FOR OFFICE USE ONLY:
☐ Approved
☐ Not Approved
☐ Letter Completed
Date Sent: _____
Authorised Officer:
_____
_____

SHIRE OF KOORDA
Application – Permit to Consume Alcohol on Shire Property

The Shire of Koorda collects your personal information to process this request and deliver services. We may share it as required or authorised by law or where permitted under the Privacy and Information Sharing Act 2024.Visit our website to view our Privacy Statement and Collection Notices or contact 9684 1219 or shire@koorda.wa.gov.au

Important Information

1) Applicants must be 18 years of age and over.
2) This application is a request for permission to consume liquor at a Council Facility ONLY. Under no circumstances does it give the hirer authorisation to sell liquor directly or indirectly or change an entry fee into a function.
3) Approval to sell liquor must be obtained from the Department of Local Government, Sport and Cultural Industries http://www.rgl.wa.gov.au
4) If approved, the original permit will be returned to the application. This permit must be ready for inspection at the facility on the date(s) of the scheduled booking.
5) This application must be submitted at least 5 working days prior to the event.

Organisation Details (If applicable)

Organisation: _____
Address for correspondence: _____

Nominated Individual responsible for the permit to consume and/or sell alcohol

Name: _____Telephone: _____
Address: _____
Location of Function: _____
Date of Function: _____ Start Time: _____ Finish Time: _____
Type of Function: _____Expected Attendees: _____

Alcohol

Method of Distribution: ☐ Supply ☐ Sale ☐ Bring Your Own
If selling alcohol, have you applied for a liquor license? ☐ Yes ☐ No
Liquor License Number: _____
Have you liaised with local police regarding your event? ☐ Yes ☐ No

Conditions

I/We agree and undertake that in the event of this application being approved by Council, the following conditions will be adhered to strictly:

1) Only invited guests or bona fide members of the applicant's group, organisation or club will consume liquor on the premises and no others.
2) Liquor will not be consumed, supplied or made available for any person under the age of 18 years.
3) If it is the intention of the applicant to sell liquor to any person, or exchange for value, either directly or indirectly, a permit must first be obtained from the Department of Racing, Gaming and Liquor and a copy of this permit is attached to this application.
4) Alcohol consumption is restricted to the premises hired only and is not to be consumed outside these premises. **Consumption on public open space or a reserve area is considered illegal.**
5) The hirer must comply with the provision of the Liquor Licensing Act 1988.

Signature of Applicant: _____ Date: _____