Shire of Koorda

Drive in, stay awhile

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MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers
10 Haig Street, Koorda WA 6475
Wednesday 19 August 2026
Commenced 5.00pm

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 19 August 2026 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
14 August 2026

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed

Zac Donovan
Chief Executive Officer

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Table of Contents

1. Declaration of Opening 4
2. Record of Attendance, Apologies and Leave of Absence 4
3. Public Question Time 4
4. Disclosure of Interest 4
5. Applications for Leave of Absence 5
6. Petitions and Presentations 5
7. Confirmation of Minutes from Previous Meetings 5
7.1. Ordinary Council Meeting held on 15 July 2026 5
8. Minutes of Committee Meetings to be Received 5
9. Recommendations from Committee Meetings for Council Consideration 6
10. Announcements by the President without Discussion 6
11. OFFICER'S REPORTS – CORPORATE & COMMUNITY 7
11.1. Monthly Financial Statements 7
11.2. List of Accounts Paid 9
11.3. CESM DFES Shires MOU 11
11.4. Local Government Convention 14
12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE 17
12.1. Strategic Community Plan 2026-2036 17
12.2. Development Application 3 Allenby 20
12.3. Development Application CBH Bulkheads 23
12.4. Health Local Law Review Outcome 26
13. OFFICER'S REPORTS – WORKS & ASSETS 29
13.1. MRWA HVS Koorda-Dowerin Road 29
14. Urgent Business Approved by the Person Presiding or by Decision 32
15. Elected Members' Motions 32
16. Matters Behind Closed Doors 33
16.1. Oval Maintenance Tractor Options 34
17. Closure 35

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Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 19 August 2026

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1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.00pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr KA Fuchsbichler	
Cr BJ Harrap	
Cr NJ Chandler	
Cr GL Boyne	
Cr BH Moore	

Staff:

Mr Z Donovan	Chief Executive Officer
Ms L Foote	Deputy Chief Executive Officer
Ms C West	Finance Officer (withdrew 5.35pm)

Members of the Public:

Matthew Mumford	(withdrew 5.47pm)
Bryan Williams	

Apologies:

Nil

Visitors:

Linda Vernon	Executive Officer, CWBA (withdrew 5.35pm)
Carl Fuchsbichler	Board Member, CWBA (withdrew 5.35pm)
Sergeant Ian Lyon	Acting OIC Koorda Police Station (entered 5.45pm)

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

Cr NJ Chandler declared a financial interest in item 12.3. Development Application CBH Bulkheads as he is an employee of CBH and assisted with the application submission.

5. Applications for Leave of Absence

Resolution 010826

Moved Cr GL Boyne **Seconded Cr GW Greaves**

That Cr NJ Chandler request for leave for the September 2026 Ordinary Council Meeting be approved.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

6. Petitions and Presentations

Central Wheatbelt Biosecurity Association Executive Officer Linda Vernon and board members Carl Fuchsbichler and Mark Sutton to present on the non-renewal of CWBA permits to undertake wild dog controls. Briefing paper attached here.

5.35pm – Carl Fuchsbichler withdrew from Chambers
5.35pm – Linda Vernon withdrew from Chambers
5.35pm – Charli West withdrew from Chambers

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 15 July 2026

Click here to view the July 2026 Ordinary Council Meeting Minutes

Voting Requirements ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 020826

Moved Cr NJ Chandler **Seconded Cr GW Greaves**

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995,* the Minutes of the Ordinary Council Meeting held 15 July 2026, as presented, be confirmed as a true and correct record of proceedings.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

8. Minutes of Committee Meetings to be Received

Nil.

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9. Recommendations from Committee Meetings for Council Consideration

Nil.

10. Announcements by the President without Discussion

I would like to send condolences to the McWha family on the passing of Elvie, the Burton family on the passing of Pat, the Innes family on the passing of Keith and the Longmuir family on the passing of Pat.

I would like to extend congratulations to Jay Hammond from the Koorda Wylie St John Ambulance volunteer group for winning the 2026 Wheatbelt North Volunteer Recognition Award.

Congratulations to the Koorda Winter Sports Teams for all making the finals in the Central Wheatbelt. Also congratulations to all the trophy winners awarded at the Club presentations over the weekend.

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11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community	
Date	12 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	Lana Foote, Deputy Chief Executive Officer
Legislation	*Local Government Act 1995;* *Local Government (Financial Management) Regulations 1996*
Disclosure of Interest	Nil
Purpose of Report	☐Executive Decision ☒Legislative Requirement ☐Information
Attachments	July 2026 Financial Activity Statement

Background:
This item presents the Statement of Financial Activity to Council for the period ending 31 July 2026.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:
All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

Consultation:
Zac Donovan, Chief Executive Officer
Finance Officers

Statutory Implications:
Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:
Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

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Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 030826

Moved Cr GW Greaves **Seconded Cr KA Fuchsbichler**

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 31 July 2026, as presented.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

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SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity		2
Statement of financial position		3
Note 1	Basis of preparation	4
Note 2	Net current assets information	5
Note 3	Explanation of variances	6

SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		1,312,860	1,358,242	**1,385,798**	27,556	2.03%	▲
Rates excluding general rates		31,007	30,625	**0**	(30,625)	(100.00%)	▼
Grants, subsidies and contributions		642,575	255,326	**256,051**	725	0.28%	
Fees and charges		866,089	290,540	**304,889**	14,349	4.94%	▲
Interest revenue		237,600	19,800	**23,102**	3,302	16.68%	▲
Other revenue		199,080	840	**3,428**	2,588	308.10%	▲
Profit on asset disposals		183,000	0	**0**	0		
		3,472,211	**1,955,373**	**1,973,268**	**17,895**	0.92%	
Expenditure from operating activities							
Employee costs		(1,918,530)	(169,143)	**(157,316)**	11,827	6.99%	▲
Materials and contracts		(1,269,959)	(192,149)	**(268,739)**	(76,590)	(39.86%)	▼
Utility charges		(312,100)	(27,564)	**(24,434)**	3,130	11.36%	▲
Depreciation		(2,778,240)	(231,520)	**0**	231,520	100.00%	▲
Insurance		(253,442)	(126,721)	**(130,629)**	(3,908)	(3.08%)	
Other expenditure		(111,871)	(250)	**(28)**	222	88.80%	▲
Loss on asset disposals		(21,500)	0	**0**	0		
		(6,665,642)	**(747,347)**	**(581,146)**	**166,201**	22.24%	
Amounts excluded from operating activities	2(c)	2,616,740	231,520	**339**	(231,181)	(99.85%)	▼
Amount attributable to operating activities		**(576,691)**	**1,439,546**	**1,392,461**	**(47,085)**	(3.27%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		1,515,762	233,600	**233,789**	189	0.08%	
Proceeds from disposal of property, plant and equipment		450,000	0	**0**	0		
		1,965,762	**233,600**	**233,789**	**189**	0.08%	
Outflows from investing activities							
Acquisition of property, plant and equipment		(1,192,000)	0	**(17,390)**	(17,390)		▼
Acquisition of infrastructure		(2,243,000)	(86,000)	**(64,398)**	21,602	25.12%	▲
Payments for financial assets at amortised cost - term deposits		0	0	**(4,509,880)**	(4,509,880)		▼
		(3,435,000)	**(86,000)**	**(4,591,668)**	**(4,505,668)**	(5239.15%)	
Amounts excluded from investing activities	2(d)	0	0	**4,509,880**	4,509,880		▲
Amount attributable to investing activities		**(1,469,238)**	**147,600**	**152,001**	**4,401**	2.98%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves		686,996	0	**0**	0		
		686,996	**0**	**0**	**0**		
Outflows from financing activities							
Transfer to reserves		(395,400)	0	**(6,532)**	(6,532)		
		(395,400)	**0**	**(6,532)**	**(6,532)**		
Amount attributable to financing activities		**291,596**	**0**	**(6,532)**	**(6,532)**		
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	1,816,936	1,816,936	**1,815,520**	(1,416)	(0.08%)	
Amount attributable to operating activities		(576,691)	1,439,546	**1,392,461**	(47,085)	(3.27%)	▼
Amount attributable to investing activities		(1,469,238)	147,600	**152,001**	4,401	2.98%	
Amount attributable to financing activities		291,596	0	**(6,532)**	(6,532)		
Surplus or deficit after imposition of general rates		**62,603**	**3,404,082**	**3,353,449**	**(50,633)**	(1.49%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026

	Actual 30 June 2026	Actual as at 31 July 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	6,648,377	1,967,629
Trade and other receivables	186,289	1,882,922
Other financial assets	0	4,509,880
Inventories	407	510
TOTAL CURRENT ASSETS	6,835,073	8,360,941
NON-CURRENT ASSETS		
Other financial assets	116,383	116,383
Property, plant and equipment	21,481,140	21,498,530
Infrastructure	94,762,156	94,826,554
TOTAL NON-CURRENT ASSETS	116,359,679	116,441,467
TOTAL ASSETS	123,194,752	124,802,408
CURRENT LIABILITIES		
Trade and other payables	376,152	357,895
Employee related provisions	373,687	373,687
TOTAL CURRENT LIABILITIES	749,839	731,582
NON-CURRENT LIABILITIES		
Employee related provisions	69,813	69,813
Other provisions	563,487	563,487
TOTAL NON-CURRENT LIABILITIES	633,300	633,300
TOTAL LIABILITIES	1,383,139	1,364,882
NET ASSETS	**121,811,613**	**123,437,526**
EQUITY		
Retained surplus	59,446,036	61,065,414
Reserve accounts	4,503,347	4,509,880
Revaluation surplus	57,862,234	57,862,234
TOTAL EQUITY	**121,811,617**	**123,437,528**

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied with exception to the following:

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 12 August 2026

The local government reporting entity
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies
Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 31 July 2026
		$	$	$
Current assets				
Cash and cash equivalents		6,648,377	6,648,377	1,967,629
Trade and other receivables		142,151	186,289	1,882,922
Other financial assets			0	4,509,880
Inventories		407	407	510
		6,790,935	6,835,073	8,360,941
Less: current liabilities				
Trade and other payables		(330,601)	(376,152)	(357,895)
Employee related provisions		(373,687)	(373,687)	(373,687)
		(704,288)	(749,839)	(731,582)
Net current assets		6,086,647	6,085,234	7,629,359
Less: Total adjustments to net current assets	2(b)	(4,269,711)	(4,269,714)	(4,275,907)
Closing funding surplus / (deficit)		**1,816,936**	**1,815,520**	**3,353,452**

(b) Current assets and liabilities excluded from budgeted deficiency

	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 31 July 2026
Adjustments to net current assets				
Less: Reserve accounts		(4,503,344)	(4,503,347)	(4,509,879)
Add: Current liabilities covered by funds held in reserve account				
- Current portion of employee benefit provisions		233,633	233,633	233,972
Total adjustments to net current assets	2(a)	**(4,269,711)**	**(4,269,714)**	**(4,275,907)**

	Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 31 July 2026	YTD Actual 31 July 2026
	$	$	$
(c) Amounts excluded from operating activities			
Less: Profit on asset disposals	(183,000)	0	0
Add: Loss on disposal of assets	21,500	0	0
Add: Depreciation	2,778,240	231,520	0
Movement in current liabilities associated funds held in reserve account:			
- Employee benefit provisions			339
Total amounts excluded from operating activities	**2,616,740**	**231,520**	**339**
(d) Amounts excluded from investing activities			
Reconciling item - movement between current assets			
- Financial assets at amortised cost - term deposits	0	0	4,509,880
Total amounts excluded from investing activities	**0**	**0**	**4,509,880**

CURRENT AND NON-CURRENT CLASSIFICATION
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $10,000 or 10.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
General rates	27,556	2.03%	▲
Variance for discount on rates. Budget allocated to July, majority of payments in August.		Timing	
Rates excluding general rates	(30,625)	(100.00%)	▼
CBH Ex-Gratia Invoice sent in July.		Timing	
Fees and charges	14,349	4.94%	▲
Minor variance due to monthly budget split		Timing	
Interest revenue	3,302	16.68%	▲
Interest received on Reserves before being locked into term deposits.		Timing	
Other revenue	2,588	308.10%	▲
Debt recovery costs for rates added to accounts ahead of anticipated budget.		Timing	
Expenditure from operating activities			
Employee costs	11,827	6.99%	▲
Budget split evenly across year.		Timing	
Materials and contracts	(76,590)	(39.86%)	▼
Materials and contracts subscriptions and purchases took place in July, and budget split over 12 months.		Timing	
Utility charges	3,130	11.36%	▲
Budget split evenly across year. Utilities slightly over current budget.			
Depreciation	231,520	100.00%	▲
Depreciation not raised on assets until finalisation of audit and prior year annual financial statements.		Timing	
Other expenditure	222	88.80%	▲
Minor variance due to monthly budget split.		Timing	
Amounts excluded from operating activities	(231,181)	(99.85%)	▼
Depreciation not raised on assets until finalisation of audit and prior year annual financial statements. $339 interest earned on employee leave reserve.		Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	(17,390)		▼
Acquisition of infrastructure	21,602	25.12%	▲
Expenditure slightly lower than anticipated capital works budget for Roads ($19k) and Infra Other ($2.5k)			
Surplus or deficit after imposition of general rates	(50,633)	(1.49%)	▼
As per above explanations.			

SHIRE OF KOORDA

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information	8
2	Key information - graphical	9
3	Cash and financial assets	10
4	Reserve accounts	11
5	Capital acquisitions	12
6	Disposal of assets	14
7	Receivables	15
8	Other current assets	16
9	Payables	17
10	Other current liabilities	18
11	Grants and contributions	19
12	Capital grants and contributions	20

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$1.82 M	$1.82 M	$1.82 M	($0.00 M)
Closing	$0.06 M	$3.40 M	$3.35 M	($0.05 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	$6.48 M	% of total
Unrestricted Cash	$1.97 M	30.4%
Restricted Cash	$4.51 M	69.6%

Refer to 3 - Cash and Financial Assets

Payables

	$0.36 M	% Outstanding
Trade Payables	$0.18 M	
0 to 30 Days		90.1%
Over 30 Days		9.9%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables

	$0.38 M	% Collected
Rates Receivable	$1.50 M	1.8%
Trade Receivable	$0.38 M	% Outstanding
Over 30 Days		5.8%
Over 90 Days		0.5%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.58 M)	$1.44 M	$1.39 M	($0.05 M)

Refer to Statement of Financial Activity

Rates Revenue

		% Variance
YTD Actual	$1.39 M	
YTD Budget	$1.36 M	2.0%

Grants and Contributions

		% Variance
YTD Actual	$0.26 M	
YTD Budget	$0.26 M	0.3%

Refer to 11 - Grants and Contributions

Fees and Charges

		% Variance
YTD Actual	$0.30 M	
YTD Budget	$0.29 M	4.9%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($1.47 M)	$0.15 M	$0.15 M	$0.00 M

Refer to Statement of Financial Activity

Proceeds on sale

		%
YTD Actual	$0.00 M	
Adopted Budget	$0.45 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition

		% Spent
YTD Actual	$0.06 M	
Adopted Budget	$2.24 M	(97.1%)

Refer to 5 - Capital Acquisitions

Capital Grants

		% Received
YTD Actual	$0.23 M	
Adopted Budget	$1.52 M	(84.6%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.29 M	$0.00 M	($0.01 M)	($0.01 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.00 M

Reserves

Reserves balance	$4.51 M
Net Movement	$0.01 M

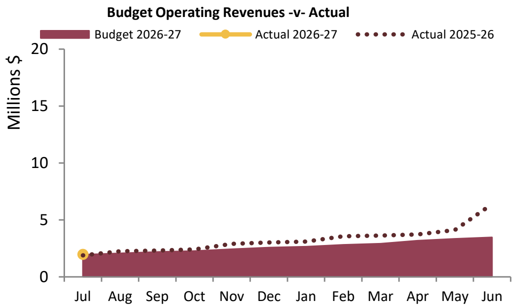
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

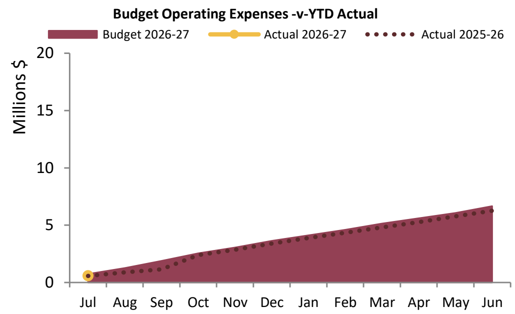
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

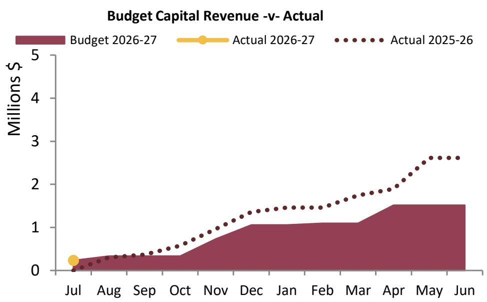


OPERATING EXPENSES

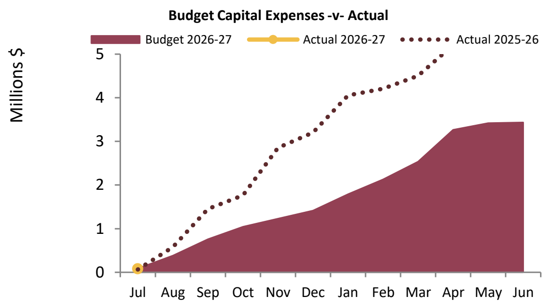


INVESTING ACTIVITIES

CAPITAL REVENUE



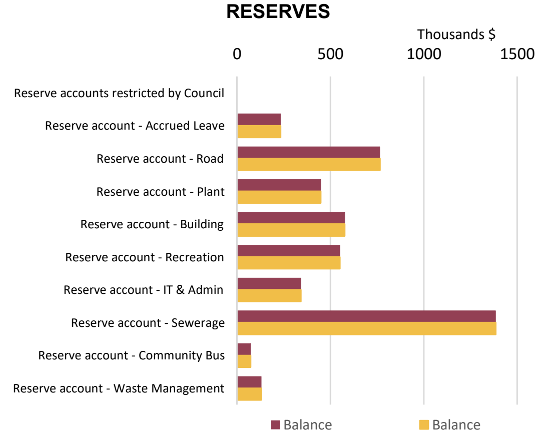
CAPITAL EXPENSES



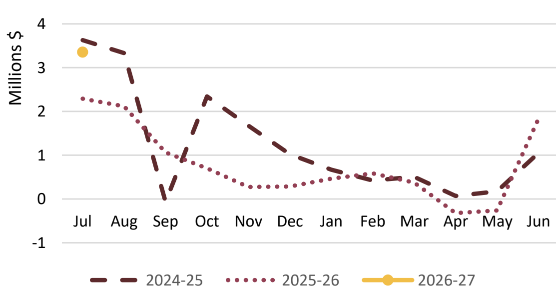
FINANCING ACTIVITIES

BORROWINGS

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
CBA Municipal Account	Cash and cash equivalents	199,909		199,909		CBA	Variable	
CBA Licensing Account	Cash and cash equivalents	10,680		10,680		CBA	Variable	
CBA Savings Account (Term I	Cash and cash equivalents	1,700,000		1,700,000		CBA	Variable	
CBA ATM Cash Account	Cash and cash equivalents	28,670		28,670		CBA	Variable	
ATM Cash Account	Cash and cash equivalents	27,610		27,610		Cash		
Cash on Hand	Cash and cash equivalents	760		760		Cash		
Term Deposit XXX1	Financial assets at amortised cost	0	4,000,000	4,000,000		CBA	5.07%	7/01/2027
Term Deposit XXX1	Financial assets at amortised cost	0	509,880	509,880		CBA	4.96%	30/09/2026
Total		**1,967,629**	**4,509,880**	**6,477,508**	**0**			
Comprising								
Cash and cash equivalents		1,967,629	0	1,967,628	0			
Financial assets at amortised cost - Term Deposits		0	4,509,880	4,509,880	0			
		1,967,629	**4,509,880**	**6,477,508**	**0**			

KEY INFORMATION

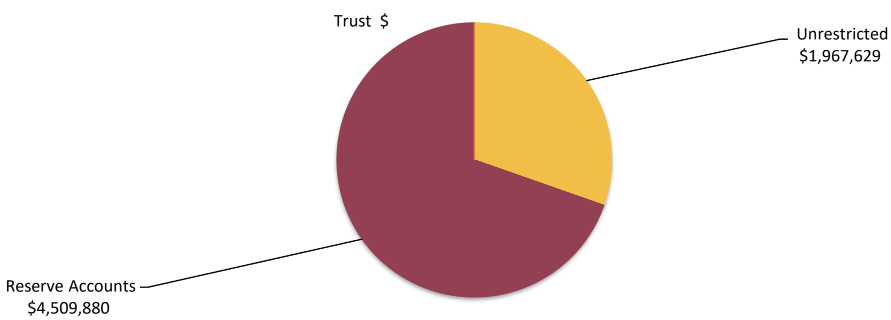
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



4 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Reserve account - Accrued Leave	233,633	10,397	0	244,030	233,633	339	0	233,972
Reserve account - Road	765,213	34,052	0	799,265	765,213	1,110	0	766,323
Reserve account - Plant	448,290	19,949	(375,496)	92,743	448,290	650	0	448,940
Reserve account - Building	576,534	125,656	(87,500)	614,690	576,537	836	0	577,373
Reserve account - Recreation	550,821	24,512	(172,000)	403,333	550,821	799	0	551,620
Reserve account - IT & Admin	341,919	15,215	(52,000)	305,134	341,919	496	0	342,415
Reserve account - Sewerage	1,384,106	156,593	0	1,540,699	1,384,106	2,008	0	1,386,114
Reserve account - Community Bus	73,111	3,253	0	76,364	73,111	106	0	73,217
Reserve account - Waste Management	129,717	5,773	0	135,490	129,717	188	0	129,905
	4,503,344	**395,400**	**(686,996)**	**4,211,748**	**4,503,347**	**6,532**	**0**	**4,509,879**

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings - non-specialised	270,000	0	17,390	17,390
Plant and equipment	922,000	0	0	0
Acquisition of property, plant and equipment	**1,192,000**	**0**	**17,390**	**17,390**
Infrastructure - roads	2,035,000	75,000	55,854	(19,146)
Infrastructure - other	208,000	11,000	8,544	(2,456)
Acquisition of infrastructure	**2,243,000**	**86,000**	**64,398**	**(21,602)**
Total capital acquisitions	**3,435,000**	**86,000**	**81,788**	**(4,212)**
Capital Acquisitions Funded By:				
Capital grants and contributions	1,515,762	233,600	233,789	189
Other (disposals & C/Fwd)	450,000	0	0	0
Reserve accounts				
Reserve account - Plant	375,496	375,496	0	(375,496)
Reserve account - Building	87,500	87,500	0	(87,500)
Reserve account - Recreation	172,000	172,000	0	(172,000)
Reserve account - IT & Admin	52,000	52,000	0	(52,000)
Contribution - operations	782,242	(834,596)	(152,001)	682,595
Capital funding total	**3,435,000**	**86,000**	**81,788**	**(4,212)**

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

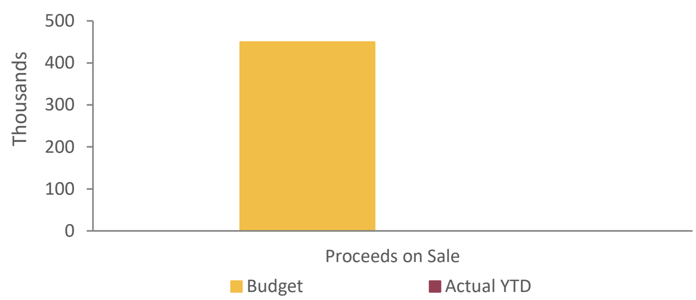
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
BC001	L253 Admin Office - Building (Capital)	20,000	0	0	0
BC008	L77A ES Building - Building (Capital)	0	0	17,390	(17,390)
BC024	L17 Drive In - Building (Capital)	190,000	0	0	0
BC040	L9 (34) Smith St - Building (Capital)	30,000	0	0	0
BC044	L68 (18) Smith St - Building (Capital)	30,000	0	0	0
					0
PE0051	P005 Maintenance Ute	47,000	0	0	0
PE0201	P020 Grader	510,000	0	0	0
PE0551	P055 Team Leader Ute	57,000	0	0	0
PE0581	P058 Gardener Ute	59,000	0	0	0
PE1001	P100 CEO Vehicle	85,000	0	0	0
PE2001	P200 WS Vehicle	70,000	0	0	0
PE3001	P300 DCEO Vehicle	78,000	0	0	0
PE000	Miscellaneous Plan	16,000	0	0	0
					0
RRG006	Kulja-Kalannie Full Recon	349,000	0	9,813	(9,813)
RRG006B	Kulja-Kalannie Full Reseal	124,000	0	0	0
RRG140	Burakin-Wialki Full Recon	401,000	0	2,061	(2,061)
R2R004	Koorda-Kulja Full Recon (slk 39.70-41.00)	200,000	0	6,460	(6,460)
R2R004B	Koorda-Kulja Full Recon (slk 42.50-43.50)	220,000	0	1,803	(1,803)
R2R004C	Koorda-Kulja Full Cement Stabilise	255,000	0	2,301	(2,301)
R2R088	Kulja Central Clear/Reform/Sheet	90,000	45,000	13,748	31,252
R2R009	Koorda North West Clear/Reform/Sheet	70,000	0	0	0
RC001	Koorda-Mollerin Clear/Mulch	79,000	0	0	0
RC011	Dukin West Clear/Reform/Sheet	90,000	0	3,053	(3,053)
RC120	Ninghan Road Asphalt Intersection	50,000	0	0	0
RC128	Scottsman Clear/Reform/Sheet	90,000	30,000	16,616	13,384
RC140	Burakin-Wialki Asphalt Intersection	17,000	0	0	0
					0
PC004	Refuse Site Waste Transfer Station	87,000	0	0	0
PC002B	Rec Centre Playground	110,000	0	0	0
PC10838	Volunteer Park Footpath Lighting	11,000	11,000	8,544	2,456

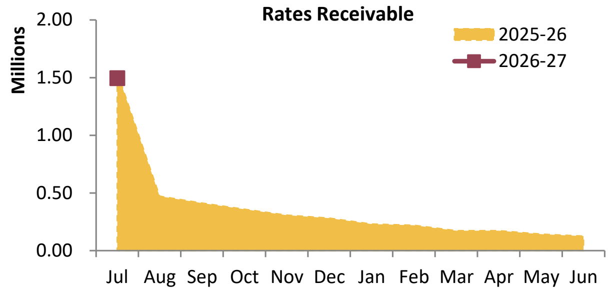
6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
10990	P005 Maintenance Ute	30,000	22,000	0	(8,000)			0	0
10918	P020 Grader	0	170,000	170,000	0			0	0
11103	P055 Team Leader Ute	40,000	30,000	0	(10,000)			0	0
10989	P058 Gardener Ute	28,000	28,000	0	0			0	0
11118	P100 CEO Vehicle	62,000	75,000	13,000	0			0	0
11117	P200 WS Vehicle	55,000	55,000	0	0			0	0
11119	P300 DCEO Vehicle	73,500	70,000	0	(3,500)			0	0
		288,500	**450,000**	**183,000**	**(21,500)**	**0**	**0**	**0**	**0**



7 RECEIVABLES

Rates receivable	30 Jun 2026	31 Jul 2026
	$	$
Opening arrears previous year	186,709	145,895
Levied this year	1,266,722	1,385,798
Less - collections to date	(1,307,536)	(28,215)
Net rates collectable	**145,895**	**1,503,478**
% Collected	90.0%	1.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	0	303,152	12,030	5,283	1,474	321,939
Percentage	0.0%	94.2%	3.7%	1.6%	0.5%	
Balance per trial balance						
Trade receivables						321,939
Other receivables						5,191
GST receivable						38,566
Other receivables - Interest Receivable						13,748
Total receivables general outstanding						**379,444**

Amounts shown above include GST (where applicable)

KEY INFORMATION

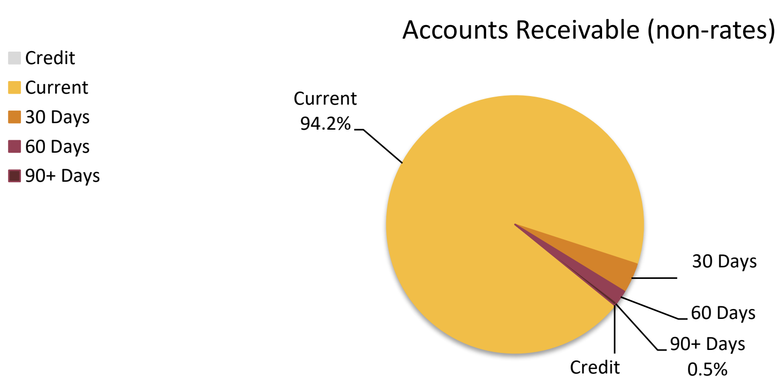
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 July 2026
	$	$	$	$
Financial assets at amortised cost - term deposits	0	4,509,880		4,509,880
Inventory				
Inventories [describe]	407	16,874	(16,771)	510
Total other current assets	**407**	**4,526,754**	**(16,771)**	**4,510,390**

Amounts shown above include GST (where applicable)

KEY INFORMATION

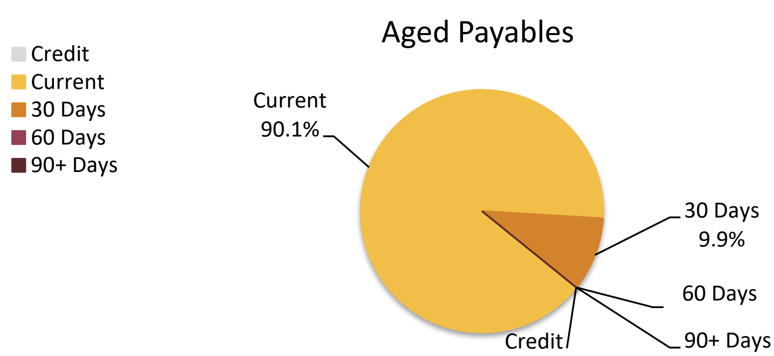
Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	162,507	17,815	0	0	180,322
Percentage	0.0%	90.1%	9.9%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						180,322
Other payables - Dept Transport						680
Other payables - Prepaid Rates						7,564
Other payables - Retention and Bonds						66,890
Other payables - GST Payable						26,142
Other payables - PAYG Payables						45,119
Other payables - FBT Liabilities						(5,447)
Other payables - ESL Liabilities						36,904
Other payables - Withholding Tax Liability						(279)
Total payables general outstanding						**357,895**

Amounts shown above include GST (where applicable)

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2026
		$	$	$	$	$
Employee Related Provisions						
Provision for annual leave		217,508	0			217,508
Provision for long service leave		156,179	0			156,179
Total Provisions		373,687	0	0	0	373,687
Total other current liabilities		**373,687**	**0**	**0**	**0**	**373,687**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2026	Current Liability 31 Jul 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Grants and subsidies								
Financial Assistance Grant - General				0		263,745	0	0
Financial Assistance Grant - Roads				0		84,362	0	0
DFES Bush Fire Brigade Operating Grant				0		21,790	5,448	5,448
State Library of WA - Library Grant				0		3,000	0	0
Advocare - Seniors Week Grant (Seniors Luncheon)				0		1,100	0	0
Main Roads WA - Direct Grant Allocation				0		248,178	248,178	248,178
Fuel Tax Credit Scheme				0		20,400	1,700	2,425
	0	**0**	**0**	**0**	**0**	**642,575**	**255,326**	**256,051**

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities: Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2026	Current Liability 31 Jul 2026	Capital grants, subsidies and contributions revenue: Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Capital grants and subsidies								
Lotterywest ($100k Drive In Upgrade, $33k Playground)				0		133,000	0	0
Main Roads - Regional Road Group Program				0		584,000	233,600	233,789
Roads to Recovery				0		706,000	0	0
Wheatbelt Secondary Freight Network				0		42,762	0	0
	0	**0**	**0**	**0**	**0**	**1,465,762**	**233,600**	**233,789**
Capital contributions								
Contribution from Koorda CRC - Drive In Project				0		50,000	0	0
	0	**0**	**0**	**0**	**0**	**50,000**	**0**	**0**
TOTALS	**0**	**0**	**0**	**0**	**0**	**1,515,762**	**233,600**	**233,789**

11.2. List of Accounts Paid

Corporate and Community	
Date	12 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	Lana Foote, Deputy Chief Executive Officer
Legislation	*Local Government Act 1995;* *Local Government (Financial Management) Regulations 1996*
Disclosure of Interest	Nil
Purpose of Report	☐Executive Decision ☒Legislative Requirement ☐Information
Attachments	List of Accounts Paid

UNCONFIRMED

Background:
This item presents the List of Accounts Paid, paid under delegated authority, for the period 1 July 2026 to 11 August 2026.

Comment:
From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

Consultation:
Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:
Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

Policy Implications:
Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council's adopted 2026/2027 Budget.

Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 040826

Moved Cr NJ Chandler **Seconded Cr GL Boyne**

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:

For the period 1 July 2026 to 11 August 2026.

Municipal Voucher V001 to V110 **Totalling $ 787,951.92**
Purchase Card Transactions (V025, V078 & V100) **Totalling $ 5,181.50**
Total $ 793,133.42

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

11.3. CESM DFES Shires MOU

Corporate and Community	
Date	5 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	Fire and Emergency Services Act 1998 Emergency Management Act 2005 Bush Fires Act 1954
Disclosure of Interest	Nil
Purpose of Report	☒Executive Decision ☐Legislative Requirement ☐Information
Attachments	MOU CESM - DFES and Shires Koorda, Mt Marshall and Mukinbudin Letter from DFES Commissioner - CESM Program Funding

Background:

As announced on the 25 June, the Shire of Koorda was successful in its application for Department and Fire and Emergency Services funding to share a Community Emergency Services Manager with the Shires of Mt Marshall and Mukinbudin.

The part funding of the CESM position by DFES assist the Shires with the management of fire and emergency services compliance, training and succession planning and lessen the demands on each Shire's Chief Bush Fire Officers and senior volunteers. In correspondence (attached), Commissioner Darren Klem said it was a positive step forward in strengthening regional emergency management.

The CESM funding awarded to the three Shires is one of only four positions allocated as part of the State Budget with the other recipients being the Shires of Merredin, Bruce Rock and Narembeen, the Shires of Boddington and Wandering and the Shire of Dandaragan.

As host for the shared CESM, the Shire of Koorda has responsibility to conduct the recruitment process and organise housing, office accommodation, and vehicle lease, all of which are contingent on the memorandum of understanding with DFES.

The purpose of the item is to present Council the Memorandum of Understanding to facilitate agreement so to not delay the commencement of the position.

Comment:

The Memorandum of Understanding (attached) is for a period of three years with an option of an additional three years. It has been reviewed by DFES and signed by the Commissioners with Council requested to endorse the CEO to sign the document on behalf of the Shire.

A central part of the MOU is the allocation of funding. As per the table on page 7 of the document, as the combined rate income of the three shires exceeds $3m but not $10m, the funding ratio for the position and all costs will be 40 per cent by the Shires and 60 per cent from DFES.

The table (page 11) has the annual budget and cost allocation between the parties and that each local government will be required to meet $22,662 in costs per annum. The financial responsibilities of the Shires include proportionate costs of salary and on costs, mobile phone, vehicle expenses and training.

As the host Shire, Koorda is responsible for conducting the recruitment and selection process, arranging the vehicle – including an interim vehicle while approved vehicle is fitted out – providing office

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space and mobile phone, offering rental option and completing all financial management including invoicing DFES and the other two Shires. It is for this reason the Shire's annual budget has $190,000 allocated in CESM expenditure with $165,000 to be received in reimbursements.

Regarding the CESM recruitment process, the position was advertised for two weeks and attracted 11 applicants. A review of the applications was conducted via Teams with DFES Avon District Officer Murray McBridge and the Chief Executive Officers from the three Shires. It was determined to interview five candidates – two of which are interstate and will be interviewed via Teams – with the other three to be interviewed Friday 21 August at the Koorda Council Chambers.

The meeting also clarified the supply of an interim vehicle for the CESM as the vehicle to be leased for the purpose will require up to six months to fit out prior to delivery. DFES confirmed that the proposal to hire a vehicle during the interim would be covered by the terms of the MOU funding.

Consultation:
Murray McBridge, DFES Avon District Officer
Tanika McLennan, CEO Shire of Mukinbudin
Ben McKay, CEO Shire of Mt Marshall
Blaire Herbert, Business Development Executive, Summit Fleet Leasing
Lana Foote, Deputy Chief Executive Officer

Statutory Implications:
Fire and Emergency Services Act 1998
Emergency Management Act 2005
Bush Fires Act 1954

Policy Implications:
Nil

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
1.3 – Emergency Services are supported with effective planning, risk mitigation, response and recovery
4.1 - Open and Transparent Leadership.

Risk Implications:

Risk Profiling Theme	Potential additional financial impost
Risk Category	Financial
Risk Description	It is possible that in practice the operation of the CESM may create costs t the shires that are not identified in the MOU and shared by DFES.
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Financial management
Action (Treatment)	Invoicing and processing
Risk Rating (after treatment)	Adequate

Financial Implications:
Nil additional

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Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 050826

Moved Cr GW Greaves **Seconded Cr KA Fuchsbichler**

That Council endorse the CEO to sign on behalf of the Shire of Koorda the MOU with DFES for the provision of the Community Emergency Service Manager to be shared between the shires of Koorda, Mt Marshall and Mukinbudin.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

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11.4. Local Government Convention

Corporate and Community	
Date	30 July 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	Nil
Disclosure of Interest	Nil
Purpose of Report	☒Executive Decision ☐Legislative Requirement ☐Information
Attachments	Nil

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Background:
Each year the WA Local Government Association holds an annual conference to accommodate the association's Annual General Meeting and afford Elected Members and staff the opportunity to gain knowledge and insight from industry, political and inspirational speakers and enhance sector networks.

The 2026 WALGA Convention will be held from Wednesday 16 September to Friday 18 September. The program is available at Program | WALGA Local Government Convention 2026. For reference, the Koorda Agricultural Society Show is on the following Saturday 19 September.

Comment:
Regarding the convention program, in a change from previous years, on the first day the Mayors and Presidents Forum will be held from 9am, followed by a Heads of Agency Lunch for which the number of attendees from each local government will be limited. As in previous years there is an opportunity for all Elected Members to network at a Welcome Drinks event from 6pm to 9pm at an additional cost.

The first full day of the convention on Thursday 17 September, will feature opening addresses including the WALGA President and State Opposition Leader Basil Zempilas, along with a keynote speech entitled Protecting Democracy: Recognising and Building Resilience to Foreign Interference.

After morning tea, a discussion session with Local Government Minister Hon. Hannah Beazley and Opposition spokesperson Kirrilee Warr will be mediated by Business News journalist Gary Adshead, followed by choice of two breakout sessions – on Connected Communities and Social Cohesion or the Way Forward for the Regions. After lunch will be the WALGA AGM until close. A second networking event - The Kingsman Soiree – will be open to delegates to attend, again at an additional cost.

The final day of the convention will commence with the Icons Breakfast featuring Olympic Gold Medal swimmer Ariane Titmus and her coach Dean Boxall, and for which an extra charge applies. The main session will commence with State Agencies providing insights on Housing Priorities followed by a session on Mayor/President and CEO working relationships. Next will be a choice of breakout sessions – Building a Positive Online Presence or Navigating Native Title – followed closing keynote address.

Currently the Shire has rooms booked at the Parmelia Hilton for all Elected Members for the evenings of Wednesday and Thursday 16 and 17 September and Tuesday 15 September for the President to attend the Mayors and Presidents Forum at 9am the next day.

Pricing for the various days and additional events are as follows:

Convention Components	Cost
Full Delegate - both Wednesday and Thursday	$1300
Single Day Delegate – Wednesday or Thursday	$650
Welcome Drinks - Wednesday 6pm-9pm	$130
Gala Cocktail – Tuesday 6.30pm-10.30pm	$200
Icons Breakfast – Wednesday 7am-8.45am	$120

For the WALGA AGM the Shire can send two voting delegates and up to three proxies. It is proposed that the President and Deputy President be nominated at the Shire's two delegates and the CEO as one of the proxies. The Shire also has the opportunity to provide motions to the AGM.

Councillors G.L. Boyne, K.A. Fuchsbichler and B.H. Moore have provided apologies and will not attend the Local Government Convention for 2026.

Consultation:
Bec Trezona, Events Officer, WALGA

Statutory Implications:
Nil

Policy Implications:
Nil

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership.
4.2 - Investment in the skills and capabilities of our elected members and staff.

Risk Implications:

Risk Profiling Theme	Reputational regarding non-attendance or expenditure
Risk Category	Reputational
Risk Description	Sector reputational risk and potential loss of knowledge in non-attendance, however alternative community reputational risk for expenditure to attend.
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Governance and financial controls
Action (Treatment)	Governance
Risk Rating (after treatment)	Adequate

Financial Implications:
Nil unbudgeted expenditure.

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Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 060826

Moved Cr KA Fuchsbichler **Seconded Cr BH Moore**

That Council endorse:

1. Accommodation necessary to attend the WALGA Convention at the PCEC be provided as per:
Tuesday 15 September: Cr JM Stratford
Wednesday 16 September: Cr JM Stratford, Cr GW Greaves, Cr BJ Harrap
Thursday 17 September: Cr JM Stratford, Cr GW Greaves, Cr BJ Harrap

2. The following Shire of Koorda representatives attend the 2026 WALGA Convention as per:
Wednesday 16 September:
Mayors and Presidents Forum: Cr JM Stratford
Welcome Drinks: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr BJ Harrap

Thursday 17 September:
Morning Session: (9am-2.30) Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr BJ Harrap, ZV Donovan (CEO)
WALGA AGM: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr BJ Harrap, ZV Donovan (CEO)

3. The following as the Shire's delegates to the AGM:
Voting Delegate 1: Cr JM Stratford
Voting Delegate 2: Cr GW Greaves
Proxy 1: ZV Donovan, CEO

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

UNC

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1. Strategic Community Plan 2026-2036

Governance and Compliance	
Date	10 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	Lana Foote, Deputy Chief Executive Officer
Legislation	Local Government Act 1995 section 5.56 (1)
Disclosure of Interest	Nil
Purpose of Report	☐Executive Decision ☒Legislative Requirement ☐Information
Attachments	Strategic Community Plan 2026-2036

Background:

The *Local Government Act 1995* (sect. 5.56) and the supporting regulations require local governments throughout Western Australia to 'plan for the future of the district,' including the development of a Strategic Community Plan as part of the State Government's Integrated Planning and Reporting Framework.

In accordance with Regulation 19C of the *Local Government (Administration) Regulations 1996*, the Shire of Koorda is required to maintain a rolling ten-year Strategic Community Plan.

The Strategic Community Plan is required to:

- Set out the Vision, Aspirations and Objectives of the community in the district;
- Be reviewed (major) at least every four years;
- Have regard to the Shire's future resources and capacity, strategic performance indicators and demographic trends; and
- Be adopted by an Absolute Majority of Council.

The Koorda Integrated Strategic Plan (combining the Strategic Community Plan and Corporate Business Plan) was most recently subject to a minor review in 2024. As this was a minor review, the process was undertaken by Administration and focused on updating identified priorities and making amendments to the existing Plan.

As part of the 2026 review process, and to align with the Integrated Planning and Reporting Framework, the Integrated Strategic Plan has been separated into two standalone documents: the Strategic Community Plan and the Corporate Business Plan.

Comment:

As the 2026 Strategic Community Plan review constitutes a major review, a comprehensive community engagement process was undertaken. This included a community survey, community workshops and Council workshops to collect feedback and inform the development of the attached Strategic Community Plan.

The 2026 Strategic Community Plan is structured around five strategic pillars:

- Community
- Economy

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- Environment
- Organisation
- Future

The new "Future" pillar has been introduced in response to community feedback and emerging trends identified throughout the consultation process.

Once the Strategic Community Plan is adopted, the Corporate Business Plan will be prepared for Council consideration. The Corporate Business Plan will identify the actions, responsibilities and resourcing requirements necessary to deliver the strategic outcomes outlined in the Strategic Community Plan.

The draft Strategic Community Plan and associated strategies were presented at a community workshop held on 28 July 2026. The workshop provided an overview of the community survey results and demonstrated how the feedback received informed the development of the Plan and its strategic priorities.

Consultation:
Community Survey & Workshops
Shire of Koorda Elected Members
Zac Donovan, Chief Executive Officer
Darren West, Works Supervisor
Kim Storer, Koorda Community Resource Centre

Policy Implications:
Nil

Strategic Implications:
The Strategic Community Plan is the Shire's principal strategic planning document and establishes the community's vision, aspirations and objectives for the next ten years. The Plan provides the framework for the development of the Corporate Business Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plans and guides Council decision-making and resource allocation.

Financial Implications:
The Strategic Community Plan itself does not commit Council to specific expenditure. Financial implications arising from the strategies and objectives contained within the Plan will be considered through the development of the Corporate Business Plan, Long Term Financial Plan and annual budget processes.

Risk Implications:

Risk Profiling Theme	Failure to have statutory requirements of a Corporate Business Plan and Strategic Community Plan
Risk Category	Compliance
Risk Description	Non-compliance of Local Government regulations
Consequence Rating	Moderate (3)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Scheduled reviews
Action (Treatment)	Undertake annual and periodic reviews
Risk Rating (after treatment)	Adequate

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Statutory Implications:

Local Government Act 1995 section 5.56 (1)
Local Government (Administration) Regulations 1996 section 19C
Local Government (Administration) Regulations 1996 section 19DA

Voting Requirements: ☐Simple Majority ☒Absolute Majority

Officer Recommendation
Resolution 070826

Moved Cr GL Boyne **Seconded Cr NJ Chandler**

That Council:

1. Receives the draft Shire of Koorda Strategic Community Plan 2026-2036 as presented.

2. Notes that the Strategic Community Plan has been prepared in accordance with Section 5.56 of the *Local Government Act 1995* and Regulation 19C of the *Local Government (Administration) Regulations 1996*, including the requirement for community consultation, a minimum ten-year planning horizon, and a major review at least every four years.

3. Adopts the Shire of Koorda Strategic Community Plan 2026-2036 by Absolute Majority.

4. Authorises the CEO to make minor administrative, formatting and typographical amendments to the document prior to publication.

5. Requests CEO to prepare the Corporate Business Plan aligned to the adopted Strategic Community Plan for future Council consideration.

CARRIED BY ABSOLUTE MAJORITY: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

UNC

5.43pm – SUSPEND STANDING ORDERS
Resolution 080826

Moved Cr KA Fuchsbichler **Seconded Cr BH Moore**

That standing orders be suspended at 5.43pm to discuss item 12.2 Development Application 3 Allenby Street.

CARRIED 7/0
For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

5.45pm – Sergeant Ian Lyon, Acting OIC Koorda Police Station entered the Chambers.

5.46pm – RESUME STANDING ORDERS
Resolution 090826

Moved Cr BH Moore **Seconded Cr BJ Harrap**

That standing orders be resumed at 5.46pm as per the attendance register.
CARRIED 7/0
For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

12.2. Development Application 3 Allenby

Governance and Compliance	Shire of Koorda – Drive in, stay awhile
Date	3 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	Planning and Development Act 2005 Shire of Koorda Local Planning Scheme No.3 Building Act 2011
Disclosure of Interest	Nil
Purpose of Report	☒Executive Decision ☐Legislative Requirement ☐Information
Attachments	Development Application – 3 Allenby Street Draft DA Approval – Moveable Building 3 Allenby Street

Background:
The property at 3 Allenby Street has recently been sold and the new owner would like to update a current structure on the property to comply with building requirements to be approved as a habitable premises. The building has previously not been approved for construction by the Shire.

Currently the owner, when visiting the site from Kalgoorlie, resides in a caravan also located at the address. The owner has been in contact with the Shire's contracted building services to determine what is required to meet compliance and has engaged a private building surveyor for advice.

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The purpose of the item is for Council to consider approval for the structure on condition that it is brought up to standard as a habitable residence.

Comment:
The Development Application relates to a structure that has been on the property for more than three years and well prior to the recent purchase by the current owner. There is no record that the Shire approved the construction with the only Development Application previously lodged for the site concerning construction of an industrial scale shed which was rejected as being in a residential area.

The current Development Application describes the structure as a “one-bedroom transportable”. The Shire of Koorda Local Town Planning Scheme No.3 includes a Local Planning Policy No. 1 Moveable Buildings, which lists a transportable building as a structure “designed and constructed at a location other than where they are intended to be established”.

On exterior inspection the structure currently on site could be classed as “moveable” in that the components could be disassembled and relocated; however the nature of the construction could not be confidently considered able to sustain transport as with a self-contained unit or donga.

The Planning Policy on Moveable Buildings requires Councils planning consent and that “generally the Council is not in favour” of moveable buildings in the townsite however will “consider each application on its merits”.

Along with requiring a building licence and meet standards acceptable to Council the policy also requires the proponent lodge a bond or bank guarantee with Council prior to construction. It is proposed that the requirement of a bond or bank guarantee – which is not mandated for other residential Development Applications – not be applied to the current application as the structure is already in place. That is the requirement was imposed to ensure completion where in this case the structure is already in situ.

In addition, should Council reject the Development Application, there is the option for the Shire to issue a direction requiring the structure to be removed or demolished and the land to be restored. However, it is proposed that Council should consider adopting a more conciliatory approach given that the owner has recently purchased the property, has stated he wants to “become a part of the community” and has the intent to comply with necessary requirements to be habitable.

That said, as per the draft DA approval, attached for Council’s consideration, conditions include the proponent submit a Certificate of Building Compliance (Form BA18) from a registered building surveying contractor and a BAL as the residence falls within a bushfire prone area of the townsite. The BAL will determine if the building complies with fire risk ratings and the CBC will establish if the building complies with standards and to apply for a Building Approval Certificate for retrospective approval.

Approval of the structure would also ensure that the Shire is able to correctly rate the property as currently, rates are calculated on the basis of the property being a vacant block.

Consultation:
Nathan Gough, Principal Building Surveyor, Shire of Chittering
Wayne Harris, Coordinator Health Services, City of Wanneroo

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Statutory Implications:

Planning and Development Act 2005
Shire of Koorda Local Planning Scheme No.3
Building Act 2011

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership.

Risk Implications:

Risk Profiling Theme	Building standards and approvals
Risk Category	Compliance
Risk Description	Redress previously non-approved construction and ensure complies with building requirements.
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Open communication with proponent
Action (Treatment)	Application process
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil

Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 100826

Moved Cr BH Moore **Seconded Cr NJ Chandler**

That Council:

1. Approve the Development Application for the construction works for a habitable moveable building at 3 Allenby Street, Koorda with the following conditions:
(i) Evidence of a Certificate of Building Compliance (Form BA18) to the satisfaction of the local government.
(ii) Evidence of Bushfire Attack Level compliance to the satisfaction of the local government.
(iii) Evidence of a BA01 Application for a retrospective building permit (certified) to the satisfaction of the local government.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

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Cr NJ Chandler declared a financial interest in item 12.3 Development Application CBH Bulkheads as he is an employee of CBH.

5.47pm – Cr NJ Chandler withdrew from Chambers and did not partake in discussions

5.47pm – Matthew Mumford withdrew from Chambers and did not return

12.3. Development Application CBH Bulkheads

Governance and Compliance	
Date	11 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	Planning and Development Act 2005 Shire of Koorda Local Planning Scheme No.3 Building Act 2011
Disclosure of Interest	Nil
Purpose of Report	☒Executive Decision ☐Legislative Requirement ☐Information
Attachments	Application for Development Approval – Shire of Koorda Development Application Covering Letter Site Plan- Koorda Standard Elevation Drawings Standard DOG Elevation plan Delegation of Authority – Lodgement of Planning and Bulilding Permits

Background:

The Shire has received a Development Application from CBH Group for two new open storage bulkheads ahead of the harvest season. The application is in keeping with previous approvals granted by the Shire to expand the capacity on the site.

In its application correspondence to the Shire (attached), CBH recounts a record harvest the previous year and "the innovative practices of growers" and land changing over to cropping from sheep as the reasons for preparing for "larger crops sooner than originally contemplated".

The purpose of this item is to consider for approval the Development Application as presented subject to any reasonable conditions Council may want to include.

Comment:

As mentioned previously the Development Application is consistent with other similar approvals, and the proposed additional bulkheads are within the general industry zoning of the Shire of Koorda Local Planning Scheme No.3. The CBH correspondence recognises this, though refers to the Shire of Dowerin's planning scheme, which is assumed to be in error.

Regardless the CBH correspondence highlights three areas for Council to consider in determining the application – Noise and Dust Management, Stormwater Management and Traffic Management. It is proposed that Council would also consider the benefit to the local industry and community.

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As per the correspondence, first to the issue of Noise and Dust Management, CBH commits to ensuring noise, including traffic and construction, does not exceed prescribed levels and to undertake frequent monitoring of noise and dust with dust mitigation as required.

During harvest season, the Shire does not normally receive complaints regarding noise or dust from the community or town businesses and given the proposed bulkheads are on the opposite side of the site to the town, the issue of dust and noise is further mitigated.

Regarding Stormwater Management, CBH states in the correspondence that “all stormwater runoff will be retained and managed onsite” through a series of culverts, drains and pipes to onsite basins and a proposed basin at the south end of the planned bulkheads, as shown on the site plan (attached).

Given the comparative small scale of the additional bulkheads to the existing infrastructure, the proposed additional basin, the record of the site in retaining stormwater and that the activity will be during a lower rainfall period, it is suggested Council should be satisfied with these provisions.

On the issue of traffic management, CBH highlights that the amount of traffic from receipt of grain would remain unchanged regardless as to if the DA is approved as “the receival task is driven by local production”. In the correspondence CBH proposes that the addition of the bulkheads will reduce truck movements that may otherwise be required. In that without the additional bulkheads, the site could reach capacity and then gain would need to be transported offsite to enable receivals to continue.

The logic that the additional bulkheads would accommodate more grain and reduce the need to move gain offsite holds up until the point that not approving the DA would increase road movements, as CBH has the option of using rail. On this point Council need also consider that the greater capacity at the Koorda site also enables greater capacity for grain transfers from other sites as occurred last season.

As mentioned, CBH does not raise the benefit to the local community in expanding the sites capacity and it is suggested this should not be overlooked. The expansion of the site should be seen as a positive for the future of the facility and the support it provides for the local farming industry. The increased capacity also has potential to require additional workforce to add to benefit local business.

Consultation:
Nathan Gough, Principal Building Surveyor, Shire of Chittering

Statutory Implications:
Planning and Development Act 2005
Shire of Koorda Local Planning Scheme No.3
Building Act 2011

Policy Implications:
Nil

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership.

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Risk Implications:

Risk Profiling Theme	Additional road maintenance costs.
Risk Category	Financial
Risk Description	Increased cost of road maintenance should the additional bulkheads be used to facilitate storage at the site of grain other than that by properties within the shire and transport of that grain from the site by road.
Consequence Rating	Major (4)
Likelihood Rating	Possible (3)
Risk Matrix Rating	High (12)
Key Controls (in place)	Commitment in correspondence
Action (Treatment)	Application process
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil

Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 110826

Moved Cr GL Boyne **Seconded Cr BH Moore**

That Council approve the Development Application for Two Open Storage Bulkheads on Lot 21 on Deposited Plan 46674 with the following conditions and advice notes:
1. Construction includes the new drainage basin, to the south of the proposed bulkheads, as shown on the plan submitted in support of the application to capture stormwater runoff.

Advice Notes
1. If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the Planning and Development (Local Planning Schemes) Regulations 2015 as amended from time to time.
2. If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
3. The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the Shire of Koorda and be approved before any work requiring a building permit can commence on site.

CARRIED: 6/0
For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr GL Boyne, Cr BH Moore

5.50pm – Cr NJ Chandler re-entered the chambers

12.4. Health Local Law Review Outcome

Governance and Compliance	
Date	17 July 2026
Location	Koorda Shire
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	Local Government Act 1995 (sections 3.12, 3.13 and 3.16) Public Health Act 2016
Disclosure of Interest	Nil
Purpose of Report	☒Executive Decision ☐Legislative Requirement ☐Information
Attachments	Advice – M Gregory Legal Koorda Health Local Law Public Submission Response to Submission – M Gregory Legal

Background:
The Ordinary Council meeting of 20 May endorsed the Shire commence a review of its Health Local Law. It was identified as the only one of the Shire's six local laws that required review prior to 2033 and by 2040 in the case of the Koorda Caravan Park Local Law which was only made last year.

Amendments to the Local Government Act 1995, from the ongoing sector reform process, now require local laws to be reviewed every 15 years instead of the previous 8-year cycle. However local laws that had not been reviewed since 2018 are required to be reviewed before moving to 15-year reviews.

The Health Local Law is overdue for review as it was last undertaken prior to 2017 and as such it is not afforded the 15-year review cycle. Consequently, the 20 May OCM endorsed the Shire commence the review with a concurrent review of legislation, by the same counsel who assisted with the creation of the Caravan Park Local Law, and the statutory six-week public submission period.

Both the public submission period and the initial review of current health legislation have been completed. The purpose of this item is to provide Council and update on the process and recommendation as to how to proceed.

Comment:
The public submission period for the Shire of Koorda Heath Local Law concluded on 6 July and the Shire received one written submission – which is attached to the item. Though only one submission was lodged, the individual did go into extensive detail redressing 25 separate points.

The legal counsel engaged to commence the initial review to identify changes to health legislation since the last update of the Health Local Law in 2017, also reviewed the points raised in the public submission and provided commentary from a legal standpoint where appropriate, which is also attached.

However, critical to how the review of the Koorda Health Local Law is the initial findings of the reviewing changes to Western Australian health legislation with which the local law will have to align but not duplicate. As detailed in the attached advice, there has been considerable change to health legislation in WA since 2017.

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Described in the attached legal advice as a "once in a century revamp", the changes that have been implemented through the Public Health Act 2016 would require a complete overhaul of the Koorda Health Local Law rather than a series of amendments as first envisaged and as per previous reviews. The advice also alerts the Shire that further changes to health legislation are scheduled to be implemented by December this year.

Under the Local Government Act 1995 sec. 3.16(4), in undertaking a review of a local law, Council must determine whether it "considers that the local law should be repealed, be amended or remain unchanged." The legal advice, which will be the recommendation to Council, is that the Koorda Health Local Law should remain unchanged at this point in time.

Given there are additional changes to the WA health legislation to be implemented within the next 12 months, it is suggested that while it has been identified that significant changes will be required to the Health Local Law, to update it at this time, that albeit overdue, it would be soon out of date on completion.

Consequently, it is recommended that Council redress the statutory obligations by determining the review of the Koorda Health Local Law is that it be "unchanged" and in recognition that amendments are required to capture legislative changes, that it be reviewed within 12 months when it is expected all legislative changes have been implemented and are apparent.

Legal counsel engaged by the Shire also recommended that WALGA be requested to provide a model or template Health Local Law to the sector as the extent of the legislative changes should mean that all local governments, and in particular Band 3 and 4 Shires, will be in a similar position to Koorda.

Consultation:
Mark Gregory, M Gregory Legal
Lana Foote, Deputy Chief Executive Officer

Statutory Implications:
Local Government Act 1995 (sections 3.12, 3.13 and 3.16)
Public Health Act 2016

Policy Implications:
Nil

Strategic Implications:
Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	Some temporary non-compliance
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (2)
Key Controls (in place)	Timetable as presented in item
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

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Financial Implications:

Nil additional

Voting Requirements: ☐Simple Majority ☒Absolute Majority

Officer Recommendation
Resolution 120826

Moved Cr GL Boyne **Seconded Cr GW Greaves**

That Council:

1. Determine the review of the Shire of Koorda Health Local Law be that it be unchanged.

2. Undertake a review of the Shire of Koorda Health Local Law within 12 months or commenced once all changes to the Health Act 2016 have been implemented and are apparent. and

3. Formally write to WALGA requesting a model Health Local Law be developed for the sector which captures all aspects of the legislative changes.

CARRIED BY ABSOLUTE MAJORITY: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

UNCONFIRMED

13. OFFICER'S REPORTS – WORKS & ASSETS

13.1. MRWA HVS Koorda-Dowerin Road

Works and Assets	Shire of Koorda – Drive in, stay awhile
Date	11 April 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	*Road Traffic Act 1974; Road Traffic (Vehicle) Regulations 2014*
Disclosure of Interest	Nil
Purpose of Report	☐Executive Decision ☐Legislative Requirement ☒Information
Attachments	Email from Main Roads HVS Route Assessmentt Thortek WA Pty Ltd Application to MRWA

Background:

Main Roads WA Heavy Vehicle Services have received an application from Thortek WA Pty Ltd to facilitate a transport route from a bulk fertiliser supplier in Kwinana to "all roads in Dowerin so as to deliver to farms". Thortek WA has requested RAV 6 to cart an estimated 6000 tonne across 150 movements per annum.

The application (attached) does not list or request access to any roads in the Shire of Koorda however the Shire received an email from MRWA HVS claiming to have received an application to change the status of the Koorda-Dowerin Road from RAV 4 to RAV 6.

Enquiry confirmed the application would not apply to the Shire of Koorda however the application does have significant implications for which Council should be aware. The purpose of this item is to inform Council ahead of any decision being required on the Koorda section of the Koorda-Dowerin Road.

Comment:

Council previously resolved (April 2019) that any application beyond RAV 4 is to be referred to Council for consideration. Currently the Koorda-Dowerin Road that is within the Shire of Koorda is only partly RAV 6, with a RAV 4 section to the Dowerin border likely to be the subject of a later application.

While the current application to MRWA HVS does not currently concern the Shire of Koorda, the email and accompanying table demonstrates that Council may soon be required to have a position on extending the RAV 6 status on the Koord-Dowerin Road.

The table included in the attached email from MRWA HVS is as follows:

Dimension Requirements						Road Manager to Complete	
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	Traffic Volumes (VPD)	Comments
4110003	Koorda - Dowerin Rd	Koorda - Dowerin Rd (15)	Koorda – Dowerin Road at the Shire of Dowerin border (24.78)	Tandem Drive Network 4	Tandem Drive Network 6		
Mass Requirements						**Road Manager to Complete**	
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level	Support (Y / N)	Comments
4110003	Koorda - Dowerin Rd	Koorda - Dowerin Rd (15)	Koorda – Dowerin Road at the Shire of Dowerin border (24.78)	AMMS Level 1	AMMS Level 1 (No change)		

The following graphic presents the existing rating of the road, showing the RAV 6 (conditional) status extending from the Koorda townsite but terminating part way to the border with the Shire of Dowerin (depicted by a broken green line).

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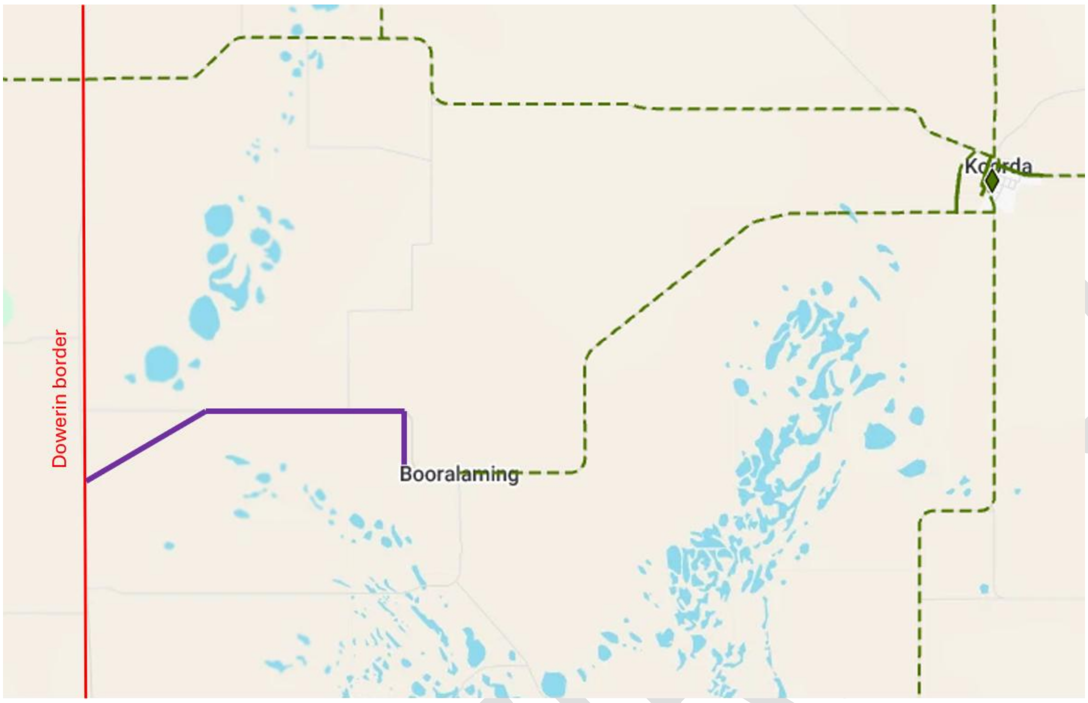
As shown if the RAV 6 status was implemented for the portion of the road within the Shire of Dowerin, the RAV 6 status would end at the border and not reapply until part way to Koorda, creating a gap (depicted in purple) and as such technically restrict RAV6 transport between the shires.



The Shire of Dowerin is yet to decide if it will support the application but should they do it is likely to complete RAV 6 status on the road that the "gap" section would be subject to an application and notice from MRWA HVS, which will require the Koorda Shire Council to determine its position.

It is believed that at the time the RAV 6 status was applied to the section of the road, the latter section was not included as not being adequate on assessment. Significant upgrades have been made to the road since that time, and it is consistent from the town to the Dowerin border.

The RAV 6 section of the Koorda-Dowerin Road, includes the current conditions that the operator needs to email the Shire, copying in MRWA HVS, and detailing the planned task, estimated tonnages and vehicle movements. There is also a condition regarding an unsealed road segment, however this is redundant as the road is now entirely sealed.

As the Shire accepted RAV 6 on the first part of the Koorda-Dowerin Road it could be expected to support the change in status for the remaining section. However, while the Shire Works Supervisor believes the road could support a change to RAV, he cautions that there would likely be significantly more traffic as a completed RAV6 route than occurs currently as only a part section to Booralaming.

As mentioned, there is no requirement for Council to make a determination at this point. The purpose of the item is to inform Council of the emerging situation so as to prepare in light of the direction that all applications beyond Rav 4 need to be referred to Council for comment and consideration.

That said, the Road Traffic (Vehicles) Act 2012 provides authority for the Commissioner of Main Roads to approve road access to RAVs and does not provide authority for Local Governments, or other road managers, to approve or decline RAV access.

Consultation:
Darren West, Works Supervisor
Main Roads WA Heavy Vehicle Services

Statutory Implications:

Road Traffic (Vehicles) Act 2012 provides authority for the Commissioner of Main Roads to approve RAV status and access.
Land Administration Act 1997 Section 55 and Local Government Act 1995 Section 3.53(2) provides the Shire management responsibility for local roads.

Policy Implications:

The resolution of April 2019 was for all requests exceeding RAV4 to be considered by Council.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2022
2.3.2 – Maintain an efficient, safe and quality local road network.

Risk Implications:

Risk Profiling Theme	Likely increased wear and tear to affected roads and increased maintenance costs for ratepayers.
Risk Category	Property Damage and Financial Impact
Risk Description	Localised damaged rectified by routine internal procedures.
Consequence Rating	Minor (2)
Likelihood Rating	Likely (4)
Risk Matrix Rating	Moderate (8)
Key Controls (in place)	Reallocation of road grant funding.
Action (Treatment)	Advocacy
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil

Voting Requirements: ☒Simple Majority ☐Absolute Majority

Officer Recommendation
Resolution 130826

Moved Cr GW Greaves **Seconded Cr NJ Chandler**

That Council receive the information.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

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14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

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16. Matters Behind Closed Doors

5.56pm – Ms Lana Foote withdrew from Chambers and did not return

It is recommended that Council close the meeting to members of the public in accordance with section 5.23(4)(i) of the Local Government Act 1995, as the matter contains information of a commercial value concerning a person other than the Shire.

Officer Recommendation
Resolution 140826

Moved Cr KA Fuchsbichler **Seconded Cr GW Greaves**

That Council closes the meeting to the public at 5.56pm in accordance with s5.23 (4) (i) of the Local Government Act, as item 16.1 Oval Maintenance Tractor Options contains information of a commercial value concerning a person other than the Shire.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

5.56pm – Bryan Williams withdrew from Chambers
5.56pm – Sergeant Ian Lyon withdrew from Chambers

5.58pm – SUSPEND STANDING ORDERS
Resolution 150826

Moved Cr JM Stratford **Seconded Cr BH Moore**

That standing orders be suspended at 5.58pm to discuss item 16.1 Oval Maintenance Tractor Options.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

6.08pm – RESUME STANDING ORDERS
Resolution 160826

Moved Cr GL Boyne **Seconded Cr BH Moore**

That standing orders be resumed at 6.08pm as per the attendance register.

CARRIED 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

16.1. Oval Maintenance Tractor Options

Works and Assets	
Date	3 August 2026
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	*Local Government Act 1995*
Disclosure of Interest	Nil
Purpose of Report	☒Executive Decision ☒Legislative Requirement ☐Information
Attachments	2018 Kubota Dual Speed Tractor 2023 Case Utility Tractor

Officer Recommendation
Resolution 180826

Moved Cr NJ Chandler **Seconded Cr BH Moore**

That Council re-open the meeting to the public at 6.12pm as per the attendance register.

CARRIED: 7/0

For: Cr JM Stratford, Cr GW Greaves, Cr KA Fuchsbichler, Cr BJ Harrap, Cr NJ Chandler, Cr GL Boyne, Cr BH Moore

6.13pm – Bryan Williams returned to Chambers
6.13pm – Sergeant Ian Lyon returned to Chambers

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17. Closure

The Presiding person thanked everyone for their attendance as well as questions asked and raised this evening. The Shire President, on behalf of the Council, would also like to wish Lana and Reyner well on their upcoming special delivery. The meeting was declared closed at 6.13pm.

Signed: ______________________________

Presiding Person at the meeting at which the minutes were confirmed.

Date: 16 September 2026

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