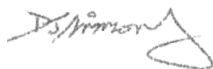


Shire of Koorda

AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held in Council Chambers, 10 Haig Street, Koorda commencing at 5.00pm on Wednesday, 21 July 2021.



Darren Simmons
Chief Executive Officer



DISCLOSURE OF INTEREST

✦ WRITTEN

- Prior to meeting
- CEO to advise Presiding Person
- Reported to meeting immediately before item discussed
- Standard form may be used

✦ VERBAL

- No round robin at start of meeting
- Advise immediately before item discussed

✦ TO BE DISCLOSED

- Nature of interest
- Extent if vote on participation held.



SHIRE OF KOORDA

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

A handwritten signature in black ink, appearing to read 'DJ Simmons'.

DJ Simmons
CHIEF EXECUTIVE OFFICER

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1 DECLARATION OF OPENING

2 ANNOUNCEMENT OF VISITORS

Sergeant Lind and Senior Constable Jaworski from the Koorda Police have been invited to attend the meeting.

3 RECORD OF ATTENDANCE

- 3.1** *Record of Attendance:*
- 3.2** *Apologies:*
- 3.3** *Approved Leave of Absence: Cr PL McWha*

PRESIDENT TO DRAW THE DISCLAIMER TO THE PUBLIC'S ATTENTION
(If members of the public present)

4 QUESTION TIME FOR THE PUBLIC

- 4.1** *Response to Previous Public Questions Taken on Notice*
- 4.2** *Public Question Time Open*
- 4.3** *Public Question Time Closed*

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 DECLARATIONS OF INTEREST

7 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 8.1** **ORDINARY MEETING HELD 22 June 2021** ([Click here to view](#))

OFFICER RECOMMENDATION

That the Minutes of the Koorda Shire Council Ordinary Meeting held on the 22 June 2021, as circulated be confirmed and certified as a true and accurate record.

9 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

WALGA Quarterly Report for April – June 2021. ([Click here to view](#))

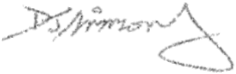
10 REPORTS OF COMMITTEES

11 CHIEF EXECUTIVE OFFICERS REPORT

11.1 Governance and Administration

11.1.1 GREAT EASTERN COUNTRY ZONE MEETING 28 June 2021 via Microsoft Teams

Section 5.23 – Applicability

Location: GECZ Regions
Portfolio: Governance, Administration and Finance
Cr JM Stratford
File Reference: ADM 0092
Disclosure of Interest: No Interest declared by CEO
Author: Daren Simmons, Chief Executive Officer
Signature of CEO 
Attachment: [Minutes](#)

Background:

Minutes of the GECZ Meeting held on 28 June 2021 via Microsoft Teams.

Comment:

The following issues were discussed:

- Item 5 Guest Speakers/Deputations – Karl O’Callaghan, Chair, Wheatbelt Natural Resource Management | Richard Burnell, Executive Director Corporate Services – DFES | Rebecca McCall, CEO, Shire of Dowerin | Rob Dickie, Principal – Government & Industry Relations, CBH Group
- Item 6 Minutes
- Item 7.1 Invite to Minister David Kelly, Minister for Water, Forestry, Youth
- Item 7.2 Telecommunications Issues in Regional WA
- Item 7.3 Fire Bans and Public Holidays
- Item 7.4 Local Roads and Community Infrastructure Program
- Item 7.5 Office of the Auditor General Costs
- Item 7.6 Information Items
- Item 8 Various Zone Reports
- Item 9 WALGA Business – State Councillors Report, WALGA Status Report, State Council Agenda Items, Organisational Reports, WALGA President’s Report
- Item 11 Agency Reports
- Item 12 Emerging Issues – St John Ambulance | Closure of National Bank | Promotion to Attract More Candidates to run for Council | Transport and Roads Forum

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.1.7 - Develop successful and collaborative partnerships

4.2.2 - Facilitate resource sharing on a regional basis

Voting Requirement:

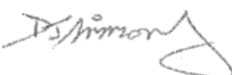
Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the resolutions of the GECZ Meeting held via Microsoft Teams on 28 June 2021.

11.1.2 WA LOCAL GOVERNMENT CONVENTION AND WALGA AGM 2021

Section 5.23 – Applicability

Location: Perth
Portfolio: Governance, Administration and Finance
Cr JM Stratford
File Reference: ADM0156
Disclosure of Interest: No Interest declared by CEO
Author: Darren J Simmons, Chief Executive Officer
Signature of CEO 
Attachment: [2021 WA Local Government Convention Program](#)

Background:

Consideration for WA Local Government Convention attendances and WALGA AGM Voting Delegates.

Comment:

The 2021 WA Local Government Convention and WALGA AGM will be held at Crown Perth from Sunday, 19 to Tuesday, 21 September 2021. The AGM will be held on Monday, 20 September 2021 commencing at 9.00am.

Accommodation has been booked at the Crown Metropal Hotel as it is adjacent to the conference venue.

In order to ensure hotel reservations, it is requested that the number of Councillors attending the conference be known to allow for bookings to be confirmed.

The Convention is an opportunity for Councillors to speak with members from other local governments and establish networks for sharing ideas and information. While attendance to the conference is not required, it does provide members with an informative insight into local government sector including city and rural Councils.

Cost for the conference are as follows:

Full Delegate	\$ 1,200
---------------	----------

Gala Dinner – Optus Stadium	\$ 165
Gala Dinner only	\$ 190
ALGWA Breakfast (Monday)	\$ 70
Convention Breakfast (Tuesday)	\$ 95

Partners:

Opening Reception	\$ 85
Lunch (Monday/Tuesday)	\$ 50

Costs do not include accommodation, parking and travel.

For the WALGA AGM, two members are to be given voting rights for the meeting. In 2020, this was the President and Deputy President with the CEO proxy for both. WALGA require notification of the Members with voting rights.

The elected members training and development budget for 2021/2022 is \$20,000.

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

With Council approval, attendance at the 2021 WA Local Government Convention by elected members and the CEO aligns with Council's 'Elected Member Training and Continuing Professional Development' and 'Elected Member, CEO and Employee Attendance at Events' policies (as adopted by Council on 18 March 2020).

Financial Implications:

\$20,000 training and development budget allocation would apply.

Strategic Implications:

Attending the conference does allow Councillors to establish information networks and gain insight to the local government sector.

Shire of Koorda Strategic Community Plan

4.1.7 - Develop successful and collaborative partnerships (ongoing)

4.2.2 - Facilitate resource sharing on a regional basis (medium term, in progress, ongoing)

4.2.3 - Use resources efficiently and effectively (ongoing)

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That Council:

1. Approves the registration for the WA Local Government Convention and WALGA AGM be completed for the following attendees:

1. Cr _____
2. Cr _____
3. Cr _____
4. Cr _____
5. Cr _____
6. Cr _____
7. CEO Darren Simmons; and

2. Delegates voting rights for the WALGA AGM to the Shire President and Deputy President with the CEO Proxy for both.

11.2	Finance
-------------	----------------

11.2.1 **MONTHLY FINANCIAL STATEMENTS**
As at 30 June 2021

Section 5.23 – Applicability

Location: Shire of Koorda

Portfolio: **Governance, Administration and Finance**

Cr JM Stratford

File Reference: ADM 0448

Disclosure Of Interest: No interest declared by CEO

Author: Lana Foote, Deputy Chief Executive Officer

Signature of CEO



Attachment: Monthly Financial Statement (To be circulated 19/07/2021)

Background:

Submission of monthly Financial Statements for period ended 30 June 2021.

Comment:

Monthly Financial Statements for the period ended 30 June 2021 for Council's information and acceptance. The variances are mentioned on Note 14 of Statement of Financial Activity.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996 34.1(2) as amended 2005

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.2.4 – Operate in a financially sustainable manner

4.3.3 – Provide reporting processes in a transparent accountable and timely manner

Voting Requirement:

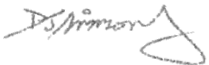
Simple majority

OFFICER RECOMMENDATION

That the monthly Financial Statements for the period ended 30 June 2021, as presented, be received and adopted.

11.2.2 **ACCOUNTS PAID AS LISTED**
As at 16 July 2021

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: **Governance, Administration and Finance**
CR JM Stratford
File Reference: ADM 0448
Disclosure Of Interest: No interest declared by CEO
Author: Lana Foote, Deputy Chief Executive Officer
Signature of CEO 
Attachment: [Monthly Report List](#)

Background:

Regulatory requirement to advise Council of payments made, since the previous meeting.

Comment:

The payments on the attached schedule have been made for the period to 30 June 2021, and to 16 July 2021 and are generally within budget guidelines and are of an operational nature. Payments for capital assets expenditure are:

V810	IT Vision Australia Pty Ltd	\$9,714.32
V811	Koorda Ag Parts	\$4,352.00
V816	Steve's Transportables Group Pty Ltd	\$91,575.00
V827	Arena Clauson Engineering Group	\$1,040.16
V828	Brickmart WA	\$2,452.00
V836	Robert Nixon & Co	\$1,950.30
V839	5 Rivers Plumbing and Gas	\$22,418.11
V848	KTY Electrical Services	\$11,556.60
V857	WCS Concrete Pty Ltd	\$1,895.96
V864	Bendigo Card Service	\$1,730.11
V865	Afgri Equipment Australia Pty Ltd	\$22,660.00
V873	Natural Intelligence Farming	\$2,088.90
V876	Routy's Plumbing and Gas	\$33,897.60
V878	Truck Centre WA Pty Ltd	\$233,744.50
V880	Wallambin Park	\$1,376.10
V005	Western Power	\$15,874.00
V020	Sally Malone Designs	\$3,168.00

Consultation:

Nil

Statutory Environment:

Local Government Act 1995, Section 5.42

Local Government (Financial Management) Regulations 1996 12(1) (a), 13(1), 13(3).

Policy Implications:

Nil

Financial Implications:

Budget guidelines and constraints

Need to authorise unbudgeted expenditure (if any)

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.2.4 – Operate in a financially sustainable manner

4.3.3 – Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That accounts as listed being for period 15 June 2021 to 30 June 2021.

Municipal Vouchers No's V808 to V881	\$627,836.40
Bendigo Credit Card (V864)	\$1,730.11
Totalling	\$629,566.51


That accounts as listed being for period 1 July to 15 July 2020.

Municipal Vouchers No's V001 to V021	\$98,379.77
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To be endorsed or passed for payment

11.2.3 **MONTHLY FINANCIAL POSITION**
As at 16 July 2021

Section 5.23 – Applicability

Location: Shire of Koorda
Portfolio: **Governance, Administration and Finance**
Cr JM Stratford
File Reference: ADM 0448
Disclosure Of Interest: No interest declared by the CEO
Author: Lana Foote, Deputy Chief Executive Officer
Signature of CEO

Attachment: [Financial Position](#)

Background:

Current Monthly Financial position as at 16 July 2021 on various accounts.

Comment:

The Municipal Account's financial position as at 16 July 2021 indicated at this time.

Monthly Financial Position	Municipal Account	\$ 757,766.96
	Reserve Account	\$ 5,748,350.90
	Trust Account	\$ 0.00

Consultation:

Monthly advice

Statutory Environment:

Local Government Act 1995, Section 6.4

Policy Implications:

Regulation

Financial Implications:

Shows current financial position

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.2.4 – Operate in a financially sustainable manner

4.3.3 – Provide reporting processes in a transparent, accountable and timely manner

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That the Financial Position as at 16 July 2021 as presented, be noted, received and adopted.

11.3	Law, Order & Public Safety
------	----------------------------

No items this month

11.4	Health and Building
------	---------------------

No items this month

11.5	Education & Welfare
------	---------------------

No items this month

11.6	Housing
------	---------

No items this month

11.7	Community Amenities
------	---------------------

No items this month

11.8	Recreation and Culture
------	------------------------

No items this month

11.9	Transport
------	-----------

No items this month

11.10	Economic Services
-------	-------------------

No items this month

11.11	Other Property & Services
-------	---------------------------

No items this month

11.12	Reserves
-------	----------

No items this month

12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
----	--

13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
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OFFICER RECOMMENDATION


That Council close the meeting to the public at 7.30pm in accordance with section 5.23(2)(a) and (d) as the matters to be discussed relate to employee and legal matters.

14.1.1

NEWROC COUNCIL MEETING

29 June 2021 via Zoom video conference

Section 5.23 – Applicability

Location:	NEWROC Regions
Portfolio:	Governance, Administration and Finance
	Cr JM Stratford
File Reference:	ADM 0105
Disclosure of Interest:	No Interest declared by CEO
Author:	Darren J Simmons, Chief Executive Officer
Signature of CEO	
Attachment:	Confidential Minutes provided to Councillors under separate cover

Background:

Minutes of the NEWROC Council Meeting held on 29 June 2021 via Zoom video conference.

Comment:

The following issues of note were discussed:

- | | |
|----------|---|
| Item 5 | Minutes of Meetings |
| Item 6.1 | Income, Expenditure and Profit and Loss |
| Item 6.2 | 2021/22 NEWROC Budget |
| Item 6.3 | 2020/21 Audit |
| Item 7.1 | Town Team Sponsorship – Dowerin Do Over |
| Item 7.2 | Regional Climate Alliance |
| Item 7.3 | Energy |
| Item 7.4 | Regional Liveability |
| Item 7.5 | Regional Subsidiary |
| Item 7.6 | WEROC – Waste |
| Item 8.1 | WA Electoral Reform |
| Item 8.2 | NEWROC Meetings |

Consultation

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Shire of Koorda Strategic Community Plan

4.1.7 – Develop successful and collaborative partnerships

4.2.2 – Facilitate resource sharing on a regional basis

Voting Requirement:

Simple majority

OFFICER RECOMMENDATION

That Council note and endorse the resolutions of the NEWROC Council Meeting held via Zoom video conference on 29 June 2021.

14.1.2

2021 CEO PERFORMANCE REVIEW ARRANGEMENTS

Section 5.23 – Applicability

Location: WALGA Region

Portfolio: **Governance, Administration and Finance**

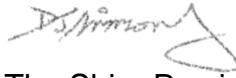
Cr JM Stratford

File Reference: ADM0066

Disclosure of Interest: Interest to be declared by CEO and withdraw from Chambers

Author: Darren Simmons, Chief Executive Officer

Signature of CEO



Attachment: The Shire President will circulate relevant confidential information to Councillors prior to the meeting.

15

DATE OF NEXT MEETING

Wednesday 18 August 2021 @ 5.00pm

16

CLOSURE

PORTFOLIO'S

- ***Governance, Administration and Finance - Cr JM Stratford***
- ***Law, Order, Health and Building - Cr BG Cooper***
- ***Education, Welfare and Property – Cr GL Boyne***
- ***Community Amenities, Environment, Recreation and Culture - Cr LC Smith***
- ***Transport and Communication - Cr G Storer***
- ***Economic, Other Property and Services and Reserves - Cr PL McWha***