WHEATBELT NORTH-EAST SRRG

Chairperson: Cr E O'Connell
Deputy Chairperson: Cr W Della Bosca
Secretary: Mr R Munns
R Munns Engineering Consulting Services
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Unconfirmed Minutes of the Sub Regional Road Group Zoom Video Conference Meeting held on Tuesday the 14th November 2023 at 9.05 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Retiring Chairperson declared the meeting open at 9.05 am, welcomed everyone in attendance, including the new Delegates from the Shires of Trayning and Wyalkatchem, Cr Dale Naughton and Justin Begley respectively.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson and Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate) Joined at 9.18am
Cr Romina Nicoletti	Shire of Mukinbudin	(Voting Delegate)
Cr Dale Naughton	Shire of Trayning	(Voting Delegate)
Cr Daimon Geier	Shire of Westonia	(Voting Delegate)
Cr Justin Begley	Shire of Wyalkatchem	(Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Mr Dirk Sellenger	CEO – Shire of Mukinbudin	
Mr John Merrick	Acting CEO – Shire of Nungarin	
Ms Leanne Parola	CEO – Shire of Trayning	
Mr Bill Price	CEO – Shire of Westonia	
Mr Dave Nayda	Manager of Works – Shire of Nungarin	
Mr Terry Delane	Manager of Works – Shire of Wyalkatchem	
Mr Glenn Brigg	Manager of Works – Shire of Yilgarn	
Ms Allison Hunt	Secretary WN RRG – MRWA	(Secretary – WN RRG)
Mr John Nuttall	Program Director - WSFN	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Bryan Close	Shire of Yilgarn	(Proxy Delegate)
Cr Gary Coumbe	Shire of Nungarin	(Proxy Delegate)
Mr Ben McKay	CEO – Shire of Mt Marshall	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Aaron Wooton	Manager of Works – Shire of Mt Marshall	
Mr Peter Hall	Program Manager – WSFN	

3. ENDORSEMENT OF MEMBER COUNCIL DELEGATES

As a result of the Local Government Elections held on Sat 21st Oct 2023, the following Council Delegates and Deputies have been nominated by their Council to the Wheatbelt North East SRRG (WNE SRRG) :

RESOLUTION 23 - 010

That the WNE SRRG endorse the following appointments to the WNE SRRG for the next two (2) year period:

1. Shire of Koorda	*Cr Nick Chandler – Delegate* *Cr Gary Grieves – Deputy*
2. Shire of Mt Marshall	*Cr Tanya Gibson – Delegate* *Cr Stuart Putt – Deputy*
3. Shire of Mukinbudin	*Cr Romina Nicoletti – Delegate* *Cr Abi Farina – Deputy*
4. Shire of Nungarin	*Cr Eileen O'Connell – Delegate* *Cr Gary Coumbe – Deputy*
5. Shire of Trayning	*Cr Dale Naughton – Delegate* *Cr Clayton Marchant – Deputy*
6. Shire of Westonia	*Cr Daimon Geier – Delegate* *Cr Mark Crees – Deputy*
7. Shire of Wyalkatchem	*Cr Justin Begley – Delegate* *Cr Owen Garner – Deputy*
8. Shire of Yilgarn	*Cr Wayne Della Bosca – Delegate* *Cr Bryan Close – Deputy*

Moved Cr W Della Bosca	**Seconded** Cr R Nicoletti
Carried: Yes (7/0)	

4. ELECTION OF WNE SRRG OFFICE BEARERS

4.1 Election of WNE SRRG Chairperson and Deputy Chairperson

The position of **Chairperson** was declared vacant. The Secretariat, Rod Munns, assumed the position of Chairperson.

Nominations were called for the position of WNE SRRG Chairperson. The term is for two years.

Nomination of Cr E O'Connell was received by Cr W Della Bosca. Cr E O'Connell accepted the nomination of WNE SRRG Chairperson. There were no further nominations.

RESOLUTION 23 - 011

That Cr E O'Connell be elected as the Chairperson for the WNE SRRG:

Moved Cr W Della Bosca	**Seconded** Cr N Chandler
Carried: Yes (7/0)	

The Chairperson, Cr E O'Connell , assumed the Chair.

The position of **Deputy Chairperson** is declared vacant. Nominations were called for the position of WNE SRRG Deputy Chairperson. The term is for two years.

Nomination of Cr W Della Bosca was received by Cr E O'Connell. Cr W Della Bosca accepted the nomination of WNE SRRG Deputy Chairperson. There were no further nominations.

RESOLUTION 23 – 012 *That Cr W Della Bosca be elected as the Deputy Chairperson for the WNE SRRG:*	
Moved Cr D Geier	**Seconded** Cr D Naughton
Carried: Yes (7/0)	

4.2 Election of WNE SRRG Delegate and Proxies to Wheatbelt North Regional Road Group Positions

The position of WNE SRRG **Voting Delegate to the WBN RRG** is declared vacant. Nominations were called for the position of WNE SRRG Voting Delegate to the WBN RRG. The term is for two years.

Nomination of Cr E O'Connell was received by Cr W Della Bosca. Cr E O'Connell accepted the nomination of WNE SRRG Voting Delegate to the WBN RRG. There were no further nominations.

The position of WNE SRRG **First Proxy Delegate to the WBN RRG** is declared vacant. Nominations were called for the position of WNE SRRG First Proxy Delegate to the WBN RRG. The term is for two years.

Nomination of Cr W Della Bosca was received by Cr E O'Connell. Cr W Della Bosca accepted the nomination of WNE SRRG First Proxy Delegate to the WBN RRG. There were no further nominations.

The position of WNE SRRG **Second Proxy Delegate to the WBN RRG** is declared vacant. Nominations were called for the position of WNE SRRG Second Proxy Delegate to the WBN RRG. The term is for two years.

Nomination of Cr N Chandler was received by Cr E O'Connell. Cr N Chandler accepted the nomination of WNE SRRG Second Proxy Delegate to the WBN RRG. There were no further nominations.

RESOLUTION 23 - 013 *That Cr E O'Connell be elected as the WNE SRRG Voting Delegate to the Wheatbelt North Regional Road Group.* *That Cr W Della Bosca be elected as the WNE SRRG First Proxy Delegate to the Wheatbelt North Regional Road Group.* *That Cr N Chandler be elected as the WNE SRRG Second Proxy Delegate to the Wheatbelt North Regional Road Group.*	
Moved Cr D Geier	**Seconded** Cr R Nicoletti
Carried: Yes (7/0)	

4.3 Election of WNE SRRG Secretary

The position of WNE SRRG **Secretary** is declared vacant.
Nominations were called for the position of WNE SRRG Secretary. The term is for two years.

Nomination of Rod Munns was received by Cr E O'Connell. Rod Munns accepted the nomination of WNE SRRG Secretary. There were no further nominations.

RESOLUTION 23 - 014 *That Rod Munns be elected as the WNE SRRG Secretary.*	
Moved Cr W Della Bosca	**Seconded** Cr N Chandler
Carried: Yes (7/0)	

4.4 Election of WNE SRRG Representative and Proxy to the Wheatbelt North Technical Working Group Positions

The position of WNE SRRG **Representative to the WBN TWG** is declared vacant.
Nominations were called for the position of WNE SRRG Representative to the WBN TWG. The term is for two years.

Nomination of Rod Munns was received by Cr E O'Connell. Rod Munns accepted the nomination of WNE SRRG Representative to the WBN TWG. There were no further nominations.

The position of WNE SRRG **Proxy Representative to the WBN TWG** is declared vacant.
Nominations were called for the position of WNE SRRG Proxy Representative to the WBN TWG. The term is for two years.

Nomination of Darren West was received by Cr N Chandler. Darren West accepted the nomination of WNE SRRG Proxy Representative to the WBN TWG. There were no further nominations.

RESOLUTION 23 - 015 *That Rod Munns be elected as the WNE SRRG Representative to the Wheatbelt North Regional Road Group Technical Working Group.* *That Darren West be elected as the WNE SRRG Proxy Representative to the Wheatbelt North Regional Road Group Technical Working Group.*	
Moved Cr J Begley	**Seconded** Cr D Naughton
Carried: Yes (7/0)	

4.5 Election of WNE SRRG Voting Delegate and Proxy to the Wheatbelt Secondary Freight Network (WSFN) Steering Committee and Technical Committee Positions

Cr Gibson joined the meeting.

The position of WNE SRRG **Voting Delegate to the WSFN SC** is declared vacant.
Nominations were called for the position WNE SRRG Voting Delegate to the WSFN SC. The term is for two years. Only elected delegates are eligible for these roles.

Nomination of Cr E O'Connell was received by Cr W Della Bosca. Cr E O'Connell accepted the nomination of WNE SRRG Voting Delegate to the WSFN SC. There were no further nominations.

The position of WNE SRRG **Proxy Delegate to the WSFN SC** is declared vacant.
Nominations were called for the position of WNE SRRG Proxy Delegate to the WSFN SC. The term is for two years. Only elected delegates are eligible for these roles.

Nomination of Cr W Della Bosca was received by Cr E O'Connell. Cr W Della Bosca accepted the nomination of WNE SRRG Proxy Delegate to the WSFN SC. There were no further nominations.

The position of WNE SRRG **Representative to the WSFN TC** is declared vacant.
Nominations were called for the position WNE SRRG Representative to the WSFN TC. The term is for two years.

Cr O'Connell withdrew her nomination of Rod Munns for this position. Nomination of Glen Brigg was received by Cr W Della Bosca. Glen Brigg accepted the nomination of WNE SRRG Representative to the WSFN TC. There were no further nominations.

The position of WNE SRRG **Proxy Representative to the WSFN TC** is declared vacant.
Nominations were called for the position of WNE SRRG Proxy Representative to the WSFN TC. The term is for two years.

Nomination of Rod Munns was received by Cr T Gibson. Rod Munns accepted the nomination of WNE SRRG Proxy Representative to the WSFN TC. There were no further nominations.

RESOLUTION 23 - 016 *That Cr E O'Connell be elected as the WNE SRRG Voting Delegate to the Wheatbelt Secondary Freight Network Steering Committee.* *That Cr W Della Bosca be elected as the WNE SRRG Proxy to the Wheatbelt Secondary Freight Network Steering Committee* *That Glen Brigg be elected as the WNE SRRG Voting Representative to the Wheatbelt Secondary Freight Network Technical Committee.* *That Rod Munns be elected as the WNE SRRG Proxy Representative to the Wheatbelt Secondary Freight Network Technical Committee*	
Moved Cr T Gibson	**Seconded** Cr D Geier
Carried: Yes (8/0)	

5. CONFIRMATION OF MINUTES OF MEETING 22nd AUGUST 2023

RESOLUTION 23 - 017 *That the minutes of the WNE SRRG Meeting, held on the 22nd August 2023, be confirmed as a true and correct record of proceedings.*	
Moved Cr W Della Bosca	**Seconded** Cr N Chandler
Carried: Yes (8/0)	

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6. CORRESPONDENCE

6.1 Correspondence In

a) Advice of Meeting, and Agenda for Meeting held 4th September 2023 (Att 2a) – received via email from Allison Hunt on 31st August 2023.
b) Request for Case Studies for Difficulties in Obtaining Clearing Permits (Att 2b) – received via email from Allison Hunt on 7th September 2023.
c) Advice of, and List of received 24/25 Yr Commodity Route Funding Applications (Atts 2c i and ii) – received via email from Allison Hunt on 28th September 2023.
d) Advice of, and Circulation of New SRFLGA Road Funding Agreement and Procedures (Atts 2d i, ii and iii) – received via email from Allison Hunt on 29th September 2023.
e) Advice of MRWA / IPWEA – WA Online Road Safety Engineering Courses (Att 2e) – received via email from Allison Hunt on 18th October 2023.
f) Advice of LG Road Safety Vanguard Program Workshop to be held 14-16 Nov 2023 (Att 2f) – received via email from Allison Hunt on 20th October 2023.
g) Advice of, and Circulation of WN RRG and WSFN Recoup Registers current at 26th October 2023 (Att 2g) – received via email from Allison Hunt on 26th October 2023.
h) Nomination of R Munns for WNE SRRG Secretary, and WN RRG & WSFN TC Representative (Att 2h) – received via email from Cr E O'Connell on 6th November 2023.
i) Advice of, and Circulation of November 2023 RRG Report (Atts 2i i and ii) – received via email from Allison Hunt on 8th November 2023.
j) Nomination of Cr W Della Bosca and N Chandler for various WNE SRRG Delegate positions (Att 2j) – received via email from Cr E O'Connell on 8th November 2023.
k) Nomination of Cr E O'Connell for various WNE SRRG Delegate positions (Att 2k) – received via email from Cr W Della Bosca on 9th November 2023.

6.2 Correspondence Out

Nil

RESOLUTION 23 - 018 *That the Incoming and Outgoing Correspondence be accepted.*	
Moved Cr W Della Bosca	**Seconded** Cr D Geier
Carried: Yes (8/0)	

7. BUSINESS ARISING FROM CORRESPONDENCE

Nil.

8. GENERAL BUSINESS

Nil.

9. OTHER BUSINESS

9.1 Update on WSFN Project

WSFN Program Director, Mr John Nuttall gave an update on the WSFN Project and advised:

- The Program Proposal Report (PPR) for the current 23/24 Yr Program has not yet been signed off by the Federal Government, and this is currently delaying affected LGs from commencing Upgrade works. He visited Canberra in September (2023) and was told then that the PPR should be signed off at the end of September. The reason given by the Federal Government for the delay, is that this signing off wont be completed until the ninety (90) day Infrastructure Australia Review is complete. The committed WSFN Funding is not under threat, but cannot be used until this PPR is signed off. Affected LGs can claim the first 20% of funding, which is matching State Funding.
- The WSFN has produced an ongoing rolling Program and is hopeful of leveraging funding in the future to keep this Program running.
- All Wheatbelt LGs have been given access to the WSFN Website to access all Documents and Programs.
- The WSFN Office located in Keane St in Midland, just near Midland Gate Shopping Centre, is available for Member LG's use.
- The WSFN is currently re-assessing the Freight Routes and MCA System. This will not affect existing approved Programs.
- MRWA have agreed to permit Linemarking on all WSFN Routes. However, since linemarking is a Regulatory requirement, all Linemarking still needs to be approved via the MRWA Regulatory Approvals process (MRWA to agree to Linemarking details and approve Drawings, and check setting out onsite prior to Linemarking).

Ms Alli Hunt also advised that Ms Jacqui Early from the MRWA Narrogin Office will be administering WSFN Funding Claims from this point on.

The Chairperson closed the meeting and re-opened it at 9.40 am to discuss the next meeting dates item.

10. NEXT MEETING DATES

10.1 Next WN RRG Meeting

The next WN RRG meeting is scheduled to be held 11th March 2024, at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

10.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

10.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for 6th February 2024, and is to be conducted as a Face to Face Meeting.

11. CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 9.43 am.