



Shire of
Koorda

Drive in, stay awhile

MINUTES

Koorda Grants Committee Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Monday 18 December 2023

Commencing 4.00pm

NOTICE OF MEETING

Dear Koorda Grants Committee Members,

The next Grants Committee Meeting of the Shire of Koorda will be held on Monday 18 December 2023 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda, commencing at 4.00pm.

Lana Foote
Acting Chief Executive Officer
15 December 2023

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Lana Foote
Acting Chief Executive Officer

Table of Contents

1. Declaration of Opening	4
2. Record of Attendance, Apologies and Leave of Absence	4
3. Election of Presiding Member and Deputy Presiding Member	4
4. Disclosure of Interest	5
5. Confirmation of Minutes from Previous Meetings	5
6. Officer's Reports	5
6.1. Adoption of Koorda Grants Committee Terms of Reference	5
6.2. Consideration of 2022/2023 Round 1 Koorda Community Grant Program Applications	8
7. Urgent Business Approved by the Person Presiding or by Decision	10
8. Date of Next Meeting	10
9. Closure	10
APPENDIX I – Terms of Reference	11

Shire of Koorda Koorda Grants Committee Meeting 4.00pm, Monday 18 December 2023



1. Declaration of Opening

The Acting CEO welcomes those in attendance and declares the meeting open at 4.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Committee Members:

Cr JM Stratford	Member
Cr KM Burrell	Member
Cr GL Boyne	Member

Staff:

Miss L Foote	Acting Chief Executive Officer
Mrs K Harrap	Governance Officer

Visitors:

Cr GW Greaves	Deputy Member
---------------	---------------

Apologies:

Approved Leave of Absence:

3. Election of Presiding Member and Deputy Presiding Member

The Committee are to elect a Presiding Member and, if desired, Deputy Presiding Member from amongst themselves in accordance with s5.12 of the Local Government Act 1995:

(1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule—

- (a) to “office” were references to “office of presiding member”; and*
- (b) to “council” were references to “committee”; and*
- (c) to “councillors” were references to “committee members”.*

(2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule—

- (a) to “office” were references to “office of deputy presiding member”; and*
- (b) to “council” were references to “committee”; and*
- (c) to “councillors” were references to “committee members”; and*
- (d) to “mayor or president” were references to “presiding member”.*

Once the Committee have elected their Presiding Member, the Chief Executive Officer will hand the meeting over to them.

One nomination was received from Councillor GL Boyne for the position of Presiding Member. As no other nominations were received, Cr GL Boyne was declared elected.

4.01pm Cr Boyne assumed the chair.

4. Disclosure of Interest

The following Councillors have disclosed an interest in item 6.2 - *Consideration of 2022/2023 Round 1 Koorda Community Grant Program Applications*.

Cr Gina Boyne

Impartiality – Closely associated (spouse) is on a committee of the Koorda Football Club who is an applicant.

Cr Kylie Burrell


Impartiality – Applicant for the Koorda Darts Club. Vice President of Koorda Darts Club and closely associated (parent) of a member in the Youth Group of whom are applicants.

5. Confirmation of Minutes from Previous Meetings

Nil.

6. Officer's Reports

6.1. Adoption of Koorda Grants Committee Terms of Reference

Governance and Compliance		
Date	11 December 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Koorda Grants Committee Terms of Reference	

Background:

The Koorda Grants Committee was established at the Special Meeting of Council held 23 October 2023 (RES: 191023), following the 2023 Ordinary Local Government Elections.

The Koorda Grants Committee's Terms of Reference have been drafted and are presented to the Committee, as attached, for consideration and adoption prior to recommending adoption at the Ordinary Council Meeting to be held, 18 December 2023.

Comment:

Appointment of Elected Members to the Koorda Grants Committee was determined by Council following ordinary local government elections, for a term to expire on the date of the subsequent Ordinary Local Government Elections.

An item will be presented for Council to adopt the terms of reference following this committee meeting.

Consultation:

Nil.

Statutory Implications:

The Koorda Grants Committee was established by Council (in its current format) under section 5.8 of the Local Government Act 1995 (the Act) (RES: 191023). Part 5, Subdivision 2 of the Act provides for committees including establishment and appointment of members. Part 5, Subdivision 3 of the Act provides for the quorum, voting, decisions and minutes of committees. The Local Government (Administration) Regulations 1996 also make provisions in regards to committees.

Policy Implications:

Shire of Koorda Code of Conduct for Council Members, Committee Members and Candidates

Section 10 of the Shire of Koorda Code of Conduct for Council Members, Committee Members and Candidates provides an expected standard of conduct for council members and committee members appointed to a Committee.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022
4.1 - Open and Transparent Leadership.

Financial Implications:

Nil

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation

Moved Cr JM Stratford

Seconded Cr KM Burrell

That the Koorda Grants Committee Terms of Reference be adopted.

CARRIED: 3/0

FOR: Cr GL Boyne, Cr KM Burrell, Cr JM Stratford

The following Councillors have disclosed an interest in item 6.2 - *Consideration of 2022/2023 Round 1 Koorda Community Grant Program Applications*.

Cr Gina Boyne

Impartiality – Closely associated (spouse) is on a committee of the Koorda Football Club who is an applicant.

Cr Kylie Burrell

Impartiality – Applicant for the Koorda Darts Club. Vice President of Koorda Darts Club and closely associated (parent) of a member in the Youth Group of whom are applicants.

4.05pm - SUSPEND STANDING ORDERS

Moved Cr KM Burrell

Seconded Cr JM Stratford

That standing orders be suspended to discuss item 6.2 Consideration of 2022/2023 Round 1 Koorda Community Grant Program Applications.

CARRIED 3/0

FOR: Cr GL Boyne, Cr KM Burrell, Cr JM Stratford

4.45pm - RESUMPTION OF STANDING ORDERS

Moved Cr JM Stratford

Seconded Cr KM Burrell

That standing orders be resumed as per the attendance register.

CARRIED 3/0

FOR: Cr GL Boyne, Cr KM Burrell, Cr JM Stratford

6.2. Consideration of 2022/2023 Round 1 Koorda Community Grant Program Applications

Governance and Compliance		
Date	11 December 2023	
Location	Not Applicable	
Responsible Officer	Lana Foote, Acting Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	2023 11 13 Koorda Youth Group \$945.36 2023 11 23 Koorda Golf Club \$2,985.45 2023 11 28 Country Bratz Playgroup \$4,325.09* 2023 11 28 Koorda Community Garden \$1,360.00 2023 11 28 Koorda Darts Club \$909.09 2023 11 30 Koorda Football Club \$2,200.00* 2023 11 30 Museum \$499.00*	

Background:

The Shire of Koorda is committed to recognising the value of all community organisations and has developed a clear and powerful vision “To build a vibrant and sustainable community with shared social values, in which we can live and work in harmony with our environment”.

The Community Grants Program is allocated from within Council’s general revenue budget each year to provide financial support to community organisations that meet the objectives of the Community Grants Program (“CGP”).

The CGP objectives are to support projects that promote community capacity, improve social participation and inclusion as well as enhance community harmony and social cohesion.

The Shire of Koorda CGP assists community groups and Not for Profit organisations with their vital work and programmes to:

- Promote community capacity, community harmony and social cohesion;
- Encourage people and organisations to help themselves;
- Ensure fair distribution of activities and services throughout Koorda; and
- Encourage resident participation in activities which benefit the community in Koorda.

A pool of \$10,000 is available in the inaugural round of the CGP, with Grants of up to \$5,000 (exc GST) being available to community organisations. Applications opened from 1 November to 30 November.

Comment:

The Koorda Grants Committee is to recommend to Council the successful applicants for this based on the below selection criteria;

- Applicant History: Has the applicant applied previously? Did the applicant adhere to the guidelines and acquittal requirements?
- Does the project meet a broader community need?
- Does the project benefit a sufficiently broad, or diverse, target group?
- Does the organisation have the capacity to undertake and manage the project?

- Does the application represent value for money?
- Collaborative community wide projects are encouraged.

A list of the applications for 2022/2023 Round 1 are included below;

Group	Project	Project Cost (exc GST)	Requested Amount
Koorda Youth Group	Transforming Spaces (10 x Beanbags)	1,791.61	945.36
Koorda Golf Club	Refurbish Koorda Golf Club Tee Boxes	9,659.99	2,985.45
Country Bratz Playgroup	Jungle Music	4,711.20	4,325.09*
Koorda Darts Club	Portable Dart Boards & Mats	963.63	909.09
Koorda Community Garden	Solid Foundation	3,976.56	1,360.00
Koorda Football Club	Entertainment - mental health focus "wellbeing night"	2,790.00	2,200.00*
Koorda Museum	Rechargeable Vacuum Cleaner	544.55	499.00*
		TOTAL	13,223.99

The "Requested Amounts" marked with an * indicate organisations not registered for GST, and if approved, would not be able to claim GST on their claim invoice to the Shire.

Consultation:

Koorda CGP Applicants

Statutory Implications:

Nil.

Policy Implications:

Policy "[F - Grants - Community Grants Program](#)" covers all aspects of the Koorda CGP.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022

1.2.1 - Recognise and support the value of our community volunteers and provide meaningful opportunities to contribute to Shire projects and improving local living.

1.2.2 - Develop and implement a Community Grants Program.

1.2.3 - Make available a list of current grant opportunities to local businesses, clubs and community groups.

Financial Implications:

An allocation of \$10,000 is included in the 2023/2024 Budget for the inaugural round of the Shire of Koorda Community Grants Program.

Voting Requirements: ☒ Simple Majority ☐ Absolute Majority

Officer Recommendation

Moved Cr KM Burrell

Seconded Cr JM Stratford

That the Grant Committee recommends;

That Council, endorse the recipients and funding allocation, for the below applicants of the 2022/2023 Koorda Community Grant Program, as determined at the Grants Committee Meeting held on 18 December 2023;

1. Koorda Golf Club	\$2985.45;
2. Koorda Football Club	\$1800.00;
3. Country Bratz Playgroup	\$2325.19;
4. Koorda Youth Group	\$945.36;
5. Koorda Community Garden	\$1360.00;
6. Koorda Museum	\$499.00

CARRIED: 3/0

FOR: Cr GL Boyne, Cr KM Burrell, Cr JM Stratford

7. Urgent Business Approved by the Person Presiding or by Decision

Nil.

8. Date of Next Meeting

TBC - August 2024.

9. Closure

The Chairperson thanked everyone for their attendance and closed the meeting at 4.46pm.

Signed: _____

Presiding Person at the meeting at which the minutes were confirmed.

Date: TBC - August 2024

APPENDIX I – Terms of Reference

Koorda Grants Committee Terms of Reference

1. Name

The name of the committee is the Shire of Koorda Grants Committee.

2. Head of Power

The committee is established by Council under section 5.9(2)(a) of the *Local Government Act 1995*.

3. Definitions

TERM	DEFINITION
Act	The <i>Local Government Act 1995</i> .
Council	The body consisting of all council members sitting formally as the Council of Shire of Koorda ("the Shire").
Chief Executive Officer	The Chief Executive Officer (CEO) of the Shire of Koorda.
Committee	Shire of Koorda Awards Committee.
Council Member	A person elected under the Act as a member of Council. Shire of Koorda council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act).
External Member	A person who is not a council member appointed to the committee with requisite skills, knowledge and experience that compliment the committees objectives.
Member	A person appointed to this committee.

4. Objectives

The Committee is to oversee and make determinations on all matters associated with the Community Grants Scheme by;

- Receiving and assessing grant applications for the Shire of Koorda Community Grants Program (CGP); and
- Making a final determination on all grant applications received as part of the CGP.

5. Powers

The Committee is a formally appointed committee of Council and is responsible to that body.

The Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.

The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee recommendations are advisory only and shall not be binding on Council.

6. Membership

The committee shall consist of three elected members, with a fourth elected member acting as a deputy.

The quorum for a Committee meeting is as per section 5.19 of the *Local Government Act 1995*: at least 50% of members of the committee (whether vacant or not).

The Committee is supported by the Chief Executive Officer and their nominees, principally the Deputy CEO.

The Shire shall provide secretarial and administrative support to the Committee.

7. Presiding Member

The Committee is to determine the Presiding Member of the Committee at the first meeting of the Committee immediately following the establishment of the Committee or following each biennial local government election, whichever is applicable.

The Committee is to determine a Deputy Presiding Member of the Committee at the first meeting of the Committee immediately following the establishment of the Committee or following each biennial local government election, whichever is applicable.

If the Presiding Member is absent from a meeting, the Deputy Presiding Member is to preside at that meeting.

The role of the Presiding Member includes:

- a) overseeing and facilitating the conduct of meetings in accordance with the Act and the Shire's *Standing Orders Local Law 2018*;
- b) ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner; and
- c) where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put.

In accordance with section 5.14 of the Act, if the Presiding Member and Deputy Presiding Member are not available or are unable or unwilling to perform the function of presiding member (but a quorum is still reached), then the committee members present at the meeting are to choose who is to preside at the meeting.

8. Meetings

The Committee will meet at least twice a year, generally in August and December, inline with the two rounds of the CGP. Round 1 being open 1 July to 31 July and Round 2 being open 1 November to 30 November.

Meetings of the Committee shall not be open to the public, however proceedings and records of the Committee are not confidential.

Decisions of the Committee shall be by simple majority.

An ordinary or a special meeting of the Committee is to be held:

- a) if called for by either the Presiding Member or at least two Committee members in a notice to the CEO setting out the date and purpose of the proposed meeting; or
- b) if so decided by the Committee; or
- c) if called for by Council.

The Committee may invite, through the CEO, Shire employees, or others to attend meetings and provide pertinent information, where necessary.

9. Minutes

The minutes of the meeting shall be recorded and prepared as per the provisions of section 5.22 of the Act.

The content of the minutes shall be in accordance with regulation 11 of the *Local Government (Administration) Regulations 1996*.

10. Reporting

Recommendations recorded in the minutes arising from the Committee's deliberations shall be presented to the earliest available ordinary meeting of Council.

In the event of a tied vote, where the Presiding Member has exercised a casting vote, the matter will be referred to Council for deliberation.

11. Terms of Appointment

Appointment to the Committee will be determined by the Council following ordinary local government elections, for a term to expire on the date of the subsequent ordinary local government elections.

If a member of the Committee resigns prior to an ordinary local government election, Council will appoint a replacement.

12. Code of Conduct

The Shire's Code of Conduct for Council Members, Committee Members and Candidates applies to all members of the Committee.

13. Voting

Shall be in accordance with section 5.21 of the Act.

Each voting member of the Committee present at a meeting is entitled to one vote and are required to vote, subject to the provisions of the Act regarding interests.

In the event of a tied vote, the Presiding Member will have a casting vote.

14. Alterations to Terms of Reference

The Committee is to conduct a review of its terms of reference providing Council with recommendations for any changes, in the first instance after twelve months of operation, with subsequent reviews to be held every two years prior to the local government ordinary election.

15. Termination of Committee

Termination of the Committee shall be at the discretion of Council and in accordance with the Act.

Review History

Date	Council Resolution	Description of review/amendment
18/12/2023	RES: 101223	Terms of Reference Adopted
23/10/2023	RES: 191023	Committee Established



Koorda Community Grants Program (CGP) Application Form

Round 1: Applications open on 1 July and close 31 July. To be considered at the Public Ordinary Council Meeting in August. Acquittal Due: 28 February.

Round 2: Applications open on 1 November and close 30 November. To be considered at the Public Ordinary Council Meeting in December. Acquittal Due: 25 June.

Late applications will not be accepted.

APPLICATION ROUND/YEAR	
Which financial year are you applying for? (Eg; 2024/2025)	2024/2025
What round are you applying for? (Eg; Round 1)	Round 1

APPLICATION ROUND/YEAR	
Group/organisation name:	Koorda Darts Club
Postal address:	PO Box 36 Koorda
ABN:	<i>If your group/organisation does not have an ABN please complete and attach a Statement by Supplier form available on the ATO website.</i>
Does your group/organisation have Public Liability Insurance?	<input type="checkbox"/> Yes (please attach a copy of your Certificate of Currency) <input checked="" type="checkbox"/> No - you will need an auspicng organisation to apply for the CGP that has a Certificate of Currency)
Is your group/organisation (or auspicng organisation) registered for the Goods and Services Tax (GST)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is your group/organisation an Incorporated Association, Not for Profit Company or any other type of institution? (Please tick all that apply)	<input checked="" type="checkbox"/> Incorporated Association <input type="checkbox"/> Not for Profit Company or charity <input type="checkbox"/> Other (please specify) _____ <i>If you are not an Incorporated Association, Not for Profit Company, charity or other appropriate organisation you must have an auspicng organisation that will manage the funds and provide a Certificate of Currency for Public Liability Insurance.</i> <i>Please attach a letter of support from the auspicng organisation and a copy of their Certificate of Currency.</i>

GROUP/ORGANISATION CONTACT PERSON	
Contact Title & Name: <i>Eg. Mr John Smith</i>	Kylie Burrell
Position title in the group/organisation:	Member
Contact Numbers:	0448048019
Email:	kylie.morin@bigpond.com

GROUP/ORGANISATION ALTERNATE CONTACT PERSON	
Contact Title & Name: <i>Eg. Mr John Smith</i>	Chloe Bell
Position title in the group/organisation:	Treasurer
Contact Numbers:	0473118182
Email:	chloebell395@outlook.com.au

AUSPICING ORGANISATION (IF APPLICABLE)	
Auspicing organisation Name:	Koorda Sports Club
ABN of auspicings organisation:	71 8525 841 61
Contact Person Title & Name: <i>Eg. Mr John Smith</i>	Lindsay Shumack
Position title in the group/organisation:	President
Contact Numbers:	0404871336
Email:	

ABOUT GROUP/ORGANISATION

Briefly describe your group/organisation's aims?

Our club has 18 members all of whom play darts every thursday evening at the Koorda Sports Club over a 6 month season.

The services/activities your group/organisation provide to the community?

We provide a sporting event to any community member wishing to join or participate. Our club is always open to any new members, we play 5 - 6 months every year and we coordinate and support an event every year called "Korwong cup" for our members and surrounding towns.

Which are your main target groups?

- | | | |
|---|----------------------------------|---|
| <input checked="" type="checkbox"/> General Community | <input type="checkbox"/> Women | <input type="checkbox"/> Aboriginal and Torres Strait Islander people |
| <input type="checkbox"/> Children 0-10 | <input type="checkbox"/> Men | <input type="checkbox"/> People with disabilities and/or carers |
| <input type="checkbox"/> Youth 11-25 | <input type="checkbox"/> Seniors | <input type="checkbox"/> Other (please specify) _____ |

If your application is successful, how will you recognise the Shire of Koorda's contribution to this project?

- | | |
|--|--|
| <input type="checkbox"/> Press release | <input type="checkbox"/> Banners/Posters |
| <input type="checkbox"/> Annual Report | <input checked="" type="checkbox"/> Equipment: a sticker or plaque attached, where possible, on the item/s purchased recognising the Shire's contribution. |
| <input checked="" type="checkbox"/> Social Media | <input type="checkbox"/> Other (please specify) _____ |
| <input type="checkbox"/> Flyers | |

Has your organisation received funding from the Shire in the last two years?

Please note you cannot apply twice for the CGP in one financial year (this includes the Community Financial Assistance Program).

- ☒ No - skip to Project Details
☐ Yes - please answer below questions

If applicable, please list the years and amounts of funding from the Shire in the last two years.

Year: _____ Amount: _____

Year: _____ Amount: _____

If applicable, has your organisation provided an acquittal to the Shire for each grant?

- ☐ Yes - The organisation's acquittal has been received by the Shire.
☐ No - If a previous grant has not been acquitted with the Shire you are not eligible to apply.

PROJECT DETAILS	
Project Title	Portable Dart Boards and Mats
<p>Please outline your project/funding request?</p> <p>We would like assistance in purchasing equipment to allow us to continue playing darts especially at the new Recreation Centre. But we also need this equipment to save us replacing boards every season as we can put our boards away after every use, stopping our equipment being abused.</p> <p>This equipment consists of two Portable Dart Boards with Surrounds and Mats. The portable boards would be utilised better at new the Rec Ground as we would have no need to attach boards to walls freeing up more space for Honour Boards etc.</p>	
Funding Requested (excluding GST)	961.03
Total Project Cost (excluding GST, please include in-kind and financial sources and contributions)	1006.03
<p>On what date/dates will your project/initiative start and finish? (Please attach a timeline for you project if applicable)</p> <p>We would like to purchase to start using for our next season.</p>	
<p>How and where will your project/purchases take place?</p> <p>We will be purchasing from Sports Power in Northam</p>	
<p>What is your group/organisation's contribution to your project? Please include in-kind and financial sources and contributions.</p> <p>\$50</p>	
<p>How many people do you anticipate will attend your event or participate in your project/initiative once completed? (reference should be made to those anticipated to attend/participate from within the Shire of Koorda, and those from the outer regions)</p> <p>We anticipate our whole club will utilise these boards and hope when we move to the new Rec ground we would encourage more members to our small club.</p> <p>We also have Wongan - Ballidu Club and Bencubbin Club participate in events we hold.</p>	

Explain how you know the project is needed and supported by the Community, and explain what benefits will your project/initiative deliver to the Koorda community?

To keep our darts club up and running, with the new Rec Centre it would be the best option.
We can store away when not in use.

Name any other group/individuals that will be involved in the project? (please attach letters of support)

N/A

If you are applying for funds for equipment, describe what the equipment is and what it will be used for in the future?

Dart Boards are portable, no need for wall space. Can be moved and stored when not in use.
Matting for floor, so no marks.

If your application is unsuccessful, or only partly funded, in the CGP, how will the project be delivered?

We will need to fundraise to find the money and look for future Grants available.

PROJECT INCOME

Please note that applications with multiple funders/contributors are favoured.

PLEASE INCLUDE ALL IN-KIND AND CASH CONTRIBUTIONS.

Use <https://gstcalculator.com.au/> to obtain the amounts excluding GST.

In-kind hours: Please visit <https://volunteeringwa.org.au/resources/volunteer-benefits-calculator/> to determine your organisations in-kind hours for the project.

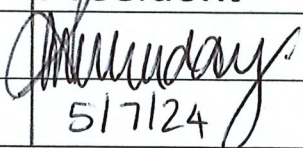
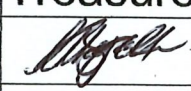
PROPOSED PROJECT INCOME	BUDGET (ex GST)	STATUS
<i>For example: CGP grant request</i>	1,000	Unconfirmed
<i>For example: Own organisation cash contribution</i>	500	Confirmed
<i>For example: Own organisation in-kind contribution</i>	200	Confirmed
<i>For example: Lotterywest Grant</i>	2,000	Pending
CGP Grant request	961.03	Unconfirmed
Organisation contribution	45.00	confirmed
Total Income:	1006.03	

PROJECT EXPENDITURE	BREAKDOWN (ex GST)	FUNDING SOURCE
<i>For example: Newspaper Advertisement</i>	500	CGP
<i>For example: Purchase of chairs and tables</i>	500	CGP
<i>For example: Venue hire</i>	200	Own organisation in-kind contribution
<i>For example: Bouncy castle hire</i>	2,000	Lotterywest
Formula Microband III Razor wire dartboard	146.11	CGP
Formula Tripod Stand	292.18	CGP
Formula one Piece Surround	131.49	CGP
Target Caonà Vision LED Light	290.80	CGP
Formula Dart Mat	145.45	CGP
Total Expenditure:	1006.03	

DECLARATION FROM ORGANISATION

We declare that the organisation we represent does not operate for profit and the information given in this document is true and accurate. We agree to abide by CGP Guidelines and funding received will be used for the purpose nominated in this application.



Signed by TWO senior members of organisation:

Full name:	Doreen Munday	Full name:	Chloe Bell
Position title:	President	Position title:	Treasurer
Signature:		Signature:	
Date:	5/7/24	Date:	5/7/24

DECLARATION FROM AUSPICE ORGANISATION (if applicable)

We declare that no funding will be returned to the auspice organisation in the form of fees, administration, costs, etc. We agree to manage the funds on behalf of _____ and abide by the CGP Guidelines.

Signed by TWO senior members of organisation:

Full name:	Lindsay Shumack	Full name:	Kim Storer
Position title:	President	Position title:	Secretary
Signature:		Signature:	
Date:	3.7.2024	Date:	5/7/24

CHECKLIST

Please ensure you have:

- ☒ Read the application guidelines carefully
- ☒ Completed **ALL** sections of the Application Form
- ☒ Attached copies of quotes/pricing for all expenditure requested through the CGP
- ☒ Attached a copy of the Certificate of Currency for Public Liability Insurance
- ☐ Attached a Letter of Support from the auspice organisation (if applicable)
- ☐ Attached a Statement of Supplier (if applicable)
- ☐ Attached a Project timeline (if applicable)
- ☐ Attached any Letters of Support from other groups.

For assistance with your application or to have it proofed before submission, please email to dceo@koorda.wa.gov.au

Please send this application via one of the following:

Mail

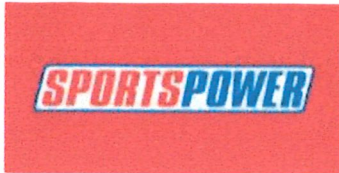
Shire of Koorda
PO BOX 20, Koorda WA 6475

Email

dceo@koorda.wa.gov.au

In person

10 Haig Street, Koorda



Sportspower Northam H&H Joubert

88194717594: 88194717594

Shop 10 Northam Arcade 187 Fitzgerald St, Northam WA 6401

Ph: 08 9622 5770, Email: northam@sportspower.com.au

QUOTE 24-00008277

Sales Person: Amy B

Date: 02 Jul 2024

CUSTOMER DETAILS		Reference: KOORDA DARTS	
Billing		Delivery	
KYLIE MORIN 6401 Australia	P:0448048019 Account#: FC-748221	KYLIE MORIN 6401 Australia	P:0448048019

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
FORMULA MICROBAND III RAZOR WIRE DARTBOARD (ID: 186421, 9337362014774, 601100-FORMLA)	2	\$80.36	\$146.11	\$160.72 DISC :\$39.26 (19.6%)
FORMULA TRIPOD STAND (ID: 252734, 9337362015276, 609100-FORMLA)	2	\$160.70	\$292.18	\$321.40 DISC :\$78.50 (19.6%)
FORMULA ONE PIECE SURROUND - RED (ID: 148774, 9337362014415, 604802-FORMLA) Colour: Red	2	\$72.32	\$131.49	\$144.64 DISC :\$35.34 (19.6%)
TARGET CORONA VISION LED LIGHT (ID: 181712, 5050807030347, X121105)	2	\$159.94	\$290.80	\$319.88 DISC :\$78.12 (19.6%)
FORMULA DART MAT (ID: 148682, 9337362007547, 501600-FORMLA) Colour: Black	2	\$80.00	\$145.45	\$160.00 DISC :\$39.98 (20.0%)

Freight: \$0.00 \$0.00

OUR DIRECT DEPOSIT DETAILS:

TOTAL ITEMS:	10	GRAND TOTAL:	\$1,006.03	\$1,106.64
--------------	----	--------------	------------	------------

ACC Name: H & H Joubert Pty Ltd
BSB: 306028
ACC: 0421854

TOTAL PAID:	\$0.00
ROUNDING:	\$0.00
TOTAL DISCOUNT:	DISC: \$271.20 (19.7%)
TOTAL GST:	\$100.61
BALANCE DUE:	\$1,106.64

Exchanges are only available up to 14 days after purchase
Goods must be in original condition with labels and packaging attached.
No REFUND on sale items or for change of mind.
Receipts must be kept as proof of purchase
Thankyou for shopping locally at
SPORTSPower NORTHAM

Lindsay Shumack - President
Koorda Sports Club
PO Box 96,
Koorda WA 6475.

LETTER OF SUPPORT FOR THE KOORDA DARTS CLUB GRANT APPLICATION

Dear grant review committee,

On behalf of the members of the Koorda Sports Club, I am pleased to extend our support for the Koorda Darts Club's funding application to relocate their dart boards from the current location at the Sports Club to the newly renovated recreational and sports facility. The proposed move represents a significant step forward in enhancing both the functionality of our recreational spaces and the overall experience for our community members.

Like all sports clubs and organisations, the Koorda Darts Club is an integral part of our community, fostering a sense of camaraderie and sportsmanship among its members. The relocation of the dart boards to the new facility, once renovations are complete, will undoubtedly contribute to the vibrancy of our recreational scene. It is essential to acknowledge that such initiatives not only provide a dedicated space for the club's activities but also promote inclusivity and community engagement.

The investment in relocating the dart boards aligns seamlessly with the Shire's commitment of creating a modern, versatile space that cater to the diverse interests of our residents. The new recreational and sports facility is poised to become a hub for various activities, and the presence of the Koorda Darts Club will add a unique and enjoyable dimension to the overall recreational experience.

I believe that supporting this funding application is an investment in the well-being and social fabric of our community. The Koorda Darts Club has proven to be an asset, promoting sportsmanship and community cohesion. I am confident that the relocation of the dart boards to the new facility will further amplify the positive impact of the club on our community.

Thank you for considering this important proposal, and I know it will help towards the continued success and growth of the Koorda Darts Club in its new home.

Sincerely,



Lindsay Shumack

PRESIDENT – KOORDA SPORTS CLUB



WFI
PO Box 7130
GERALDTON 6531
Tel: 1300 934 934
Fax: 1300 797 544

01 December 2023

COMMERCIAL PLAN CERTIFICATE OF CURRENCY

Client Name: Koorda Sports Club Inc
Client Number: C127481
Policy Number: 10 CPL 4305017
Period of Cover: 25 November 2023 to 25 November 2024

This Certificate describes the interest insured for the period stated above.
The accuracy of the details shown are very important and we recommend that you
check the document.



CERTIFICATE
10 CPL 4305017

Page No: 2

Location: Greenham Street

KOORDA 6475

Risk: 002/001 Business legal liability

Effective: 25/11/23

Excess:

Damage to property

\$500

Insured: Koorda Sports Club Inc

Business: CLUB (LICENSED)

Limit of Indemnity:

Limit any one Occurrence

\$10,000,000

Property in Your physical or legal control

\$250,000

Aggregate limit for product liability

\$10,000,000

Aggregate limit for pollution liability

\$10,000,000



01 December 2023

Koorda Sports Club Inc
PO Box 96
KOORDA WA 6475

Go paperless!

Send us your email address to
clientservice@wfi.com.au to start
receiving your documents via email.

NEW BUSINESS CERTIFICATE

Thank you for placing your insurance with WFI.

Please carefully read the policy wording or Product Disclosure Statement to
make sure it gives the required protection.

Please take the time to check that the sum(s) insured and cover set out in the
attached certificate are appropriate for you under this policy. If you
require changes to your sum(s) insured or cover, please contact us directly.

The documents should be kept in a safe place so they can be referred to later.

We are happy to help with any enquiries concerning the extent of the insurance
cover or about making a claim.

If payment has not already been made, please arrange to make payment for this
policy using the payment options listed below.

Your WFI Contact

Christine Cotter-Ward
P 0428 929 750
E clientservice@wfi.com.au
P 1300 934 934 F 1300 797 544
WFI
Reply Paid 84036
BUNBURY WA 6231

TYPE OF INSURANCE	
COMMERCIAL PLAN	
PERIOD OF INSURANCE (EXPIRES MIDNIGHT)	
25 November 2023 to 25 November 2024	
CLIENT NAME	
Koorda Sports Club Inc	
CLIENT NUMBER	PREMIUM
C127481	\$1,983.47
POLICY NUMBER	ESL/FSL
10 CPL 4305017	\$.00
<small>Tax Invoice When payment is made, this schedule can be used as a Tax Invoice for Australian GST purposes. *If you are registered for GST purposes, your input tax credit entitlement is or is based on the GST amount shown. Please note that, in accordance with the GST law relating to insurance premiums the GST amount may be less than 1/11th of the Total Amount Payable.</small>	GST
	\$198.35
	GOVERNMENT STAMP DUTY
	\$218.18
TOTAL AMOUNT PAYABLE	
\$2,400.00	
DUE DATE	
25/11/23	

Insurance Australia Limited ABN 11 000 016 722 AFSL 227681 trading as WFI (WFI)

WFI Payment Slip Please do not remit cash by post.

	Bill code	172171	 Please call 1300 934 934 for all credit card payments.	
	Ref:	43050178		
Use BPay to pay from your bank account, credit or debit card.				
Koorda Sports Club Inc				
CLIENT NUMBER	POLICY NUMBER	DUE DATE		
C127481	10 CPL 4305017	25/11/23	\$2,400.00	
WFI Office Use Only: AM: 6161 AGENT: 10 9999910				

WFI/FIRNR REV1 11/20

PLEASE TICK IF A RECEIPT IS REQUIRED ☐



CERTIFICATE
10 CPL 4305017

Page No: 2

Location: Greenham Street

KOORDA 6475

Risk: 002/001 Business legal liability

Effective: 25/11/23

Excess:

Damage to property

\$500

Insured: Koorda Sports Club Inc

Business: CLUB (LICENSED)

Estimated Annual Turnover

\$100,000

Number of Employees 2

Important Note

WFI will now require You to estimate payments for the services of contractors/sub-contractors or labour hire that may be engaged by You in your Business. Your estimate does not need to include payments arising out of the activities of contractors/sub-contractors or labour hire engaged by You for the purpose of maintaining Your Business equipment or Business Premises. Please review current estimated payments shown above and contact WFI to make appropriate amendments if required.

Limit of Indemnity:

Limit any one Occurrence	\$10,000,000
Property in Your physical or legal control	\$250,000
Aggregate limit for product liability	\$10,000,000
Aggregate limit for pollution liability	\$10,000,000

Premium	\$1983.47
GST	\$198.35
Government Stamp Duty	\$218.18
Total Amount Payable	\$2400.00



Koorda Community Grants Program (CGP) Application Form

Round 1: Applications open on 1 July and close 31 July. To be considered at the Public Ordinary Council Meeting in August. Acquittal Due: 28 February.

Round 2: Applications open on 1 November and close 30 November. To be considered at the Public Ordinary Council Meeting in December. Acquittal Due: 25 June.

Late applications will not be accepted.

APPLICATION ROUND/YEAR	
Which financial year are you applying for? (Eg; 2024/2025)	
What round are you applying for? (Eg; Round 1)	

APPLICATION ROUND/YEAR	
Group/organisation name:	
Postal address:	
ABN:	If your group/organisation does not have an ABN please complete and attach a Statement by Supplier form available on the ATO website.
Does your group/organisation have Public Liability Insurance?	<input type="checkbox"/> Yes (please attach a copy of your Certificate of Currency) <input type="checkbox"/> No - you will need an auspicng organisation to apply for the CGP that has a Certificate of Currency)
Is your group/organisation (or auspicng organisation) registered for the Goods and Services Tax (GST)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your group/organisation an Incorporated Association, Not for Profit Company or any other type of institution? (Please tick all that apply)	<input type="checkbox"/> Incorporated Association <input type="checkbox"/> Not for Profit Company or charity <input type="checkbox"/> Other (please specify) _____ If you are not an Incorporated Association, Not for Profit Company, charity or other appropriate organisation you must have an auspicng organisation that will manage the funds and provide a Certificate of Currency for Public Liability Insurance. Please attach a letter of support from the auspicng organisation and a copy of their Certificate of Currency.

GROUP/ORGANISATION CONTACT PERSON	
Contact Title & Name: <i>Eg. Mr John Smith</i>	
Position title in the group/organisation:	
Contact Numbers:	
Email:	

GROUP/ORGANISATION ALTERNATE CONTACT PERSON	
Contact Title & Name: <i>Eg. Mr John Smith</i>	
Position title in the group/organisation:	
Contact Numbers:	
Email:	

AUSPICING ORGANISATION (IF APPLICABLE)	
Auspicing organisation Name:	
ABN of auspicing organisation:	
Contact Person Title & Name: <i>Eg. Mr John Smith</i>	
Position title in the group/organisation:	
Contact Numbers:	
Email:	

ABOUT GROUP/ORGANISATION

Briefly describe your group/organisation's aims?

The services/activities your group/organisation provide to the community?

Which are your main target groups?

- | | | |
|--|----------------------------------|---|
| <input type="checkbox"/> General Community | <input type="checkbox"/> Women | <input type="checkbox"/> Aboriginal and Torres Strait Islander people |
| <input type="checkbox"/> Children 0-10 | <input type="checkbox"/> Men | <input type="checkbox"/> People with disabilities and/or carers |
| <input type="checkbox"/> Youth 11-25 | <input type="checkbox"/> Seniors | <input type="checkbox"/> Other (please specify) _____ |

If your application is successful, how will you recognise the Shire of Koorda's contribution to this project?

- | | |
|--|---|
| <input type="checkbox"/> Press release | <input type="checkbox"/> Banners/Posters |
| <input type="checkbox"/> Annual Report | <input type="checkbox"/> Equipment: a sticker or plaque attached, where possible, on the item/s purchased recognising the Shire's contribution. |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Other (please specify) _____ |
| <input type="checkbox"/> Flyers | |

Has your organisation received funding from the Shire in the last two years?

Please note you cannot apply twice for the CGP in one financial year (this includes the Community Financial Assistance Program).

- ☐ No - skip to Project Details
☐ Yes - please answer below questions

If applicable, please list the years and amounts of funding from the Shire in the last two years.

Year: _____ Amount: _____

Year: _____ Amount: _____

If applicable, has your organisation provided an acquittal to the Shire for each grant?

- ☐ Yes - The organisation's acquittal has been received by the Shire.
☐ No - If a previous grant has not been acquitted with the Shire you are not eligible to apply.

PROJECT DETAILS	
Project Title	
Please outline your project/funding request?	
Funding Requested (excluding GST)	
Total Project Cost (excluding GST, please include in-kind and financial sources and contributions)	
On what date/dates will your project/initiative start and finish? (Please attach a timeline for you project if applicable)	
How and where will your project/purchases take place?	
What is your group/organisation's contribution to your project? Please include in-kind and financial sources and contributions.	
How many people do you anticipate will attend your event or participate in your project/initiative once completed? (reference should be made to those anticipated to attend/participate from within the Shire of Koorda, and those from the outer regions)	

Explain how you know the project is needed and supported by the Community, and explain what benefits will your project/initiative deliver to the Koorda community?

Name any other group/individuals that will be involved in the project? (please attach letters of support)

If you are applying for funds for equipment, describe what the equipment is and what it will be used for in the future?

If your application is unsuccessful, or only partly funded, in the CGP, how will the project be delivered?



PROJECT INCOME

Please note that applications with multiple funders/contributors are favoured.

PLEASE INCLUDE ALL IN-KIND AND CASH CONTRIBUTIONS.

Use <https://gstcalculator.com.au/> to obtain the amounts excluding GST.

In-kind hours: Please visit <https://volunteeringwa.org.au/resources/volunteer-benefits-calculator/> to determine your organisations in-kind hours for the project.

PROPOSED PROJECT INCOME	BUDGET (ex GST)	STATUS
<i>For example: CGP grant request</i>	1,000	Unconfirmed
<i>For example: Own organisation cash contribution</i>	500	Confirmed
<i>For example: Own organisation in-kind contribution</i>	200	Confirmed
<i>For example: Lotterywest Grant</i>	2,000	Pending
Total Income:		

PROJECT EXPENDITURE	BREAKDOWN (ex GST)	FUNDING SOURCE
<i>For example: Newspaper Advertisement</i>	500	CGP
<i>For example: Purchase of chairs and tables</i>	500	CGP
<i>For example: Venue hire</i>	200	Own organisation in-kind contribution
<i>For example: Bouncy castle hire</i>	2,000	Lotterywest
Total Expenditure:		

DECLARATION FROM ORGANISATION

We declare that the organisation we represent does not operate for profit and the information given in this document is true and accurate. We agree to abide by CGP Guidelines and funding received will be used for the purpose nominated in this application.

Signed by TWO senior members of organisation:

Full name:		Full name:	
Position title:		Position title:	
Signature:	<i>Kristy Storer</i>	Signature:	<i>Amber Cooke</i>
Date:		Date:	

DECLARATION FROM AUSPICE ORGANISATION (if applicable)

We declare that no funding will be returned to the auspice organisation in the form of fees, administration, costs, etc. We agree to manage the funds on behalf of _____ and abide by the CGP Guidelines.

Signed by TWO senior members of organisation:

Full name:		Full name:	
Position title:		Position title:	
Signature:		Signature:	
Date:		Date:	

CHECKLIST

Please ensure you have:

- ☐ Read the application guidelines carefully
- ☐ Completed **ALL** sections of the Application Form
- ☐ Attached copies of quotes/pricing for all expenditure requested through the CGP
- ☐ Attached a copy of the Certificate of Currency for Public Liability Insurance
- ☐ Attached a Letter of Support from the auspice organisation (if applicable)
- ☐ Attached a Statement of Supplier (if applicable)
- ☐ Attached a Project timeline (if applicable)
- ☐ Attached any Letters of Support from other groups.

For assistance with your application or to have it proofed before submission, please email to dceo@koorda.wa.gov.au

Please send this application via one of the following:

Mail

Shire of Koorda
PO BOX 20, Koorda WA 6475

Email

dceo@koorda.wa.gov.au

In person

10 Haig Street, Koorda



13 askew St
Beacon WA6472



0427616624



hello@munnsmusicstudio.com



www.munnsmusicstudio.com

Mrs Munns Music Studio

Quote

23/7/2024

Kristy Storer
Koorda Playgroup
Koorda

Dear Kristy

Thank you for the opportunity to quote on providing Jungle music sessions to the Koorda Playgroup for 4 terms fortnightly sessions (10 weeks per term – 5 sessions per term).

Jungle music is a music developmental program which:

- develops active participation, which is essential for heightened brain development.
- has a strong focus on fun, sensory-based activities
- builds children's confidence and self-esteem.
- develops positive social skills such as sharing, respect and empathy.
- improves a child's memory, problem solving techniques, understanding and recollection.
- develops a child's fine and gross motor skills through dancing, clapping and other choreographed physical movements.
- language development. Jungle Music and MIF will help your child learn new words and develop their vocabulary.
- Supports the parent/child bond.

All of these activities set children up for life-long learning and prepares them for the structured learning environment of school as well as developing the fundamental skills for learning a musical instrument.

20 sessions with 10 kids = \$3000 + GST

Travel = \$750 + Gst

Audio Books \$350 + GST

Playgroup Quote: \$3690 +GST (10% discount)

All instruments will be provided for all sessions.

Sincerely,
Vanessa Munns





CERTIFICATE OF CURRENCY

CERTIFICATE NO. 72708

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured: **PLAYGROUP WA INC & AFFILIATED PLAYGROUPS**

Cover: Public Liability: \$20,000,000 any one occurrence
Products Liability: \$20,000,000 any one occurrence and in the aggregate
(For The Business of Playgroup Association only)

Activity/Business: Playgroup Association

Excess: As per policy schedule

Period of Insurance: 31/10/2023 to 31/10/2024

Underwriter: Certain underwriters at Lloyd's & HDI Global Specialty SE-Australia

Policy Number: PMEL99/0126447

Territorial Scope: Worldwide Excluding USA and Canada

Jurisdictional Limits: Commonwealth of Australia and New Zealand

Counterparties: None

**For full terms, conditions and exclusions please refer to Your Policy Wording version
Active_Liability_Policy_Wording_04.23.**



1/11/2023

DATE

• Melbourne • Sydney • London

Melbourne: 271-273 Wellington Rd, Mulgrave
Locked Bag 6003, Wheelers Hill, VIC 3150
T: +61 (0)3 8562 9100 **F:** +61 (0)3 8562 9111
Claims Hotline: 1300 134 956 (Aust Only)

Sydney: Suite 305, 25 Lime Street, Sydney
PO Box Q896, QVB, NSW 1230
T: +61 (0)2 9268 9100 **F:** +61 (0)2 9268 9111
Email: info@activeuw.com

Active Underwriting Specialists is a trading division of Sportscover Australia Pty Ltd. ACN 006 637 903 • AFS Licence Number 230914
Active Underwriting Specialists is a registered trademark of Sportscover Australia Pty Ltd

Activeuw.com

26 July 2024

TO WHOM IT MAY CONCERN

This letter is to confirm that the Country Bratz Playgroup is a current financial member of Playgroup WA (Inc).


Country Bratz Playgroup is a not-for-profit group and provides a valuable service to the community by:

- Bringing families together within the local community
- Providing play opportunities for children to learn and interact with their parents/carers and other children in a fun and safe environment
- Providing social and emotional support for families
- Cost effective activities
- Providing a service to the community which is run by volunteers

We understand that the playgroup is seeking a grant to deliver specialised music sessions to playgroup families with children 0-5 years. Introducing music to young children has a range of developmental benefits and Playgroup WA is very happy to support this application and hope you can assist the playgroup in their endeavour.

Please do not hesitate to contact me if you need further information.

Regards



David Zarb
CEO
PLAYGROUP WA (INC)



KOORDA PRIMARY SCHOOL

Email: Koorda.ps@education.wa.edu.au

"Supporting children to be their best."

18th July 2024

To whom it may concern

Koorda Primary School supports strongly the Koorda Playgroup's application for funding for Vanessa Munn's Jungle Music sessions.

The School recognises the importance of regular music lessons in the students' curriculum and as such employs a music specialist.

It would provide a wonderful transition for the playgroup children to enter Kindergarten at Koorda Primary School having a background in music. I know Mrs Munns provides a strong focus on sensory-based musical activities. This then provides a solid basis from which these students can progress within the school's program.

Yours sincerely

David McLean Hewitt
Principal
Koorda Primary School



Koorda Community Grants Program (CGP) Application Form

Round 1: Applications open on 1 July and close 31 July. To be considered at the Public Ordinary Council Meeting in August. Acquittal Due: 28 February.

Round 2: Applications open on 1 November and close 30 November. To be considered at the Public Ordinary Council Meeting in December. Acquittal Due: 25 June.

Late applications will not be accepted.

APPLICATION ROUND/YEAR	
Which financial year are you applying for? (Eg; 2024/2025)	2024/2025
What round are you applying for? (Eg; Round 1)	Round 1

APPLICATION ROUND/YEAR	
Group/organisation name:	Wyalkatchem Cricket Association
Postal address:	PO Box 209, Wyalkatchem 6485
ABN:	32 442 880 585 <i>If your group/organisation does not have an ABN please complete and attach a Statement by Supplier form available on the ATO website.</i>
Does your group/organisation have Public Liability Insurance?	<input checked="" type="checkbox"/> Yes (please attach a copy of your Certificate of Currency) <input type="checkbox"/> No - you will need an auspicing organisation to apply for the CGP that has a Certificate of Currency)
Is your group/organisation (or auspicing organisation) registered for the Goods and Services Tax (GST)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is your group/organisation an Incorporated Association, Not for Profit Company or any other type of institution? (Please tick all that apply)	<input checked="" type="checkbox"/> Incorporated Association <input type="checkbox"/> Not for Profit Company or charity <input type="checkbox"/> Other (please specify) _____ <i>If you are not an Incorporated Association, Not for Profit Company, charity or other appropriate organisation you must have an auspicing organisation that will manage the funds and provide a Certificate of Currency for Public Liability Insurance.</i> <i>Please attach a letter of support from the auspicing organisation and a copy of their Certificate of Currency.</i>

GROUP/ORGANISATION CONTACT PERSON	
Contact Title & Name: <i>Eg. Mr John Smith</i>	Kristyn Harrap
Position title in the group/organisation:	Volunteer
Contact Numbers:	0419 348 745
Email:	brad.kristyn@gmail.com

GROUP/ORGANISATION ALTERNATE CONTACT PERSON	
Contact Title & Name: <i>Eg. Mr John Smith</i>	Brady Garner
Position title in the group/organisation:	Secretary/Treasurer
Contact Numbers:	0438 825 064
Email:	garnbr11@gmail.com

AUSPICING ORGANISATION (IF APPLICABLE)	
Auspicing organisation Name:	
ABN of auspicing organisation:	
Contact Person Title & Name: <i>Eg. Mr John Smith</i>	
Position title in the group/organisation:	
Contact Numbers:	
Email:	

ABOUT GROUP/ORGANISATION

Briefly describe your group/organisation's aims?

A competitive Wheatbelt cricket league giving locals an opportunity to stay active throughout the summer. With 5 teams in our league, we are trying to keep the local community involved and keep our cricket association strong to continue for our children.

The services/activities your group/organisation provide to the community?

We aim to provide an inclusive culture for young and old to enjoy the benefits of cricket. Aiming to get the local community to be involved and keep the sport going for our children.

Which are your main target groups?

- | | | |
|--|----------------------------------|---|
| <input type="checkbox"/> General Community | <input type="checkbox"/> Women | <input type="checkbox"/> Aboriginal and Torres Strait Islander people |
| <input type="checkbox"/> Children 0-10 | <input type="checkbox"/> Men | <input type="checkbox"/> People with disabilities and/or carers |
| <input type="checkbox"/> Youth 11-25 | <input type="checkbox"/> Seniors | <input type="checkbox"/> Other (please specify) _____ |

If your application is successful, how will you recognise the Shire of Koorda's contribution to this project?

- | | |
|--|---|
| <input type="checkbox"/> Press release | <input type="checkbox"/> Banners/Posters |
| <input type="checkbox"/> Annual Report | <input type="checkbox"/> Equipment: a sticker or plaque attached, where possible, on the item/s purchased recognising the Shire's contribution. |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Other (please specify) _____ |
| <input type="checkbox"/> Flyers | |

Has your organisation received funding from the Shire in the last two years?

Please note you cannot apply twice for the CGP in one financial year (this includes the Community Financial Assistance Program).

- ☐ No - skip to Project Details
☐ Yes - please answer below questions

If applicable, please list the years and amounts of funding from the Shire in the last two years.

Year: _____ Amount: _____

Year: _____ Amount: _____

If applicable, has your organisation provided an acquittal to the Shire for each grant?

- ☐ Yes - The organisation's acquittal has been received by the Shire.
☐ No - If a previous grant has not been acquitted with the Shire you are not eligible to apply.

PROJECT DETAILS	
Project Title	Ladies High Tea - Pink Stumps Day 2024
Please outline your project/funding request? Cougars Cricket Club will be hosting this year's Pink Stumps Day and we are planning on holding a Ladies High Tea event at this year's double header to be held at Koorda Recreation Ground in December. With 4 out of the 5 teams playing, we anticipate this to be a well attended event like last year which was held in Goomalling. Spoiling our ladies (and any men that would like to attend), with music entertainment and a wonderful spread of delicious food and drink. We would like to be considered for support in hosting this event. Breast Cancer awareness is important and introducing a PSD in our Cricket Association helps us promote awareness and brings our wider community together for a great day.	
Funding Requested (excluding GST)	1296.36
Total Project Cost (excluding GST, please include in-kind and financial sources and contributions)	1546.36
On what date/dates will your project/initiative start and finish? (Please attach a timeline for you project if applicable) Saturday 14 December 2024, High Tea - 12.30 to 2.30pm Cricket 20/20 match is from midday	
How and where will your project/purchases take place? This event will be at Koorda Recreation Ground Tickets will be available through Cougars Cricket Club and also available on the day.	
What is your group/organisation's contribution to your project? Please include in-kind and financial sources and contributions. Advertising/promotions & decorations	
How many people do you anticipate will attend your event or participate in your project/initiative once completed? (reference should be made to those anticipated to attend/participate from within the Shire of Koorda, and those from the outer regions) We anticipate to be approximately 150-250 people for the day. It will be a Cougars home game and as per last year it will be a 20/20 double header. With 4 out of the 5 teams playing we anticipate not only the local community but supporters from the other clubs to attend also.	

Explain how you know the project is needed and supported by the Community, and explain what benefits will your project/initiative deliver to the Koorda community?

In December 2023, we held our initial PSD event in Goomalling. This was a well attended and supported event, bringing our greater community together for a great day and raising awareness for a great cause.

To be able to hold another successful event and to be rotated around in the cricket association to bring together our communities and enjoy a great day.

Name any other group/individuals that will be involved in the project? (please attach letters of support)

N/A

If you are applying for funds for equipment, describe what the equipment is and what it will be used for in the future?

Food stands/decorations will be used during the high tea event and can be utilised for any future event within the association.

If your application is unsuccessful, or only partly funded, in the CGP, how will the project be delivered?

If we are unsuccessful this will have an impact on the ticket prices, we may need to seek alternative funding.

PROJECT INCOME

PROPOSED PROJECT INCOME	BUDGET (ex GST)	STATUS
-------------------------	-----------------	--------

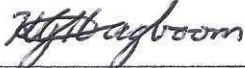
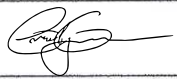
For example: CGP grant request	1,000	Unconfirmed
For example: Own organisation cash contribution	500	Confirmed
For example: Own organisation in-kind contribution	200	Confirmed
For example: Lotterywest Grant	2,000	Pending
CGP Grant Request	1296.36	Unconfirmed
Decorations/advertising	250	Confirmed
Total Income:	1546.36	

PROJECT EXPENDITURE	BREAKDOWN (ex GST)	FUNDING SOURCE
<i>For example: Newspaper Advertisement</i>	500	CGP
<i>For example: Purchase of chairs and tables</i>	500	CGP
<i>For example: Venue hire</i>	200	Own organisation in-kind contribution
<i>For example: Bouncy castle hire</i>	2,000	Lotterywest
Sophie Jane Music	1000	CGP
Purchase of food stands/decorations	296.36	CGP
Purchase of decorations	150	own contribution/in kind
Advertising - posters, social media	100	own contribution/in kind
Total Expenditure:	1546.36	

DECLARATION FROM ORGANISATION

We declare that the organisation we represent does not operate for profit and the information given in this document is true and accurate. We agree to abide by CGP Guidelines and funding received will be used for the purpose nominated in this application.

Signed by TWO senior members of organisation:

Full name:	Klint Hagboom	Full name:	Brady Garner
Position title:	President	Position title:	Secretary/Treasurer
Signature:		Signature:	
Date:	30/7/24	Date:	30/7/24

DECLARATION FROM AUSPICE ORGANISATION (if applicable)

We declare that no funding will be returned to the auspice organisation in the form of fees, administration, costs, etc. We agree to manage the funds on behalf of _____ and abide by the CGP Guidelines.

Signed by TWO senior members of organisation:

Full name:		Full name:	
Position title:		Position title:	
Signature:		Signature:	
Date:		Date:	

CHECKLIST

Please ensure you have:

- ☐ Read the application guidelines carefully
- ☐ Completed **ALL** sections of the Application Form
- ☐ Attached copies of quotes/pricing for all expenditure requested through the CGP
- ☐ Attached a copy of the Certificate of Currency for Public Liability Insurance
- ☐ Attached a Letter of Support from the auspice organisation (if applicable)
- ☐ Attached a Statement of Supplier (if applicable)
- ☐ Attached a Project timeline (if applicable)
- ☐ Attached any Letters of Support from other groups.

For assistance with your application or to have it proofed before submission, please email to dceo@koorda.wa.gov.au

Please send this application via one of the following:

Mail

Shire of Koorda
PO BOX 20, Koorda WA 6475

Email

dceo@koorda.wa.gov.au

In person

10 Haig Street, Koorda



2 Tiered Cake Stand

\$7

★★★★☆ 3.8 (8)

SKU : P_43236084

Add to bag



afterpay

On orders up to \$2000

[Learn more](#)

zip

On orders up to \$1000

[Learn more](#)

Pay in 4

On orders \$30 to \$2000

[Learn more](#)

How to get it New

Shop at [Northam K Hub](#)

Closes 6:00PM

Click & Collect

● In stock

Collect in 2-7 days



In-store

● Out of stock

[See store info & check stock nearby](#)

20 stands = \$140.00



Decorative Dessert Stand

\$20

★★★★★ 5 (7)

SKU : P_

Add to bag

afterpay

On orders up to \$2000

[Learn more](#)

zip

On orders up to \$1000

[Learn more](#)

Pay in 4

On orders \$30 to \$2000

[Learn more](#)

How to get it New

Shop at [Northam K Hub](#)

Closes 6:

Click & Collect

● In stock

Collect in 2-7 days

In-store

● Out of stock

6 stands = \$120.00



Artificial Ivy Garland

\$5⁵⁰

★★★★★ 4.7 (133)

SKU :

Add to bag

afterpay

On orders up to
\$2000

[Learn more](#)

zip

On orders up to
\$1000

[Learn more](#)

Pay in 4

On orders \$30 to
\$2000

[Learn more](#)

How to get it **New**

Shop at [Northam K Hub](#)

Closes 7

Click & Collect

● In stock

Order before 12pm collect by 4pm today

In-store

● In stock

6 garlands = \$33.00



12 Pack Artificial Flowers

\$5⁵⁰

Just landed

★★★★★ (0)

SKU :

Add to bag

afterpay

On orders up to
\$2000

[Learn more](#)

zip

On orders up to
\$1000

[Learn more](#)

Pay in 4

On orders \$30 to
\$2000

[Learn more](#)

How to get it **New**

Shop at [Northam K Hub](#)

Closes 7

Click & Collect

● Out of stock

In-store

● Out of stock

6 packs = \$33.00



Sophie Jane
Music
ABN: 18773993743
0427805465



Invoice / Receipt

Attention:	Kristyn Harrap	Date:	10/07/2024
Company Name:	Pink Stumps Day		
Address:	Korda Rec Ground		
Invoice Number:	973		

Description	Cost (\$)
14/12/2024	
3.0 hrs entertainment, Sophie Jane Solo, Times TBC	1,000.00
<i>A 30% non-refundable deposit is due within 7 days to confirm the booking</i>	300.00
<i>The remaining amount is due 14 days before the event</i>	700.00
<i>G.S.T. Not Applicable</i>	
Total	1,000.00

Bank Details:

Yours sincerely,

Sophie Jane
Bankwest
BSB: 302-171
Acc No: 0105738

Sophie Jane
0427805465
hello@sophiejanemusic.com.au
www.sophiejanemusic.com.au
facebook.com/sophiejanemusic



Marsh Pty Ltd
ABN 86 004 651 512
727 Collins Street
MELBOURNE VIC 3008

GPO Box 1229
MELBOURNE VIC 3001
Tel 1300 130 373
Email sport@marsh.com
Marsh.com.au

CERTIFICATE OF CURRENCY

INSURANCE CLASS	Public & Products Liability	
INSURED	Wyalkatchem Cricket Association	
GEOGRAPHICAL SCOPE	Worldwide excluding USA, Canada and their protectorates	
PERIOD OF INSURANCE	From: 30 June 2024 at 4pm Local Time (VIC) To: 30 June 2026 at 4pm Local Time (VIC)	
INTEREST INSURED	Legal liability to third parties for bodily injury and property damage arising out of the activities of the Insured	
LIMITS OF LIABILITY	General Liability	\$50,000,000 any one occurrence
	Products Liability	\$50,000,000 in the aggregate
	Errors & Omissions	\$10,000,000 in the aggregate
DEDUCTIBLE/EXCESS	Public & Products Liability \$500 each and every occurrence (costs inclusive) Errors & Omissions \$2,500 each and every occurrence (costs inclusive)	
INSURER	Liberty Specialty Markets is a trading name of Liberty Mutual Insurance Company (ABN 61 086 083 605). Incorporated in Massachusetts, U.S.A. (The liability of members is limited).	
POLICY NUMBER	ME-CAS-23-401369	

Dean Mumm
Head of Corporate Sport

Date: 30 July 2024

This certificate of currency provides a summary of the policy cover and is current on the date of issue.
It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.



Statement by a supplier

Complete this statement if the following applies:

- ☐ you are an individual or a business
- ☐ you have supplied goods or services to another enterprise (the payer), and
- ☐ you are not required to quote an Australia business number (ABN).

HOW TO COMPLETE THE STATEMENT

- ☐ Print clearly in BLOCK LETTERS using a black pen only.
- ☐ Use BLOCK LETTERS and print one character in each box.
- ☐ Place **X** in all applicable boxes.

Payers can check ABN records of suppliers by visiting **abr.business.gov.au** or phoning **13 72 26** 24 hours a day, 7 days a week.

Section A: Supplier details

Your name

WYALKATCHEM CRICKET ASSOCIATION

Your address

PO BOX 209

Suburb/town

WYALKATCHEM

State/territory

WA

Postcode

6485

Reason/s for not quoting an ABN Place X in the appropriate box/es.

- ☐ The payer is not making the payment in the course of carrying on an enterprise in Australia.
- ☐ The supplier is an individual aged under 18 years and the payment does not exceed \$350 a week.
- ☐ The payment does not exceed \$75, excluding any goods and services tax (GST).
- ☐ The supply that the payment relates to is wholly input taxed.
- ☐ The supply is made by an individual or partnership without a reasonable expectation of profit or gain.
- ☐ The supplier is not entitled to an ABN as they are not carrying on an enterprise in Australia.
- ☒ The whole of the payment is exempt income for the supplier.

The supplier is an individual and has given the payer a written statement to the effect that the supply is either:

- ☐ made in the course or furtherance of an activity done as a private recreational pursuit or hobby, or
- ☐ wholly of a private or domestic nature (from the supplier's perspective).

Section B: Declaration

For information about your privacy, visit our website at ato.gov.au/privacy

Under pay as you go (PAYG) legislation and guidelines administered by us, the named supplier is not quoting an ABN for the current and future supply of goods or services for the reason or reasons indicated.

Name of supplier (or authorised person)

KRISTYN HARRAP

Signature of supplier (or authorised person)

KHarrap

Daytime phone number

0419348745

Date

Day Month Year
30 / 07 / 2024

Penalties apply for deliberately making a false or misleading statement.

Do not send this statement to us.
Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for five years.