected for the first time in 2021 and re-elected in 2025	If the Council Member completed the Council Member Essentials (5 courses) in the twelve months following their election in 2021, the Council Member will NOT be required to complete the training again until, and if, they are re-elected at the 2029 election. Admin.r.36 provides an exemption if the Council Member has completed the Council Member Essentials <u>OR</u> the Dip.LG within the period of 5-years ending immediately before the day on which the Council Member is elected.
Re-elected Council Member Elected in 2017, and re-elected in 2021 and 2025	The Council Member must complete the Council Member Essentials (5 Course) within 12-months beginning on the day on which the council member is elected – refer s.5.126(1) and Admin.r.35. Admin.r.36 exemption will only apply if the Council Member has chosen to complete this course <u>OR</u> the Dip.LG within the period of 5-years ending immediately before the day on which the Council Member is elected.
Any Council Member	Some LGs offer all Council Members the option to undertake the Council Member Essentials following each election cycle. Council Members who choose to participate in the Council Member Essentials although not required to, should be encouraged to complete the associated assessments as this provides them with the Admin.r.36 exemption if required following their future re-election.

Places would be offered to each Local Government on an equal basis, with the aim of filling all available places.

Proposed Initiative 3: Trial Funding for Additional Delegates to attend the Local Government Convention (Up to \$8,000)

This initiative would provide support for Zone delegates who would not otherwise be able to attend the annual Local Government Convention to do so.

Should the Zone proceed with this initiative, it is suggested that some guidelines are agreed, such as:

- Trialled for an initial first year (2025 Convention) only.
- Available only to support Council Members who would not otherwise attended the Convention (accordingly, the President and Deputy President of each Local Government would not be eligible).
- A grant of \$500 would be reimbursable the Local Government following provision of receipts to the Zone Executive Officer evidencing the attendance of the additional delegate, accompanied by a written declaration from the CEO that the Council member would not otherwise have attended the Convention.
- This would cap the budget cost at \$500 x 16 LGs = \$8,000.
- Zone Local Governments would not be eligible to receive funds if receipts are not lodged on or by 1 December 2025.

Take up of these grants would be reported to the Zone and used as the basis to consider any similar initiative in a future year.

Other Proposals

The remaining initiatives are listed below. It is proposed that this list of potential initiatives is maintained for reference, added to when potential new future initiatives are identified, and reviewed in the future when opportunity allows.

4. Canberra/ALGA Delegation
5. Expanded 2027 Conference (external speakers etc.)
6. Other professional development opportunities
7. Potential future shared grant-writing resource or initiative (to maximise future grant revenue)
8. Potential future study on borrowing against Local Government owned freehold land (e.g. to enable new housing)
9. Potential future study on maximising the reactivation/use of freight rail
10. Potential future initiatives related to primary healthcare in the regions
11. Any others suggested by the Executive, Zone, or Zone delegates.

RESOLUTION

Mover: Shire of Bruce Rock
Seconded: Shire of Wyalkatchem

That the Zone:

1. **Proceeds with the following initiatives for delivery in 2025-26:**
 - a. **Proposal 1: Holds a zone delegation to Perth for specific zone advocacy/engagement aims in early 2026 (approx. \$12,500)**
 - b. **Proposal 2: Holds WALGA Council Member Essentials Training in the Zone (face to face) with an indicative budget of \$26,000 – Option 2.**
2. **Continue the existing eLearning Subscription grant for Local Governments (\$2,000 per Local Government purchasing an eLearning Subscription).**

CARRIED

9.2.2. DEVELOPMENT ASSESSMENT PANELS

This report is provided following the discussion at the Zone meeting on 10 April 2025.

Background

Since the establishment of DAPs in 2011, the technical staff of the relevant Local Government draft a Responsible Authority Report (RAR) assessing the development proposal against the relevant planning scheme, policies, and other legislation – and providing a recommendation to the DAP. The RAR is then referred to inform the DAP's consideration of the proposal. While the RAR is a technical report that must be delivered within a statutory timeframe, they were sometimes considered by the Council of a Local Government before being lodged with the DAP.

The change that has now occurred under the new *Local Government (Development Assessment Panels) Regulations 2025* is that the RAR is unable to be considered or amended by Council before being lodged to the DAP. However, this does not prevent a Council from holding general debate in relation to a proposal, so long as they do not seek to direct the CEO or administration in relation to the RAR. This change only applies to proposals lodged from 1 May 2025, any proposal lodged before this date may still be considered by a Council under the historical arrangements.

While Councils will be prevented from directing staff in the preparation of RARs, the administration can continue to brief Council on the content and progress of any DAP applications. Local Governments can still raise views in relation to a proposal to the DAP directly, such as requesting a verbal deputation to the DAP during their deliberations.

Developments in the Great Eastern Country Zone

Following the Zone Meeting on 10 April 2025, WALGA has collated historical information about developments within the Zone that have been decided by the relevant Development Assessment Panel (DAP). A register of past applications was included as an attachment to the agenda (Attachment 2).

Next Steps

WALGA has now initiated a review of its advocacy position on DAPs, and is seeking Local Government comment on a revised draft position to include all State Government development assessments and approvals, including the significant development pathway.

Information on the review is available here: <https://walga.asn.au/media-and-resources/latest-news/dap-and-significant-development-pathway-review-and-advocacy#:~:text=WALGA%20is%20seeking%20Local%20Government,incl%20the%20significant%20development%20pathway>.

A State Council paper is provided at item 13.2.

Further information on DAP applications is available at: <https://walga.asn.au/policy-and-advocacy/our-policy-areas/planning-and-building/development-assessment-panel-monitoring-project>

Further information is available at: <https://walga.asn.au/policy-and-advocacy/our-policy-areas/planning-and-building/development-assessment-panel-monitoring-project>

Noted

9.2.3. GREAT EASTERN COUNTRY ZONE CONFERENCE 2025

A survey of attendees has been completed, and a draft report compiling the results was included as an attachment to the Agenda.

The survey feedback was very positive. While the response rate was modest, the positive nature of findings and the general alignment with other feedback tends to support the validity of the findings.

The report contains suggestions intended to be used for reference when planning the 2027 conference.

The Executive Committee also proposed that for future events, survey should be conducted at the event to maximise responses.

Noted

9.3. MINUTES OF THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 4 JUNE 2025

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on 4 June 2025 are provided as an attachment (Attachment 4).

RESOLUTION

Mover: Shire of Cunderdin
Seconded: Shire of Nungarin

That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on 4 June 2025 be received.

CARRIED

9.4. BUSINESS ARISING FROM THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 4 JUNE 2025

9.4.1. GUEST SPEAKER PROTOCOLS

At its meeting on 4 June 2025, the Zone Executive Committee endorsed minor changes to the speaker protocols for Zone meetings, as follows:

- The main/keynote speaker (such as Ministerial addresses, contentious issues briefings, or an address on a key topic of interest) are generally 30 minutes with 15 minutes for questions
- For Members of Parliament
 - A brief (approx. 5-10 minute) address is appreciated, with similar time (5-10 minutes) for questions from delegates wherever possible.
- Guest deputations continue to have a time limit of 20 minutes.

- For Agency reports:
 - The Zone appreciates and prefers written updates (circulated with the agenda) wherever possible, noting that delegates who have provided an apology may review and refer questions to other delegates
 - Agency representatives are invited to make brief (5 minute) remarks if the speaker wishes to provide context or a further update on a specific matter.
 - The Zone appreciates and prefers time is left for questions and discussion, typically around 10 minutes depending on the number of questions from delegates.
 - Briefings on a significant policy proposal or contentious topic are to be dealt with as being a Guest Speaker (e.g. 20minute presentation with 15 minutes for questions).

Noted

9.4.2. ZONE MEETING LOCATIONS AND PAYMENT OF COSTS

At its meeting of 4 June 2025, the Zone Executive Committee considered this item, referring it for consideration of the Zone. Recognizing the distances between towns, the Zone has an ordinary meeting schedule alternating between Merredin and Kellerberrin.

The current arrangement provides for convenient access for most Zone members, and the virtual host system appears to be working well. However, there may be some minor drawbacks with not occasionally visiting Zone members.

As a desktop exercise, WALGA has collated the estimated total travel time for Zone delegates for the main townsites of each Zone Local Government, in the figure overleaf. This figure is based on adding the driving time (in minutes) for each Local Government to each destination in the Zone, and Perth, as an estimate of the total time delegates spend travelling (one way) to the meeting.

	Bruce Rock	Cunderdin	Dowerin	Kellerberrin	Kondinin	Koorda	Merredin	Mount Marshall	Mukinbudin	Narembeen	Nungarin	Tammin	Trayning	Westonia	Wyalkatchem	Yilgarn (Southern Cross)	Perth
Bruce Rock		68	114	37	53	119	31	175	75	24	55	51	76	64	88	103	167
Cunderdin	68		43	34	102	66	68	166	97	92	77	19	64	100	39	166	118
Dowerin	114	43		74	149	49	95	150	83	137	70	60	49	128	24	162	118
Kellerberrin	37	34	74		86	80	36	141	70	61	48	16	38	70	54	134	144
Kondinin	53	102	149	86		84	79	224	125	36	105	106	126	109	141	174	188
Koorda	119	66	49	80	84		84	104	49	132	60	65	45	101	28	128	166
Merredin	31	68	95	36	79	84		144	45	45	25	50	46	34	73	92	178
Mount Marshall	75	166	150	141	224	104	144		101	188	122	156	104	154	131	180	259
Mukinbudin	24	97	83	70	125	49	45	101		98	26	81	34	52	60	78	208
Narembeen	24	92	137	61	36	132	45	188	98		70	74	91	73	116	139	194
Nungarin	55	77	70	48	105	60	25	122	26	70		65	21	51	49	98	193
Tammin	51	19	60	16	106	65	50	156	81	74	65		51	85	40	149	134
Trayning	76	64	49	38	126	45	46	104	34	91	21	51		70	28	113	172
Westonia	64	100	128	70	109	101	34	154	52	73	51	85	70		106	69	216
Wyalkatchem	88	39	24	54	141	28	73	131	60	116	49	40	28	106		141	146
Yilgarn (Southern Cross)	103	166	162	134	174	128	92	180	78	139	98	149	113	69	141		282
Perth	167	118	118	144	188	166	178	259	208	194	193	134	172	216	146	282	
Totals for Zone Members	982	1201	1387	979	1699	1194	947	2240	1074	1376	942	1068	956	1266	1118	1926	2883
Totals plus Perth	1149	1319	1505	1123	1887	1360	1125	2499	1282	1570	1135	1202	1128	1482	1264	2208	2883

While the Merredin and Kellerberrin townsites have comparatively low total travel times for delegates, the Bruce Rock, Nungarin, Trayning, and Wyalkatchem townsites also have similar travel time implications.

Other Country Zones, such as the Kimberley and Pilbara Zones, regularly or occasionally hold Zone meetings in Perth, often with a hybrid in-person and online attendance model.

An occasional Perth meeting (with the option for attendees remaining at their home Local Government to attend virtually) could also help to facilitate participation of additional guests or speakers.

If reviewing the opportunity to occasionally hold meetings in other Zone locations is of interest, a potential 2-4 year long rotating meeting location cycle could be developed for the consideration of a future meeting.

Meeting Costs

The function room at the Merredin Regional Community and Leisure Centre is now managed by the Civic Bowling Club Merredin Inc, which charges \$275 (inc. GST) for half-day function room hire. In the interests of fairness, it is proposed that alternative venues that hold a Zone meeting may receive a similar venue fee if requested.

RESOLUTION

Mover: Shire of Westonia
Seconder: Shire of Bruce Rock

That the Zone:

- 1. Resolve to:**
 - a. hold occasional meetings in other locations in the Zone,**
 - b. hold occasional meetings in Perth (typically biennially, to coincide with delegation activity whenever possible), and**
 - c. develop a draft multi-year rotation cycle, maintaining that the majority of meetings are held in central towns within the Zone, for the consideration of the November Zone meeting and to set dates for 2026 Zone meetings.**
- 2. Notes the cost of holding meetings at Merredin, and agrees to make a budget allocation of \$300 per Zone meeting for venue hire if requested by the operator of the venue at which a Zone meeting is held.**

CARRIED

9.4.3. ZONE BUDGET 2025-2026

The following draft budget for 2025/2026 is submitted for consideration. This budget assumes all three proposed initiatives suggested above are progressed.

	BUDGET 2024-25	FORECAST 2024-25	BUDGET 2025-26	Comments
Income	\$	\$	\$	
General Subscriptions (16@ \$1,500)	24,000	24,000	24,000	<i>Remain at \$1,500</i>
Interest income	9,000	9,708	6,000	<i>Adjusted assuming reduction of \$50,000 in term deposit for Zone Initiatives during 25/26. 4% interest assumed.</i>
Total Income	33,000	33,708	30,000	
Expenses				
Zone Expenses - Audit fees			1,100	
Zone Expenses - Ordinary Meetings	5,874	3,502	5,250	<i>\$1500 for venue costs and \$3,750 for catering costs</i>
<i>Zone initiative - Delegation to Perth</i>	-	-	<i>12,500</i>	<i>Refer to agenda paper - proposal only</i>
<i>Zone initiative - Face to face training in the Zone</i>	-	-	<i>24,000</i>	<i>Refer to agenda paper - proposal only</i>
<i>Zone initiative - LGC Rebate</i>	-	-	<i>8,000</i>	<i>Refer to agenda paper - proposal only</i>
Elearning Subscription Grant			32,000	<i>Training year. \$2,000 per LG for elearning subscription.</i>
Zone Representative - Honoraria	1,982	2,042	2,102	<i>Correction of previous error in calculations reflected in forecast. 3% increase in costs in line with CPI.</i>
Zone Representative - Meeting Fees	1,030	-	-	<i>Remove line item.</i>
Conference costs	25,000	14,142	-	<i>Not required in 25/26</i>
Zone Representative - Travel Costs	515	-	550	<i>Retain at \$550.</i>
WALGA Travel to Zone			1,000	<i>Accommodation for WALGA staff for Zone meetings/events if required.</i>
Total Expenses	34,401	19,686	86,502	
Profit / Loss	(\$1,401)	14,022	(\$56,502)	<i>Noting assumed \$76,500 expenditure included on special initiatives and Elearning subscriptions grant which is unlikely to be fully expended.</i>
Cash Reserves				
Opening Balance	217,080	217,080	231,102	
Movement	(\$1,401)	14,022	(\$56,502)	
Closing Balance	215,679	231,102	174,600	

Term Deposit

If the proposed initiatives are progressed with, it is proposed that the majority of the funds in the term deposit (\$150,000) are re-invested for a further year, with a provision allocation of \$50,000 moved into shorter term (3 month) rolling term deposits to allow funds to be used for any approved Zone initiatives during the financial year.

RESOLUTION

Mover: Shire of Bruce Rock
Seconded: Shire of Merredin

The Zone:

1. Endorse the draft Budgeted Statement of Income and Expenditure for the year ending 30 June 2026, subject to any revisions necessary to reflect the Zone's decisions on any proposed Zone initiatives. *(shown below)*.
2. Regarding the term deposit,
 - a. rollover \$150,000 of the term deposit for 12 months, and
 - b. rollover \$50,000 of the term deposit for 3 months, rolling over until funds are required.
3. Continue with external auditors to conduct a yearly audit of the Zone's account.

	BUDGET 2024-25	FORECAST 2024-25	BUDGET 2025-26	Comments
Income	\$	\$	\$	
General Subscriptions (16@ \$1,500)	24,000	24,000	24,000	<i>Remain at \$1,500</i>
Interest income	9,000	9,708	6,000	<i>Reduction of \$50,000 in term deposit for Zone Initiatives during 25/26. 4% interest assumed.</i>
Total Income	33,000	33,708	30,000	
Expenses				
Zone Expenses - Audit fees			1,100	
Zone Expenses - Ordinary Meetings	5,874	3,502	5,250	<i>\$1500 for venue costs and \$3,750 for catering costs</i>
Zone initiative - Delegation to Perth	-	-	12,500	
Zone initiative - Face to face training in the Zone	-	-	26,000	
Elearning Subscription Grant			32,000	<i>Training year. \$2,000 per LG for elearning subscription.</i>
Zone Representative - Honoraria	1,982	2,042	2,102	<i>Correction of previous error in calculations reflected in forecast. 3% increase in costs in line with CPI.</i>
Zone Representative - Meeting Fees	1,030	-	-	<i>Remove line item.</i>
Conference costs	25,000	14,142	-	<i>Not required in 25/26</i>

Zone Representative - Travel Costs	515	-	550	<i>Retain at \$550.</i>
WALGA Travel to Zone			1,000	<i>Accommodation for WALGA staff for Zone meetings/events if required.</i>
Total Expenses	34,401	19,686	80,502	
Profit / Loss	(\$1,401)	14,022	(\$50,502)	<i>Assumed \$70,500 expenditure included on special initiatives and Elearning subscriptions grant.</i>
Cash Reserves				
Opening Balance	217,080	217,080	231,102	
Movement	(\$1,401)	14,022	(\$50,502)	
Closing Balance	215,679	231,102	180,600	

9.4.4. AUGUST MEETING DATE

The 2025 LGIS Inter-municipal Golf Tournament has been scheduled to be held in Kellerberrin on 13-15 August.

This may impact the availability of Members for the August Zone meeting. However, the extent is unknown. Rescheduling the meeting may also have a similar impact on attendance.

The following options could be considered:

1. Retain the meeting on Thursday, 14 August as scheduled, noting Deputy Delegates might need to attend. This meeting date was set in November 2024 and in recognition that rescheduling meetings impacts multiple delegates, retaining the meeting date may be preferred.
2. Reschedule the meeting. One proposed date is the following Monday, 18 August, potentially held a little later in the day to accommodate travel.

A Presentation to the Zone on Living Well in the Wheatbelt is provisionally scheduled as the Keynote item for the August meeting.

RESOLUTION

Mover: Shire of Yilgarn
Second: Shire of Bruce Rock

That the Zone resolves to hold the August meeting at 10:00am on Monday, 18 August.

CARRIED

10. ZONE BUSINESS

10.1. UPDATE ON ATU PILOT PROGRAM

WALGA has continued to engage with DPIRD, the Wheatbelt Development Commission, DFES, and Telstra on the pilot.

WALGA met with State Agencies on 5 May to discuss the generator acquisition and deployment strategy. Telstra has supplied specifications for several potential development sites. As a result, the current thinking is that it would be most effective to procure 15 kVa single-phase and 25 kVa three-phase generators supplied on trailers, so that they can be deployed to any site as required. It is also considered that centrally storing generators at regional hubs (such as Merredin, Northam, Narrogin, etc.) will assist in minimising deployment time following an outage event.

WALGA has been assisting DPIRD engage with potential generator suppliers to inform a procurement process. WALGA has sought initial advice from prospective suppliers on generator specifications and availability.

Issues around maintenance, availability, and certification of qualified persons to connect generators are being carefully considered. A further meeting to discuss progress was held on 16 May 2025.

It is understood that Telstra's preference is to enable State agencies to settle a storage and deployment principles to then confirm parties to Community Support Agent Agreements.

Further discussions with WDC and DPIRD were held on 6 June 2025.

Noted.

10.2. LIVING WELL IN THE WHEATBELT STRATEGY

Further to the update provided in April 2025.

The following attachments were provided with the Agenda.

- a. Living Well in the Wheatbelt Strategy
- b. One-page summary of the Strategy priorities
- c. Table: Actions from the Strategy that Local Governments can incorporate and action in their local Public Health Plans
- d. Information Sheet for Shires
- e. How can WACHS help at each stage of planning
- f. Wheatbelt Public Health & Local Government Planning Collaborative

The Wheatbelt District Leadership Group (DLG) endorsed the Living Well in the Wheatbelt Strategy in April and this is now available to share with stakeholders. A copy of the Strategy, a one page summary of the priorities, and a one-page summary of the actions in the Strategy that are relevant to Local Governments for their public planning, aligned with the 4 pillars of the WA State Public Health are provided as an attachment.

Implementation is occurring via the Wheatbelt Human Services Managers Forum and its Working Groups. The Wheatbelt DLG hopes the Strategy will usefully guide and inform Local Government in their current Local Public Health (Health & Wellbeing) Plans (LPHPs) under the Public Health Act as a number of actions align with the State Government's PHP priorities and fit well with LPHPs and current activities (e.g. aged friendly communities, maintaining safe green public spaces for walking, playgrounds and social connectedness activities, supporting child care and playgroup activities or seniors activities).

The WACHS-Wheatbelt Health Promotion Network has provided an overview of the support that the WACHS Health Promotion Network can provide to Local Governments public health planning. The team can be contacted to guide and support Wheatbelt Local Governments in their LPHP planning (contact Chantelle.Jeffery@health.wa.gov.au Wheatbelt Health Promotion Coordinator).

An offer to provide a presentation to a future Zone meeting will be extended.

Noted.

10.3. INVITATIONS TO MEMBERS OF PARLIAMENT TO ATTEND ZONE MEETINGS

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

The recent State election has brought with it two significant changes which may impact how Zones invite members of Parliament to attend Zone meetings:

1. The electoral regions for the Legislative Council were abolished under the *Constitutional and Electoral Legislation Amendment (Electoral Equality) Act 2021* and replaced with a single "whole of state" electorate. As a result, the members of the Legislative Council are drawn from across the whole of the State and no longer represent a particular region or area.
2. Premier Roger Cook has appointed nine cabinet members with region-specific portfolios. These Regional Ministers cover the areas of the Kimberley, Pilbara, South West, Mid West, Goldfields-Esperance, Gascoyne, Peel, Great Southern and Wheatbelt.

A full list of MLCs can be found here: [Legislative Council of Western Australia, Forty Second Parliament, List Of Members](#)

A full list of WA Ministers, including Regional Ministers can be found here: [Western Australian Government Cabinet Ministers](#)

COMMENT

Zones can choose to invite members of Parliament (State or Federal) to meetings at their discretion. Some Zones have standing invitations for all MPs relevant to that region (including MLAs, MLCs and Federal members) whilst others choose to invite MPs on a meeting-by-meeting basis to speak on a particular topic or issue.

Those Zones that have a standing invite for MPs generally allow time on the Agenda for each politician in attendance to address the meeting (as a standing item).

It is understood that the Great Eastern Country Zone has generally had a practice of inviting:

- Ministers as relevant or topical to items of interest to the Zone;
- The Federal Member for Durack and O'Connor in the House of Representatives (MP);
- The Member for Central Wheatbelt and Roe in the Legislative Assembly (MLA); and
- Members of the Legislative Council representing the Agricultural Region (MLCs), with representatives such as the Hon Martin Aldridge and Hon Steve Martin attending on several previous occasions.

This year, engagement with the Minister for Local Government and Minister for Wheatbelt has been of key focus.

It is suggested that:

- The Zone continues to approach Ministers on a priority basis (particularly the Minister for Local Government, Minister for the Wheatbelt, Minister for Regional Development, and potentially the Ministers for Energy, Health, Water, etc. depending on areas of ongoing focus);
- The Member for Durack and O'Connor and Member for Central Wheatbelt and Roe continue to be standing invitees;
- The Zone continues to invite Hon Steve Martin MLC as a standing invitee; and
- The Zone writes to all major parties (Liberal, National, and Labor) to ask whether they wish to nominate a representative MLC as a standing invite for the Zone.

The Zone agreed to the proposed approach outlined above. It was also agreed that Mrs Kirrilee Warr MLA, Shadow Minister for Local Government, be invited to provide an address to a future Zone meeting.

The Executive Officer will action.

10.4. JACQUI DODD SCHOLARSHIP

By WALGA Training Team

The LGA50220 Diploma of Local Government – Elected Member Scholarship, named in honour of the late Jacqui Dodd, former long-serving WALGA Training Services Manager, has been awarded since 2021. This program is the highest qualification an Elected Member can achieve through WALGA Training and enables participants to increase their skills and knowledge in order to confidently provide leadership to their community.

The scholarship covers 50% of training and assessment fees and provides additional travel expense compensation for regional applicants upon completion of the program. WALGA Training awards this scholarship to two Metropolitan and two Regional Elected Members.

To qualify, applicants must be current Elected Members, have completed all Council Member Essentials training, and must not have previously received the scholarship.

This year's nominations will open on Tuesday, 1 July and close on Friday, 15 August 2025 at 12 noon. The scholarship winners will be announced at the Local Government Convention in September.

For more information and details on how to apply please visit the WALGA Training [website](#), contact the team via email training@walga.asn.au, or call us on (08) 9213 2088.

Noted

11. ZONE REPORTS

11.1. CHAIR REPORT

President Cr Tony Sachse

Welcome to our meeting for June 2025. The meeting date needed change due to a conflict with the WALGA Energy Forum with the Minister in Perth. The start time has also been amended to 10am given the short daylight hours currently and travel distances. Thank you for your understanding.

The Zone Executive met on Tuesday 4 June 2025. The minutes of the meeting are attached.

Thank you to all the Agency representatives for sending in their respective reports and for your attendance today. There will be sufficient time to give an overview and take questions during the meeting.

The Shire of Westonia is providing the 10-minute presentation today. There is a reasonably full Agenda on a range of items.

Thanks to the Shire of Kellerberrin for hosting us today.

RESOLUTION

Mover: Shire of Yilgarn

Seconder: Shire of Narembeen

That the Zone Chair's report be received.

CARRIED

11.2. WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

President Cr Tony Sachse

The last meeting of the Wheatbelt DEMC was on 12 March 2024. The next meeting is scheduled for Wednesday, 18 June 2025.

Exercise 'Sizzle Sync' is to provide Wheatbelt DEMC members with the ability to build capacity in DEMC members to provide coordinated response and communication during wide-spread heatwave conditions across the district. This desktop exercise will follow the meeting on 18 June 2025.

Please note that there have been some very informative webinars run by the DEMC over recent months. The Storm and Flood Preparedness Webinar is to be held on Thursday 12, June at 12.30 pm.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now meeting on an as needed basis.

RESOLUTION

Mover: Shire of Tammin

Seconded: Shire of Yilgarn

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

Note: Some delegates noted that in-person representation by DFES at LEMC meetings and activities has been limited. However, other delegates reported that DFES has been attending meetings in person. President Cr Sasche will raise the matter at the next DEMC meeting.

11.3. WALGA ROADWISE

Tracey Peacock, Regional Road Safety Advisor was an apology for the meeting. The RoadWise Report was tabled at the meeting (Attachment 5).

Noted

12. WALGA STATE COUNCIL EXECUTIVE REPORTS

12.1. WALGA PRESIDENT'S REPORT

The WALGA President's Report was provided with the Agenda.

RESOLUTION

Mover: Shire of Bruce Rock

Seconded: Shire of Yilgarn

That the WALGA President's Report be received.

CARRIED

12.2. STATE COUNCILLOR REPORT

Cr Stephen Strange

RESOLUTION

Mover: Shire of Westonia

Seconded: Shire of Yilgarn

That the State Councillor Report be received.

CARRIED

12.3. STATUS REPORT

Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
13 February 2025 Zone Agenda Item 14.1 WA Telstra Automatic Transfer Unit Pilot Deployment Program	That the Great Eastern Country Zone requests WALGA organise a roundtable with WALGA, Telstra, Department of Fire and Emergency Services and Department of Primary Industries and Regional Development to discuss the drafting of Community Support Agents Agreement for the implementation of the WA Telstra Automatic Transfer Unit Pilot Deployment Program.	The Infrastructure Policy Team supported this proposal. WALGA met with senior representatives from InfraCo (a subsidiary that holds Telstra's exchanges, poles, ducts, pits and pipes, and fibre network) and Telstra. Discussions with DPIRD and Telstra have commenced. It now seems likely that the service agreements will not be with Local Governments.	June 2025	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
5 March 2025 State Council Agenda Item 8.1 Climate Change Advocacy Position	The Zone supported the recommendation. However, the Zone also requests that WALGA remains open minded to further conversations on climate change.	This item has been referred to the Environment Policy Team for consideration. See the Environment Policy Team Report in the July State Council Agenda for more information.	June 2025	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
11 April 2024 Zone Agenda Item 9.1.2 Agricultural Land Use	That the Great Eastern Country Zone recommend that WALGA 1. In considering Agricultural Land Use, establishes and promotes policy templates to guide Local Governments for their individual adoption to protect and prioritise the preservation of agricultural land against its displacement	State Council endorsed the Renewable Energy Facilities Advocacy Position at its meeting of 4 September, 2024. This position calls for the State Government to develop a renewable energy facility state planning policy that would provide	June 2025	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039

	<p>by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.</p> <ol style="list-style-type: none"> 2. Within the Policy includes such uses but not limited to tree planting for offsets or carbon, renewable energy generation and transmission. 3. Investigates potential impacts to local government rates on rural land, that has approved long term tree planting for different purposes, for example but not limited to planting for carbon offsets, planting for clearing offsets, or planting for renewable fuels; and renewable energy investments. 4. Provides advice to local government on what Policies or Special Area Rates should be considered for the land affected. 	<p>greater guidance to applicants and decision makers.</p> <p>WALGA is continuing its energy transition advocacy and has written to the Hon Amber-Jade Sanderson BA MLA seeking further discussion on this issue.</p> <p>WALGA has appointed consultants to carry out work on the rating of Renewable Energy Projects.</p> <p>This work will include the following:</p> <ul style="list-style-type: none"> • Legislative Framework Review - to determine the current legislative provisions available to WA Local Governments and provide recommendations for any legislative changes in relation to the rating of renewable energy facilities. • National and Local Review - to research how other Australian jurisdictions are managing the rating of renewable energy facilities and consult with a selection of Western Australian Local Governments. • Way Forward - provide a summary of options and recommendations of the rating of renewable energy facilities by 		<p>Tony Brown Executive Director, Member Services 9213 2051 tbrown@walga.asn.au</p>
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		<p>Local Governments going forward.</p> <p>This work should be completed in mid-July 2025.</p>		
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Noted

13. WALGA STATE COUNCIL AGENDA

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda (Attachment 7) and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

13.1. SUSPENSION AND DISQUALIFICATION FOR OFFENCES ADVOCACY POSITION (STATE COUNCIL AGENDA ITEM 8.1)

By Jason Russell, Senior Governance Specialist

EXECUTIVE SUMMARY

- The South East Metropolitan Zone (SEMZ) passed a motion requesting that WALGA advocate for additional powers for the Minister to suspend Council Members charged with criminal offences likely to damage the reputation of the Local Government, and disqualify if convicted.
- Suspension, dismissal and disqualification must balance the public interest in elected representatives of good character, with protections for the individual and respect for democratic processes.
- While the *Local Government Act 1995* (the Act) includes a range of suspension, dismissal and disqualification mechanisms, their operation also depends on how the relevant decision-makers choose to use their powers.
- This report recommends that the dismissal mechanisms under the Act are sufficient to address the Zone's concern, but that WALGA's advocacy position be amended to include an additional suspension power for the Minister of Local Government.
- The Governance Policy Team endorsed the advocacy position at its meeting on 19 May.

STRATEGIC PLAN IMPLICATIONS

Influence:

- Lead advocacy on issues important to Local Government.

Support:

- Provide practical sector-wide solutions based on research and evidence.

POLICY IMPLICATIONS

The current Advocacy Position 2.5.5 Disqualification Due to Conviction position provides as follows:

Position Statement: A new disqualification criterion should be added to the *Local Government Act 1995* that disqualifies a person from serving as an Elected Member if they have been convicted of an offence against the *Planning and Development Act*, or the *Building Act* in the preceding five years.

Background: A planning or building system conviction is potentially more serious than a *Local Government Act* conviction because of Local Government's prominent role in planning and building control and the significant personal benefits which can be illegally gained through these systems.

This report recommends that this position is renamed and amended to include an additional point 2, as follows:

Suspension and Disqualification for Offences

The WA Local Government sector advocates that:

- 1. A new disqualification criterion should be added to the Local Government Act 1995 that disqualifies a person from serving as an Elected Member if they have been convicted of an offence against the Planning and Development Act, or the Building Act in the preceding five years.*
- 2. A new suspension criterion should be added to the Local Government Act 1995 allowing the Minister of Local Government to suspend a Council Member charged with an offence, where the Minister is satisfied this would be in the best interests of the Local Government, based on advice of the Director General.*

BACKGROUND

At its November 2024 meeting, the SEMZ asked WALGA to advocate:

That the Local Government Act 1995 be amended to give the Minister for Local Government the power to:

- 1. Disqualify a person from membership of a council if the person has been convicted of a criminal offence that, in the opinion of the Minister for Local Government, under the advice of the State Solicitor's Office, has the potential to damage the reputation of the local government or the local government sector more broadly.*
- 2. Suspend the council member who is charged with a criminal offence that has the potential to damage the reputation of the local government or the local government sector more broadly, until the charges are dealt with; and*
- 3. Require a person to be paid fees and allowances until they are disqualified.*

COMMENT

The *Local Government Act 1995* (the Act) automatically disqualifies someone from membership of a Council if convicted of certain types of offences. The Act also includes mechanisms for suspending and dismissing Council Members. Each mechanism differs in terms of the parties, processes, powers, and preconditions involved.

While suspended, a Council Member cannot perform any of the powers and duties of their role. Suspension does not affect the duration of a Council Member's term or their eligibility to be a candidate for election to Council. If a Council Member is dismissed, the office of the member becomes vacant from the time when the order dismissing the member takes effect. A Council Member that is dismissed is not prevented from standing in future elections. In contrast, persons disqualified are ineligible to hold or be elected to office as a Council Member.

It is necessary for these mechanisms to balance the public interest in ensuring that elected representatives are of good character, with protections for due process, the presumption of innocence and resumption of rights following completion of a sentence. There must also be an appropriate level of respect for the democratic process and the rights of communities to choose their representatives.

Whether the suspension, dismissal and disqualification framework is fit-for-purpose depends on the legislative framework (e.g. legislative settings for disqualification, powers and constraints on powers to suspend and dismiss) and its implementation (e.g. how decision-makers exercise their discretion to intervene).

Existing Disqualification Provisions

A person may be disqualified from membership of a Council based on the following provisions of the Act:

Provision	A person is disqualified –
2.20	If they are a member of a parliament
2.21	If they are a bankrupt or their affairs are under insolvency laws
2.22	Because of conviction
2.23	If they are a member of another Council
2.24	Because of misapplication of local government funds or property
5.117	If SAT orders disqualification (for not more than 5 years) for serious or recurrent breach, or failure to comply with order

Section 2.22 of the Act provides that a person is disqualified if:

- they have been convicted of a crime and are in prison serving a sentence for that crime,
- have been convicted of a serious local government offence in the previous 5 years, or
- have been convicted of an offence carrying an indictable penalty of imprisonment for more than 5 years.

Clearly, the threshold for disqualification is high, excluding all lower-level offences and even indictable offences with a penalty of 5 years or less. As an example, high-level indecent assault will be dealt with as an indictable offense, with the offender liable for up to 5 years imprisonment. Serious local government offences are offences against the Act for which a person may be sentenced to imprisonment or a fine of over \$10,000. A court sentencing a person for a serious local government offence may make an order waiving the disqualification, or reducing the period for which it applies.

There is currently no ability for the Minister to disqualify a person from Council membership. SAT has discretion to order disqualification in some circumstances, while a court has the authority to order that disqualification not apply. In the context of these judicial or quasi-judicial processes, there are strong protections for the rights of the affected person. This reflects the seriousness of this penalty. While the SEMZ motion calls for disqualification, dismissal may be a more appropriate penalty if the exercise of Ministerial discretion is required.

Current Dismissal Provisions

Under sections 8.15K and 8.15L of the Act, the Minister may recommend that the Governor dismiss a Council Member, if the Minister is satisfied that it is appropriate to intervene. The Minister must be satisfied based on the Director General's written advice that:

- the member is impeding the Local Government's ability to perform its functions and duties under the Act, and/or

- it is in the best interest of the Local Government that the member be dismissed.

The Minister must also be satisfied that the seriousness of the situation for the Local Government requires intervention.

The Minister must give the member:

- a report that includes their proposed recommendation and grounds for the recommendation;
- a show cause notice;
- 21 days to respond.

The Minister must consider the member's response prior to making a recommendation to the Governor that the member be dismissed.

Best interest is not defined and allows for a broad range of factors to form the grounds for dismissal. This could include where a Council Member has been charged with or convicted of an offence, and the charges or conviction are adversely affecting the Local Government.

It appears that the existing framework for dismissal has the capacity to respond to circumstances referenced in the SEMZ's motion and rationale. WALGA considers it is reasonable to expect that the Local Government Inspector may have greater capacity to provide targeted and timely investigation and advice to support this mechanism.

Current Suspension Provisions

Section 8.15E of the Act enables the Minister to suspend a Council Member or order them to undertake remedial action.

The Minister can only act where they are satisfied that it is appropriate to intervene, based on one or more of the following:

- The member has been charged with a disqualification offence.
- The Director General has made an allegation to SAT against the member, of a serious or recurrent breach.
- The Director General has written to the Minister advising that they suspect on reasonable grounds that one or more of the following applies:
 - The member has failed to perform their role, functions or duties;
 - The member's conduct has adversely affected the ability of another person to perform their role, functions or duties;
 - The member's conduct has adversely affected the ability of the Local Government to comply with the principles that apply under section 5.40 of the Act (principles affecting employment by Local Government, including the responsibility to provide safe and healthy working conditions in accordance with WHS legislation).

The Minister must give:

- The member a written notice of the proposed order that provides the allegations and particulars supporting the proposed order is based on.
- The member a show cause notice, allowing 21 days for the member's response
- Any submissions made by the member consideration prior to making the order.

While suspended, a Council Member is not entitled to be paid any fee or allowance to which they would otherwise be entitled. A Council Member is liable to repay annual allowances and fees paid in advance, as if the member had, for the period of their suspension, ceased to hold the office.

Options for reform of suspension

The current system shares some common elements with the Zone's proposal, however, some changes could be made to bring them into closer alignment. Under the current framework, the Director General and Minister would need to be satisfied that any reputational damage resulting from charges was impeding the workings of the Local Government before they could move to suspend a Council Member.

Charges resulting in reputational damage could be included in the legislation as an explicit ground for which the Director General can recommend suspension to the Minister. However, reputational damage may be somewhat narrow or subjective.

A 'best interests' test, consistent with that provided in the dismissal mechanism (discussed above), could allow the consideration of a broad range of factors, including reputational damage. A mechanism could be introduced allowing the Minister to suspend a Council Member who is charged with an offence that, despite not being a disqualification offence, satisfies the Minister that it is in the best interests of the Local Government to suspend the member. Consistent with the other grounds for suspension, this could be on the advice of the Director General, as the State Solicitor's Office will be primarily concerned with avoiding prejudice to any matter currently before the courts.

Local Government Reform Amendments

The *Local Government (Amendment) Act 2024* will transfer the powers of the Director General under these provisions to the soon-to-be-established Local Government Inspector. The Inspector/Inspectorate model has been introduced to provide improved oversight and early interventions capability into the Local Government sector.

The Inspector will be able initiate inquiries into the affairs of a local government and recommend suspension and dismissal of Council Members. It is expected that this newly created office may have greater independence, timeliness, focus and flexibility in addressing conduct issues.

The Governance Policy Team considered and endorsed the proposed advocacy position at its meeting on 19 May.

WALGA RECOMMENDATION

1. That WALGA amend and rename advocacy position 2.5.5 *Disqualification Due to Conviction* to read as follows:

Suspension and Disqualification for Offences

The WA Local Government sector advocates that:

1. *A new disqualification criterion should be added to the Local Government Act 1995 that disqualifies a person from serving as an Elected Member if they have been convicted of an offence against the Planning and Development Act, or the Building Act in the preceding five years.*
 2. *A new suspension criterion should be added to the Local Government Act 1995 allowing the Minister of Local Government to suspend a Council Member charged with an offence, where the Minister is satisfied this would be in the best interests of the Local Government, based on advice of the Director General.*
2. That WALGA incorporate advocacy on this issue into its ongoing legislative reform engagement.

RESOLUTION

Mover: Shire of Bruce Rock

Seconder: Shire of Merredin

That the Zone support the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.

CARRIED

13.2. STATE DEVELOPMENT APPLICATIONS AND DECISION MAKING ADVOCACY POSITION (STATE COUNCIL AGENDA ITEM 8.2)

By Coralie Claudio, Senior Policy Advisor Planning

EXECUTIVE SUMMARY

- It is proposed that Advocacy Position 6.4 Development Assessment Panels be replaced with a new, expanded position that includes all forms of State Government development assessment and decision making.
- The updated position incorporates principles for state decision making, a refined list of recommended reforms to the Development Assessment Panels (DAPs) system and recommends that the significant development pathway be abolished but includes a list of recommended reforms if the pathway is retained.
- The draft position was informed by WALGA's review of the operation of the DAPs and the state significant development pathways, input from Local Government officers, and previous WALGA submissions.
- The draft position and accompanying review reports were provided to Local Governments for Council endorsed or CEO approved preferred feedback by 23 May.
- The Environment Policy team endorsed the position at their meeting on 29 May.

ATTACHMENT

- [Rationale for draft advocacy position](#)

POLICY IMPLICATIONS

It is proposed State Council replace the **current** Advocacy Position **6.4 Development Assessment Panels**:

The Association does not support Development Assessment Panels (DAPs), in their current structure.

Necessary changes to the structure of the DAPs system include:

1. *The abolishment of the current 'mandatory' mechanism where a proposal has a value of \$10 million or greater, and its replacement with an 'opt in' mechanism for all proposals.*
2. *Raising the DAP threshold from the current \$2 million to \$5 million,*
3. *The composition of DAPs should be modified to provide equal representation of Specialist Members and Local Government Members.*
4. *The creation of a distinct Special Matters DAP (SMDAP) is not supported, given there are already multiple avenues for determination on the basis of zoning and monetary value of applications. Should the State Government progress with the implementation of a SMDAP, the following changes are proposed to the model released in March 2022:*
 - *allow proponents with proposals that meet the threshold or criteria being able to opt-out of the SMDAP pathway and allow assessment and determination by Local Government*
 - *mandate consultation with the relevant Local Governments prior to the issuing of a Ministerial Order in relation to SMDAP Precinct Criteria, and ensure SMDAP Precincts be identified through regulations, rather than by the Minister,*
 - *include greater professional planning expertise, and knowledge of local context through the Local Government members of the District DAP, by including majority professional town planner panel members, with two Local Government*
 - *representatives*

- *expand the role of Local Governments in SMDAP processes and appropriate remuneration for involvement of Local Governments be included to support the SMDAP decision-making process.*
5. *In principle, the further reduction in the number of panels from five to three is supported, to the extent that this reduces the administrative burden on local governments and enhances consistency of decision making.*
 6. *In principle, the permanent appointment of panel members where this results in consistent decision-making is supported as this reduces the potential for conflicts of interest and ensures sound knowledge of DAP processes and procedures.*
 7. *WALGA supports greater transparency around DAP processes and decisions, as community distrust of DAP decision-making is a key area of concern for many local governments.*

with a **new** advocacy position **6.4 State Development Applications and Decision Making Advocacy Position:**

WALGA calls on the State Government to:

1. *Ensure that decision making on development applications (DAs) is:*
 - a. *consistent and accountable*
 - b. *accessible to local communities*
 - c. *respectful of, and appropriately applies, local planning frameworks in line with their statutory weight.*
2. *Reform the Development Assessment Panel (DAP) system to:*
 - a. *raise the DAP threshold from the current \$2 million to \$5 million and mandate periodic reviews of the threshold*
 - b. *modify the composition of DAPs to provide equal representation of Specialist Members and Local Government Members*
 - c. *review DAP processes to ensure proponents provide necessary information in a timely manner*
 - d. *provide clear procedural guidance on the roles and functions of Local Government officers and Council*
 - e. *allow access to the State Referral Coordination Unit for DAP applications to ensure timely and adequate referral responses from State Government agencies are provided to Local Governments.*
3. *Abolish the state significant development assessment pathway (Part 11B of the Planning and Development Act 2005).*
4. *If the significant development assessment pathway is retained, implement the following reforms:*
 - a. *raise the cost threshold to \$50 million and mandate periodic reviews of the threshold*
 - b. *align statutory timeframes with DAP and Local Government determined DAs*
 - c. *ensure all developments are consistent with applicable local planning instruments and provide comprehensive guidelines for discretionary decision making, including applying extraordinary discretion*
 - d. *delete references to 'mandatory significant development' to ensure the pathway remains entirely opt-in*
 - e. *undertake periodic reviews of its operation and effectiveness.*

BACKGROUND

There are a range of development application (DAs) decision makers in the Western Australian Planning system. While Local Governments process and determine the vast majority of DAs, other State Government boards or agencies are also decision makers, particularly for complex proposals and public works. This includes DAPs, the Western Australian Planning Commission (WAPC) and other State Government agencies (i.e. DevelopmentWA) that determine DAs such as DAPs, significant development applications (Part 17 and Part 11B of the *Planning Development Act 2005*) and developments under region schemes, redevelopment schemes and improvement schemes and public works.

WALGA has historically opposed DAPs and the significant development pathway as they erode the role of Local Government in providing a valuable community perspective on planning proposals.

WALGA has undertaken two reviews of the performance of the DAP system in [2016](#) and [2020](#). Those reviews informed WALGA's current advocacy position, endorsed in May 2022, that recommends changes to the DAP system to ensure it operates in an efficient, effective, and transparent way, and appropriately considers matters of local planning context in decision-making.

The current position is being reviewed as part of WALGA's regular position review process and in recognition of significant planning reforms in 2024, specifically the replacement of the proposed special matters DAP with the permanent significant development pathway (Part 11B).

To inform the review of the DAP position and its ongoing advocacy, WALGA collated and reviewed data on the operation of the DAPs and the significant development pathway.

The [DAP Report](#) examines DAP data from its inception in 2011 to the end of the 2023-24 financial year, with a focus on observable trends since the previous report in 2020. The report indicates minor improvements in the DAP system, particularly in reliability and consistent decision making. Despite this, the DAP system continues to determine many low-value applications that lack strategic importance and should be redirected to the Local Government pathway.

The [Significant Development Pathway Report](#) examines data from the pathway's commencement in 2020 until 1 April 2025. The report finds that this pathway is used infrequently and does not process applications efficiently, contrary to its intended purpose and that the pathway's other goals, driving economic recovery (Part 17) and aiding housing supply (Part 11B), have also not been met.

The collated data will be uploaded to the [DAP Dashboard](#) on WALGA's website.

WALGA has drafted a revised advocacy position that will sit within the context of the Planning Principles and Reform advocacy position and will expand on the DAP position to:

1. Be applicable to all State Government DAs and approvals (e.g. significant development pathway, DAPs, Public Works, region scheme approvals, Development WA).
2. Establish principles to guide transparent and accountable decision-making on development applications, ensuring that local planning frameworks are appropriately considered, and communities, particularly in regional areas, are granted equitable access to the decision-making process.

3. Include a refined list of reforms to the DAP system, while retaining the position to increase the DAP threshold and for equal representation of Specialist Members and Local Government Members.
4. Include a recommendation that the significant development pathway be abolished based on the findings of the significant development pathway report, and includes a list of reforms if the pathway is to be retained to ensure it operates more efficiently and only processes genuine state significant projects.

The draft position and accompanying review reports were provided to Local Governments for Council endorsed or CEO preferred feedback by 23 May.

COMMENT

The current DAP advocacy position is outdated and does not reflect the current planning framework, specifically the introduction of the permanent significant development pathway (Part 11B of the *Planning and Development Act 2005*).

The proposed new advocacy position will complement WALGA's planning advocacy position, 6.1 Planning Principles and Reform, that notes decisions should be made by the level of government closest to and most impacted by a planning proposal and should appropriately reflect local environment, context, communities and character.

The proposed advocacy position has been informed by feedback from CEO approved and Council endorsed submissions, Local Government officer input and WALGA's previous submissions, specifically on DAP reforms and amendments to the *Planning and Development Act 2005* that introduced the significant development pathway.

Some minor amendments were made to the draft position in response to members' feedback, particularly regarding the recommendations for the state significant development pathway.

Local Government feedback was that the pathway was not functioning effectively in its current form. While some Local Governments advocated for its abolition, others considered that there may be benefits if the pathway was limited to genuine state-significant projects only and operated more efficiently. The draft position calls for the reforms to the pathway and for it to be subject to periodic review if retained.

Further information on the rationale for the position and feedback provided is attached.

The Environment Policy agreed to recommend that State Council endorse the new expanded position at their meeting on 29 May.

WALGA RECOMMENDATION

That WALGA:

1. Replace Advocacy Position 6.4 Development Assessment Panels with the following:

6.4 State Development Applications and Decision Making

WALGA calls on the State Government to:

- 1. Ensure that decision making on development applications (DAs) is:*
 - a. consistent and accountable*
 - b. accessible to local communities*
 - c. respectful of, and appropriately applies, local planning frameworks in line with their statutory weight.*
 - 2. Reform the Development Assessment Panel (DAP) system to:*
 - a. raise the DAP threshold from the current \$2 million to \$5 million and mandate periodic reviews of the threshold*
 - b. modify the composition of DAPs to provide equal representation of Specialist Members and Local Government Members*
 - c. review DAP processes to ensure proponents provide necessary information in a timely manner*
 - d. provide clear procedural guidance on the roles and functions of Local Government officers and Council*
 - e. allow access to the State Referral Coordination Unit for DAP applications to ensure timely and adequate referral responses from State Government agencies are provided to Local Governments.*
 - 3. Abolish the state significant development assessment pathway (Part 11B of the Planning and Development Act 2005).*
 - 4. If the significant development assessment pathway is retained, implement the following reforms:*
 - a. raise the cost threshold to \$50 million and mandate periodic reviews of the threshold*
 - b. align statutory timeframes with DAP and Local Government determined DAs*
 - c. ensure all developments are consistent with applicable local planning instruments and provide comprehensive guidelines for discretionary decision making, including applying extraordinary discretion*
 - d. delete references to 'mandatory significant development' to ensure the pathway remains entirely opt-in*
 - e. undertake periodic reviews of its operation and effectiveness.*
2. Notes the Development Assessment Panel 2011 – 2024 Review and State Development Pathway 2020 – 2025 Review reports.

RESOLUTION

Mover: Shire of Bruce Rock

Seconder: Shire of Tammin

That the Zone support the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above.

CARRIED

13.3. PUBLIC LIBRARY AGREEMENT (STATE COUNCIL AGENDA ITEM 8.3)

By Rebecca Hicks, Policy Officer Community

EXECUTIVE SUMMARY

- WALGA is a signatory to the *State and Local Government Agreement for the Provision of Public Library Services in Western Australia* (the Agreement).
- The five-year Agreement defines roles and responsibilities in the delivery of public libraries and provides the structure and framework for the delivery of the WA Public Libraries Strategy and future vision for public library services.
- The current Agreement, endorsed by State Council in July 2020, is due for renewal in September 2025.
- WALGA has participated in the review of the Agreement, which has recommended minor amendments.
- Following the signing of a new Agreement, a sector consultation process will be undertaken for the associated Local Level Agreements between the State Library and Local Governments.
- The Agreement does not include funding arrangements for public libraries. WALGA continues to advocate for increased public library funding.

ATTACHMENT

- [State and Local Level Agreement for the Provision of Public Library Services in Western Australia 2025 – 2030](#)

STRATEGIC PLAN IMPLICATIONS

Endorsing the Agreement aligns with WALGA's 2025-2029 Strategic Plan, particularly:

- Influence – Lead advocacy on issues important to Local Government and empower the Local Government sector to build communities equipped for the future.
- Support – Grow opportunities for Local Governments' sharing of services and resources.
- Expertise – Optimise organisational capability to service members' needs and foster relationships between our subject matter experts and stakeholders.

POLICY IMPLICATIONS

Endorsement of the new Agreement aligns with WALGA's current [Advocacy Position 3.8 Public Libraries](#), which states:

1. *Western Australian Local Government public libraries provide valuable local cultural infrastructure, creating social and community hubs for community capacity building, recreation, education and literacy, digital inclusion, and social connection, cohesion and inclusion.*
2. *WALGA supports the provision of Public Library services in Western Australia through a formal partnership between Local Government and the State Government of Western Australia, governed by the Library Board Act 1951, namely the State and Local Government Agreement for the Provision of Public Library Services in Western Australia (2020).*
3. *The WA Public Libraries Strategy 2022-2026 provides a framework for a shared vision, strategic direction and collaborative action in the provision of a vibrant and sustainable 21st century public library network.*
4. *It is essential that a sustainable funding model enables Local Governments to continue to deliver library services to support continued growth and adaptation to changing community needs.*

BACKGROUND

WALGA is a signatory to the *State and Local Government Agreement for the Provision of Public Library Services in Western Australia* (the Agreement), which is due for renewal in September 2025. The Agreement defines the roles and responsibilities for each tier of government in the delivery of public libraries and provides the structure and framework for the delivery of the [WA Public Libraries Strategy 2022-2026](#) and the future vision for public library services.

Following internal endorsement from signatories, the current Agreement received final endorsement in September 2020 by the Public Library Working Group (PLWG), which includes: WALGA, the State Library of Western Australia (SLWA), the Department of Local Government, Sport and Cultural Industries (DLGSC), Public Libraries WA Inc. and Local Government Professionals Australia WA. The same process will be undertaken for this renewal.

Connected to the Agreement are Local Level Agreements between the SLWA and individual Local Governments that provide public library services. Local Level Agreements set out more detailed public library service delivery requirements and will be reviewed in early 2026, including sector consultation.

COMMENT

WALGA has worked with SLWA to review the Agreement to meet the September 2025 renewal date. Amendments are minor and do not raise any issues for WALGA Members.

The scope of the Agreement does not extend to public library funding. SLWA is currently reviewing the Public Library Material Funding Allocation Model. WALGA and Local Governments will be consulted as part of the review.

State Government funding has failed to keep pace with the needs of public libraries, population growth or inflation. WALGA continues to [advocate](#) for increased overall funding for public libraries to maintain and enhance service levels that meet the diverse needs of communities across WA and support the implementation of the WA Public Library Strategy.

Following the renewal of the Agreement, WALGA will work with SLWA to develop a sector-wide consultation plan for the review of Local Level Agreements.

WALGA RECOMMENDATION

That State Council endorse the *State and Local Level Agreement for the Provision of Public Library Services in Western Australia*.

RESOLUTION

Mover: Shire of Nungarin
Seconded: Shire of Narembeen

That the Zone support the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above.

CARRIED

13.4. OTHER STATE COUNCIL AGENDA ITEMS

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

14. EMERGING ISSUES

14.1. ZONE STRATEGIC PRIORITIES

During the meeting, President Cr Crees raised the Zone's Strategic Priorities and proposed that Agricultural Land Use be considered a key focus area for the Zone.

The Chair clarified that the current list of priorities is not ranked in any particular order and is reviewed biennially with each new Zone cohort. However, the Chair noted that a formal item on Agricultural Land Use could be prepared and brought forward for discussion by the Executive Committee.

Noted

14.2. CARETAKER PROVISIONS

A question was raised regarding the implications of the Local Government caretaker provisions on the timing and conduct of CEO Performance Reviews.

The Executive Officer advised on the relevant provisions of the Act, which identify 'significant acts' which Local Governments are prohibited from doing during a caretaker period.

15. NEXT MEETING

The next Executive Committee meeting will be held on Wednesday, 6 August commencing at 8:00am, via MTeams.

The next Great Eastern Country Zone meeting will be held on Monday, 18 August, commencing at 10:00am.

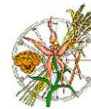
Month	Executive Committee	Zone
August	Wednesday, 6 August at 8:00am MTeams	Monday, 18 August Shire of Merredin
November	Tuesday, 4 November at 8:00am MS Teams	Thursday, 13 November Shire of Kellerberrin

16. CLOSURE

There being no further business the Chair closed the meeting at 1:02pm.



WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E O'Connell
Deputy Chairperson: Cr W Della Bosca

Secretary: Mr R Munns

R Munns Engineering Consulting Services
PO Box 516
NARROGIN WA 6312
Ph : 0407 604 164

Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Friday the 27th June 2025 commencing at 8.34 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 8.34 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Ashley Walker	Shire of Mukinbudin	(Voting Delegate)
Cr Justin Begley	Shire of Wyalkatchem	(Voting Delegate)
Cr Daimon Geier	Shire of Westonia	(Voting Delegate)
Cr Dale Naughton	Shire of Trayning	(Voting Delegate)
Mr Bill Price	CEO – Shire of Westonia	
Mr Nic Warren	CEO – Shire of Yilgarn	
Ms Tanika McLennan	CEO – Shire of Mukinbudin	
Mr Peter Naylor	Acting CEO – Shire of Trayning	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Santo Leotta	Manager of Works – Shire of Mt Marshall	
Mr Paul Healy	Manager of Works – Shire of Trayning	
Mr Craig Powell	Manager of Works – Shire of Mukinbudin	
Mr Dave Walters	Leading Hand – Shire of Mukinbudin	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Brian Close	Shire of Yilgarn	(Proxy Delegate)
Mr Dave Nayda	CEO – Shire of Nungarin	
Ms Sabine Taylor	CEO - Shire of Wyalkatchem	
Mr Ben McKay	CEO – Shire of Mt Marshall	
Mr Zac Donovan	CEO – Shire of Mt Koorda	
Mr Glen Brigg	Manager of Works – Shire of Yilgarn	
Mr Aaron Wootton	Manager of Works – Shire of Nungarin	
Mr Eric Anderson	Leading Hand – Shire of Wyalkatchem	
Mr Allister Butcher	Consultant – Shire of Wyalkatchem	
Mr John Nuttall	Program Director - WSN	
Ms Allison Hunt	Secretary WN RRG – MRWA	

3. CONFIRMATION OF MINUTES OF MEETING 18th February 2025

Resolution 2025 - 005	
That the Minutes of the WNE SRRG Zoom Video Conference Meeting, held on the 18 th February 2025, be confirmed as a true and correct record of proceedings.	
Moved Cr D Naughton	Seconded Cr J Begley
Carried: Yes (7/0)	

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Advice of Increase in Indicative 25/26 Yr Road Project Grant Funding – received via email from Allison Hunt (Att 2a – Worksheet with Figures) on 26th March 2025.
- b) Advice of April 2025 RRG Report from WALGA – received via email from Allison Hunt (Att 2b – RRG Report) on 1st April 2025.
- c) Advice of Updated MCA Nomination Form Template for 26/27 Yr – received via email from Allison Hunt (Att 2c – email only) on 10th April 2025.
- d) Advice of Closing Date for 26/27 Yr Blackspot Funding Nominations – received via email from Allison Hunt (Att 2d – email only) on 11th April 2025.
- e) Advice of MRWA / IPWEA – WA Online Road Safety Course – received via email from Allison Hunt (Att 2e) on 6th May 2025.
- f) Advice of New Crash Map & Road View Webpage – received via email from Allison Hunt (Att 2f) on 13th May 2025.
- g) Advice of State Advisory Committee Meeting Agenda and Minutes held 29 April 2025 – received via email from Allison Hunt (Att 2g i – Meeting Agenda and Att 2g ii – Meeting Minutes) on 15th May 2025.
- h) Advice of Latest WN RRG Road Program and WSFN Recoup Register – received via email from Allison Hunt (Att 2h – email only) on 25th June 2025.

5.2 Correspondence Out

- a) Request for revised 25/26 Yr RRG Road Program MCA submissions as a result of a 12.8% increase in indicative RRG Funding – email from myself to All Group Members (Att 2i) on 26th March 2025 (Email Only).

Resolution 2025 - 006	
That the Incoming and Outgoing Correspondence be accepted.	
Moved Cr J Begley	Seconded Cr A Walker
Carried: Yes (7/0)	

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The WNE SRRG part of the current WN RRG Funding Recoup Register (at 24th June 2025) is attached for reference (Att 3). This Recoup Register shows that our SRRG has 18% of our 2024/25 Yr Road Program funding unrecouped to date. The amounts of funding unrecouped for each Council within our SRRG is shown as tabled below:

Council	% of Funding <u>Unrecouped</u>
Koorda	4%
Mt Marshall	20%
Mukinbudin	0%
Nungarin	1%
Trayning	20%
Westonia	0%
Wyalkatchem	60%
Yilgarn	20%
Average Unrecouped Funding for our SRRG	18%

FYI – the other 3 x SRRG's currently have unrecouped funding percentages of (this includes some carryover funding from the previous financial year):

Avon SRRG - 23%

Kellerberrin SRRG - 25%

Moora SRRG - 4%

WNE SRRG - 18%

Total WN RRG 15.7% (Note – that it's likely that this carryover figure will reduce at the EOFY – due to late Recoups)

Representatives from each Council provided an update on the status of each of their current year projects and advised the Project and Funding Recoup Status at the EOFY. The results are as tabled below.

The final projected Carryover RRG Funding amount for our Group at the 24/25 EOFY is expected to be \$ 149,709, which is only a 3.5% Carryover Figure.

Minutes of Wheatbelt North East SRRG 27th June 2025

Council	Road	Original Project SLKs	Project Length Km	Project Description	% Funding Not Recouped by EOFY	Status (Expected Completion Date)	Status (Expected Recoup Date)
Koorda	Burakin / Wialki Rd	4.20 - 5.40	1.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	0%	Complete	Fully Recouped
Koorda	Burakin / Wialki Rd	23.10 - 25.30	2.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	0%	Complete	Fully Recouped
Koorda	Kalannie / Kulja Rd	4.50 - 5.80	1.30	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	14%	Complete	Fully Recouped \$ 16,907 Underexpenditure
Mt Marshall	Ingleton Rd	17.28 - 20.77	3.49	Construct existing Type 3 (unsealed section) to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	20%	Incomplete - Final Seal to be completed in the 25/26 Yr	Carryover \$ 53,717 into 25/26 Yr to complete Final Seal
Mt Marshall	Burakin / Wialki Rd	44.63 - 46.19	1.56	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Burakin / Wialki Rd	11.14 - 14.28	3.14	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Bimbijy Rd	20.88 - 23.17	2.29	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Bimbijy Rd	27.60 - 28.70	1.10	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Bencubbin - Beacon Rd	10.18 - 11.41	1.23	Reconstruct existing Type 4 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Kellerberrin - Bencubbin Rd	8.25 - 9.25	1.00	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	0%	Complete	Final 20% Recoup has been submitted
Mukinbudin	Koorda - Bullfinch Rd	5.34 - 8.49 & 8.49 - 11.83	6.49	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width from SLK 8.49 - 11.83. Carry out Reseal on section from SLK 5.34 - 8.49.	0%	Complete	Fully Recouped
Nungarin	Danberrin Rd	0.21 - 1.60	1.39	Apply Final 30 Thick Asphalt Seal to Reconstruction Work.	1%	Complete	Fully Recouped \$ 3,286 Underexpenditure
Trayning	Harrods Rd	0.00 - 4.20	4.20	Remove verge spoil and recondition the shoulders, refurbish the table drains, and extend culverts to achieve a minimum 10m pavement width. Apply a 7.2m wide primerseal / reseal.	20%	Incomplete - Mostly complete and remaining Work to be completed in 25/26 Yr	Carryover \$ 75,799 into 25/26 Yr to complete Project
Westonia	Warralakin Rd	33.00 - 36.30	3.30	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	0%	Complete	Fully Recouped
Wyalkatchem	Wyalkatchem North Rd	0.00 - 1.61 6.91 - 7.80	2.50	Reconstruct existing Type 4 pavement section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.6m primerseal width.	0%	Complete by EOFY. Primerseal to be applied today.	Will be fully Recouped by EOFY
Yilgarn	Bodallin Bin Rd	0.90 - 3.10	2.20	Reconstruct and Upgrade section adjoining the Bodallin CNH Site from Type 4 to Type 6 Standard, including replacing and widening the 18 Barrel x 1200W x 1200H RCBC Culvert at SLK 1.33 - that is in poor condition, including a new cast insitu concrete base slab and new RCBC Units.	0%	Complete	Will be fully Recouped by EOFY (awaiting Final Invoices prior to submission of Final 20% Recoup)

Resolution 2025 - 007	
That the updated and final 24/25 Yr RRG Road Program Status Report be endorsed.	
Moved Cr D Geier	Seconded Cr W Della Bosca
Carried: Yes (7/0)	

7.2 Shire of Wyalkatchem – Out-of-Session 24/25 Yr Program Scope Change Ratification

Recently, the Shire of Wyalkatchem advised that they will complete the main section from SLK 0.0 – 1.61 of their single Reconstruction Project on Wyalkatchem North Rd, but not the 0.89km section from SLK 6.91 – 7.80, but will expend all of the budgeted funding. There have been cost overruns in completing the main 1.61km section as a result of latent conditions of the existing pavement materials that were not known in August 2024 when this Project was costed. As a result the Shire expended additional costs over budget to cement stabilize the pavement on this section, rather than the cheaper and budgeted wetmixing via recycling machine.

Subsequently, the Shire requested Out-of-Session Approval to:

- reduce the Scope of Works on this year's Reconstruction Project on the Wyalkatchem North Rd (Project No. 30003613) from SLK 0.0 – 1.61 & 6.91 – 7.80 to the single section from SLK 0.0 – 1.61 ONLY (with no financial changes).
- the 0.89km section not reconstructed from SLK 6.91 – 7.80 will be completed in the 2025/26 Yr and will require a Program change for next financial year.

Five (5) of the eight (8) Delegates provided emails approving this Out-of-Session request prior to this meeting. All Out-of-Session endorsements require ratification at the following meeting.

Resolution 2025 - 008	
That the Out-of-Session endorsement of the Shire of Wyalkatchem's request to reduce the Scope of Works on their 2024/25 Yr Reconstruction Project on the Wyalkatchem North Rd (MRWA Project No. 30003613), from SLK 0.0 – 1.61 & 6.91 – 7.80, to the single section from SLK 0.0 – 1.61 ONLY (with no financial changes), be ratified.	
Moved Cr D Geier	Seconded Cr J Begley
Carried: Yes (7/0)	

7.3 2025/26 Yr RRG Program Review

On the 26th March 2025, Ms Alli Hunt advised that our Group's 2025/26 Yr RRG Indicative Funding allocation had increased from \$ 4,311,692 (when our original 25/26 Yr RRG Road Program was endorsed in early Sept 2024), to \$ 4,864,697, an increase of 12.8%. This significant increase has been approved to offset some of the recent extraordinary increased Costs in Road Construction.

As a result I sent an email out to all Group Members on that same day, advising the revised Member Council 25/26 Yr RRG Funding allocations, and requested updated MCA submissions to take up the additional funding – due by 11th April 2025. I received back the final MCA submission and completed compiling this Program just prior to this meeting. Our revised summarized 25/26 Yr RRG Road Program is shown fully in Attachment 4, and a shorter version is provided in Table 3 below.

Minutes of Wheatbelt North East SRRG 27th June 2025

WNE SRRG - 2025/26 YR RRG PROGRAM (Rev 1 - Current at 25th June 2025)										
Council	Road	Subm. MCA Score	Original Project SLKs	Project Length Km	Project Description	New Constr (C) or Pres (P)	Cost to RRG (2024/25) / Project	Cost to Council (2024/25)	Total Project Cost (2024/25)	Current Cumulative RRG Cost / Council
Koorda	Burakin / Wialki Rd	119	25.30 - 28.10	2.80	Reconstruct existing Type 4 to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	C	\$259,715	\$129,857	\$389,572	\$575,048
Koorda	Kalannie / Kulja Rd	102	5.80 - 8.00	2.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width. Includes Stage 1 Development Works for the section to be reconstructed that includes the Telecoms Relocation and Clearing Permit Costs to realign the deficient curve from SLK 8.40 - 8.60.	C	\$234,925	\$117,463	\$352,388	
Koorda	Kalannie / Kulja Rd	91	0.00 - 3.00	3.00	Reseal	P	\$80,408	\$40,204	\$120,612	
Mt Marshall	Bencubbin - Beacon Rd	93	3.98 - 5.71	1.73	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$183,351	\$91,675	\$275,026	\$813,955
Mt Marshall	Bencubbin - Beacon Rd	93	26.22 - 27.38	1.16	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$123,441	\$61,720	\$185,161	
Mt Marshall	Burakin / Wialki Rd	105	22.06 - 23.98	1.95	Reseal	P	\$82,854	\$41,427	\$124,281	
Mt Marshall	Burakin / Wialki Rd	102	47.84 - 48.88	1.04	Reseal	P	\$29,023	\$14,511	\$43,534	
Mt Marshall	Kellerberrin - Bencubbin Rd	108	10.01 - 11.31	1.30	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$152,952	\$76,476	\$229,428	
Mt Marshall	Koorda - Bullfinch Rd	110	17.89 - 19.30	1.41	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$168,315	\$84,157	\$252,472	
Mt Marshall	Ingleton Rd	101	20.78 - 21.48	0.70	Construct existing Type 3 unsealed pavement to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	C	\$74,020	\$37,010	\$111,030	
Mukinbudin	Koorda - Bullfinch Rd	122	0.00 - 4.25	4.25	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$499,944	\$249,972	\$749,916	\$499,944
Nungarin	Danberrin Rd	97	14.44 - 15.50	1.06	Reconstruct severely deteriorated pavement section - from Type 5 to Type 6 standard. Cement Stabilise the subgrade material and lime stabilise the subbase / basecourse layers.	C	\$282,166	\$141,083	\$423,249	\$282,166
Trayning	Kununoppin - Mukinbudin Rd	81	22.83 - 23.83	1.00	Reconstruct existing Type 4 section in poor condition to Type 5 sealed pavement - to Minm 10m carriageway width & 7.2m primerseal width. Includes Geometric and Pavement Design Costs and additional costs to fix curve superelevation and transition surface levels, and for batter reduction works to provide greater runoff recovery. NOTE THAT THE SHIRE OF TRAYNING ARE MATCHING FUNDING NEAR ON 1:1 - WELL IN EXCESS OF THE MINIMUM REQUIRED 1:2 RATIO.	C	\$211,264	\$207,032	\$418,296	\$432,971
	Kellerberrin - Bencubbin Rd	113	4.63 - 5.89	1.26	Reconstruct existing Type 5 section in poor condition to Type 6 sealed pavement - to Minm 10m carriageway width & 8.0m primerseal width.	C	\$221,707	\$110,853	\$332,560	
Westonia	Warralakin Rd	103	29.17 - 33.37	4.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	C	\$477,955	\$238,978	\$716,933	\$477,955
Wyalkatchem	Wyalkatchem North Rd	106	6.91 - 8.40	1.49	Reconstruct existing Type 4 pavement section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.6m primerseal width.	C	\$404,622	\$202,311	\$606,933	\$404,622
Yilgarn	Bodallin North Rd	84	12.93 - 20.00	7.07	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$184,337	\$92,168	\$276,505	\$1,378,035
	Crampthorne Rd	103	9.9 - 13.50	3.60	Construct and Upgrade section from Type 3 to Type 5 Standard - to Minm 10m carriageway width & 7.2m primerseal width.	C	\$834,165	\$417,083	\$1,251,248	
	Marvel Loch - Forrestania Rd	91	4.20 - 13.27	9.07	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$359,533	\$179,767	\$539,300	
Average MCA Score		101	NOTE THAT THE PROJECTS WITH BLUE TEXT - ARE THOSE PROJECTS THAT HAVE BEEN REVISED FROM THE ORIGINAL							
Total							\$4,864,696	\$2,533,748	\$7,398,444	\$4,864,696
							\$4,864,696	Indicative Funding Amount - Advised via		
							\$0	(Program is fully allocated)		

Table 3

Resolution 2025 - 009	
That: <ol style="list-style-type: none"> 1) the Group's revised 25/26 Yr RRG Road Program as summarized in Table 3 above, be endorsed. 2) the endorsed Program be forwarded to the WN RRG for further consideration and endorsement. 	
Moved Cr D Geier	Seconded Cr N Chandler
Carried: Yes (7/0)	

7.4 2026/27 Yr RRG Program

The 2026/27 Yr RRG Road Program MCA submissions will be requested **to be provided to myself by Friday the 1st August 2025**. As per Ms Alli Hunt's email dated the 10 April 2025 (see attachment 2c), the updated MCA template that was provided with this email is to be utilized for these MCA submissions. Submissions are to include the signed and dated Submission Header, updated 5 Yr RRG Programs, Locality Plan with start and finish locations for each work section and the SLK location of the relevant Road Count used, plus a copy of the Road Count Class Speed Matrix Report, and any other information you wish to provide including photos, etc.

I will send out a request for this Program on the 1st July 2025, and the start of each week thereafter, until the closing date.

7.5 Election of Office Bearers after LG Elections

Following the Local Government elections coming up in October 2025 we will need to hold a meeting to consider the Group's Delegates and Representatives for the following positions:

- Group's Chairperson
- Group's Deputy Chairperson
- Group's Delegate on the WN RRG
- Group's Proxy Delegate on the WN RRG
- Group's Delegate on the WSNF Steering Committee
- Group's Proxy Delegate on the WSNF Steering Committee
- Group's Secretary
- Group's Representative on the WN RRG Technical Committee
- Group's Proxy Representative on the WN RRG Technical Committee
- Group's Representative on the WSNF Technical Committee
- Group's Proxy Representative on the WSNF Technical Committee

In order for the WSNF Steering Committee to be reformed as soon as is practically possible following these elections, it is important we hold a meeting immediately following Member Council Meetings to elect Delegates to the WNE SRRG, so we can fill these Office Bearer positions. It is assumed that Member Councils will elect Delegates at their Ordinary October Council Meetings and subsequently we could hold a SRRG Meeting (probably an in-person meeting at Mukinbudin) late October / early November to elect Office Bearers for the next two (2) year period?

This potential meeting date was discussed, and it was decided to discuss this further at our next meeting in late August 2025.

8 OTHER BUSINESS

Cr O'Connell advised that since our last meeting, she has attended a couple of WSNF Steering Committee meetings and it appears the Project is running well. It was reiterated that we do need to make sure we elect our WNE SRRG Delegates asap following the October LG Elections, so we can hold a meeting immediately after to elect Office Bearers and especially the WSNF Delegates to the Steering Committee, so this Committee can reconvene.

Cr O'Connell also reminded all Delegates that they are welcome to attend the WN RRG Meetings held in Northam, with the next one due in early October.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held on Monday 6th October 2025, at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Tuesday 26th August 2025, commencing at 8.30am via Zoom Video Conference.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 9.08 am.

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 June 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	1,243,192	1,243,192	1,244,715	1,523	0.12%	
Rates excluding general rates		29,750	29,750	29,750	0	0.00%	
Grants, subsidies and contributions	12	538,323	538,323	1,853,701	1,315,378	244.35%	▲
Fees and charges		649,379	649,379	634,846	(14,533)	(2.24%)	▼
Interest revenue		281,000	281,000	285,721	4,721	1.68%	
Other revenue		20,000	20,000	25,389	5,389	26.95%	▲
Profit on asset disposals	6	62,000	62,000	96,022	34,022	54.87%	▲
		2,823,644	2,823,644	4,170,144	1,346,500	47.69%	
Expenditure from operating activities							
Employee costs		(1,524,421)	(1,524,422)	(1,381,098)	143,324	9.40%	▲
Materials and contracts		(1,506,196)	(1,506,196)	(1,507,077)	(881)	(0.06%)	
Utility charges		(257,450)	(257,450)	(277,710)	(20,260)	(7.87%)	▼
Depreciation		(2,469,810)	(2,469,810)	(2,472,684)	(2,874)	(0.12%)	
Insurance		(215,320)	(215,320)	(215,238)	82	0.04%	
Other expenditure		(99,696)	(99,696)	(80,284)	19,412	19.47%	▲
Loss on asset disposals	6	(29,000)	(29,000)	(19,900)	9,100	31.38%	▲
Fair value adjustments to financial assets at fair value through profit or loss		0	0	(2,663)	(2,663)	0.00%	
		(6,101,893)	(6,101,894)	(5,956,654)	145,240	2.38%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,436,810	2,436,810	2,415,436	(21,374)	(0.88%)	▼
Amount attributable to operating activities		(841,439)	(841,440)	628,926	1,470,366	174.74%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	13	2,392,969	2,392,969	2,073,200	(319,769)	(13.36%)	▼
Proceeds from disposal of assets	6	281,000	261,000	308,886	47,886	18.35%	▲
		2,673,969	2,653,969	2,382,086	(271,883)	(10.24%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(1,247,855)	(1,247,855)	(1,164,971)	82,884	6.64%	▲
Payments for construction of infrastructure	5	(3,696,328)	(3,696,328)	(2,878,137)	818,191	22.14%	▲
		(4,944,183)	(4,944,183)	(4,043,108)	901,075	18.22%	
Amount attributable to investing activities		(2,270,214)	(2,290,214)	(1,661,023)	629,191	27.47%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,296,672	295,000	295,000	0	0.00%	
		1,296,672	295,000	295,000	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(275,000)	(361,806)	(361,806)	0	0.00%	
		(275,000)	(361,806)	(361,806)	0	0.00%	
Amount attributable to financing activities		1,021,672	(66,806)	(66,806)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		2,134,045	2,134,045	2,152,979	18,934	0.89%	▲
Amount attributable to operating activities		(841,439)	(841,440)	628,926	1,470,366	174.74%	▲
Amount attributable to investing activities		(2,270,214)	(2,290,214)	(1,661,023)	629,191	27.47%	▲
Amount attributable to financing activities		1,021,672	(66,806)	(66,806)	0	0.00%	
Surplus or deficit after imposition of general rates		44,064	(1,064,415)	1,054,076	2,118,490	199.03%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplementary Information	30 June 2024	30 June 2025
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	2,481,460	1,541,079
Trade and other receivables		228,815	249,743
Other financial assets		5,781,255	5,848,061
Inventories	8	15,086	7,471
Other assets	8	523,751	69,334
TOTAL CURRENT ASSETS		9,030,366	7,715,687
NON-CURRENT ASSETS			
Other financial assets		62,378	59,715
Property, plant and equipment		15,543,871	15,892,316
Infrastructure		92,564,720	93,553,935
TOTAL NON-CURRENT ASSETS		108,170,969	109,505,966
TOTAL ASSETS		117,201,335	117,221,653
CURRENT LIABILITIES			
Trade and other payables	9	310,373	457,486
Other liabilities	11	682,548	223,084
Employee related provisions	11	318,298	357,992
TOTAL CURRENT LIABILITIES		1,311,219	1,038,563
NON-CURRENT LIABILITIES			
Employee related provisions		59,936	66,221
Other provisions		507,658	507,658
TOTAL NON-CURRENT LIABILITIES		567,595	573,879
TOTAL LIABILITIES		1,878,813	1,612,442
NET ASSETS		115,322,522	115,609,211
EQUITY			
Retained surplus		55,216,934	55,436,817
Reserve accounts	4	5,781,255	5,848,061
Revaluation surplus		54,324,333	54,324,333
TOTAL EQUITY		115,322,522	115,609,211

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 July 2025

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Last Year Closing 30 June 2024	Year to Date 30 June 2025
(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	\$	\$
Current assets			
Cash and cash equivalents	3	2,481,460	1,541,079
Trade and other receivables		228,815	249,743
Other financial assets		5,781,255	5,848,061
Inventories	8	15,086	7,471
Other assets	8	523,751	69,334
		9,030,366	7,715,687
Less: current liabilities			
Trade and other payables	9	(310,373)	(457,486)
Other liabilities	11	(682,548)	(223,084)
Employee related provisions	11	(318,298)	(357,992)
		(1,311,219)	(1,038,563)
Net current assets		7,719,148	6,677,125
Less: Total adjustments to net current assets	Note 2(c)	(5,566,169)	(5,623,049)
Closing funding surplus / (deficit)		2,152,979	1,054,076

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	6	(62,000)	(96,022)
Less: Movement in liabilities associated with restricted cash		0	9,926
Less: Fair value adjustments to financial assets at amortised cost		0	2,663
Add: Loss on asset disposals	6	29,000	19,900
Add: Depreciation		2,469,810	2,472,684
- Employee provisions			6,284
Total non-cash amounts excluded from operating activities		2,436,810	2,415,436

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2024	Year to Date 30 June 2025
Adjustments to net current assets		\$	\$
Less: Reserve accounts	4	(5,781,255)	(5,848,061)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions held in reserve	4	215,086	225,012
Total adjustments to net current assets	Note 2(a)	(5,566,169)	(5,623,049)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00%.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	1,315,378	244.35%	▲
Prepayment of 25/26 Financial Assistance Grants received in June.		Permanent	
Fees and charges	(14,533)	(2.24%)	▼
Minor variance to anticipated fees and charges, slightly less than anticipated.		Permanent	
Yalambee, Caravan Park and Housing slightly behind schedule, however			
Private works and cemetery fees higher than anticipated.			
Other revenue	5,389	26.95%	▲
Reimbursement of Rate Debt Collection costs. Higher than anticipated budget		Permanent	
(balances out expenditure). Department of Transport Commissions higher			
than budgeted.			
Profit on asset disposals	34,022	54.87%	▲
Profits on asset disposals higher than anticipated.		Permanent	
Expenditure from operating activities			
Employee costs	143,324	9.40%	▲
Employee costs lower than anticipated. (Eg; \$20k Sewerage, \$35k Recreation,		Permanent	
\$20k Road Maintenance, \$27k Yalambee and \$37k internal wage repairs)			
Utility charges	(20,260)	(7.87%)	▼
Recreation utilities surpassed annual budget allocation. Minor variances on		Permanent	
other accounts based on higher usage and hence higher utility charges (eg;			
Caravan Park).			
Other expenditure	19,412	19.47%	▲
\$15k less expended on Community Donations/Grant.		Permanent	
Loss on asset disposals	9,100	31.38%	▲
Loss of disposal of Admin vehicles higher than anticipated due to extended		Permanent	
change over. No longer undertaking disposal of Roller.			
Non-cash amounts excluded from operating activities	(21,374)	(0.88%)	▼
Due to Profit and Loss on asset disposal variances as noted above.		Permanent	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(319,769)	(13.36%)	▼
Carry forward of grants for projects being carried forward to 25/26. \$223k		Permanent	
Seroja, \$98k CSRFF & \$18k WSN.			
Proceeds from disposal of assets	47,886	18.35%	▲
Minor variances. P43 Loader disposal received \$30k more than anticipated.		Permanent	
Outflows from investing activities			
Payments for property, plant and equipment	82,884	6.64%	▲
Rec Centre Ablution C/F to 25/26. Details in Note 5.			
Payments for construction of infrastructure	818,191	22.14%	▲
Final stages of WSN Roads C/F to 25/26. Majority of Bowling Project		Permanent	
expenditure C/F to 25/26. Details in Note 5.			

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION

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SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.13 M	\$2.13 M	\$2.15 M	\$0.02 M
Closing	\$0.04 M	(\$1.06 M)	\$1.05 M	\$2.12 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7.39 M	% of total
Unrestricted Cash	\$1.54 M	20.9%
Restricted Cash	\$5.85 M	79.1%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.46 M
Trade Payables	\$0.28 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$0.06 M	% Collected
Rates Receivable	\$0.19 M	86.9%
Trade Receivable	\$0.06 M	% Outstanding
Over 30 Days		59.9%
Over 90 Days		49.3%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.84 M)	(\$0.84 M)	\$0.63 M	\$1.47 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$1.24 M	% Variance
YTD Budget	\$1.24 M	0.1%

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$1.85 M	% Variance
YTD Budget	\$0.54 M	244.3%

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.63 M	% Variance
YTD Budget	\$0.65 M	(2.2%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.27 M)	(\$2.29 M)	(\$1.66 M)	\$0.63 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.31 M	%
Amended Budget	\$0.28 M	9.9%

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.88 M	% Spent
Amended Budget	\$3.70 M	(22.1%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$2.07 M	% Received
Amended Budget	\$2.39 M	(13.4%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.02 M	(\$0.07 M)	(\$0.07 M)	\$0.00 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

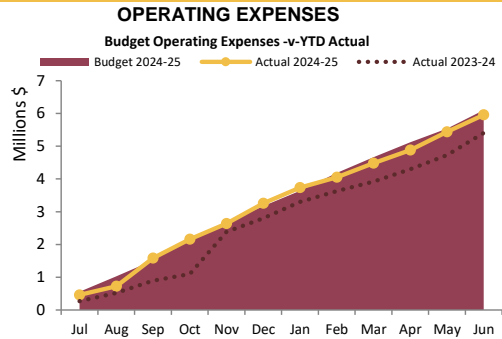
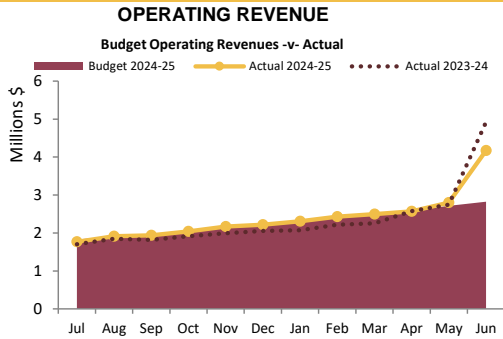
Reserves	
Reserves balance	\$5.85 M
Interest earned	\$0.27 M

Refer to 4 - Cash Reserves

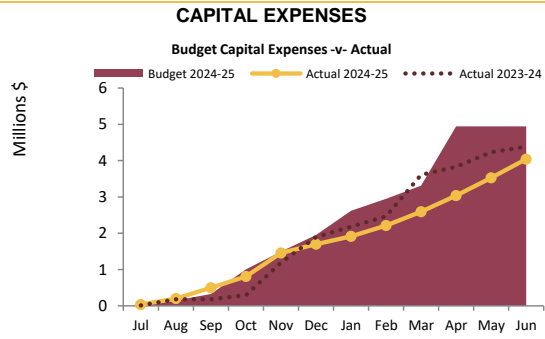
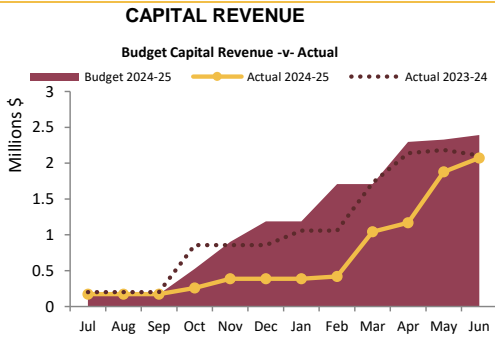
This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES



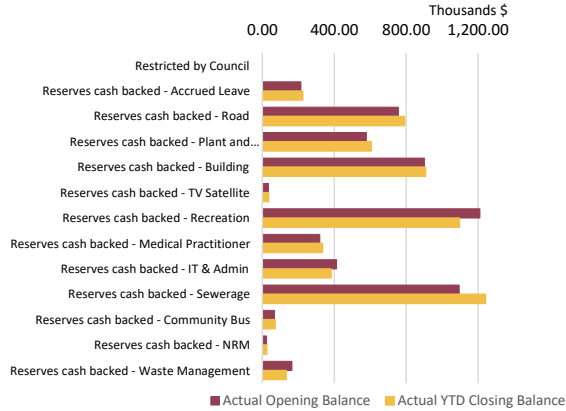
INVESTING ACTIVITIES



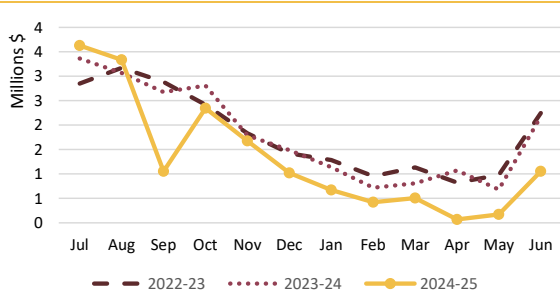
FINANCING ACTIVITIES

BORROWINGS

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
CBA Municipal Account	Cash and cash equivalents	1,473,239		1,473,239		CBA	Variable	Nil
CBA Licensing Account	Cash and cash equivalents	10,800		10,800		CBA	Variable	Nil
ATM Cash Account	Cash and cash equivalents	42,210		42,210		CBA	Nil	Nil
CBA ATM Cash Account	Cash and cash equivalents	14,070		14,070		CBA	Nil	Nil
Cash on Hand	Cash and cash equivalents	760		760		Cash on Hand	Nil	Nil
Term Deposit XXX1	Financial assets at amortised cost	0	5,848,061	5,848,061		CBA	4.61%	28/06/2025
Total		1,541,079	5,848,061	7,389,140	0			
Comprising								
Cash and cash equivalents		1,541,079	0	1,541,079	0			
Financial assets at amortised cost		0	5,848,061	5,848,061	0			
		1,541,079	5,848,061	7,389,140	0			

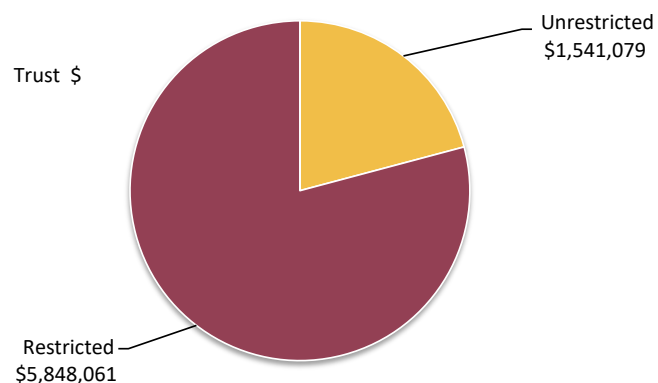
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserves cash backed - Accrued Leave	215,086	9,972	0	0	225,058	215,086	9,926	0	0	225,012
Reserves cash backed - Road	756,942	35,095	0	(25,600)	766,437	756,942	34,933	0	0	791,875
Reserves cash backed - Plant and Equipment	578,414	26,818	0	(514,600)	90,632	578,414	26,694	0	0	605,107
Reserves cash backed - Building	901,333	41,790	0	(45,000)	898,123	901,333	41,597	0	(35,000)	907,929
Reserves cash backed - TV Satellite	34,208	1,586	0	0	35,794	34,208	1,579	0	0	35,787
Reserves cash backed - Recreation	1,210,383	63,074	0	(606,472)	666,985	1,210,383	55,859	0	(170,000)	1,096,243
Reserves cash backed - Medical Practitioner	319,846	14,830	0	0	334,676	319,846	14,761	0	0	334,607
Reserves cash backed - IT & Admin	413,204	19,158	0	(50,000)	382,362	413,204	19,069	0	(50,000)	382,273
Reserves cash backed - Sewerage	1,095,961	50,814	0	0	1,146,775	1,095,961	50,579	95,000	0	1,241,540
Reserves cash backed - Community Bus	67,307	3,121	0	0	70,428	67,307	3,106	0	0	70,413
Reserves cash backed - NRM	23,644	1,096	0	0	24,740	23,644	1,091	0	0	24,735
Reserves cash backed - Waste Management	164,927	7,646	0	(55,000)	117,573	164,927	7,611	0	(40,000)	132,539
	5,781,255	275,000	0	(1,296,672)	4,759,583	5,781,255	266,806	95,000	(295,000)	5,848,061

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	304,855	304,855	230,593	(74,262)
Plant and equipment	943,000	943,000	934,378	(8,622)
Acquisition of property, plant and equipment	1,247,855	1,247,855	1,164,971	(82,884)
Infrastructure - roads	2,457,600	2,457,600	2,313,169	(144,431)
Infrastructure - Other	1,238,728	1,238,728	564,969	(673,759)
Acquisition of infrastructure	3,696,328	3,696,328	2,878,137	(818,191)
Total capital acquisitions	4,944,183	4,944,183	4,043,108	(901,075)
Capital Acquisitions Funded By:				
Capital grants and contributions	2,392,969	2,392,969	2,073,200	(319,769)
Other (disposals & C/Fwd)	281,000	261,000	308,886	47,886
Reserve accounts				
Reserves cash backed - Road	25,600	0	0	0
Reserves cash backed - Plant and Equipment	514,600	0	0	0
Reserves cash backed - Building	45,000	0	35,000	35,000
Reserves cash backed - Recreation	606,472	0	170,000	170,000
Reserves cash backed - IT & Admin	50,000		50,000	50,000
Reserves cash backed - Waste Management	55,000		40,000	40,000
Contribution - operations	973,542	2,290,214	1,366,022	(924,192)
Capital funding total	4,944,183	4,944,183	4,043,108	(901,075)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

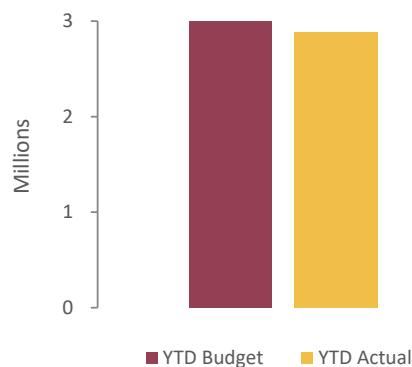
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

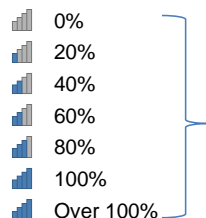
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



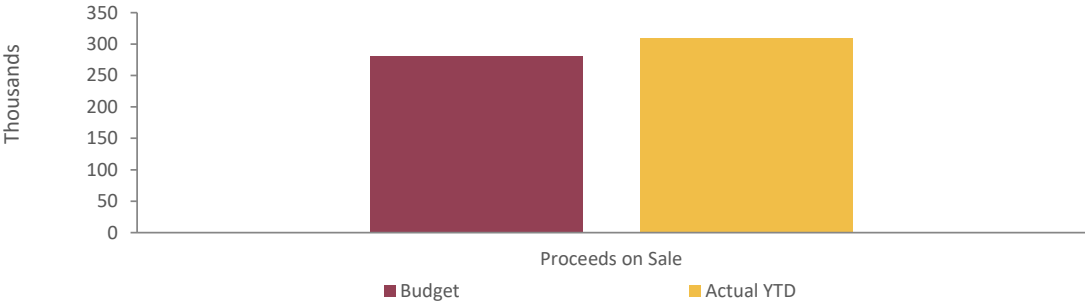
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended		Variance	
Account Description		Budget	YTD Budget	YTD Actual	Under/(Over)
		\$	\$	\$	\$
Plant & Equipment					
PE0031	P003 Ute Gardener	50,000	50,000	46,265	3,735
PE0161	P016 Roller Vib	185,800	185,800	185,400	400
PE0431	P043 Front End Loader	378,700	378,700	378,700	0
PE0551	P055 Ute Team Leader	60,000	60,000	57,744	2,256
PE1001	P100 CEO Vehicle	77,000	77,000	76,622	378
PE2001	P200 WS Vehicle	68,000	68,000	66,564	1,436
PE3001	P300 DCEO Vehicle	75,500	75,500	75,513	(13)
PE0611	P60 MPO Ute	38,000	38,000	37,720	280
PEBOOM	Miscellaneous Plant - Compact Boom Spray	10,000	10,000	9,850	150
Buildings					
BC016B	Rec Ground Ablutions	259,855	259,855	43,460	216,395
BC016	Rec Ground Pavillion (23/24)	0	0	97,517	(97,517)
BC054	L271 (3) Greenham St - Building (Capital)	35,000	35,000	44,011	(9,011)
BC055	L274 (2) Lodge St - Building (Capital)	10,000	10,000	10,222	(222)
BC015	Caravan Park Ablutions - Building (Capital) - 23/24 C/F	0	0	22,546	(22,546)
BC056	L282 (7) Pearman St - Building (Capital)	0	0	12,837	(12,837)
Other Infrastructure					
PC005	Synthetic Bowling Green Relocation	1,136,128	1,136,128	479,709	656,419
PC003	Netball Court Resurface (RES: 240225)	27,000	27,000	27,445	(445)
PC004	Refuse Site	50,000	50,000	32,245	17,755
FC120	Townscape - GreenHeart	25,600	25,600	25,569	31
Infrastructure Roads					
RRG006	Kalannie - Kulja Road (RRG)	180,000	180,000	152,514	27,486
RRG140	Burakin - Wialki Road (RRG)	300,000	300,000	299,818	182
RRG140B	Burakin - Wialki Road 2 (RRG)	168,000	168,000	189,100	(21,100)
R2R002	Koorda - Cadoux Road (R2R)	144,000	144,000	158,850	(14,850)
R2R004	Koorda - Kulja Road (R2R)	282,000	282,000	349,028	(67,028)
R2R004B	Koorda - Kulja B Road (R2R)	290,000	290,000	270,274	19,726
R2R004C	Koorda - Kulja C Road (R2R)	100,000	100,000	95,804	4,196
R2R004D	Koorda - Kulja D Road (R2R)	200,000	200,000	210,130	(10,130)
RC002	Koorda - Cadoux Road (Capital) - WSNF	100,000	100,000	68,705	31,295
RC010	Mollerin Rock South Road (Capital) - 23/24 C/F	0	0	16,251	(16,251)
RC014	Maier Road (Capital)	60,000	60,000	44,847	15,153
RC023	Rabbit Proof Fence Road (Capital)	60,000	60,000	291	59,709
RC026	Chapman Road (Capital)	60,000	60,000	31,595	28,405
RC052	Green Road (Capital)	60,000	60,000	33,375	26,625
RC135	Wyalkatchem - Koorda Road Sealed (Capital) - WSNF	100,000	100,000	55,325	44,675
FC098	Greenham Footpath	100,000	100,000	70,950	29,050
FC093	Scott Footpath	40,000	40,000	26,393	13,607
FC120	Footpath Repairs - LRCI		0	32,134	(32,134)
FC137	Railway Street	213,600	213,600	207,784	5,816
		4,944,183	4,944,183	4,043,108	901,075

6 DISPOSAL OF ASSETS

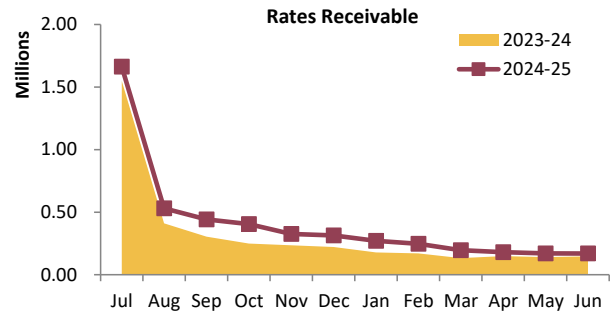
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	P003 Ute Gardener - 2019 4x2 Ford Ranger XL	9,000	20,000	11,000	0	5,591	20,000	14,409	0
	P043 Front End Loader - 2014 Volvo L90F FEL	4,000	50,000	46,000	0	0	81,613	81,613	0
	P055 Ute Team Leader - 2022 4x4 Ford XLS Ranger PX3 Dual Cab	40,000	35,000	0	(5,000)	38,235	33,636	0	(4,599)
	P200 WS Vehicle - 2023 Ford Ranger Wildtrak 4x4	62,000	56,000	0	(6,000)	58,072	56,364	0	(1,708)
	P100 CEO Vehicle - 2022 Toyota Prado VX Silver	70,000	65,000	0	(5,000)	69,779	61,818	0	(7,961)
	P300 DCEO Vehicle - 2021 Toyota Prado GXL (Glacier White)	61,000	55,000	0	(6,000)	61,087	55,455	0	(5,632)
		246,000	281,000	57,000	(22,000)	232,764	308,886	96,022	(19,900)



7 RECEIVABLES

Rates receivable

	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous years	145,909	151,329
Levied this year	1,213,196	1,274,465
Less - collections to date	(1,207,775)	(1,239,086)
Gross rates collectable	151,329	186,709
Net rates collectable	151,329	186,709
% Collected	88.9%	86.9%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	5,442	0	1,438	6,686	13,566
Percentage	0.0%	40.1%	0.0%	10.6%	49.3%	
Balance per trial balance						
Trade receivables	0	22,161	0	336	25,498	13,566
GST receivable	0	39,365	0	0	0	49,468
Interest Receivable	0	45,173	0	0	0	0
Total receivables general outstanding						63,034

Amounts shown above include GST (where applicable)

KEY INFORMATION

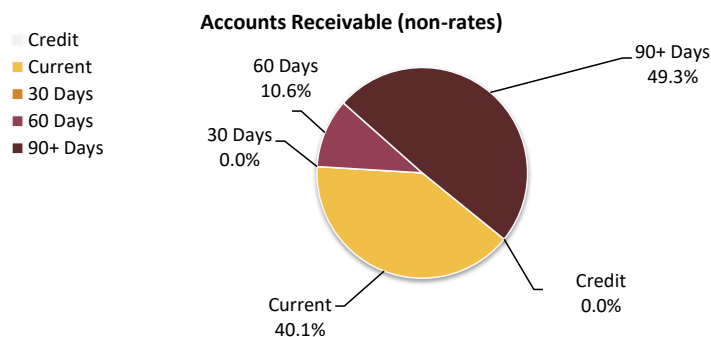
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	5,781,255	66,806		5,848,061
Inventory				
Stock on Hand	15,086		(7,616)	7,471
Other assets				
Contract assets	523,751	69,334	(523,751)	69,334
Total other current assets	6,320,092	136,140	(531,366)	5,924,865

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

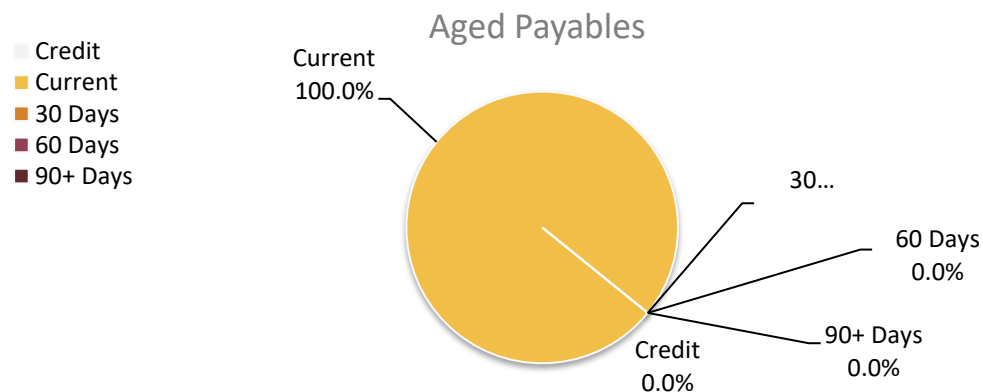
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	275,825	0	0	0	275,825
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	78,274	0	30,250	0	275,783
Accrued salaries and wages	0	0	0	0	0	48,648
GST Payable	0	10,085	0	0	0	1,885
PAYG Payables	0	24,792	0	0	0	24,432
Other Payables - ESL Liability	0	4,935	0	0	0	4,816
Other Payables - Dept Transport	0	24,688	0	0	0	800
Other Payables - Retention and Bonds	0	180	460	6,240	63,428	83,581
Prepaid Rates	0	1,366	1,005	15,817	0	17,540
Total payables general outstanding						457,486

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



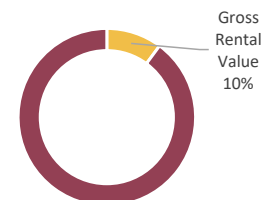
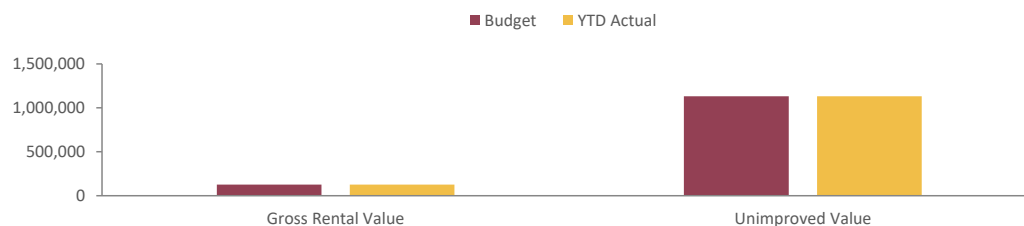
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget Interim Rate Revenue \$	Total Revenue \$	Rate Revenue \$	YTD Actual Interim Rate Revenue \$	Total Revenue \$
Gross rental value									
Gross Rental Value	0.0970	134	1,314,448	127,501		127,501	127,501	92	127,593
Unimproved value									
Unimproved Value	0.0110	218	102,937,345	1,132,311		1,132,311	1,132,311	-1,083	1,131,228
Sub-Total		352	104,251,793	1,259,812	0	1,259,812	1,259,812	-991	1,258,821
Minimum payment	Minimum Payment \$								
Gross rental value									
Gross Rental Value	430	30	44,455	12,900		12,900	12,900	430	13,330
Unimproved value									
Unimproved Value	430	36	607,998	15,480		15,480	15,480	116	15,596
Sub-total		66	652,453	28,380	0	28,380	28,380	546	28,926
Discount						-45,000	-43,032		-43,032
Amount from general rates						1,243,192			1,244,715
Ex-gratia rates	0.068		437,500	29,750		29,750	29,750		29,750
Total general rates						1,272,942			1,274,465

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2025 \$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		682,548	0	0	(459,464)	223,084
Total other liabilities		682,548	0	0	(459,464)	223,084
Employee Related Provisions						
Provision for annual leave		172,868	0	23,847	0	196,715
Provision for long service leave		145,429	0	15,848	0	161,277
Total Provisions		318,298	0	39,695	0	357,992
Total other current liabilities		1,000,846	0	39,695	(459,464)	581,077
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2024	Liability	Liability	30 Jun 2025	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
ESL Bush Fire Brigade Operating Grant				0		20,450	20,450	17,031
Main Roads Direct Road Grant				0		233,768	233,768	233,768
Fuel Tax Credits Grant Scheme				0		26,400	26,400	33,666
Lirbary - Technology and Digital Inclusion Grant				0		0	0	2,543
Other Culture Grant				0		1,000	1,000	1,100
Financial Assistance Grant - General				0		182,200	182,200	1,031,947
Financial Assistance Grant - Roads				0		74,505	74,505	533,645
	0	0	0	0	0	538,323	538,323	1,853,700

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2024	Liability	Liability	30 Jun 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	Revenue	\$	Actual
Capital grants and subsidies								
Local Roads & Community Infrastructure Grant (LRCI)	423,185	416,004	(839,189)	0		669,636	669,636	693,339
CSRFF Grant				0		130,421	130,421	32,605
Regional Road Group Grants				0		432,368	432,368	427,558
Roads to Recovery Grant				0		706,000	706,000	706,000
LGRF08 - Cyclone Seroja Local Government Resilience Fund		266,544	(43,460)	223,084		266,544	266,544	43,460
Other Road Grants - WSN				0		188,000	188,000	170,238
	423,185	682,548	(882,649)	223,084	0	2,392,969	2,392,969	2,073,200

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						44,064
Surplus or deficit at the start of the financial year		Opening surplus(deficit)		57,198		101,262
Grants, subsidies and contributions		Operating revenue			(43,295)	57,967
Interest revenue		Operating revenue		30,000		87,967
Materials and contracts		Operating expenses		53,472		141,439
Depreciation		Operating expenses			(89,500)	51,939
Insurance		Operating expenses		15,000		66,939
Non-cash amounts excluded from operating activities		Non cash item	80,616			66,939
Capital grants, subsidies and contributions		Capital revenue			(680,000)	(613,061)
Proceeds from disposal of assets		Operating revenue			(40,000)	(653,061)
Purchase of land and buildings		Capital expenses		190,145		(462,916)
Purchase of plant and equipment		Operating expenses		150,000		(312,916)
Purchase and construction of infrastrucutre-roads	RES: 140824	Capital expenses			(63,600)	(376,516)
Purchase and construction of infrastrucutre-other		Operating expenses		671,272		294,756
Transfer from reserve accounts		Capital revenue			(150,300)	144,456
Transfer to reserve accounts		Non cash item			(30,000)	114,456
				1,167,087	(1,096,695)	70,392

Monthly Report - List of Accounts Paid
Submitted to Council 16 July 2025

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from V785 to V851 and direct bank transactions totalling \$491,291.14 submitted to each member of the Council, on Wednesday the 16 July 2025, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.


Zac Donovan

Chief Executive Officer

No.	Payment Date	Supplier Name	Description of Purchase	Payment made by delegated authority
V785	12/06/2025	AC Healthcare PL	Pre-Employment Medicals (4)	\$ 1,060.00
V786	12/06/2025	CW Plumbing & Contracting	Rec Hand Wash Basins, Various Toilet Adjustments, L282 Replace Valves HWU,	\$ 8,434.25
V787	12/06/2025	City of Wanneroo	EHO Services	\$ 3,448.29
V788	12/06/2025	Edge Digital Technology	Annual Projector Service	\$ 2,594.90
V789	12/06/2025	Elders Rural Services	Works Crew Workboots	\$ 2,080.46
V790	12/06/2025	Koorda Ag Parts	Tarp, Rapid Set Concrete (Footpaths) L267 Fencing Dump Point, P054 Combo LEDS, 2 Socket Sets, Spanner Set, P058 2-Way Radio,	\$ 5,323.56
V791	12/06/2025	Great Southern Fuel Supplies	10,000L Diesel & Admin Cards (See Below)	\$ 17,752.09
V792	12/06/2025	Koorda LPO	Postage Including Return of Drive In Movies (2)	\$ 70.25
V793	12/06/2025	Koorda Supermarket PL	May Statement	\$ 172.89
V794	12/06/2025	LG Best Practices PL	Rates Debt Collection	\$ 1,364.00
V795	12/06/2025	Synergy	Streetlights 25/03 - 24/05/2025	\$ 4,277.83
V796	12/06/2025	The Watershed Systems	Retic Bulk Replacement Stock	\$ 445.50
V797	12/06/2025	Wongan Hills Hardware	L64A Replacement Shower Head	\$ 54.50
V798	12/06/2025	Wongan Hills Pharmacy	Staff Vaccines	\$ 207.20
V799	12/06/2025	Zone 50 Engineering Surveys PL	Survey Road Mark Centre Line Wyalkatchem & Cadoux Roads	\$ 46,148.30
V800	18/06/2025	Shire of Koorda	Employee Wages	\$ 57,412.32
V801	18/06/2025	Beam Superannuation	Employee Superannuation Payment	\$ 11,636.40
V802	19/06/2025	Agri-Stock	Works Crew Uniforms	\$ 6,027.44
V803	19/06/2025	AMPAC Debt Recovery (WA) PL	Commissions & Costs to 16/05/2025	\$ 963.42
V804	19/06/2025	Avon Waste	May Refuse and Recycling Collection	\$ 5,585.77
V805	19/06/2025	B&K Auto Electric Services	Cel-fi Booster Packs of Fire Tenders (3 Vehicles)	\$ 6,536.59
V806	19/06/2025	BOC Limited	Container Service 28/04/25 - 28/05/2025	\$ 120.98
V807	19/06/2025	DFES	ESL - May	\$ 727.55
V808	19/06/2025	G Thorpe Enterprises PL	Contract Maintenance Various Buildings	\$ 1,122.41
V809	19/06/2025	MCG Architects PL	Rec Contract Project Management 50% Complete	\$ 4,059.00
V810	19/06/2025	R Munns Engineering Consulting	Design Alignment Kalannie - Kulja Road	\$ 741.29
V811	19/06/2025	RBC Rural	Monthly Meterplan Photocopier	\$ 249.90
V812	19/06/2025	Shire of Wongan-Balidu	Medical Services - To 31/06/2025	\$ 10,083.34
V813	19/06/2025	Synergy	Yalambee & Gym 14/05-10/06/2025	\$ 1,957.47
V814	19/06/2025	Team Global Express PL	Freight -Parts P049 & P056	\$ 65.92
V815	19/06/2025	Tree Tech Australia	L257 Removal of Hollow Tree Limb	\$ 3,564.00
V816	19/06/2025	Universal Pictures	Movies: A Minecraft Movie & A Working Man 31/05	\$ 577.50
V817	19/06/2025	WA Contract Ranger Services	Ranger Services Including Travel 3/6 & 12/6/2025	\$ 627.00
V818	19/06/2025	Wheatbelt Furniture & Homewares	L99-100 Replacement Bar Stools (6)	\$ 1,014.00
V819	25/06/2025	Dept of Transport	Fleet Licensing 12 months	\$ 10,734.10
V820	26/06/2025	AFGRI Equipment PL	2 sets Mower Blades	\$ 216.70
V821	26/06/2025	Armadale Lock & Key Service	4 x Padlocks - Rubbish Tip + Restricted Keys	\$ 620.50
V822	26/06/2025	Cr GW Greaves	Councillor Payment 1/03/2025 - 30/06/2025	\$ 3,139.01
V823	26/06/2025	Cr GL Boyne	Councillor Payment 1/03/2025 - 30/06/2025	\$ 1,978.81
			Subtotal	\$ 223,195.44

V824	26/06/2025	Harcher Wheatbelt	L05 & L99-100 Mop Heads	\$ 59.40
V825	26/06/2025	Cr JM Stratford	Councillor Payment 1/03/2025 - 30/06/2025	\$ 5,792.99
V826	26/06/2025	Cr KA Fuchsbichler	Councillor Payment 1/03/2025 - 30/06/2025	\$ 1,998.61
V827	26/06/2025	Cr NJ Chandler	Councillor Payment 1/03/2025 - 30/06/2025	\$ 1,860.00
V828	26/06/2025	McIntosh & Son	P059 Exhaust Tube	\$ 941.91
V829	26/06/2025	Redfish Technologies	Council Chambers - Meetup Conference Camera	\$ 1,746.33
V830	26/06/2025	Regional Development Wheatbelt	2025/26 Subscription Collaborative GrantGuru Portal	\$ 550.00
V831	26/06/2025	Right Metal Fencing PL	2 x 90mm Wheels & Freight	\$ 112.86
V832	26/06/2025	T-Quip	P049 Hub & Rear Wheel Stud	\$ 630.85
V833	26/06/2025	WCS Concrete PL	Scott Street Footpaths	\$ 29,032.30
V834	27/06/2025	Agri-Stock	10L Stadium, 20L Enhance, 25L Drum Pump	\$ 572.90
V835	27/06/2025	CW Plumbing & Contracting	L267 Donga Repairs, L98 Sink Drain, L550 UA Replace Toilet Suite	\$ 2,694.52
V836	27/06/2025	Corsign WA	Truck Parking Bay Signs + Road Signs	\$ 3,897.30
V837	27/06/2025	Koorda Ag Parts	L257 Gutter Cleaning, L271 Removal Asbestos Fencing & Replacement Colourbond Panels, P021 4 x Tyres, P065 Hydraulic Hose Replacement, Oval Spraying Parts, L282 Polycarb Sheets, P011 Repair Hydraulic Hose	\$ 42,509.00
V838	27/06/2025	KTY Electrical Services	L550 UD & UE Replaced Solarhart Thermostats	\$ 401.50
V839	27/06/2025	Wallambin Park	Gravel Royalties	\$ 9,504.00
V840	27/06/2025	WCS Concrete PL	Greenham Street Footpaths	\$ 69,042.60
V841	27/06/2025	Great Southern Fuel Supplies	Depot 10,000L Diesel	\$ 16,749.26
V842	27/06/2025	Team Global Express PL	Freight - P059 Parts	\$ 34.58
V843	27/06/2025	Telstra Corporation Limited	Mobile's	\$ 166.99
V844	27/06/2025	LG Works Association	Conference - Works Supervisor	\$ 1,353.00
V845	27/06/2025	LGISWA - JLT	6m Regional Risk Coordinator Program	\$ 4,150.30
V846	27/06/2025	Wheatbelt Signs	L267 Laundry Signs	\$ 93.50
V847	27/06/2025	AFGRI Equipment PL	P011 1500hr Service Including Travel to Koorda	\$ 4,269.99
V848	27/06/2025	Koorda P & C Association Inc	Community Grants Funding - Gymnastic Equipment	\$ 4,354.00
V849	27/06/2025	Stallion Multicon Construction	May Progress Claim	\$ 65,142.00
V850	27/06/2025	Paramount Pictures Australia	Movie - Mission Impossible Final Reckoning	\$ 105.01
V851	27/06/2025	Studiocanal PL	Movie - Paddington 3	\$ 330.00
			GRAND TOTAL	\$ 491,291.14
Great Southern Fuel Supplies				
V791	2/05/2025	CEO Admin Card	P100 78.14L Diesel	\$ 161.66
	8/05/2025	DCEO Admin Card	P300 72.94L Diesel	\$ 127.57
	9/05/2025	CEO Admin Card	P100 41.20L Diesel	\$ 72.06
	22/05/2025	WS Admin Card	Mowers 136.64L Unleaded	\$ 241.72
	25/05/2025	CEO Admin Card	P100 110.85L Diesel	\$ 198.14
	28/05/2025	CEO Admin Card	P100 29.29L Diesel	\$ 49.76
	28/05/2025	Fire Tender	P008 13.99L Diesel	\$ 23.77
	29/05/2025	Fire Tender	P008 119.13L Diesel	\$ 202.40
				\$ 1,077.08

SHIRE OF KOORDA
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

LOCAL GOVERNMENT ACT 1995

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The Shire of Koorda a Class 4 local government conducts the operations of a local government with the following community vision:

To build a vibrant and sustainable community with shared social values, in which we can live and work in harmony with our environment.

SHIRE OF KOORDA
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2026

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
Revenue		\$	\$	\$
Rates	2(a)	1,302,742	1,274,464	1,272,942
Grants, subsidies and contributions		1,406,330	1,853,700	581,618
Fees and charges	14	709,998	634,846	649,379
Interest revenue	9(a)	232,500	285,721	251,000
Other revenue		24,000	25,390	20,000
		3,675,570	4,074,121	2,774,939
Expenses				
Employee costs		(1,512,032)	(1,381,099)	(1,524,421)
Materials and contracts		(1,463,305)	(1,507,077)	(1,452,724)
Utility charges		(291,640)	(277,710)	(257,450)
Depreciation	6	(2,481,130)	(2,472,684)	(2,380,310)
Insurance		(247,496)	(215,238)	(230,320)
Other expenditure		(118,261)	(80,284)	(99,696)
		(6,113,864)	(5,934,092)	(5,944,921)
		(2,438,294)	(1,859,971)	(3,169,982)
Capital grants, subsidies and contributions		1,744,710	2,073,200	3,072,969
Profit on asset disposals	5	118,000	96,022	62,000
Loss on asset disposals	5	(28,000)	(19,900)	(29,000)
Fair value adjustments to financial assets at fair value through profit or loss		0	(2,663)	0
		1,834,710	2,146,659	3,105,969
Net result for the period		(603,584)	286,688	(64,013)
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(603,584)	286,688	(64,013)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2026

		2025/26	2024/25	2024/25
	Note	Budget	Actual	Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts		\$	\$	\$
Rates		1,302,742	1,236,375	1,272,942
Grants, subsidies and contributions		1,183,246	1,888,655	1,105,369
Fees and charges		709,998	634,846	649,379
Interest revenue		232,500	285,721	251,000
Goods and services tax received		215,477	81,975	144,772
Other revenue		24,000	25,390	20,000
		3,667,963	4,152,962	3,443,462
Payments				
Employee costs		(1,512,032)	(1,333,596)	(1,524,421)
Materials and contracts		(1,115,566)	(961,193)	(1,452,724)
Utility charges		(291,640)	(277,710)	(257,450)
Insurance paid		(247,496)	(215,238)	(230,320)
Goods and services tax paid		(563,216)	(497,495)	(144,772)
Other expenditure		(118,261)	(80,284)	(99,696)
		(3,848,211)	(3,365,516)	(3,709,383)
Net cash provided by (used in) operating activities	4	(180,248)	787,446	(265,921)
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(1,386,200)	(1,164,970)	(1,588,000)
Payments for construction of infrastructure	5(b)	(3,061,791)	(2,878,137)	(4,304,000)
Capital grants, subsidies and contributions		1,744,710	2,073,200	2,390,421
Proceeds from sale of property, plant and equipment	5(a)	453,000	308,886	321,000
Net cash (used in) investing activities		(2,250,281)	(1,661,021)	(3,180,579)
CASH FLOWS FROM FINANCING ACTIVITIES				
Payments for financial assets at amortised cost - term deposits		0	0	1,201,972
Proceeds on disposal of financial assets at amortised cost - term deposits		0	4,765,712	0
Net cash provided by financing activities		0	4,765,712	1,201,972
Net increase (decrease) in cash held		(2,430,529)	3,892,137	(2,244,528)
Cash at beginning of year		7,389,140	3,497,003	2,481,340
Cash and cash equivalents at the end of the year	4	4,958,611	7,389,140	236,812

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2026

OPERATING ACTIVITIES

Revenue from operating activities

General rates
Rates excluding general rates
Grants, subsidies and contributions
Fees and charges
Interest revenue
Other revenue
Profit on asset disposals
Fair value adjustments to financial assets at fair value through profit or loss

Expenditure from operating activities

Employee costs
Materials and contracts
Utility charges
Depreciation
Insurance
Other expenditure
Loss on asset disposals

Non cash amounts excluded from operating activities

Amount attributable to operating activities

INVESTING ACTIVITIES

Inflows from investing activities

Capital grants, subsidies and contributions
Proceeds from disposal of property, plant and equipment

Outflows from investing activities

Acquisition of property, plant and equipment
Acquisition of infrastructure

Amount attributable to investing activities

FINANCING ACTIVITIES

Inflows from financing activities

Transfers from reserve accounts

Outflows from financing activities

Transfers to reserve accounts

Amount attributable to financing activities

MOVEMENT IN SURPLUS OR DEFICIT

Surplus at the start of the financial year

Amount attributable to operating activities
Amount attributable to investing activities
Amount attributable to financing activities

Surplus/(deficit) remaining after the imposition of general rates

Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
2(a)(i)	1,291,157	1,259,812	1,259,812
2(a)	11,585	14,652	13,130
	1,406,330	1,853,700	581,618
14	709,998	634,846	649,379
9(a)	232,500	285,721	251,000
	24,000	25,390	20,000
5	118,000	96,022	62,000
	0	(2,663)	0
	3,793,570	4,167,480	2,836,939
	(1,512,032)	(1,381,099)	(1,524,421)
	(1,463,305)	(1,507,077)	(1,452,724)
	(291,640)	(277,710)	(257,450)
6	(2,481,130)	(2,472,684)	(2,380,310)
	(247,496)	(215,238)	(230,320)
	(118,261)	(80,284)	(99,696)
5	(28,000)	(19,900)	(29,000)
	(6,141,864)	(5,953,992)	(5,973,921)
3(c)	2,399,402	2,412,988	2,356,194
	51,108	626,476	(780,788)
	1,744,710	2,073,200	3,072,969
5(a)	453,000	308,886	321,000
	2,197,710	2,382,086	3,393,969
5(a)	(1,386,200)	(1,164,970)	(1,588,000)
5(b)	(3,061,791)	(2,878,137)	(4,304,000)
	(4,447,991)	(4,043,107)	(5,892,000)
	(2,250,281)	(1,661,021)	(2,498,031)
8(a)	1,381,477	295,000	1,446,972
	1,381,477	295,000	1,446,972
8(a)	(215,000)	(361,805)	(245,000)
	(215,000)	(361,805)	(245,000)
	1,166,477	(66,805)	1,201,972
3	1,032,696	2,134,046	2,076,847
	51,108	626,476	(780,788)
	(2,250,281)	(1,661,021)	(2,498,031)
	1,166,477	(66,805)	1,201,972
3	0	1,032,696	0

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
FOR THE YEAR ENDED 30 JUNE 2026
INDEX OF NOTES TO THE BUDGET

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1 BASIS OF PREPARATION

The annual budget of the Shire of Koorda which is a Class 4 local government is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 11 to the annual budget.

2024/25 actual balances

Balances shown in this budget as 2024/25 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- *AASB 2020-1 Amendments to Australian Accounting Standards*
 - *Classification of Liabilities as Current or Non-current*
- *AASB 2022-5 Amendments to Australian Accounting Standards*
 - *Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards*
 - *Non-current Liabilities with Covenants*
- *AASB 2023-1 Amendments to Australian Accounting Standards*
 - *Supplier Finance Arrangements*
- *AASB 2023-3 Amendments to Australian Accounting Standards*
 - *Disclosure of Non-current Liabilities with Covenants: Tier 2*
- *AASB 2024-1 Amendments to Australian Accounting Standards*
 - *Supplier Finance Arrangements: Tier 2 Disclosures*

It is not expected these standards will have an impact on the annual budget.

- *AASB 2022-10 Amendments to Australian Accounting Standards*
 - *Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities* , became mandatory during the budget year. Amendments to *AASB 13 Fair Value Measurement* impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996* . Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2025-26 statutory budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards*
 - *Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2024-4b Amendments to Australian Accounting Standards*
 - *Effective Date of Amendments to AASB 10 and AASB 128*
[deferred *AASB 10* and *AASB 128* amendments in *AASB 2014-10* apply]
- *AASB 2022-9 Amendments to Australian Accounting Standards*
 - *Insurance Contracts in the Public Sector*
- *AASB 2023-5 Amendments to Australian Accounting Standards*
 - *Lack of Exchangeability*
- *AASB 18 (FP) Presentation and Disclosure in Financial Statements*
 - (Appendix D) [for for-profit entities]
- *AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements*
 - (Appendix D) [for not-for-profit and superannuation entities]
- *AASB 2024-2 Amendments to Australian Accounting Standards*
 - *Classification and Measurement of Financial Instruments*
- *AASB 2024-3 Amendments to Australian Accounting Standards*
 - *Standards – Annual Improvements Volume 11*

It is not expected these standards will have an impact on the annual budget.

Critical accounting estimates and judgements

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Expected credit losses on financial assets
- Assets held for sale
- Impairment losses of non-financial assets
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in dollar	Number of properties	Rateable value*	2025/26 Budgeted rate revenue	2025/26 Budgeted interim rates	2025/26 Budgeted total revenue	2024/25 Actual total revenue	2024/25 Budget total revenue
				\$	\$	\$	\$	\$	\$
(i) General rates									
GRV	Gross rental valuation	0.09940	134	1,314,448	130,656	0	130,656	127,501	127,501
UV	Unimproved valuation	0.00957	221	121,264,500	1,160,501	0	1,160,501	1,132,311	1,132,311
Total general rates			355	122,578,948	1,291,157	0	1,291,157	1,259,812	1,259,812
		Minimum							
		\$							
(ii) Minimum payment									
GRV	Gross rental valuation	440.00	31	44,632	13,640	0	13,640	13,422	12,900
UV	Unimproved valuation	440.00	28	557,375	12,320	0	12,320	14,512	15,480
Total minimum payments			59	602,007	25,960	0	25,960	27,934	28,380
Total general rates and minimum payments			414	123,180,955	1,317,117	0	1,317,117	1,287,746	1,288,192
(iii) Ex-gratia rates									
CBH		0.06800		437,500	30,625	0	30,625	29,750	29,750
					1,347,742	0	1,347,742	1,317,496	1,317,942
Discounts (Refer note 2(d))							(45,000)	(43,032)	(45,000)
Total rates					1,347,742	0	1,302,742	1,274,464	1,272,942
Late payment of rate or service charge interest							7,500	9,977	6,000
							7,500	9,977	6,000

The Shire did not raise specified area rates for the year ended 30th June 2026.

*Rateable Value at time of adopting budget.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 13 August 2025.

Option 2 (Two Instalments)

Full amount of rates and charges including arrears, to be paid on or before 27 August 2025 or 35 days after the date of issue appearing on the rate notice whichever is the later.

Option 3 (Four Instalments)

First instalment to be made on or before 27 August 2025 or 35 days after the date of issue appearing on the rate notice, whichever is later including all arrears and a quarter of the current rates and service charges.

Second instalment to be made on or before 29 October 2025, or 2 months after the due date of the first instalment, whichever is later; and

Third instalment to be made on or before 7 January 2026, or 2 months after the due date of the second instalment, whichever is later; and

Fourth instalment to be made on or before 11 March 2026, or 2 months after the due date of the third instalment, whichever is later.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Discount	13/08/2025	0	0.0%	11.0%
Option two				
Pay on time	27/08/2025	0	0.0%	11.0%
Option three				
First instalment	27/08/2025	0	0.0%	11.0%
Second instalment	29/10/2025	0	0.0%	11.0%
Third instalment	07/01/2026	0	0.0%	11.0%
Fourth instalment	11/03/2026	0	0.0%	11.0%

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Service Charges

The Shire did not raise service charges for the year ended 30th June 2026.

(d) Early payment discounts

Rate, fee or charge to which discount is granted	Type	Discount %	Discount (\$)	2025/26 Budget	2024/25 Actual	2024/25 Budget	Circumstances in which discount is granted
General rates and minimum payments	Rate	5.0%	0	\$	\$	\$	Discount applies if rates, (including arrears and waste) are paid in full by 13/08/2025.
				45,000	43,032	45,000	
				45,000	43,032	45,000	

(e) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2026.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
Financial assets
Receivables
Inventories

Less: current liabilities

Trade and other payables
Contract liabilities
Employee provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
4	4,958,611	7,389,140	236,812
	0	0	4,579,283
	297,696	297,696	194,662
	7,471	7,471	35,967
	5,263,778	7,694,307	5,046,724
	(457,486)	(457,486)	(387,069)
	0	(223,084)	0
	(357,992)	(357,992)	(304,342)
	(815,478)	(1,038,562)	(691,411)
	4,448,300	6,655,745	4,355,313
3(b)	(4,448,300)	(5,623,049)	(4,355,313)
	0	1,032,696	0

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
Add: Current liabilities not expected to be cleared at end of year
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

8	(4,681,584)	(5,848,061)	(4,579,283)
	233,284	225,012	223,970
	(4,448,300)	(5,623,049)	(4,355,313)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Less: Fair value adjustments to financial assets at fair value through profit and loss
Add: Loss on asset disposals
Add: Depreciation
Movement in current employee provisions associated with restricted cash
Non-cash movements in non-current assets and liabilities:
- Pensioner deferred rates
- Employee provisions

Non cash amounts excluded from operating activities

Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
	\$	\$	\$
5	(118,000)	(96,022)	(62,000)
	0	2,663	0
5	28,000	19,900	29,000
6	2,481,130	2,472,684	2,380,310
	8,272	9,925	8,884
	0	(2,447)	0
	0	6,285	0
	2,399,402	2,412,988	2,356,194

3. NET CURRENT ASSETS

(d) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire’s operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire’s intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SUPERANNUATION

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

INVENTORY - LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Inventory - land held for resale is classified as current except where it is held as non-current based on the Shire’s intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire’s obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire’s obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire’s obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire’s obligations for employees’ annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire’s obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT ASSETS

Contract assets primarily relate to the Shire’s right to consideration for work completed but not billed at the end of the period.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2025/26 Budget	2024/25 Actual	2024/25 Budget
		\$	\$	\$
Cash at bank and on hand		247,027	1,541,079	236,812
Term deposits		4,711,584	5,848,061	0
Total cash and cash equivalents		4,958,611	7,389,140	236,812
Held as				
- Unrestricted cash and cash equivalents		277,027	1,541,079	(4,342,471)
- Restricted cash and cash equivalents		4,681,584	5,848,061	4,579,283
	3(a)	4,958,611	7,389,140	236,812
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		4,681,584	5,848,061	4,579,283
		4,681,584	5,848,061	4,579,283
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Reserve accounts	8	4,681,584	5,848,061	4,579,283
		4,681,584	5,848,061	4,579,283
Reconciliation of net cash provided by operating activities to net result				
Net result		(603,584)	286,688	(64,013)
Depreciation	6	2,481,130	2,472,684	2,380,310
(Profit)/loss on sale of asset	5	(90,000)	(76,122)	(33,000)
Adjustments to fair value of financial assets at fair value through profit and loss		0	2,663	0
(Increase)/decrease in receivables		0	(100,347)	0
(Increase)/decrease in contract assets		0	523,751	523,751
(Increase)/decrease in inventories		0	7,615	0
Increase/(decrease) in payables		0	157,198	0
Increase/(decrease) in contract liabilities		(223,084)	(459,464)	0
Increase/(decrease) in unspent capital grants		0	0	(682,548)
Increase/(decrease) in employee provisions		0	45,980	0
Capital grants, subsidies and contributions		(1,744,710)	(2,073,200)	(2,390,421)
Net cash from operating activities		(180,248)	787,446	(265,921)

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

5. PROPERTY, PLANT AND EQUIPMENT

	2025/26 Budget					2024/25 Actual					2024/25 Budget				
	Additions	Disposals -	Disposals -	Disposals -	Disposals -	Additions	Disposals -	Disposals -	Disposals -	Disposals -	Additions	Disposals -	Disposals -	Disposals -	Disposals -
		Net Book Value	Sale Proceeds	Profit	Loss		Net Book Value	Sale Proceeds	Profit	Loss		Net Book Value	Sale Proceeds	Profit	Loss
(a) Property, Plant and Equipment	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Buildings - specialised	312,200	0	0	0	0	230,593	0	0	0	0	495,000	0	0	0	0
Plant and equipment	1,074,000	(363,000)	453,000	118,000	(28,000)	934,377	(232,764)	308,886	96,022	(19,900)	1,093,000	(288,000)	321,000	62,000	(29,000)
Total	1,386,200	(363,000)	453,000	118,000	(28,000)	1,164,970	(232,764)	308,886	96,022	(19,900)	1,588,000	(288,000)	321,000	62,000	(29,000)
(b) Infrastructure															
Infrastructure - roads	2,187,000	0	0	0	0	2,338,737	0	0	0	0	2,394,000	0	0	0	0
Infrastructure - other	874,791	0	0	0	0	539,400	0	0	0	0	1,910,000	0	0	0	0
Total	3,061,791	0	0	0	0	2,878,137	0	0	0	0	4,304,000	0	0	0	0
Total	4,447,991	(363,000)	453,000	118,000	(28,000)	4,043,107	(232,764)	308,886	96,022	(19,900)	5,892,000	(288,000)	321,000	62,000	(29,000)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

6. DEPRECIATION

By Class

Buildings - specialised
 Furniture and equipment
 Plant and equipment
 Infrastructure - roads
 Infrastructure - other

By Program

Law, order, public safety
 Health
 Education and welfare
 Housing
 Community amenities
 Recreation and culture
 Transport
 Economic services
 Other property and services

2025/26 Budget	2024/25 Actual	2024/25 Budget
\$	\$	\$
209,630	208,020	192,460
20,150	19,968	31,100
356,000	355,774	332,000
1,200,000	1,197,851	1,130,000
695,350	691,071	694,750
2,481,130	2,472,684	2,380,310
8,460	8,362	8,460
11,150	11,083	8,750
2,200	2,150	2,300
53,500	53,120	51,500
273,390	272,211	274,300
343,700	341,253	334,250
1,351,780	1,348,133	1,285,400
66,850	66,566	66,200
370,100	369,806	349,150
2,481,130	2,472,684	2,380,310

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - specialised	25 to 100 years
Furniture and equipment	4 to 20 years
Plant and equipment	2 to 30 years
Infrastructure - roads	25 to 100 years
Infrastructure - other	5 to 50 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(a) Borrowing repayments

The Shire has not budgeted to have any borrowings for the year ended 30th June 2026 and did not have or budget to have any borrowings for the year ended 30th June 2025

(b) New borrowings - 2025/26

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2026

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2025 nor is it expected to have unspent borrowing funds as at 30th June 2026.

(d) Credit Facilities

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	10,000	10,000	10,000
Credit card balance at balance date	0	4,074	0
Total amount of credit unused	10,000	14,074	10,000

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2025/26				2024/25				2024/25			
	Opening	Transfer	Budget	Closing	Opening	Transfer	Actual	Closing	Opening	Transfer	Budget	Closing
	Balance	to	Transfer	Balance	Balance	to	Transfer	Balance	Balance	to	Transfer	Balance
	\$	\$	(from)	\$	\$	\$	(from)	\$	\$	\$	(from)	\$
Restricted by council												
(a) Leave reserve	225,012	8,272	0	233,284	215,086	9,926	0	225,012	215,086	8,884	0	223,970
(b) Plant reserve	605,107	22,245	(520,000)	107,352	578,413	26,694	0	605,107	578,414	23,892	(560,000)	42,306
(c) Road reserve	791,875	29,112	(57,000)	763,987	756,942	34,933	0	791,875	756,942	31,267	(150,000)	638,209
(d) Council Building reserve	907,929	33,379	(153,502)	787,806	901,332	41,597	(35,000)	907,929	901,333	37,230	(52,479)	886,084
(e) TV reserve	35,787	1,316	0	37,103	34,208	1,579	0	35,787	34,208	1,413	0	35,621
(f) Recreation reserve	1,096,243	40,310	(565,975)	570,578	1,210,384	55,859	(170,000)	1,096,243	1,210,383	56,193	(534,872)	731,704
(g) Medical Practitioners reserve	334,607	12,301	0	346,908	319,846	14,761	0	334,607	319,846	13,212	0	333,058
(h) IT & Administration reserve	382,273	14,053	(75,000)	321,326	413,204	19,069	(50,000)	382,273	413,204	17,068	(50,000)	380,272
(i) Sewerage reserve	1,241,540	45,642	0	1,287,182	1,095,961	145,579	0	1,241,540	1,095,961	45,270	0	1,141,231
(j) Community Bus reserve	70,414	2,589	0	73,003	67,308	3,106	0	70,414	67,307	2,780	0	70,087
(k) NRM reserve	24,735	909	0	25,644	23,644	1,091	0	24,735	23,644	977	(24,621)	0
(l) Waste management reserve	132,539	4,872	(10,000)	127,411	164,928	7,611	(40,000)	132,539	164,927	6,814	(75,000)	96,741
	5,848,061	215,000	(1,381,477)	4,681,584	5,781,256	361,805	(295,000)	5,848,061	5,781,255	245,000	(1,446,972)	4,579,283

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Restricted by council		
(a) Leave reserve	Perpetual	To be used to fund annual, long service, accrued holiday and sick leave requirements.
(b) Plant reserve	Perpetual	To be used to ensure plant purchases are funded from funds set aside and the use of those funds determined by a ten year forward Plan, which is reviewed annually. The intent is that at least the annual plant depreciation component is set aside.
(c) Road reserve	Perpetual	To be used to assist future road works difficult to fund on an annual basis including acts of nature.
(d) Council Building reserve	Perpetual	To be used to fund the major asset category the Shire owns, and allow some management of the various building requirements.
(e) TV reserve	Perpetual	To be used to fund future upgrading or extension of receiver/transmission facility.
(f) Recreation reserve	Perpetual	To be used to fund future upgrading, renovations and general requirements.
(g) Medical Practitioners reserve	Perpetual	To be used to fund future costs of attracting and retaining a qualified medical practitioner within the District/Region.
(h) IT & Administration reserve	Perpetual	To be used to fund future technology that will require future updating.
(i) Sewerage reserve	Perpetual	To be used to fund upgrading and replacement of the town sewerage treatment plant.
(j) Community Bus reserve	Perpetual	To be used to fund the change over of costs of the community bus.
(k) NRM reserve	Perpetual	To be used to fund the future retention of the NRM officer.
(l) Waste management reserve	Perpetual	To be used to fund future refuse development.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

9. OTHER INFORMATION

	2025/26 Budget	2024/25 Actual	2024/25 Budget
The net result includes as revenues	\$	\$	\$
(a) Interest earnings			
Investments	225,000	275,744	245,000
Other interest revenue	7,500	9,977	6,000
	232,500	285,721	251,000
The net result includes as expenses			
(b) Auditors remuneration			
Audit services	47,400	44,400	44,400
Other services	5,600	5,500	3,000
	53,000	49,900	47,400

SHIRE OF KOORDA
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2026

10. COUNCIL MEMBERS REMUNERATION

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
President's			
President's allowance	13,482	9,360	9,360
Meeting attendance fees	13,128	5,616	5,616
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	900	900	900
Travel and accommodation expenses	1,500	2,518	1,100
	30,010	18,912	17,876
Deputy President's			
Deputy President's allowance	3,371	2,340	2,340
Meeting attendance fees	6,390	4,680	4,680
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	900	900	900
Travel and accommodation expenses	1,500	2,053	1,100
	13,161	10,491	9,920
Council member 1			
Meeting attendance fees	6,390	4,680	4,680
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	900	900	900
Travel and accommodation expenses	1,500	888	1,100
	9,790	6,986	7,580
Council member 2			
Meeting attendance fees	6,390	4,680	4,680
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	900	900	900
Travel and accommodation expenses	1,500	1,316	1,100
	9,790	7,414	7,580
Council member 3			
Meeting attendance fees	6,390	4,680	4,680
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	900	900	900
Travel and accommodation expenses	1,500	1,581	1,100
	9,790	7,679	7,580
Council member 4			
Meeting attendance fees	4,260	3,120	4,680
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	600	600	900
Travel and accommodation expenses	1,500	0	1,100
	7,360	4,238	7,580
Council member 5			
Meeting attendance fees	4,260	2,340	4,680
ICT expenses	1,000	518	900
Annual allowance for ICT expenses	600	450	900
Travel and accommodation expenses	1,500		1,100
	7,360	3,308	7,580
Total Council Member Remuneration	87,261	59,027	65,696
President's allowance	13,482	9,360	9,360
Deputy President's allowance	3,371	2,340	2,340
Meeting attendance fees	47,208	29,796	33,696
ICT expenses	7,000	3,625	6,300
Annual allowance for ICT expenses	5,700	5,550	6,300
Travel and accommodation expenses	10,500	8,356	7,700
	87,261	59,027	65,696

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

11. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2025	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2026
	\$	\$	\$	\$
Councillor Nomination Fee	0	400	(400)	0
	0	400	(400)	0

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

12. REVENUE AND EXPENDITURE

(a) Revenue and Expenditure Classification

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

12. REVENUE AND EXPENDITURE

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Sale of stock	Kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Output method based on goods

SHIRE OF KOORDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

13. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task assisting elected members and ratepayers on matters which do not concern specific council services.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance and support of family daycare/playgroup centre. Contribution to community welfare/care programs.

Housing

To provide and maintain staff, joint venture and elderly residents housing.

Provision and maintenance staff, community and joint venture housing.

Community amenities

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and culture

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of public halls, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library. Maintenance and support of museum and other cultural facilities and services.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic services

To help promote the shire and its economic well being.

Tourism and area promotion including the maintenance and operation of a caravan park and short term accommodation facility. Provision of rural services including weed control, vermin control and standpipes. Building control.

Other property and services

To monitor and control council's overheads operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF KOORDA
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2026

14. FEES AND CHARGES

	2025/26 Budget	2024/25 Actual	2024/25 Budget
	\$	\$	\$
By Program:			
General purpose funding	2,000	1,880	2,000
Law, order, public safety	1,310	1,621	1,280
Health	7,800	7,800	7,800
Housing	234,265	195,126	206,810
Community amenities	220,923	211,657	216,749
Recreation and culture	19,400	20,135	16,940
Economic services	219,300	186,253	195,300
Other property and services	5,000	10,374	2,500
	709,998	634,846	649,379

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

Description	Notes	Account	Fee & Charge 2024/25	Fee & Charge 2025/26	GST	Statutory or Council Fee	Act or Regulation
Property Enquiries							
Settlement/Real Estate Agents - Rural Rates Enquiry Only	Per Request	3030121	\$ 77.00	\$ 82.50	Y	C	LG Act 1995 Section 6.16
Settlement/Real Estate Agents - Townsite Only Rates, Orders & Requisitions	Per Request	3030121	\$ 132.00	\$ 137.50	Y	C	LG Act 1995 Section 6.16
CBH Ex-gratia rates - per tonne		3030140	\$ 0.068	\$ 0.070	Y	C	LG Act 1995 Section 6.16
Administration							
Photocopying/Printing per page (A4, 1 side B&W)	Per page	3030220	\$ 0.85	\$ 0.85	Y	C	LG Act 1995 Section 6.16
Photocopying/Printing per page (A3, 1 side B&W)	Per page	3030220	\$ 1.00	\$ 1.00	Y	C	LG Act 1995 Section 6.16
Photocopying/Printing per page (A4)	Per page	3030220	\$ 2.00	\$ 2.00	Y	C	LG Act 1995 Section 6.16
Photocopying/Printing per page (A3)	Per page	3030220	\$ 2.00	\$ 2.00	Y	C	LG Act 1995 Section 6.16
Scanning to File per page (A3 & A4)	Per page	3030220	\$ 1.00	\$ 1.00	Y	C	LG Act 1995 Section 6.16
Corndolly Pins		3030222	\$ 9.00	\$ 9.00	Y	C	LG Act 1995 Section 6.16
Keyrings		3030222	\$ 6.00	\$ 6.00	Y	C	LG Act 1995 Section 6.16
Pens		3030222	\$ 5.00	\$ 5.00	Y	C	LG Act 1995 Section 6.16
Stubby Holders		3030222	\$ 4.00	\$ 4.00	Y	C	LG Act 1995 Section 6.16
Animal Control							
Dog Annual Registration; Sterilised Dog/Bitch	Per Year	3050221	\$ 20.00	\$ 20.00	N	S	Dog Regulations 2013 (Reg 17)
Dog Annual Registration; Unsterilised Dog/Bitch	Per Year	3050221	\$ 50.00	\$ 50.00	N	S	Dog Regulations 2013 (Reg 17)
Dog Three Registration; Sterilised Dog/Bitch	Per Three Years	3050221	\$ 42.50	\$ 42.50	N	S	Dog Regulations 2013 (Reg 17)
Dog Three Registration; Unsterilised Dog/Bitch	Per Three Years	3050221	\$ 120.00	\$ 120.00	N	S	Dog Regulations 2013 (Reg 17)
Dog Life Registration; Sterilised Dog/Bitch	Life	3050221	\$ 125.00	\$ 125.00	N	S	Dog Regulations 2013 (Reg 17)
Dog Life Registration; Unsterilised Dog/Bitch	Life	3050221	\$ 250.00	\$ 250.00	N	S	Dog Regulations 2013 (Reg 17)
Dog Concession; Working Dogs	Per Year	3050221	25% of fee	25% of fee	N	S	Dog Regulations 2013 (Reg 17)
Dog Concession; Pensioners	Per Year	3050221	50% of fee	50% of fee	N	S	Dog Regulations 2013 (Reg 17)
Registration; Service Dog	Per Year	3050221	No Charge	No Charge	N	S	Dog Regulations 2013 (Reg 17)
Impound Fees; Dogs & Cats	Per Impound	3050220	\$ 75.00	\$ 75.00	Y	C	LG ACT 1995 Section 6.16
Sustenance Fee	Per Day	2050265	\$ 20.00	\$ 20.00	Y	C	LG ACT 1995 Section 6.16
Release of Dog or Cat Outside Facility Opening Hours	Per Animal	3050220	\$ 225.00	\$ 225.00	Y	C	LG ACT 1995 Section 6.16
First Aid Treatment of Any Impounded Animal	Cost Recovery	2050265	Cost Recovery	Cost Recovery	Y	C	LG ACT 1995 Section 6.16
Dog Yard Inspection; Restricted & Dangerous Dog Only	Per Inspection	2050216	\$ 50.00	\$ 50.00	Y	S	Dog Regulations 2013 (Reg 17)
Application of Licence as Approved Kennel Establishment	Per Application	3050221	\$ 200.00	\$ 200.00	N	S	Dog Regulations 2013 (Reg 17)
Approved Kennel Establishment Licence & Annual Renewal	Per Licence	3050221	\$ 200.00	\$ 200.00	N	S	Dog Regulations 2013 (Reg 17)
Application to Keep More Than The Prescribed Number of Dogs	Per Application	3050221	\$ 100.00	\$ 100.00	N	S	Dog Regulations 2013 (Reg 17)
Ranger Inspection Fee	Per Application	2050216	\$ 50.00	\$ 50.00	Y	C	LG ACT 1995 Section 6.16
Cat Annual Registration; Sterilised Cat	Per Year	3050221	\$ 20.00	\$ 20.00	N	S	Cat Act 2011
Cat Three Year Registration; Sterilised Cat	Per Three Years	3050221	\$ 42.50	\$ 42.50	N	S	Cat Act 2011
Cat Life Registration; Sterilised Cat	Life	3050221	\$ 100.00	\$ 100.00	N	S	Cat Act 2011
Cat Concession; Pensioners	Per Year	3050221	50% of fee	50% of fee	N	S	Cat Act 2011
Registration of Breeding Cat	Per Year	3050221	\$ 100.00	\$ 100.00	N	S	Cat Act 2011
Sustenance Fee; All Livestock Per Head	Per Day	2050265	Cost Recovery	Cost Recovery	Y	C	LG ACT 1995 Section 6.16
Infringements	Per Infringement	2050216	Per Act	Per Act	N	S	R35 Dog Regulations 2013 & S62 Cat Act 2011
Building Hire							
ES Building	Per Day	3050520	\$ 82.50	\$ 85.00	Y	C	LG ACT 1995 Section 6.16
WACHS Health Centre Rent	Per Week	3070720	\$ 165.00	\$ 165.00	Y	C	LG ACT 1995 Section 6.16
WACHS Health Centre Room Hire	Per Day	3070720	\$ 55.00	\$ 55.00	Y	C	LG ACT 1995 Section 6.16
Public Hall; All Facilities	Per Event	3110120	\$ 176.00	\$ 176.00	Y	C	LG ACT 1995 Section 6.16
Public Hall; Club Hire - Morning/Afternoon	Per Event	3110120	\$ 15.00	\$ 15.00	Y	C	LG ACT 1995 Section 6.16
Public Hall; Club Hire - Evening after 5pm, Casual Use or Stage Only	Per Event	3110120	\$ 25.00	\$ 25.00	Y	C	LG ACT 1995 Section 6.16
Public Hall; Full Dress Rehearsal	Per Event	3110120	\$ 50.00	\$ 50.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Function - All Facilities (Pavillion, Kitchen, Bar etc)	Per Event	3110320	\$ 275.00	\$ 285.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Meeting Rooms (Old Kitchen/Tennis Rooms/Kitchen Only)	Per Event	3110320	\$ 82.50	\$ 85.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Use of PA System	Per Event	3110320	\$ 50.00	\$ 50.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Bond for PA System	Bond	3110320	\$ 270.00	\$ 270.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Functions where alcohol will be consumed	Bond	3110320	\$ 385.00	\$ 385.00	Y	C	LG ACT 1995 Section 6.16
Swimming Pool (Out of normal hours - Manager's wage)	Per Hour	3110220	\$ 65.00	\$ 77.00	Y	C	LG ACT 1995 Section 6.16
Cleaning Fee - If Required (Includes Staff Time & Materials)	Cost Recovery				Y	C	LG ACT 1995 Section 6.16

Description	Notes	Account	Fee & Charge 2024/25	Fee & Charge 2025/26	GST	Statutory or Council Fee	Act or Regulation
Housing							
Staff Housing; Employee Rent	Per Week	3090120	\$ 80.00	\$ 110.00	N	C	LG ACT 1995 Section 6.16
Lot 95 Greenham (3)	Per Week	3090220	\$ 160.00	\$ 192.00	N	C	LG ACT 1995 Section 6.16
Lot 98 Greenham	Per Week	3090220	\$ 165.00	\$ 198.00	N	C	LG ACT 1995 Section 6.16
Lot 550 DEF Smith (3)	Per Week	3090220	\$ 135.00	\$ 162.00	N	C	LG ACT 1995 Section 6.16
Lot 164C Lodge (GROH Lease)	Per Week	3090221	Negotiated	Negotiated	N	C	LG ACT 1995 Section 6.16
Lot 204 Pearman (GROH Lease)	Per Week	3090221	Negotiated	Negotiated	N	C	LG ACT 1995 Section 6.16
Lot 164 Lodge; Non Staff Charge	Per Week	3090220	\$ 170.00	\$ 204.00	N	C	LG ACT 1995 Section 6.16
Lot 203 Pearman; Non Staff Charge	Per Week	3090220	\$ 170.00	\$ 204.00	N	C	LG ACT 1995 Section 6.16
Community Housing; Lot 13 Smith (3)	Per Week	3090320	\$ 140.00	\$ 168.00	N	C	LG ACT 1995 Section 6.16
Community Housing; Lot 291 Smith (3)	Per Week	3090320	\$ 140.00	\$ 168.00	N	C	LG ACT 1995 Section 6.16
Community Housing; 550 ABC Smith (3)	Per Week	3090320	\$ 135.00	\$ 162.00	N	C	LG ACT 1995 Section 6.16
Housing Bond; Four Weeks Rent and \$150 Pet Bond if Applicable					N	C	LG ACT 1995 Section 6.16
Refuse Collection							
Refuse Collection	Per Bin	3100120	\$ 190.00	\$ 200.00	N	C	S.67 WARR Act 2007
Refuse Collection; Age Pensioner	Per Bin	3100120	\$ 130.00	\$ 140.00	N	C	S.67 WARR Act 2007
Recycling Collection	Per Bin	3100125	\$ 180.00	\$ 190.00	N	C	S.67 WARR Act 2007
Recycling Collection; Age Pensioner	Per Bin	3100125	\$ 130.00	\$ 140.00	N	C	S.67 WARR Act 2007
Rubbish Site Charge; Non Collection			\$ 60.00	\$ 60.00	Y	C	S.67 WARR Act 2007
Replacement Bin	Per Bin		Cost Recovery	Cost Recovery	Y	C	LG ACT 1995 Section 6.16
Sewerage							
Sewerage Rate in the Dollar		3100120	\$ 0.0850	\$ 0.08713			Health (Miscellaneous Provisions) Act 1911 Section 41
Minimum Charge		3100120	\$ 370.00	\$ 380.00			Health (Miscellaneous Provisions) Act 1911 Section 41
Non-Rated Properties; First Major Fixture		3100120	\$ 265.00	\$ 270.00			Health (Miscellaneous Provisions) Act 1911 Section 41
Non-Rated Properties; Each Additional Major Fixture		3100120	\$ 120.00	\$ 125.00			Health (Miscellaneous Provisions) Act 1911 Section 41
Septic Fees (Statutory)							
Application Fee	Per Application	3100321	\$ 118.00	\$ 118.00	N	S	Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 197
Local Government Report Fee (Waste greater than 540L per day)	Per Application	3100321	\$ 118.00	\$ 118.00	N	S	Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 197
Permit to Use an Apparatus (Includes All Inspections)	Per Inspection	3100321	\$ 118.00	\$ 118.00	N	S	Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 197
Town Planning							
As Per Development & Planning (Local Government Fees) Regulations 2000	Per Application	3100620				S	Planning and Development Regulations 2009
Application Fee for Permanent Road Closure	Per Application	3100620	Cost Recovery	Cost Recovery	N	S	Planning and Development Regulations 2009
Local Planning Scheme Amendment - Basic Amendment Plan	Per Application	3100620	\$ 1,500.00	\$ 1,500.00	N	S	Planning and Development Regulations 2009
Local Planning Scheme Amendment - Standard Amendment Plan	Per Application	3100620	\$ 2,500.00	\$ 2,500.00	N	S	Planning and Development Regulations 2009
Local Planning Scheme Amendment - Complex Amendment Plan	Per Application	3100620	\$ 5,000.00	\$ 5,000.00	N	S	Planning and Development Regulations 2009
Cemetery							
Plot Fee; Land For Grave 2.4m x 1.2m	Per Application	3100720	\$ 30.00	\$ 30.00	Y	C	Cemeteries Act 1986
Plot Fee; Land For Grave 2.4m x 2.4m	Per Application	3100720	\$ 60.00	\$ 60.00	Y	C	Cemeteries Act 1986
Digging of Grave; Child Under 5 Years of Age, 1.2m Deep	Per Internment	3100720	\$ 820.00	\$ 820.00	Y	C	Cemeteries Act 1986
Digging of Grave; Any Other Person, 1.8m Deep	Per Internment	3100720	\$ 1,240.00	\$ 1,240.00	Y	C	Cemeteries Act 1986
Digging of Grave; Any Other Person, 2.15m Deep	Per Internment	3100720	\$ 1,500.00	\$ 1,500.00	Y	C	Cemeteries Act 1986
Digging of Grave; Beyond 1.8m for Each Additional 0.3m or Part Thereof	Per Internment	3100720	\$ 200.00	\$ 200.00	Y	C	Cemeteries Act 1986
Re-Opening of Grave; Any Child Under 5 Years (Opening & Refilling)	Per Application	3100720	\$ 820.00	\$ 820.00	Y	C	Cemeteries Act 1986
Re-Opening of Grave; Any Persons Over 5 Years (Opening & Refilling)	Per Application	3100720	\$ 1,240.00	\$ 1,240.00	Y	C	Cemeteries Act 1986
Grant of Right of Burial	Per Application	3100720	\$ 108.00	\$ 108.00	N	C	Cemeteries Act 1986
Additional Charge; Funeral Held on Saturdays	Per Event	3100720	\$ 325.00	\$ 325.00	Y	C	Cemeteries Act 1986
Additional Charge; Funeral Held on Public Holdiays and Sundays	Per Event	3100720	\$ 540.00	\$ 540.00	Y	C	Cemeteries Act 1986
Niche Wall; Single Niche	Per Application	3100721	\$ 150.00	\$ 150.00	Y	C	Cemeteries Act 1986
Niche Wall; Double Niche	Per Application	3100721	\$ 250.00	\$ 250.00	Y	C	Cemeteries Act 1986
Funeral Directors Licence (Valid until 30 June of the financial year paid)	Per Application	3100720	\$ 59.50	\$ 59.50	N	C	Cemeteries Act 1986
Monumental Masons Licence (Valid until 30 June of the financial year paid)	Per Application	3100722	\$ 59.50	\$ 59.50	N	C	Cemeteries Act 1986
Permit; Erect Monument or Headstone	Per Application	3100722	\$ 27.00	\$ 27.00	N	C	Cemeteries Act 1986
Permit; Erect Any Name Plate	Per Application	3100722	\$ 21.00	\$ 21.00	N	C	Cemeteries Act 1986

Description	Notes	Account	Fee & Charge 2024/25	Fee & Charge 2025/26	GST	Statutory or Council Fee	Act or Regulation
Seasonal Sporting Club Fees							
Recreation Ground; Cricket	Per Annum	3110321	\$ 480.00	\$ 720.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Tennis	Per Annum	3110321	\$ 550.00	\$ 660.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Basketball	Per Annum	3110321	\$ 440.00	\$ 660.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Hockey	Per Annum	3110321	\$ 440.00	\$ 660.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Netball	Per Annum	3110321	\$ 440.00	\$ 660.00	Y	C	LG ACT 1995 Section 6.16
Recreation Ground; Football	Per Annum	3110321	\$ 2,750.00	\$ 4,125.00	Y	C	LG ACT 1995 Section 6.16
Gymnasium Fees							
Annual - Adult	Per Year	3110322	\$ 170.00	\$ 200.00	Y	C	LG ACT 1995 Section 6.16
Annual - Pensioner/Student	Per Year	3110322	\$ 135.00	\$ 165.00	Y	C	LG ACT 1995 Section 6.16
6 months - Adult	Per 6 Months	3110322	\$ 105.00	\$ 125.00	Y	C	LG ACT 1995 Section 6.16
6 months - Pensioner/Student	Per 6 Months	3110322	\$ 85.00	\$ 105.00	Y	C	LG ACT 1995 Section 6.16
3 months - Adult	Per 3 Months	3110322	\$ 65.00	\$ 80.00	Y	C	LG ACT 1995 Section 6.16
3 months - Pensioner/Student	Per 3 Months	3110322	\$ 50.00	\$ 65.00	Y	C	LG ACT 1995 Section 6.16
Sports Club	Per Session	3110322	\$ 15.00	\$ 15.00	Y	C	LG ACT 1995 Section 6.16
Fob Bond	Bond	3110322	\$ 15.00	\$ 30.00	Y	C	LG ACT 1995 Section 6.16
Drive In Entry							
Double Feature Adults; 16 and over	Per event	3110323	\$ 15.00	\$ 15.00	Y	C	LG ACT 1995 Section 6.16
Double Feature Children; 3 years and under free	Per event	3110323	\$ 5.00	\$ 5.00	Y	C	LG ACT 1995 Section 6.16
Single Movie Screening Adults; Children free	Per event	3110323	\$ 10.00	\$ 10.00	Y	C	LG ACT 1995 Section 6.16
Library							
Charge for lost books	Per book	3110501	Replacement Value	Replacement Value		C	LG ACT 1995 Section 6.16
Short Term Accommodation - Yalambee							
1 Bedroom Unit	Per Night	3130222	\$ 125.00	\$ 140.00	Y	C	LG ACT 1995 Section 6.16
1 Bedroom Unit	Per Week	3130222	\$ 420.00	\$ 700.00	Y	C	LG ACT 1995 Section 6.16
2 Bedroom Unit	Per Night	3130222	\$ 150.00	\$ 180.00	Y	C	LG ACT 1995 Section 6.16
2 Bedroom Unit	Per Week	3130222	\$ 525.00	\$ 900.00	Y	C	LG ACT 1995 Section 6.16
Cleaning Fee - If Required (Includes Staff Time & Materials)	Cost Recovery		Cost Recovery	Cost Recovery	Y	C	LG ACT 1995 Section 6.16
Short Term Accommodation - Caravan Park (PAY 2, STAY 3)							
Powered Site	Per Night	3130221	\$ 30.00	\$ 30.00	Y	C	LG ACT 1995 Section 6.16
Powered Site	Per Week	3130221	\$ 140.00	\$ 150.00	Y	C	LG ACT 1995 Section 6.16
Non-Powered/Unoccupied Van	Per Night	3130221	\$ 15.00	\$ 15.00	Y	C	LG ACT 1995 Section 6.16
Non-Powered/Unoccupied Van	Per Week	3130221	\$ 50.00	\$ 75.00	Y	C	LG ACT 1995 Section 6.16
Tent Site	Per Night	3130221	\$ 5.00	\$ 5.00	Y	C	LG ACT 1995 Section 6.16
Tent Site	Per Week	3130221	\$ 20.00	\$ 20.00	Y	C	LG ACT 1995 Section 6.16
Showers; Non Park Resident	Per Use	3130221	\$ 5.00	\$ 5.00	Y	C	LG ACT 1995 Section 6.16
Washing Machine	Per Cycle	3130221	\$ 3.00	\$ 3.00	Y	C	LG ACT 1995 Section 6.16
Clothes Dryer	Per Cycle	3130221	\$ 4.00	\$ 4.00	Y	C	LG ACT 1995 Section 6.16
RV Parking Fee; Not in Caravan Park	Per Night	3130221	\$ 5.00	\$ 5.00	Y	C	LG ACT 1995 Section 6.16
Building Control							
Swimming Pool Enclosure Inspection	Per Inspection	3130321	\$ 80.00	\$ 80.00	N	S	Building Act 2011 (s.16(1))
Plant Hire - Rural							
Tree Planter (Automated)	Per Day	3130120	\$ 220.00	\$ 220.00	Y	C	LG ACT 1995 Section 6.16
Tree Planter (Manual	Per Day	3130120	\$ 110.00	\$ 110.00	Y	C	LG ACT 1995 Section 6.16
Tree Planter (Hand Held)	Per Day	3130120	\$ 30.00	\$ 30.00	Y	C	LG ACT 1995 Section 6.16
Bait Layer	Per Day	3130120	\$ 32.00	\$ 32.00	Y	C	LG ACT 1995 Section 6.16

Description	Notes	Account	Fee & Charge 2024/25	Fee & Charge 2025/26	GST	Statutory or Council Fee	Act or Regulation
Private Works							
Graders	Per Hour	3140120	\$ 195.00	\$ 195.00	Y	C	LG ACT 1995 Section 6.16
Front End Load	Per Hour	3140120	\$ 175.00	\$ 175.00	Y	C	LG ACT 1995 Section 6.16
Self Propelled M.T Roller	Per Hour	3140120	\$ 125.00	\$ 125.00	Y	C	LG ACT 1995 Section 6.16
Steel Roller	Per Hour	3140120	\$ 145.00	\$ 145.00	Y	C	LG ACT 1995 Section 6.16
Truck - 6x4	Per Hour	3140120	\$ 155.00	\$ 155.00	Y	C	LG ACT 1995 Section 6.16
Prime Mover & Tri Axle Side Tipper	Per Hour	3140120	\$ 195.00	\$ 195.00	Y	C	LG ACT 1995 Section 6.16
Prime Mover & Low Loader	Per Hour	3140120	\$ 195.00	\$ 195.00	Y	C	LG ACT 1995 Section 6.16
Bobcat	Per Hour	3140120	\$ 105.00	\$ 110.00	Y	C	LG ACT 1995 Section 6.16
Broom & Tractor	Per Hour	3140120	\$ 120.00	\$ 120.00	Y	C	LG ACT 1995 Section 6.16
Truck - 3T	Per Hour	3140120	\$ 115.00	\$ 115.00	Y	C	LG ACT 1995 Section 6.16
Cherry Picker	Per Hour	3140120	\$ 125.00	\$ 125.00	Y	C	LG ACT 1995 Section 6.16
Excavator	Per Hour	3140120	\$ 125.00	\$ 125.00	Y	C	LG ACT 1995 Section 6.16
Street Sweeper	Per Hour	3140120	\$ 115.00	\$ 115.00	Y	C	LG ACT 1995 Section 6.16
Labour Hire	Per Hour	3140120	\$ 85.00	\$ 85.00	Y	C	LG ACT 1995 Section 6.16
Western Power Hourly Rate	Per Hour	3140120	\$ 245.00	\$ 245.00	Y	C	LG ACT 1995 Section 6.16
Ride on Mower	Per Hour	3140120	\$ 95.00	\$ 95.00	Y	C	LG ACT 1995 Section 6.16
Compactor	Per Day	3140120	\$ 55.00	Not to Hire	Y	C	LG ACT 1995 Section 6.16
Gravel/Wodjil	Per Tonne	3140120	\$ 30.00	\$ 30.00	Y	C	LG ACT 1995 Section 6.16
Blue Metal (if available)	Per Tonne	3140120	\$ 70.00	\$ 70.00	Y	C	LG ACT 1995 Section 6.16
Other Economic Services							
ATM Fee	Per Transaction	3130822	\$ 2.80	\$ 2.80	Y	C	LG ACT 1995 Section 6.16
Community Bus	Per km	3130834	\$ 0.88	\$ 0.90	Y	C	LG ACT 1995 Section 6.16
Community Bus; Cleaning Fee - If Required (Includes Staff Time & Materials)	Cost Recovery		Cost Recovery	Cost Recovery	Y	C	LG ACT 1995 Section 6.16
Water Standpipes	Per kL	3130821	TBA	TBA		C	LG ACT 1995 Section 6.16

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General Purpose Funding Rates

Operating Income		Budget 2025/26
3030121	RATES - Account Enquiry Charges (Landgate)	2,000
3030122	RATES - Reimbursement of Debt Collection Costs	10,000
3030130	RATES - Rates Levied - Synergy	1,317,117
130,656	GRV	
13,640	GRV - Minimum	
1,160,501	UV	
8,360	UV - Minimum	
3,960	Mining Tenements	
3030138	RATES - Discount on Rates Levied	(45,000)
3030140	RATES - Ex-Gratia Rates (CBH, etc.)	30,625
3030145	RATES - Penalty Interest Received	7,500
Operating Income Total		\$1,322,242
Operating Expenditure		
2030112	RATES - Valuation Expenses	6,000
2030114	RATES - Debt Collection Expenses	10,000
2030116	RATES - Postage and Freight	500
2030199	RATES - Administration Allocated	58,143
Operating Expenditure Total		\$74,643

Budget Highlights:

As per the Shire of Koorda Strategic Resourcing Plan a “base increase” of 2.5% has been implemented, in line with CPI.

- **GRV Rate** **\$0.09940**
- **UV Rate** **\$0.00957**
- **Minimum Rate** **\$440.00**

- **5% - Early Payment Discount (on rates portion only)**
Note: to claim, arrears to be cleared and account to be paid in full.
- **11% pa - Penalty interest on overdue rates. (accrued daily)**
- **No administration interest charge on selection of the instalment payment option.**
- **UV revaluations increased 17.65% for 2025/2026 (to \$121,771,219).**
- **GRV Revaluations increased by 23.37% (to \$1,683,481) in 2024 since the last revaluation in 2018.**
- **CBH Ex-Gratia Rate increased from \$0.068 to \$0.070, in line with the rates increase. To increase each year with rate increases. (Based off 437,500T for 2025/2026)**

Fees & Charges: As per fee & charge schedule.

Description:

Rates levied under Division 6 of Part 6 of the Local Government Act 1995. Revenue from a general rate, differential rates, minimum rates, interest and fees on instalment arrangements, interest on arrears, government subsidy for rates deferred by entitled pensioners, less discounts and/or concessions relating to rates levied.

Expenditures incurred in administration and maintaining rate records, rating valuations, servicing notices, postage, stationery, advertising, doubtful debt expense, debt collection, printing, indirect administration costs etc.

Specified area rates, service charges, sewerage rates and water rates are to be allocated to the service program for which the charge is being levied.

Local Laws: Nonapplicable.

Statutory Requirements:

Rates are calculated by determining the excess of budget expenditure over revenue and then using land valuations multiplied by a rate to supplement the deficit. The raising of rates by this method is supported and guided by the Local Government Act 1995 and associated Regulations.

Service Levels:

Rates may be paid by post, BPAY, online or over the counter at the Shire Administration Office, 10 Haig Street, Koorda. Opening times 9.00am to 4.00pm Monday to Friday (except Public Holidays)

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **UV Valuations completed annually (approx. \$5,500)**
- **GRV Valuations completed every 6 years. Last completed 30 June 2024, the next is due 30 June 2030.**

General Purpose Funding Other General Purpose Funding

Operating Income		Budget 2025/26
3030210	GEN PUR - Financial Assistance Grant - General	670,000
3030211	GEN PUR - Financial Assistance Grant - Roads	350,000
3030212	GEN PUR - Other Grants (LRCI)	0
3030220	GEN PUR - Charges - Photocopying / Faxing	0
3030221	GEN PUR - Charges - Sale of Electoral Rolls, Minutes, Local Laws	0
3030222	GEN PUR - Charges - Koorda Memorabilia	0
3030245	GEN PUR - Interest Earned - Reserve Funds	215,000
3030246	GEN PUR - Interest Earned - Municipal Funds	10,000
Operating Income Total		\$1,245,000
Operating Expenditure		
2030211	GEN PUR - Bank Fees and Charges	2,000
2030299	GEN PUR - Administration Allocated	86,182
Operating Expenditure Total		\$88,182

Budget Highlights:

- **Approx 50% of the 2025/2026 was made as a pre-payment in 2024/25 and is included in the opening surplus.**
- **Final \$69,334 for LRCI Phase 4 recognised in 2024/25 with funds to be physically received in 2025/26.**

Fees & Charges: As per fee & charge schedule.

Description:

Amounts receivable from the Western Australian Grants Commission and any other Government Grant of a general purpose nature and generally referred to as untied grants. The funds allocated by the Grants Commission and referred to as general purpose funding and local roads funding are considered untied grants. Grants for special projects from the Commission are considered tied grants and should be disclosed under the appropriate program ie Transport.

Interest earnings from deposits and investments, including reserve accounts. General overdraft expenses on the Municipal Fund. Where overdraft arrangements are made for specific purposes the cost incurred with that purpose is to be allocated to the appropriate program.

Interest expenses on borrowing are to be allocated to the program for which purposes the loans were raised. Repayments of interest by community groups or self-supporting loans are to be treated as revenue in the corresponding program.

Local Laws: Nonapplicable.

Statutory Requirements:

Surplus funds are required to be invested in accordance with the requirements of the Local Government Act 1995.

Service Levels:

The investment of surplus funds is determined by a Council policy.

Capital Investment: Nonapplicable.

Financing:

Grants:

Financial Assistance Grants (FAGs) - approximately 50% (\$2,330,000) of the 2025/2026 grant allocation was made as a pre-payment in 2024/25 and is included in the opening surplus.

25/26 estimated allocation - \$2,330,000

General Grant	(850,000 prepaid) 1,520,000
Road Grant	(460,000 prepaid) 810,000

LRCI Program Funding

- Phase 1, 2 & 3 - Complete & fully received
- Phase 4 remaining \$69,334 recognised in 2024/2025 with actual funds to be received once final report completed and accepted.

Reserves:

All revenue which is derived from investing Reserves is set aside back into the Reserve which generated the revenue. In relation to the current reporting period the amount is as follows:

- Reserve Interest (based off 4.00% on \$5.4M) 215,000

Future Comments:

- **Hope that the Financial Assistance Grants remain at the same level. Pre-payment of Grants allows for cashflow at the start of each year.**

Governance Members of Council

Operating Expenditure		Budget 2025/26
2040104	MEMBERS - Training & Development	15,400
2040109	MEMBERS - Members Travel and Accommodation	10,500
2040111	MEMBERS - Presidents Allowance	13,482
2040112	MEMBERS - Deputy Presidents Allowance	3,371
2040113	MEMBERS - Members Sitting Fees	47,208
2040114	MEMBERS - Communications Allowance	12,700
2040116	MEMBERS - Election Expenses	12,000
2040129	MEMBERS - Donations to Community Groups	25,000
2040130	MEMBERS - Insurance Expenses	10,608
2040141	MEMBERS - Subscriptions & Publications	24,440
13,000	NEWROC Contribution	
9,640	WALGA Subscription (Membership, Governance & Local Laws)	
1,500	Great Eastern Country Zone	
300	Rural Water Council	
2040186	MEMBERS - Expensed Minor Asset Purchases	5,000
2040187	MEMBERS - Other Expenses	3,000
2040199	MEMBERS - Administration Allocated	159,594
Operating Expenditure Total		\$342,303

Budget Highlights:

- **Community Grants Program (2040129) \$20,000**
- **2025 Local Government Elections – Council elected for WAEC to run a postal election on our behalf**

President Annual Allowance	\$13,482.00
Deputy President Annual Allowance	\$3,370.50
Annualised Meeting Fee - President	\$13,128.00
Annualised Meeting Fee - Elected Member	\$6,390.00
ICT Expenses	\$1,900.00
\$900.00 - ICT Annual Allowance	
\$1,000.00 - ICT Support Services	
Travel	\$0.9901/km

Elected member and CEO remuneration are determined annually by the Salaries and Allowances Tribunal. Current allowance ranges for Band 4 Local Governments.

- Annualised Meeting Fee - Elected Members: \$4,020 - \$10,650
- Annualised Meeting Fee - President: \$4,020- \$21,880
- President Allowance: \$575 - \$22,470
- Deputy President Allowance: The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.
- ICT expenses: \$500 - \$3,500
 - **ICT expenses** means:
 - (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;
 - (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations; or
 - (c) any expenses, including the purchase costs, of ICT hardware provided to elected members.
 - With respect to ICT expenses, the Tribunal's intention is for the maximum annual allowance to cover the cost of providing ICT hardware and equipment. It is not the intention for the allowance to be paid in addition to providing equipment and hardware.

Fees & Charges: Nonapplicable.

Description:

Administration and operation of facilities and services to members of council. Includes fees, expenses and allowances paid to elected and committee members, election costs, insurance, subscriptions, conference expenses, council chamber expenses, members' entertainment, support staff (orderly, secretarial, receptionists etc.), printing, telephones, faxes, delivery expenses.

Also includes the allocation of administration expenses for the Chief Executive Officer and staff in preparation, administration and attendance at meetings and assisting elected members and other committees of Council.

Local Laws:

The Council has adopted a Local Law (Standing Orders), which covers the conduct of elected members at Council meetings.

Donation to groups listed in Policy "F - Donations and Requests to Waiver fees."

Statutory Requirements:

A local government is required to maintain a structure of elected members by State Legislation.

Service Levels:

The Elected Members meet on the third Wednesday of each month (except January) to consider matters requiring a decision. These meetings are open to the public and contain a period for public questions at the commencement of the meeting.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **Original NEWROC Regional Subsidiary application was unsuccessful, to encourage a future application.**
- **Audio recording of council meetings will apply to meetings of council held on or after 1 January 2025.**

Governance

Other Governance

Operating Expenditure		Budget 2025/26
2040211	OTH GOV - Civic Functions, Refreshments & Receptions	10,000
2040223	OTH GOV - LGIS Risk Expenditure	13,800
7,800	LGIS Regional Risk Co-Ordinator Program	
6,000	LGIS Employee Assistance Program (EAP) - Staff, Elected Members & Bushfire Volunteers	
2040250	OTH GOV - Consultancy - Statutory	25,000
23,000	FMR & Reg 17 Review	
2,000	Provision	
2040251	OTH GOV - Consultancy - Strategic	120,000
2040284	OTH GOV - Audit Fees	53,000
47,400	Audit for the year ended 30 June 2025	
5,600	Audit on Rtr & LRCI certification for year ended 30 June 2025	
2040299	OTH GOV - Administration Allocated	131,663
Operating Expenditure Total		\$353,463

Budget Highlights:

- **Allocation in 2025/26 for FMR and Reg17 review to be undertaken.**
- **The Strategic Resourcing Plan (incorporating the Long-Term Financial Plan and Asset Management Plan) was drafted in 2024/25 and will be tabled at Council following Budget adoption.**
- **The OAG have appointed Armada to conduct the Shire of Koorda annual financial audit for a 3-year period. (30 June 2024 to 30 June 2027).**
- **Following the 46% increase to Audit fees in 24/25, an increase of 6.75% is applicable for 2025/26.**

Fees & Charges: Nonapplicable.

Description:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services. Including civic receptions, refreshments (receptions), naturalisation (citizenship) ceremonies, polls, referendums, public relations (newsletters, sister city relationships etc.), Freedom of Information requests and preparation for State visits.

Research, development and preparation of policy documents, development of local laws, strategic planning, principal activity plans, annual budgets, annual financial reports, audit fees and the annual report.

The allocation of expenses made to this program, such as meetings, public relations or staff should not include those identified with specific programs or business units.

Local Laws: Nonapplicable.

Statutory Requirements:

The Local Government Amendment (Auditing) Act 2017 makes legislative changes to the Local Government Act 1995 to provide for the auditing of local governments by the Auditor General.

The Act allows the Auditor General to contract out some or all of the financial audits, but all audits will be the responsibility of the

Auditor General and OAG. It also allows for performance audits, which will examine the economy, efficiency and effectiveness of any aspect of local government operations.

The OAG have appointed Armada to conduct the Shire of Koorda annual financial audit for a 3-year period. (30 June 2024 to 30 June 2027)

The Act also places an obligation on local government to publish their annual report, including their annual financial report and auditor's report, on their website.

Pursuant to Regulation 5 of the *Local Government (Financial Management) Regulations 1996*, and Regulation 17 of the *Local Government (Audit) Regulations 1996*, the CEO must review the appropriateness and effectiveness of the Local Governments financial management, risk management, internal control and legislated compliance policies and procedures. A review is to take place no less than once every 3 financial years.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **The Integrated Strategic Plan (ISP) was adopted in 2022 and incorporated the Strategic Community Plan (SCP) 2022-2032 and Corporate Business Plan (CBP) 2022-2025. A full review is required every 4 years with a desktop review every 2 years. A desktop review was undertaken in June 2024.**
- **The Workforce Plan 2022-2025 is due to be reviewed with the SCP and CBP. A review of the Workforce Plan will be undertaken in 2025.**
- **The FMR and Reg17 reviews were undertaken in 2022/2023 are to be reviewed before 30 June 2026.**

Law, Order & Public Safety
Animal Control

Operating Income		Budget 2025/26
3050220	ANIMAL - Pound Fees	0
3050221	ANIMAL - Animal Registration Fees	1,000
	Operating Income Total	\$1,000
Operating Expenditure		
2050216	ANIMAL - Ranger Services	16,000
2050265	ANIMAL - Pound Maintenance/Operations	0
2050299	ANIMAL - Administration Allocated	30,375
	Operating Expenditure Total	\$46,375

Budget Highlights:

No significant changes.

Note: All fees must be paid in full on collection of pets. All animals are required to be registered before release.

Fines as per Regulations.

Other Fees & Charges as per annual Fees & Charges list.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, enforcement and operations relating to the control of animals. Include costs of impounding, destroying and disposal of stray animals. Revenues include dog registration fees, fines and penalties relating to straying dogs, cats, cattle and other livestock and impounding and destruction fees.

Local Laws:

Shire of Koorda Dog Local Laws 2010.

Statutory Requirements:

The Council is obligated to administer the Dog Act throughout the district. The Dog Act & Cat Act is State Legislation.

Service Levels:

Council engages WA Contract Ranger Services.

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- **New centralised registration system “PetsWA” put on hold until further notice.**

Law, Order & Public Safety
ESL BFB & Emergency Management

Operating Expenditure		Budget 2025/26
2050113	FIRE - Fire Prevention and Planning	1,500
	Operating Expenditure Total	\$1,500
Operating Income		
3050311	OLOPS - Grants (Seroja Resilience Fund)	223,084
	Operating Income Total	\$223,084
Operating Income		
3050502	ESL BFB - Admin Fee/Commission	4,000
3050510	ESL BFB - Operating Grant	20,670
3050515	ESL BFB - Capital Grant	0
3050520	ESL BFB - Fees & Charges (Building)	310
3050590	ESL BFB - Profit on Disposal of Assets	0
	Operating Income Total	\$24,980
Operating Expenditure		
2050507	ESL BFB - Clothing & Accessories	3,000
2050530	ESL BFB - Insurance Expenses	5,240
2050565	ESL BFB - Maintenance Plant & Equipment	15,000
2050566	ESL BFB - Maintenance Vehicles/Trailers/Boats	0
2050569	ESL BFB - Plant & Equipment \$1,200 to \$5,000 per item	0
2050586	ESL BFB - Plant & Equipment < \$1,200 per item	0
2050587	ESL BFB - Other Goods and Services	1,000
2050588	ESL BFB - Utilities, Rates & Taxes	14,623
2050589	ESL BFB - Maintenance Land & Buildings	6,450
2050591	ESL BFB - Loss on Disposal of Assets	0
2050599	ESL BFB - Administration Allocated	40,483
	Operating Expenditure Total	\$85,796
Operating Expenditure		
2050787	EM - Other Expenditure	0
2050792	EM - Depreciation	6,900
2050799	EM - Administration Allocated	40,537
	Operating Expenditure Total	\$47,437

Budget Highlights:

- **Remaining \$223,084 from Seroja Resilience Fund to be recognised inline with Rec Centre Ablution expenditure. Grant extended to 15 December 2025.**
- **Expression of interest was submitted to DFES for a shared Community Emergency Services Manager (CESM) with the Shires of Koorda, Mt Marshall & Mukinbudin.**
- **As part of the DFES Capital Grants Scheme, the Koorda and Kulja Brigades were allocated replacements in 2022/23 for P037 Light Tanker and P007 Broadacre fire tender. Changeover still to take place.**

Fees & Charges: As per fee & charge schedule.

Description:

Administration and operations on fire prevention services, including volunteer fire brigades, FESA levy, outlays on roadside clearing operations (slashing, clearing, mowing verges, standpipes, insurance) and other protective burning. Revenues include the sale of local laws, maps, materials relating to fire prevention, fines and penalties imposed under relevant Acts and fines, fees or charges for clearing fire breaks.

Local Laws: Nonapplicable.

Statutory Requirements:

The Council is required to comply with the requirement of the DFES Act, which is enacted by the State Government. This Statute conveys various obligation and duties upon the Shire.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing:

Grants

DFES LGGS 2025/2026

20,670

Future Comments:

- **Hope to secure a shared CESM with neighbouring Shires.**
- **Work with emergency service stakeholders to ensure the Shire and Volunteers meet DFES training and WHS standards.**
- **Conduct regular LEMC and BFAC meetings and exercises with outcomes reported to the community.**
- **Establish closer links to regional emergency services and participate in regional exercises.**

Health Preventative Services – Health & Pest Control

Operating Expenditure		Budget 2025/26
2070411	HEALTH - Contract EHO	5,000
2070487	HEALTH - Analytical Expenses	500
2070499	HEALTH - Administration Allocated	45,590
Operating Expenditure Total		\$51,090
Operating Expenditure		
2070553	PEST - Pest Control Programs (Includes Vermin Control)	750
2070599	PEST - Administration Allocated	7,607
Operating Expenditure Total		\$8,357

Budget Highlights:

- **Partnered with City of Wanneroo for EHO Services to commence from 1 July 2024, on an 'as need' basis.**

Fees & Charges: Nonapplicable.

Description:

Health: Administration and Inspection Administration, inspection and operations of programs concerned with the general health of the community.

Includes the costs and revenues derived from the inspection of eating houses, alfresco dining, lodging and boarding houses, itinerant food vendors, stall holders, offensive trade etc.

Also includes providing the services of a Medical Officer of Health, group and regional health schemes and any other outlays concerned with the general health inspection and administration services provided by the council.

Pest Control: Administration and operations for programs concerned with the eradication of noxious insects and vermin such as mosquitoes, flies, rodent etc.

Local Laws:

Shire of Koorda Health Local Laws 2012.

Statutory Requirements:

Administration in accordance with the Health Act (State Legislation).

Service Levels:

Random food quality sampling is undertaken by the EHO and inspection and approvals service operated from the Shire office during normal office hours.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments: Nonapplicable.

Health Preventative Services – Other Health

Operating Income		Budget 2025/26
3070720	OTH HEALTH - Fees & Charges	7,800
	Operating Income Total	\$7,800
Operating Expenditure		
2070720	OTH HEALTH - Communication Expense	2,000
2070721	OTH HEALTH - Information Technology	5,000
2070787	OTH HEALTH - Doctor Service Contribution	120,000
2070788	OTH HEALTH - Building Operations	17,014
2070789	OTH HEALTH - Building Maintenance	13,200
2070792	OTH HEALTH - Depreciation	11,150
2070799	OTH HEALTH - Administration Allocated	22,768
	Operating Expenditure Total	\$191,132

Budget Highlights:

- Doctor Service provision to remain at two days.
- WACHS exercised their lease extension to 31 January 2027, with a further option to extend to 31 January 2029. To consider weekly lease fees in 26/27 budget.

Fees & Charges: As per fee & charge schedule.
WACHS lease expires 31 January 2027.

Description:

Administration and operation of medical and dental clinics including contributions, subsidies, donations etc. provision of medical services such as doctors, dentists nursing services, Royal Flying Doctors Service, ambulance services, and hospitals.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

The Shire of Koorda has entered into an agreement with the Shire of Wongan-Ballidu for the provision of a doctor service in Koorda two days per week. Agreement ends in September 2027 and requires re-tendering.

Capital Investment: Nonapplicable.

Financing:

Reserves for the purpose of funding

- Future recruitment or retention costs associated with securing or retaining the services of a qualified medical practitioner within the District.
- Future regional (NEWROC) medical services.

Future Comments:

- Review WACHS lease fees for 2026/27 Budget.
- Ensure Koorda Health Building is adequately equipped and utilised with reasonable provision to recruit new Doctor if/when necessary.

Education & Welfare Families & Other Welfare

Operating Expenditure		Budget 2025/26
2080386	FAMILIES - Expensed Minor Asset Purchase	0
2080388	FAMILIES - Building Operations (BO004)	6,761
2080389	FAMILIES - Building Maintenance (BM004)	2,950
2080392	FAMILIES - Depreciation	550
2080399	FAMILIES - Administration Allocated	12,661
	Operating Expenditure Total	\$22,922
Operating Expenditure		
2080787	WELFARE - Other Expenses (Wheatbelt Ag Care)	900
2080799	WELFARE - Administration Allocated	27,876
	Operating Expenditure Total	\$28,776

Budget Highlights:

- **Wheatbelt Ag Care annual contribution** **\$900**

Fees & Charges: Nonapplicable.

Description:

Families: Administration, inspection, support and operation of programs concerned with providing facilities to serve dependent parents and young children, parent and baby centres, child care centres, crèches and play centres at which little or no schooling is provided.

Other Welfare: Administration, support and operation of other welfare services concerned with family support schemes, refuge centres, drop-in centres for the unemployed or youth, services for migrants, social workers and contributions, subsidies, donations to welfare groups.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Provide building for the provision of Day Care services.
Contribute to provision of welfare services to Shire.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **Shire of Koorda Disability Access Inclusion Plan (DAIP) updated in 2025. Due for renewal in 2030.**
- **Advocate for local aged and disability care service providers.**
- **Although the Family Day Care is no longer operational, the building is set up, compliant and registered should there be a need for the service in the future.**

Housing Staff Housing

Operating Income		Budget 2025/26
3090120	STF HOUSE - Fees & Charges	50,130
	Operating Income Total	\$50,130
Operating Expenditure		
2090188	STF HOUSE - Staff Housing Building Operations	47,730
2090189	STF HOUSE - Staff Housing Building Maintenance	54,050
2090192	STF HOUSE - Depreciation	22,100
2090198	STF HOUSE - Staff Housing Costs Recovered	(101,780)
	Operating Expenditure Total	\$22,100

Budget Highlights:

- Staff rental charges increased 40% to take into consideration rental charges and employee accommodation allowance.
- Bathroom upgrade to L68 Smith. New HWS L550 F Smith (Building Reserve).
- Aircon replacement for L09 Smith, L68 Smith, L164B Lodge and L271 Greenham (Building Reserve).

Fees & Charges: As per fee & charge schedule.

Description:

Administration and operation of residential housing for council staff.

The net costs of these facilities should be assigned to the program for which the employee is engaged e.g. environmental health officer's residence to Health.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment:

Building

L68 Smith Bathroom & Aircon	42,500
L09 Smith Aircon	10,200
L271 Greenham Aircon	6,000

Financing:

All upgrades under \$5,000 are unable to be capitalised, please refer to House/Building Program for Non-Capital Upgrade schedule. Figure included in operational expenditure.

Reserves

Transfer from Building	58,700
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Future Comments:

- Forward Plan to upgrade/replace staff accommodation.
- Council acknowledge the increasing current and future needs for worker accommodation in Koorda and are committed to forward planning with potential grant applications and reserve allocations for possible future projects.
- Develop Shire Housing Strategy to include expanded short-term and worker accommodation.

Housing Other Housing

Operating Income		Budget 2025/26
3090220	OTH HOUSE - Fees & Charges (Housing)	56,181
3090221	OTH HOUSE - Fees & Charges (Leases)	59,800
	Operating Income Total	\$115,981
Operating Expenditure		
2090287	OTH HOUSE - Other Expenses	1,200
2090288	OTH HOUSE - Building Operations	18,130
2090289	OTH HOUSE - Building Maintenance	18,800
2090292	OTH HOUSE - Depreciation	27,400
2090299	OTH HOUSE - Administration Allocated	15,161
	Operating Expenditure Total	\$80,691

Budget Highlights:

- L95 Greenham painting carports within maintenance budget.
- Rental charges increased by 20% to better align with market rental values.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, provision and operation of housing programs other than those for the benefit of council staff.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing:

All upgrades under \$5,000 are unable to be capitalised, please refer to House/Building Program for Non-Capital Upgrade schedule. Figure included in operational expenditure.

Future Comments:

- Continues Council's policy to upgrade/ replace other accommodation.

Housing Community Housing

Operating Income		Budget 2025/26
3090320	COM HOUSE - Fees & Charges (Housing)	68,154
	Operating Income Total	\$68,154
Operating Expenditure		
2090388	COM HOUSE - Building Operations	27,114
2090389	COM HOUSE - Building Maintenance	20,330
2090392	COM HOUSE - Depreciation	4,000
209039	COM HOUSE - Administration Allocated	15,161
	Operating Expenditure Total	\$66,605

Budget Highlights:

- Rental charges increased by 20% to better align with market rental values.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, provision and operation of housing programs other than those for the benefit of council staff.

These include housing for aged persons, unemployed youth, aboriginal housing schemes, Homeswest schemes, government and semi government employees.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing:

All upgrades under \$5,000 are unable to be capitalised, please refer to House/Building Program for Non-Capital Upgrade schedule. Figure included in operational expenditure.

Future Comments:

- Continues Council's policy to upgrade/replace other accommodation.

Community Amenities Sanitation Household

Operating Income		Budget 2025/26
3100120	SAN - Domestic Refuse Collection Charges	43,840
3100125	SAN - Domestic Recycling Service	39,100
	Operating Income Total	\$82,940
Operating Expenditure		
2100111	SAN - Waste Collection - Vergeside	30,000
2100112	SAN - Waste Collection - Street Bins	6,500
2100113	SAN - Waste Recycling	31,000
2100117	SAN - General Tip Maintenance	44,360
2100192	SAN - Depreciation	3,050
2100199	SAN - Administration Allocated	22,768
	Operating Expenditure Total	\$137,678

Budget Highlights:

- Allocation to upgrade Koorda Refuse Site to a Transfer Station to increase site longevity and enhance the aesthetics along a major town entry point.
- 4.0% increase to waste collection fees.
 - Refuse Collection \$200.00
 - Refuse Collection (Age Pension) \$140.00
 - Recycling Collection \$190.00
 - Recycling Collection (Age Pension) \$140.00

Fees & Charges: As per fee & charge schedule.

Description:

Administration and operation of general refuse collection and disposal services.

These include the collection of general, recyclable and green waste, the delivery to a disposal site or transfer station, provision and maintenance of rubbish disposal sites, regional schemes, recycling depots and transfer stations.

Local Laws: Nonapplicable.

Statutory Requirements:

The levy of a charge for the collection of rubbish and recycling is made under the Waste Avoidance & Resources Recovery Act 2007 (State Legislation)

Service Levels:

Refuse: Once weekly kerbside collection.

Recycling: Once fortnightly kerbside collection.

Maintenance of refuse site.

Rubbish and Recycling collection charge on a "user pays," should cover collection and tip maintenance.

Capital Investment:

Infrastructure Other

Waste Transfer Station CCTV	10,000
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Financing:

Reserves

Transfer from Waste	10,000
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Future Comments:

- Waste management rehabilitation plan to continue rehabilitation of current site over several years.
- Minimum Waste – objective to promote recycling.
- Regional Waste – continue investigation of possible solutions with other NEWROC Councils.
- Contingent liability for Waste landfill site recorded in balance sheet.

Community Amenities

Sewerage

Operating Income		Budget 2025/26
3100120	SEW - Waste Water Charges	133,823
114,738	Sewerage Charge	
11,780	Sewerage Charge - Minimum	
7,305	Sewerage Charge - Utility	
3100321	SEW - Septic Tank Inspection Fees	0
	Operating Income Total	\$133,823
Operating Expenditure		
2100311	SEW - Waste Water Treatment	37,462
2100392	SEW - Depreciation	250,200
2100399	SEW - Administration Allocated	22,768
	Operating Expenditure Total	\$310,430

Budget Highlights:

In respect to waste water charges the “Sewerage Charge” increased overall by 2.5%, in line with the rate increase.

- **Sewerage Rate** **\$0.08713**
- **Minimum Rate** **\$380.00**
- **First Major Fixture** **\$270.00**
- **Additional Fixtures** **\$125.00**

Fees & Charges: As per fee & charge schedule.

Description:

The operation of services and facilities for the collection, treatment and disposal of sewerage. Includes the maintenance of deep mains, reticulation, pumps etc., effluent and sullage drainage disposal systems, water treatment systems, septic tank cleaning and inspection and night soil disposal (pan removal).

Revenues include sewerage rates, inspection fees, septic tank installation and cleaning fees.

Local Laws: Nonapplicable.

Statutory Requirements:

License Conditions and Section 41 Health Act 1911.
The rate shall not exceed 12 cents in the dollar on the GRV.

Service Levels:

Contact the main office during office hours for complaints, blockages and connections.

Capital Investment: Nonapplicable.

Financing:

Reserves

Transfer to Sewerage **\$95,000**
(Balance remaining from Sewerage Rates after Maintenance budget)

Future Comments:

- **Update maintenance equipment/practises.**
- **Provision – Financing upgrading/replacement.**
- **Continue to provide service.**

Community Amenities Town Planning

Operating Income		Budget 2025/26
3100620	PLAN - Planning Application Fees	2,500
	Operating Income Total	\$2,500
Operating Expenditure		
2100652	PLAN - Consultants	7,500
2100692	PLAN - Depreciation	0
2100699	PLAN - Administration Allocated	116,611
	Operating Expenditure Total	\$124,111

Budget Highlights:

No significant changes.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, inspection and operation of town planning and regional development services. These include planning control, the preparation of town planning development schemes, zoning and rezoning.

Includes costs associated with the purchase and resumption of land for public open space, community facilities etc. for the expansion or development of this program.

Excludes outlays on town planning development schemes wherein the owners of land within the particular schemes are responsible on a contributory basis for the land development costs incurred by Council in the scheme area.

Local Laws: Nonapplicable.

Statutory Requirements:

Town Planning and Development Act 2005.

Service Levels:

Contact the main office during office hours.

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- **Review planning framework and scheme to ensure contemporary and compliant and engage community and business input to confirm will meet needs and expectations of stakeholders to review current Town Planning Scheme, and to do so on a regular basis.**

Community Amenities
Other Community Amenities

Operating Income		Budget 2025/26
3100720	COM AMEN - Cemetery Fees (Burial)	1,500
3100721	COM AMEN - Cemetery Fees (Niche Wall)	100
3100722	COM AMEN - Cemetery Fees (Monuments)	60
	Operating Income Total	\$1,660
Operating Expenditure		
2100711	COM AMEN - Cemetery Maintenance/Operations	25,849
2100714	COM AMEN - War Memorial Maintenance/Operations	12,967
2100788	COM AMEN - Public Conveniences	46,256
2100792	COM AMEN - Depreciation	16,490
2100799	COM AMEN - Administration Allocated	12,661
	Operating Expenditure Total	\$114,223

Budget Highlights:

- **Repair and repainting arbours and installing new benches.**

Fees & Charges: As per fee & charge schedule.

Description:

The provision, supervision and operation of community amenities that cannot be assigned to one of the preceding groups.

Includes outlays on public conveniences, statues, pedestrian shopping malls, drinking fountains, cemeteries, crematoriums, rest centres, bus shelters, street seats and other street furniture.

Where these facilities are provided in association with another program, eg. public toilets on recreation grounds, they should be classified under 'Recreation and Culture'.

Local Laws:

Cemetery Local Laws.

Statutory Requirements: Nonapplicable.

Service Levels:

Contact the main office during office hours to make arrangement for a burial.

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- **Continue upgrade of cemetery & surrounds.**

Recreation & Culture
Public Halls & Civic Centres

Operating Income		Budget 2025/26
3110120	HALLS - Town Hall Hire	300
	Operating Income Total	\$300
Operating Expenditure		
2110165	HALLS - Pioneer Hall Maintenance/Operations	1,310
2110188	HALLS - Memorial Hall Maintenance	22,872
2110189	HALLS - Memorial Hall Operations	20,750
2110192	HALLS - Depreciation	8,700
2110199	HALLS - Administration Allocated	12,661
	Operating Expenditure Total	\$66,293

Budget Highlights:

No significant changes.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, provision and operation of multipurpose venues such as public halls, town halls, function rooms, civic and community centres, including scout halls, Masonic lodges, CWA halls etc.

Exclude municipal offices, indoor sporting complexes, art galleries, nurseries, pre-school centres, senior citizen centres.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Hire of facility by prior booking at Shire Office.

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- **Annual use of Hall is limited.**
- **Major expenditure may be required, structural condition being monitored.**

Recreation & Culture

Swimming Areas

Operating Income		Budget 2025/26
3110220	SWIM AREAS - Admissions	0
	Operating Income Total	\$0
Operating Expenditure		
2110221	SWIM AREAS - Information Technology	0
2110288	SWIM AREAS - Swimming Pool Operations	141,840
2110289	SWIM AREAS - Swimming Pool Maintenance	20,250
2110292	SWIM AREAS - Depreciation	135,000
2110299	SWIM AREAS - Administration Allocated	32,875
	Operating Expenditure Total	\$329,965

Budget Highlights:

- Council have adopted free admission for the Swimming Pool for the 2025/2026 season.
- Replacement of outdoor pool lights.

Fees & Charges: As per fee & charge schedule.

Description:

Administration and operation of public swimming pools and other recreational swimming areas.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Current contract for Operation & Management of the Aquatic Facility is from 1 October 2024 - 30 June 2027. (with an option to extend to 30 June 2029).

Open 6 days a week and closed 1 weekday.

Season: November – March

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- Monitor plant room and changeroom facilities and consider applications for future CSRFF grant funding to upgrade facilities.
- Important recreational hub of community. Essential to upgrade/renew/maintain.

Recreation & Culture

Other Recreation

Operating Income		Budget 2025/26
3110310	REC - Grants (CSRFF)	97,816
3110310	REC - Grants (Lottery West – TBC)	100,000
3110320	REC - Fees & Charges (Building Hire)	500
3110321	REC - Annual Sporting Group Hire	6,200
3110322	REC - Gym Membership	4,000
3110323	REC - Drive In Admission	8,400
3110335	REC - Other Income (Contribution from Sports Club)	100,000
Operating Income Total		\$316,916
Operating Expenditure		
2110363	REC - Executive Officer Winter Sports	3,000
2110364	REC - Gym Maintenance/Operations	38,599
2110365	REC - Parks & Garden Maintenance/Operations	265,176
2110366	REC - Town Oval Maintenance/Operations	56,000
2110367	REC - Playground Equipment Maintenance/Operations	0
2110368	REC - Drive In Maintenance/Operations	26,204
2110369	REC - Sports Club Maintenance/Operations	15,066
2110386	REC - Expensed Minor Asset Purchases	40,000
2110388	REC - Other Rec Facilities Building Operations	77,896
2110389	REC - Other Rec Facilities Building Maintenance	50,850
2110392	REC - Depreciation	131,000
2110399	REC - Administration Allocated	35,429
Operating Expenditure Total		\$739,220

Budget Highlights:

- Remaining expenditure for the Bowling Green Project and CSRFF funding carried forward to 2025/26.
- Allocation of \$35,000 in 2110386 for Honour Boards. (\$35k allocated from Recreation Reserve if required)
- Purchase of Mulcher included in 2110365.
- \$20,000 allocation in 2110386 for volunteer park works; panels to cover tank, installation of volunteer wall and BBQ.
- Final \$19,000 Architect project management and painting of Recreation entrance sign included in 2110389.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, provision and maintenance of other recreational facilities and services.

Including indoor and outdoor sporting complexes and facilities such as football and cricket grounds, tennis courts, basketball and netball courts, bowling greens, golf links, squash courts and other recreational areas such as parks and gardens, ovals, playgrounds, barbecue areas, cycleways, dual use paths, showgrounds, race courses, stables etc.

Also include recreation programs, recreation officers, donations, subsidies, contributions etc. to swimming clubs, Scout and Girl Guides Associations, Youth Organisations whose activities are predominantly of a sport and recreational nature.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Bookings to be made at Shire Office prior to use.

Capital Investment:

Building

Recreation Ground Ablutions 223,500

Infrastructure Other

Synthetic Bowling Green 694,791

Recreation Ground Playground 150,000

TOTAL \$1,068,291

Financing:

Grant

Seroja Resilience Grant 223,500

Lotterywest (TBC) 100,000

CSRFF 97,816

General

Sports Club Contribution 100,000

Reserves

Transfer from Recreation (Playground & Architect) 69,000

Transfer from Recreation (Bowling Green) 496,975

Future Comments:

- 2016 Feasibility Study, co-location of sporting facilities.
- Undertake redevelopment of Drive-In facilities and develop and implement promotion strategy.

Recreation & Culture

TV & Radio

Operating Expenditure		Budget 2025/26
2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	2,500
2110492	TV RADIO - Depreciation	3,000
2110499	TV RADIO - Administration Allocated	12,661
Operating Expenditure Total		\$18,161

Budget Highlights:

- As per Council Resolution 050724, the TV Service was decommissioned on 30 June 2025.
- In 24/25, paid a subsidy to Pensioners for installation of roof-top TV reception dishes.

Fees & Charges: Nonapplicable.

Description:

Administration, support, provision and operation of facilities to receive and re-broadcast radio and television signals in a district or a defined portion of a district.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Retransmit digital TV channels and 1 radio station (Hot FM)

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- TV Service decommissioned 30 June 2025.

Recreation & Culture Library

Operating Income		Budget 2025/26
3110501	LIBRARY - Reimbursements Lost Books	0
3110511	LIBRARY - Other Grants	5,000
	Operating Income Total	\$5,000
Operating Expenditure		
2110588	LIBRARY - Library Building Operations	5,000
2110589	LIBRARY - Library Building Maintenance	0
2110599	LIBRARY - Administration Allocated	43,091
	Operating Expenditure Total	\$48,091

Budget Highlights:

- **To monitor Technology and Digital Inclusion Grants for the Library.**

Fees & Charges: As per fee & charge schedule.

Description:

Administration, provision and operation of regional and local libraries, lending and reference libraries open to the public and the operation of mobile libraries.

Includes books, tapes, records, audio-visual aids, internet and other facilities and services in delivering library services.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

The Library is located in the Council Office.
Opening times are as per normal office hours.
9.00am to 4.00pm Monday to Friday (except public holidays).

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- **Consider viability to upgrade current library system. AMLIB service support discontinued 31 December 2023.**
- **To monitor future grant opportunities.**
- **Continue to provide library services to the community.**

Recreation & Culture Heritage

Operating Expenditure		Budget 2025/26
2110665	HERITAGE - MAD Club Maintenance/Operations	1,370
2110688	HERITAGE - Museum Building Operations	9,924
2110689	HERITAGE - Museum Building Maintenance	7,750
2110692	HERITAGE - Depreciation	0
2110699	HERITAGE - Administration Allocated	12,661
Operating Expenditure Total		\$31,705

Budget Highlights:

No significant changes.

Fees & Charges: Nonapplicable.

Description:

Administration and operations relating to heritage issues such as developing and maintaining a heritage inventory, museums, preservation of the national estates, historical projects, local history books and the operation of heritage buildings not associated with other programs.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **Continue to assist the Koorda & Districts Museum and Historical Society (currently in recess).**
- **Very real long term issues with Museum and MAD Club building structure.**

Recreation & Culture

Other Culture

Operating Income		Budget 2025/26
3110710	OTH CUL - Grants	1,100
	Operating Income Total	\$1,100
Operating Expenditure		
2110711	OTH CUL - Australia Day	750
2110712	OTH CUL - ANZAC Day	600
2110714	OTH CUL - Christmas Lights	500
2110717	OTH CUL - Seniors Luncheon	5,000
2110725	OTH CUL - Agricultural Show	23,000
2110765	OTH CUL - Art Gallery Maintenance/Operations	2,191
2110766	OTH CUL - CWA Maintenance/Operations	11,702
2110767	OTH CUL - Guides Maintenance/Operations	3,187
2110768	OTH CUL - Men's Shed Maintenance/Operations	0
2110792	OTH CUL - Depreciation	5,900
2110799	OTH CUL - Administration Allocated	30,375
	Operating Expenditure Total	\$83,205

Budget Highlights:

- \$20,000 contribution to Ag Society for 2025 Show. \$500 Corn Dolly Acquisition Prize and \$2,500 Contribution for PA included.
- Minor repairs to CWA Building.
- Monitor Grant opportunities for Seniors Week.

Fees & Charges: Nonapplicable.

Description:

The administration, provision and operation of cultural activities including facilities and services for the creative and performing arts like theatres, auditoriums, the staging of concerts, stage productions and orchestral recitals.

Other Culture also includes art and craft centres, art galleries, zoological and botanical gardens, presentation of festivals, anniversary, centenary and Christmas celebrations, exhibition pavilions, etc.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing:

General Revenue.

Future Comments:

- Monitor CWA Building structure. (Building re-roofed, ceilings and flooring replaced 2022/2023)

Transport Road Construction

Operating Income		Budget 2025/26
3120110	ROADC - Regional Road Group Grants (MRWA)	575,048
3120111	ROADC - Roads to Recovery Grant	706,000
3120113	ROADC - Other Grants - WSNF Projects	42,762
	Operating Income Total	\$1,323,810
Operating Income		
3120210	ROADM - Direct Road Grant (MRWA)	229,560
	Operating Income Total	\$229,560

Budget Highlights:

- **WSFN: Remaining spend of \$60k carried forward to 25/26 for Cadoux-Koorda Road and \$45k for Koorda-Wyalkatchem Road. (Soil Samples & Flora/Fauna Surveys)**

Fees & Charges: Nonapplicable.

Description:

Administration, regulation and operation relating to the provision of streets, roads and bridges under the control of the local government and the Commissioner of Main Roads.

Includes roads and bridges as well as corresponding drainage works, kerbing, road verges, roundabouts, median strips, footpaths, private streets, crossovers and approaches, overpasses, underpasses, road signs and names, street crossings, line marking, street lighting, street trees and street cleaning.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Provision of reasonable standard of roads regarding traffic use types.

Capital Investment:

Roads – See Page 66	TOTAL \$2,187,000
- Full Reconstruct	1,135,000
- Asphalt	195,000
- Reform/Gravel Sheet	330,000
- Reseal	382,000
- Gravel Clearing	20,000
- WSNF Projects (C/F final from 24/25)	105,000
- Town Streets – Footpath Repairs	20,000

Financing:

Grants	
Grant – FAGs (Roads)	640,000
Grant - WSNF (59k WSNF & 30k State)	89,000
Grant – Roads to Recovery	706,000
Grant – Regional Road Group	575,000
Grant – Main Roads Direct	120,000
Total	\$2,130,000

Reserves

Road Reserve	57,000
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Future Comments:

- **Monitor future road work plans (2020-2035). The Strategic Resourcing Plan highlighted a “renewal surplus” of the road network by \$7.92M. (15 year required renewal \$19.64M, 15 year planned renewal \$27.56M)**
- **Continue widening of unsealed roads to reasonable standards to meet industry requirements.**
- **The Koorda-Wyalkatchem & Cadoux-Koorda Roads have been allocated through WSNF and funding has been provided to commence preliminary designing, clearing and planning works within 2024/2025.**

Transport Road Maintenance

Operating Expenditure		Budget 2025/26
2120211	ROADM - Road Maintenance - Built Up Areas	90,000
2120212	ROADM - Road Maintenance - Sealed Outside BUA	47,000
2120213	ROADM - Road Maintenance - Gravel Outside BUA	262,500
2120214	ROADM - Road Maintenance - Formed Outside BUA	60,000
2120217	ROADM - Ancillary Maintenance - Built Up Areas	15,000
2120234	ROADM - Street Lighting	25,000
2120235	ROADM - Traffic Signs/Equipment (Safety)	15,000
2120252	ROADM - Consultants	10,000
2120286	ROADM - Workshop/Depot Expenses Equipment	5,000
2120287	ROADM - Other Expenses (ThinkProject/RAMM Subscription)	9,800
2120288	ROADM - Depot Building Operations	34,356
2120289	ROADM - Depot Building Maintenance	30,250
2120292	ROADM - Depreciation (Roads)	1,326,000
2120299	ROADM - Administration Allocated	73,412
Operating Expenditure Total		\$2,003,318

Budget Highlights:

- Installation of CCTV at Works Depot to enhance security.
- 5.5% increase to street light tariffs.

Fees & Charges: Nonapplicable.

Description:

Administration, regulation and operation relating to the provision of streets, roads and bridges under the control of the local government and the Commissioner of Main Roads.

Includes roads and bridges as well as corresponding drainage works, kerbing, road verges, roundabouts, median strips, footpaths, private streets, crossovers and approaches, overpasses, underpasses, road signs and names, street crossings, line marking, street lighting, street trees and street cleaning.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Provision of reasonable standard of roads with regard traffic use types.

Capital Investment:

Infrastructure Other	
Depot CCTV	10,000

Financing:

Reserves	
Transfer from Building	10,000

Future Comments:

- Ongoing maintenance work increasing priority, particularly patching work & shoulder maintenance of sealed roads.
- Road & IO Revaluations completed 30 June 2023. Next due before 30 June 2028. Management to monitor market for any significant changes that could affect the Fair Value of the asset groups.
- Review and enhance existing road construction and maintenance strategy to align with changing funding provision and opportunities.
- Road asset review to determine routes and develop works program required to support future industry requirements.

Transport Plant

Operating Income		Budget 2025/26
3120390	PLANT - Profit on Disposal of Assets	118,000
	Operating Income Total	\$118,000
Operating Expenditure		
2120391	PLANT - Loss on Disposal of Assets	20,000
	Operating Expenditure Total	\$20,000

Budget Highlights:

- Major plant replacement includes P018 Prime Mover, P009 Semi Side Tipper, P059 Skidsteer and P013 Excavator.

Fees & Charges: Nonapplicable.

Description:

Purchase of plant used predominantly for the construction and maintenance of streets, roads, bridges, etc.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Provision of reasonable standard of roads with regard traffic use types.

Capital Investment:

Plant	TOTAL \$914,000
P002 Ute Works (4x4)	55,000
P009 Semi Side Tipper	150,000
P013 Excavator	110,000
P018 Prime Mover	270,000
P040 Ute Gardener (4x2)	50,000
P059 Skidsteer	130,000
P066 Utes Works (4x4)	55,000
P200 Ute Works Supervisor	68,000
Misc Plant – Himac Rake Attachment	26,000

Financing:

Proceeds from Sale of Assets	TOTAL \$313,000
P002 Ute Works (4x4)	35,000
P009 Semi Side Tipper	20,000
P013 Excavator	30,000
P018 Prime Mover	90,000
P040 Ute Gardener (4x2)	25,000
P059 Skidsteer	25,000
P066 Utes Works (4x4)	30,000
P200 Ute Works Supervisor	58,000
Misc Plant – Himac Rake Attachment	-

CHANGEOVER TOTAL \$601,000

General

Municipal Fund	101,000
Reserves	
Transfer from Plant	520,000

Future Comments:

- Plant changeover as per Strategic Resourcing Plan 2020-2035

Transport Licensing

Operating Income		Budget 2025/26
3120502	LICENSING - Transport Licensing Commission	10,000
	Operating Income Total	\$10,000
Operating Expenditure		
2120520	LICENSING - Communication Expenses	500
2120599	LICENSING - Administration Allocated	12,661
	Operating Expenditure Total	\$13,161

Budget Highlights:

No significant changes

Fees & Charges: Nonapplicable.

Description:

Operations relating to the licensing or regulating of traffic under the control of the local government. Includes vehicle registration (plates, discs, stickers), vehicle examination expenses and examination facilities.

Commissions received for the issue of licences should be assigned to Private Works under 'Other Property and Services'.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

The Department of Transport service can be accessed at the Council Office. Licensing Services are only available from 9.00am to 3.30pm Monday to Friday (except public holidays).

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- Ongoing service provision to community – particularly with regard vehicle licensing.

Transport Aerodrome

Operating Expenditure		Budget 2025/26
2120665	AERO - Airstrip & Grounds Maintenance/Operations	4,992
2120692	AERO - Depreciation	16,400
2120699	AERO - Administration Allocated	7,607
Operating Expenditure Total		\$28,999

Budget Highlights:

No significant changes

Fees & Charges: Nonapplicable.

Description:

Administration, provision and operation of airports, runways, terminals and other facilities associated with the provision of aerodromes.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **Koorda have an unlicensed aerodrome.**
- **Ongoing maintenance requirement.**
- **Need to re-sheet runways and improve drainage etc in the short term.**

Economic Services

Rural

Operating Income		Budget 2025/26
3130120	RURAL - Fees & Charges (Tree Planter)	500
	Operating Income Total	\$500
Operating Expenditure		
2130111	RURAL - Noxious Weed Control	17,000
2130152	RURAL - Consultants	1,500
2130165	RURAL - Tree Planter Maintenance/Operations	0
2130187	RURAL - Drum Muster	0
2130192	RURAL - Depreciation	0
2130199	RURAL - Administration Allocated	7,607
	Operating Expenditure Total	\$26,107

Budget Highlights:

No significant changes

Fees & Charges: As per fee & charge schedule.

Description:

Agricultural drainage schemes, flood mitigation and the eradication of fruit fly, noxious weeds, (pest plants) and vermin control in rural areas.

Include veterinary schemes, clinics and subsidies in providing these services.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing:

Reserves

Transfer to NRM Reserve Account for replacement/maintenance of tree planters
Interest Only

Future Comments:

- **Natural Resource Management Scheme discontinued, provision is made to contract out services on an as-need basis.**
- **Partner with Wheatbelt NRM and DWER for future grant and project opportunities.**

Economic Services Tourism

Operating Income		Budget 2025/26
3130221	TOUR - Caravan Park Fees	45,000
3130222	TOUR - Yalambee Park Fees	170,000
	Operating Income Total	\$215,000
Operating Expenditure		
2130211	TOUR - Community Development Officer	30,000
2130240	TOUR - Public Relations & Area Promotion	30,000
10,000	Area Promotion/Advertising	
20,000	Small Scale Townscaping (Bin Covers)	
2130241	TOUR - Subscriptions & Memberships	10,500
10,000	NEWTRAVEL	
500	Tourism Council	
2130265	TOUR - Caravan Park General Maintenance	11,850
2130266	TOUR - Caravan Park General Operations	81,365
2130288	TOUR - Yalambee Units Building Operations	75,962
2130289	TOUR - Yalambee Units Building Maintenance	13,450
2130292	TOUR - Depreciation	52,650
2130299	TOUR - Administration Allocated	45,536
	Operating Expenditure Total	\$351,313

Budget Highlights:

- Continuation of Pay 2, Stay 3 initiative at Caravan Park.
- Promotion of Koorda in State wide publications.
- \$20,000 allocation for additional Bin Surrounds for streetscape enhancement.

Fees & Charges: As per fee & charge schedule.

Description:

The development, promotion, support, research, operation, etc. of tourism and area promotion to attract tourists, promotion to attract tourist development such as brochures, contributions to tourist promotion schemes.

Include tourist bureaus, information offices, information bays, roadside bays, scenic lookouts, caravan parks, chalets and camping areas.

Local Laws:

Shire of Koorda Caravan Park Local Laws 2025.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment:

Infrastructure Other

Caravan Park BBQ 10,000

Financing:

Reserves

Transfer from Building 10,000

Future Comments:

- Aligning with NEWTravel goals, work to encourage visitors to stay an average of 3 nights in our town and region. Following COVID the PAY 2, STAY 3 initiative was a successful program for the caravan park.
- Investigate enhancing tourist experience with free Wi-Fi at Yalambee Units and Caravan Park.
- Participation in regional tourism/promotion.

Economic Services

Building Control

Operating Income		Budget 2025/26
3130320	BUILD - Fees & Charges (Licences)	500
3130321	BUILD - Private Swimming Pool Inspection Fees	0
	Operating Income Total	\$500
Operating Expenditure		
2130350	BUILD - Contract Building Services	5,000
2130399	BUILD - Administration Allocated	40,537
	Operating Expenditure Total	\$45,537

Budget Highlights:

No significant changes.

Fees & Charges: As per fee & charge schedule.

Building Applications – As set by State Government

Description:

Administration, inspection and operations concerned with application of the building standards.

Includes examination, processing and inspection services, swimming pool inspections, etc.

Local Laws: Nonapplicable.

Statutory Requirements:

Compliance with the Uniform Building Codes of Australia.

Service Levels:

Building Services no longer contracted through NEWHEALTH. The Shire contract to the Shire of Chittering on a fee for service basis.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments: Nonapplicable.

Economic Services

Economic Development & Other Economic Services

Operating Income		Budget 2025/26
3130821	OTH ECON - Standpipe Income	0
3130822	OTH ECON - ATM Reimbursement	300
3130834	OTH ECON - Community Bus Fees & Charges	3,000
3130890	OTH ECON - Profit on Disposal of Assets	0
Operating Income Total		\$3,300
Operating Expenditure		
2130855	OTH ECON - Community Bus	0
2130865	OTH ECON - Standpipe Maintenance/Operations	21,650
2130866	OTH ECON - ATM Maintenance/Operations	4,500
2130892	OTH ECON - Depreciation	2,300
2130899	OTH ECON - Administration Allocated	17,715
Operating Expenditure Total		\$46,165

Budget Highlights:

No significant changes.

Fees & Charges: As per fee & charge schedule.

Description:

Economic Development: The development, promotion, support and research of economic development issues within the community.

Include contributions to business centres and incentives provided for local economic development.

Other Economic Services: The provision, supervision and operation of economic services that cannot be assigned to one of the preceding sub-programs.

Includes public weighbridges, quarries and gravel pits, Hot-mix plants and community bus services.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Community Bus bookings to be made online or through the Shire Office.

ATM owned and operated by the Shire. Transaction fees received split 50/50 with the Koorda Community Resource Centre as the ATM is housed there.

Capital Investment: Nonapplicable.

Financing:

Fees and charges.

Future Comments:

- **Provision for community bus to be changed over, dependant on costs (considering smaller).**
- **Industrial Units – encourage new businesses to the area.**

Other Property & Services

Private Works

Operating Income		Budget 2025/26
3140120	PRIVATE - Private Works Income	5,000
	Operating Income Total	\$5,000
Operating Expenditure		
2140187	PRIVATE - Other Expenses	5,000
2140199	PRIVATE - Administration Allocated	12,661
	Operating Expenditure Total	\$17,661

Budget Highlights:

No significant changes.

Fees & Charges: As per fee & charge schedule.

Description:

Administration, inspection, and operation of work carried out on property or services not under the care, control and management of the local government. These include road works on private property, commissions for agencies and fees or service.

Where revenues are received from the provision of professional services incidental to the program responsibilities of the local government, then those revenues should be matched with expenses of that program and not private works.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

Private Works can be arranged online or by contacting the Shire Office. Works subject to Shire availability and works schedule.

Capital Investment: Nonapplicable.

Financing:

Fees and charges.

Future Comments:

- **Provision of local service when Plant/Operators are available.**

Other Property & Services
Administration Overheads

Operating Income		Budget 2025/26
3140201	ADMIN - Reimbursements	0
3140235	ADMIN - Other Income (WALGA House Trust Shares)	0
3140290	ADMIN - Profit on Disposal of Assets	0
	Operating Income Total	\$0
Operating Expenditure		
2140200	ADMIN - Employee Costs	752,000
2140203	ADMIN - Uniforms	2,000
2140204	ADMIN - Training & Development	30,000
2140206	ADMIN - Fringe Benefits Tax (FBT)	10,000
2140209	ADMIN - Travel & Accommodation	5,000
2140210	ADMIN - Motor Vehicle Expenses	30,000
2140215	ADMIN - Printing & Stationery	6,000
2140216	ADMIN - Postage and Freight	500
2140220	ADMIN - Communication Expenses	7,500
2140221	ADMIN - Information Technology	170,000
52,000	Accounting Software Subscription	
50,000	IT Consultants	
8,000	Website Subscription and Hosting	
60,000	Website Upgrade and Redevelopment	
2140226	ADMIN - Office Equipment Maintenance	3,000
2140227	ADMIN - Records Management	0
2140230	ADMIN - Insurance Expenses (Other than Building & Workers Comp)	10,247
2140240	ADMIN - Advertising and Promotion	5,000
2140241	ADMIN - Subscription and Memberships	11,350
8,800	WALGA Subscriptions (Procurement & Employee Relations)	
1,250	Copyright Agency	
700	IT Vision User Group	
600	LG Professionals Membership (Bronze - Council)	
2140252	ADMIN - Consultants	52,450
40,000	Budget & Annual Reporting Support	
12,450	Land & Building Asset Revaluations	
2140286	ADMIN - Expensed Minor Asset Purchases	25,000
2140288	ADMIN - Admin Office Building Operations	53,658
2140289	ADMIN - Admin Office Building Maintenance	10,000
2140291	ADMIN - Loss on Disposal of Assets	8,000
2140292	ADMIN - Depreciation	14,100
2140298	ADMIN - Admin Staff Housing Costs Allocated	60,293
2140299	ADMIN - Admin Overheads Recovered	(1,266,098)
	Operating Expenditure Total	\$0

Budget Highlights:

- **Superannuation 12% from 1 July 2025**
- **All modern award minimum wage rates increased by 3.5% effective from the first full pay period on, or after, 1 July 2025. (The minimum wage increased by 3.5%)**
- **Land & Building Asset Revaluations to be completed for 30 June 2026.**
- **ADMIN – Expenses Minor Asset Purchases includes \$15,000 for the replacement of three workstations (funded through IT & Admin Reserve if required).**
- **\$60,000 allocation for website upgrade – funded through IT & Admin Reserve.**

Fees & Charges: Nonapplicable.

Description:

All administration overheads are to be assigned to the programs. The amount allocated to other programs should be shown in the sub-program as a reduction of the expenditure on general administration.

For the purpose of grouping, allocating and classifying assets this sub-program should be used for administration assets that can not be readily assigned to another program.

Local Laws: Nonapplicable.

Statutory Requirements:

Management and Administration is required to be carried out in compliance with the Local Government Act 1995 and the associated regulations.

Service Levels:

The main office is open between 9.00am to 4.00pm, Monday to Friday (except public holidays).

Note: Motor vehicle licensing 9.00am to 3.30pm only.

Capital Investment:

Plant	TOTAL \$160,000
CEO Vehicle (0KD)	85,000
DCEO Vehicle (00KD)	75,000
Building	TOTAL \$30,000
Additional Carport & Gutter Repairs	30,000

Financing:

Proceeds from Sale of Assets	TOTAL \$140,000
CEO Vehicle (0KD)	75,000
DCEO Vehicle (00KD)	65,000

CHANGEOVER TOTAL \$20,000

General	
Municipal Fund (Plant)	20,000
Reserves	
Transfer from Building	30,000
Transfer from IT & Admin (Website Upgrade & IT)	75,000

Future Comments:

- Ensure equipment/systems are current.
- Future costs could depend on extent of resource sharing and systems adopted.
- Ongoing back up on service/governance provision.
- Land & Building Revaluations due for revaluation 30 June 2026.
- The Record Keeping Plan (RKP) was updated and approved in June 2022. This RKP is to be reviewed every five years, or earlier if considered necessary.

Other Property & Services
Public Works Overheads

Operating Income		Budget 2025/26
3140300	PWO - Long Service Leave Recoup	0
3140301	PWO - Other Reimbursements	0
3140390	PWO - Profit on Disposal of Assets	0
	Operating Income Total	\$0
Operating Expenditure		
2140300	PWO - Employee Costs	317,500
2140303	PWO - Uniforms	500
2140304	PWO - Training & Development	34,000
2140306	PWO - Fringe Benefit Tax (FBT)	7,000
2140307	PWO - Protective Clothing	20,000
2140308	PWO - Other Employee Expenses	1,500
2140320	PWO - Communication Expenses	1,500
2140321	PWO - Information Technology	16,500
2140323	PWO - Sick Pay	35,000
2140324	PWO - Annual Leave	90,000
2140325	PWO - Public Holidays	40,000
2140326	PWO - Long Service Leave	10,000
2140327	PWO - RDO's	5,000
2140329	PWO - Insurance Expenses (Excluding Workers Compensation)	2,495
2140330	PWO - OHS and Toolbox Meetings	2,700
2140341	PWO - Subscriptions & Memberships	100
2140352	PWO - Consultants	0
2140361	PWO - Engineering & Technical Support	4,500
2140398	PWO - Staff Housing Costs Allocated	41,488
2140393	PWO - Less - Allocated to Works (PWOs)	(629,783)
	Operating Expenditure Total	\$0

Budget Highlights:

No significant changes.

Fees & Charges: Nonapplicable.

Description:

Overhead expenditure necessarily incurred as the result of the use of direct labour shall be apportioned to the cost of the appropriate works and services.

As far as practicable the calculated proportion of 'overhead' or 'on-cost' expenditure should be such as to absorb the total expenditure.

The amount allocated to works and services should be shown in the sub-program as a reduction of the expenditure on 'Public Works Overheads'.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels:

The works depot operates between 6.30am to 3.30pm, Monday to Friday (except public holidays).

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **Monitor requirements on an annual basis.**
- **Overheads will continue to increase with current structure.**

Other Property & Services
Plant Operation Cost

Operating Income		Budget 2025/26
3140401	POC - Reimbursements	0
3140410	POC - Fuel Tax Credits Grant Scheme	30,000
	Operating Income Total	\$30,000
Operating Expenditure		
2140400	POC - Internal Plant Repairs - Wages & Overheads	53,600
2140411	POC - External Parts & Repairs	150,000
2140412	POC - Fuels and Oils	200,000
2140413	POC - Tyres and Tubes	25,000
2140416	POC - Licences/Registrations	16,500
2140417	POC - Insurance Expenses	36,257
2140418	POC - Expendable Tools/Consumables	15,000
2140419	POC - Cutting Edges	17,500
2140492	POC - Depreciation	356,000
2140499	POC - Administration Allocated	0
2140494	POC - LESS Plant Operation Costs Allocated to Works	(869,857)
	Operating Expenditure Total	\$0
Operating Expenditure		
2140503	SAL - Workers Compensation Expense	75,150
	Operating Expenditure Total	\$75,150
	Gross Salaries, Wages & Allowances	\$2,060,000

Budget Highlights:

- **Plant & Equipment Revaluations for Insurance values to be completed for 30 June 2026.**

Fees & Charges: Nonapplicable.

Description:

Expenditure necessarily incurred in the maintenance and operation of plant includes fuel, oil, tyres, insurance and registration, repairs, replacement parts and tools, direct labour of mechanics and plant operators.

The hire rates fixed by council should, as far as practicable, absorb the total expenditure of plant running costs and usage.

Local Laws: Nonapplicable.

Statutory Requirements: Nonapplicable.

Service Levels: Nonapplicable.

Capital Investment: Nonapplicable.

Financing: Nonapplicable.

Future Comments:

- **Monitor requirements on an annual basis.**
- **Operational costs increasing annually, above general C.P.I.**
- **Plant & Equipment Revaluations to be completed for 30 June 2026.**

Roadworks Program

ACCOUNT	ROAD	WORKS	COST \$000	RRG	FED	STATE	RTR	SHIRE	SECTION		LENGTH	Comment M ²
									START	END		
RRG006	Kulja-Kalannie	Full Recon	390	260	130				5.80	8.60	2.80	
RRG006B	Kulja-Kalannie	Reseal	120	80		40			0.00	3.00	3.00	
RRG140	Burakin-Wialki	Full Recon	355	235	120				25.30	28.10	2.80	
R2R003	Koorda-Dowerin	Asphalt	39				39		0.80	0.90	0.10	1,200m2
R2R004	Koorda-Kulja	Full Recon	390			60	330		42.60	45.30	2.70	
R2R004B	Koorda-Kulja	Asphalt	35				35		0.05	0.15	0.10	1,100m2
R2R004C	Koorda-Kulja	Reseal	180		60		79	41	18.00	25.00	7.00	2 sections 5km
R2R007	Booralaming-Kulja	Reseal	32				32		0.00	1.70	1.70	
R2R017	Martin	Reform Sheet	70				70		10.60	14.60	4.00	Various
R2R082	Haig	Asphalt	60				60		0.10	0.15	0.05	1,820m2
R2R137	Railway	Asphalt	61				61		0.60	0.77	0.17	1,900m2
RC002	Cadoux-Koorda	Reseal	50		50				3.80	5.20	1.40	
RC007	Booralaming-Kulja	Reform Sheet	80		80				13.00	16.80	3.80	
RC010	Mollerin Rock South	Reform Sheet	80		80				26.00	29.00	3.00	
RC046	Downie	Clear	20		20				0.00	3.50	3.50	
RC103	Warren	Reform Sheet	100		100				5.70	10.80	5.10	
RC002	Cadoux-Koorda	WSFN Works (24/25 CF)	60		34	17		9				
RC135	Koorda-Wyalkatchem	WSFN Works (24/25 CF)	45		25	13		7				
	Footpaths		20			20						Repairs
		TOTAL CONSTRUCTION	2187	575	699	150	706	57				

Plant & Equipment Replacement Program

ASSET NO.	ASSET	2025/2026			26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
		COST	TRADE	C/OVER	CHANGEOVER (\$'000)								
10,900	P001 Community Bus - 2017 Toyota Coaster					90,000							
10,901	P002 Ute Mechanic - 2021 4x4 Ford XL Ranger PX3 Single Cab	55,000	35,000	20,000				20,000				20,000	
11,108	P003 Ute Gardener - 2024 Ford Ranger XL 4x2					25,000				25,000			
10,977	P004 Water Truck - 2012 Hino Water Cart						160,000						
10,990	P005 Ute Maintenance - 2023 Isuzu Dmax 4x2				25,000				25,000				25,000
10,987	P006 Tipper Truck - 2023 Hino										65,000	65,000	
10,906	P007 Fire Tender Kulja - 2006 Isuzu FSS550												
10,907	P008 Fire Tender Koorda - 2020 Isuzu FRS150/260												
10,908	P009 Semi Side Tipper - 2000 Haulmore	150,000	20,000	130,000									
10,909	P010 Fire Tender Mollerin - 1986 Isuzu FTS Truck (DISPOSE)												
10,995	P010 Fire Tender Mollerin - 1993 Hino Kestral 4x4												
10,986	P011 Loader - 2021 John Deere								330,000				
10,912	P013 Excavator - 2013 Cat 305E CR Mini Hydraulic Excavator	110,000	30,000	80,000									
10,960	P014 Slasher/Mower - 2021 John Deer Z994R												
10,914	P015 Roller Vib - 1990 Pedestrian with Polmac Trailer												
10,915	P016 Roller Vib - 2004 Cat CS54												
11,104	P016 Roller Vib - 2024 Cat CS14-03A												155,000
10,961	P017 Tree Planter - 2009 Chatfield Ezy Planter												
10,916	P018 Prime Mover - 2017 UD 6x4 Truck	270,000	90,000	180,000									
11,100	P019 Grader - 2023 Caterpillar 140												365,000
10,918	P020 Grader - 2015 Cat 12M				365,000								
10,919	P021 Trailer Semi - 2009 Haulmore							120,000					
10,980	P022 Trailer Plant - 2022 Coastmac PT45 4.5tn												
10,924	P026 Slasher/Mower - 2014 Toro Reelmaster 5510						50,000						
10,926	P029 Tractor - 2021 New Holand Tractor												
10,927	P030 Roller Drawn - 1972 Pacific												
10,928	P031 Low Loader - 2013 Howard Porter Drop Deck Trailer Float								185,000				
10,974	P035 Prime Mover - 2021 UD GW 26 460 6x4							180,000					
10,933	P037 Fire Ute - 2012 Toyota Landcruiser Fastattack												
10,978	P038 Trailer Sewerage - Sewerjett Mako Powered Trailer												
10,964	P039 Slasher/Mower - Wilson 2m												
10,935	P040 Ute Gardener - 2020 4x2 Ford XL Ranger PX3	50,000	25,000	25,000				25,000				25,000	
11,105	P043 Loader - 2024 Cat 938-14A Loader												
10,939	P047 Water Tanker - 1985 Fruehauf												
10,940	P048 Roller Vib/Drawn - 2002 Roller												

10,941	P049 Sweeper - 2014 9XR Mobile Road Sweeper SW9XKDSL												
10,938	P050 Grader - 2019 Cat 12M					365,000							
	P051 Trailer Generator - 2003 Loadstar Boxtop Tandem Trailer												
10,943	P053 Slasher/Mower - 2011 Toro Ground Master (Golf)												
10,982	P053 Slasher/Mower - 2022 John Deere Z994R ZTrak												
10,971	P055 Roller - Horwood Bagshaw FR899930												
11,103	P055 Ute Team Leader - 2024 4x4 Ford XLS Ranger Dual Cab				25,000		25,000		25,000		25,000		25,000
	P056 Mower - 2000 John Deere L100 Lawn Mower												
10,976	P057 Trailer Semi - 2022 Haulmore												
10,989	P058 Ute Gardener - 2023 Isuzu D-Max				30,000				30,000				30,000
10,948	P059 Skidsteer - 2016 Newholland Bobcat	130,000	25,000	105,000									
11,106	P060 Ute MPO - 2024 Isuzu D-Max 4x2 Single Cab					25,000			25,000			25,000	
10,999	P061 Ute Gardener - 2023 Toyota Hilux 4x2 Tip Tray						30,000				30,000		
10,950	P062 Tractor - 2001 Case CX70								15,000				
10,998	P063 Roller Road - 2023 Bomag BW28RH												
10,991	P065 Prime Mover - 2023 UD GW 26 460KAL 6x4								180,000		180,000		
10,996	P066 Ute Works Crew - 2023 Ford Ranger 4x4 Dual Cab	55,000	30,000	25,000		25,000		25,000		25,000		25,000	
10,993	P069 Cherry Picker - 2021 Crendon Squirrel 558-SD-D EWP												
11,110	P100 CEO Vehicle - 2025 Ford Everest Platinum	85,000	75,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
11,109	P200 WS Vehicle - 2024 Ford Ranger Wildtrak 4x4	68,000	58,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
11,107	P300 DCEO Vehicle - 2024 Toyota Prado GXL	75,000	65,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	Misc Plant - Himac Rake Attachment	26,000	0	26,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
		1,074,000	453,000	621,000	491,000	576,000	311,000	416,000	861,000	96,000	346,000	206,000	646,000

Building & Housing Program

Lot No.	Property Address	2025/26	2025/26	Description of Works
		CAP	OP	
L77A	Emergency Services Building, Smith St			
L33226	Koorda Health Centre, Allenby St			
L257	Early Childhood Centre, Ninghan Rd			
L13/1	U1/49 Smith St (CHP - Narkal Niche)			
L13/2	U2/49 Smith St (CHP - Narkal Niche)			
L13/3	U3/49 Smith St (CHP - Narkal Niche)			
L291/1	U1/46 Smith St (JV - Dukin Hollow)			
L291/2	U2/46 Smith St (JV - Dukin Hollow)			
L291/3	U3/46 Smith St (JV - Dukin Hollow)			
L550/A	UA/38 Smith St (JV - Johnson Place)			
L550/B	UB/38 Smith St (JV - Johnson Place)			
L550/C	UC/38 Smith St (JV - Johnson Place)			
L164C	L164C Lodge St (GROH)			
L204	6 Pearman St (GROH)			
L95/1	U1/38 Greenham St (Kulja Korner)			
L95/2	U2/38 Greenham St (Kulja Korner)			
L95/3	U3/38 Greenham St (Kulja Korner)			
L550/D	UD/38 Smith St (Newcarlbeon Nook)			
L550/E	UE/38 Smith St (Newcarlbeon Nook)			
L550/F	UF/38 Smith St (Newcarlbeon Nook)			
L274	2 Lodge St (Works)			
L203	4 Pearman St (Works)			
L09	50 Smith St (Admin)	10,200		Aircon Replacement
L68	18 Smith St (Works)	42,500		Bathroom Reno (\$25k) Aircon (\$17.5k)
L282	7 Pearman St (Admin)			
L164	8 Lodge St (Admin/Works)			
L271	3 Greenham St (Admin)	6,000		Split Systems for Heating
	Refuse Site	10,000		Transfer Station (Additional CCTV)
	Koorda Cemetery			
	Cowcowing Cemetery			
L17	Drive In, Orchard St			
	TV & Radio Re-Transmission			
L261	Museum & MAD Club, Ninghan Rd			
L20135	Rec: Ablution Block	223,500		24/25 Carry Forward
L20135	Rec: Playground	150,000		\$50k Shire - \$100k Grant
L20135	Rec: Tennis/Netball/Basketball			
L20135	Rec: Changerooms			
L20135	Rec: Men's Shed			
L20135	Bowling Green Synthetic Surface	694,791		24/25 Carry Forward
L17933	Swimming Pool, Ninghan Rd			
L157	Memorial Hall		11,000	Fascia Boards, eaves & foyer works
L260	Pioneer Hall			
L33	Volunteer & Skate Park			
L06	CWA Building, Railway St		7,000	Various Minor Building Repairs
L31	Guide Hall (Former CWA)			
L42	Art Centre, Haig St			
	Townscaping		32,500	Volunteer Wall, Banners, Bin Covers & BBQ
L99/100	Yalambee Units		5,000	Garden Taps
L267	Caravan Park, Scott St	10,000		New BBQ
L253	Administration Office, Haig St	30,000		Additional Carport & New Gutters
L05	Shire Depot, Railway St	10,000		CCTV
	Aerodrome			
	TOTAL	1,186,991	55,500	

Local Planning Policy

Tree Farms and Plantation Projects

Policy Aim

To assist the Shire of Koorda (**"the Shire"**) in determining applications for a tree farm or carbon sequestration plantation project by setting out matters to have regard for when assessing a Development Application.

To provide proponents of tree farms or carbon sequestration plantation projects with guidelines for the matters to be addressed, and likely conditions, to assist with the preparation and lodgment of a DA for a tree farm and carbon sequestration.

Legislative Basis

The Policy applies to the development of a tree farm or carbon sequestration plantation in the area covered by the Shire of Koorda, Local Planning Scheme No.3.

Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2, Part 2, Div. 2, allow a local government to prepare a local planning policy and outlines the statutory procedure for making such a policy.

Objective

The Policy is established in good faith with the following objectives:

- To encourage the integration of tree farms and plantations with existing agricultural uses as complementary but integrated with cropping, grazing, and food production.
- To support a DA that actively integrates a tree farm or plantation with the existing predominant agricultural activity.
- To protect and enhance native vegetation, wetlands and water courses and assist in the reduction of salinity, waterlogging and erosion.
- To minimise the potential for any loss of population through the use of the entire lot area for a tree farm or plantation, particularly business models involving absent landlords.
- To achieve tree farm layouts and amenities so as not to compromise;
 - the fire safety of the local community,
 - the biodiversity conservation and management of the land or adjacent land,
 - the road safety of the community from any increased large fauna and vermin populations.
- To reduce the potential for future financial impact on the local government and community due to an abandoned plantation caused by a business collapse or similar.

Policy

The policy sets out considerations for the local government in determining a DA for a tree farm or carbon sequestration project, and requirements of the local government for any proponent of a tree farm or carbon sequestration project.

Council Considerations

In determining any Development Application for a tree farm or carbon sequestration plantation project, the local government will consider:

- The impact of the proposed project on existing residential populations within 5km of a townsite exceeding 100 hectares.
- Extent to which the DA integrates with and retains the predominant use of the land for cropping, grazing, and food production.
- Impact of the proposed DA on existing native vegetation, wetlands and water courses and the potential to assist in the reduction of salinity, waterlogging and erosion.

- Impact of the proposed DA on Aboriginal cultural considerations and efforts made to identify and clarify any potential impacts.
- Potential impact on the population by the project being applied to the entire land area, particularly regarding carbon sequestration projects.
- Potential impact on the population of the shire by the project failing to retain existing (or having existed up to 12 months prior to the application) habitable buildings and the extent to which they are to be offered for lease as part of the DA.
- Completion and provision by the project proponents of a Bushfire Management Plan with mitigation strategies to the satisfaction of the shire and Chief Bushfire Control Officer.
- Installation and type of fencing to the external boundary of the plantation area to limit the potential road risk to the community from increased numbers of large fauna and vermin.
- Extent to which harvesting activities could impact existing infrastructure particularly regarding the shire road network in excess of existing agricultural activities.
- Extent to which harvest activities would create increased waste impacts on the shire and waste disposal facilities and the project proponents mitigating management plan.
- Provision of commitment and detailed analysis by the project proponent to facilitate a shire managed Rehabilitation and Contingency Trust Fund, which should be considered critical for carbon sequestration planation projects.

Approval of any tree farm or carbon sequestration project will be bound by:

- Under Clause 60, Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* all development requires approval of the local government, unless specifically exempted under Clause 61.
- A DA is required for any tree farm (involving intensive planting in blocks more than one hectare).
- The Scheme contains statutory requirements, and this Policy expands on and complements the Scheme requirements.

Proponent Requirements

A tree farm or carbon sequestration plantation project within the Shire of Koorda will address the following issues as part of any DA application:

- Provide the local government with a detailed **Bushfire Management Plan** including a schedule of works to create and maintain fire breaks and other mitigation requirements to the satisfaction of the local government, the local government's Chief Bushfire Control Officer and Department of Fire and Emergency Services.
- Prior to any planting, **construct fences** on all external boundaries of the planation area fencing to be completed to a height of no less than 1.8m and of sufficient composition to prevent access by large fauna and vermin (predominately kangaroos and rabbits). These fences are to be maintained by the proponent with faults and failures that are identified by the local government to be remedied within 28 days of notice.
- Fund a **Rehabilitation and Contingency Trust Fund** to be held, invested and managed by the local government based on the rehabilitation requirements of the said development should the proponent be unable to meet these obligations during or at the termination of the operation or business entity. The quantum of the required fund to be proposed with detailed analysis by the project proponents and subject to local government agreement.
- Provide a comprehensive **Plantation Management Plan** and **Plantation Design Plan** in accordance with the Code of Practice for Timber Plantations in Western Australia and written commitment to adhere to the principles and parameters outlined in the code.
- Provide a **Harvest Management Plan** to include proposed harvesting periods and timing and to include details of proposed disposal of waste materials, transport management and road access, particularly Restricted Access Vehicle requirements.
- Provide detailed analysis of the potential **environmental impact** of the proposed project including the impact on flora, fauna, soil and water sources and benefits to soil erosion and salt reduction.

Wherever possible, and known, the local government should provide proponents of tree farm or carbon sequestration planation projects a copy of this policy and requirements prior to their making a formal DA.

Related Documents (Legislation/Local Law/Policy/Procedure/Delegation)

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Koorda, Local Planning Scheme No.3

Review History

Date	Council Resolution	Description of review/amendment
DD/MM/YY	RES:	V1.0. Adoption of new policy as per Council request.



Road No.	Road Name	From Location (SLK)	To Location (SLK)	Requested Network	Conditions
4110140	Burakin - Wialki Rd	Kalannie-Kulja Rd (6.14)	East Boundary Rd (36.63)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 90 km/h Operation permitted between 1 October 2024 to 31 January 2025 only
4110141	Felgate Rd	CBH access (0.80)	Cadoux - Koorda Rd (1.50)	Tandem Drive Network 7	Operation permitted between 1 October 2024 to 31 January 2025 only
4110138	Haig St	Railway St (0.00)	Koorda - Bullfinch Rd (0.96)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 50 km/h Operation permitted between 1 October 2024 to 31 January 2025 only
4110006	Kalannie - Kulja Rd	LGA boundary (0.00)	Burakin - Wialki Rd (14.33)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 80 km/h Operation permitted between 1 October 2024 to 31 January 2025 only
4110139	Koorda - Bullfinch Rd	Haig St (0.00)	East Boundary Rd (10.47)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 90 km/h Operation permitted between 1 October 2023 to 31 January 2024 only
4110004	Koorda - Kulja Rd	Cadoux - Koorda Rd (0.00)	Kulja Central Rd (48.30)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road.

					<ul style="list-style-type: none"> No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 80 km/h <p>Operation permitted between 1 October 2024 to 31 January 2025 only</p>
4110001	Koorda - Mollerin Rd	Koorda - Kulja Rd (0.00)	Burakin - Wialki Rd (36.25)	Tandem Drive Network 7	<ul style="list-style-type: none"> Rail Crossing 3364 not to be crossed. No access permitted into Koorda-Mollerin Rd from Burakin-Wialki Rd. No access permitted into Burakin-Wialki Rd from Koorda-Mollerin Rd. No operation on unsealed road segment when visibly wet, without road owner's approval. <p>Operation permitted between 1 October 2024 to 31 January 2025 only</p>
4110088	Kulja Central Rd	Koorda - Kulja Rd (0.00)	Warren Rd (26.79)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 70 km/h <p>Operation permitted between 1 October 2024 to 31 January 2025 only</p>
4110017	Martin Rd	Warren Rd (0.00)	Graves Rd (16.39)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 70 km/h <p>Operation permitted between 1 October 2024 to 31 January 2025 only</p>
4110137	Railway St	Haig St (0.64)	Cadoux - Koorda Rd (0.74)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. Maximum speed 50 km/h <p>Operation permitted between 1 October 2024 to 31 January 2025 only</p>
4110128	Scotsman Rd	Kulja Central Rd (0.00)	Remlap Rd (26.85)	Tandem Drive Network 7	<ul style="list-style-type: none"> All operators must carry written support from the road manager acknowledging the operator's use of the road. No operation on unsealed road segment when visibly wet, without road owner's approval. Maximum speed 70 km/h <p>Operation permitted between 1 October 2024 to 31 January 2025 only</p>

4110103	Warren Rd	Kulja Central Rd (5.64)	LGA boundary (14.05)	Tandem Drive Network 7	<ul style="list-style-type: none"> • All operators must carry written support from the road manager acknowledging the operator's use of the road. • No operation on unsealed road segment when visibly wet, without road owner's approval. • Maximum speed 70 km/h Operation permitted between 1 October 2024 to 31 January 2025 only
4110085	Stockyard Rd	Cadoux - Koorda Rd (0.00)	Stockyard Rd (end)	Tandem Drive Network 7	<ul style="list-style-type: none"> • All operators must carry written support from the road manager acknowledging the operator's use of the road. • No operation on unsealed road segment when visibly wet, without road owner's approval. • Maximum speed 70 km/h Operation permitted between 1 October 2024 to 31 January 2025 only
4110030	Graves Rd	Kalannie – Kulja Rd (0.00)	Martin Rd (0.124)	Tandem Drive Network 7	Operation permitted between 1 October 2024 to 31 January 2025 only