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Round 1: Applications open on 1 July and close 31 July. To be considered at the Public Ordinary Council Meeting in August. Acquittal Due: 28 February.

Round 2: Applications open on 1 November and close 30 November. To be considered at the Public Ordinary Council Meeting in December. Acquittal Due: 25 June.

Late applications will not be accepted.

APPLICATION ROUND/YEAR	
Which financial year are you applying for? *(Eg; 2023/2024)*	2023/2024
What round are you applying for? *(Eg; Round 1)*	Round 2

APPLICATION ROUND/YEAR	
Group/organisation name:	Koorda Golf Club
Postal address:	PO BOX 65, Koorda, 6475
ABN:	71 852 584 161 (Koorda Sports Club)
Does your group/organisation have Public Liability Insurance?	☒ □es (□lease attac□ a c□□□ □□□□ur □erti□icate □□□urrenc□) ☐ N□ □□□u □ill need an aus□icing □rganisati□n t□ a□□l□ □r t□e □□□ t□at □as a □erti□icate □□□urrenc□)
Is your group/organisation (or auspicing organisation) registered for the Goods and Services Tax (GST)?	☒ □es ☐ N□ □□lease c□m□lete and attac□a Statement □□Su□□lier □rm a□aila□le □n t□e A□□ □e□site□ *If your group is required to be registered but has not done so, the Shire is required to withhold 46.5% of any grant we provide to you and remit it to the Tax Office.* *If your group is not required to be registered for GST, you must provide us with a Statement by a supplier form, or as required by the Federal Government we will withhold 46.5% of any grant for tax purposes.*
Is your group/organisation an Incorporated Association, Not for Profit Company or any other type of institution? (Please tick all that apply)	☒ Inc□r□□rated Ass□ciati□n ☐ N□t □r □r□it □□m□an□□r c□arit□ ☐ □t□er (□lease s□eci□) □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□ *If you are not an Incorporated Association, Not for Profit Company, charity or other appropriate organisation you must have an auspicing organisation that will manage the funds and provide a Certificate of Currency for Public Liability Insurance.* *Please attach a letter of support from the auspicing organisation and a copy of their Certificate of Currency.*

GROUP/ORGANISATION CONTACT PERSON	
Contact Title & Name: *Eg. Mr John Smith*	Buster Cooper
Position title in the group/ organisation:	Secretary, Koorda Golf Club
Contact Numbers:	0428 937 207
Email:	bustercooper739@gmail.com

GROUP/ORGANISATION ALTERNATE CONTACT PERSON	
Contact Title & Name: *Eg. Mr John Smith*	Stephen Maher
Position title in the group/ organisation:	President
Contact Numbers:	0429 841 034
Email:	stephen.maher@cbh.com.au

AUSPICING ORGANISATION (IF APPLICABLE)	
Auspicing organisation Name:	Koorda Sports Club
ABN of auspicing organisation:	71 852 584 161
Contact Person Title & Name: *Eg. Mr John Smith*	Mr Lindsay Shumack
Position title in the group/ organisation:	President
Contact Numbers:	0404 871 336
Email:	

ABOUT GROUP/ORGANISATION

Briefly describe your group/organisation's aims?

The Koorda Golf Club is a not for profit organisation that aims to provide a welcoming and inclusive environment for people of all ages and abilities to enjoy the game of golf. We are committed to promoting community capacity, improving social participation and enhancing harmony and social cohesion.

The services/activities your group/organisation provide to the community?

The Koorda Golf Club provides a range of services and activities to the community including, public access to out golf course and facilities, golf lessons and coaching, junior golf programs through WA Golf, social golf events, corporate golf days and fundraising events. Hopefully scroungers.

Which are your main target groups?

- ☒ General Community
- ☒ Women
- ☒ Aboriginal and Torres Strait Islander People
- ☐ Children 0-10
- ☒ Men
- ☐ People with disabilities and their carers
- ☒ Youth 11-20
- ☒ Seniors
- ☐ Other (please specify) _____

If your application is successful, how will you recognise the Shire of Koorda's contribution to this project?

- ☐ Press release
- ☒ Banners/posters
- ☒ Annual Report
- ☐ Equipment/a sticker or plaque attached where possible on the item/s purchased recognising the Shire's contribution.
- ☒ Social Media
- ☐ Flyers
- ☐ Other (please specify) _____

Has your organisation received funding from the Shire in the last two years?

Please note you cannot apply twice for the CGP in one financial year (this includes the Community Financial Assistance Program).

- ☒ No - skip to Project Details
- ☐ Yes - please answer below questions

If applicable, please list the years and amounts of funding from the Shire in the last two years.

Year _____ Amount _____

Year _____ Amount _____

If applicable, has your organisation provided an acquittal to the Shire for each grant?

- ☐ Yes - The organisation's acquittal has been received by the Shire.
- ☐ No - If a previous grant has not been acquitted with the Shire you are not eligible to apply

PROJECT DETAILS	
Project Title	Refurbish Koorda Golf Club Tee Boxes

Please outline your project/funding request?

The Koorda Golf Club has been situated at the present location for twenty years. The synthetic grass on the tee boxes over this period has deteriorated with use, time, duststorms and is due to be replaced. This is quite a large undertaking as there are approx 30 tee boxes on the course. This project has been on our agenda for a few years but getting funds has been a problem. The grant would be to pay for the turf grass. All transport and laying of turf and the labour will be supplied by Koorda Golf Club. Hoping this meets with your approval.

Funding Requested (e□cluding □S□)	2985.45
Total Project Cost (e□cluding □S□□□lease include in□□ind and □inancial s□urces and c□ntri□uti□ns)	9659.99

On what date/dates will your project/initiative start and finish? (Please attach a timeline for you project if applicable)

The Koorda Golf Club if successful would like to start and finish the project before the golf season starts in late April 2024. December 2023/March 2024.

How and where will your project/purchases take place?

Our preferred supplier is Synthetic Turf Products. They have supplied Cadoux and Wyalkatchem with this turf and both are satisfied with the product and their price is very competitive. We will pick up the turf from the warehouse and transport to Koorda, prior to laying.

What is your group/organisation's contribution to your project? Please include in-kind and financial sources and contributions.

The Koorda Golf Club Members will supply cartage and labour after tuition/instructions from the supplier of the turf to lay product onto tee boxes.

How many people do you anticipate will attend your event or participate in your project/initiative once completed? (reference should be made to those anticipated to attend/participate from within the Shire of Koorda, and those from the outer regions)

Koorda Golf Club has a sound membership base and with upgraded tee boxes will be more user friendly to the members, tourists and other users who want to play on the course. We have golf open day events, Sunday sponsored events, coaching and open to the public.

Explain how you know the project is needed and supported by the Community, and explain what benefits will your project/initiative deliver to the Koorda community?

Koorda Golf Club is requesting funding to install new synthetic turn on our tee boxes. Synthetic turf is durable and low maintenance and also offer a number of benefits including being able to be used all year, less likely to be damaged by users, requires no maintenance and are environmentally friendly. This will benefit our golfers and tourists which will generate revenue for local businesses and provide social interaction and recreation opportunities.

Name any other group/individuals that will be involved in the project? (please attach letters of support)

The Koorda Sports Club Incorporated has agreed to be out auspicing organisation and will outlay the synthetic turf account prior to grant funding.

If you are applying for funds for equipment, describe what the equipment is and what it will be used for in the future?

If your application is unsuccessful, or only partly funded, in the CGP, how will the project be delivered?

Koorda Golf Club requires 2 rolls of synthetic turf tee grass to resurface the 18 tee boxes. The Koorda Sports Club have come forward and offered to pay for one roll of turf which is greatly appreciated and will help finish the project except for the ladies tee boxes. If KGC misses this grant we will try other avenues of funding, with the help of Koorda CRC.

PROJECT INCOME
Please note that applications with multiple funders/contributors are favoured. **PLEASE INCLUDE ALL IN-KIND AND CASH CONTRIBUTIONS.** **Use https://gstcalculator.com.au/ to obtain the amounts excluding GST.** **In-kind hours:** □lease □isit □tt□s□□□□lunteering□a□□rg□au□res□urces□□□lunteer□□ene□its□calculat□r□ t□ determine □□ur □rganisati□ns in□□ind □□urs □□r t□e □r□□ect□

PROPOSED PROJECT INCOME	BUDGET (ex GST)	STATUS
For example: CGP grant request	*1,000*	*Unconfirmed*
For example: Own organisation cash contribution	*500*	*Confirmed*
For example: Own organisation in-kind contribution	*200*	*Confirmed*
For example: Lotterywest Grant	*2,000*	*Pending*
Koorda Community Grants Program	2985.45	Pending
Transport in kind contribution 500km	386.36	Confirmed
Labour in kind 1 week x 3 people	3302.73	Confirmed
Koorda Sports Club (Donation of one roll turf)	2985.45	Confirmed
Total Income:	9659.99	

PROJECT EXPENDITURE	BREAKDOWN (ex GST)	FUNDING SOURCE
For example: Newspaper Advertisement	*500*	*CGP*
For example: Purchase of chairs and tables	*500*	*CGP*
For example: Venue hire	*200*	*Own organisation in-kind contribution*
For example: Bouncy castle hire	*2,000*	*Lotterywest*
Synthetic Turf	2985.45	CGP
Transport of turf	386.36	Own Organisation
Labour for laying turf	3302.73	Own Organisation
Sports Club Donation	2985.45	Own Organisation
Total Expenditure:	9659.99	

DECLARATION FROM ORGANISATION			
We declare that the organisation we represent does not operate for profit and the information given in this document is true and accurate. We agree to abide by CGP Guidelines and funding received will be used for the purpose nominated in this application.			
Signed by TWO senior members of organisation:			
Full name:	STEPHEN MAHER	***Full name:***	BUSTER COOPER
Position title:	PRESIDENT	***Position title:***	SECRETARY
Signature:		***Signature:***	
Date:	20/11/23	***Date:***	20/11/23

DECLARATION FROM AUSPICE ORGANISATION (if applicable)			
We declare that no funding will be returned to the auspice organisation in the form of fees, administration, costs, etc. We agree to manage the funds on behalf of _____ and abide by the CGP Guidelines.			
Signed by TWO senior members of organisation:			
Full name:	LINZ SHUMACK	***Full name:***	KIM STORER
Position title:	PRESIDENT S.C	***Position title:***	SECRETARY
Signature:		***Signature:***	K. Storer
Date:	21/11/23	***Date:***	20/11/2023

CHECKLIST

Please ensure you have:

☐ Read the application guidelines carefully
☐ Completed **ALL** sections of the Application Form
☐ Attached copies of quotes/pricing for all expenditure requested through the CGP
☐ Attached a copy of the Certificate of Currency for Public Liability Insurance
☐ Attached a Letter of Support from the auspice organisation (if applicable)
☐ Attached a Statement of Supplier (if applicable)
☐ Attached a Project timeline (if applicable)
☐ Attached any Letters of Support from other groups.

For assistance with your application or to have it proofed before submission, please email to ceo@koorda.wa.gov.au

Please send this application via one of the following:

Mail
Shire of Koorda
PO BOX 20, Koorda WA 6475

Email
ceo@koorda.wa.gov.au

In person
10 Haig Street, Koorda

PROJECT TIMELINE

START

Week 1-2	Week 3	Week 3-5	Week 6	Week 6-12	Week 12-13
PLANNING	MATERIAL PROCUREMENT	SITE PREPARATION	DELIVERY OF MATERIALS	TURF INSTALLATION	INFILL APPLICATOIN
Define project scope, objectives and deliverables	Place order for synthetic turf, infill materials, adhesives and any additional required supplies	Clear the existing turf and vegetation from the designated areas	Receive and inspect the delivered synthetic turf materials	Begin synthetic turf installation of the first golf tee	Apply infill materials according to manufacturer specifications
Identify key stakeholders and establish communication channels		Grade and level the ground to ensure proper drainage	Verify that all necessary components are present and in good condition	Follow manufacturers guidelinges for cutting, seaming, and securing the turf	Brush and evenly distribute the infill to achieve the desired turf characteristics
Conduct a thorough assessment of synthetic turf suppliers		Compact the soil to create a stable base	Store materials in a secure and weather proof location	Repeat the process for the remaining golf tees	Inspect the entire area to ensure uniform infill distribution
Obtain quotes and if necessary negotiate contracts		Conduct a site inspection to ensure readiness for turf installation		Conduct quality checks thorughout the installation process	
Develop a budget and obtain necessary approvals					

FINISH

Week 14	Week 15
FINAL INSPECTION AND TESTING	PROJECT COMPLETION AND HANDOVER
Perform and final inspection of all installed turf areas	Document and archive project related information
Conduct testing for proper drainage and overall turf performance	Obtain sign-off from stakeholders and the golf club management
Address any issues or deficiencies identified during the inspection	Handover any relevant documentation , maintenance guidelines and warranties

We have proactively included a contingency period to accommodate any delays in product delivery and adverse weather conditions that may impact the progress of the project.

Lindsay Shumack - President
Koorda Sports Club
PO Box 96,
Koorda WA 6475.

LETTER OF SUPPORT FOR THE KOORDA GOLF CLUB GRANT APPLICATION

Dear grant review committee,

I am writing on behalf of the Koorda Sports Club to express our enthusiastic support for the grant application submitted by the Koorda Golf Club seeking funds to replace the existing synthetic grass tees on the golf course. As an avid supporter of local sports and recreational facilities, I firmly believe that this proposed enhancement aligns seamlessly with our community's commitment to promoting a healthy and active lifestyle.

The replacement of existing tees is a crucial project that will not only enhance the overall aesthetics of our golf course but also contribute significantly to its long-term sustainability. The current tees, subjected to varying weather conditions and foot traffic, have shown signs of wear and tear, affecting the quality of play and the overall experience for our members. The introduction of new synthetic tees will not only mitigate these challenges but also ensure consistent playing conditions throughout the year, attracting both seasoned golfers and newcomers to our club.

The Koorda Sports Club will match the funds the golf club has requested as we believe investing in this project is not just an improvement to our golf course; it is an investment in the well-being and satisfaction of our community members. The enhanced facilities will undoubtedly contribute to increased participation, fostering a sense of camaraderie among our members and attracting new enthusiasts to the sport. I am confident that supporting this grant application is not only a strategic decision for the Koorda community but also a commitment to the betterment of our local sports infrastructure.

Thank you for considering this proposal, and I look forward to witnessing the positive impact this project will have on our golf club and the broader community.

Sincerely,

Lindsay Shumack

PRESIDENT – KOORDA SPORTS CLUB

Your WFI Contact
Christine Cotter-Ward
P 0428 929 750
E clientservice@wfi.com.au
P 1300 934 934 F 1300 797 544
WFI
Reply Paid 84036
BUNBURY WA 6231

01 December 2023

Koorda Sports Club Inc
PO Box 96
KOORDA WA 6475

TYPE OF INSURANCE	
COMMERCIAL PLAN	
PERIOD OF INSURANCE (EXPIRES MIDNIGHT)	
25 November 2023 to 25 November 2024	
CLIENT NAME	
Koorda Sports Club Inc	
CLIENT NUMBER	PREMIUM
C127481	$1,983.47
POLICY NUMBER	ESL/FSL
10 CPL 4305017	$.00
Tax Invoice When payment is made, this schedule can be used as a Tax Invoice for Australian GST purposes. "If you are registered for GST purposes, your input tax credit entitlement is or is based on the GST amount shown. Please note that, in accordance with the GST law relating to insurance premiums the GST amount may be less than 1/11th of the Total Amount Payable".	GST $198.35
	GOVERNMENT STAMP DUTY $218.18
	TOTAL AMOUNT PAYABLE **$2,400.00**
	DUE DATE 25/11/23

Go paperless!
Send us your email address to clientservice@wfi.com.au to start receiving your documents via email.

NEW BUSINESS CERTIFICATE

Thank you for placing your insurance with WFI.

Please carefully read the policy wording or Product Disclosure Statement to make sure it gives the required protection.

Please take the time to check that the sum(s) insured and cover set out in the attached certificate are appropriate for you under this policy. If you require changes to your sum(s) insured or cover, please contact us directly.

The documents should be kept in a safe place so they can be referred to later.

We are happy to help with any enquiries concerning the extent of the insurance cover or about making a claim.

If payment has not already been made, please arrange to make payment for this policy using the payment options listed below.

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)

WFI Payment Slip Please do not remit cash by post.

BPAY Biller code	172171	MasterCard VISA
Ref:	43050178	
Use BPay to pay from your bank account, credit or debit card.		Please call 1300 934 934 for all credit card payments.
CLIENT NAME: Koorda Sports Club Inc		
CLIENT NUMBER: C127481	POLICY NUMBER: 10 CPL 4305017	DUE DATE: 25/11/23 — TOTAL AMOUNT PAYABLE: $2,400.00
WFI Office Use Only:	AM: 6161 AGENT: 10 9999910	

WFIWFIRNR REV1 11/20

PLEASE TICK IF A RECEIPT IS REQUIRED ☐

Location: Greenham Street

KOORDA 6475

Risk: 002/001 **Business legal liability** **Effective:** 25/11/23

Excess:
Damage to property $500

Insured: Koorda Sports Club Inc

Business: CLUB (LICENSED)

Estimated Annual Turnover $100,000

Number of Employees 2

Important Note
WFI will now require You to estimate payments for the services of contractors/sub-contractors or labour hire that may be engaged by You in your Business. Your estimate does not need to include payments arising out of the activities of contractors/ sub-contractors or labour hire engaged by You for the purpose of maintaining Your Business equipment or Business Premises.
Please review current estimated payments shown above and contact WFI to make appropriate amendments if required.

Limit of Indemnity:

Limit any one Occurrence	$10,000,000
Property in Your physical or legal control	**$250,000**
Aggregate limit for product liability	$10,000,000
Aggregate limit for pollution liability	**$10,000,000**

Premium	**$1983.47**
GST	**$198.35**
Government Stamp Duty	**$218.18**
Total Amount Payable	**$2400.00**

Supplementary Product Disclosure Statement

SPDS Edition 1

This Supplementary Product Disclosure Statement (SPDS) is dated 1 June 2023 and will apply to all **WFI Commercial Plan Product Disclosure Statement** (Date of preparation: 2 February 2023) version WFICPLPDS 08 0223 (PDS) taken out with a new business effective date on or after 2 June 2023, or with a renewal effective date on or after 3 July 2023.

The information in this SPDS updates and should be read with the PDS and any other applicable SPDS.

Change to Your PDS

Your PDS is amended by the following:

Change 1: Addition of exclusions to the Business legal liability policy

Your PDS is amended by inserting the following additional exclusions in the Business legal liability policy, within the 'What is not insured' section, directly after exclusion '24 cyber and data' on page 36:

25 Hot works

- arising out of or in any way connected with brazing, grinding, cutting, heating, soldering, welding, or any similar activity involving open flames or heat producing equipment and/or sparks unless such activity is conducted in strict compliance with any relevant acts, regulations, or compliance codes of the Commonwealth or any state or territory government and/or standard(s) issued by Standards Australia or the International Organization for Standardization.

26 Silica

- arising out of or in any way connected with the inhalation of, or exposure to silica in any form.

Insurer
Insurance Australia Limited
ABN 11 000 016 722 AFSL 227681
trading as WFI

Good people to know.

WFI
PO Box 7130
GERALDTON 6531
Tel: 1300 934 934
Fax: 1300 797 544

01 December 2023

COMMERCIAL PLAN CERTIFICATE OF CURRENCY

Client Name:	Koorda Sports Club Inc
Client Number:	C127481
Policy Number:	10 CPL 4305017
Period of Cover:	25 November 2023 to 25 November 2024

This Certificate describes the interest insured for the period stated above. The accuracy of the details shown are very important and we recommend that you check the document.

Location: Greenham Street

KOORDA 6475

Risk: **002/001 Business legal liability** **Effective:** **25/11/23**

Excess:

Damage to property	$500

Insured: Koorda Sports Club Inc

Business: CLUB (LICENSED)

Limit of Indemnity:

Limit any one Occurrence	$10,000,000
Property in Your physical or legal control	**$250,000**
Aggregate limit for product liability	$10,000,000
Aggregate limit for pollution liability	**$10,000,000**