Koorda Community Grants Program (CGP) Application Form

Round 1: Applications open on 1 July and close 31 July. To be considered at the Public Ordinary Council Meeting in August. Acquittal Due: 28 February.

Round 2: Applications open on 1 November and close 30 November. To be considered at the Public Ordinary Council Meeting in December. Acquittal Due: 25 June.

Late applications will not be accepted.

APPLICATION ROUND/YEAR	
Which financial year are you applying for? *(Eg; 2023/2024)*	2024
What round are you applying for? *(Eg; Round 1)*	Round 2

APPLICATION ROUND/YEAR	
Group/organisation name:	Country Bratz Playgroup
Postal address:	PO BOX 231, Koorda WA 6475
ABN:	88 791 639 939
Does your group/organisation have Public Liability Insurance?	☒ Yes (please attach a copy of your Certificate of Currency) ☐ No - you will need an auspicing organisation to apply for the CGP that has a Certificate of Currency)
Is your group/organisation (or auspicing organisation) registered for the Goods and Services Tax (GST)?	☐ Yes ☒ No - please complete and attach a Statement by Supplier form available on the ATO website. *If your group is required to be registered but has not done so, the Shire is required to withhold 46.5% of any grant we provide to you and remit it to the Tax Office.* *If your group is not required to be registered for GST, you must provide us with a Statement by a supplier form, or as required by the Federal Government we will withhold 46.5% of any grant for tax purposes.*
Is your group/organisation an Incorporated Association, Not for Profit Company or any other type of institution? (Please tick all that apply)	☒ Incorporated Association ☐ Not for Profit Company or charity ☐ Other (please specify) _____ *If you are not an Incorporated Association, Not for Profit Company, charity or other appropriate organisation you must have an auspicing organisation that will manage the funds and provide a Certificate of Currency for Public Liability Insurance.* *Please attach a letter of support from the auspicing organisation and a copy of their Certificate of Currency.*

GROUP/ORGANISATION CONTACT PERSON	
Contact Title & Name: *Eg. Mr John Smith*	Laura Chandler
Position title in the group/ organisation:	President
Contact Numbers:	0439 976 142
Email:	levans1990@hotmail.com

GROUP/ORGANISATION ALTERNATE CONTACT PERSON	
Contact Title & Name: *Eg. Mr John Smith*	Jesse Henning
Position title in the group/ organisation:	Secretary/Treasurer
Contact Numbers:	0439 174 744
Email:	jhenning91@outlook.com

AUSPICING ORGANISATION (IF APPLICABLE)	
Auspicing organisation Name:	
ABN of auspicing organisation:	
Contact Person Title & Name: *Eg. Mr John Smith*	
Position title in the group/ organisation:	
Contact Numbers:	
Email:	

1. Should we receive the DEM grant, I will withdraw the application for the CGP round 2. Would potentially apply again in 2025.
2. Should we not receive DEM, I will continue this application for CGP round 2.

I believe I should obtain the DEM grant status around 12.12.2023 and will email you to confirm.

ABOUT GROUP/ORGANISATION

Briefly describe your group/organisation's aims?

We believe that early learning, especially within the enriching environment of a playgroup, is not just a preamble to formal education; it is the cornerstone of a child's lifelong development. The significance of playgroup experiences helps Koorda children with cognitive, social, and emotional needs. Through activities provided at the Country Bratz playgroup children engage in purposeful exploration, honing crucial skills like communication, problem-solving, and collaboration. The playgroup setting fosters a love for learning, igniting a curiosity that propels children towards a lifetime of discovery.

The services/activities your group/organisation provide to the community?

In offering weekly activities for children aged 0-5 years during the school term, we are not merely providing a service; we are cultivating the very roots of social and cognitive development. Our program is designed to be a crucible of social connections where young minds engage in activities that extend beyond mere play—each interaction becomes a building block in constructing the foundation of the child's identity and understanding of the world. By fostering a supportive environment, we recognize the importance of these formative years in shaping the social fabric of a child's life. Through purposeful activities, we empower children to explore, create, and connect, laying the groundwork for a future where they are not just participants but active contributors to the rich tapestry of human experience.

Which are your main target groups?

☐ General Community
☒ Children 0-10
☐ Youth 11-25
☐ Women
☐ Men
☐ Seniors
☐ Aboriginal and Torres Strait Islander people
☐ People with disabilities and/or carers
☐ Other (please specify) _____

If your application is successful, how will you recognise the Shire of Koorda's contribution to this project?

☐ Press release
☐ Annual Report
☒ Social Media
☐ Flyers
☒ Banners/Posters
☐ Equipment: a sticker or plaque attached, where possible, on the item/s purchased recognising the Shire's contribution.
☐ Other (please specify) _____

Has your organisation received funding from the Shire in the last two years?
Please note you cannot apply twice for the CGP in one financial year (this includes the Community Financial Assistance Program).

☒ No - skip to Project Details
☐ Yes - please answer below questions

If applicable, please list the years and amounts of funding from the Shire in the last two years.

Year: _____ Amount: _____

Year: _____ Amount: _____

If applicable, has your organisation provided an acquittal to the Shire for each grant?
☐ Yes - The organisation's acquittal has been received by the Shire.
☐ No - If a previous grant has not been acquitted with the Shire you are not eligible to apply.

PROJECT DETAILS	
Project Title	Jungle Music

Please outline your project/funding request?

In offering weekly activities for children aged 0-5 years during the school term, we are not merely providing a service; we are cultivating the very roots of social and cognitive development. Our program is designed to be a crucible of social connections where young minds engage in activities that extend beyond mere play—each interaction becomes a building block in constructing the foundation of the child's identity and understanding of the world. By fostering a supportive environment, we recognize the importance of these formative years in shaping the social fabric of a child's life. Through purposeful activities, we empower children to explore, create, and connect, laying the groundwork for a future where they are not just participants but active contributors to the rich tapestry of human experience.

Funding Requested (excluding GST)	$3,931.90
Total Project Cost (excluding GST, please include in-kind and financial sources and contributions)	$4,711.20

On what date/dates will your project/initiative start and finish? (Please attach a timeline for you project if applicable)

January 2024 - December 2024. Fortnightly music classes, following the school terms.

How and where will your project/purchases take place?

The committee members and parents will be responsible for the coordination of activities and ensuring that the project stays on schedule and within budget. The educator who is qualified to deliver early childhood music education will be responsible for the planning and delivery of the music activities and lessons. The parents will assist with the setting up and storage of equipment and will be encouraged to participate in the activities. The playgroup building will be where the lessons will be conducted, unless children are invited to join the students at the Koorda Primary School, or an outdoor location can enhance their learning experience.

What is your group/organisation's contribution to your project? Please include in-kind and financial sources and contributions.

The Country Bratz Playgroup has donated in-kind hours through preparing multiple grant applications for this initiative, as well as maintaining the building for the classes and sourcing equipment required to begin Jungle music classes this year.

How many people do you anticipate will attend your event or participate in your project/initiative once completed? (reference should be made to those anticipated to attend/participate from within the Shire of Koorda, and those from the outer regions)

We anticipate attendance will range from 10 to 15 children and approximately 10 adults. In this intimate setting, each child receives personalized attention, fostering a sense of belonging and connection. Our activities are curated to accommodate diverse learning styles and interests, ensuring that every child is not only engaged but also actively constructing their own identities. The presence of approximately 10 adults not only contributes to a favourable adult-to-child ratio but also signifies a collaborative partnership in shaping the learning environment.

Explain how you know the project is needed and supported by the Community, and explain what benefits will your project/initiative deliver to the Koorda community?

A music program designed for early childhood can be an absolute game-changer for our community. This initiative will not only contribute to the cultural enrichment of our region but also bring a multitude of benefits to our young learners. Music programs tailored for early childhood ages serve as a potent catalyst for holistic development. These programs foster creativity, cognitive skills, and emotional intelligence from an early age. Children participating in such programs not only acquire musical skills but also develop key life skills, including discipline, teamwork, and self-expression.

The introduction of a music program will build a strong sense of community in our area. Families will come together to support their children's musical endeavours, creating bonds and connections that extend beyond the classroom. The shared experience of attending workshops fosters a sense of togetherness that transcends generations, enhancing the social fabric of our community.

The introduction of a music program can also have lasting economic benefits for our community. As the program grows, it can attract music educators and specialists, generating job opportunities and supporting local businesses. In the long run, a vibrant early childhood music program can help invigorate our community in multiple ways, contributing to its overall well-being, cultural richness, and economic prosperity.

Name any other group/individuals that will be involved in the project? (please attach letters of support)

This project is supported by the Koorda CRC and the Koorda Primary School, letters attached.

If you are applying for funds for equipment, describe what the equipment is and what it will be used for in the future?

A significant portion of the funding will be spent to engage the services of a Forte Music Primary School educator. A portion of the funds will also be dedicated to the acquisition of musical instruments tailored for young children. These musical tools are meticulously chosen to provide hands-on experiences, fostering not only auditory learning but also tactile engagement. The goal is to create an environment where our young learners not only hear but feel the music, enhancing their cognitive and sensory integration.

If your application is unsuccessful, or only partly funded, in the CGP, how will the project be delivered?

We will explore other funding opportunities, look for alternative grants and/or sponsorships. Consider scaling down the project while maintaining its core objectives. Identify and prioritise components that can be delivered with the available resources. Plan the project in phases, with each phase building on the success of the previous one. Engage with the community to seek contributions. Share resources with the Koorda Primary School.

PROJECT INCOME

Please note that applications with multiple funders/contributors are favoured.

PLEASE INCLUDE ALL IN-KIND AND CASH CONTRIBUTIONS.

Use https://gstcalculator.com.au/ to obtain the amounts excluding GST.

In-kind hours: Please visit https://volunteeringwa.org.au/resources/volunteer-benefits-calculator/ to determine your organisations in-kind hours for the project.

PROPOSED PROJECT INCOME	BUDGET (ex GST)	STATUS
For example: CGP grant request	*1,000*	*Unconfirmed*
For example: Own organisation cash contribution	*500*	*Confirmed*
For example: Own organisation in-kind contribution	*200*	*Confirmed*
For example: Lotterywest Grant	*2,000*	*Pending*
CGP Grant request	3931.90	Unconfirmed
Country Bratz Cash Contribution	279.30	Confirmed
Country Bratz In-kind vollnteer hours	500.00	Confirmed
Total Income:	4,711.20	

PROJECT EXPENDITURE	BREAKDOWN (ex GST)	FUNDING SOURCE
For example: Newspaper Advertisement	*500*	*CGP*
For example: Purchase of chairs and tables	*500*	*CGP*
For example: Venue hire	*200*	*Own organisation in-kind contribution*
For example: Bouncy castle hire	*2,000*	*Lotterywest*
Jungle Music Sessions 2024	3,690.00	CGP
MTA Equipment	241.90	CGP
Purchase of mat for sessions	279.30	Country Bratz
Grant application, cleaning, sourcing equipment, grant acquittal	500.00	Country Bratz
Total Expenditure:	4,711.20	

DECLARATION FROM ORGANISATION			
We declare that the organisation we represent does not operate for profit and the information given in this document is true and accurate. We agree to abide by CGP Guidelines and funding received will be used for the purpose nominated in this application.			
Signed by TWO senior members of organisation:			
Full name:	Laura Chandler	***Full name:***	Jesse Henning
Position title:	President	***Position title:***	Secretary/Treasur
Signature:		***Signature:***	
Date:	26.11.2023	***Date:***	27/11/2023

DECLARATION FROM AUSPICE ORGANISATION (if applicable)			
We declare that no funding will be returned to the auspice organisation in the form of fees, administration, costs, etc. We agree to manage the funds on behalf of _____ and abide by the CGP Guidelines.			
Signed by TWO senior members of organisation:			
Full name:		***Full name:***	
Position title:		***Position title:***	
Signature:		***Signature:***	
Date:		***Date:***	

CHECKLIST

Please ensure you have:

- ☒ Read the application guidelines carefully
- ☒ Completed **ALL** sections of the Application Form
- ☒ Attached copies of quotes/pricing for all expenditure requested through the CGP
- ☒ Attached a copy of the Certificate of Currency for Public Liability Insurance
- ☐ Attached a Letter of Support from the auspice organisation (if applicable)
- ☐ Attached a Statement of Supplier (if applicable)
- ☐ Attached a Project timeline (if applicable)
- ☒ Attached any Letters of Support from other groups.

For assistance with your application or to have it proofed before submission, please email to ceo@koorda.wa.gov.au

Please send this application via one of the following:

Mail
Shire of Koorda
PO BOX 20, Koorda WA 6475

Email
ceo@koorda.wa.gov.au

In person
10 Haig Street, Koorda

Mrs Munns Music Studio

Quote

13 askew St
Beacon WA6472

0427616624

hello@munnsmusicstudio.com

www.munnsmusicstudio.com

23/7/2023

Laura Chandler
Koorda Playgroup
Koorda

Dear Laura

Thank you for the opportunity to quote on providing Jungle music sessions to the Koorda Playgroup for 4 terms fortnightly sessions (10 weeks per term – 5 sessions per term).

Jungle music is a music developmental program which:

- develops active participation, which is essential for heightened brain development.
- has a strong focus on fun, sensory-based activities
- builds children's confidence and self-esteem.
- develops positive social skills such as sharing, respect and empathy.
- improves a child's memory, problem solving techniques, understanding and recollection.
- develops a child's fine and gross motor skills through dancing, clapping and other choreographed physical movements.
- language development. Jungle Music and MIF will help your child learn new words and develop their vocabulary.
- Supports the parent/child bond.

All of these activities set children up for life-long learning and prepares them for the structured learning environment of school as well as developing the fundamental skills for learning a musical instrument.

20 sessions with 10 kids = $3000 + GST

Travel = $750 + Gst

Audio Books $350 + GST

Playgroup Quote: $3690 +GST (10% discount)

All instruments will be provided for all sessions.

Sincerely,
Vanessa Munns

Quote / Shopping Cart

Order number:	**4202310**	Your order:	**N4202310**
Customer:	**114639**	Creation date:	**13/10/23**
Your reference:	**Hessa Robinson**		

Hessa Robinson
KOORDA COUNTRY BRATZ PLAYGROUP
PO BOX 231
KOORDA WA 6475
AUSTRALIA

Hessa Robinson
KOORDA COUNTRY BRATZ PLAYGROUP
ALLENBY STREET
KOORDA WA 6475
AUSTRALIA

	Product	Quantity	Unit	Price Ex GST	Discount	Discount %	Amount
	BRI30181 BRIO Wooden Musical Drum & Drumstick	2	EACH	59.95	12.00	10	107.90
	TEB0153 Teachables Rainbow Musical Desk Bells - Pack of 8	1	EACH	75.95	7.60	10	68.35
	QM0007 Gold Bar Chimes with Stand	1	EACH	72.95	7.30	10	65.65

You Saved :	26.90
Total Price Ex GST:	241.90
Freight:	26.90
Total Excluding GST:	268.80
GST:	26.89
Total:	**$295.69**

Modern Teaching Aids Pty Ltd
ABN 98 000 628 786
Level 1, 122-126 Old Pittwater Road
Brookvale, NSW 2100 Australia
Freephone: 1800 251 497 Freefax: 1800 151 492
Web: www.teaching.com.au

Prices are correct at time of Quote.
Carts will automatically be adjusted when retrieved to reflect any pricing / availability changes.
All credit card payments incur a credit/debit card surcharge (1.0%)

KOORDA PRIMARY SCHOOL
P.O. Box 188
34 Birdwood St
KOORDA WA 6475
Phone: 08 96826000
Email: Koorda.ps@education.wa.edu.au

To whom it may concern,

Our local Playgroup is applying for a grant offering funding to be able to provide Jungle Music lessons for children between the ages of 0-5 years.

The school works closely with the Playgroup and the children visit the school regularly. A program like this would be beneficial for a child's social, emotional, and physical development and it would be an investment into the future of their education. The program is designed to develop active participation and has a strong focus on sensory based activities through music.

Kind regards

Amy Floyd
Principal
Koorda Primary School

Nigel Harford
Music Specialist
Koorda Primary School

Koorda Community Resource Centre
Your local connection

41 Railway Street
KOORDA WA 6475
ABN: 20 323 796 243
P: (08) 9684 1081
E: manager@koordacrc.net.au

28 November 2023

Lana Foote – Acting CEO
Shire of Koorda
PO Box 20,
Koorda WA 6475

LETTER OF SUPPORT FOR FUNDING APPLICATION
SHIRE OF KOORDA COMMUNITY GRANTS PROGRAM

Dear Lana.

I am writing to express my enthusiastic support for the grant application submitted by the Koorda Country Bratz Playgroup for the Jungle Music initiative.

Music is a universal language and has the power to captivate young minds, foster creativity, and enhance various aspects of child development. Worldwide research has proven that music has a positive influence on cognitive, emotional, and social skills in children. Moreover, engaging children in musical activities from an early age contributes significantly to shaping their outlook and enhancing the overall quality of their lives.

The Koorda Community Resource Centre is dedicated to supporting initiatives that promote the well-being and development of our community, particularly our young members. We believe that the Jungle Music program aligns perfectly with our mission and values. By providing a platform for interactive musical activities, this project has the potential to create a positive and nurturing environment for the children in our community.

I am confident that the Koorda Country Bratz Playgroup possesses the expertise, commitment, and passion required to execute this project successfully. The Koorda Community Resource Centre is committed to providing any assistance necessary to ensure the realization of this valuable initiative. We are excited about the prospect of joyful music and singing resonating from the playgroup building, enriching the lives of the children in our community.

Thank you for considering the Koorda Country Bratz Playgroup grant application. We look forward to the positive impact that this project will undoubtedly have on the children and families in our community.

Should you require any additional information or clarification, please do not hesitate to contact me.

Yours Sincerely,

K. Storer

Kim Storer
Manager

Proudly supported by

Department of
Primary Industries and Regional Development
GOVERNMENT OF WESTERN AUSTRALIA

Active™ underwriting specialists

CERTIFICATE OF CURRENCY

CERTIFICATE NO. 72708

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured:	**PLAYGROUP WA INC & AFFILIATED PLAYGROUPS**
Cover:	Public Liability: $20,000,000 any one occurrence Products Liability: $20,000,000 any one occurrence and in the aggregate (For The Business of Playgroup Association only)
Activity/Business:	Playgroup Association
Excess:	As per policy schedule
Period of Insurance:	31/10/2023 **to** 31/03/2024
Underwriter:	Certain underwriters at Lloyd's & HDI Global Specialty SE-Australia
Policy Number:	PMEL99/0126447
Territorial Scope:	Worldwide Excluding USA and Canada
Jurisdictional Limits:	Commonwealth of Australia and New Zealand
Counterparties:	None

For full terms, conditions and exclusions please refer to Your Policy Wording version Active_Liability_Policy_Wording_04.23.

SPORTSCOVER AUSTRALIA PTY. LTD. A.C.N. 006 637 903
John Torcasio
Senior Underwriter
Torcasio

MANAGER

1/11/2023

DATE

• Melbourne • Sydney • London

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