



Shire of
Koorda

Drive in, stay awhile

MINUTES

Ordinary Council Meeting

Held in Shire of Koorda Council Chambers

10 Haig Street, Koorda WA 6475

Wednesday 21 August 2024

Commencing 5.00pm

CONFIRMED

NOTICE OF MEETING

Dear Elected Members,

Notice is hereby given that the next Ordinary Meeting of Council of the Shire of Koorda will be held on Wednesday, 21 August 2024 in the Shire of Koorda Council Chambers, 10 Haig Street, Koorda.

The format of the day will be:

4.00pm	Koorda Grants Committee Meeting
5.00pm	Council Meeting
Following conclusion of Council Meeting	Council Forum

Zac Donovan
Chief Executive Officer
16 August 2024

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Koorda for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire of Koorda disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, and statement or intimation of approval made by a member or officer of the Shire of Koorda during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Koorda.

The Shire of Koorda warns that anyone who has any application lodged with the Shire of Koorda must obtain and should only rely on **written confirmation** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Koorda in respect of the application.

To be read aloud if any member of the public is present.

Signed



Zac Donovan
Chief Executive Officer

Table of Contents

1. Declaration of Opening	4
2. Record of Attendance, Apologies and Leave of Absence	4
3. Public Question Time.....	4
4. Disclosure of Interest.....	4
5. Applications for Leave of Absence.....	5
6. Petitions and Presentations.....	5
7. Confirmation of Minutes from Previous Meetings	6
7.1. Ordinary Council Meeting held on 17 July 2024.....	6
8. Minutes of Committee Meetings to be Received.....	6
8.1. Minutes of External Committee Meetings to be Received	6
9. Recommendations from Committee Meetings for Council Consideration.....	7
9.1. Consideration of 2024/2025 Round 1 Koorda Community Grant Program Applications	7
10. Announcements by the President without Discussion	9
11. OFFICER'S REPORTS – CORPORATE & COMMUNITY	10
11.1. Monthly Financial Statements.....	10
11.2. List of Accounts Paid.....	12
11.3. Local Government Convention Attendance.....	14
11.4. NEWROC Economic Development Strategy.....	17
11.5. TV Service Planning.....	20
11.6. OAG Audit Fees Response.....	23
12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE.....	26
12.1. Membership of Council Committees.....	26
12.2. South West Native Title Settlement Response.....	30
13. OFFICER'S REPORTS – WORKS & ASSETS.....	34
13.1. Koorda Townscape Enhancement Project.....	34
13.2. Railway Street Truck and RV Area.....	37
13.3. Harvest Roads Application	40
14. Urgent Business Approved by the Person Presiding or by Decision.....	43
15. Elected Members' Motions	43
16. Matters Behind Closed Doors	43
17. Closure	43

**Shire of Koorda
Ordinary Council Meeting
5.00pm, Wednesday 21 August 2024**



1. Declaration of Opening

The Presiding person welcomes those in attendance and declares the meeting open at 5.02pm.

2. Record of Attendance, Apologies and Leave of Absence

Councillors:

Cr JM Stratford	President
Cr GW Greaves	Deputy President
Cr NJ Chandler	
Cr GL Boyne	
Cr KM Burrell	
Cr S Christie	

Staff:

Mr Z Donovan	Chief Executive Officer
Mrs K Harrap	Governance Officer

Members of the Public:

Apologies:

Cr KA Fuchsbichler	
Miss L Foote	Deputy Chief Executive Officer

Visitors:

Approved Leave of Absence:

3. Public Question Time

Nil.

4. Disclosure of Interest

The following Councillors have disclosed an interest in item 12.2 South West Native Title Settlement Response.

Cr Jannah Stratford

Proximity – Lease land near reserves included in the item.

Cr Gary Greaves

Proximity – Own and lease land near reserves included in the item.

Cr Gina Boyne

Proximity – Own land near reserves included in the item.

Cr Kurt Fuchsbichler

Proximity – Own and lease land near reserves included in the item.

Due to a potential loss of quorum resulting from the above proximity interest disclosures, an application for statutory participation approval for Councillors Stratford, Greaves, Boyne and Fuchsbichler under s5.69(3) of Local Government Act 1995, has been submitted so that item 12.2 may be addressed at this meeting.

Accordingly, Approval is granted to Cr Jannah Stratford to fully participate in the discussion and decision making relating to the following agenda item at the Shire's Ordinary Council Meeting, on 21 August 2024, as follows:

12.2. SOUTH WEST NATIVE TITLE SETTLEMENT RESPONSE

Conditions of the approval:

1. The approval is only valid for the 21 August 2024 Ordinary Council Meeting when agenda item 12.2 is considered;
2. The above-mentioned Councillor must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;
3. The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC's) letter of approval to the abovementioned councillor;
4. The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;
5. The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to DLGSC to verify compliance with the conditions of this approval; and
6. The approval granted is based solely on the interests disclosed by the abovementioned councillor, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.

Cr KM Burrell disclosed an Impartiality Interest in item 9.1 Consideration of 2024/2025 Round 1 Koorda Community Grant Program Applications as she is a member of the Darts Club.

Cr KM Burrell disclosed a Financial Interest in item 13.2 Railway Street Truck and RV Area as she owns the Koorda Post Office.

Cr S Christie disclosed a Financial Interest in item 13.2 Railway Street Truck and RV Area as she is the Koorda Hotel Manager.

5. Applications for Leave of Absence

Nil.

6. Petitions and Presentations

Nil.

7. Confirmation of Minutes from Previous Meetings

7.1. Ordinary Council Meeting held on 17 July 2024

[Click here to view the previous minutes](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 010824

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Ordinary Council Meeting held 17 July 2024, as presented, be confirmed as a true and correct record of proceedings.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

8. Minutes of Committee Meetings to be Received

8.1. Minutes of External Committee Meetings to be Received

- a. SRRG Meeting Minutes for meeting held 23 July 2024
[SRRG Meeting Minutes](#)
- b. NEWTravel General Meeting Minutes for meeting held 27 July 2024
[NEWTravel General Minutes](#)
- c. NEWROC Council Meeting for meeting held 30 July 2024
[NEWROC Council Minutes](#)

Voting Requirements Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 020824

Moved Cr GL Boyne

Seconded Cr NJ Chandler

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, Council receives the Minutes of the below External Committee meetings, as tabled.

- a. SRRG Meeting, 23 July 2024;
- b. NEWTravel Meeting, 27 July 2024; and
- c. NEWROC Council Meeting, 30 July 2024.


CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

9. Recommendations from Committee Meetings for Council Consideration

Cr KM Burrell disclosed an Impartiality Interest in item 9.1 Consideration of 2024/2025 Round 1 Koorda Community Grant Program Applications as she is a member of the Darts Club.

9.1. Consideration of 2024/2025 Round 1 Koorda Community Grant Program Applications

Governance and Compliance		
Date	5 August 2024	
Location	Not Applicable	
Responsible Officer	Lana Foote, Deputy Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	2024 07 05 Koorda Darts Club \$961.03 2024 07 29 Country Bratz Playgroup \$3,690.00 2024 07 31 Cougars Cricket Club \$1,326.00	

Background:

The Shire of Koorda is committed to recognising the value of all community organisations and has developed a clear and powerful vision “To build a vibrant and sustainable community with shared social values, in which we can live and work in harmony with our environment”.

The Community Grants Program is allocated from within Council’s general revenue budget each year to provide financial support to community organisations that meet the objectives of the Community Grants Program (“CGP”).

The CGP objectives are to support projects that promote community capacity, improve social participation and inclusion as well as enhance community harmony and social cohesion.

The Shire of Koorda CGP assists community groups and Not for Profit organisations with their vital work and programmes to:

- Promote community capacity, community harmony and social cohesion;
- Encourage people and organisations to help themselves;
- Ensure fair distribution of activities and services throughout Koorda; and
- Encourage resident participation in activities which benefit the community in Koorda.

A pool of \$20,000 is available over two funding rounds for 2024/2025, with Grants of up to \$5,000 (exc GST) being available to community organisations.

Comment:

The Koorda Grants Committee is to recommend to Council the successful applicants for this based on the below selection criteria;

- Applicant History: Has the applicant applied previously? Did the applicant adhere to the guidelines and acquittal requirements?
- Does the project meet a broader community need?
- Does the project benefit a sufficiently broad, or diverse, target group?

- Does the organisation have the capacity to undertake and manage the project?
- Does the application represent value for money?
- Collaborative community wide projects are encouraged.

Applications opened from 1 July to 31 July. A list of the applications for 2024/2025 Round 1 are included below;

Group	Project	Project Cost (exc GST)	Requested Amount
Koorda Darts Club	Portable Dart Boards and Mats	1,006.03	961.03
Country Bratz Playgroup	Jungle Music	3,854.55	3,690.00*
Cougars Cricket Club	Ladies High Tea - Pink Stumps Day 2024	1,546.36	1,326.00*
		TOTAL	5,977.03

The "Requested Amounts" marked with an * indicate organisations not registered for GST, and if approved, would not be able to claim GST on their claim invoice to the Shire.

Consultation:

Koorda CGP Applicants

Statutory Implications:

Nil.

Policy Implications:

Policy "[F - Grants - Community Grants Program](#)" covers all aspects of the Koorda CGP.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

1.2 - Local volunteer groups supported through initiatives that reduce volunteer fatigue and strengthen their resilience.

1.2.2 - Review and refine community grants program as required.

Financial Implications:

An allocation of \$20,000 is included in the 2024/2025 Budget for the Shire of Koorda Community Grants Program.

Voting Requirements: Simple Majority Absolute Majority

**Officer Recommendation
RESOLUTION 030824**

Moved Cr GL Boyne

Seconded Cr KM Burrell

That the Grant Committee recommends;

That Council, endorse the recipients and funding allocation, for the below applicants of the 2024/2025 Round 1 Koorda Community Grant Program, as determined at the Grants Committee Meeting held on 21 August 2024;

- 1. Koorda Darts Club \$961.03;**
- 2. Country Bratz Playgroup \$3690.00;**

The following applicant is approved on the basis that the Cougars Cricket Club is Auspice by the Wyalkatchem Cricket Association

- 3. Cougars Cricket Club \$1326.00;**

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

**Officer Recommendation
RESOLUTION 040824**

Moved Cr NJ Chandler

Seconded Cr S Christie

That Council,

Carry over the remaining balance from Round 1 to be available in 2024/2025 Round 2.

CARRIED 5/1

FOR: Cr JM Stratford, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie


AGAINST: Cr GW Greaves

10. Announcements by the President without Discussion

The Shire President expressed condolences to the Greenham family for passing on Don, the Arrow family on passing of John and the Lewis family on the passing of Brenda.

11. OFFICER'S REPORTS – CORPORATE & COMMUNITY

11.1. Monthly Financial Statements

Corporate and Community		 Shire of Koorda <small>Drive in, stay awhile</small>
Date	12 August 2024	
Location	Not Applicable	
Responsible Officer	Lana Foote, Deputy Chief Executive Officer	
Author	As above	
Legislation	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	July 2024 Financial Activity Statement	

Background:

This item presents the Statement of Financial Activity to Council for the period ending 31 July 2024.

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports, which have been prepared and presented to Council.

Comment:

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

It should be noted that being June, these reports are not final and merely capture a point in time and as the end of year processes are yet to be finalised and audited.

Consultation:

LG Best Practices
 Zac Donovan, Chief Executive Officer

Statutory Implications:

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

Financial Implications:

Nil

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 050824

Moved Cr KM Burrell

Seconded Cr GL Boyne

That Council, by Simple Majority, pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the statutory Financial Activity Statement report for the period ending 31 July 2024, as presented.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6

SHIRE OF KOORDA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	1,243,192	1,317,942	1,288,159	(29,783)	(2.26%)	▼
Rates excluding general rates		29,750	0	0	0	0.00%	
Grants, subsidies and contributions	12	581,618	235,968	238,377	2,409	1.02%	
Fees and charges		649,379	248,832	237,722	(11,110)	(4.46%)	▼
Interest revenue		251,000	20,417	386	(20,031)	(98.11%)	▼
Other revenue		20,000	792	1,451	659	83.21%	▲
Profit on asset disposals	6	62,000	0	0	0	0.00%	
		2,836,939	1,823,951	1,766,095	(57,856)	(3.17%)	
Expenditure from operating activities							
Employee costs		(1,524,421)	(107,642)	(165,655)	(58,013)	(53.89%)	▼
Materials and contracts		(1,452,724)	(92,103)	(143,047)	(50,944)	(55.31%)	▼
Utility charges		(257,450)	(21,454)	(15,004)	6,450	30.06%	▲
Depreciation		(2,380,310)	(198,359)	0	198,359	100.00%	▲
Insurance		(230,320)	(115,160)	(118,057)	(2,897)	(2.52%)	
Other expenditure		(99,696)	0	(4,846)	(4,846)	0.00%	
Loss on asset disposals	6	(29,000)	0	0	0	0.00%	
		(5,973,921)	(534,718)	(446,609)	88,109	16.48%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,356,194	198,359	0	(198,359)	(100.00%)	▼
Amount attributable to operating activities		(780,788)	1,487,592	1,319,486	(168,106)	(11.30%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	13	3,072,969	172,947	172,948	1	0.00%	
Proceeds from disposal of assets	6	321,000	0	0	0	0.00%	
		3,393,969	172,947	172,948	1	0.00%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(1,338,000)	0	(330)	(330)	0.00%	
Payments for construction of infrastructure	5	(4,554,000)	(20,000)	(36,942)	(16,942)	(84.71%)	▼
		(5,892,000)	(20,000)	(37,272)	(17,272)	(86.36%)	
Amount attributable to investing activities		(2,498,031)	152,947	135,676	(17,271)	(11.29%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,446,972	0	0	0	0.00%	
		1,446,972	0	0	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(245,000)	0	0	0	0.00%	
		(245,000)	0	0	0	0.00%	
Amount attributable to financing activities		1,201,972	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		2,076,847	2,076,847	2,173,860	97,013	4.67%	▲
Amount attributable to operating activities		(780,788)	1,487,592	1,319,486	(168,106)	(11.30%)	▼
Amount attributable to investing activities		(2,498,031)	152,947	135,676	(17,271)	(11.29%)	▼
Amount attributable to financing activities		1,201,972	0	0	0	0.00%	
Surplus or deficit after imposition of general rates		0	3,717,386	3,629,022	(88,364)	(2.38%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF KOORDA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024

	Supplementary Information	30 June 2023	31 July 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	2,481,460	2,502,280
Trade and other receivables		228,815	1,740,565
Other financial assets		5,781,255	5,781,255
Inventories	8	35,967	52,767
Other assets	8	523,751	523,751
TOTAL CURRENT ASSETS		9,051,248	10,600,618
NON-CURRENT ASSETS			
Other financial assets		62,378	62,378
Property, plant and equipment		15,543,871	15,544,202
Infrastructure		92,609,287	92,646,228
TOTAL NON-CURRENT ASSETS		108,215,536	108,252,808
TOTAL ASSETS		117,266,784	118,853,426
CURRENT LIABILITIES			
Trade and other payables	9	310,373	404,581
Other liabilities	11	682,548	682,548
Employee related provisions	11	318,298	318,298
TOTAL CURRENT LIABILITIES		1,311,219	1,405,427
NON-CURRENT LIABILITIES			
Employee related provisions		59,936	59,936
Other provisions		553,337	553,337
TOTAL NON-CURRENT LIABILITIES		613,273	613,273
TOTAL LIABILITIES		1,924,492	2,018,700
NET ASSETS		115,342,292	116,834,726
EQUITY			
Retained surplus		55,312,402	56,804,836
Reserve accounts	4	5,781,255	5,781,255
Revaluation surplus		54,248,635	54,248,635
TOTAL EQUITY		115,342,292	116,834,726

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 August 2024

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,784,354	2,481,460	2,502,280
Trade and other receivables		125,265	228,815	1,740,565
Other financial assets		6,024,334	5,781,255	5,781,255
Inventories	8	51,949	35,967	52,767
Other assets	8		523,751	523,751
		8,985,902	9,051,248	10,600,618
Less: current liabilities				
Trade and other payables	9	(673,743)	(310,373)	(404,581)
Other liabilities	11	(439,707)	(682,548)	(682,548)
Employee related provisions	11	(245,392)	(318,298)	(318,298)
		(1,358,842)	(1,311,219)	(1,405,427)
Net current assets		7,627,060	7,740,029	9,195,191
Less: Total adjustments to net current assets	Note 2(c)	(5,566,169)	(5,566,169)	(5,566,169)
Closing funding surplus / (deficit)		2,060,891	2,173,860	3,629,022

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(62,000)	0	0
Less: Movement in liabilities associated with restricted cash		8,884	0	0
Add: Loss on asset disposals	6	29,000	0	0
Add: Depreciation		2,380,310	198,359	0
Total non-cash amounts excluded from operating activities		2,356,194	198,359	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
Adjustments to net current assets				
Less: Reserve accounts	4	(5,781,255)	(5,781,255)	(5,781,255)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve	4	215,086	215,086	215,086
Total adjustments to net current assets	Note 2(a)	(5,566,169)	(5,566,169)	(5,566,169)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF KOORDA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00%.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	(29,783)	(2.26%)	▼
CBH Ex-Gratia Invoice sent in August, not July as anticipated at Budget time.		Timing	
Fees and charges	(11,110)	(4.46%)	▼
Minor variance due to monthly budget split.		Timing	
Interest revenue	(20,031)	(98.11%)	▼
July Interest Accrual Journal posted in August.		Timing	
Other revenue	659	83.21%	▲
Minor variance due to monthly budget split.		Timing	
Employee costs	(58,013)	(53.89%)	▼
Annual budget equally divided per month, timing variance as employee costs lower than anticipated at this time. Admin wages \$65k lower than anticipated at time of budget, and PWOH timesheet wages \$20k lower than anticipated.		Timing	
Materials and contracts	(50,944)	(55.31%)	▼
Budget split equally over 12 months. Subscription and insurance instalment allocated in July.		Timing	
Utility charges	6,450	30.06%	▲
Annual budget equally divided per month, lower water usage at the Rec Centre at this point in time.		Timing	
Depreciation	198,359	100.00%	▲
Depreciation not posted until Audit and Annual Report for 23/24 are finalised.		Timing	
Non-cash amounts excluded from operating activities	(198,359)	(100.00%)	▼
Depreciation not posted until Audit and Annual Report for 23/24 are finalised.		Timing	
Payments for construction of infrastructure	(16,942)	(84.71%)	▼
Roadworks ahead of anticipated budget.		Timing	

SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key Information	8
2	Key Information - Graphical	9
3	Cash and Financial Assets	10
4	Reserve Accounts	11
5	Capital Acquisitions	12
6	Disposal of Assets	14
7	Receivables	15
8	Other Current Assets	16
9	Payables	17
10	Rate Revenue	18
11	Other Current Liabilities	19
12	Grants and contributions	20
13	Capital grants and contributions	21

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.08 M	\$2.08 M	\$2.17 M	\$0.10 M
Closing	\$0.00 M	\$3.72 M	\$3.63 M	(\$0.09 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.50 M	30.2%
Restricted Cash	\$5.78 M	69.8%
Total	\$8.28 M	

Refer to 3 - Cash and Financial Assets

Payables		% Outstanding
	\$	
Trade Payables	\$0.23 M	
0 to 30 Days		85.0%
Over 30 Days		15.0%
Over 90 Days		13.3%

Refer to 9 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$1.67 M	(15.8%)
Trade Receivable	\$0.07 M	% Outstanding
Over 30 Days		94.8%
Over 90 Days		71.8%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.78 M)	\$1.49 M	\$1.32 M	(\$0.17 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.29 M	
YTD Budget	\$1.32 M	(2.3%)

Refer to 10 - Rate Revenue

Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.24 M	
YTD Budget	\$0.24 M	1.0%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.24 M	
YTD Budget	\$0.25 M	(4.5%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.50 M)	\$0.15 M	\$0.14 M	(\$0.02 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.32 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.04 M	
Adopted Budget	\$4.55 M	(99.2%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.17 M	
Adopted Budget	\$3.07 M	(94.4%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.20 M	\$0.00 M	\$0.00 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves	
	\$
Reserves balance	\$5.78 M
Interest earned	\$0.00 M

Refer to 4 - Cash Reserves

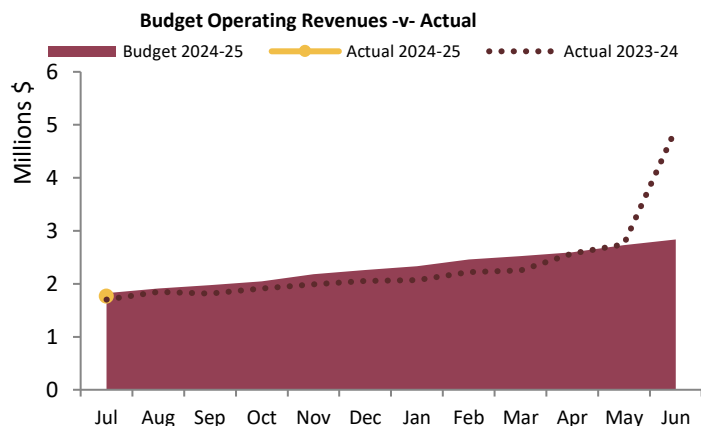
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

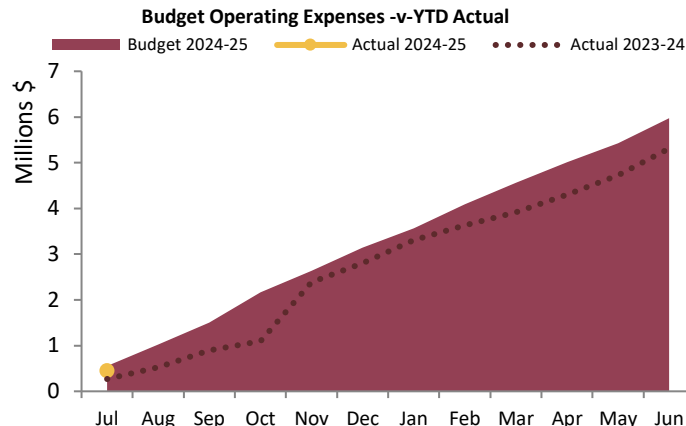
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

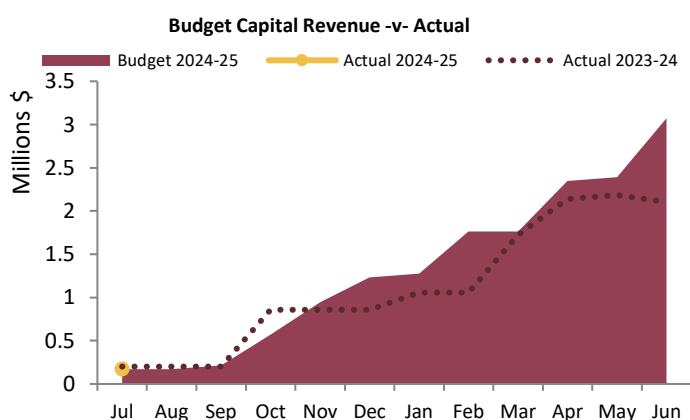


OPERATING EXPENSES

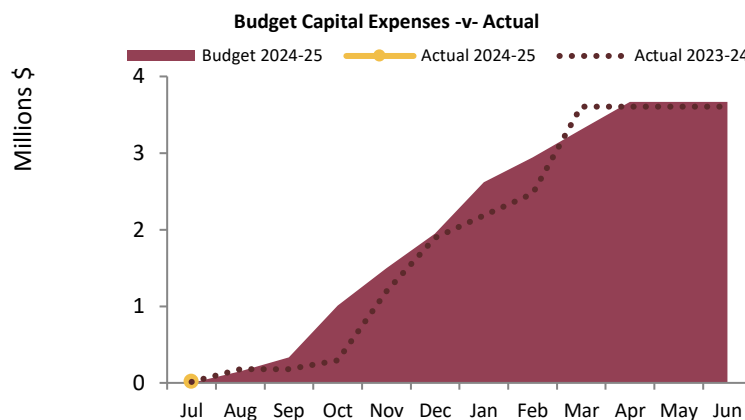


INVESTING ACTIVITIES

CAPITAL REVENUE



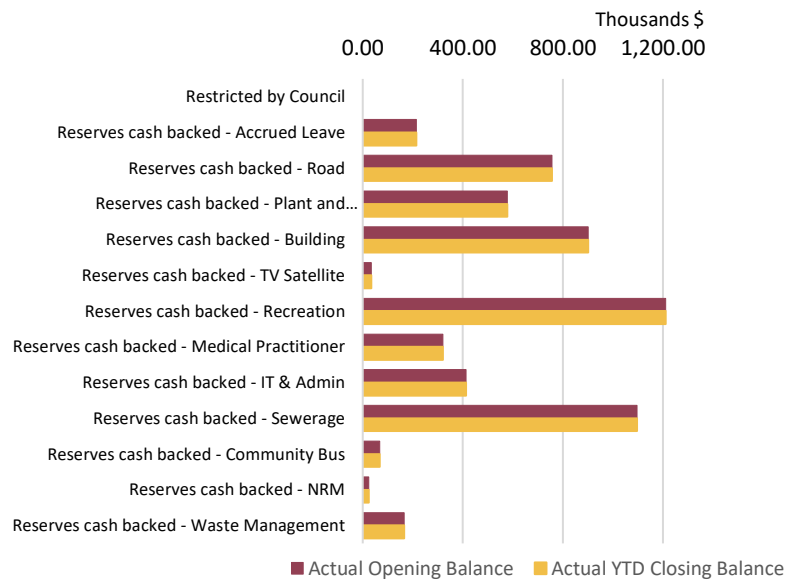
CAPITAL EXPENSES



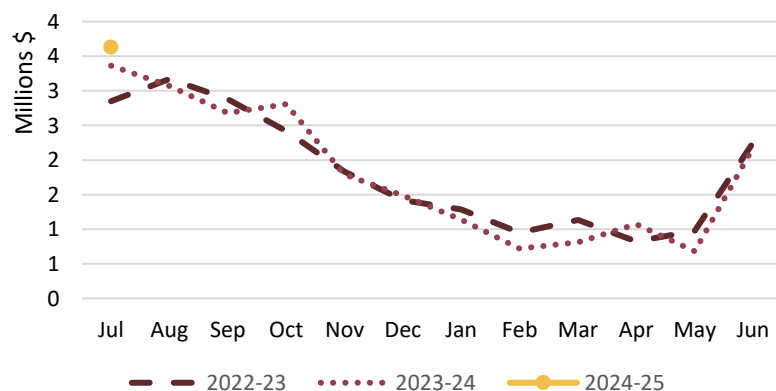
FINANCING ACTIVITIES

BORROWINGS

RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Municipal Account	Cash and cash equivalents	655		655		Bendigo	Variable	Nil
Municipal Account	Cash and cash equivalents	2,434,354		2,434,354		BWA	Variable	Nil
Licensing Account	Cash and cash equivalents	10,232		10,232		BWA	Variable	Nil
ATM Control Account	Cash and cash equivalents	9,440		9,440		BWA	Nil	Nil
ATM Cash Account	Cash and cash equivalents	46,840		46,840		BWA	Nil	Nil
Cash on Hand	Cash and cash equivalents	760		760		Cash on Hand	Nil	Nil
Term Deposit XXX1	Financial assets at amortised cost	0	4,765,712	4,765,712		Bankwest	4.60%	20/12/2024
Term Deposit XXX2	Financial assets at amortised cost	0	1,015,543	1,015,543		Bankwest	4.60%	20/12/2024
Total		2,502,280	5,781,255	8,283,535	0			
Comprising								
Cash and cash equivalents		2,502,280	0	2,502,280	0			
Financial assets at amortised cost		0	5,781,255	5,781,255	0			
		2,502,280	5,781,255	8,283,535	0			

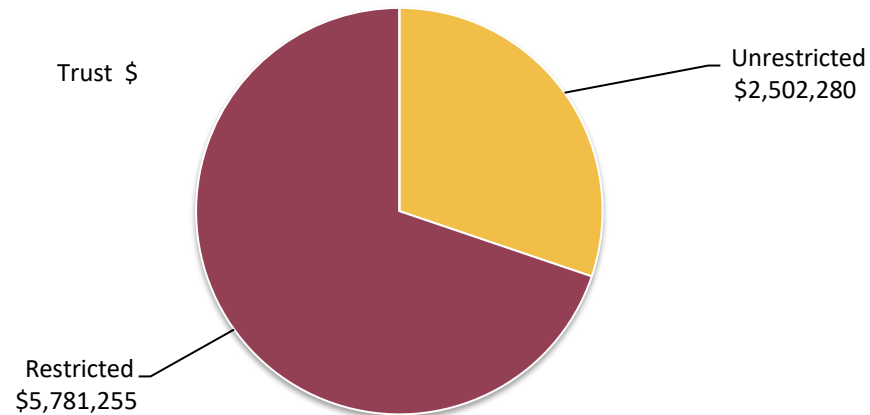
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other ass



SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance \$	Budget Interest Earned \$	Budget Transfers In (+) \$	Budget Transfers Out (-) \$	Budget Closing Balance \$	Actual Opening Balance \$	Actual Interest Earned \$	Actual Transfers In (+) \$	Actual Transfers Out (-) \$	Actual YTD Closing Balance \$
Restricted by Council										
Reserves cash backed - Accrued Leave	215,086	0	8,884	0	223,970	215,086	0	0	0	215,086
Reserves cash backed - Road	756,942	0	31,267	(150,000)	638,209	756,942	0	0	0	756,942
Reserves cash backed - Plant and Equipment	578,414	0	23,892	(560,000)	42,306	578,414	0	0	0	578,414
Reserves cash backed - Building	901,333	0	37,230	(52,479)	886,084	901,333	0	0	0	901,333
Reserves cash backed - TV Satellite	34,208	0	1,413	0	35,621	34,208	0	0	0	34,208
Reserves cash backed - Recreation	1,210,383	0	56,193	(534,872)	731,704	1,210,383	0	0	0	1,210,383
Reserves cash backed - Medical Practitioner	319,846	0	13,212	0	333,058	319,846	0	0	0	319,846
Reserves cash backed - IT & Admin	413,204	0	17,068	(50,000)	380,272	413,204	0	0	0	413,204
Reserves cash backed - Sewerage	1,095,961	0	45,270	0	1,141,231	1,095,961	0	0	0	1,095,961
Reserves cash backed - Community Bus	67,307	0	2,780	0	70,087	67,307	0	0	0	67,307
Reserves cash backed - NRM	23,644	0	977	(24,621)	(0)	23,644	0	0	0	23,644
Reserves cash backed - Waste Management	164,927	0	6,814	(75,000)	96,741	164,927	0	0	0	164,927
	5,781,255	0	245,000	(1,446,972)	4,579,283	5,781,255	0	0	0	5,781,255

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	245,000	0	330	330
Plant and equipment	1,093,000	0	0	0
Acquisition of property, plant and equipment	1,338,000	0	330	330
Infrastructure - roads	2,394,000	20,000	36,942	16,942
Infrastructure - Other	2,160,000	0	0	0
Acquisition of infrastructure	4,554,000	20,000	36,942	17,602
Total capital acquisitions	5,892,000	20,000	37,272	17,933
Capital Acquisitions Funded By:				
Capital grants and contributions	3,072,969	172,947	172,948	1
Other (disposals & C/Fwd)	321,000	0	0	0
Reserve accounts				
Reserves cash backed - Road	150,000	0	0	0
Reserves cash backed - Plant and Equipment	560,000	0	0	0
Reserves cash backed - Building	52,479	0	0	0
Reserves cash backed - Recreation	534,872	0	0	0
Reserves cash backed - IT & Admin	50,000	0	0	0
Reserves cash backed - NRM	24,621	0	0	0
Reserves cash backed - Waste Management	75,000	0	0	0
Contribution - operations	1,051,059	(152,947)	(135,676)	17,271
Capital funding total	5,892,000	20,000	37,272	17,272

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

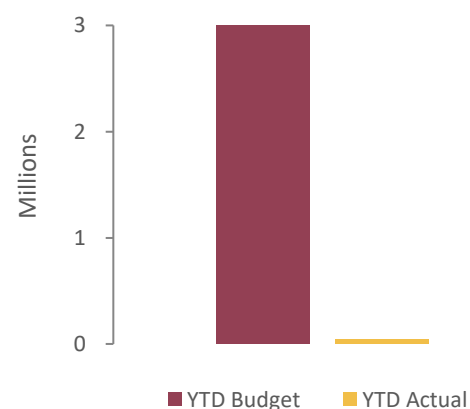
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

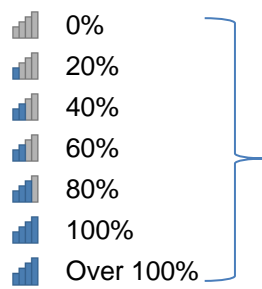
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

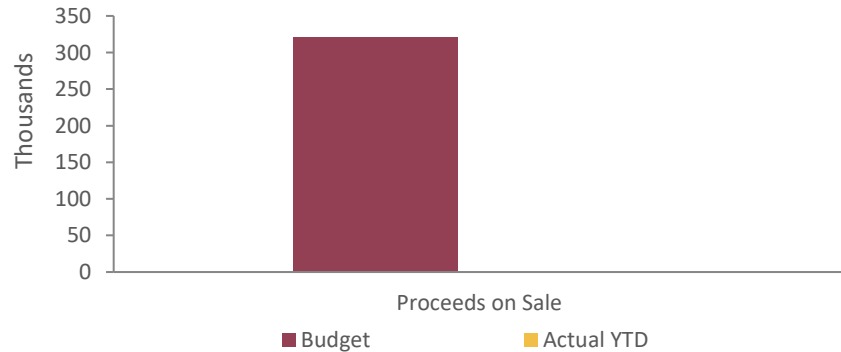
		Adopted			Variance
Account Description		Budget	YTD Budget	YTD Actual	Under/(Over)
		\$	\$	\$	\$
Plant & Equipment					
PE0031	P003 Ute Gardener	50,000	0	0	0
PE0161	P016 Roller Vib	220,000	0	0	0
PE0431	P043 Front End Loader	420,000	0	0	0
PE0551	P055 Ute Team Leader	60,000	0	0	0
PE1001	P100 CEO Vehicle	85,000	0	0	0
PE2001	P200 WS Vehicle	72,000	0	0	0
PE3001	P300 DCEO Vehicle	75,000	0	0	0
PE Mop		40,000	0	0	0
PE000	Miscellaneous Plant	16,000	0	0	0
PECOMS		55,000	0	0	0
Buildings					
BC016B	Rec Ground Ablutions	200,000	0	0	0
BC016	Rec Ground Ablutions	0	0	330	(330)
BC054	L271 (3) Greenham St - Building (Capital)	35,000	0	0	0
BC055	L274 (2) Lodge St - Building (Capital)	10,000	0	0	0
Other Infrastructure					
PC001	Synthetic Bowling Green Relocation	665,000	0	0	0
PC002	Rec Ground Playground	150,000	0	0	0
	Refuse Site	75,000	0	0	0
	Drive In	250,000	0	0	0
	Tennis/Netball	670,000	0	0	0
	Townscape - Business Buzz	250,000	0	0	0
	Townscape - GreenHeart	100,000	0	0	0
Infrastructure Roads					
RRG006	Kalannie - Kulja Road (RRG)	180,000	0	4,945	(4,945)
RRG140	Burakin - Wialki Road (RRG)	300,000	0	7,073	(7,073)
RRG140B	Burakin - Wialki Road 2 (RRG)	168,000	20,000	10,213	9,787
R2R002	Koordra - Cadoux Road (R2R)	144,000	0	0	0
R2R004	Koordra - Kulja Road (R2R)	282,000	0	0	0
R2R004B	Koordra - Kulja B Road (R2R)	290,000	0	0	0
R2R004C	Koordra - Kulja C Road (R2R)	100,000	0	0	0
R2R004D	Koordra - Kulja D Road (R2R)	200,000	0	0	0
RC002	Koordra-Dowerin Reseal	100,000	0	0	0
RC010	Koordra - Cadoux Road (Capital)	0	0	14,712	(14,712)
RC014	Koordra - Cadoux Road (Capital)	60,000	0	0	0
RC023	Maher Road (Capital)	60,000	0	0	0
RC026	Chapman Road (Capital)	60,000	0	0	0
RC052	Green Road (Capital)	60,000	0	0	0
RC135	Wyalkatchem - Koordra Road Sealed (Capital)	100,000	0	0	0
FC098	Greenham Footpath	100,000	0	0	0
FC093	Scott Footpath	40,000	0	0	0
	Railway Street	150,000	0	0	0
		5,892,000	20,000	37,272	(17,272)

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

OPERATING ACTIVITIES

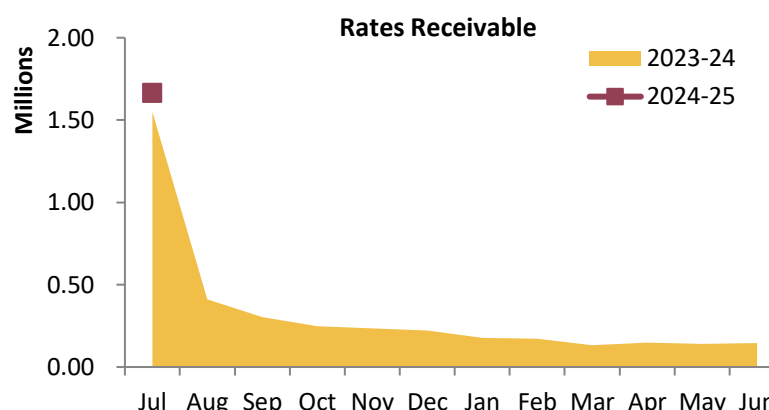
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
	P003 Ute Gardener - 2019 4x2 Ford F	9,000	25,000	16,000	0	0	0	0	0
	P016 Roller Vib - 2004 Cat CS54	42,000	30,000	0	(12,000)	0	0	0	0
	P043 Front End Loader - 2014 Volvo L	4,000	50,000	46,000	0	0	0	0	0
	P055 Ute Team Leader - 2022 4x4 Fo	40,000	35,000	0	(5,000)	0	0	0	0
	P200 WS Vehicle - 2023 Ford Ranger	62,000	61,000	0	(1,000)	0	0	0	0
	P100 CEO Vehicle - 2022 Toyota Prac	70,000	65,000	0	(5,000)	0	0	0	0
	P300 DCEO Vehicle - 2021 Toyota Pr.	61,000	55,000	0	(6,000)	0	0	0	0
		288,000	321,000	62,000	(29,000)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2024	31 Jul 2024
	\$	\$
Opening arrears previous years	145,909	151,329
Levied this year	1,213,196	1,288,159
Less - collections to date	(1,207,775)	227,605
Gross rates collectable	151,329	1,667,094
Net rates collectable	151,329	1,667,094
% Collected	88.9%	(15.8%)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	2,317	10,148	0	31,681	44,145
Percentage	0.0%	5.2%	23.0%	0.0%	71.8%	
Balance per trial balance						
Trade receivables	0	19,649	0	30,282	6,348	44,145
GST receivable	0	25,938	0	0	0	29,326
Total receivables general outstanding						73,471

Amounts shown above include GST (where applicable)

KEY INFORMATION

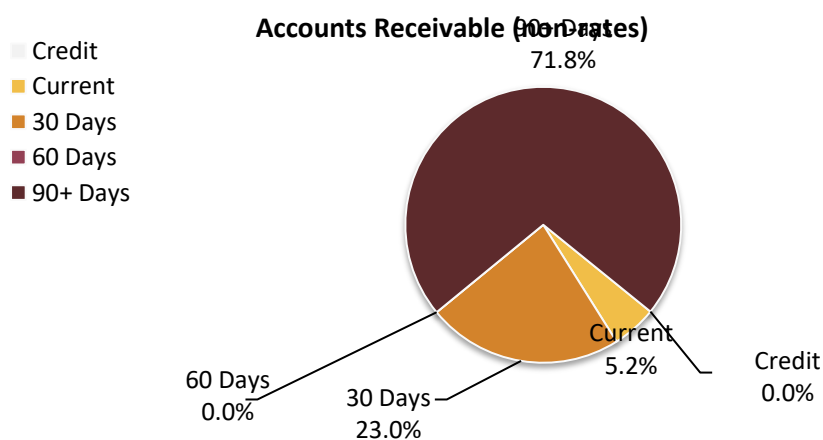
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 July 2024
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	5,781,255			5,781,255
Inventory				
Stock on Hand	35,967	16,800		52,767
Other assets				
Contract assets	523,751			523,751
Total other current assets	6,340,973	16,800	0	6,357,773

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

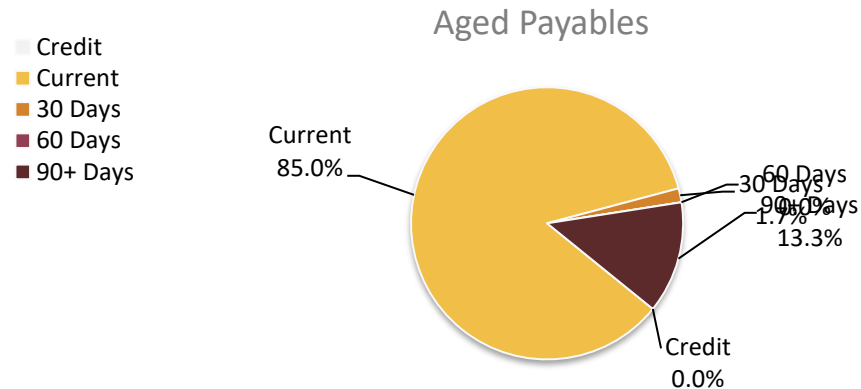
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	193,275	3,777	0	30,250	227,302
Percentage	0.0%	85.0%	1.7%	0.0%	13.3%	
Balance per trial balance						
Sundry creditors	0	78,274	0	30,250	0	227,302
GST Payable	0	10,085	0	0	0	19,292
PAYG Payables	0	24,792	0	0	0	38,010
Payroll Creditors	0	0	0	0	(202)	(202)
FBT Liabilities	0	0	0	0	0	(3,067)
Other Payables - ESL Liability	0	4,935	0	0	0	46,959
Other Payables - Dept Transport	0	24,688	0	0	0	242
Other Payables - Retention and Bonds	0	180	460	6,240	63,428	70,818
Bonds and Deposits	0	0	0	0	0	113
Prepaid Rates	0	1,366	1,005	15,817	0	5,115
Total payables general outstanding						404,581

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



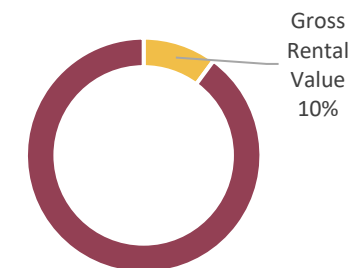
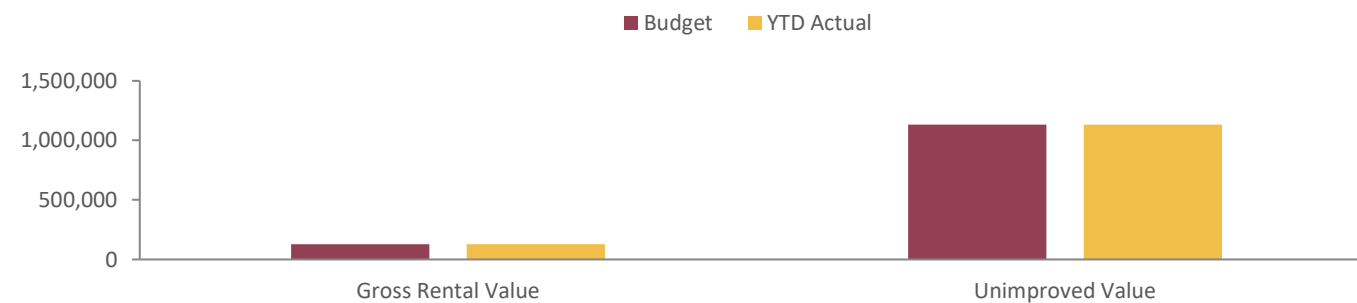
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim Rate Revenue	Revenue	Revenue	Interim Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Gross Rental Value	0.0970	134	1,314,448	127,501		127,501	127,501		127,501
Unimproved value									
Unimproved Value	0.0110	218	102,937,345	1,132,311		1,132,311	1,132,311		1,132,311
Sub-Total		352	104,251,793	1,259,812	0	1,259,812	1,259,812	0	1,259,812
Minimum payment	Minimum Payment \$								
Gross rental value									
Gross Rental Value	430	30	44,455	12,900		12,900	12,900	0	12,900
Unimproved value									
Unimproved Value	430	36	607,998	15,480		15,480	15,480	0	15,480
Sub-total		66	652,453	28,380	0	28,380	28,380	0	28,380
Discount						-45,000	-33		-33
Amount from general rates						1,243,192			1,288,159
Ex-gratia rates	0.068		437,500	29,750		29,750			0
Total general rates						1,272,942			1,288,159

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2024
		\$	\$	\$	\$	\$
Other liabilities						
Capital grant/contributions liabilities		682,548	0	0	0	682,548
Total other liabilities		682,548	0	0	0	682,548
Employee Related Provisions						
Provision for annual leave		172,868	0	0	0	172,868
Provision for long service leave		145,429	0	0	0	145,429
Total Provisions		318,298	0	0	0	318,298
Total other current liabilities		1,000,846	0	0	0	1,000,846

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2024	Current Liability 31 Jul 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
ESL Bush Fire Brigade Operating Grant				0		20,450	0	1,694
Main Roads Direct Road Grant				0		233,768	233,768	233,768
Fuel Tax Credits Grant Scheme				0		26,400	2,200	2,915
Other Culture gGrant						1,000	0	0
Financial Assistance Grant - General				0		205,000	0	0
Financial Assistance Grant - Roads				0		95,000	0	0
	0	0	0	0	0	581,618	235,968	238,377


**SHIRE OF KOORDA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2024	Liability	Liability	31 Jul 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Capital grants and subsidies								
Local Roads & Community Infrastructure Grant (LRCI)	423,185	416,004	(423,185)	416,004		669,636	0	0
CSRFF Grant				0		266,544	0	0
Regional Road Group Grants				0		810,421	0	0
Roads to Recovery Grant				0		432,368	172,947	172,948
LGRF08 - Cyclone Seroja Local Government Resilience Fund		266,544		266,544		706,000	0	0
COTA Grant Seniors Luncheon				0		188,000	0	0
	423,185	682,548	(423,185)	682,548	0	3,072,969	172,947	172,948

11.2. List of Accounts Paid

Corporate and Community		
Date	12 August 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	Lana Foote, Deputy Chief Executive Officer	
Legislation	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	List of Accounts Paid	

Background:

This item presents the List of Accounts Paid, paid under delegated authority, for the period 1 July 2024 to 12 August 2024.

Comment:

From 1 September 2023, Regulations were amended that required Local Governments to disclose information about each transaction made on a credit card, debit card or other purchasing cards. Purchase cards may include the following: business/corporate credit cards, debit cards, store cards, fuel cards and/or taxi cards.

The List of Accounts Paid as presented has been reviewed by the Chief Executive Officer.

Consultation:

Zac Donovan, Chief Executive Officer
Finance Team

Statutory Implications:

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegate authority.

Policy Implications:

Finances have been managed in accordance with the Shire of Koorda policies. Payments have been made under delegated authority.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications:

Funds expended are in accordance with Council's adopted 2023/2024 Budget.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 060824

Moved Cr GL Boyne

Seconded Cr S Christie

That Council, by Simple Majority, pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*;

Receives the report from the Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Koorda Municipal Fund, as presented in the attachment, and as detailed below:


For the period 1 July 2024 to 12 August 2024.

Municipal Voucher V001 to V094	Totalling \$ 620,308.16
Purchase Card Transactions (V011, V067 & V077)	Totalling \$ 3,246.46
	Total \$ 623,554.62

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

11.3. Local Government Convention Attendance

Corporate and Community		
Date	16 August, 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

The WA Local Government Association holds an annual conference to accommodate the association's Annual General Meeting and afford Elected Members and staff the opportunity to gain knowledge and insight from industry, political and inspirational speakers and enhance sector networks.

The 2024 WALGA Convention will be held from October 8-10. The link to the full program is accessible at [WALGA Local Government Convention 2024 \(eventsair.com\)](https://www.walga.com.au/events/walga-local-government-convention-2024) While, some of the speakers are yet to be confirmed, a summary of the program and pricing is as follows:

Tuesday, 8 October

4pm-5.30 pm: Mayor and Presidents Forum - No Charge but need to register

6pm-9pm: Welcome Drinks in Exhibition \$120 per person

Wednesday 9 October

6.30am: Agency breakfast Round table.

9am: Opening with Premier, State Minister, WALGA President; and Guest Speakers each on AI/Tech, Future Living, Media/State Politics. \$650 per person includes lunch

1.30pm: Lunch

2.30pm: WALGA AGM - No Charge if attend AGM only but need to register

6.30pm-10.30pm Cocktail Gala \$198 per person

Thursday 10 October

7am: Icons Breakfast \$110 per person

9.30am: Speakers: Federal Minister, State Opposition Leader, ALGA President and Guest Speaker on Wildlife filmmaking with Sir Richard Attenborough. Panel Session (Community Brains Trust) and Breakout Session (choice of 2 topics – Renewable Technology, Regional Communications). Last speaker commences at 2.30pm \$650 per person (\$5 less if also attended on Wednesday).

The registration deadline for the WALGA Convention, and/or any components is 27 September.

Comment:

Currently the Shire has accommodation booked for all seven Elected Members for two nights with arrival on Tuesday 8 October and checking out on Thursday 10 October. The accommodation can be cancelled (for Elected Members who do not wish to attend) or amended (for those who wish to attend fewer components) without charge up to Sunday 6 October.

The cost for all Shire of Koorda Elected Members and the CEO to attend all Convention sessions and activities as detailed would be \$13,784 or \$1723 per person. With accommodation for the seven Elected Members for both nights at \$6706, the total cost to the Shire would be \$20,490.

The Convention standard registration per person (attending both the Wednesday and Thursday sessions) is \$1295. Attending the Convention activities in addition to the program (Welcome Drinks, Cocktail Gala and Icons Breakfast) adds \$428 charge per person or a \$3424 additional cost for the Shire should all Elected Members and the CEO attend.

Partners of Elected Members can also attend any of the additional activities (Welcome Drinks, Cocktail Gala and Icons Breakfast) at the same corresponding charges for each event, payable by the attendee.

As is detailed above, Elected Members can choose to attend either of the two days of the Convention at a \$650 daily rate, and no charge if they only want to attend the WALGA AGM, though prior registration is required.

For the WALGA AGM the Shire can send two voting delegates and up to three proxies. It is proposed that the President and Deputy President be nominated at the Shire's two delegates and the CEO as one of the proxies. The Shire also has the opportunity to provide motions to the AGM.

Consultation:

Michelle Dayman, WALGA Events Manager.

Statutory Implications:

Nil

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 - Open and Transparent Leadership.

4.2 - Investment in the skills and capabilities of our elected members and staff.

Risk Implications:

Risk Profiling Theme	Reputational regarding non-attendance or expenditure
Risk Category	Reputational
Risk Description	Sector reputational risk and potential loss of knowledge in non-attendance, however alternative community reputational risk for expenditure to attend.
Consequence Rating	Insignificant (1)
Likelihood Rating	Possible (3)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Governance and financial controls
Action (Treatment)	Governance
Risk Rating (after treatment)	Adequate

Financial Implications:

Nil additional unbudgeted expenditure.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 070824

Moved Cr GW Greaves

Seconded Cr GL Boyne

That, Council endorse:

1. Accommodation necessary to attend the WALGA Convention at the PCEC be provided as per:

Tuesday, 8 October: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne.

Wednesday, 10 October: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne.

2. The following Shire of Koorda representatives attend the 2024 WALGA Convention as per:

Tuesday, 8 October

Mayors and Presidents Forum: Cr JM Stratford

Wednesday, 9 October

Morning Session: (9am-2.30) Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, ZV Donovan (CEO).

WALGA AGM: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, ZV Donovan (CEO).

Cocktail Gala: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne.

Thursday, 10 October

Icons Breakfast: Cr GL Boyne.

Day Session: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, ZV Donovan (CEO).

3. The following as the Shire's delegates to the AGM:

Voting Delegate 1: Cr Jannah Stratford

Voting Delegate 2: Cr Gary Greaves


Proxy 1: Zac Donovan, CEO

4. WALGA Convention attendance preferences and accommodation requirements to be confirmed for Cr KA Fuchsbichler, Cr S Christie and Cr KM Burrell.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

11.4. NEWROC Economic Development Strategy

Corporate and Community		
Date	16 August 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	NEWROC ED STRATEGY 2024 2029 NEWROC Economic Profile	

Background:

A subcommittee of NEWROC had been tasked with working with consultants Econisis to develop an Economic Development Strategy for the region. The intent of developing the strategy is that it can be applied and adapted for each of the seven NEWROC Shires.

The NEWROC subcommittee comprises of Shire of Dowerin President Cr Robert Trepp, Shire of Nungarin President Cr Pippa De Lacy, and Shire of Mt Marshall CEO Ben McKay working with NEWROC Executive Officer Caroline Robinson from consultancy 150square.

The two reports resulting from the work by the subcommittee with Econisis – the NEWROC Economic Development Strategy; and the NEWROC Economic Profile - were provided to the 30 July NEWROC meeting with the expectation that the documents be presented to individual Council meetings for consideration and endorsement.

The meeting considered options including:

1. The documents be provided to member Councils for individual adoption
2. Individual Shire action plans be developed
3. Documents uploaded to the NEWROC website and communications including social media
4. Included in member Shire newsletters
5. Sent to WDC, RDA Wheatbelt, WBN, and NEWTravel and invite each to meet to discuss
6. Include in NEWROC calendar of events to review and report
7. Include in NEWROC Executive Officer contract
8. Quarterly standing item on NEWROC agenda
9. Continuation of the Economic development sub committee

The NEWROC meeting resolved to adopt the documents and to delegate to the Executive the appointment of a contractor to assist with branding.

Comment:

The NEWROC Economic Development Strategy is the most concise of the two documents and sets out broad strategies and outcomes for the region across five areas, these are:

- Infrastructure and Service Delivery
- Tourism Sector Development
- Small Business Development
- Local Community Revitalisation
- Regional Brand Establishment

The second document – the NEWROC Economic Profile – provides details of various economic, demographic and performance indicators for each of the seven member Councils, which enables the basis for comparison and insight.

For example, as depicted in the following graphics the Shire of Koorda was shown to have the fourth highest value of exports generated within the Shire at \$64.9m per annum – at 76 per cent of the highest value generator in the Shire of Dowerin at \$84.6m. However, the Shire was placed lower for the number of local businesses with 65 – at 50 per cent of the Shire of Dowerin’s 130 local businesses.

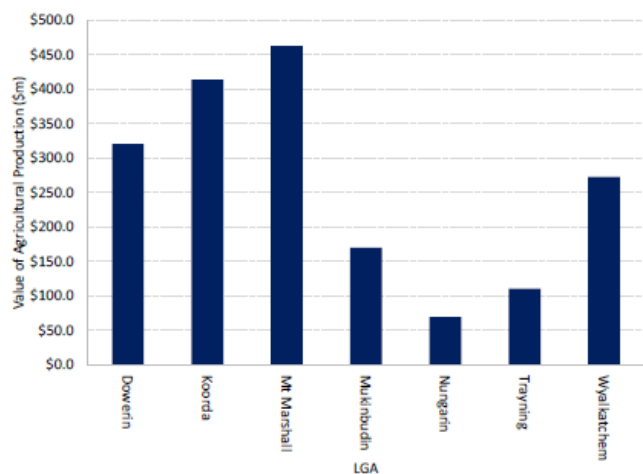


Figure 10 Value of Agricultural Production, NEWROC LGAs, 2020/21

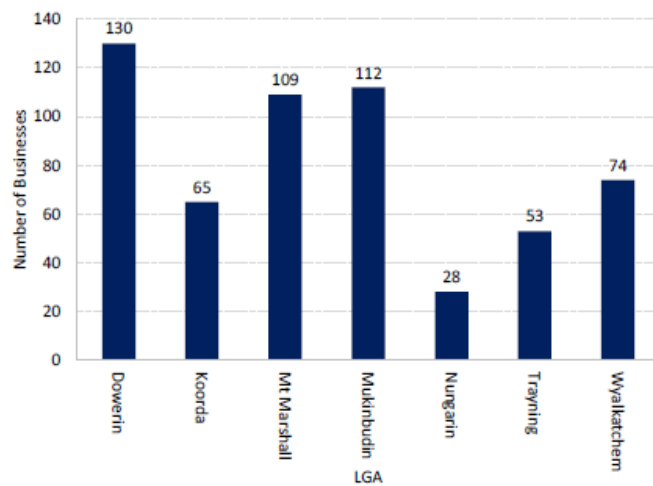


Figure 9 Count of Locally Registered Business, NEWROC LGAs, 2023¹⁰

It is proposed that insights such as these and those throughout the documents provide a subjective basis from which the Shire can consider and adapt its individual economic development strategy in concert with the other six shires in the region.

Key insights for the NEWROC region from the document were:

- Declining and aging population with loss of under 35 years to work and study opportunities.
- Consistently lower unemployment than the State average.
- A 28 per cent increase in job opportunities over the past decade driven by education and training, wholesale trade, and accommodation and food services.
- Loss of live sheep exports to have a negative economic impact of up to \$163m over 20 years.

The document summarised both challenges and opportunities for the region:

CHALLENGES	OPPORTUNITIES
Population aging and predicted to decline	Leverage \$300m existing economy
Economic impacts of loss of live sheep exports	Align with emerging agriculture trends
Availability for housing for residents and workers	Diversity of towns and visitor experiences
Shortcomings in essential infrastructure	Existing tourism offer
Increased need on limited health services	Proximity to Perth

Consultation:

Nil.

Statutory Implications:

Nil

Policy Implications:

Nil

Risk Implications:

Risk Profiling Theme	The Shire does not embrace economic development
Risk Category	Financial Impact and Reputational
Risk Description	Inattention to economic development will cost opportunities to advance the Shire and outcomes for residents
Consequence Rating	Major (4)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Moderate (8)
Key Controls (in place)	Council and staff commitment to economic development
Action (Treatment)	Adequate
Risk Rating (after treatment)	Low (4)

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 – Open and Transparent Leadership.

2.1 – Our local economy grows in a sustainable manner

Financial Implications:

Nil immediate and dependent on any local strategic development initiatives developed and adopted

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation:

RESOLUTION 080824

Moved Cr GL Boyne


Seconded Cr GW Greaves

That Council endorse the principles of the NEWROC economic development strategy.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

11.5. TV Service Planning

Corporate and Community		
Date	16 August, 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

At the July Ordinary Council Meeting, Council resolved that the television re-transmission service be decommissioned by 30 June 2025 with an explanation to be provided to the community. Council also resolved that Shire staff provide details on alternate providers, when requested by residents, and investigate options for Shire buildings.

As such the community was advised of the proposed termination of the television service via Facebook and Narkal Notes with an explanation of the history of the service, the ongoing challenges in providing a reliable service and the increasing cost to the Shire and consequently ratepayers.

The information provided to the community read:

The Shire wishes to advise that from 30 June 2025 the television re-transmission service will be decommissioned.

The service was initiated by the Shire about 20 years ago with the change over from analogue to digital broadcasts. However, as more communities move away from the type of service provided by the Shire, the available expertise to provide repairs and updates has similarly reduced. The result is that the costs have increased for ratepayers while the service has become less reliable.

For a period, the Shire added a \$25 fee to rates to help fund the service, but due to reliability issues it was decided not to impose that charge for the past four years. In all residents contributed \$19,000 in user fees for the service over the past 10 years, while for the same period it cost the Shire \$215,000. This is not sustainable, especially to receive an unreliable service.

The decision by Council to provide notice that the service will not be terminated until June next year is to enable residents to make alternative arrangements. These can include using a smart TV and using internet access or having a satellite dish installed. The Shire office has details of providers of dish supply and installation.

Whichever alternative is selected by residents comes down to their personal preference and at their personal cost. It is not a prudent use of resources for the Shire to commence negotiation for ad hoc smart TV and internet connections, however there is an opportunity to identify potential roof-top dish supply and installation, given that the Shire will need to consider such for its properties.

To this end the Shire has identified a provider that will charge \$770 for supply and installation, which is the supplier that will be preferred by the Shire following a process in which other companies contacted to quotes either declined to service the town or quoted a minimum \$1100 per installation.

Comment:

The details of the provider who has quoted \$770 supply and installation for each unit are intended, as per the communications issued, to be passed onto residents who inquire with the Shire. The only impediment to residents enjoying an immediate installation is that the provider will bundle installations for each visit to the town in order to maintain the price. The provider intends to create a FaceBook page for residents to register interest, and the Shire will communicate these details when available.

There are 36 Shire properties that would need alternative services when the existing television re-transmission is decommissioned - comprising the recreation centre, short-term and long-term rental accommodation. Based on the \$770 quoted price, the total cost to provide dish services for all 36 properties would be \$27,720 which is unbudgeted expenditure.

Options to fund the Shire properties could draw from the \$34,000 retained in the television reserve, however the 2024-25 Shire Budget includes a maintenance allocation for each of the properties, which would adequately cover the \$770 charge per property if assigned as maintenance.

In addition, and in appreciation that Council has already opted against a subsidy to assist residents, there is one group of residents for which it is proposed support be reconsidered. As per the most recent rates notices there are 21 elderly ratepayers for whom the Shire charges a reduced household waste charge – \$130 compared to \$190, or about 30% – in recognition of their years and circumstances.

It would cost the Shire \$4800 to offer these 21 elderly residents a similar discount (30%) if they were to opt into having the dishes installed at the same time as the Shire properties. In that, the elderly residents, who currently qualify for household waste discount, would pay \$540 of the cost of supply and installation, in receiving a \$230 discount on the \$770 quoted price.

In all discussions regarding alternative services however, it should also be recognised that while the Shire has received a quote from the supplier for supply and installation at the \$770 rate, as yet there is no formal contract for this rate nor assurance as to the period for which it is valid.

Council will need to decide if it supports the installation of the roof-top dishes on each of its properties and the budget allocation either from reserves or from the maintenance allocation for each property. There is the potential that Council's decision may impact the identified supplier's interest in extending the quoted price to the community.

Consultation:

Lana Foote, Deputy Chief Executive Officer

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

- 1.1 Local people feel safe, engaged and enjoy a health and peaceful lifestyle.
- 3.1 Shire owned facilities are renewed and maintained in a strategic manner to meet community needs.

Financial Implications:

Depending on option selected

Risk Implications:

Risk Profiling Theme	Loss of service to community when tower shut down.
Risk Category	Reputational impact
Risk Description	Community dissatisfaction at loss of TV service
Consequence Rating	Moderate (3)
Likelihood Rating	Likely (4)
Risk Matrix Rating	High (12)
Key Controls (in place)	Communications and details of alternative providers
Action (Treatment)	Effective
Risk Rating (after treatment)	Moderate (8)

Statutory Implications:

Nil

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 090824

Moved Cr NJ Chandler

Seconded Cr KM Burrell


That Council,

- 1. Supports installation of roof-top TV reception dishes to 36 Shire properties.**
- 2. Allow a Seniors subsidy towards a roof-top TV reception dish for those who qualify for the Shire household waste discount of \$230 rebate per household.**

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

11.6. OAG Audit Fees Response

Corporate and Community		
Date	16 August 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Local Government Act 1995 section 7.2 Local Government (Audit) Regulations 1996	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input checked="" type="checkbox"/> Information	
Attachments	Nil	

Background:

At the Ordinary Council Meeting of 17 July, Council was advised of a 46 per cent annual increase to the Shire's audit fees, as tendered and selected by the Office of the Auditor General. In that the Shire will be charged \$44,400 for the 2023-24 audit, an increase of \$14,060 on the previous year.

The Shire was also provided comparative data for other Wheatbelt shires that included audit fee increases of up to 63 per cent for the Shire of Goomalling and 16 other shires with increases of 20 per cent and above.

Under the Local Government Act 1995 section 7.2 and Local Government (Audit) Regulations 1996 the Shire is required to undertake an audit of its finances at the end of each financial year. Up until 2017 the Shire appointed its auditors, however from 2018 new legislation assigned that role to the Office of the Auditor General.

In addition to the 2023-24 comparative data, Council was also provided a chronology showing how audit fees paid by the Shire have quadrupled in the seven years following the change – from \$10,400 in 2017 (the last year the Shire appointed an audit firm) to \$44,400 for the current audit.

Council was also advised of a resolution by WALGA State Council on 10 July, that included a request of the Legislative Council Standing Committee on Estimates and Financial Operations to conduct an inquiry into the OAG's performance and increased audit fees to Local Government.

Consequently, Council unanimously resolved to:

1. Request the Zone, advocate that Councils be advised of fee when it is known to the OAG.
2. Request break down of fee that is OAG and Contract Auditor fee.
3. Reiterate State Council Motion to see the Parliamentary enquiry.

Comment:

In response to the Shire of Koorda Council's first and second parts of the 17 July resolution, the Office of the Auditor General provided the following written response (*in italics*):

Council resolution: That Councils be advised of fee when it is known to the OAG:

At the time the tender process was finalised, we were still finalising the audit fees for all entities across various sectors. Since we operate on a cost-recovery basis and do not make a profit, we needed to ensure all costs, including contractor costs, were thoroughly accounted for before finalising the fees.

We also wanted to ensure that all entities received their fee notification letters at the same time. However, delays were experienced during the tender process because some entities did not receive tender submissions initially, requiring us to extend the invitation to tender to other firms to ensure we adequately tested the market.

Currently, we are implementing initiatives to ensure the fee-setting process is finalised more timely in the future.

Council resolution: Request break down of fee that is OAG and contract Auditor Fee
The primary driver behind Shire of Koorda's fee increase is the \$8k rise from the contract audit firm and the need to cover OAG time, which historically we had not been recovering.

Fee increases related to auditors are also common among other professional services (e.g: valuers). The OAG's time required to complete the audit includes attending entrance and exit meetings, reviewing financial statements and contract audit firm audit files, compiling audit documentation such as the audit plan and management letter findings, conducting audit work to ensure a quality audit, preparing exit meeting papers, providing feedback on these items, engaging with the contract audit firm, and ensuring consistency across the Local Government sector.

Regarding transparency around fee setting, OAG does not provide a breakdown of fees to maintain independence. Please note that OAG does not profit from the audits undertaken—refer to the OAG annual report for further details. The fee model is based on the Auditor General Act and Department of Treasury guidelines and undergoes scrutiny as part of annual audits.

In addition, to the point above, the 15 August meeting of the Great Eastern Country Zone was attended by Assistant Auditor General, Grant Robinson who said other Local Governments had also requested greater transparency around the composition of the audit fees. He said that the OAG was considering what additional information could be provided, but also that it would not be detail to the extent that would be expected or provided in a commercial audit environment.

On the third part of the Shire of Koorda Council resolution, the 15 August meeting of the Great Eastern Country Zone resolved to write to the OAG, Local Government Minister and Legislative Council Standing Committee to support the WALGA resolution for an inquiry.

Consultation:

Stephanie Kaharudin, Acting Assistant Director, Office of the Auditor General.

Statutory Implications:

Local Government Act 1995 section 7.2

Local Government (Audit) Regulations 1996

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1.1 - Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Financial impact on continually increasing audit fees
Risk Category	Financial impact
Risk Description	Budget implications of continued and unjustified extraordinary audit fee increases.
Consequence Rating	Minor (2)
Likelihood Rating	Likely (4)
Risk Matrix Rating	Moderate (8)
Key Controls (in place)	Sector opposition and need for review
Action (Treatment)	Adequate
Risk Rating (after treatment)	Moderate (8)

Financial Implications:

Nil additional

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 100824

Moved Cr GW Greaves

Seconded Cr NJ Chandler


That Council receive the update and direct the CEO to report back in the September Ordinary Council Meeting.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

12. OFFICER'S REPORTS – GOVERNANCE & COMPLIANCE

12.1. Membership of Council Committees

Governance and Compliance		
Date	16 August 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Local Government Act 1995 Parts 5 and 7</i> <i>Bushfires Act 1954</i> <i>Emergency Management Act 2005</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

Under various current legislation Council are required to appoint committees for certain functions and have the option to appoint committees for other functions.

As required by legislation the Shire of Koorda has committees for: Audit, CEO Selection and Review, Behavioural Complaints (*Local Government Act 1995*); Bush Fire Advisory (*Bush Fires Act 1954*); and Local Emergency Management (*Emergency Management Act 2005*).

The Council has also exercised its option to have committees for: Building, Recreation and Town Planning; Governance; Works; Koorda Awards; and Koorda Grants.

Following the 2023 Local Government elections, members and deputies were chosen for each of the Shire of Koorda committees at the following Ordinary Council Meeting. However, since the October poll, and allocation of committee positions, two new Elected Members have joined Council following two extraordinary elections following vacancies and a resignation.

Consequently, two of the current seven Elected Members are not assigned roles with any of the Council's 10 committees. Under the Local Government Act 1995 section 5.11, committee members retain tenure until they are no longer on Council; the committee is disbanded; the next ordinary elections; or they resign. As such Council requested at the Information Forum on 17 July 2024 that Elected Members be afforded the opportunity to resign committee positions to facilitate new members.

Comment:

Since the July Information Forum, committee resignations have been received from Cr Gary Greaves (resignation from the Koorda Awards Committee), Cr Gina Boyne (from the Works Committee) and Cr Kylie Burrell (Governance and Building, Recreation and Planning). Adjusted for these resignations the current composition of the Shire of Koorda Council committees, (with minimum meeting requirements) are as follows:

Audit and Risk Committee (Meetings each quarter)

1. President JM Stratford
 2. Cr NJ Chandler
 3. Cr GL Boyne
- Deputy: Cr GW Greaves

Building, Recreation and Town Planning (As required)

1. Cr GL Boyne
 2. Cr NJ Chandler
 3. **VACANT**
- Deputy: Cr GW Greaves

Bush Fire Advisory Committee (Twice annually)

1. Cr JM Stratford
2. CEO

CEO Performance Review (Annually)

1. President JM Stratford
 2. Deputy President GW Greaves
 3. Cr NJ Chandler
- Deputy: Cr GL Boyne

Governance Committee (Biennially)

1. Cr GL Boyne
 2. Cr JM Stratford
 3. **VACANT**
- Deputy: Cr NJ Chandler

Local Emergency Management (Quarterly)

1. President JM Stratford
- Deputy: Cr GW Greaves

Works Committee (Annually)

1. Cr GW Greaves
 2. Cr NJ Chandler
 3. **VACANT**
- Deputy: Cr JM Stratford

Koorda Awards Committee (Annually)

1. Cr KM Burrell
 2. Cr JM Stratford
 3. Cr GL Boyne
- Deputy: **VACANT**

Behavioural Complaints (As required)

1. Cr NJ Chandler
 2. Cr KM Burrell
 3. Cr GW Greaves
- Deputy: Cr JM Stratford

Koorda Grants Committee (Annually)

1. Cr GL Boyne
 2. Cr KM Burrell
 3. Cr JM Stratford
- Deputy: Cr GW Greaves

Elected Members are invited to nominate for vacant committee positions prior by notifying the CEO or during the meeting item. Committee positions are required under the *Local Government Act 1995* to be confirmed by an absolute majority of Council.

Consultation:

Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Local Government Act 1995 Parts 5 and 7
Bushfires Act 1954
Emergency Management Act 2005

Policy Implications:

Council Meeting System

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024
4.1 - Open and Transparent Leadership.
4.2 - Investment in the skills and capabilities of our elected members and staff.
4.3 – Forward planning and delivery service and facilities that achieve strategic priorities.

Risk Implications:

Risk Profiling Theme	Without required committees, Council would be in breach of various legislation and without other function committees the Shire may provide misaligned services to the community
Risk Category	Compliance and Reputational
Risk Description	Temporary non-compliance before compelled to redress
Consequence Rating	Moderate (3)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (3)
Key Controls (in place)	Council and staff knowledge
Action (Treatment)	Governance
Risk Rating (after treatment)	Effective

Financial Implications:

Nil additional.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation **RESOLUTION 110824**

Moved Cr GL Boyne

Seconded Cr GW Greaves

That, by Absolute Majority, Council appoints the following representatives to the Council Committees as detailed:

COMMITTEE

REPRESENTATIVES

a. Audit and Risk

1. President JM Stratford
 2. Cr NJ Chandler
 3. Cr GL Boyne
- Deputy: Cr GW Greaves

b. Building, Recreation and Town Planning

1. Cr GL Boyne
 2. Cr NJ Chandler
 3. Cr S Christie
- Deputy: Cr GW Greaves

c. Bush Fire Advisory

1. Cr JM Stratford
2. CEO

d. CEO Performance Review

1. President JM Stratford
 2. Deputy President GW Greaves
 3. Cr NJ Chandler
- Deputy: Cr GL Boyne

e. Governance Committee

1. Cr GL Boyne
 2. Cr JM Stratford
 3. Cr NJ Chandler
- Deputy: Cr KA Fuchsbichler

f. Local Emergency Management

1. President JM Stratford
- Deputy: Cr GW Greaves

g. Works Committee

1. Cr GW Greaves
 2. Cr NJ Chandler
 3. Cr KA Fuchsbichler
- Deputy: Cr JM Stratford

h. Koorda Awards Committee

1. Cr KM Burrell
 2. Cr JM Stratford
 3. Cr GL Boyne
- Deputy: Cr S Christie

i. Koorda Behavioural Complaints

1. Cr NJ Chandler
 2. Cr KM Burrell
 3. Cr GW Greaves
- Deputy: Cr JM Stratford

g. Koorda Grants Committee

1. Cr GL Boyne
 2. Cr KM Burrell
 3. Cr JM Stratford
- Deputy: Cr GW Greaves

CARRIED BY ABSOLUTE MAJORITY 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

12.2. South West Native Title Settlement Response

The following Councillors have disclosed an interest in item 12.2 South West Native Title Settlement Response.

Cr Jannah Stratford

Proximity – Lease land near reserves included in the item.

Cr Gary Greaves

Proximity – Own and lease land near reserves included in the item.

Cr Gina Boyne

Proximity – Own land near reserves included in the item.

Cr Kurt Fuchsbichler

Proximity – Own and lease land near reserves included in the item.

Due to a potential loss of quorum resulting from the above proximity interest disclosures, an application for statutory participation approval for Councillors Stratford, Greaves, Boyne and Fuchsbichler under s5.69(3) of Local Government Act 1995, has been submitted so that item 12.2 may be addressed at this meeting.

Accordingly, Approval is granted to Cr Jannah Stratford to fully participate in the discussion and decision making relating to the following agenda item at the Shire's Ordinary Council Meeting, on 21 August 2024, as follows:

12.2. SOUTH WEST NATIVE TITLE SETTLEMENT RESPONSE

Conditions of the approval:

1. The approval is only valid for the 21 August 2024 Ordinary Council Meeting when agenda item 12.2 is considered;
2. The above-mentioned Councillor must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;
3. The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC's) letter of approval to the abovementioned councillor;
4. The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;
5. The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to DLGSC to verify compliance with the conditions of this approval; and
6. The approval granted is based solely on the interests disclosed by the abovementioned councillor, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.

6.24pm – Cr GW Greaves and Cr GL Boyne withdrew from the chambers.

Governance and Compliance



Date	16 August, 2024
Location	Not Applicable
Responsible Officer	Zac Donovan, Chief Executive Officer
Author	As above
Legislation	<i>Land Administration Act 1997 (LAA)</i> , section 14
Disclosure of Interest	Nil
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information
Attachments	Native Title Reserve List

Background:

The Shire has received advice from the Department of Planning Lands and Heritage as to the proposed allocation of eight separate parcels of Crown land within the Shire for inclusion in the South West Native Title Settlement between the State Government and the six Noongar Agreement Groups.

The Department has requested the Shire provide comment on a number of aspects of the land allocation including if the Shire supports the land transfer; has any interest in the land; has any existing or planned infrastructure; or any future proposals for the land.

The deadline for the Shire to respond is **5 September 2024**.

The eight parcels of land within the Shire are all Crown reserves and none are vested in the Shire. They are located ad hoc through the Shire and range in size from 238 hectares to 7600 square metres.

As per the Department's explanation, the South West Native Title Settlement is comprised of six Indigenous Land Use Agreements for State Government commitments to the Noongar Regional Corporations and the Trustee for the Noongar Boodja Trust.

The Settlement resolves native title in exchange for a negotiated package of benefits. The six Indigenous Land Use Agreements in the Noongar Land Estate will comprise up to 300,000 hectares transferred in reserve or leasehold, and up to 20,000 hectares transferred in freehold.

All land will be held by a centralised landholding body, being the Noongar Boodja Land Sub Pty Ltd (Land Sub), a wholly owned subsidiary of the Trustee.

The eight parcels of land are depicted in the attachment with details of each as follows:

Reserve Number	Location	Size Ha	Reserve Purpose	Selected Tenure
R 19823	Newcarlbeon	237.8	Water and Camping	Reserve with power to lease
R 20061	Newcarlbeon	4.86	Recreation	Reserve with power to lease
R 14358	Newcarlbeon	14.77	Camping	Reserve with power to lease
R 20251	Koorda	29.95	Public Utility	Reserve with power to lease
R 22983	Booralaming	49.63	Soil Conservation	Reserve with power to lease
R 22087	Dukin	0.76	School Site	Reserve with power to lease
R 12166	Lake Margarette	15	Water	Reserve with power to lease
R 17467	Booralaming	5.01	Racecourse and Recreation	Reserve with power to lease

Comment:

The Department of Planning Lands and Heritage is required to consult with the Shire on the proposed transfer reserves under the *Land Administration Act 1997* (LAA), section 14. As such the Department has requested the Shire provide comment on the following nine points. Staff comments are provided where possible, however specifically questions 1 and 9, at a minimum, will require input from Council:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land? (Nil financial interest)
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained. (No)
4. Is the land parcel subject to any mandatory connection to services? (None known)
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe? (Nil)
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe? (Adjoining land is largely privately owned agricultural land and dependent on the individual decisions and plan of the owners at the time).
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect? (Nil)
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints). (None known)
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The Department has advised that if the Shire does not provide a response by 5 September 2024, it will be taken that the Shire has no comment on the land parcels and the transfer to the South West Native Title Agreement.

The Department has also advised that in addition to land already proposed for inclusion there is the opportunity for the Shire to propose additional parcels of land to be included for which it owns or has management that it considers has social, cultural or economic significance to the Noongar People.

Consultation:

Lana Foote, Deputy Chief Executive Officer

Policy Implications:

Nil

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

4.1 Open and transparent leadership

Financial Implications:

Nil as identified

Risk Implications:

Risk Profiling Theme	The Shire's position is not considered
Risk Category	Environmental
Risk Description	The Shire may identify issues not yet considered
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low(4)
Key Controls (in place)	Local insights of Elected Members
Action (Treatment)	Effective
Risk Rating (after treatment)	Low (4)

Statutory Implications:

Land Administration Act 1997 (LAA), section 14

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation

RESOLUTION 120824

Moved Cr JM Stratford

Seconded Cr NJ Chandler

That Council,

Defer recommendation to a Special meeting on 30 August 2024 for further clarification prior to finalising a decision.


CARRIED 4/0

FOR: Cr JM Stratford, Cr NJ Chandler, Cr KM Burrell, Cr S Christie

6.38pm – Cr GW Greaves and Cr GL Boyne returned to the chambers and the Presiding person advised them of the outcome.

13. OFFICER'S REPORTS – WORKS & ASSETS

13.1. Koorda Townscape Enhancement Project

Works and Assets		
Date	16 August 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Koorda Townscape Enhancement Summary Report April 2022	

Background:

The Koorda Townscape Enhancement project was initiated by the Shire in early 2021 with a commissioned report endorsed by Council in March 2022. The Summary Report (attached) drew on community and stakeholder consultation to provide an analysis of the town's perceptions, ambitions, attributes and challenges and suggest opportunities and initiatives.

The challenges were defined as: resource and funding constraints; decreasing and aging population; and retail sales loss from online and neighbouring centres. The opportunities suggested for the town were: clearly defined town centre; proximity of rural industries; and the Drive-In "point of difference".

The report also defined four "priority zones" – Town Heart (Ninghan St between Railway and Allenby streets), Town Centre (area bounded by Haig, Railway, Brooks and Birdwood streets), Entry Points (Railway and Scott streets) and Wider Townsite (including Recreation Ground and Drive-In).

As such a suite of projects and initiatives were proposed for the Town Heart priority zone with estimated total costing at between \$750,000 and \$1.250,000. A number of minor projects – such as street signage and bin covers – have been implemented or are in the process of being achieved, while others have not been adopted as a priority application of Shire funds (for example, \$25,000 for street furniture).

The Townscape Enhancement report only detailed projects for the Town Heart zone with the works proposed for the Green Heart project (the purpose of this item), primarily focused on Volunteer Park, identified as "Stage Two" with no detail as to proposed costs or elements to be included.

The completion of the Green Heart project was defined and endorsed as a component of the 2024-25 Annual Budget with the following project plan now presented to Council for consideration.

Comment:

The Shire of Koorda 2024-25 Annual Budget allocated \$100,000 from the Recreation Reserve for the Green Heart project. The scope of which was defined in the budget papers as the creation of an expanded and reticulated lawn area in Volunteer Park with extended paths and, if able to be accommodated in the project budget, solar lighting at the skate park.

Following are quotes secured by the Works Supervisor and Maintenance and Property Officer with Shire of Koorda Purchasing Policy requirements detailed as relevant:

COMPONENT	DETAILS	SELECTED PROVIDER	QUOTE (Incl. GST)
Lawn area	Turf supply	Lawn Doctor (1 written quote required under purchasing policy for \$5001 - \$20,000)	\$17,983.50
Reticulation	Irrigation lawn area including sprinklers, controllers, pump, trenching and backfilling	The Watershed Water Systems (As company is WALGA Preferred Supplier no additional quotes are required)	\$23,578.50
Additional paths	Paths around kindergarten and skate park	AP Concreting (1 written quote required under purchasing policy for \$5001 - \$20,000) Second quote: \$37,501.20	\$34,210
Sand	Supply sand for landscaping	WCS Concrete (1 written quote required under purchasing policy for \$5001 - \$20,000)	\$14,300
Shire Works	Estimate of preparatory works	Shire of Koorda works crew	\$6000
TOTAL			\$96,072

As quoted, total costs of the Green Heart project and excluding the solar lighting component, will be \$96,072 from the Recreation Reserve. While the original budget approval provided for lighting to the skate park to be included in the project, if other works were within the \$100,000 allocation, it is proposed not to proceed with this component to preserve Recreation Reserve funds.

As the project predominately involves establishment of new lawn areas, it is proposed to commence the works as soon as possible to take advantage of optimal growing conditions.

On approval by Council, the Shire preparatory works will be scheduled to commence with works by the selected providers coordinated as required, with the project anticipated to be completed within four to six weeks.

Consultation:

Darren West, Works Supervisor
 Robert Taylor, Maintenance and Property Officer

Statutory Implications:

Nil

Policy Implications:

Purchasing Policy

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.2 – Safe, efficient and well-maintained road and footpath infrastructure.

4.1.1 – Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Increase in project costs or failure of project delivery
Risk Category	Project and Reputational
Risk Description	Unbudgeted increases to costs of project or reputational damage as a result of the project not meeting community expectations.
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Project management and online communications
Action (Treatment)	Communications with providers and community
Risk Rating (after treatment)	Adequate

Financial Implications:

No additional financial impact to that endorsed as part of Shire of Koorda 2042-25 Annual Budget.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 130824

Moved Cr KM Burrell

Seconded Cr GL Boyne

That Council,

Endorse the Green Heart project plan with expenditure of \$96,072 to be allocated from the Shire Recreation Reserve.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

13.2. Railway Street Truck and RV Area

Cr KM Burrell disclosed a Financial Interest in item 13.2 Railway Street Truck and RV Area as she owns the Koorda Post Office.

Cr S Christie disclosed a Financial Interest in item 13.2 Railway Street Truck and RV Area as she is the Koorda Hotel Manager.

6.41pm – Cr KM Burrell and Cr S Christie withdrew from the chambers.

Works and Assets		
Date	16 August 2024	
Location	Railway Street	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	Nil	
Disclosure of Interest	Nil	
Purpose of Report	<input checked="" type="checkbox"/> Executive Decision <input type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Nil	

Background:

Among the projects set out in the Shire of Koorda 2024-25 Annual Budget were works to resurface the for parking by trucks and recreational vehicles (caravans, motor homes) in the area parallel to Railway Street, extending from opposite the disused former Wheatbelt Cottage Industries building south to opposite the Koorda CRC building.

The allocation in the 2024-25 annual Budget for the works was \$150,000 to replace rock edging with concrete kerbing and apply asphalt to the area to better facilitate parking for industry (trucks) and tourists (RVs). Due to the position of the existing garden beds the site has clear distinctions between the two uses so to as avoid conflict or confusion among users.

The intention of the works is to encourage visiting caravaners and truck drivers to park up in the area and provide custom to local businesses, in particular the Koorda Hotel, IGA and Local Post Office.

Comment:

Funding for the Truck and RV project was allocated to be drawn from the Shire of Koorda Roads Reserve, However, as detailed below, the costs of the project as quoted will be \$213,600 or \$63,600 over that which was budgeted.

Consequently, it is proposed that the funding be instead be drawn from the retained \$253,000 Local Roads and Community Infrastructure grant funding. The LRCI funding was initially allocated in the Shire of Koorda 2024-25 Annual Budget for the Business Buzz component of the Townscape Enhancement.

As detailed in the budget agenda item, the Business Buzz project is intended to extend footpaths in front of businesses on Ninghan Street (between Allenby and Railway streets) to provide ease of access for pedestrians and mobility scooters. It was also to include parking bay upgrades in front of both the Koorda Hotel and IGA Supermarket to include the installation of wheel stops to prevent encroachment on the new paths.

However, it is to propose that the Business Buzz project be postponed for consideration as a 2025-26 budget item, to reallocate the LRCI grant funding to the Truck and RV project as this project assist local industry and encourages tourism, and as such is likely to also benefit the two local businesses which were most set to gain from the Business Buzz project.

In postponing the Business Buzz project to consider in 2025 budget planning, it is also proposed to review the scope of the project with a view to ensure parity for al “main street” businesses.

Following are quotes secured by the Works Supervisor with Shire of Koorda Purchasing Policy requirements detailed as relevant:

COMPONENT	DETAILS	SELECTED PROVIDER	QUOTE (Incl. GST)
Asphalt	Supply and install asphalt	Stirling Asphalt (3 written quote required under purchasing policy for \$75,001-\$250,000) Second quote: \$236,000 Third quote: \$250,771	\$186,000
Kerbing	Supply and install kerbing	Rylan Concreting (As company is WALGA Preferred Supplier no additional quotes are required)	\$17,600
Shire Works	Estimate of preparatory works	Shire of Koorda works crew	\$10,000
TOTAL			\$213,600

If the increased budget for the Truck and RV project is approved and agreed to be allocated from the LRCI grant funding, the preferred contractors have confirmed they can commence works in September with the intention to be completed before the commencement of the harvest season in October.

Consultation:

Darren West, Works Supervisor
 Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

Nil

Policy Implications:

Purchasing Policy

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.2 – Safe, efficient and well-maintained road and footpath infrastructure.

4.1.1 – Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Increase in project costs or failure of project delivery
Risk Category	Project and Reputational
Risk Description	Unbudgeted increases to costs of project or reputational damage as a result of the project not meeting community expectations.
Consequence Rating	Minor (2)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Low (4)
Key Controls (in place)	Project management and online communications
Action (Treatment)	Communications with providers and community
Risk Rating (after treatment)	Adequate

Financial Implications:

Additional \$63,600 project costs to that approved by Council as part of Shire of Koorda 2042-25 Annual Budget.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 140824

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That, by Absolute Majority Council approve:


- 1. Expenditure of \$213,600 to undertake the Truck and RV project as presented,**
- 2. Funding be drawn from the Local Roads and Community Infrastructure Grant allocation, and**
- 3. The Business Buzz project be reconsidered with an expanded scope as part of the 2025-26 Shire of Koorda Annual Budget planning.**

CARRIED BY ABSOLUTE MAJORITY 4/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne

6.49pm – Cr KM Burrell and Cr S Christie returned to chambers and the Presiding person advised them of their outcome of the item.

13.3. Harvest Roads Application

Works and Assets		
Date	16 August 2024	
Location	Not Applicable	
Responsible Officer	Zac Donovan, Chief Executive Officer	
Author	As above	
Legislation	<i>Road Traffic Act 1974; Road Traffic (Vehicle) Regulations 2014 Land Administration Act 1997 Section 55 Local Government Act 1995 Section 3.53(2)</i>	
Disclosure of Interest	Nil	
Purpose of Report	<input type="checkbox"/> Executive Decision <input checked="" type="checkbox"/> Legislative Requirement <input type="checkbox"/> Information	
Attachments	Harvest Roads and Conditions	

Background:

To facilitate local industry during harvest, Council resolved (OCM 20 October 2023) that a number of critical roads be afforded Restricted Access Vehicle ratings of RAV 7 for the period between 1 October 2023 and 31 January 2024. Main Roads Western Australia (MRWA) Heavy Vehicle Services (HVS) enacted the Shire's request for the seasonal amendment for the following roads and subject to specific conditions (as per attachment):

Road No.	Road Name	Origin	Terminus
4110140	Burakin - Wialki	Kalannie-Kulja (6.14)	East Boundary (36.63)
4110141	Felgate	CBH access (0.80)	Cadoux - Koorda (1.50)
4110138	Haig	Railway (0.00)	Koorda - Bullfinch (0.96)
4110006	Kalannie - Kulja	LGA boundary (0.00)	Burakin - Wialki (14.33)
4110139	Koorda - Bullfinch	Haig (0.00)	East Boundary (10.47)
4110004	Koorda - Kulja	Cadoux - Koorda (0.00)	Kulja Central (48.30)
4110001	Koorda - Mollerin	Koorda - Kulja (0.00)	Burakin - Wialki (36.25)
4110088	Kulja Central	Koorda - Kulja (0.00)	Warren (26.79)
4110017	Martin	Warren(0.00)	Graves (16.39)
4110137	Railway	Haig (0.64)	Cadoux - Koorda (0.74)
4110128	Scotsman	Kulja Central (0.00)	Remlap (26.85)
4110103	Warren	Kulja Central (5.64)	LGA boundary (14.05)
4110085	Stockyard	Cadoux - Koorda (0.00)	Stockyard (end)
4110030	Graves	Kalannie – Kulja (0.00)	Martin (0.124)

Comment:

It is proposed that the Shire reapply to MRWA HVS for the same roads and conditions as last year for a similar period of 1 October 2024 to 31 January 2025.

Council will recall that two of the roads (highlighted in red above) were subject to an application for permanent RAV7 status in April which was denied at the OCM of 17 April 2024. At that time Council requested an independent investigation to be undertaken into the potential impact on these roads if

RAV 7 status was made permanent. Council was conscious of balancing the need to accommodate economic growth and the financial implications for the Shire and ratepayers. The report into the roads will be reported to the September OCM.

Consultation:

Darren West, Works Supervisor
Lana Foote, Deputy Chief Executive Officer

Statutory Implications:

The Road Traffic Act 1974 and the Road Traffic (Vehicle) Regulations 2014 govern the use of heavy vehicles on roads within Western Australia.

The Land Administration Act 1997 Section 55 and Local Government Act 1995 Section 3.53(2) gives the Shire of Koorda management responsibility for roads within its boundaries.

Policy Implications:

Currently the Council does not have a policy on Restricted Access Vehicles on local roads, although it has previously had a preference for seasonal access to facilitate harvest. The report due to be presented to Council at the September OCM should assist to define direction for policy development.

Strategic Implications:

Shire of Koorda Integrated Strategic Plan 2024

3.2 – Safe, efficient and well-maintained road and footpath infrastructure.

4.1.1 – Ensure efficient use of resources and that governance and operational compliance and reporting meets legislative and regulatory requirements.

Risk Implications:

Risk Profiling Theme	Likely increased wear and tear to affected roads and increased maintenance costs for ratepayers.
Risk Category	Property Damage and Financial Impact
Risk Description	Localised damaged rectified by routine internal procedures.
Consequence Rating	Minor (2)
Likelihood Rating	Likely (4)
Risk Matrix Rating	Moderate (8)
Key Controls (in place)	Reallocation of road grant funding.
Action (Treatment)	Advocacy
Risk Rating (after treatment)	Adequate

Financial Implications:

There are no immediate financial implications for adoption of seasonal RAV7 ratings for the roads as detailed.

Voting Requirements: Simple Majority Absolute Majority

Officer Recommendation
RESOLUTION 150824

Moved Cr NJ Chandler

Seconded Cr GW Greaves

That Council,

Endorse an application to Main Roads WA for RAV7 status for the listed schedule of roads, with relevant and specific conditions as detailed, for the period of 1 October 2024 to 31 January 2025.

CARRIED 6/0

FOR: Cr JM Stratford, Cr GW Greaves, Cr NJ Chandler, Cr GL Boyne, Cr KM Burrell, Cr S Christie

CONFIRMED

14. Urgent Business Approved by the Person Presiding or by Decision

Nil.

15. Elected Members' Motions

Nil.

16. Matters Behind Closed Doors

Nil.

17. Closure

The President thanked everyone for their attendance and closed the meeting at 6.54pm.

Signed: *Stratford*

Presiding Person at the meeting at which the minutes were confirmed.

Date: 18 September 2024