



Shire of
Koorda

Ordinary Meeting of Council

Attachments

Wednesday 20 November 2019

6.00pm



North Eastern Wheatbelt Regional Organisation of Councils
Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

29 October 2019

Trayning District Club

MINUTES

1.30pm
2.00pm

Lunch and networking
NEWROC Meeting

NEWROC Vision Statement

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

www.newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> 🔥 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 🔥 Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> 🔥 WDC attendance to respond to NEWROC project priorities 🔥 Submit priority projects to WDC, Regional Development and WA Planning 🔥 Discussion regarding portfolios vs projects, current governance structure 	Executive
April	<ul style="list-style-type: none"> 🔥 NEWROC Budget Preparation 🔥 Review NEWTRAVEL Tourism Officer Contract - expires June 2017 	Council
May	<ul style="list-style-type: none"> 🔥 NEWROC Draft Budget Presented 🔥 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019) 🔥 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	🔥 NEWROC Budget Adopted	Council
July		Executive
August	🔥 Information for Councillors pre-election	Council
September		Executive
October	🔥 NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> 🔥 NEWROC Induction of new Council representatives (every other year) 🔥 Review NEWROC MoU (every other year) 	Executive
December	🔥 NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

(November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Trayning District Club on Tuesday 29 October 2019 commencing at 2.04pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Davies opened the meeting at 2.04pm and addressed the members as outgoing NEWROC Chair

- 👉 Cr Davies welcomed all Shire Presidents and passed his best wishes onto the Shire of Koorda
- 👉 Cr Davies shared a few thoughts about achieving NEWROC projects collaboratively without too much distraction
- 👉 Cr Davies thanked the CEO's for their expertise and contributions
- 👉 Cr Davies thanked Cr O'Connell for her time in NEWROC and acknowledged her significant contribution to the organisation over the past 25yrs
- 👉 Cr Davies thanked the NEWROC CEO, Taryn Dayman and NEWROC EO Caroline Robinson

2. ELECTION OF NEWROC CHAIR, CEO and DELEGATES

Cr Storer was appointed the NEWROC Chair and Darren Simmons the NEWROC CEO

- 👉 Cr Storer thanked Cr Davies and Taryn Dayman
- 👉 Cr Storer welcomed new President for the Shire of Nungarin and thanked Cr O'Connell for her time and effort to the NEWROC

3. RECORD OF ATTENDANCE AND APOLOGIES

3.1. Attendance

Cr Ricky Storer	NEWROC Chair, President Shire of Koorda
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Melanie Brown	President, Shire of Trayning
Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Tony Sasche	President, Shire of Mt Marshall
Darren Simmons	CEO, Shire of Koorda
Taryn Dayman	CEO, Shire of Wyalkatchem
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Brian Jones	CEO, Shire of Trayning

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

3.2. Apologies

Cr Gary Shadbolt	President, Shire of Mukinbudin
Cr Rod Comerford	Shire of Mukinbudin
Cr Nick Gillett	Shire of Mt Marshall
Cr Marlon Hudson	Shire of Trayning
John Nuttall	CEO, Shire of Mt Marshall

3.3. Guests

Nil

3.4. Leave of Absence Approvals / Approved

Nil

4. Declarations of Interest and Delegations Register

Nil

4.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Wyalkatchem)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

5. Presentations

Nil

6. MINUTES OF MEETINGS

6.1. Executive Meeting 24 September 2019

Minutes of the Executive Meeting held 24 September 2019 have previously been circulated.

MOTION

That the Minutes of the Executive Meeting held on 24 September 2019 be received as a true and correct record of proceedings.

Moved Cr Davies

Seconded Cr Sachse

CARRIED 5/0

6.2. Council Meeting 27 August 2019

Minutes of the Council Meeting held 27 August 2019 have previously been circulated.

MOTION

That the Minutes of the Council Meeting held on 27 August 2019 be received.

Moved Cr Sachse

Seconded Cr Brown

CARRIED 5/0

6.3. Business Arising

Nil

7. FINANCIAL MATTERS

7.1. Income, Expenditure and Profit and Loss

FILE REFERENCE: 42-2 Finance Audit and Compliance
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 11 October 2019
ATTACHMENT NUMBER: #1 Profit and Loss
CONSULTATION:
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENTS

Summary of income and expenses from 1 August 2019 – 30 September 2019

Date	Description	Reference	Credit	Debit	Running Balance	Gross
BB NEWROC Funds-5557						
Opening Balance			179,137.38	0.00	179,137.38	0.00
01 Aug 2019	Bendigo Bank	Interest Received	15.23	0.00	179,152.61	15.23
01 Aug 2019	Payment: Monitor Bookkeeping Services	Monitor Bookkeeping - XERO Subscription	0.00	50.00	179,102.61	(50.00)
02 Aug 2019	Payment: ATO	ATO-BAS Apr-June	0.00	15,731.00	163,371.61	(15,731.00)
06 Aug 2019	Payment: Solum Wheatbelt Business Solutions	Solum- EO Services July	0.00	3,520.00	159,851.61	(3,520.00)
14 Aug 2019	Payment: Shire of Koorda	Subscription	14,300.00	0.00	174,151.61	14,300.00
23 Aug 2019	Payment: Shire of Wyalkatchem	Subscription	14,300.00	0.00	188,451.61	14,300.00
23 Aug 2019	Payment: Shire of Mt Marshall	Subscription	14,300.00	0.00	202,751.61	14,300.00
01 Sep 2019	Bendigo Bank	Interest	15.03	0.00	202,766.64	15.03
01 Sep 2019	Bendigo Bank	Bank Fee	0.00	0.80	202,765.84	(0.80)
02 Sep 2019	Payment: Shire of Trayning	Subscription	14,300.00	0.00	217,065.84	14,300.00
02 Sep 2019	Payment: Monitor Books	Monitor Bookkeeping - XERO Subscription	0.00	50.00	217,015.84	(50.00)
03 Sep 2019	Payment: Solum Wheatbelt Business Solutions	Solum- EO Services Aug	0.00	4,567.50	212,448.34	(4,567.50)
03 Sep 2019	Payment: Rural and Regional Economic Solutions	Energy case study	0.00	2,137.88	210,310.46	(2,137.88)
10 Sep 2019	Payment: Shire of Nungarin	Subscription	14,300.00	0.00	224,610.46	14,300.00
27 Sep 2019	Payment: Trayning Hotel Motel	Catering – NEWROC Health	0.00	2,750.00	221,860.46	(2,750.00)
27 Sep 2019	Payment: Solum Wheatbelt Business Solutions	EO Services Sept	0.00	3,482.50	218,377.96	(3,482.50)
27 Sep 2019	Payment: Crisp Wireless	Tower	0.00	15,620.00	202,757.96	(15,620.00)
Total BB NEWROC Funds-5557			71,530.26	47,909.68	202,757.96	23,620.58
Closing Balance			202,757.96	0.00	202,757.96	0.00
BB Term Deposit Account-1388						
Opening Balance			150,000.00	0.00	150,000.00	0.00
26 Aug 2019	Bendigo Bank	Interest Received - Term Deposit	1,603.36	0.00	151,603.36	1,603.36
Total BB Term Deposit Account-1388			1,603.36	0.00	151,603.36	1,603.36
Closing Balance			151,603.36	0.00	151,603.36	0.00
Total			73,133.62	47,909.68	25,223.94	25,223.94

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils
As at 30 September 2019

30 SEP 2019

Assets

Bank

BB NEWROC Funds-5557	202,757.96
BB Term Deposit Account-1388	151,603.36
Total Bank	354,361.32

Current Assets

Sundry Debtors Control	15,675.00
Total Current Assets	15,675.00

Total Assets

370,036.32

Liabilities

Current Liabilities

Gst Payable	1,599.28
Sundry Creditors Control	162.00
Total Current Liabilities	1,761.28

Total Liabilities

1,761.28

Net Assets

368,275.04

Equity

Current Year Earnings	50,152.62
Retained Earnings	318,122.42
Total Equity	368,275.04

MOTION

That the income and expenditure from 1 August 2019 to 30 September 2019 and the P and L and balance sheet as at 30 September 2019 be received.

Moved Cr Sachse

Seconded Cr De Lacy

CARRIED 5/0

MOTION

That the banking signatories for NEWROC be Darren Simmons and Caroline Robinson, removing Taryn Dayman

Moved Cr Brown

Seconded Cr De Lacy

CARRIED 5/0

8. MATTERS FOR CONSIDERATION

8.1. NEWROC Strategic Planning – Project Updates

FILE REFERENCE: 041-5 Strategic and Future Planning
REPORTING OFFICER: Caroline Robinson, Executive Officer
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2019
ATTACHMENT NUMBER: #2 Project Methodology – Waste
 #3 Project Scope - Update
CONSULTATION: Western Power
 Innovation Central Midlands
 Taryn Dayman
 Darren Simmons
 Giles Perryman
 Cr Davies
 Stephen Grimmer
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Below is an updated status report for the NEWROC Strategic Projects. Please note integrated planning and childcare has been added to the Strategic Projects.

NEWROC STRATEGIC PROJECTS – Status Report

	NEWROC PRIORITY PROJECT as developed at February 2018 Strategy Day	PROGRESS	NEWROC EO NEXT STEP CEO SUPPORT	FUTURE FUNDING
Projects 2018	1. Renewable Energy Investigation Business Case	<ul style="list-style-type: none"> • Discussion with Power Ledger following their presentation to Innovation Central Midlands • MicroGrid Report released • Renewable Energy Project Plan developed • Stage 2 Report Completed (included DPIRD and Western Power meetings) • NEWROC EO met with Western Power Design Energy Team • NEWROC EO met with Steve Mason ICM regarding their energy project • Micro Grids Funding out 	Micro Grid funding application proposal	BBRF - \$20,000 under Business Case (Announced Sept 2018)
	2. IT Services Investigation into IT support for members as well as businesses in the district	<ul style="list-style-type: none"> • Presentation to Executive at May Executive meeting by IWS Corporate • Three members progressing with IT Vision 	<ul style="list-style-type: none"> • Formation of a IT steering group (C Robinson, A Majid) 	
	3. Regional Subsidiary Investigation and preparation	<ul style="list-style-type: none"> • Executive working on charter and business plan (DRAFT) • Meeting held with the Minister for Local Government February 2019 • NEWROC Letter of thanks to the Minister for the meeting • NEWROC CEO and NEWROC EO met with DLG and discussed the 		

		regional subsidiary regulations (16/4/19)		
	4. Integrated Planning	<ul style="list-style-type: none"> Stephen Grimmer attended NEWROC Executive meeting to present on the peer support program 	<ul style="list-style-type: none"> Review proposal 	
	5. Childcare	<ul style="list-style-type: none"> Proposal to engage with REED regarding childcare services in Mt Marshall Shire, Wyalkatchem and Koorda (as well as other members as required) 	<ul style="list-style-type: none"> Taryn, John and NEWROC EO had a meeting with REED to discuss proposal NEWROC EO had a follow up meeting with REED in Narrogin 	
	6. Telecommunications – contemporary and future focused Advocacy	<ul style="list-style-type: none"> Crisp Wireless has developed a strategic infrastructure investment list NEWROC has commissioned a tower in the Shire of Mukinbudin In principle support for a tower in Yorkrakine Mukinbudin tower completed 	<ul style="list-style-type: none"> Agreement sent to Crisp Wireless – still no response 21/10/2019 Continue to promote CW for sign ups <p>John Nuttall</p>	
2019	7. Roads Contracting to MRWA Investigation	<ul style="list-style-type: none"> NEWROC EO spoke with Shire of Chapman Valley CEO to discuss their roads contracting service under the regional council March Executive meeting, members brought Amount (dollars) of road works that was outsourced last financial year and any previous years and the amount (dollars) of engineering that was outsourced last financial year and any previous years 	<ul style="list-style-type: none"> Project plan and sample job description developed for an engineer across the NEWROC Contact made with WDC regarding this position as a cash or in kind contribution to the Wheatbelt Secondary Freight Network – would only be considered in kind 	
	8. Waste Investigation	<ul style="list-style-type: none"> Improving local waste sites Giles Perryman from ASK Waste Management presented at June Council meeting NEWROC EO met with RDA Wheatbelt EO to discuss NEWROC strategic projects and waste was raised – current Board member of RDA Wheatbelt is interested in waste and our interest will be raised with the Board ASK Waste Mgt awarded work for the business case. Waste steering group formed to guide ASK Waste Mgt (Taryn, Darren and Caroline). Meeting held over the phone on Tues 11 Sept 	<ul style="list-style-type: none"> ASK Waste Mgt email providing update on scope 	

Following a project steering group teleconference with Giles Perryman of ASK Waste Management a revised methodology has been developed.

The key changes are:

- 👉 A desktop assessment of the existing landfills and their suitability as a regional facility.
- 👉 The addition of option 4. Establishing a single regional landfill, that would be supported by satellite transfer stations
- 👉 Providing information about the financial difference between remote CCTV / swipe card access compared to staffing the facilities.

In order to include these additional tasks within the original budget, the scope now excludes:

- 👉 The implementation plan and strategic actions to align with the selected option (1 – 4)
- 👉 The end of project presentation via telecom.

Discussion at Executive Meeting:

- 👉 Members discussed the updated methodology from ASK Waste Management following a teleconference with Taryn Dayman, Darren Simmons and the NEWROC EO
- 👉 Members agreed that the work needed to address different options with a detailed analysis (cost analysis, logistics, capital requirements, funding options, risks etc) so that NEWROC members could make an informed decision regarding waste going forward and how to implement it
- 👉 Strategic option number 4 was included for future consideration, to also help inform Waste Strategy WA response
- 👉 The Shire of Koorda is considering engaging ASK Waste Management to do some localised work as well
- 👉 Preferred timeline is to see the work completed by the November Council meeting
- 👉 NEWROC EO provided an update on the childcare project and REED's agreement to proceed further with the provision of a mobile childcare service. NEWROC EO to meet with REED CEO to determine next steps
- 👉 NEWROC EO has met with the Western Power Design team
- 👉 Members discussed the integrated planning workshop with Stephen Grimmer and agreed to add it to the list of strategic projects. The general understanding was that the members would consider a joint review in early 2020, a NEWROC Strategic Plan and individualised plans linking to it

At the Executive Meeting, members queried some of the scope and an email was sent to Giles Perryman for clarification, response is below. The project should be presented in November to members

26 September 2019

Hi Caroline

The info in the report will provide enough info to make an informed decision and possible funding sources. Regarding infrastructure items, the report will provide the key stuff, but more work would be required to work up the 'preferred option' into a fully itemised project, with bill of quantities, designs, schedules etc ready for implementation.

Regarding timelines, I've attached a revised schedule for the amended method. Assuming we get the 'green light' this month, and the Shires and Avon Waste provide the info promptly, we will have the draft report completed by end of Nov.

*Cheers
GP*

*Giles Perryman BSc DMS MCIWM
Director
ASK Waste Management*

OFFICER RECOMMENDATION
Waste Management Scope additional information is received.
Information is received

MOTION

Waste Management Scope with the additional information is received.

Information is received regarding the strategic projects

In early 2020 the NEWROC to hold a strategy session

Moved Cr Davies

Seconded Cr Sachse

CARRIED 5/0

Discussion:

- Cr Brown asked members why childcare was a strategic project for the NEWROC. General discussion about common challenges faced across the communities
- Discussion around what constitutes a regional project? The NEWROC EO indicated projects were on the strategic plan following strategy sessions with members and they have remained the same for the year, with only childcare and IPR added recently
- Discussion regarding the NEWROC strategic plan and forward planning. The integrated planning project with Stephen Grimmer may help provide the group with direction
- Discussion regarding working together collaboratively on common projects
- 2020 workshop to confirm strategic direction and processes for getting projects on the list

8.2. CHILDCARE

FILE REFERENCE:	085 – 2 Children
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Taryn Dayman John Nuttall Kylie Helgensen (REED)
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Regional Early Education and Development Inc. (REED) has been established in response to challenges identified by Early Childhood Education and Care services in more than 20 communities across the Wheatbelt region.

REED is a not-for profit incorporated association and a charity registered with the Australian Charities and Not-for-profits Commission. Any surplus is reinvested to support the provision of the best standard of care and education.

REED is governed by a voluntary Board which takes responsibility for the functions, roles, duties and obligations of organisational governance.

REED will:

- 👉 provide ongoing reliable and high quality services to children and families,
- 👉 support staff with increased opportunities for professional development and growth, and
- 👉 meet the needs of the communities which they serve across the Wheatbelt.

REED is currently in the process of transitioning current childcare services in the Wheatbelt under their banner, for example Narembeen Numbats will come under REED, Narrogin and Corrigin Day Care Centres have come under their banner and Mukinbudin will be coming under them shortly. There are potentially 10 services coming under REED. They are funded by the State Government to implement these transitions.

NEWROC members – the Shires of Wyalkatchem, Mt Marshall and Koorda have expressed an interest in transitioning their services or establishing new services under REED. In all discussions with REED, the NEWROC EO has also considered Trayning and Nungarin potential services and implications for Mukinbudin too.

A summary of discussions with REED and the CEO's of Mt Marshall and Wyalkatchem in August and September:

- 👉 Mobile service, under one banner servicing Beacon and Bencubbin (current opening hours) as well as Wyalkatchem and Koorda.
- 👉 Possibly three staff doing the mobile service
- 👉 Trayning, Nungarin are welcome to be included
- 👉 Mukinbudin (existing service) will be transferring to REED in near future (discretion of their Board)

Meeting between NEWROC EO and Kylie Helgensen, REED CEO on Tuesday 15 October:

- 🔥 REED to investigate what is needed in regards to transferring the Shire of Mt Marshall service to REED
- 🔥 NEWROC and REED job advert to identify any prospective staff (November)
- 🔥 NEWROC or individual members to consider contributions to the service:
 - Venue
 - Vehicle for mobile service (possibly seek a grant)
 - Housing for staff if required
 - In kind support levels
- 🔥 REED will conduct an audit on current equipment available in Koorda and Wyalkatchem and what is needed, with the view to a future Lotterywest grant (Mt Marshall is all ready an approved service with the necessary equipment)
- 🔥 REED will initiate emergency funding which can be used to establish a new service – following NEWROC discussions
- 🔥 NEWROC and individual members to consider letters of support for REED indicating a need for the service and support provided

OFFICER RECOMMENDATION

Members to discuss whether this project should be a joint project with NEWROC and what support, if any, should be provided

NEWROC and individual members to provide letters of support to REED (NEWROC EO to write template), on the need for childcare services in the district

Information is received.

MOTION

Childcare to be include on the NEWROC strategic project list

NEWROC and individual members to provide letters of support to REED (NEWROC EO to write template), on the need for childcare services in the district

The childcare project will not cost the NEWROC any resources, apart from some NEWROC EO time, but participating Shires may be asked for a contribution or may incur specific costs associated with the services in their communities

If the NEWROC EO time is excessive in regards to progressing the childcare project then it is to come back to the NEWROC members for further consideration

Moved Cr Sachse

WITHDRAWN

MOTION

Childcare to be include on the NEWROC strategic project list

NEWROC and individual members to provide letters of support to REED (NEWROC EO to write template), on the need for childcare services in the district

The childcare project will not cost the NEWROC any resources, apart from some NEWROC EO time, but participating Shires may be asked for a contribution or may incur specific costs associated with the services in their communities

If the NEWROC EO time is excessive in regards to progressing the childcare project then it is to come back to the NEWROC members for further consideration

Moved Cr Sasche

Seconded Cr De Lacy

CARRIED 5/0

Discussion:

- 👉 REED provides value due to the economies of scale, REED runs the business of childcare, REED has access to Federal Government rebates for families, REED can access emergency funding
- 👉 General discussion about the level of demand in Wyalkatchem, Bencubbin and Beacon and how the service in the Mt Marshall Shire has only grown
- 👉 REED is seeking individual Shire support regarding the delivery venues (getting them up to a standard for the audit)
- 👉 Shire of Mukinbudin's service will remain as a separate entity to this NEWROC project
- 👉 Whilst the Shire of Nungarin does not see an immediate demand for the service in their community, they are supportive of other member Councils pursuing the service

ACTION: NEWROC EO to ask REED for the building compliance checklist for the Shire of Nungarin and Trayning

B Jones left the meeting at 3.07pm and returned at 3.10pm

8.3. Integrated Planning

FILE REFERENCE: 035-1 Grants General
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2019
ATTACHMENT NUMBER: #4 Stephen Grimmer Discussion Paper
#5 Albany IPR Assessment
CONSULTATION: Stephen Grimmer
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

Stephen Grimmer, City of Albany was invited to attend the NEWROC Executive Meeting to run an integrated planning workshop and discuss with interested member Councils a peer support program.

There was a genuine desire from the member Councils to work together on integrated planning.

Stephen Grimmer wrote to the Department of Local Government and other representatives in the program being offered by the Department, following the NEWROC workshop, as follows:

From: Caroline Robinson <caroline@solum.net.au>
Sent: Thursday, 3 October 2019 9:05 PM
To: Stephen Grimmer <stepheng@albany.wa.gov.au>
Cc: Stacey Hutt <shutt@amrshire.wa.gov.au>; 'Candy Choo' <candy@lgprofessionalswa.org.au>; Jodie Holbrook <jodie.holbrook@dlgsc.wa.gov.au>; Edmondson, Sheree <Sheree.Edmondson@joondalup.wa.gov.au>; Cathy Burton <cathy.burton@busselton.wa.gov.au>; Tony Brown <tbrown@walqa.asn.au>; LG Boardroom <boardroom@lgprofessionalswa.org.au>; Helen Karageorgiou <helenk@harvey.wa.gov.au>; Phil Anastasakis <Phil.Anastasakis@dardanup.wa.gov.au>; Elizabeth Toohey <liz.toohey@dlgsc.wa.gov.au>; Sarah Pierson <Sarah.Pierson@busselton.wa.gov.au>
Subject: RE:NEWROC Visit

Thank you to Steve and the Department for supporting the visit to NEWROC.

This will now become a strategic priority for the group of 6 Councils and there is a genuine desire to see a regional strategic plan with localised plans feeding into it.

Thanks Steve, much appreciated

Caroline Robinson
NEWROC Executive Officer
M 0403 225 900
www.newroc.com.au

On 2019-10-01 09:37, Stephen Grimmer wrote:

Good morning

My visit to the NEWROC councils was informative and rewarding. There was an authentic commitment to regional co-operation and in fact the group of CEO's raised the idea of taking a regional approach to their IPR major review and their Strategic Community Plan. They agreed they would like to jointly carry out an IPR major review next year and very much supported the excel Corporate Business Plan format and the quarterly report that drops out of this. We also

went through the Peer Assessment template which they felt would give them a good understanding of current gaps and opportunities in IPR. All attendees were happy to complete this assessment in the next couple of months, which will provide our steering group with invaluable information on the best way to support them.

We also discussed the concept of a regional conference and this idea was supported, provided it addresses the mandatory training of Elected Members in IPR.

I have copied Caroline Robinson the NEWROC EO into this email and will look to explore their feedback and ideas in more detail when in Perth next week so we can work out how to provide meaningful support. Caroline please pass my thanks on to all attendees.

Regards
Steve
STEPHEN GRIMMER / Facilitator Strategy & Improvement
stepheng@albany.wa.gov.au
PO BOX 484, Albany, WA, 6331

Stephen has sent NEWROC members a discussion paper and feedback is sought on the workshop and paper.

His email is as follows, Monday 21 October 2019:

Hi Caroline

As discussed on Friday please find attached a discussion paper regarding an advanced level of peer support for selected rural LG's. I discussed this with LG Professionals last week and will only be offering this package to NEWROC and Great Southern participants.

If accepted we would look to offer this service from the beginning of next year with the initial priority being a facilitated Peer Review for each participant. I have also attached the Peer Review report for the Albany review we looked at during my visit.

I am on leave from this Thursday until the 18th of November and will contact you on my return for feedback.

Kind Regards
Stephen Grimmer / Facilitator Strategy & Improvement

OFFICER RECOMMENDATION

That the information be received and discussed.

MOTION

That the information be received and discussed, additional clarification from Stephen Grimmer and a strategic planning workshop to be held in early 2020

Moved Cr Davies

Seconded Cr Sachse

CARRIED 5/0

Discussion:

- 👉 Discussion about the workshop with Stephen Grimmer
- 👉 Great Southern group has already developed a suite of IPR tools and they are very practical, it is practitioners developing the frameworks not consultants
- 👉 Each member Shire is in a different stage of IPR however Stephen Grimmer is proposing to work collectively and more cost effectively

- 👉 Opportunity for the NEWROC to develop an overarching strategic plan with individualised Shire plans dropping from the master document
- 👉 Cr Brown queried whether there was a risk of amalgamation in going through this process, general discussion followed
- 👉 Shire of Trayning is focusing on in-house completion of its IPR but has indicated it does see merit in working together on asset management

8.4. Telecommunications

FILE REFERENCE:	035-1 Grants General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	21 October 2019
ATTACHMENT NUMBER:	
CONSULTATION:	Leigh Ballard, Crisp Wireless
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Actions by the NEWROC EO in September:

- 👉 Survey sent to residents in Yorkrakine
- 👉 Updated Social Media flyers to promote free signup campaign sent to all CEO's
- 👉 Maildrop completed in Bencubbin, spoke to Maree to coordinate this in other towns, this is to be confirmed unfortunately too late for current promotion but could be considered for future promotions. Dependent on success of Bencubbin maildrop – this was arranged a few months back

Discussion at Executive Meeting:

- 👉 John Nuttall suggested Crisp Wireless to speak with Silver Chain regarding their take up on the internet service. NEWROC EO to speak to Crisp Wireless
- 👉 Invoice for the Mukinbudin tower has been received and will be paid
- 👉 NEWROC EO to remind Crisp Wireless to speak to the Education Department

An update from Crisp Wireless as at 11 October 2019:

- 👉 Capital raising project underway for an extension of the Crisp Wireless network in the southern end of the Wheatbelt. If they tap into the data centre in Merredin, costs are associated with this
- 👉 Crisp Wireless team has moved from the Trayning house and are now in a house in Kununoppin
- 👉 Tower is completed in Mukinbudin – connections will begin the week of 14/10
- 👉 Crisp Wireless marketing is promoting that there is no installation costs for a long term contract
- 👉 Nungarin CRC has come on as a selling agent
- 👉 1 EOI received for Yorkrakine tower by NEWROC and 6 received from Crisp Wireless
- 👉 Currently 143 customers - 2 customers booked in for next week, following up a further 10 who are interested just need paperwork signed off on.

MOTION

That the information be received

Moved Cr Brown

Seconded Cr De Lacy

CARRIED 5/0

Discussion:

- 👉 General discussion about the project, desire to have a response from Crisp Wireless in regards to their agreement with NEWROC, follow ups with Police and Education Office

- 👉 Shire of Mukinbudin received information about some poor customer service from Crisp Wireless, NEWROC EO will pass this on
- 👉 NBN upgrades in Nungarin resulted in the Shire switching over to Crisp Wireless, it took a week to get it working properly but it was good once it was working

8.5. NEWROC HEALTH FORUM

FILE REFERENCE: 071-1 Health General
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 21 October 2019
ATTACHMENT NUMBER: #6 Health Forum Report
#7 Media Release
CONSULTATION: Marissa MacDonald, WALGA
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

The NEWROC Health Forum was held on Friday 20 September 2019 in Trayning.

Discussion at the Executive Meeting:

- 👉 Members discussed the presentations at the NEWROC Health Forum
- 👉 NEWROC EO tried to contact the ABC Radio however no luck, Taryn Dayman may have a contact
- 👉 NEWROC EO is collecting the presentations from presenters to send out to attendees
- 👉 NEWROC EO will follow up with WALGA regarding the outcomes of the day
- 👉 NEWROC EO to email out media release

Update since the Executive Meeting:

A summary from WALGA regarding the day is attached and was sent to all attendees except the politicians who attended – feedback is sought on whether this should be sent to them at this stage.

Feedback on the report is requested by 25 October 2019.

There were 57 people in attendance.

Thank you to WALGA for their assistance in organizing the event.

The presentations that are currently available are located on the WALGA website:
<https://walga.asn.au/Policy-Advice-and-Advocacy/People-and-Place/Health-and-Wellbeing/Regional-Health-Services>

More presentations may be added as we receive them from the presenters.

MOTION

Information is received and WALGA Health Forum Report is discussed

Moved Cr Brown

Seconded Cr Davies

CARRIED 5/0

Discussion:

- 👉 Cr Storer congratulated everyone, and he would provide a contact for the ABC regarding a story

B Jones left at 3.42pm and returned at 3.54pm

9. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

9.1. NEWTRAVEL

At last meeting of NEWTRAVEL, the Shire of Trayning indicated it was likely to withdraw from the group in 2021

9.2. LATE ITEM – MICROGRID ENERGY

FILE REFERENCE:	
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	28 October 2019
ATTACHMENT NUMBER:	
CONSULTATION:	Chris Ingram – Western Power Tara Whitney – Whitney Consulting Tammy King – Grants Empire
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Energy is listed as a strategic project for the NEWROC.

To date, the NEWROC has been undertaking small pieces of work (by Juliet Grist of Rural and Regional Economics) around the topic with the general consensus that the NEWROC will stay abreast of the issue and changes in the market place before committing to further work.

The NEWROC EO has met with Western Power twice to convey our desire to see the reliability of energy improved in the district and express our interest in future innovative infrastructure projects in the area.

The Regional and Remote Communities Reliability Fund - Microgrids (the program) was announced recently by the Australian Government to support feasibility studies into more reliable, secure and cost effective energy supply to regional and remote communities in Australia. The program will fund feasibility studies looking at microgrid technologies to replace, upgrade or supplement existing electricity supply arrangements in off-grid and fringe-of grid communities located in regional and remote areas.

The objective of the program is to support regional and remote communities to investigate whether replacing, upgrading or supplementing a microgrid or upgrading existing off-grid and fringe-of-grid supply with microgrid or related new energy technologies would be cost effective.

The minimum grant amount is \$100,000.
The maximum grant amount is \$10 million.

The grant amount will be up to 100 per cent of eligible project costs (grant percentage). The NEWROC EO has spoken to the Federal Government confirming some of the grant conditions and guidelines.

Eligible activities may include:

- 🔥 scoping and monitoring analyses, including modelling and load profiling and improved data quality
- 🔥 consultation and planning, including community engagement and awareness
- 🔥 testing of alternate commercial models for energy supply through microgrid systems\

- 👉 design and temporary deployment of microgrid technologies, including hybrid systems to demonstrate effectiveness and interoperability
- 👉 non-ongoing/temporary activities to monitor the performance of the supply, reliability and quality of microgrid systems and technologies
- 👉 knowledge sharing activities including demonstration and workshops.

Applicants must be an incorporated trading organisation – as NEWROC is not this, the NEWROC EO has had informal discussions with RDA Wheatbelt who are happy to be the applicant on behalf of the NEWROC.

Additionally, the writing of the grant would be outsourced and quotes to write the grant have been received:

- 👉 Tammy King from Grants Empire \$3432
- 👉 Tara Whitney from Whitney Consulting \$5424

The grant writing expense can be allocated to the business case line item in the budget, which is within current budget allocations. The NEWROC EO does have skills in grant writing however grant applications are becoming more and more specialist. The NEWROC EO would support the chosen grant writer with project information and planning assistance.

The purpose of presenting this to the NEWROC is that:

- 👉 this is the first grant of this type to be presented
- 👉 it could provide an opportunity to progress the energy project without committing substantial funds during stage 1 planning.

Applications close 21 November 2019

OFFICER RECOMMENDATION

Information is received and discussed.

Note – if there is support for an application then a small cash contribution towards the project is sought, although not essential

MOTION

NEWROC EO to have the delegated authority to engage Tammy King to complete the micro- grid funding application and NEWROC to contribute \$10,000 towards the project (cash contribution) in the 2020/21 NEWROC budget if required

Scope for the project to be developed and CEO's to assist in preparing the application

Moved Cr Davies

Seconded Cr Brown

CARRIED 5/0

D Sellenger left at 4.04pm and did not return

10. Other Business – To Be Noted and Received

An invite be sent to Cr O'Connell to attend the final meeting of the year

11. 2019 MEETING SCHEDULE

12. CLOSURE

Cr Storer thanked everyone for their attendance and input and closed the meeting at 4.06pm



Annual General Meeting Minutes

Meeting to be held on Thursday 24th October 2019, at the Mukinbudin Council Chambers

Opening 10.23am

Attendees:

Kim Storer (Chair)	Cr Tony Sachse (Mt Marshall)	Cr Tanya Gibson (Mt Marshall)
Linda Vernon (Tourism Officer)	Rebecca Watson (Mt Marshall)	Dirk Sellenger (Mukinbudin CEO)
Nola Comerford-Smith (Mukinbudin)	Tony Clarke (Koorda)	
Stacey Geier (Westonia)	Darren Simmons (Koorda CEO)	
Alyce Ventris (Mukinbudin CRC)	Rebecca McCall (Dowerin CEO)	
Cr Sandie Ventris (Mukinbudin)	Stephanie Elvidge (Wyalkatchem)	
Sharon Kett (Bencubbin CRC)	Cr Ray Mizia (Nungarin)	

Apologies:

Jamie Criddle (Westonia)	Brian Jones (Trayning)	Cr Freda Tarr (Trayning)
Cr. Bill Huxtable (Westonia)	John Nuttall (Mt Marshall)	Cr Eileen O'Connell (Nungarin)
Melinda Brown (Nungarin CRC)	Adam Majib (Nungarin)	Jim Boyd (Beacon)
Cr Nick Gillett (Mt Marshall)	Deb Jacobs (Beacon)	

1. Declarations of Interest

Nil

2. Membership Applications

Resolution:		
That the following Membership applications be accepted:		
<u>Ordinary Member – Council:</u>		
1. Shire of Dowerin		
2. Shire of Nungarin		
3. Shire of Wyalkatchem		
4. Shire of Mt Marshall		
5. Shire of Westonia		
6. Shire of Koorda		
7. Shire of Mukinbudin		
<u>Ordinary Member</u>		
1. Koorda Community Resource Centre		
2. Koorda Motor Museum & Military Collection		
<u>Associate Member</u>		
1. Mukinbudin CRC		
Moved: Alyce Ventris	Seconded: Stacey Geier	CARRIED

3. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click [Here](#))

<p>Resolution: That the Minutes of the NEWTRAVEL Annual General Meeting held in Trayning on 25th October 2018 be confirmed as a true and correct record of proceedings. Moved: Nola Comerford-Smith Seconded: Stacey Geier CARRIED</p>
--

1.2 Business arising from previous minutes

Cr Tony Sachse asked for clarification on the Shire of Westonia payment, being \$1500 less than other Council Members. Explained that the Shire of Westonia pay \$1500 contribution towards Regional Marketing Initiatives through WEROC, not NEWROC/NEWTRAVEL and that accounts for their contribution being less.

4. Chairman's Report

Kim Storer verbally presented her Chairman's report to the meeting.

<p>Resolution: That the Chairman's report be received. Moved: Stacey Geier Seconded: Cr Sandie Ventris CARRIED</p>

5. Financial Report

North Eastern Wheatbelt Travel Association General Cheque Account

Financial Report 1 October 2018 to 30 September 2019

Bendigo Bank Cheque Account Opening Balance 1 October 2018 **\$62,281.22**

Income

NEWTRAVEL Council Contributions 18-19	\$26,500.00
NEWTRAVEL Council Contributions 19-20	\$44,000.00
NEWROC Contribution	\$3,000.00
Other Income	
Total Income	\$73,500.00

Expenses

Tourism Association Memberships	\$482.00
Press Advertising	\$7,228.20
Consumer Shows	\$1,792.00
Brochure and Guidebook Reprints	\$2,194.50
Website	\$1,051.60
Internet Marketing	\$4,078.30
Postage	\$559.15
App	\$6,996.00
Video Marketing	\$1,350.00
Training	\$7,233.97
Signage	\$6,369.14
Tourism Officer Services	\$1,585.10
Total Expenses	\$40,919.96

Bendigo Bank Cheque Account Closing Balance 30 September 2019

\$94,861.01

Ending Financial Position at 30 September 2019

\$94,861.26

Resolution:

That the Annual Financial Report as presented from 1 October 2018 – 30 September 2019 be accepted.

Moved: Cr Tony Sachse

Seconded: Rebecca Watson

CARRIED

6. Election of Office Bearers

Kim Storer declared all positions vacant and asked Linda Vernon to be returning officer for the process of election of Office Bearers.

- **Chairman**
Darren Simmons nominated Kim Storer, seconded Rebecca Watson, Accepted.
Elected unopposed.
- **Deputy Chairman**
Rebecca Watson nominated Tony Clarke, seconded Darren Simmons, Accepted.
Elected unopposed.
- **Administrator/Treasurer**
NEWTRAVEL appointed Linda Vernon in her role as Tourism Officer as the Administrator/Treasurer.

. General Business

1. NEWTRAVEL Name

Linda explained that somehow over the years NEWTRAVEL has managed to register its name slightly differently:

Incorporated Associations Name: NEWTRAVEL (North Eastern Wheatbelt Travel Association) Inc.

Australian Business Register Name: North Eastern Wheatbelt Travel Association (NEWTRAVEL) Inc.

This has become a problem in that we are unable to open any further bank accounts with Bendigo Bank due to not having the correct name documentation with the Australian Business Register (ABR). To date it has proven difficult to be able to change/amend the name with the ABR.

Recommend that we consider cancelling current registration and re-applying with correct Incorporated Associations Name.

Resolution:

That NEWTRAVEL cancel their current ABR and re-apply with the Incorporated Associations Name.

Moved: Rebecca Watson

Seconded: Cr Tanya Gibson

CARRIED

2. Clarification of Voting Delegates

Meeting sort clarification of voting delegates under the new constitution. In summary, 1 membership application, 1 delegate, 1 vote. Proxies are allowed. Observers to NEWTRAVEL meetings are always welcome. Relevant clauses from constitution are listed below.

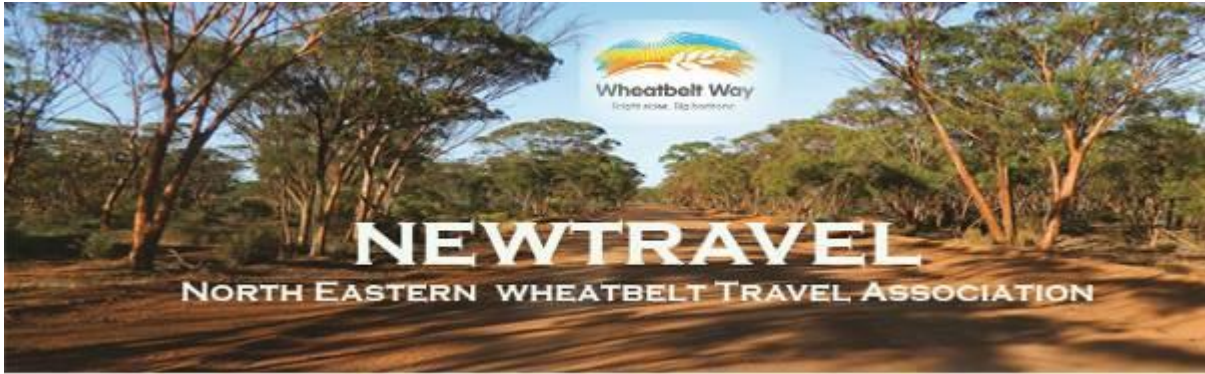
- 6.5 An ordinary member has full voting rights and any other rights conferred on members by these rules or approved by resolution at a general meeting or determined by the committee.
- 6.6 An associate member has the rights referred to in subrule (5) other than full voting rights.
- 49.1 Subject to subrule (2), an ordinary member may appoint an individual who is an ordinary member as his or her proxy to vote and speak on his or her behalf at a general meeting.
- 49.2 An ordinary member may be appointed the proxy for not more than 5 other members.
- 49.3 The appointment of a proxy must be in writing and signed by the member making the appointment.
- 49.4 The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf.

- 49.5 If no instructions are given to the proxy, the proxy may vote on behalf of the member in any matter as the proxy sees fit.
- 49.6 If the committee has approved a form for the appointment of a proxy, the member may use that form or any other form —
(a) that clearly identifies the person appointed as the member's proxy; and
(b) that has been signed by the member.
- 49.7 Notice of a general meeting given to an ordinary member under rule 52 must —
(a) state that the member may appoint an individual who is an ordinary member as a proxy for the meeting; and
(b) include a copy of any form that the committee has approved for the appointment of a proxy.
- 49.8 A form appointing a proxy must be given to the secretary before the commencement of the general meeting for which the proxy is appointed.
- 49.9 A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association not later than 24 hours before the commencement of the meeting.

Next Annual General Meeting: October 2020

AGM Close 10.45am.

General Meeting to Follow.



Minutes – GENERAL MEETING

General Meeting held on Thursday 24th October 2019, at Mukinbudin Council Chambers.

Opening 10.46am

Attendees:

Kim Storer (Chair)	Cr Tony Sachse (Mt Marshall)	Cr Tanya Gibson (Mt Marshall)
Linda Vernon (Tourism Officer)	Rebecca Watson (Mt Marshall)	Dirk Sellenger (Mukinbudin CEO)
Nola Comerford-Smith (Mukinbudin)	Tony Clarke (Koorda)	
Stacey Geier (Westonia)	Darren Simmons (Koorda CEO)	
Alyce Ventris (Mukinbudin CRC)	Rebecca McCall (Dowerin CEO)	
Cr Sandie Ventris (Mukinbudin)	Stephanie Elvidge (Wyalkatchem)	
Sharon Kett (Bencubbin CRC)	Cr Ray Mizia (Nungarin)	

Apologies:

Jamie Criddle (Westonia)	Brian Jones (Trayning)	Cr Freda Tarr (Trayning)
Cr. Bill Huxtable (Westonia)	John Nuttall (Mt Marshall)	Cr Eileen O'Connell (Nungarin)
Melinda Brown (Nungarin CRC)	Adam Majib (Nungarin)	Jim Boyd (Beacon)
Cr Nick Gillett (Mt Marshall)	Deb Jacobs (Beacon)	

1. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click [Here](#))

RESOLUTION:

That the Minutes of the NEWTRAVEL Meeting held in Westonia on 25th July 2019 be confirmed as a true and correct record of proceedings.

Moved: Stacey Geier

Seconded: Nola Comerford-Smith

CARRIED

1.2 Business arising from previous minutes

ACTION – Marcus Falconer offered to follow up and investigate this organisation and membership offer.

ACTION – Linda to extend the offer to all Local Governments about updating/replacing signage at Wheatbelt Way sites before ordering signs for the Shire of Trayning.

ACTION – advice to be provided to NEWTRAVEL Local Governments to advise them of the membership and delegate required to be provided and clarify that there is to be no Deputy/Proxy.

ACTION: Local Governments are immediately advised of the 2019-2020 Financial Contributions to NEWTRAVEL

2. Correspondence

2.1 Correspondence In

- 2.1.1 Various Emails inward.
- 2.1.2 Australian Regional Tourism Ltd Local Government Call for Case Studies
- 2.1.3 AGO Wildflower Feature in The West
- 2.1.4 FACET Astrotourism Workshop
- 2.1.5 Letter of Support Roe Tourism
- 2.1.6 Letter of Support Shire of Merredin
- 2.1.7 Letter of Support AGO
- 2.1.8 Letter of Support Wheatbelt Business Network
- 2.1.9 Letter of Support WEROC
- 2.1.10 Letter of thanks and appreciation RoeTourism

2.2 Correspondence Out

- 2.2.1 Various Emails outward.
- 2.2.2 Qantas Grant Submission
- 2.2.3 REDS Grant Submission
- 2.2.4 AGO Destination WA Filming

Resolution:

That the NEWTRAVEL inward correspondence is accepted and the outward correspondence be endorsed.

Moved: Darren Simmons

Seconded: Stephanie Elvidge

CARRIED

2.3 Business arising from Correspondence

Nil

3. Financial Report

<u>Cheque Acc Opening Balance 1 July 2019</u>		<u>\$66,351.80</u>
<u>INCOME</u>	Shire of Mukinbudin – 2019-2020	\$6,500.00
	Shire of Nungarin -- 2019-2020	\$6,500.00
	Shire of Mt Marshall -- 2019-2020	\$6,500.00
	Shire of Koorda -- 2019-2020	\$6,500.00
	Shire of Westonia -- 2019-2020	\$5,000.00
	Shire of Dowerin -- 2019-2020	\$6,500.00
	Shire of Wyalkatchem -- 2019-2020	\$6,500.00
	Total Income	<u>\$44,000.00</u>
<u>EXPENSES</u>		
Press Advertising	Display Advertising – The West Wildflower Feature.	\$733.20
Tourism Association Membership	AGO 2019-2020 Gold Membership	\$295.00
App	Tangelo Creative – 50% payment to App update	\$3,696.00
Consumer Shows	Dowerin Events Management – Dowerin Field Days	\$556.00
	Cubic Promote – Jelly Beans	\$638.00
	Mukinbudin Community Resource Centre - Printing	\$55.00
Website	Network 24	\$198.00
Postage & Freight	Mukinbudin Trading Post - Postage	\$57.05
Internet Marketing	PP & LA Vernon – Facebook marketing reimbursement	\$1,223.30
	PP & LA Vernon – Facebook marketing reimbursement	\$825.00
Signage	Jason Signs – Welcome and RV Dump Point Signs	\$5,404.14
	Turbo Signs – Nungarin WBW Banner	\$225.00
Tourism Officer Services	PP & LA Vernon – Tourism Officer, August 2019	\$1,585.10
	Total Expenditure	<u>\$15,490.79</u>
<u>Cheque Acc Closing Balance 30 September 2019</u>		<u>\$94,861.01</u>
<u>Other income</u>	Shire of Trayning – part payment – 2019-2020	\$3,500.00
<u>Outstanding Payments</u>	Mukinbudin Trading Post	\$90.82
	Extra Mile Writing Services	\$1,410.00
	Wheatbelt Business Network	\$1,320.00
	PP & LA Vernon – Tourism Officer September 2019	\$1,210.00
	PP & LA Vernon – Facebook marketing reimbursement	\$277.95
<u>Ending Financial Position at 10 October 2019</u>		<u>\$94,052.24</u>

Signage Funds Remaining

Total Signage Funds Remaining	\$4,279.56
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Resolution:

That the NEWTRAVEL finance report be received.

Moved: Rebecca Watson

Seconded: Nola Comerford-Smith

CARRIED

4.0 NEWROC Tourism Officer March – October 2019 Report

Main Activities	Description	Progress/Update
1. NewTravel Administration		
a. Organise, attend and minute NEWTRAVEL meetings. Attending to any correspondence or motions at these meetings.	Organise and attend NEWTRAVEL Meetings	<ul style="list-style-type: none"> Attempting to amend the NEWTRAVEL name change discrepancy. Finalised Forward Directions document
b. Take recommendations from NEWTRAVEL as the key advisory Committee to NEWROC for action.	Prepare Agendas and Minutes; attend to correspondence and motions as directed.	<ul style="list-style-type: none"> July Meeting Minutes prepared and circulated.
	Undertake financial responsibility for NEWTRAVEL including invoicing, paying accounts, preparing and presenting financial reports.	<ul style="list-style-type: none"> Monthly financials completed and accounts paid.
2. Marketing		
a. Implement the Wheatbelt Way Marketing Plan	Develop, adopt and implement annual marketing plan.	<ul style="list-style-type: none"> Engaged services of Extra Mile Writing Services for 5 x Blogs and photography. Implemented Spring/Wildflower Marketing campaign for Wheatbelt Way.
b. Support NEWTravel to undertake tourism marketing activities across NEWROC to the benefit of the member Councils.	Promote the Wheatbelt Way through press advertising and any other opportunities as they arise.	<ul style="list-style-type: none"> August "The West" advertising in the AGO Wildflower feature. Significant contribution and feature of Wheatbelt Way region.
	Update and distribute Wheatbelt Way Brochures and Booklets.	<ul style="list-style-type: none"> Booklet update delayed due to other priority commitments in this time period. Will be completed now ready for next year.
	Arrange for the preparation of promotional packages for individuals, groups, companies and arrange appropriate distribution	<ul style="list-style-type: none"> Information and assistance provided to an American famer group who are coming out to view harvesting in November.
3. Website and Social Media		
a. Develop and maintain a presence for the Wheatbelt Way on internet and social media.	Maintain the Wheatbelt Way website	<ul style="list-style-type: none"> Website updated weekly with wildflower and blog updates in this period.
	Answer all Wheatbelt Way enquiries via the website and respond to requests for merchandise as required.	<ul style="list-style-type: none"> 112 Wheatbelt Way website enquiries.
	Create a Wheatbelt Way Facebook Page and maintain it regularly.	<ul style="list-style-type: none"> Posting and sharing of Wheatbelt Way content daily on Facebook and Instagram during this period.
4. Stakeholder Communications		
a. Work closely with NEWROC, the Director of Economic Services and Wheatbelt Way Local Governments to implement identified Wheatbelt Way marketing activities.	Monthly Reports to Director of Economic Services and LGs	<ul style="list-style-type: none">
b. Maintain relationships with Central Wheatbelt Visitors Centre and Australia's Golden Outback	Quarterly Newsletter to Stakeholders	<ul style="list-style-type: none"> E-news distributed in July, August and September.
	Attend Regional Working Group Meetings	<ul style="list-style-type: none"> Took lead on regional marketing and branding project and wrote funding applications to Qantas (unsuccessful) and REDS grants.
5. Maintenance and Monitoring		

a. <i>Assist in the maintenance of the Wheatbelt Way Infrastructure and monitoring of Tourism across NEWROC</i>	Coordinate and collate tourism data for the region.	<ul style="list-style-type: none"> Quarterly statistics from Mar –June collected and collated. 21st August phone hook up & Meeting with Graham Thompson, 4th October on “The Wheatbelt Way: A Drive for Backroad Tourism in Rural Western Australia.
	Coordinate annual auditing of Wheatbelt Way sites with individual shires and reporting of recommendations back to shires.	<ul style="list-style-type: none"> Individual Shires to undertake – template provided.
6. Supporting additional activities		
a. <i>Any other duties within the Contractors range of abilities as directed by the Director of Economic Services if time and resources allow.</i>	Assist with planning and conducting tourism initiatives as required (incl. local famils and trade shows).	- Dowerin Field Days – 27th-29 th August.
	Carry out research and manage projects as required	<ul style="list-style-type: none">

Discussion was held by members on:

- *Dowerin Field Days – how was this event? Was it still worthwhile attending? Numbers low in morning and on Thursday with poor weather. Very fortunate and appreciative of the Shire of Merredin support with this activity through Robyn McCarthy being able to be on the stand both days. Genuine enquiries, noticed a younger demographic interested this year.*

ACTION – Rebecca McCall to see if there was an opportunity with Dowerin Events Management to work together with them to improve the tourism focus, exhibitors and location at the Dowerin Field Days in 2020.

- *Mingenew Wildflower TV Advertising – was a general feeling that this has been very successful by the Shire of Mingeneu as many visitors we mentioning it. An effect of this was that perhaps Mingeneu was inundated by visitors at one point and services were not able to cope. Was it something we could look into? Cost?*

5.1 Quarterly Accommodation Statistics

Snapshot Summary of Statistics Collected: Please send in your statistics for the period 1 March – 30 June 2019.

<i>Period:</i>	<i>1 November – 28 February</i>			<i>1 March – 30 June 2019</i>		
Site	Total No. Visitors 18/19	Total No. Visitors 17/18	% Visitor No. Difference	Total No. Visitors 18/19	Total No. Visitors 17/18	% Visitor No. Difference
Bencubbin Caravan Park	88	136	↓35%	117	172	↓31%
Beacon Caravan Park	118	176	↓32%	255	334	↓23%
Koorda Caravan Park	120	42	↑185%	240	141	↑70%
Mukinbudin Caravan Park	185	348	↓46%	695	557	↑24%
Nungarin Caravan Park	16	14	↑14%	66	76	↓13%
Trayning Caravan Park	No data	74		50	130	↓61%
Westonia Caravan Park	250	325	↓23%	602	624	↓3%
Wyalkatchem Barracks	26	161	↓83%	No data	174	

The next reporting period is 1 July 2019 – 31st October 2019, can all participation accommodation please provide data to Linda by Wednesday 13th November 2019.

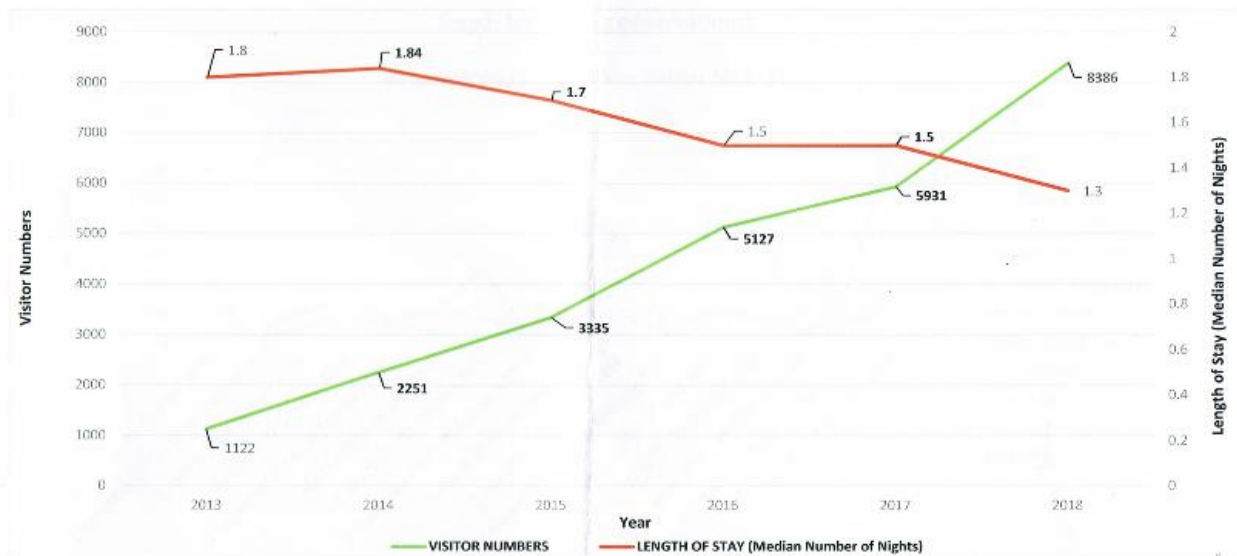
A reminder that the reporting periods are:

- 1. July – October*
- 2. November – February*
- 3. March – June*

If Shires could please submit their complete Excel spreadsheets within the fortnight of the end of each period it would be greatly appreciated.

Graham Thompson from Curtin University has received faculty funding to complete a Thesis called The Wheatbelt Way: A Drive for Back Road Tourism in Rural Western Australia.

Thesis: The Wheatbelt Way is a self-drive trail through the North Eastern wheatbelt in WA. Since its launch at the Dowerin Field Days in 2012 it has seen increases in visitor numbers, spending and requests for information. This has brought economic and social benefits to the region. Thus on the demand side the future of the Wheatbelt Way is looking good. However, visitors length of stay is in decline. Arguably, this is because visitor expectations of campsite infrastructure (e.g. activities, accommodation, facilities, information....) are not being met. If expectations were being met then visitors would stay longer. This decline on the supply side could adversely affect the long term viability of the Wheatbelt Way as a growing tourism destination. The imbalance between supply and demand will need to be addressed. This paper will further explore these hypotheses.



Strong **demand** (> visitor numbers), but decreases in length of time staying (< days).

= Weaker on the **supply** side??

Why? How? What can be done?

Is campsite infrastructure an issue? If improved, would visitors stay longer?

Maintaining good visitor numbers **and** encouraging visitors to stay a little longer is central to maintaining growth in this sector??

Now at a crucial stage of 'development' (see *Tourism Area Life Cycle TALC* model).✳️

We further explore these issues using a *site-mix analysis*

5.2 Website and Social Media Data

Linda provided a Power Presentation to the meeting of a summary of data from social media and website and results from the implementation of the 2018-2019 Marketing Plan. This will be circulated with the minutes.

Discussion was held on the meaning of the social media statistics and how to measure effectiveness. What data did NEWTRAVEL members want to know?

ACTION – Linda to look into cost of programs (ie Hootsuite) and options (i.e 20/20 Marketing) for measuring effectiveness of Wheatbelt Way Marketing and present to February 2020 NEWTRAVEL meeting.

6.0 General Business

6.1 Review of Peak Period

BACKGROUND:

Opportunity to provide/share feedback as to comments received by members after peak tourist season. Discussion can be held or perhaps some suggested actions.

COMMENT:

Below is a summary of direct feedback the Tourism Officer has received since July to October:

- **Koorda** Caravan Park They felt that \$27/night was too high for what was on offer and compared to other caravan parks like Beacon which at \$26/night but you got the \$10 voucher. The ablutions needed improving altogether but in their view: the showerheads in the male showers were poor and needed replacing, needed more hooks available in the cubicles for hanging up clothing (apparently only 1) and perhaps a bench to place your items on somehow. They were concerned about the limited door space when opening the doors to the toilet cubicles – particularly being older if you fell or needed assistance you would not be able to open the toilet door to get assistance. The sites needed better levelling/flat surface for caravans
- **Elachbutting** – toilet, was full and required cleaning 3 times in period June to October.
- **Eaglestone** - toilet was full and required cleaning
- I found **Beacon** lovely and it would have easily made my pick of the towns list if the Beacon Co-op hadn't only sold pod coffee which tasted like water on the only occasion I purchased one.
- **Many of the shire websites** have very little information and certainly no images for tourists. Having worked at a shire I know that sometimes one feels like no ever looks at the shire website, but they really are one of the very few sources of tourist information out there for people visiting our part of the world. In particular most shire websites had no information at all about local cafes or shops. One tends to think that if the local shire isn't proud of its local attractions, why would tourists come to see them.
- The **Dowerin Bird Hide** really needs some work. I wandered the Tin Dog Walk trail (which was poorly signed) where I found rubbish bins lying on their side on the ground and turned off to the bird hide. The area does not smell good and I'm not sure if the human made dams there hold effluent. There is a nice wooden boardwalk up to the bird hide and some good signage about birds, but the bird hide turned out to be just a few torn and ragged pieces of green shade cloth barely hanging on to a fence around a human made dam.
- I also tried to have a look at **Dowerin Lakes** but there was no signage or a visitor entry point at all as far as I could see.
- **Datjoin Rock** is well signed off the Burakin-Bonnie Rock Road, however there is supposed to be a lookout and more to see from an entry off Clark Road which for the life of me I couldn't find.
- The **Shire of Mt Marshall** have an excellent wildflower guide on their website - https://www.mtmarshall.wa.gov.au/Profiles/mtmarshall/Assets/ClientData/Wildflower_Guide_Finished.pdf
- In my travels the only suggested place that I feel could have an additional Wheatbelt Way sign (if there were any signs leftover) was at the intersection of **Maisfield Rd** and **Elachbutting Rd** as per the attached photograph. I followed the trail from Beringbooding across to Elachbutting and when I got to the intersection I felt lost (even though I live out here). I worked out that I needed to go right but because it is fairly remote out there I reckon another one of those brown Wheatbelt Way signs indicating that you need to make a right turn to get to Elachbutting Rock would be brilliant (if there are any available).

- The Wheatbelt Way facilities and information bay signs look fantastic and I believe they make a huge difference to the tourist friendliness of the region.

ACTION – Linda to distribute this feedback directly to relevant Shires for them to look into further.

6.2 Joint Marketing Project – Marketing Panel and Funding Opportunities

BACKGROUND:

After the joint local Tourism Group meetings on the 7th June, discussion was held around whilst both Roe Tourism and NEWTRAVELs (as well as the CWVC/WEROC) core role was marketing their regions both groups lacked the skills and resources to do this effectively.

At this point in time it was felt that the region already has enough tourism attractions in its natural attractions and that was our immediate visitor target market – we just need to focus on marketing it better – not developing product and infrastructure.

COMMENT:

A draft Joint Project concept has been developed for NEWTRAVEL members to consider:

[Joint Project Summary – Marketing Panel](#)

[Joint Project - Brainstorm](#)

NEWTRAVEL support provided at the July meeting, Linda took the lead and prepared and submitted the following funding applications seeking up to \$200,000 of funding in total.

1. [Qantas Regional Grants](#) – closed 30th August 2019, application submitted and was notified unsuccessful, 1200 applications received and only 20 successful.
2. [REDS Grants](#) – closes 13th September, application submitted.

NEWTRAVEL have an opportunity to present to RDA Wheatbelt on the 13th November and intend to focus on this as key message, will do short presentation and hand out.

Discussion held. Wait and re-assess at February 2020 NEWTRAVEL Meeting.

6.3 NEWTRAVEL Forward Plan

BACKGROUND:

In July NEWTRAVEL endorsed the [Forward Plan document](#).

COMMENT:

1. Update and discussion on how members wish to tackle implementing some of the Strategic Objectives.
2. Brainstorm on ideas for “Develop a ‘visit friends and relatives and local community program as a community pride, buy local and value of tourism campaign”. (#MYWHEATBELT, Deals and Promos).

ACTION – All members to consider and forward ideas on possible initiatives for a visit friends and relatives and local community program as a community pride, buy local ad value of tourism campaign by the end of November to Linda for consideration by a sub-committee.

Sub-committee to consist of Linda Vernon, Nola Comerford-Smith and Tony Clarke, met in December and present something back to February NEWTRAVEL meeting.

Linda to ask Graham Thompson from Curtin University if there is any scope for marketing students to work with NEWTRAVEL on this.

7. Reports

6.1 Member Shire Reports

Verbal reports to be presented by shire representatives, Full written reports can be found if link is indicated on Shire name below. Key points of interested listed only.

Shire of [Westonia](#):

- Caravan Park numbers slightly down – believe due to short wildflower season.
- Museum scenes continue to be developed.
- Elachbutting toilet and high usage of site continue to be a problem.

Shire of Dowerin:

No report this meeting.

Shire of Koorda:

- Stargazing night, successful.
- Koorda Show, gate numbers were down – perhaps due to date clash with other events.
- 2 x car clubs weekends have been held. **ACTION – can these be written up as case studies.**
- Accommodation – joint project with Shire and CBH, subject to an amendment to the planning scheme, up to 20 bed (4-5 units) to bed built at Koorda Caravan Park to allow for both worker and visitor accommodation.

Shire of [Mt Marshall](#)

Beacon:

- Single unit's open and taking bookings at the Beacon Caravan Park.
- Beacon Café is now closed at present.
- Wildflower Tours –only got visitor bookings on 1 week, the other week locals attended to trial it. Lots of lessons learnt. Likely to try again next year.
- Billiburning Reserve - Billy Can entry statement project, indigenous information sign on back of existing WBW Information sign.
- Beacon Progress Association – Volunteer Award Finalists.

Bencubbin:

- Streetscape work planned to remove some islands to make Main Street more accessible.
- Installation of town signs/banners.
- Actively investigating solutions for providing an evening meal in Bencubbin.
- Both Bencubbin and Beacon Shop Local Christmas campaigns.

Shire of [Mukinbudin](#):

- The Caravan Park was very busy in the week leading up to the Mangowine Concert. Visitors organised a bus to take passengers from Muka to Nungarin and back.
- CRC Country Arts WA Dino Show was held Monday 26th August with approximately 160 attendees. This included community members from Mukinbudin, Beacon, Bencubbin, Nungarin, and Merredin. The event was well received and enjoyed by all whom attended.
- Mt Jackson was the destination for the annual Farm Bike Crop Ride in September

Shire of Nungarin

- 29th February 2020 holding a Vintage Rally.
- McCorry's Hotel is now open and operating with accommodation and meals.
- Harvest festival weekend was very successful and well supported. (Perhaps even stretched resources a little too much with high visitor numbers at some events).

Shire of Trayning:

No report.

Shire of [Wyalkatchem](#)

- "Smiley the Boy from Wylie" Big Jim Productions musical show was a sold out success, raising \$8000 for the Community and attended by people near and far.
- The Shire made available the Recreation Centre Grounds and facilities for Caravan stays and Camping while the Travellers Park was closed. Positive reviews were posted about this . The Wyalkatchem Caravan Park is now open, but is for sale.
- Blacksmith scene being built at the Wyalkatchem' Museum.

7.0 Other Business

7.1 Jan Devlin – Gingin Gravity Discovery Centre, writing a Regional Events Grant Application for bringing Astro-workshops/festival to NEWTRAVEL region.

7.2 RDA Wheatbelt - visiting the region on 13th November, invitation extended for NEWTRAVEL to attend lunch in Bencubbin and give short presentation/pitch.

7.3 Presentation to Councils and Communities – with some Council having new elected members, but offer open to all Councils and Communities for Linda to come and present on Tourism in the Wheatbelt, NEWTRAVEL and the Wheatbelt Way.

8.0 Next Meeting

Will be the NEWTRAVEL General Meeting at 10am on Thursday 27th February 2020 in Bencubbin.

9.0 Meeting Close 1.07pm.

Health and wellbeing services

The LGIS Health and Wellbeing Program is another popular Scheme benefit; it's designed to improve the health awareness and outcomes of WA local government workers through:



Providing education and awareness raising sessions to improve the health and wellbeing of staff and prevent or delay the onset of illness, disease and injury.



Providing screening programs that assist to identify risk factors that may require further health management.

Healthy workers are reported to be more productive than unhealthy workers, record fewer injuries, sick days, and work-related injury claims. Improving the health and wellbeing of workers can also lead to:

- Increased worker engagement and morale
- Improved safety performance
- Decreased musculoskeletal injury
- Increased worker retention
- Decreased absenteeism and presenteeism

Making the most of your membership

2018/19 Shire of Koorda health and wellbeing benefits taken

Corporate massage	-
Exercise program	-
Flu vaccinations	✓
Health assessment (basic/short)	-
Health assessment (long/executive)	-
Injury prevention	✓
Health seminars	-
Health lifestyle challenge	-
Hearing tests	-
Online mental health tool	-
Skin screens	-

Your 2019/20 health & wellbeing funding balance: \$1,181.95

Cover tailored to local government

LGIS membership provides the best cover which meets the needs of modern progressive local governments. In 2018/19 our members benefited from unique cover tailored to local government needs which allowed them to get on with delivering valued community services.

Building cladding



No exclusions in to Liability arising from your building surveyors surveyors, planning and cladding risks. This is a significant benefit in the current environment and in particular where buildings have been identified within a local government's area in the state wide cladding audit.

Flood damage



Assets are automatically covered for flood damage under LGIS Property, not an optional extra for additional cost. We believe protection for the community's assets against flood risk is essential for 'local government with exposure.

Molestation



No sexual abuse and molestation exclusion.

Catastrophic events



Appropriate limits of protection for local government, as modelled by actuarial consultants, that are necessary if a catastrophic events occur.

Unique cover



Unique local government covers such as costs to run evacuation centres, upgrade green assets and dilapidation.

Appropriate liability



Appropriate limits of \$600M for local government liability exposures, as modelled by actuarial consultants, that is available without sublimit on significant risks such as bushfire liability.

Nil deductible



Nil deductible on all public liability claims. This removes member's burden of responsibility to seek their own legal advice and defence, including legal fees and settlement amounts.

Cover simplified



Liability protection is provided under a broad-form policy to prevent the inevitable complications arising from competing insurers (e.g. where a claim could trigger both public liability and professional indemnity covers).

Stable workers' comp



Members of the Scheme are not subject to the ongoing instability and increases of the WorkCover WA gazetted rate which has increased 42% over the past two years.

What you told us

At the beginning of 2019 we asked our members – elected members, CEO's, executives and operational staff – what we were doing well and where we can improve.

What you think about us

You gave us a score out of 5 for the following:



4/5 service quality (79% of respondents)



4/5 for success achieved (71% of respondents)



4.5/5 for trust (90% of respondents)

The importance of risk services



of CEO's agreed that complimentary risk services support better practices, reducing claims, ensuring sustainability of their Scheme



were satisfied that LGIS provides the right complimentary risk services to meet their requirements



of elected members rated risk management programs and services to protect their local government organisation, its people and the community as important.

Our focus to improve in 2019/20

- Increase communication with elected members
- Focus on high quality member services
- More regular visits to smaller members
- Present at more council meetings.



Shire of Koorda Local governments working together

We help our members build better communities by containing costs, providing the best cover and helping them manage risks, through a member-owned mutual insurance model

LGIS is local governments working together:

- We make sure that our members have the best cover and if disaster strikes we get the member, and their community, back on their feet as soon as possible.
- We understand local government and we're here for the long term to share knowledge and tailor services to minimise the total cost of risk for our membership.



Your surplus share 2019
\$10,216

Contact Details

Please feel free to contact us if you have any further questions about your membership.

Ben Galvin
Account Chair
LGIS
T: 08 9483 8821
ben.galvin@lgiswa.com.au

Sandra Clohessy
Account Manager
LGIS
T: 08 9483 8865
sandra.clohessy@lgiswa.com.au

2018/19 LGISWA Annual Report



Now available in the website Member Centre at lgiswa.com.au or contact your Account Manager for a hard copy.



2018 Surplus share
(received as 2019/20 contribution credit)

\$7,385



Your total Scheme surplus share to date

\$66,865



Your LGIS Scheme members equity

\$51,284

excludes GST

“**100%**
of WALGA
Members are
LGIS Members”

Over the past few years a number local governments have sought to test the value of the LGIS WA Scheme. It's a testament to the enduring value of the mutual model that the City of Kalamunda, Shire of Wiluna and Shire of Coolgardie have returned, and those who went to tender have remained with the Scheme.



Returning members: City of Kalamunda, Shire of Wiluna and Shire of Coolgardie



100% of WALGA members are LGIS members

LGIS performance in 2018/19

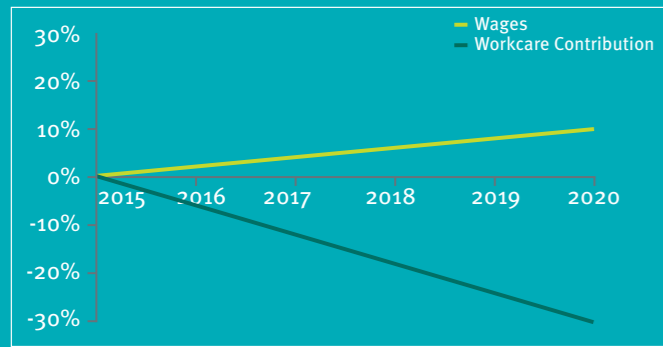
The financial performance of the Scheme remained robust this year, despite competitive pressures in the market where commercial insurers offered unsustainable, discounted premiums to achieve growth in the short term. LGIS membership was strong in 2018/19 and continues to be in 2019/20, demonstrating that WA local governments understand that the mutual Scheme remains the best option for sustainable, long term and appropriate cover for the WA sector.

The surplus for 2019 is well in excess of budget and, combined with the previous year's allocation, has allowed the Scheme Board to declare a distribution of \$6 M to members.

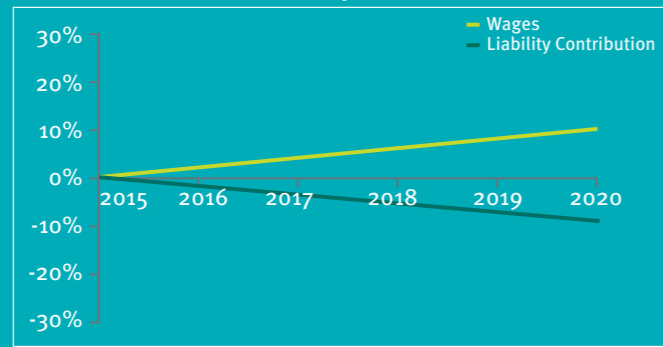
Our solid financial year performance can be attributed to a number of factors – our proactive and collaborative approach to risk management which contributed significantly to containing claims; and solid returns on our investments.

The graphs below demonstrate that member contributions have remained stable even with local government risk profiles evolving.

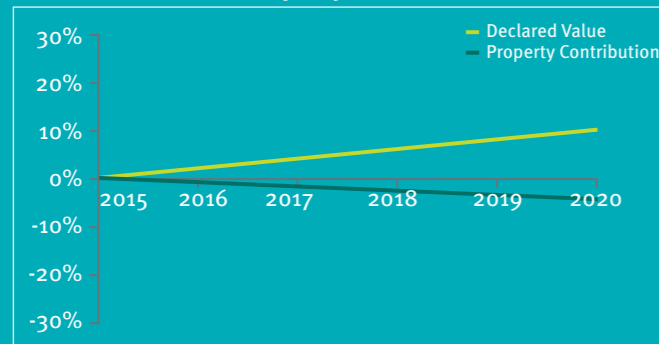
5 Year Trend – Members Declared Wages vs WorkCare Contributions



5 Year Trend – Members Declared Wages vs LGIS Liability Contributions



5 Year Trend – Members Declared Assets vs LGIS Property Contributions



LGIS WA Annual Report

The LGISWA Annual Report is now available in the members' centre of the LGISWA website for more information on the performance of your Scheme in 2018/19.

Protecting members and your community

The true value of your protection is only realised in times of adversity and we've helped our members back on their feet after some significant losses. We consider the sector when handling claims and always look to defend local government members from future issues.

The reductions in contribution enjoyed by our members in recent times are not a one year 'special'. They are the result of prudential management of the Scheme and a strategic decision by the Board to re-distribute surpluses to members.

Your Scheme by the numbers – 2018/19



1,721 New liability and property claims managed by LGIS



\$7M Property claims incurred in 2018/19



17,000 Bushfire volunteers covered (including significant expansion of benefits)



\$13.7M in Workers' Compensation claims incurred in 2018/19

Receiving your surplus share

Following last year's surplus allocation, all members were informed of a contribution credit plan, whereby members would share in credits in the order of \$4.5 M each year until 2021 to contain their membership costs. Your share of \$4.5 M was duly credited off your 2019/20 Scheme membership costs.

This year, as well as the increased surplus amount each member will be given a choice to take their share of the surplus as a credit off next years membership renewal contributions, as a dividend payment or held in trust for funding risk management initiatives.

How is my share of the surplus calculated?

Each member's share of the surplus is assessed on a formula which reflects their respective contributions and incurred claims costs over a four year time horizon.



How do I know that LGIS has 'enough in the pot' to cover claims?

The 'pot' (i.e. prudential reserves) is determined considering development factors. 'Development factors' is an insurance term for 'things that are likely to happen given previous trends'. We engage PwC actuaries to independently model and assess our reserves, which determines how much needs to be collected in contributions.

Locally managed claims

LGIS handled 2,473 claims across the property, liability, WorkCare and bushfire volunteer personal accident portfolios in 2018/19. Each claim was handled by the member's dedicated specialist claims consultant who managed the process from beginning to end.

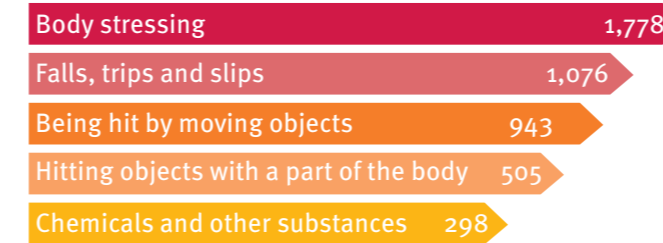
Claims hotspots



Over the past five years we've seen some consistent trends in claims from our local government members.

WorkCare

Causation hotspots last 5 years (all members)



Mental stress catching up



Although not in the top five claims areas mental stress isn't far behind. Claims costs for mental stress are increasing, making it an area to watch for the WA local government sector.

Proactive on workers' compensation

Looking for ways to reduce the number of workers' compensation claims for your local government? Claims analysis highlights four key areas which need focus across LGIS members:



Fit for purpose. Employ people who are right for the role, ensure that employees are physically capable of fulfilling the responsibilities of the job.



HR Process. Review your HR practices and make sure that managers are trained and supported.



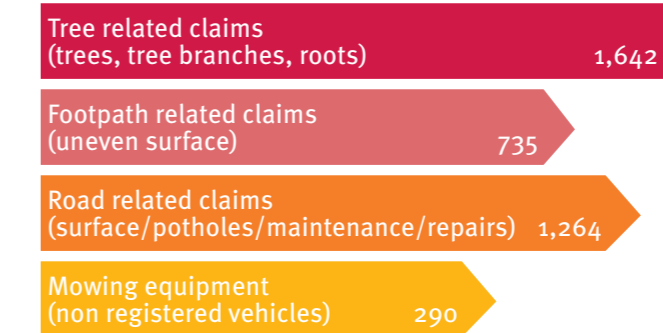
Aging workforce. Over 50% of claims are from the 40-60 age group of local government workers. Review tasks and physical requirements; make sure the individual is able to work within their capacity.



Manual handling and job dictionaries. Job dictionaries document the physical requirements of a role; coupled with manual handling training and guidelines they help to match an individual to a role and work within their capacity to reduce injury.

Liability

Causation hotspots past 5 years (all members)



Proactive on liability

Looking for ways to reduce local government's liability exposure? Claims analysis highlights four key areas which need focus across LGIS members:



Trees. Review lists of recommended trees for verges and public places selecting breeds with non-invasive roots. Review complaint handling process to make sure appropriate action is taken.



Footpaths. Audit/review and action to footpaths and areas which attract large amount of footfall to be repaired or section of area replaced. Lack of lighting is also an issue and planning around this is paramount.



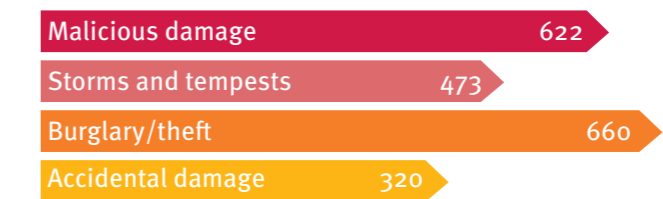
Roadworks. Make sure that pre and post inspections are carried out and documented ensuring that there is evidence that the inspection has occurred. Also make sure that correct signage is used.



Mowing equipment. Make sure signage is clear and the area is free of pedestrians.

Property

Causation hotspots past 5 years (all members)



Simple steps on property protection



Controls. Investigate the benefits of passive controls such as CCTV, vegetation management, lighting which would increase the risk of an offender being sighted.



Maintenance. Improved housekeeping within and around buildings and ensure preventative maintenance is completed on schedule – simple things such as ensuring bins are secured/ gutters are regularly cleaned, no dense foliage encroaching on property.



Contractors. Ensure contractors are appropriately managed and apply your local governments hot works arrangements.



Windows. Consider the value of using window treatments such as plastic microfilm to reinforce glass.

Unique member benefits – managing local government risk together

As the protection partner of choice for WA local governments, we understand the complexity of the sector like no other – we know that cover is only the beginning.

That's why membership of LGIS delivers more than 'insurance' to your local government.

Scheme membership provides an abundance of risk services which align with the priorities of local governments.

In 2018/19 LGIS members received a range of risk and governance services as part of their membership which reduced the number of claims and contained the costs of cover. Of the services offered the '3 Steps to Safety' program (22%) which supports members in creating safe workplaces was the most utilised, closely followed by the general risk program (20%) which assists members in anticipating, identifying and managing their liability and property risk exposures.

Risk services delivered directly to members in 2018/19



Making the most of your membership

2018/19 Shire of Koorda benefits taken

Injury management program	✓	General risk management	✓
HR Risk and preventative stress management	✓	Injury prevention training	✓
Emergency risk management	✓	OSH '3 steps to Safety' and advisory program	✓

SHIRE OF KOORDA

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 October 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 November 2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

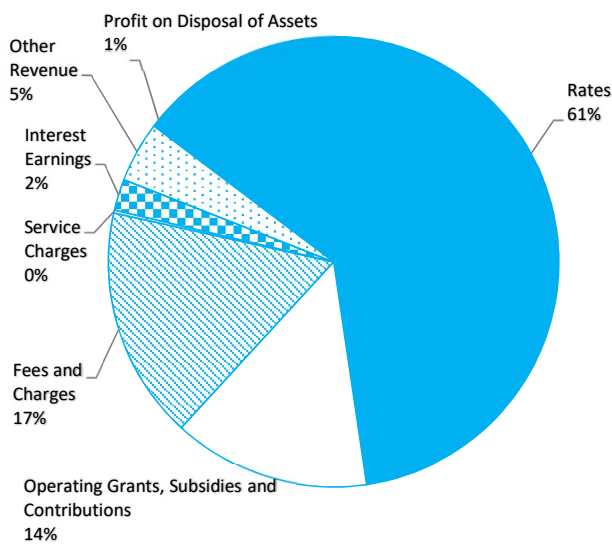
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

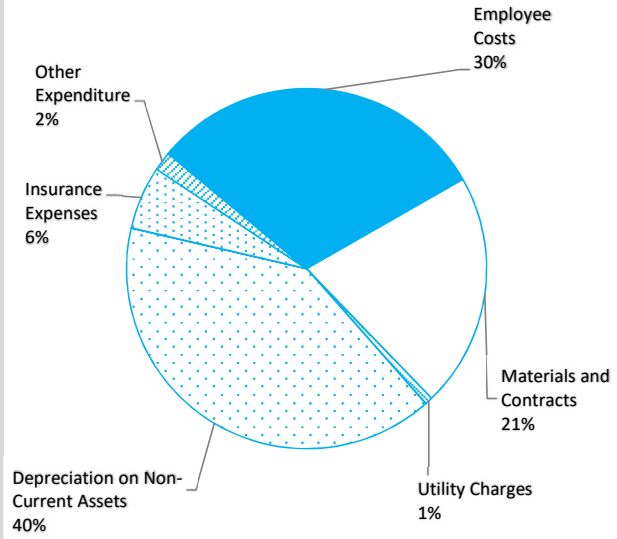
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

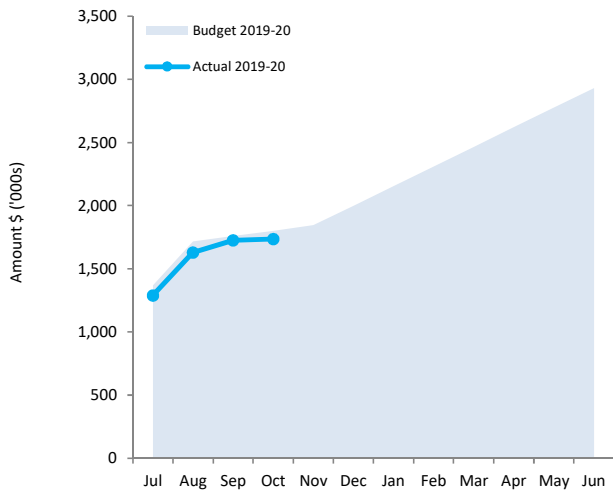
OPERATING REVENUE



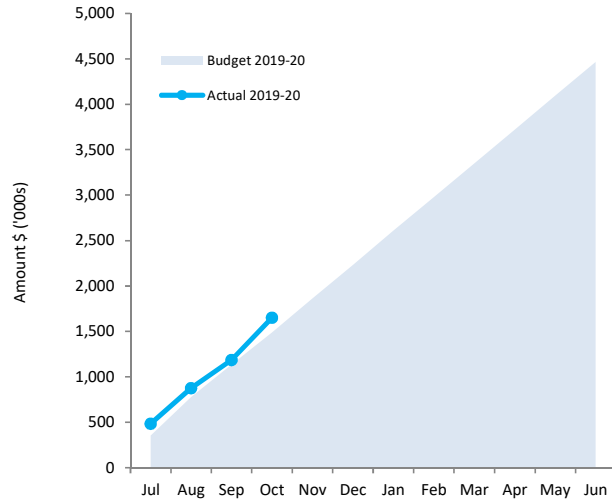
OPERATING EXPENSES



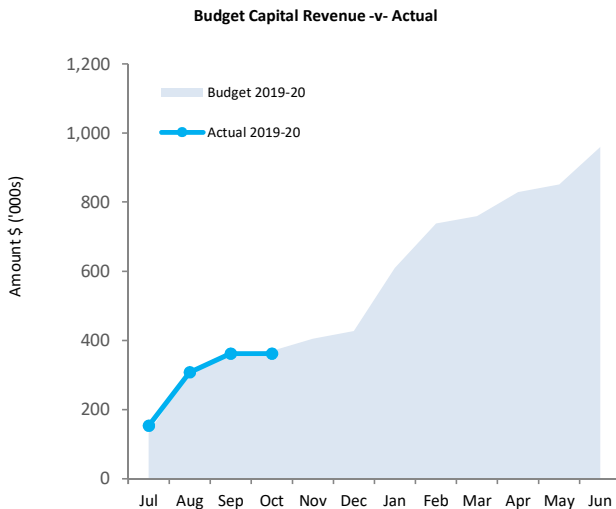
Budget Operating Revenues -v- Actual



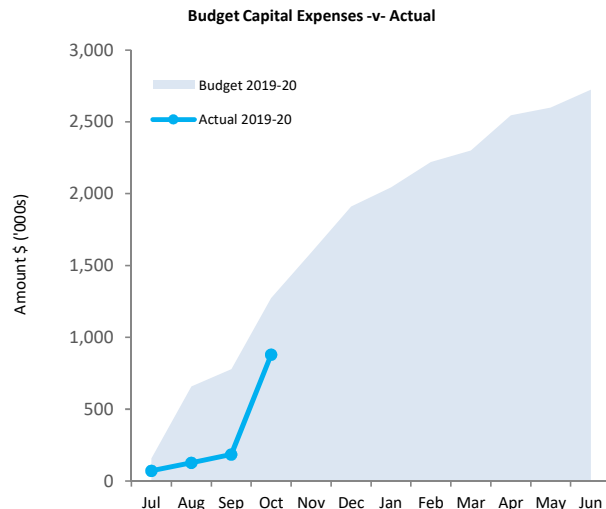
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific Council services.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.
HOUSING	
To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	
To help promote the Shire and its economic well being.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES	
To monitor and control Council's overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	821,674	821,674	1,054,444	232,770	28.33%	
Revenue from operating activities							
Governance		84,952	28,316	0	(28,316)	(100.00%)	▼
General purpose funding - rates	6	1,066,030	1,066,030	1,063,125	(2,905)	(0.27%)	
General purpose funding - other		1,085,370	283,284	279,595	(3,689)	(1.30%)	
Law, order and public safety		17,707	4,893	9,541	4,648	94.99%	
Health		7,060	3,504	3,471	(33)	(0.94%)	
Housing		198,676	66,228	65,849	(379)	(0.57%)	
Community amenities		189,792	182,470	182,357	(113)	(0.06%)	
Recreation and culture		100,621	22,586	15,643	(6,943)	(30.74%)	
Transport		81,310	144,000	80,461	(63,539)	(44.12%)	▼
Economic services		30,740	11,013	14,046	3,033	27.54%	
Other property and services		69,006	14,917	20,918	6,001	40.23%	
		2,931,264	1,827,241	1,735,006	(92,235)		
Expenditure from operating activities							
Governance		(525,166)	(212,634)	(163,581)	49,053	23.07%	▲
General purpose funding		(109,923)	(34,807)	(40,182)	(5,375)	(15.44%)	
Law, order and public safety		(95,704)	(34,879)	(32,806)	2,073	5.94%	
Health		(171,075)	(37,258)	(32,448)	4,810	12.91%	
Education and welfare		(46,892)	(28,971)	(29,579)	(608)	(2.10%)	
Housing		(286,896)	(95,634)	(109,974)	(14,340)	(14.99%)	▼
Community amenities		(315,127)	(105,876)	(90,958)	14,918	14.09%	▲
Recreation and culture		(981,774)	(303,753)	(343,692)	(39,939)	(13.15%)	▼
Transport		(1,675,147)	(595,525)	(705,575)	(110,050)	(18.48%)	▼
Economic services		(252,828)	(85,934)	(101,138)	(15,204)	(17.69%)	▼
Other property and services		(5,789)	(1,682)	(1,684)	(2)	(0.12%)	
		(4,466,321)	(1,536,953)	(1,651,617)	(114,664)		
Non-cash amounts excluded from operating activities	1(a)	2,021,707	710,746	731,299	20,553	2.89%	
Amount attributable to operating activities		486,650	1,001,034	814,688	(186,346)		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	694,971	273,305	272,921	(384)	(0.14%)	
Proceeds from disposal of assets	7	264,000	89,407	89,407	0	0.00%	
Purchase of property, plant and equipment	8	(2,725,000)	(895,341)	(879,121)	16,220	1.81%	
Amount attributable to investing activities		(1,766,029)	(532,629)	(516,793)	15,836		
Financing Activities							
Transfer from reserves	9	1,093,000	0	0	0	0.00%	
Transfer to reserves	9	(635,295)	(29,055)	(29,055)	0	0.00%	
Amount attributable to financing activities		457,705	(29,055)	(29,055)	0		
Closing funding surplus / (deficit)	1(c)	0	1,261,024	1,323,284			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 OCTOBER 2019

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	821,674	821,674	1,054,444	232,770	28.33%	▲
Revenue from operating activities							
Rates	6	1,066,030	1,066,030	1,063,125	(2,905)	(0.27%)	
Operating grants, subsidies and contributions	11	1,204,333	428,523	245,799	(182,724)	(42.64%)	▼
Fees and charges		470,794	273,701	289,032	15,331	5.60%	
Service charges		3,450	3,450	3,450	0	0.00%	
Interest earnings		148,500	47,664	39,112	(8,552)	(17.94%)	
Other revenue		35,870	6,870	75,794	68,924	1003.26%	▲
Profit on disposal of assets	7	2,287	1,003	18,694	17,691	1763.81%	▲
		2,931,264	1,827,241	1,735,006	(92,235)		
Expenditure from operating activities							
Employee costs		(1,837,387)	(599,813)	(501,224)	98,589	16.44%	▲
Materials and contracts		(320,190)	(46,975)	(347,829)	(300,854)	(640.46%)	▼
Utility charges		(32,500)	(12,336)	(11,244)	1,092	8.85%	
Depreciation on non-current assets		(1,946,506)	(648,832)	(663,252)	(14,420)	(2.22%)	
Insurance expenses		(120,000)	(108,000)	(93,910)	14,090	13.05%	▲
Other expenditure		(132,250)	(58,080)	(28,369)	29,711	51.16%	▲
Loss on disposal of assets	7	(77,488)	(62,917)	(5,789)	57,128	90.80%	▲
		(4,466,321)	(1,536,953)	(1,651,617)	(114,664)		
Non-cash amounts excluded from operating activities	1(a)	2,021,707	710,746	731,299	20,553	2.89%	
Amount attributable to operating activities		486,650	1,001,034	814,688	(186,346)		▼
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	694,971	273,305	272,921	(384)	(0.14%)	
Proceeds from disposal of assets	7	264,000	89,407	89,407	0	0.00%	
Payments for property, plant and equipment	8	(2,725,000)	(895,341)	(879,121)	16,220	(1.81%)	
Amount attributable to investing activities		(1,766,029)	(532,629)	(516,793)	15,836		
Financing Activities							
Transfer from reserves	9	1,093,000	0	0	0	0.00%	
Transfer to reserves	9	(635,295)	(29,055)	(29,055)	0	0.00%	
Amount attributable to financing activities		457,705	(29,055)	(29,055)	0		
Closing funding surplus / (deficit)	1(c)	0	1,261,024	1,323,284			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(2,287)	(1,003)	(18,694)
Contract liabilities not expected to be cleared at year end		0	0	80,952
Add: Loss on asset disposals	7	77,488	62,917	5,789
Add: Depreciation on assets		1,946,506	648,832	663,252
Total non-cash items excluded from operating activities		2,021,707	710,746	731,299

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2019	This Time Last Year 31 October 2018	Year to Date 31 October 2019
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(5,623,122)	(5,588,215)	(5,652,177)
Less: Non-current rates receivable		0	(19,996)	0
Add: Borrowings		0	(5,000)	0
Add: Provisions - employee	10	220,118	213,977	220,118
Add: Change in accounting policy		1,196	0	49,225
Total adjustments to net current assets		(5,401,808)	(5,399,234)	(5,382,834)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	6,120,009	7,170,000	6,783,879
Financial assets at amortised cost		894,984	0	0
Rates receivables	3	102,623	297,341	267,963
Receivables	3	85,380	65,390	20,273
Other current assets	4	14,987	66,274	14,987
Less: Current liabilities				
Payables	5	(541,613)	(79,629)	(130,818)
Contract liabilities	10	0	0	(30,048)
Provisions	10	(220,118)	(213,977)	(220,118)
Less: Total adjustments to net current assets	1(b)	(5,401,808)	(5,399,234)	(5,382,834)
Closing funding surplus / (deficit)		1,054,444	1,906,165	1,323,284

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Municipal Fund	Total Trust Fund	Institution	Interest Rate	Maturity Date	
				Cash	Cash				
		\$	\$	\$	\$				
Cash on hand									
Municipal Account	Cash and cash equivalents	244,788	0	244,788	0	Bendigo Bank	Variable	Nil	
Licensing Account	Cash and cash equivalents	10,707	0	10,707	0	Bendigo Bank	Variable	Nil	
Savings Account	Cash and cash equivalents	839,847	0	839,847	0	Bendigo Bank	Variable	Nil	
ATM Control Account	Cash and cash equivalents	13,680	0	13,680	0	Bendigo Bank	Nil	Nil	
ATM Cash Account	Cash and cash equivalents	21,320	0	21,320	0	Bendigo Bank	Nil	Nil	
Cash on Hand	Cash and cash equivalents	1,360	0	1,360	0	On hand	Nil	Nil	
Term Deposit XXXXX932	Cash and cash equivalents	0	4,752,568	4,752,568	0	Bendigo Bank	1.65%	Dec 2019	
Term Deposit XXXXX965	Cash and cash equivalents	0	899,609	899,609	0	Bendigo Bank	1.65%	Dec 2019	
Trust Account	Cash and cash equivalents	0	0	0	5,605	Bendigo Bank	Variable	Nil	
Total		1,131,702	5,652,177	6,783,879	5,605				
Comprising									
Cash and cash equivalents		1,131,702	5,652,177	6,783,879	5,605				
		1,131,702	5,652,177	6,783,879	5,605				

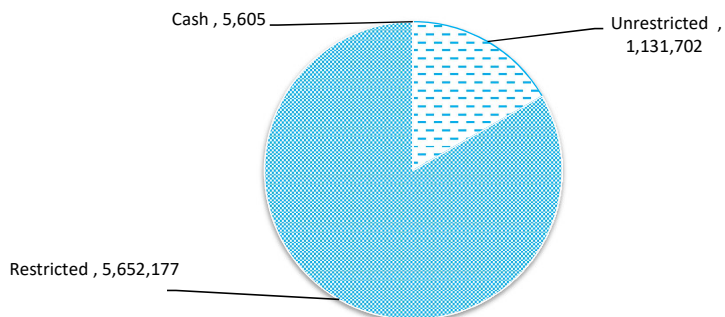
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$6.78 M	\$1.13 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

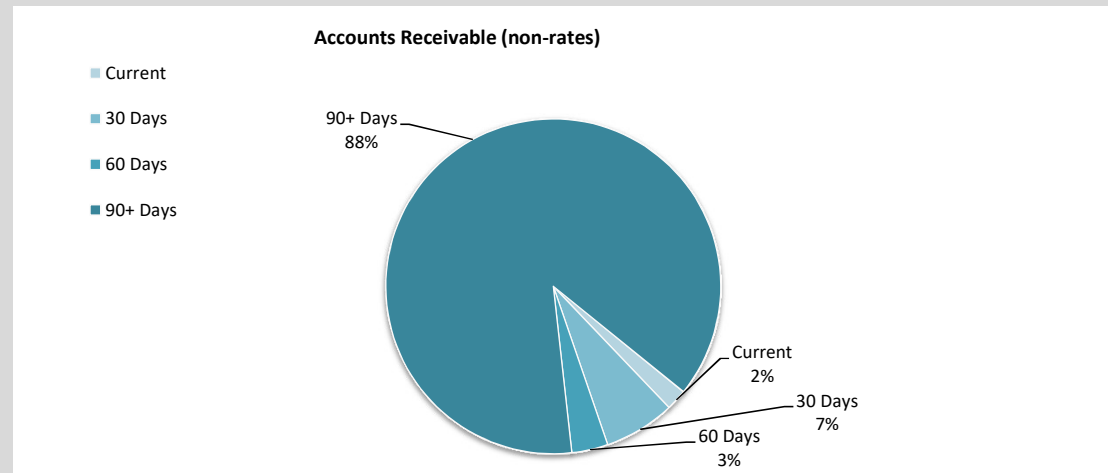
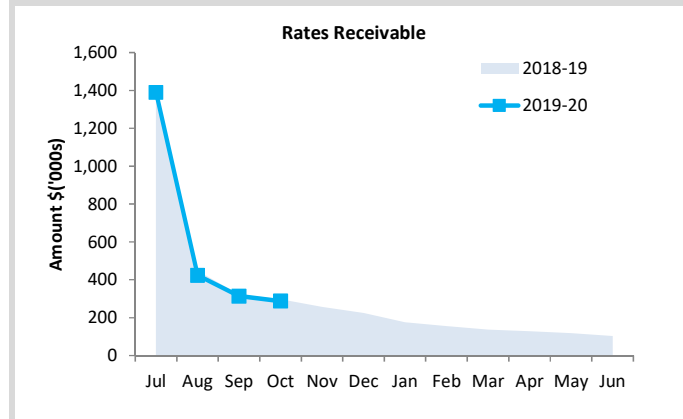
Rates receivable	30 Jun 2019	31 Oct 19
	\$	\$
Opening arrears previous years	107,650	102,623
Levied this year	1,041,439	1,063,125
Less - collections to date	(1,046,466)	(897,785)
Equals current outstanding	102,623	267,963
Net rates collectable	102,623	267,963
% Collected	91.1%	77%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	204	689	350	8,785	10,028
Percentage	0.0%	2%	6.9%	3.5%	87.6%	
Balance per trial balance						
Sundry receivable						10,028
Allowance for impairment of receivables						(2,676)
Sport club loan						5,000
Interest receivable						7,921
Total receivables general outstanding						20,273

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$20,273
Over 30 Days
98%
Over 90 Days
87.6%

Collected	Rates Due
77%	\$267,963

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 October 2019
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on Hand	14,987	0	0	14,987
Total other current assets				14,987
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

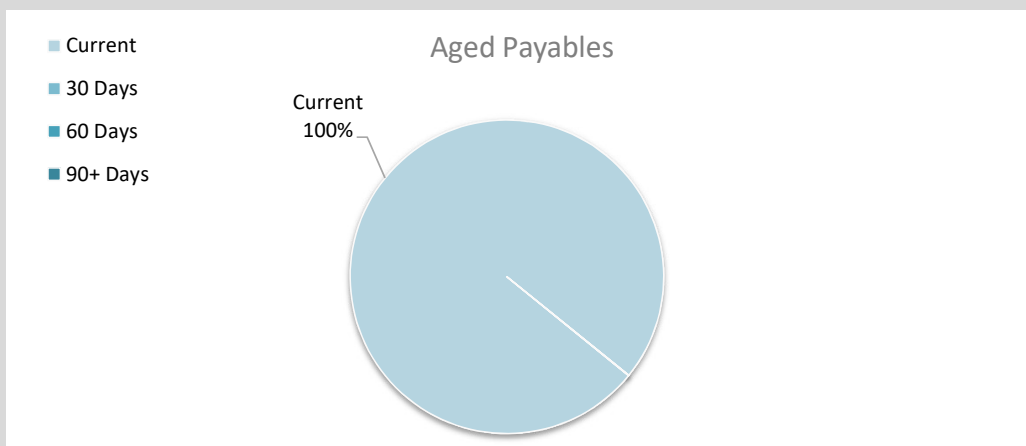
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	106,376	0	0	0	106,376
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						106,376
ATO liabilities						(36,481)
Housing Bonds						14,649
Other payables						46,274
Total payables general outstanding						130,818

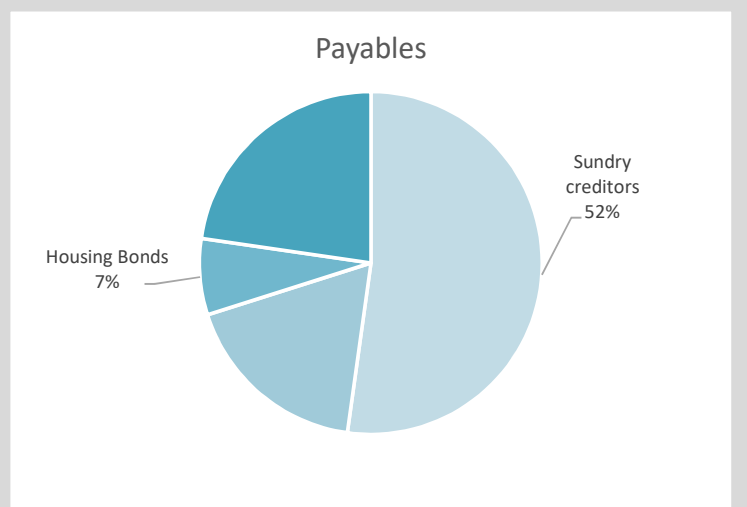
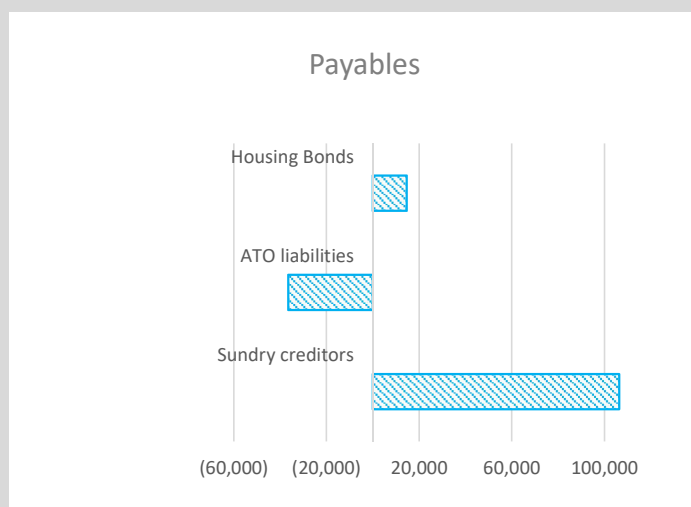
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$130,818
Over 30 Days
0%
Over 90 Days
0%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

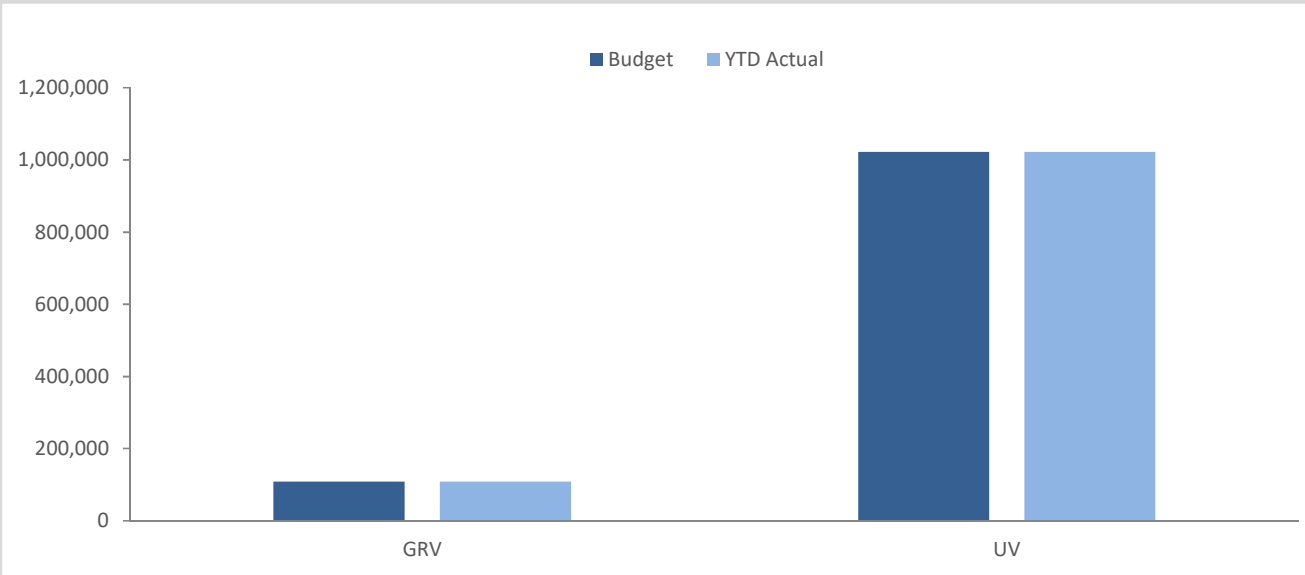
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV	0.113500	135	959,752	108,932	0	0	108,932	108,850	0	0	108,850
Unimproved value											
UV	0.019330	218	52,870,500	1,022,198	0	0	1,022,198	1,022,198	(45)	0	1,022,153
Sub-Total		353	53,830,252	1,131,130	0	0	1,131,130	1,131,048	(45)	0	1,131,003
Minimum payment	Minimum \$										
Gross rental value											
GRV	400	26	26,790	10,400	0	0	10,400	10,800	0	0	10,800
Unimproved value											
UV	400	25	231,348	10,000	0	0	10,000	10,400	0	0	10,400
Sub-total		51	258,138	20,400	0	0	20,400	21,200	0	0	21,200
Discount							(85,500)				(89,078)
Amount from general rates							1,066,030				1,063,125
Total general rates							1,066,030				1,063,125

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

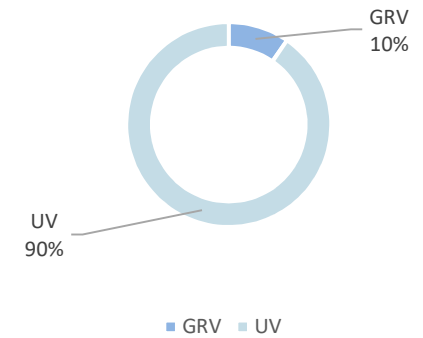
**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

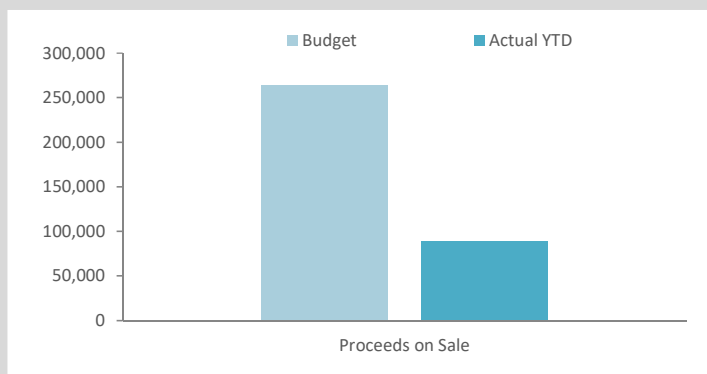


General Rates		
Budget	YTD Actual	%
\$1.07 M	\$1.06 M	99.73%



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	WS Ute 1 (KD000)	39,719	40,000	281	0	0	0	0	0
244	Low Loader/Float (KD031)	22,019	10,000	0	(12,019)	22,153	16,364	0	(5,789)
270	Volvo Grader (KD019)	132,917	70,000	0	(62,917)	20,237	37,727	17,490	0
	Ranger Gardener Ute (KD058)	13,776	12,000	0	(1,776)	0	0	0	0
	Other property and services								
9541	CEO 1 (KD0)	33,997	35,000	1,003	0	34,112	35,316	1,204	0
	CEO 2 (KD0)	33,997	35,000	1,003	0	0	0	0	0
	DCEO 1 (OKD)	31,388	31,000	0	(388)	0	0	0	0
	DCEO 1 (OKD)	31,388	31,000	0	(388)	0	0	0	0
		339,201	264,000	2,287	(77,488)	76,502	89,407	18,694	(5,789)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$264,000	\$89,407	34%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

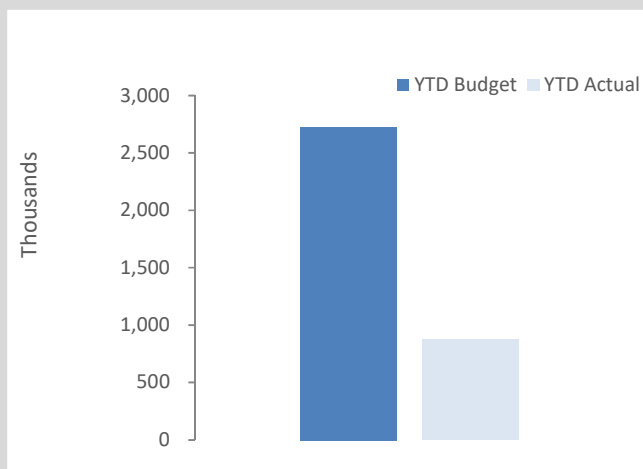
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	520,000	0	105,879	105,879
Plant and Equipment	637,000	425,000	447,852	22,852
Furniture and Equipment	157,000	0	0	0
Roads	1,326,000	442,008	325,390	(116,618)
Other Infrastructure	85,000	28,333	0	(28,333)
Capital Expenditure Totals	2,725,000	895,341	879,121	(16,220)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	694,971	273,305	272,921	(384)
Other (disposals & C/Fwd)	264,000	89,407	89,407	0
Cash backed reserves				
Plant and equipment	353,000	0	0	0
Building	520,000	0	0	0
Recreation	70,000	0	0	0
IT & Admin	150,000	0	0	0
Contribution - operations	673,029	532,629	516,793	(15,836)
Capital funding total	2,725,000	895,341	879,121	(16,220)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.73 M	\$0.88 M	32%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$0.69 M	\$0.27 M	39%

Capital Acquisitions	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Building and Improvements	\$	\$	\$	
Lot 282 (Simmons)	20,000	0	0	0
Lot 274 (Segond)	10,000	0	0	0
Yalambee Units	25,000	0	0	0
L550DEF Newcarlbeon UF	50,000	0	0	0
Lot 204 (GROH)	40,000	0	0	0
L164C (GROH)	350,000	0	90,679	90,679
Caravan Park Chalets	25,000	0	0	0
Net/Basket-ball Court Resurface	0	0	15,200	15,200
TOTAL - Building and Improvements	520,000	0	105,879	105,879
Plant & Equipment				
WS Ute 1 (Mar)	55,000	0	0	0
P31 L/Loader Float (Nov)	40,000	40,000	50,000	10,000
P19 Volvo Grader	345,000	345,000	358,000	13,000
P58 Garden Ford Ranger Tip Ute	30,000	0	0	0
Misc Plant	15,000	0	0	0
Exc. Vehicle 1 (Aug)	40,000	40,000	39,852	(148)
Exc. Vehicle 2 (Jan)	40,000	0	0	0
DCEO Vehicle	36,000	0	0	0
DCEO Vehicle	36,000	0	0	0
TOTAL - Plant & Equipment	637,000	425,000	447,852	22,852
Furniture & Equipment				
Depot	7,000	0	0	0
Servers/Computers	150,000	0	0	0
TOTAL - Furniture & Equipment	157,000	0	0	0
Roads				
Koorda Kulja W/Seal	150,000	50,000	14,232	(35,768)
Koorda Kulja Reseal 9.00-12.50	90,000	30,000	12,334	(17,666)
Koorda Kulja Reseal 29.00-31.00	60,000	20,000	22,647	2,647
Burakin Wialki Reseal	150,000	50,000	44,300	(5,700)
Koorda Dowerin W/Seal	150,000	50,000	7,837	(42,163)
Koorda Dowerin Reseal	71,000	23,668	15,506	(8,162)
Cadoux Koorda Recon	150,000	50,000	7,991	(42,009)
Burakin Wialki W/Seal	150,000	50,000	126,689	76,689
Commonwealth Ref/Sheet	70,000	23,336	0	(23,336)
Kulja Central Ref/Sheet	56,000	18,668	0	(18,668)
Mollerin Rock Sth Ref/Sheet	90,000	30,000	0	(30,000)
Wilson Ref/Sheet	90,000	30,000	0	(30,000)
Koorda Kulja Shoulders	49,000	16,336	73,854	57,518
TOTAL - Roads	1,326,000	442,008	325,390	(116,618)
Other Infrastructure				
Rec (Recycled Water System)	70,000	23,333	0	(23,333)
Footpaths	15,000	5,000	0	(5,000)
TOTAL - Other Infrastructure	85,000	28,333	0	(28,333)
	2,725,000	895,341	879,121	(16,220)

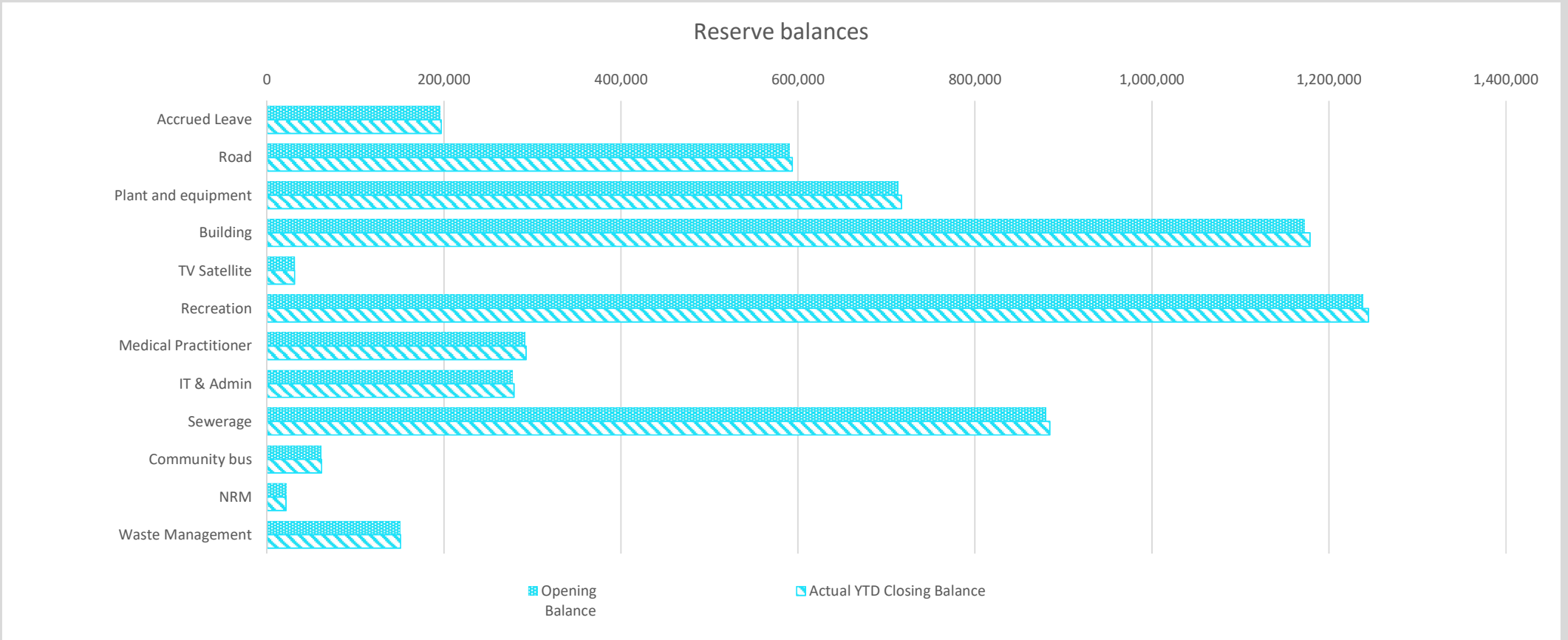
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Accrued Leave	195,766	0	1,012	4,546	0	0	0	200,312	196,778
Road	590,547	0	3,050	111,391	0	0	0	701,938	593,597
Plant and equipment	713,279	0	3,686	116,563	0	(353,000)	0	476,842	716,965
Building	1,172,447	0	6,058	76,592	0	(520,000)	0	729,039	1,178,505
TV Satellite	31,136	0	161	723	0	0	0	31,859	31,297
Recreation	1,238,188	0	6,398	128,751	0	(70,000)	0	1,296,939	1,244,586
Medical Practitioner	291,116	0	1,504	6,760	0	0	0	297,876	292,620
IT & Admin	277,685	0	1,435	104,126	0	(150,000)	0	231,811	279,120
Sewerage	880,064	0	4,547	80,435	0	0	0	960,499	884,611
Community bus	61,261	0	317	1,423	0	0	0	62,684	61,578
NRM	21,520	0	111	500	0	0	0	22,020	21,631
Waste Management	150,113	0	776	3,485	0	0	0	153,598	150,889
	5,623,122	0	29,055	635,295	0	(1,093,000)	0	5,165,417	5,652,177

KEY INFORMATION



Other current liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 October 2019
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - operating		0	30,048	0	30,048
Total unspent grants, contributions and reimbursements		0	30,048	0	30,048
Provisions					
Annual leave		119,823	0	0	119,823
Long service leave		100,295	0	0	100,295
Total Provisions		220,118	0	0	220,118
Total other current assets					250,166

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

NOTE 11
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
Grant Wheatbelt Secondary Freight Network	0	100,000	0	100,000	19,048	84,952	28,317	0
General purpose funding								
Grants Commission	0	0	0	0	0	620,000	161,777	157,117
Federal Road Grant	0	0	0	0	0	295,000	79,051	74,392
Law, order, public safety								
Subsidy - BFS	0	0	0	0	0	11,381	2,711	2,711
Recreation and culture								
Grant - Aus Sport (Netball Resurface)	0	11,000	0	11,000	11,000	11,000	0	0
Transport								
Grant - MRD Direct	0	0	0	0	0	144,000	144,000	0
Other property and services								
Grant - Diesel Fuel Rebate	0	0	0	0	0	38,000	12,667	11,579
	0	111,000	0	111,000	30,048	1,204,333	428,523	245,799
TOTALS	0	111,000	0	111,000	30,048	1,204,333	428,523	245,799

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
Grant - CSRFF Rec Ground	0	0	0	0	0	62,971	62,971	0
Transport								
Federal Roads to Recovery	0	0	0	0	0	322,000	107,334	0
Grant - Regional Road Group	0	0	0	0	0	310,000	103,000	119,600
Main roads	0	0	0	0	0	0	0	153,321
	0	0	0	0	0	694,971	273,305	272,921
TOTALS	0	0	0	0	0	694,971	273,305	272,921

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

**NOTE 13
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2019	Received	Paid	31 Oct 2019
	\$	\$	\$	\$
Swimming Pool Committee	301	0	0	301
RRG Chairman's Travel	910	0	0	910
Koorda SES	4,394	0	0	4,394
Nominations	0	320	(320)	0
Drive-In	0	0	(560)	(560)
	5,605	320	(880)	5,045

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	(28,316)	(100.00%)	▼	
Transport	(63,539)	(44.12%)	▼	
Expenditure from operating activities				
Governance	49,053	23.07%	▲	
Housing	(14,340)	(14.99%)	▼	
Community amenities	14,918	14.09%	▲	
Recreation and culture	(39,939)	(13.15%)	▼	
Transport	(110,050)	(18.48%)	▼	
Economic services	(15,204)	(17.69%)	▼	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2019**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	(28,316)	(100.00%)	▼ Timing	WSFR Contract Liability portion not journalled for first milestone in project. To send out invoices to participating Shires.
Transport	(63,539)	(44.12%)	▼ Timing	Roads to Recovery funding not claimed and received until November.
Expenditure from operating activities				
Governance	49,053	23.07%	▲ Timing	Audit Fees and Wheatbelt secondary freight group money yet to be allocated.
Housing	(14,340)	(14.99%)	▼ Timing	Upgrading of Yalmbee unit 1 completed this month along with paving at L550 Newcarlbeon Nook.
Community amenities	14,918	14.09%	▲ Timing	Refuse Site, Sewerage Plant and Cemetery maintenance lower than anticipated
Recreation and culture	(39,939)	(13.15%)	▼ Timing	Recreation ground expenditure higher than anticipated for the monthly budget split.
Transport	(110,050)	(18.48%)	▼ Timing	Road Preservation higher than monthly budget split.
Economic services	(15,204)	(17.69%)	▼ Timing	New entry signs paid for in this month as well as advertising for the 2020 Australias golden outback tourism magazine. Control of noxious weeds expenditure higher than expected within this period.

Monthly Report - List of Accounts Paid

Submitted to Council 20 November 2019

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. **Municipal vouchers numbered from V221 to V329 and direct bank transactions totalling \$994,730.22** submitted to each member of the Council, on Wednesday the 20 November 2019 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



Darren Simmons
Chief Executive Officer

Vouch No.	Payment Date	Supplier's Name	Description of purchase	Payment made by delegated authority
V221	9/10/2019	5 Rivers Plumbing & Gas	Annual Backflow Divice Testing Of Standpipes (5)	2,878.42
V222	9/10/2019	AFGRI Equipment	P95 Bushes & Spindles	201.81
V223	9/10/2019	Avon Waste	Monthly Waste & Recycling Removal Account	7,459.73
V224	9/10/2019	BOC Gases	Container Service Charge	120.54
V225	9/10/2019	Wesfarmers Ltd (Bunnings)	Long Handled Post Shovell	78.83
V226	9/10/2019	CJD Equipment	P43 Hydraulic Hose, P43 Expansion Tank & Pressure Sensor	277.34
V227	9/10/2019	Cool Drive Auto Parts	P06 Air Compressor	506.73
V228	9/10/2019	Copyright Agency	Local Govt Package 1/00/2019 - 31/10/2020	1,230.10
V229	9/10/2019	Courier Australia (Toll Ipec)	Freight: Parts, Drive In	148.18
V230	9/10/2019	Dept Fire & emergency Services	2019/20 ESL Income Loacl Government	2,268.00
V231	9/10/2019	Forkpark Australia	Toddler Swing Seat Replacement	110.00
V232	9/10/2019	JM & S Enterprises	Monthly Meterplan	213.99
V233	9/10/2019	Wesfarmers Kleenheat Gas Pty Ltd	Annual Service Fee L203	79.20
V234	9/10/2019	Koorda Community RC	August ATM Reimbursement \$242, Sept \$220, CDO Role 1 July - 30th Sep 2019	6,787.00
V235	9/10/2019	Koorda IGA	Council Reception Community Groups Meeting	168.55
V236	9/10/2019	Landgate	GRV Valuations - Minimum Charge	67.85
V237	9/10/2019	Local Govt Professionals Aust WA	Executive Leadership Program 2019 - Lana Foote \$2770, Annual State Conference - Darren Simmons \$1490	4,260.00
V238	9/10/2019	Major Motors Pty Ltd	P65 Flasher Unit, P35 Vaultage Reducer, P06 Dryer	567.36
V239	9/10/2019	Narrogin Panel Beating Service	P100 Excess (Kangaroo Claim)	500.00
V240	9/10/2019	Northam Brickmart WA	Charcoal Pavers - Repairs L500	1,232.53
V241	9/10/2019	Sheridan's Badges & Engraving	Updated Name Badges	350.41
V242	9/10/2019	T-Quip	P95 Bearing Kits & Shafts	764.15
V243	9/10/2019	WA Contract Ranger Services P/L	Ranger Services 9/09 & 16/09	374.00
V244	9/10/2019	WALGA	2019 Election Advertising Program - Advert 1 Enrolling to Vote \$180, Advert 2 Call For Nominations \$320, Advert 3B Result of Election \$650. People & Culture Seminar Darren Simmons, Darren West, Lana Foote	2,165.00
V245	9/10/2019	Wallis Computer Solutions	Various Computer Repairs \$72.60, Replacement Computer Tower Payroll	3,285.58
V246	9/10/2019	Western Rural Earthmoving	5000m3 Pushing Gravel - Koorda Kulja Road	7,425.00
V247	9/10/2019	Wheatbelt Cottage Industries	Catering Shire Staff Development Day	300.00
V248	9/10/2019	Wongan Hills Electrical & Gas	L282 Replacement Electric Stove/Oven	1,109.00
V249	9/10/2019	Wongan Hills Hardware	Yalabee Unit 1 Upgrade, L06 Enamel	292.61
V250	15/10/2019	Super Choice	Employee Superannuation Payments	9,111.71
V251	16/10/2019	Shire of Koorda	Employee Wages	39,041.27
TV252	16/10/2019	G Boyne	Return of 2019 Council Election Nomination Fee	80.00
TV253	16/10/2019	BG Cooper	Return of 2019 Council Election Nomination Fee	80.00
TV254	16/10/2019	PL McWha	Return of 2019 Council Election Nomination Fee	80.00
TV255	16/10/2019	LC Smith	Return of 2019 Council Election Nomination Fee	80.00
V256	16/10/2019	Dept Of Transport	Plate Remake P300, Plate Order P100 & P200	520.10
V257	16/10/2019	ATO	BAS September	28,791.00
V258	16/10/2019	ABC Distributors	Toilet Rolls & Yalabee Coffee Milk Sugar	468.50
V259	16/10/2019	AFGRI Equipment	P95 Dust Caps	14.67
V260	16/10/2019	Av-Sec	Admin Security Monitorin 1 Oct -31 Dec 2019	120.10
V261	16/10/2019	BGC Quarries	Blue Metal - Various Roads	50,720.25
			Sub Total	174,329.51

V262	16/10/2019	Boral ACM	Emulsion - Burakin Wialki Road	3,515.60
V263	16/10/2019	BTR Haulage	Cartage of Blue Metal As Per Quote	64,005.37
V264	16/10/2019	Wesfarmers Ltd (Bunnings)	Yalabee Unit 2 Upgrade, + Various Hardware	719.19
V265	16/10/2019	CJD Equipment Pty Ltd	P19 4 x 20L Transmission Oil	862.40
V266	16/10/2019	Corporate Express	Stationary, Gym Pinboard \$132 Kyocera Ink, Labelmaker \$64	438.92
V267	16/10/2019	Country Comfort Perth	Accommodation & Meals - Darren West	191.00
V268	16/10/2019	Toll Transport Pty Ltd (Courier Aust)	Freight Toilet Paper & Parts	41.09
V269	16/10/2019	Elders Limited	2 x 20L Roundup	352.44
V270	16/10/2019	Boneventure T/A Four Points	Accommodation & Meals - Darren Simmons, Lana Foote Kristyn Harrap	775.10
V271	16/10/2019	Great Southern Fuels	10300L Diesel, 4000L Tanker, Grease Oil & Admin Cards	21,562.39
V272	16/10/2019	Jason Signmakers	Entry Exit Signs(7), Gym (1) Works Depot (2) Admin Office (3)	6,864.87
V273	16/10/2019	Koorda Motor Museum	Plants & Tap For Spray Rig	178.64
V274	16/10/2019	KTY Electrical Services	Annual RCD Smoke Alarm Air Conditioner Checks \$3498, L282 Replacement Solarhart \$5335	9,009.00
V275	16/10/2019	WALGA ATF LGISWA	LGIS Property 2nd Installment \$24559.06, Public Liability \$11321.19, Workers Comp \$18387.88 Credit Note \$4061.59	50,206.84
V276	16/10/2019	Maher Rural Services	L282 1 x 45kg Gas Bottle	145.00
V277	16/10/2019	McIntosh Holdings	18 Hollow Tines	956.80
V278	16/10/2019	Moore Stephens	Compilation Monthly Financial Statements August & September	7,150.00
V279	16/10/2019	APRA Ltd T/A OneMusic Australia	Rebroadcasting Licence Music For Councils 1/07/19-30/06/2020	385.00
V280	16/10/2019	Planwest WA Pty Ltd	Planning Services - CBH Accom \$2904, Terminal \$1331, General \$363	4,598.00
V281	16/10/2019	Quality Builders Pty Ltd	Contract #RFT 03/19 - L164C GROH Progress Claim #1	90,678.50
V282	16/10/2019	Sigma Chemicals	L17933 64 x 20Kg Pool Salt	440.88
V283	16/10/2019	Total Eden	5 Geardrive Sprinklers, 10 Poly Adaptors	165.59
V284	16/10/2019	WALGA	Process For Asset Disposal Champion Grader & Low Loader	697.86
V285	17/10/2019	Telstra Bigpond	Medical Centre Internet	49.95
V286	17/10/2019	Synergy	L20135 11 Sept - 8 Oct	544.41
V287	17/10/2019	Dept Of Transport	P05 12 Months Registration	386.10
V288	17/10/2019	Synergy	Streelights 25 Aug - 24 Sept	1,920.68
V289	17/10/2019	AMPAC Debt Recovery (WA) P/L	Commissions & Costs To 11/10/2019	194.04
V290	17/10/2019	Hannah Cooper	Council Reception (Supper)	96.00
V291	17/10/2019	Hempfield Small Engines	P39 5.5HP Compressor	2,150.00
V292	17/10/2019	Microcom Pty Ltd T/A MetroCount	Figure 8 Road Cleats & Deck Spikes	163.90
V293	17/10/2019	The Walt Disney Company	Movie - Ad Astra	209.80
V294	17/10/2019	Wes Trac Pty Ltd	P44 2019 Caterpillar 12M Motor Grader	393,800.00
V295	17/10/2019	Telstra	CEO WS DCEO	177.20
V296	28/10/2019	Shire of Koorda	Petty Cash Recoup	565.80
V297	28/10/2019	BG Cooper	July - October 2019 Councillor Payment	1,500.00
V298	28/10/2019	GW Greaves	July - October 2019 Councillor Payment	1,958.59
V299	28/10/2019	PL McWha	July - October 2019 Councillor Payment	2,050.00
V300	28/10/2019	LC Smith	July - October 2019 Councillor Payment	1,500.00
V301	28/10/2019	FJ Storer	July - October 2019 Councillor Payment	5,563.99
V302	28/10/2019	RDG Storer	July - October 2019 Councillor Payment	1,719.74
V303	28/10/2019	JM Straford	July - October 2019 Councillor Payment	1,500.00
V304	29/10/2019	Super Choice	Employee Superannuation Payment	9,861.99
V305	29/10/2019	RJ & CM Beatty	Gravel Royalties	1425.60
V306	29/10/2019	Better & Faster Conveyancing Pty Ltd	Transfer Lot 200 Greenham Street (CEACA)	927.30
V307	29/10/2019	Central Carpet Cleaning	Annual Carpet Clean L253 L33226 L77A L20135	950.00
V308	29/10/2019	Hannah Cooper	Council Reception (Supper) +	204.00
V309	29/10/2019	GW & N Fuchsichler	Gravel Royalties	2,346.30
V310	29/10/2019	Koorda Hotel	Council Reception	54.00
V311	29/10/2019	Shire of Mt Marshall	NEW Health Recoup 31/08/2019 - 30/09/2019 EHO \$1813.98, Building \$770.00	2,583.98
V312	29/10/2019	Spintron Pty Ltd	L33226 Centrifuge	3,553.00
V313	29/10/2019	WA Contract Rangers	Ranger Services 8/10 & 15/10	374.00
V314	30/10/2019	Shire of Koorda	Employee Wages	39,205.32
V315	31/10/2019	DMIRS	BS Levy October 2019	519.39
V316	31/10/2019	Bendigo Card Services	See Summary Below	3,179.50
V317	31/10/2019	Telstra	Office & Houses Bulk Account	661.55
V318	31/10/2019	Telstra	Leading Hand & SES	24.39
V319	31/10/2019	Telstra	SES Account to 16/11/19	30.00
V320	1/11/2019	Australias Golden Outback	Shire Editorial Holiday Planner \$1675 + Advert Yalabee & Caravan Park \$699	2,374.00
V321	1/11/2019	Contract Aquatic Services	November Contract Fee	15,400.00
V322	1/11/2019	Hills Fire Equip Service	6 Monthly Level 1 Fire Equipment + Servicing	1,391.50

			Sub Total	939,386.01
V323	1/11/2019	JM & S Enterprises	Monthly Meterplan	216.16
V324	1/11/2019	Koorda Ag Parts	CWA Enamel & Flat Bar, P65 Metal + Cutting, P64 Tyre, P95 Flat Bar & Fabricating, L253 Patio Tube, & Enamel	2,011.90
V325	1/11/2019	Purewater Pool Services	Annual Plant Service Swimming Pool	3,306.60
V326	1/11/2019	Roadshow Films Pty Ltd	Movie - Ugly Dolls	247.50
V327	1/11/2019	Sport & Recreation Surfaces	Resurfacing Of Netball Court	16,720.00
V328	1/11/2019	Wallis Computer Solutions	Managed IT Services 1 Sept 2019 - 31 Aug 2020	31,571.18
V329	5/11/2019	DFES	October 2019 ESL Remittance	1,270.97
			GRAND TOTAL	994,730.32
Bendigo Credit Card				
V316	2/10/2019	Crisp Wireless	Office Internet Account	328.90
	4/10/2019	Crisp Wireless	L68 WS Internet Account	99.00
	4/10/2019	Crisp Wireless	L164B MoFA Internet Account	99.00
	4/10/2019	Crisp Wireless	L282 CEO Internet Account	99.00
	4/10/2019	Officeworks	Rexel Stack & Shred Auto Shredder + Oil	2,046.70
	13/10/2019	City Of Perth	Parking - WALGA People & Culture Seminar - D Simmons	33.32
	13/10/2019	Four Points Sheraton	Parking - WALGA People & Culture Seminar - L Foote	36.54
	13/10/2019	Four Points Sheraton	Senior Staff Dinner	104.14
	30/10/2019	Crisp Wireless	Office Internet Account	328.90
	30/10/2019	Bendigo Card Services	October 2019 Card Fee	4.00
				3,179.50

CASH FINANCIAL POSITION AS AT 13.11.2019**MUNICIPAL ACCOUNT****CASH AT BANK 05.11.2019**

Bendigo Municipal	114,607.61
Bendigo Licencing	13,940.25
Bendigo Savings Account	589,847.18
Bendigo ATM Account	4,840.00
Bendigo ATM Cash Account	30,160.00
SUB TOTAL	753,395.04

LESS SUNDRY CREDITORS	(293,350.15)
<i>BALANCE</i>	<u>460,044.89</u>

RESERVE FUNDS

ACCRUED LEAVE	196,777.62
ROAD	593,598.55
PLANT REPLACEMENT	716,964.06
BUILDING	1,073,377.57
COMMUNITY HOUSING	41,331.99
JOINT VENTURE	44,874.53
JOINT VENTURE (Johnson Place)	18,921.37
TV SATELITE	31,296.47
RECREATION	1,244,585.90
MEDICAL PRACTITIONER	292,620.61
INFORMATION TECHNOLOGY	279,119.77
SEWERAGE	884,610.97
COMMUNITY BUS	61,577.98
NRM	21,631.11
WASTE MANAGEMENT	150,888.52
<i>BALANCE</i>	<u>5,652,177.02</u>

TRUST FUNDS

Nominations	- 320.00
RRG Chairman's Travel	910.45
Koorda SES	4,393.51
Councillor Donations	320.00
Swimming Pool Committee	300.50
<i>BALANCE</i>	<u>5,604.46</u>