Koorda Community Grants Program (CGP) Application Form

Round 1: Applications open on 1 July and close 31 July. To be considered at the Public Ordinary Council Meeting in August. Acquittal Due: 28 February.

Round 2: Applications open on 1 November and close 30 November. To be considered at the Public Ordinary Council Meeting in December. Acquittal Due: 25 June.

Late applications will not be accepted.

APPLICATION ROUND/YEAR	
Which financial year are you applying for? *(Eg; 2023/2024)*	2023/24
What round are you applying for? *(Eg; Round 1)*	2

APPLICATION ROUND/YEAR	
Group/organisation name:	Koorda & Districts Museum & Historical Society Inc
Postal address:	PO BOX 227, Koorda, WA, 6475
ABN:	576 938 680 54
Does your group/organisation have Public Liability Insurance?	☒ Yes (please attach a copy of your Certificate of Currency) ☐ No - you will need an auspicing organisation to apply for the CGP that has a Certificate of Currency)
Is your group/organisation (or auspicing organisation) registered for the Goods and Services Tax (GST)?	☐ Yes ☒ No - please complete and attach a Statement by Supplier form available on the ATO website. *If your group is required to be registered but has not done so, the Shire is required to withhold 46.5% of any grant we provide to you and remit it to the Tax Office.* *If your group is not required to be registered for GST, you must provide us with a Statement by a supplier form, or as required by the Federal Government we will withhold 46.5% of any grant for tax purposes.*
Is your group/organisation an Incorporated Association, Not for Profit Company or any other type of institution? (Please tick all that apply)	☒ Incorporated Association ☒ Not for Profit Company or charity ☐ Other (please specify) Registered Charity *If you are not an Incorporated Association, Not for Profit Company, charity or other appropriate organisation you must have an auspicing organisation that will manage the funds and provide a Certificate of Currency for Public Liability Insurance.* *Please attach a letter of support from the auspicing organisation and a copy of their Certificate of Currency.*

GROUP/ORGANISATION CONTACT PERSON	
Contact Title & Name: *Eg. Mr John Smith*	Colleen Scally
Position title in the group/ organisation:	Treasurer
Contact Numbers:	9684 1393
Email:	

GROUP/ORGANISATION ALTERNATE CONTACT PERSON	
Contact Title & Name: *Eg. Mr John Smith*	Margaret Strahan
Position title in the group/ organisation:	Curator
Contact Numbers:	9684 4024
Email:	

AUSPICING ORGANISATION (IF APPLICABLE)	
Auspicing organisation Name:	
ABN of auspicing organisation:	
Contact Person Title & Name: *Eg. Mr John Smith*	
Position title in the group/ organisation:	
Contact Numbers:	
Email:	

ABOUT GROUP/ORGANISATION

Briefly describe your group/organisation's aims?

To collect, classify and preserve records and items to the history of Koorda and surrounding districts

The services/activities your group/organisation provide to the community?

The income and property of the Society shall be soley applied towards the promotion of the objects and aims of the Society. To enable the past, present and future Koorda Community a glimpse into Koorda's and Districts way of life and evolvement over the years. - Our history.

Which are your main target groups?

☒ General Community
☐ Children 0-10
☐ Youth 11-25
☐ Women
☐ Men
☐ Seniors
☐ Aboriginal and Torres Strait Islander people
☐ People with disabilities and/or carers
☐ Other (please specify) _____

If your application is successful, how will you recognise the Shire of Koorda's contribution to this project?

☒ Press release
☐ Annual Report
☐ Social Media
☐ Flyers
☐ Banners/Posters
☐ Equipment: a sticker or plaque attached, where possible, on the item/s purchased recognising the Shire's contribution.
☐ Other (please specify) _____

Has your organisation received funding from the Shire in the last two years?

Please note you cannot apply twice for the CGP in one financial year (this includes the Community Financial Assistance Program).

☒ No - skip to Project Details
☐ Yes - please answer below questions

If applicable, please list the years and amounts of funding from the Shire in the last two years.

Year: _____ Amount: _____

Year: _____ Amount: _____

If applicable, has your organisation provided an acquittal to the Shire for each grant?

☐ Yes - The organisation's acquittal has been received by the Shire.
☐ No - If a previous grant has not been acquitted with the Shire you are not eligible to apply.

PROJECT DETAILS	
Project Title	Rechargable Vacuum Cleaner

Please outline your project/funding request?

With limited power points throughout the Museum Building, at present vacuum cleaning requires the use of many extension cords. Bearing in mind the age of our members, this is not an efficient or safe method of cleaning.
With a cordless, rechargeable vacuum we would be able to carry out the cleaning quicker and far safer manner.
Note: Sweeping is frowned upon in Museums.

Funding Requested (excluding GST)	$453.64
Total Project Cost (excluding GST, please include in-kind and financial sources and contributions)	$544.55

On what date/dates will your project/initiative start and finish? (Please attach a timeline for you project if applicable)

1st January to March 31st 2024
If successful would travel to Northam/Perth to pick up item - which will need to be ordered in.

How and where will your project/purchases take place?

As above.
ie; If successful would travel to Northam/Perth to pick up ordered item.

What is your group/organisation's contribution to your project? Please include in-kind and financial sources and contributions.

We would put $100 (inc GST) towards cost.
Plus we would be the ones using it to carry out the cleaning.
At our cost we would travel to pick up the vacuum.

How many people do you anticipate will attend your event or participate in your project/initiative once completed? (reference should be made to those anticipated to attend/participate from within the Shire of Koorda, and those from the outer regions)

All members and volunteers

Explain how you know the project is needed and supported by the Community, and explain what benefits will your project/initiative deliver to the Koorda community? Aging members and volunteers means not everyone can use the heavy barrel type vacuum. Also from a health and safety point the use of various extension cords due to limited power points is dangerous and cumbersome. Visitors appreciate a clean environment.
Name any other group/individuals that will be involved in the project? (please attach letters of support) Community members who volunteer to assist with the museum. Visitors to museum - a cleaner place to look around.
If you are applying for funds for equipment, describe what the equipment is and what it will be used for in the future? Cordless rechargeable vacuum cleaner "Beko" Stick Vacuum. Model VRT94929V1
If your application is unsuccessful, or only partly funded, in the CGP, how will the project be delivered? If not successful in our application the purchase would be placed on hold till another funding opportunity. Due to dust levels in the old building, it deserves your consideration.

PROJECT INCOME

Please note that applications with multiple funders/contributors are favoured.

PLEASE INCLUDE ALL IN-KIND AND CASH CONTRIBUTIONS.

Use https://gstcalculator.com.au/ to obtain the amounts excluding GST.

In-kind hours: Please visit https://volunteeringwa.org.au/resources/volunteer-benefits-calculator/ to determine your organisations in-kind hours for the project.

PROPOSED PROJECT INCOME	BUDGET (ex GST)	STATUS
For example: CGP grant request	*1,000*	*Unconfirmed*
For example: Own organisation cash contribution	*500*	*Confirmed*
For example: Own organisation in-kind contribution	*200*	*Confirmed*
For example: Lotterywest Grant	*2,000*	*Pending*
CGP Grant Request	$453.64	Unconfirmed
Museum Funds	$90.91	Confirmed
Total Income:	$544.55	

PROJECT EXPENDITURE	BREAKDOWN (ex GST)	FUNDING SOURCE
For example: Newspaper Advertisement	*500*	*CGP*
For example: Purchase of chairs and tables	*500*	*CGP*
For example: Venue hire	*200*	*Own organisation in-kind contribution*
For example: Bouncy castle hire	*2,000*	*Lotterywest*
Cost of Vacuum	$544.55	As above
Members travel time & cost donated	0.00	Member
Total Expenditure:	$544.55	

DECLARATION FROM ORGANISATION

We declare that the organisation we represent does not operate for profit and the information given in this document is true and accurate. We agree to abide by CGP Guidelines and funding received will be used for the purpose nominated in this application.

Signed by TWO senior members of organisation:

Full name:	COLLEEN SCALLY	***Full name:***	MARGARET ROSE STRAHAN
Position title:	TREASURER	***Position title:***	CURATOR
Signature:	[illegible]	***Signature:***	[illegible]
Date:	29.11.2023	***Date:***	29.11.2023

DECLARATION FROM AUSPICE ORGANISATION (if applicable)

We declare that no funding will be returned to the auspice organisation in the form of fees, administration, costs, etc. We agree to manage the funds on behalf of _____ and abide by the CGP Guidelines.

Signed by TWO senior members of organisation:

Full name:		***Full name:***	
Position title:	N/A	***Position title:***	
Signature:		***Signature:***	
Date:		***Date:***	

CHECKLIST

Please ensure you have:

- ☐ Read the application guidelines carefully
- ☐ Completed **ALL** sections of the Application Form
- ☐ Attached copies of quotes/pricing for all expenditure requested through the CGP
- ☐ Attached a copy of the Certificate of Currency for Public Liability Insurance
- ☐ Attached a Letter of Support from the auspice organisation (if applicable)
- ☐ Attached a Statement of Supplier (if applicable)
- ☐ Attached a Project timeline (if applicable)
- ☐ Attached any Letters of Support from other groups.

For assistance with your application or to have it proofed before submission, please email to ceo@koorda.wa.gov.au

Please send this application via one of the following:

Mail
Shire of Koorda
PO BOX 20, Koorda WA 6475

Email
ceo@koorda.wa.gov.au

In person
10 Haig Street, Koorda

Businesswise
Certificate of Currency

QBE Insurance (Australia) Ltd
Head Office
Level 18, 388 George Street
Sydney NSW 2000
ABN: 78 003 191 035
AFS Licence No: 239545

Policy Number GTU474598BPK

Issued By
QBE Insurance (Australia) Ltd

Period of Insurance
From 08/04/2023
To 08/04/2024 at 4pm

This certificate confirms this policy is in force for the period shown, subject to the policy terms, conditions and exclusions. It is a summary of cover only (for full details, refer to the current Policy Wording/Product Disclosure Statement and schedule). It does not alter, amend or extend the policy. The information is current only at the date of printing.

The Insured

KOORDA & DISTRICTS MUSEUM
ABN Number 57 693 868 054

Cover Details

Location NINGHAN ROAD, KOORDA WA 6475 **Risk Number** 1

Business MUSEUM OPERATION

Interested Party None Noted

Broadform Liability Section

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		$10,000,000
Property in Your physical and legal control	As per the policy wording	

Excess $500 for property damage claims only
$0 for personal injury claims

Clauses

- **AJG**
  APPLICABLE WORDING
  Arthur J Gallagher SmartProtect Business Insurance Policy Wording
  QM7474-0323 applies.

QM1826-1207

Betta

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BEKO POWERCLEAN ROCKET 2-IN-1 RECHARGABLE STICK VACUUM

Model: VRT94929VI IPN: 823708

beko

5.0 | 4 Reviews Write a review

$ PRICE MATCH GUARANTEE

$599.00

own it from $10/wk

or 4 interest-free payments of $149.75 with afterpay

zip

or 5 fortnightly payments of **$119.80** with humm

Interest Free $49.92 per month for 12 months. (Terms, conditions & fees apply) Learn more

LATITUDE

BEKO POWERCLEAN ROCKET 2-IN-1 RECHARGABLE STICK VACUUM

Model VRT94929VI IPN 823708

PRICE MATCH GUARANTEE

$599.00

OVERVIEW

Say hello to the Beko PowerClean Rocket 2-in-1 Rechargeable Stick Vacuum, your ultimate cleaning partner. Enjoy uninterrupted cleaning for up to 45 minutes with its powerful battery. Charging time takes only 4-5 hours, so you can always keep your home clean. With a HEPA filter, you can breathe easy knowing that allergens and dust are captured, leaving your home's air clean and fresh. The vacuum's sleek silver design adds a touch of elegance to your home. The package includes a Soft Brush, Crevice Tool, Turbo Brush, Hard Floor Roller and an Extension Hose to ensure that cleaning is effortless on every surface. With its convenient charging station, the vacuum can be easily stored and recharged when not in use. Keep your home spotless with the Beko PowerClean Rechargeable Stick Vacuum!

OVERVIEW

SPECIFICATIONS

KEY SPECIFICATIONS	
Brand	Beko
IPN	823708
Model	VRT94929VI
Size	450W
Width	320
Height	1120
Depth	270
Colour/Finish	SILVER
Vacuum Bag Type	BAGLESS

29.11.2023