

# Works and Assets

## Consumption of Alcohol on Shire Property

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### Objective

To describe the conditions to be observed regarding the consumption of alcohol in and on public reserves and Shire of Koorda (“**Shire**”) owned facilities.

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### Policy

#### Scope

This Policy applies to all property and facilities, owned, vested, or under the care, control or maintenance of the Shire.

#### Policy Statement

This policy aims to achieve the following outcomes for the consumption and sale of alcohol at Shire owned and managed property:

- Safe consumption of alcohol,
- Responsible service of alcohol, and
- Minimise harm and alcohol related damaged and violence.

#### Conditions

Members of the public and organisations who wish to consume, supply, or sell alcohol on reserves managed by the Shire and in Shire owned facilities are to observe the following conditions:

- An application must be made to the Shire by submission of a ‘[Application to Consume Alcohol on Shire Property](#)’ at least 14 days prior to the event date.
  - If it is the intention of the applicant to sell liquor to any person the age of 18 years or over (including the exchange for value, either directly or indirectly) a permit must first be obtained from Racing, Gaming and Liquor ([www.rgl.wa.gov.au](http://www.rgl.wa.gov.au)) and a copy of this permit is provided to the Shire prior to the approved event.
- The permit holder listed on the ‘[Application to Consume Alcohol on Shire Property](#)’ is responsible for the safety and wellbeing of all people involved in the event and managing the activity to ensure other users and residents are not impacted. The permit holder must ensure;
  - All relevant insurances required for the booking are obtained;
  - Only invited guests or bona fide members of the applicant's group, organisation or club will consume liquor on the premises;
  - Alcohol is not to be supplied, made available to or consumed by any person under the age of 18 years;
  - Alcohol consumption, for which this permit relates, is restricted to the premises hired only and is not to be consumed outside such premises and the hirer must comply with the provisions of the Liquor Licensing Act 1988 (and other applicable legislation, Council Policies or agreed arrangements). (**Advice Note: Consumption on public open space or a reserve area may constitute an offence**); and
  - Compliance with the Shire's hiring arrangements for the premises for which this permit relates including, but not limited to the hired premises being vacated in a clean and tidy condition as soon as practicable after this permit time expires and a copy of this permit being available for inspection during the times for which the permit applies.
- Alcohol consumption is not to exceed six hours in any one day, must not commence prior to 11am and must cease before the following times:
  - Monday – Thursday 10.00pm,
  - Friday and Saturday 12.00am (midnight), and
  - Sunday 9.00pm.

- Any extension or variation to these hours requires the approval of the Officer in Charge of Police and the Chief Executive Officer of the Shire.
- Events that are high risk, and/or events where the organisers have previously breached hire conditions (including damage to Shire property) may have their permits refused or be asked to provide additional information (such as risk management plans, evidence of crowd controllers etc.) before a permit is granted.
- For any perceived high-risk event, applications to consume alcohol should be forwarded to the local Police station for input before approval is considered.
- Depending on the nature and location of the event or function, the Shire may also place additional terms and conditions on the 'Application to Consume Alcohol on Shire Property'.
- Where the event is on Crown land managed by the Shire an application may be revoked if:
  - The event is not in accordance with the Reserve Purpose e.g., a facility subject to a community lease is hired for a Christmas party.
  - The event is not facilitated by the lessee e.g., the premises are hired to a third party.

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### Related Documents (Legislation/Local Law/Policy/Procedure/Delegation)

*Liquor Control Act 1988*

*Liquor Licensing Act 1988*

*Liquor Control Regulations 1989*

*Shire of Koorda Local Government Property Local Law 2018*

*Health Act 1911*

*Health (Public Building) Regulations 1992*

*Food Act 2008*

*Food Regulations 2009*

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### Review History

<b>Date</b>	<b>Council Resolution</b>	<b>Description of review/amendment</b>
17/04/2024	RES: 060424	V1.0. Update policy wording.
<b>Former Policy No: A32 Approval to use and sale of liquor</b>		
19/07/2000		Adoption of Policy